

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
750,000	647,203	109,540	4001-01	Designated Begin FB-General Fd - Grants State of Oregon Business Resiliency grant balance	54,500	54,500	54,500	
833,933	883,782	0	4001-07	Designated Begin FB-General Fd - LOSAP Designated carryover from prior year for the Length of Service Award Program (LOSAP), the City's retirement benefit program for volunteer firefighters.	0	0	0	
0	6,494,348	4,639,157	4001-90	Designated Begin FB-General Fd - Committed Estimate of committed funds that represent ARPA revenue replacement to be spent on projects as approved by Council in FY25 and beyond.	2,295,050	2,295,050	2,295,050	
4,940,938	5,105,180	4,620,395	4090	Beginning Fund Balance Estimated July 1 undesignated carryover from the prior year.	4,950,271	4,950,271	4,950,271	
6,524,871	13,130,513	9,369,092	TOTAL BEGINNING FUND BALANCE			7,299,821	7,299,821	7,299,821
6,524,871	13,130,513	9,369,092	TOTAL RESOURCES			7,299,821	7,299,821	7,299,821

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
INTERGOVERNMENTAL								
2,144	0	0	4546	American Rescue Plan	0	0	0	
2,144	0	0	TOTAL INTERGOVERNMENTAL			0	0	0
MISCELLANEOUS								
0	3,041	0	6600	Other Income	0	0	0	
0	3,041	0	TOTAL MISCELLANEOUS			0	0	0
2,144	3,041	0	TOTAL RESOURCES			0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
4,410	4,279	0	7000	Salaries & Wages	0	0	0
276,358	310,369	360,172	7000-05	Salaries & Wages - Regular Full Time City Manager - 1.00 FTE City Recorder - 0.20 FTE Communications & Engagement Manager - 1.00 FTE	323,641	323,641	323,641
0	87	0	7000-15	Salaries & Wages - Temporary	0	0	0
3,433	2,472	3,020	7000-20	Salaries & Wages - Overtime	2,500	2,500	2,500
6,000	6,000	6,000	7000-30	Salaries & Wages - Auto Allowance City Manager's \$500 per month automobile allowance.	6,000	6,000	6,000
0	400	960	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
2,251	2,900	0	7300	Fringe Benefits	0	0	0
15,016	17,579	19,813	7300-05	Fringe Benefits - FICA - Social Security	17,588	17,588	17,588
4,247	4,764	5,605	7300-06	Fringe Benefits - FICA - Medicare	5,089	5,089	5,089
88,804	102,680	113,770	7300-15	Fringe Benefits - PERS - OPSRP - IAP	104,564	104,564	104,564
14,542	15,507	16,421	7300-18	Fringe Benefits - Retirement Benefit City Manager's deferred compensation contributions - 8% of salary.	17,069	17,069	17,069
46,213	46,977	48,312	7300-20	Fringe Benefits - Medical Insurance	54,826	54,826	54,826
6,200	6,305	6,200	7300-22	Fringe Benefits - VEBA Plan	6,400	6,400	6,400
137	152	180	7300-25	Fringe Benefits - Life Insurance	132	132	132
593	651	728	7300-30	Fringe Benefits - Long Term Disability	604	604	604
293	540	661	7300-35	Fringe Benefits - Workers' Compensation Insurance	562	562	562
48	49	63	7300-37	Fringe Benefits - Workers' Benefit Fund	46	46	46
0	207	288	7300-45	Fringe Benefits - Paid Family Leave City Share	2,860	2,860	2,860
468,544	521,917	582,193	TOTAL PERSONNEL SERVICES		541,881	541,881	541,881
MATERIALS AND SERVICES							
289	0	1,500	7520	Public Notices & Printing	1,500	1,500	1,500
254	484	500	7540	Employee Events Costs shared city-wide for employee training, materials, and events.	400	400	400
5,848	11,988	8,000	7550	Travel & Education Professional association conferences, seminars, travel and meal costs, professional memberships, dues and subscriptions. Includes allowance for leadership training and development for City staff.	8,000	8,000	8,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
3,336	4,978	5,303	7610-05	Insurance - Liability			5,899	5,899	5,899
5,031	8,977	4,860	7620	Telecommunications			5,500	5,500	5,500
917	1,274	2,000	7660	Materials & Supplies			2,000	2,000	2,000
1,569	1,271	1,500	7660-05	Materials & Supplies - Office Supplies			1,500	1,500	1,500
6	45	300	7660-15	Materials & Supplies - Postage			300	300	300
950	566	31,400	7750	Professional Services			39,000	0	0
4,958	2,884	5,540	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			5,150	5,150	5,150
5,169	6,222	6,894	7840	M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide			4,996	4,996	4,996
3,941	5,831	3,680	7840-02	M & S Computer Charges - City Manager's Office			2,900	2,900	2,900
				Description	Units	Amt/Unit	Total		
				Adobe Pro Renewals	3	600	1,800		
				Office 365 licensing	1	1,100	1,100		
50,629	54,198	56,032	8000	City Memberships			57,475	57,475	57,475
				Description	Units	Amt/Unit	Total		
				Mid-Willamette Valley Council of Govs	1	22,478	22,478		
				League of Oregon Cities	1	31,388	31,388		
				International City/County Management Association	1	1,200	1,200		
				International Institute of Municipal Clerks	1	235	235		
				McMinnville Area Chamber of Commerce	1	721	721		
				Rotary Club of McMinnville	4	227	908		
				Oregon City/County Management Association	1	455	455		
				Oregon Association of Municipal Clerks	1	90	90		
82,896	98,720	127,509	TOTAL MATERIALS AND SERVICES				134,620	95,620	95,620
CAPITAL OUTLAY									
0	1,530	728	8750	Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide			304	304	304
0	1,530	728	TOTAL CAPITAL OUTLAY				304	304	304
551,440	622,167	710,430	TOTAL REQUIREMENTS				676,805	637,805	637,805

