



# Timeline

February - End of September 2024



<b>PHASE 1</b>	<b>Task 1.1 to 1.3</b> March to May <b>Deliverable:</b> <ul style="list-style-type: none"> <li>A graphic summary attached to a written report.</li> <li>A summary document and presentation of key learnings from mixed-method engagements.</li> </ul>	<b>City Council Work Session:</b> March 26 <b>DEIAC Meeting:</b> March 14 April 11 May 9
	<b>Task 1.4</b> June <b>Deliverable:</b> <ul style="list-style-type: none"> <li>Final needs assessment report including Strengths, Challenges, Opportunities and Risks (SCOR)</li> </ul>	<b>DEIAC Meeting:</b> June 13
<b>PHASE 2</b>	<b>Task 2.1</b> June to August <b>Deliverable:</b> <ul style="list-style-type: none"> <li>Organizational Assessment: Diversity, Equity &amp; Inclusion Report (1st draft)</li> </ul>	<b>DEIAC Meeting:</b> July 11 August 8
	<b>Task 2.2</b> September <b>Deliverable:</b> <ul style="list-style-type: none"> <li>Organizational Assessment: Diversity, Equity &amp; Inclusion Report (FINAL draft)</li> <li>Presentation to the Council with DEIAC &amp; the Project Team</li> </ul>	<b>City Council Work Session:</b> September 24 <b>DEIAC Meeting:</b> September 12

\*\*DEIAC = Diversity Equity Inclusion Advisory Committee