

CITY OF McMinnville
MINUTES OF DIVERSITY, EQUITY & INCLUSION ADVISORY COMMITTEE
Held at Kent Taylor Civic Hall and online via Zoom,
McMinnville, Oregon

Thursday, January 12, 2023, at 4:30 p.m.

Presiding: Committee Co-Chair Larry Miller

Recording Secretary: Noelle Amaya, Communications & Engagement

Manager

Committee Members: Present	Absence
Larry Miller	Abby Thomas
Tony Lai	
Christine Bader	
Karina Alcantara	
Myrna Khoury	
Sarah Schwartz	
Efrain Arrendando	
Zack Geary	

Others in attendance: Susan Muir, Parks & Recreation Director and Jenny Berg, Library Director

- 1) CALL TO ORDER: Committee Co-Chair Larry called the meeting to order at 4:33 p.m.
- 2) APPROVAL OF MINUTES: Christine Bader MOVED to approve the November 10th, 2022 minutes. Larry SECONDS. Motion PASSES unanimously.
- 3) PUBLIC COMMENT: There were no public comments.
- 4) MEMBER UPDATE Committee Co-Chair Larry Miller states that the committee will continue to recruit for the vacancies throughout the month of January to attempt to drum up more interest. Larry asks if members recall how they originally had learned about the committee. Efrain states that a story in the newspaper which described the formation of the committee was what sparked his interest.

Larry asks if the recruitment in the newspaper. Noelle confirms that the recruitment ad is currently being ran in the NR and will run four ads for the remainder of January. The ad is being run in English and Spanish. Larry asks the committee members to mention the recruitment to their friends. The invitation was also sent to Unidos. Noelle states that the committee currently has four applications as of today and that the folks who had applied before the deadline was originally extended have been notified of the extension.

Christine has asked about the ex-officio member and whether they have to re-apply or what the process is for moving them into a voting members position. Noelle will ask Claudia to find out the process for

this. Myrna states that she has a recommendation for a candidate for this role and she will reach out. Larry asks for additional questions. There are none.

- 5) OTHER BUSINESS Committee Co-Chair Larry reminds the committee about Lunar New Year and is excited for the event which is on the 21st from 11-3pm. He hopes to see members there if they can make it. Larry asks for questions. There are none.

Larry reminds the group about the Chemeketa Cultural Competency training that is currently open for admissions. The program is 6 weeks and will be held on Wednesdays from 7-9 pm for a very low cost. Larry will be sure to send the email with the information to the committee if anyone is interested in attending. Committee member Efrain asks if those who go through the course will get a certificate. Larry confirms that it is a recognized certificate for ‘cultural competency.’

Christine explains that the OSU Search Advocate program is a process of hiring that is supposed to be aligned with unbiased, fair and equitable hiring practices. Folks are allowed to sign up for this training or to learn about it and they don’t have to be a member of the OSU community to benefit from the program. If folks are interested in learning more about the program, she encourages them to look into it.

Councilor Geary provides a City Council update. The main focus for the month is a council retreat and goal setting. The key component related to the DEIAC is the involvement of Dion Jordan which will provide DEI training to the whole council and executive team.

Zack also reminds members that this is the first month that the City Services Charge will appear on customer bills. You can view the City website for information on that charge.

There will also be conversations coming up about the fire districting consolidation. Next week on Wednesday there is a work session related to the polling results from the last poll. Results will be discussed in detail during the work session on Wednesday the 18th.

Larry asks about the ‘council retreat’ and if this happens every year. Zack explains that the retreat lives in the sphere of using the time for goal setting etc. Larry asks about the format of the meeting. Zack states that the format is usually a series of facilitated conversations. Zack states that ideally the assessments that come out of that work are used to provide direction to City staff.

Library Director Jenny Berg points out that there is detail online for the public to view and the recording may be watched afterwards. The DEI training is closed to the public, but the other parts of the retreat are open to viewers.

Larry calls for any other business. Christine Bader reminds the group that there are four out of the seven school board positions. There are basics online that can be found to explain about how to be on a school board if you’re interested in learning more.

Efrain asks if this information is provided on the school’s website – Christine is not sure how detailed the information on the website is. Larry wants to know how those types of positions are communicated. Zack is not unsure but explains how most official election processes work and presumes there is someone at the School District who manages this function.

- 6) ADJOURNMENT OF REGULAR MEETING at 5:02 pm.

s/s Noelle Amaya
Noelle Amaya, Communications & Engagement