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
INTERGOVERNMENTAL								
10,925	0	0	4546	American Rescue Plan	0	0	0	
10,925	0	0	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
0	0	0	5400-02	Property Rentals - The Nelson House	0	0	0	
0	0	0	TOTAL CHARGES FOR SERVICES			0	0	0
10,925	0	0	TOTAL RESOURCES			0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
MATERIALS AND SERVICES								
676	1,352	1,390	7515	City Services Charge expense		1,420	1,420	1,420
13,721	15,729	18,900	7600	Utilities		18,500	18,500	18,500
				For City Hall, Civic Hall and rental building				
1,092	4,666	4,970	7610-05	Insurance - Liability		5,620	5,620	5,620
12,465	19,765	23,050	7610-10	Insurance - Property		29,863	29,863	29,863
5,854	6,691	7,350	7620	Telecommunications		7,350	7,350	7,350
11,104	25,399	26,300	7650-10	Janitorial - Services		26,300	26,300	26,300
485	750	1,050	7650-15	Janitorial - Supplies		1,200	1,200	1,200
-54	28	150	7660	Materials & Supplies		150	150	150
0	0	500	7720-06	Repairs & Maintenance - Equipment		500	500	500
8,210	5,522	46,500	7720-08	Repairs & Maintenance - Building Repairs		20,000	20,000	20,000
				Description	Units	Amt/Unit	Total	
				Lighting upgrades	1	10,000	10,000	
				General City Hall / Civic Hall needs	1	10,000	10,000	
6,388	2,267	5,000	7720-10	Repairs & Maintenance - Building Maintenance		7,500	7,500	7,500
68	401	5,000	7720-12	Repairs & Maintenance - Grounds		15,000	15,000	15,000
				Description	Units	Amt/Unit	Total	
				City Hall / Civic Hall grounds	1	5,000	5,000	
				General City property camp clean up	1	10,000	10,000	
23,787	28,837	18,250	7720-34	Repairs & Maintenance - Parking Structure & Lots		19,950	19,950	19,950
				Description	Units	Amt/Unit	Total	
				Miscellaneous repairs	1	6,000	6,000	
				Flower baskets	1	6,750	6,750	
				Lighting	1	6,000	6,000	
				Telephone	1	1,200	1,200	
5,959	6,119	6,300	7740-05	Rental Property Repair & Maint - Building		7,500	7,500	7,500
				Rental property upkeep expenses including utilities				
1,002	1,118	1,260	7750	Professional Services		1,250	1,250	1,250
8,239	12,108	8,500	7780-17	Contract Services - Parking Structure & Lots		9,000	9,000	9,000
				Description	Units	Amt/Unit	Total	
				Janitorial	1	2,000	2,000	
				Lot sweeping	1	7,000	7,000	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
30,132	17,911	34,650	7790	Maintenance & Rental Contracts				36,000	36,000	36,000
				Security system, floor mat cleaning, heating system maintenance, pest control, copier lease, postage machine lease						
5,400	5,400	6,000	7790-05	Maintenance & Rental Contracts - Water & Light Fiber Net				6,000	6,000	6,000
0	0	0	7800	M & S Equipment				0	0	0
134,526	154,063	215,120	TOTAL MATERIALS AND SERVICES				213,103	213,103	213,103	
CAPITAL OUTLAY										
0	0	0	8710	Equipment				0	0	0
10,925	0	114,000	8800	Building Improvements				24,000	24,000	24,000
			Description	Units	Amt/Unit	Total				
			City Hall insul & window restor (FY24 approved, delayed to FY26)	1	24,000	24,000				
0	4,272,595	0	8900	Land Acquisition				0	0	0
0	67,257	0	8925	Capital Pollution Remediation				0	0	0
10,925	4,339,852	114,000	TOTAL CAPITAL OUTLAY				24,000	24,000	24,000	
145,451	4,493,914	329,120	TOTAL REQUIREMENTS				237,103	237,103	237,103	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 005 - MAYOR & CITY COUNCIL Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
62,146	83,496	99,032	7000-05	Salaries & Wages - Regular Full Time City Recorder - 0.80 FTE	91,227	91,227	91,227	
0	3,620	0	7000-15	Salaries & Wages - Temporary	0	0	0	
2,712	3,365	1,188	7000-20	Salaries & Wages - Overtime	0	0	0	
0	100	240	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0	
3,906	5,659	6,078	7300-05	Fringe Benefits - FICA - Social Security	5,962	5,962	5,962	
914	1,324	1,457	7300-06	Fringe Benefits - FICA - Medicare	1,429	1,429	1,429	
18,116	25,691	30,541	7300-15	Fringe Benefits - PERS - OPSRP - IAP	29,841	29,841	29,841	
5,501	9,956	6,486	7300-20	Fringe Benefits - Medical Insurance	14,886	14,886	14,886	
800	800	800	7300-22	Fringe Benefits - VEBA Plan	1,600	1,600	1,600	
43	61	60	7300-25	Fringe Benefits - Life Insurance	48	48	48	
147	212	218	7300-30	Fringe Benefits - Long Term Disability	202	202	202	
67	89	110	7300-35	Fringe Benefits - Workers' Compensation Insurance	82	82	82	
15	18	21	7300-37	Fringe Benefits - Workers' Benefit Fund	17	17	17	
0	58	78	7300-45	Fringe Benefits - Paid Family Leave City Share	785	785	785	
291	172	452	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	452	452	452	
94,658	134,622	146,761	TOTAL PERSONNEL SERVICES			146,531	146,531	146,531
MATERIALS AND SERVICES								
1,386	8,457	3,000	7520	Public Notices & Printing	1,000	1,000	1,000	
435	432	5,000	7620	Telecommunications	5,000	5,000	5,000	
151	3,741	1,000	7660	Materials & Supplies	1,500	1,500	1,500	
4,849	2,523	800	7660-05	Materials & Supplies - Office Supplies	1,000	1,000	1,000	
384	6	150	7660-15	Materials & Supplies - Postage	150	150	150	
10,705	31,709	140,500	7750	Professional Services	50,500	75,500	75,500	
Budget Note: Intergovernmental Contracts, placeholder for participation incentives, contract services for goal setting, State lobbying, and other services.								
32	4	0	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	0	0	0	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 005 - MAYOR & CITY COUNCIL Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	13,756	25,000	7750-06	Professional Services - Community Outreach City Council's public communication efforts			15,000	15,000	15,000
18,460	16,828	29,114	7840	M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide			21,651	21,651	21,651
2,789	2,792	4,300	7840-03	M & S Computer Charges - City Council			12,100	12,100	12,100
			<u>Description</u>			<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Replacement Computers			5	1,920	9,600	
			Leased Copier (shared with Municipal Court, Planning)			1	500	500	
			Office 365 licensing			1	2,000	2,000	
22,693	22,868	30,000	8005	Mayor/City Council Expenses Including Mayor/City Council events like State of the City, Community Fair, etc.			30,000	30,000	30,000
61,884	103,115	238,864	TOTAL MATERIALS AND SERVICES				137,901	162,901	162,901
CAPITAL OUTLAY									
0	4,139	3,074	8750	Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide			1,316	1,316	1,316
0	4,139	3,074	TOTAL CAPITAL OUTLAY				1,316	1,316	1,316
156,542	241,876	388,699	TOTAL REQUIREMENTS				285,748	310,748	310,748

