

City of McMinnville
Engineering Department
231 NE 5th Street
McMinnville, Oregon 97128
(503) 434-7312 Fax (503) 474-4955

APPLICATION FOR A SECOND DRIVEWAY

***Drop off application at 231 NE 5th Steet or email Logan.Adams@mcminnvilleoregon.gov**

Address of Property for 2nd Driveway: _____

Applicant (Property Owner): _____

Applicant's Mailing Address: _____

Applicant's Telephone

No: _____

Date: _____

The following conditions must be answered affirmatively in order for this application to be considered for approval:

1. Property is either a single-family residence or duplex. YES ____ NO ____
2. The proposed driveway will take direct access from a minor street (not a collector or arterial street) YES ____ NO ____
3. The driveway will have a minimum setback of 30 feet (per City Code) from the curb return of an intersection (for corner lots). YES ____ NO ____
4. The proposed driveway (parking area) must have a minimum depth of 20 feet (per City Code) between the front property line and the garage, carport, fence, or wall if any (identical to setback for garage). YES ____ NO ____
5. The second driveway must have direct access to a garage, carport, rear yard, or the side yard where the vehicle, trailer, or boat will be stored. YES ____ NO ____
6. If the vehicle, trailer, or boat is to be parked/stored in the side yard, there must be a minimum setback of five feet between the stored vehicle and the side property line. This setback is for fire fighting access and complies with the intent of the City's Zoning Ordinance. Setback satisfied? YES ____ NO ____
7. The proposed parking/storage area must not create a vision obstruction to adjacent property driveways or to any vehicular movement on a public street. Satisfied? YES ____ NO ____

This application shall include an 8 1/2 x 11 inch drawing showing existing driveways, and the proposed driveway. Please include dimensions and measurements to road intersections and/or bordering driveways.

Applicant hereby agrees to install the requested driveway to City of McMinnville standards. The applicant further agrees to have six inches of concrete in the sidewalk area adjacent to the proposed driveway and further agrees to pave the area behind the back edge of the sidewalk, or driveway apron with a minimum depth of six inches of Portland Cement Concrete. The area behind the sidewalk shall be paved to the property line or for a distance of four feet, whichever is greater.

The applicant agrees that if he/she does not pave the area behind the sidewalk within 30 days of cutting the curb opening, the City of McMinnville has the authority to close the driveway access by the removal of the curb cut. All incurred costs shall be assumed by the applicant, and if unpaid, said cost shall become a lien on the property.

When this application is approved by the City, the applicant (property owner) must obtain a driveway permit from the McMinnville Building Division.

Property Owner's Signature

Date

Approved by:

Community Development Director

Date

Driveway Permit No.

Final Inspection Date