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
MISCELLANEOUS									
0	3,047	0	6600	Other Income			0	0	0
0	3,047	0	TOTAL MISCELLANEOUS			0	0	0	
0	3,047	0	TOTAL RESOURCES			0	0	0	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	93,239	150,680	7000-05	Salaries & Wages - Regular Full Time		158,768	158,768	158,768
				City Attorney - 1.00 FTE				
0	0	29,402	7000-10	Salaries & Wages - Regular Part Time		30,140	30,140	30,140
				Management Support Specialist - Senior - Legal - 0.50 FTE				
0	0	0	7000-20	Salaries & Wages - Overtime		0	0	0
0	2,809	0	7000-32	Salaries & Wages - Moving Allowance		0	0	0
0	5,575	10,895	7300-05	Fringe Benefits - FICA - Social Security		11,428	11,428	11,428
0	1,304	2,611	7300-06	Fringe Benefits - FICA - Medicare		2,739	2,739	2,739
0	7,261	54,744	7300-15	Fringe Benefits - PERS - OPSRP - IAP		61,791	61,791	61,791
0	16,746	31,404	7300-20	Fringe Benefits - Medical Insurance		34,447	34,447	34,447
0	6,000	4,000	7300-22	Fringe Benefits - VEBA Plan		4,000	4,000	4,000
0	45	120	7300-25	Fringe Benefits - Life Insurance		120	120	120
0	247	428	7300-30	Fringe Benefits - Long Term Disability		436	436	436
0	104	198	7300-35	Fringe Benefits - Workers' Compensation Insurance		170	170	170
0	11	32	7300-37	Fringe Benefits - Workers' Benefit Fund		32	32	32
0	0	0	7300-40	Fringe Benefits - Unemployment		0	0	0
0	70	141	7300-45	Fringe Benefits - Paid Family Leave City Share		1,626	1,626	1,626
0	133,410	284,655	TOTAL PERSONNEL SERVICES			305,697	305,697	305,697
MATERIALS AND SERVICES								
339	189	300	7540	Employee Events		200	200	200
				Costs shared city-wide for employee training, materials, and events.				
948	1,401	2,095	7545	Subscriptions		3,505	3,505	3,505
				Legal research subscriptions; as well as necessary organization dues.				
			Description	Units	Amt/Unit	Total		
			West Law	12	225	2,700		
			Bar Dues	1	685	685		
			Bar Dues (Government Law Section)	1	25	25		
			Oregon City Attorneys Association (OCAA)	1	95	95		
			Membership					

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
800	789	2,957	7550	Travel & Education			2,360	2,360	2,360
			Professional association conferences, seminars, and workshops including travel and meal costs, supplemental professional memberships, professional reference materials for the City Attorney.						
				Description	Units	Amt/Unit	Total		
				Oregon City Attorneys Association (OCAA) Spring Conference	1	800	800		
				Oregon City Attorneys Association (OCAA) Fall Conference	1	800	800		
				Other Continuing Legal Education (CLE)	5	80	400		
				Legal Resources	3	120	360		
4,448	797	849	7610-05	Insurance - Liability			1,636	1,636	1,636
997	884	1,100	7620	Telecommunications			1,100	1,100	1,100
160	413	500	7660-05	Materials & Supplies - Office Supplies			500	500	500
0	2	50	7660-15	Materials & Supplies - Postage			50	50	50
5,848	3,499	0	7750	Professional Services			0	0	0
			Provide City Attorney with non-legal, professional assistance.						
263	7	0	7750-01	Professional Services - Audit & other city-wide prof svc			0	0	0
358,478	144,723	185,000	7750-09	Professional Services - Legal			185,000	185,000	185,000
			Provide City Attorney with legal assistance on projects other than city prosecutorial services.						
				Description	Units	Amt/Unit	Total		
				Land Use Legal	1	100,000	100,000		
				Planning Appeals Legal	1	25,000	25,000		
				Various other legal	1	60,000	60,000		
0	107,491	111,370	7750-18	Professional Services - Contract Prosecutor			115,000	115,000	115,000
			Contract city prosecutor services to provide City Attorney with assistance.						
4,430	2,765	4,596	7840	M & S Computer Charges			3,331	3,331	3,331
			I.S. Fund materials & supplies costs shared city-wide						
2,429	0	600	7840-08	M & S Computer Charges - Legal			3,100	3,100	3,100
				Description	Units	Amt/Unit	Total		
				Office 365 licensing	1	600	600		
				Replacement PC	1	2,500	2,500		
379,141	262,960	309,417	TOTAL MATERIALS AND SERVICES				315,782	315,782	315,782
CAPITAL OUTLAY									
0	680	485	8750	Capital Outlay Computer Charges			202	202	202
			I.S. Fund capital outlay costs shared city-wide						
0	680	485	TOTAL CAPITAL OUTLAY				202	202	202

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
379,141	397,051	594,557	TOTAL REQUIREMENTS	621,681	621,681	621,681

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 011 - COMMUNITY SERVICES Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
INTERGOVERNMENTAL								
40,095	0	0	4546	American Rescue Plan	0	0	0	
40,095	0	0	TOTAL INTERGOVERNMENTAL			0	0	0
MISCELLANEOUS								
0	0	0	6405	Donations - Administration	0	0	0	
750	484	2,000	6490	Donations - Public Art	3,731	3,731	3,731	
				Public donations for the Public Art Program				
30,000	5,750	5,000	6490-10	Donations - Public Art - Dedicated	5,500	5,500	5,500	
				Public donations for specific pieces of artwork for the Public Art Program				
30,750	6,234	7,000	TOTAL MISCELLANEOUS			9,231	9,231	9,231
70,845	6,234	7,000	TOTAL RESOURCES			9,231	9,231	9,231

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 011 - COMMUNITY SERVICES Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS										
PERSONNEL SERVICES										
18,505	0	0	7000-15	Salaries & Wages - Temporary			0	0	0	
600	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive			0	0	0	
1,184	0	0	7300-05	Fringe Benefits - FICA - Social Security			0	0	0	
277	0	0	7300-06	Fringe Benefits - FICA - Medicare			0	0	0	
21	0	0	7300-35	Fringe Benefits - Workers' Compensation Insurance			0	0	0	
9	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund			0	0	0	
20,596	0	0	TOTAL PERSONNEL SERVICES					0	0	0
MATERIALS AND SERVICES										
0	0	0	7550	Travel & Education			2,000	2,000	2,000	
6,609	2,320	37,000	7710	Materials & Supplies - Grants			9,424	9,424	9,424	
				Description	Units	Amt/Unit	Total			
				ARPA: ADA Implementation / printing and signage	1	7,000	7,000			
				ARPA: Culturally Competent Comms / printing and signage	1	2,424	2,424			
1,099	1,680	2,000	7720-03	Repairs & Maintenance - Public Art			2,000	2,000	2,000	
0	0	2,000	7750	Professional Services			0	0	0	
14,300	51,128	83,106	7750-04	Professional Services - Grants			43,856	43,856	43,856	
				Description	Units	Amt/Unit	Total			
				ARPA: Translation of key documents or live translation svcs	1	5,000	5,000			
				ARPA: ADA Employee Training	1	10,000	10,000			
				ARPA: ADA Accessible City Signage	1	28,856	28,856			
29,169	39,801	43,600	8010	Holiday Lighting			0	0	0	
10,310	20,000	10,000	8012	M&S Downtown Public Art Program			10,000	10,000	10,000	
				City's annual support of Downtown Public Art Program includes pedestal construction and artist honorariums.						
750	484	2,000	8012-05	M&S Downtown Public Art Program - Donations - Public Art			3,731	3,731	3,731	
				Public art purchases funded through revenue account 6490, Donations-Public Art.						
12,000	5,750	5,000	8012-10	M&S Downtown Public Art Program - Donations - Dedicated			5,500	5,500	5,500	
				Public donations for purchase of specific pieces of artwork for the Downtown Public Art Program; funded through revenue account 6490-10, Donations-Public Art-Dedicated.						

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 011 - COMMUNITY SERVICES Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	8,884	12,000	8015	Community Services			7,000	7,000	7,000
			General community engagement needs, printing, and mailers.						
				Description	Units	Amt/Unit	Total		
				Printing & Mailers	1	7,000	7,000		
14,000	14,000	14,000	8020	McMinnville Downtown Association			0	14,000	14,000
			City's contribution to the McMinnville Downtown Association in-lieu of a Downtown Economic Improvement District assessment.						
25,000	26,250	30,000	8025	Yamhill Co - YCTA			31,500	31,500	31,500
			Support for public transportation program with 5% for FY26						
88,427	94,671	93,000	8060	Economic Development			0	75,000	75,000
			Support of McMinnville Economic Development Partnership						
201,665	264,968	333,706	TOTAL MATERIALS AND SERVICES				115,011	204,011	204,011
CAPITAL OUTLAY									
18,000	0	0	8712-10	Capital Outlay Downtown Public Art Program - Donations - Dedicated			0	0	0
18,000	0	0	TOTAL CAPITAL OUTLAY				0	0	0
240,261	264,968	333,706	TOTAL REQUIREMENTS				115,011	204,011	204,011

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
INTERGOVERNMENTAL									
0	44,482	0	5029	McMinnville Fire District			0	0	0
0	44,482	0	TOTAL INTERGOVERNMENTAL			0	0	0	
0	44,482	0	TOTAL RESOURCES			0	0	0	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
131,765	183,234	212,762	7000-05	Salaries & Wages - Regular Full Time		153,725	153,725	153,725
				Human Resources Director - 1.00 FTE				
				Human Resources Analyst - 1.00 FTE (currently a contract employee paid from Professional Services.)				
0	0	743	7000-20	Salaries & Wages - Overtime		0	0	0
2,200	1,800	2,400	7000-37	Salaries & Wages - Medical Opt Out Incentive		0	0	0
8,167	11,302	13,062	7300-05	Fringe Benefits - FICA - Social Security		9,300	9,300	9,300
1,910	2,643	3,131	7300-06	Fringe Benefits - FICA - Medicare		2,229	2,229	2,229
38,917	56,179	65,635	7300-15	Fringe Benefits - PERS - OPSRP - IAP		50,283	50,283	50,283
17,516	22,034	24,285	7300-20	Fringe Benefits - Medical Insurance		25,982	25,982	25,982
1,500	750	750	7300-22	Fringe Benefits - VEBA Plan		750	750	750
105	105	120	7300-25	Fringe Benefits - Life Insurance		60	60	60
367	432	500	7300-30	Fringe Benefits - Long Term Disability		352	352	352
143	195	237	7300-35	Fringe Benefits - Workers' Compensation Insurance		138	138	138
31	34	42	7300-37	Fringe Benefits - Workers' Benefit Fund		21	21	21
0	119	169	7300-45	Fringe Benefits - Paid Family Leave City Share		1,324	1,324	1,324
202,620	278,826	323,836	TOTAL PERSONNEL SERVICES			244,164	244,164	244,164
MATERIALS AND SERVICES								
0	0	2,500	7520	Public Notices & Printing		1,000	1,000	1,000
				Recruitment advertising and employee communication				
90	271	500	7530	Training		0	0	0
				Local trainings and webinars				
0	535	500	7540	Employee Events		200	200	200
				Costs shared city-wide for employee training, materials, and events, including safety committee				
5,135	6,960	12,000	7550	Travel & Education		8,000	8,000	8,000
				Professional association conferences, seminars and workshops including travel and meal costs, professional memberships, dues, subscriptions, and reference materials.				
10	94	0	7579	Employee Recognition		500	500	500
				Employee recognition efforts				
0	0	0	7610-05	Insurance - Liability		2,058	2,058	2,058
831	872	1,000	7620	Telecommunications		1,000	1,000	1,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
1,066	716	1,000	7660	Materials & Supplies			0	0	0
437	127	500	7660-05	Materials & Supplies - Office Supplies			250	250	250
7	5	50	7660-15	Materials & Supplies - Postage			100	100	100
20,217	24,758	12,000	7750	Professional Services			105,000	105,000	105,000
				HR Analyst, Background Checks, Driving Record Checks, and Legal Fees					
417	22	0	7750-01	Professional Services - Audit & other city-wide prof svc			0	0	0
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses					
4,430	4,148	6,894	7840	M & S Computer Charges			3,331	3,331	3,331
				I.S. Fund materials & supplies costs shared city-wide					
14,035	3,960	1,000	7840-12	M & S Computer Charges - Human Resources			3,000	3,000	3,000
				Description	Units	Amt/Unit	Total		
				Adobe Pro Renewals	2	200	400		
				Replacement laptop	1	2,000	2,000		
				Office 365 licensing	1	600	600		
46,675	42,468	37,944	TOTAL MATERIALS AND SERVICES				124,439	124,439	124,439
CAPITAL OUTLAY									
0	1,020	728	8750	Capital Outlay Computer Charges			202	202	202
				I.S. Fund capital outlay costs shared city-wide					
0	1,020	728	TOTAL CAPITAL OUTLAY				202	202	202
249,294	322,315	362,508	TOTAL REQUIREMENTS				368,805	368,805	368,805

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
INTERGOVERNMENTAL								
143,116	0	0	4546	American Rescue Plan	0	0	0	
0	29,319	11,000	5029	McMinnville Fire District	0	0	0	
143,116	29,319	11,000	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
18,218	20,551	12,000	5310	On-Line Lien Search Fees	12,000	12,000	12,000	
				Net Assets on-line lien search program allows title companies to check any property for City liens. Title companies are billed \$33 per lien search; City pays \$15 per search through expenditure account 7750-27, Professional Services-Net Assets.				
18,218	20,551	12,000	TOTAL CHARGES FOR SERVICES			12,000	12,000	12,000
MISCELLANEOUS								
0	0	0	6600-06	Other Income - Paid Leave OR	0	0	0	
480	5,835	0	6600-94	Other Income - Finance	0	0	0	
480	5,835	0	TOTAL MISCELLANEOUS			0	0	0
161,814	55,705	23,000	TOTAL RESOURCES			12,000	12,000	12,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
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REQUIREMENTS**PERSONNEL SERVICES**

-1,386	580	0	7000	Salaries & Wages	0	0	0	
531,464	475,538	506,456	7000-05	Salaries & Wages - Regular Full Time	507,123	507,123	507,123	
				Finance Director - 0.90 FTE				
				Financial Services Administrator - 1.00 FTE				
				Financial Services Administrator Budget - 1.00 FTE				
				Financial Services Analyst - Payroll - 1.00 FTE				
				Financial Services Specialist - 0.95 FTE				
0	0	0	7000-15	Salaries & Wages - Temporary	0	0	0	
710	3,535	5,000	7000-20	Salaries & Wages - Overtime	5,000	5,000	5,000	
1,800	1,200	500	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0	
-203	308	0	7300	Fringe Benefits	0	0	0	
32,416	29,123	30,974	7300-05	Fringe Benefits - FICA - Social Security	30,984	30,984	30,984	
7,581	6,811	7,423	7300-06	Fringe Benefits - FICA - Medicare	7,427	7,427	7,427	
156,621	158,247	169,206	7300-15	Fringe Benefits - PERS - OPSRP - IAP	176,360	176,360	176,360	
81,840	78,654	96,461	7300-20	Fringe Benefits - Medical Insurance	101,149	101,149	101,149	
7,675	7,675	10,675	7300-22	Fringe Benefits - VEBA Plan	11,600	11,600	11,600	
343	296	294	7300-25	Fringe Benefits - Life Insurance	291	291	291	
1,324	1,144	1,136	7300-30	Fringe Benefits - Long Term Disability	1,216	1,216	1,216	
542	491	564	7300-35	Fringe Benefits - Workers' Compensation Insurance	461	461	461	
113	88	103	7300-37	Fringe Benefits - Workers' Benefit Fund	102	102	102	
0	307	401	7300-45	Fringe Benefits - Paid Family Leave City Share	4,411	4,411	4,411	
820,842	763,997	829,193	TOTAL PERSONNEL SERVICES			846,124	846,124	846,124

MATERIALS AND SERVICES

460	-477	0	7514	Fines & Penalties	0	0	0
7,411	3,150	7,000	7520	Public Notices & Printing	7,000	7,000	7,000
502	403	1,000	7540	Employee Events	500	500	500
				Costs shared city-wide for employee training, materials, and events.			
20,712	18,128	27,700	7550	Travel & Education	15,700	15,700	15,700
				Professional association dues, subscriptions, staff training, continuing professional education, software provider conference, etc.			
6,562	7,147	7,613	7610-05	Insurance - Liability	5,519	5,519	5,519

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
3,597	2,953	3,780	7620	Telecommunications				5,150	5,150	5,150
5,095	2,335	6,300	7660-05	Materials & Supplies - Office Supplies				6,300	6,300	6,300
0	0	500	7660-10	Materials & Supplies - Office Supplies Inventory				500	500	500
7,092	2,250	8,000	7660-15	Materials & Supplies - Postage				8,000	8,000	8,000
780	0	0	7710	Materials & Supplies - Grants				0	0	0
0	0	0	7720-06	Repairs & Maintenance - Equipment				0	0	0
10,406	8,758	65,100	7750	Professional Services				25,000	25,000	25,000
			CPA support and general needs.							
9,773	2,760	3,000	7750-01	Professional Services - Audit & other city-wide prof svc				2,130	2,130	2,130
			Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses							
7,917	9,285	10,000	7750-27	Professional Services - Net Assets				10,000	10,000	10,000
			Net Assets on-line lien search program allows title companies to check any property for City liens. Title companies are billed \$33 per lien search; revenue recorded in account 5310, On-Line Lien Search Fees. City pays Net Assets \$15 per lien search.							
0	0	0	7750-57	Professional Services - Financing Administration				0	0	0
2,831	2,449	3,000	7790	Maintenance & Rental Contracts				3,000	3,000	3,000
			Printer / scanner / copier lease and per page cost.							
0	0	0	7800-03	M & S Equipment - Office				0	0	0
10,338	9,679	13,787	7840	M & S Computer Charges				9,993	9,993	9,993
			I.S. Fund materials & supplies costs shared city-wide							
9,671	7,231	12,300	7840-05	M & S Computer Charges - Accounting				12,500	12,500	12,500
			Description	Units	Amt/Unit	Total				
			Replacement laptops	2	2,000	4,000				
			Adobe Pro Renewals	5	200	1,000				
			Printer maintenance - Lexmark	1	300	300				
			Debtbook software renewal	1	5,000	5,000				
			Office 365 licensing	1	2,200	2,200				
103,146	76,052	169,080	TOTAL MATERIALS AND SERVICES				111,292	111,292	111,292	
			CAPITAL OUTLAY							
0	2,380	1,456	8750	Capital Outlay Computer Charges				607	607	607
			I.S. Fund capital outlay costs shared city-wide							
0	2,380	1,456	TOTAL CAPITAL OUTLAY				607	607	607	
923,988	842,429	999,729	TOTAL REQUIREMENTS				958,023	958,023	958,023	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 05 - ENGINEERING Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
INTERGOVERNMENTAL									
0	0	44,000	4545	Federal FEMA Grant			0	0	0
0	0	0	4594-10	OR Dept of Emergency Mgmt (Federal) - Emergency Operations \$54,474 total grant dollars for developing Emergency Management Plan.			10,474	10,474	10,474
0	0	44,000	TOTAL INTERGOVERNMENTAL				10,474	10,474	10,474
CHARGES FOR SERVICES									
3,762	56,381	100,000	5320	Engineering Fees New Engineering Fees are now in effect with the goal of 100% cost recovery for development.			300,000	300,000	300,000
3,762	56,381	100,000	TOTAL CHARGES FOR SERVICES				300,000	300,000	300,000
MISCELLANEOUS									
0	0	0	6600-06	Other Income - Paid Leave OR			0	0	0
1,410	1,106	1,000	6600-96	Other Income - Engineering			0	0	0
1,410	1,106	1,000	TOTAL MISCELLANEOUS				0	0	0
5,172	57,487	145,000	TOTAL RESOURCES				310,474	310,474	310,474

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 05 - ENGINEERING Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
3,881	1,698	0	7000	Salaries & Wages		0	0	0
573,104	599,435	718,600	7000-05	Salaries & Wages - Regular Full Time		929,987	929,987	929,987
				Public Works Director - 1.00 FTE				
				City Engineer - 1.00 FTE				
				Project Manager - Engineering - 2.00 FTE				
				GIS/CAD Specialist - 1.00 FTE				
				Engineering Program Manager - 2.00 FTE				
				Engineering Technician - 1.00 FTE				
				Development Customer Service Technician - Combined Depts - 0.33 FTE				
0	30,226	53,629	7000-10	Salaries & Wages - Regular Part Time		55,755	55,755	55,755
				ARPA-Emergency Management Coordinator - 0.50 FTE				
5,932	5,600	15,155	7000-15	Salaries & Wages - Temporary		23,338	23,338	23,338
				Extra Help - Engineering - 0.50 FTE				
5,100	3,135	5,200	7000-20	Salaries & Wages - Overtime		5,200	5,200	5,200
1,200	1,200	1,200	7000-37	Salaries & Wages - Medical Opt Out Incentive		1,200	1,200	1,200
2,311	1,240	0	7300	Fringe Benefits		0	0	0
35,629	38,987	48,100	7300-05	Fringe Benefits - FICA - Social Security		61,437	61,437	61,437
8,333	9,118	10,658	7300-06	Fringe Benefits - FICA - Medicare		14,723	14,723	14,723
153,176	177,332	235,901	7300-15	Fringe Benefits - PERS - OPSRP - IAP		328,326	328,326	328,326
86,545	94,789	117,600	7300-20	Fringe Benefits - Medical Insurance		167,477	167,477	167,477
13,830	12,580	18,600	7300-22	Fringe Benefits - VEBA Plan		18,580	18,580	18,580
375	405	380	7300-25	Fringe Benefits - Life Insurance		560	560	560
1,390	1,524	1,805	7300-30	Fringe Benefits - Long Term Disability		2,281	2,281	2,281
7,178	8,097	10,027	7300-35	Fringe Benefits - Workers' Compensation Insurance		13,833	13,833	13,833
133	125	151	7300-37	Fringe Benefits - Workers' Benefit Fund		197	197	197
0	407	574	7300-45	Fringe Benefits - Paid Family Leave City Share		8,744	8,744	8,744
898,115	985,898	1,237,580	TOTAL PERSONNEL SERVICES			1,631,638	1,631,638	1,631,638
MATERIALS AND SERVICES								
49	99	100	7515	City Services Charge expense		100	100	100
891	455	1,100	7540	Employee Events		800	800	800
				Costs shared city-wide for employee training, materials, and events.				

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 05 - ENGINEERING Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
5,200	3,692	12,000	7550	Travel & Education	Memberships in professional organizations, registrations for conferences and seminars, City reimbursed continuing education, and reference materials.	17,000	17,000	17,000
1,829	1,437	3,500	7590	Fuel - Vehicle & Equipment		3,500	3,500	3,500
4,482	3,994	5,500	7600	Utilities	Department's share of Community Development Center's electricity expense, ~38%.	5,500	5,500	5,500
9,424	7,315	7,792	7610-05	Insurance - Liability		9,962	9,962	9,962
2,271	2,648	762	7610-10	Insurance - Property		3,987	3,987	3,987
7,917	9,069	10,000	7620	Telecommunications		10,000	10,000	10,000
4,758	4,405	4,000	7650	Janitorial	Department's share of Community Development Center janitorial service and supply costs, ~38%.	4,000	4,000	4,000
8,712	13,506	15,000	7660	Materials & Supplies	Uniforms, safety equipment, office, engineering, and surveying materials and supplies. The City's 1200CA Erosion Control Permit.	15,000	15,000	15,000
780	160	2,000	7720	Repairs & Maintenance	Vehicle and equipment repairs and maintenance.	2,000	2,000	2,000
3,664	3,311	21,300	7720-08	Repairs & Maintenance - Building Repairs	Department's share of Community Development Center's repairs and improvements, ~38%.	2,300	2,300	2,300
2,472	2,776	5,600	7720-10	Repairs & Maintenance - Building Maintenance	Department's share of routine building maintenance costs including pest control, garbage service, alarm and lighting repair and maintenance, gutter cleaning and roof preventative maintenance, and carpet cleaning, ~38%.	6,000	6,000	6,000
49,712	102,131	135,000	7750	Professional Services		35,000	35,000	35,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				City Engineering Services Support	1	35,000	35,000	
2,486	1,792	3,360	7750-01	Professional Services - Audit & other city-wide prof svc		4,520	4,520	4,520
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
0	0	0	7750-04	Professional Services - Grants		10,474	10,474	10,474
				OEM Grant - Emergency Operations Plan				
3,835	7,942	6,100	7790-20	Maintenance & Rental Contracts - Community Development Center		5,100	5,100	5,100
				Department's share of Community Development Center's HVAC services; alarm monitoring; landscape maintenance; and copier lease, ~38%.				
14,768	16,136	31,389	7840	M & S Computer Charges		22,767	22,767	22,767
				I.S. Fund materials & supplies costs shared city-wide				
13,196	19,148	28,400	7840-10	M & S Computer Charges - Engineering		27,800	27,800	27,800

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 05 - ENGINEERING Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			ESRI Software - 17 %	1	2,700	2,700		
			Hansen Software - 25 %	1	4,500	4,500		
			Hansen Development - 25%	1	5,000	5,000		
			Plotter maintenance	1	1,200	1,200		
			AutoCAD - 66%	1	3,000	3,000		
			Adobe Pro Renewals	2	200	400		
			Bluebeam Licensing	1	2,000	2,000		
			Replacement mobile computers	2	3,000	6,000		
			Office 365 licensing	1	3,000	3,000		
136,444	200,015	292,903	TOTAL MATERIALS AND SERVICES			185,810	185,810	185,810
			<u>CAPITAL OUTLAY</u>					
0	3,969	3,314	8750 Capital Outlay Computer Charges			1,384	1,384	1,384
			I.S. Fund capital outlay costs shared city-wide					
0	26,249	0	8750-10 Capital Outlay Computer Charges - Engineering			0	0	0
0	22,112	19,950	8800 Building Improvements			0	0	0
			Department's share of Community Development Center's building improvements, ~38%.					
0	0	45,000	8850 Vehicles			0	0	0
0	475,312	346,430	8930-80 Urban Renewal Projects - 3rd Street Improvements			0	0	0
			ARPA funded 3rd Street 30% Design (started in FY24)					
0	527,641	414,694	TOTAL CAPITAL OUTLAY			1,384	1,384	1,384
1,034,560	1,713,555	1,945,177	TOTAL REQUIREMENTS			1,818,832	1,818,832	1,818,832

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 001 - ADMINISTRATION Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
INTERGOVERNMENTAL									
1,250	0	0	4546	American Rescue Plan			0	0	0
1,250	0	0	TOTAL INTERGOVERNMENTAL			0	0	0	
MISCELLANEOUS									
0	0	0	6600-06	Other Income - Paid Leave OR			0	0	0
77	2,076	200	6600-99	Other Income - Community Development			200	200	200
77	2,076	200	TOTAL MISCELLANEOUS			200	200	200	
1,327	2,076	200	TOTAL RESOURCES			200	200	200	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 001 - ADMINISTRATION Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
4,813	-239	0	7000	Salaries & Wages		0	0	0
20,975	24,463	26,051	7000-05	Salaries & Wages - Regular Full Time Community Development Director - 0.10 FTE Planning Analyst - 0.15 FTE		27,496	27,496	27,496
308	219	160	7000-20	Salaries & Wages - Overtime		607	607	607
2,311	-575	0	7300	Fringe Benefits		0	0	0
1,297	1,503	1,586	7300-05	Fringe Benefits - FICA - Social Security		1,699	1,699	1,699
303	352	380	7300-06	Fringe Benefits - FICA - Medicare		408	408	408
4,648	7,494	7,968	7300-15	Fringe Benefits - PERS - OPSRP - IAP		9,187	9,187	9,187
2,731	3,098	3,236	7300-20	Fringe Benefits - Medical Insurance		3,548	3,548	3,548
300	450	450	7300-22	Fringe Benefits - VEBA Plan		450	450	450
13	15	15	7300-25	Fringe Benefits - Life Insurance		15	15	15
51	61	60	7300-30	Fringe Benefits - Long Term Disability		62	62	62
258	327	366	7300-35	Fringe Benefits - Workers' Compensation Insurance		390	390	390
4	5	5	7300-37	Fringe Benefits - Workers' Benefit Fund		5	5	5
0	16	20	7300-45	Fringe Benefits - Paid Family Leave City Share		241	241	241
38,013	37,189	40,297	TOTAL PERSONNEL SERVICES			44,108	44,108	44,108
MATERIALS AND SERVICES								
48	96	100	7515	City Services Charge expense		100	100	100
845	0	1,000	7520	Public Notices & Printing		1,000	1,000	1,000
776	288	400	7540	Employee Events Costs shared city-wide for employee training, materials, and events.		100	100	100
230	0	0	7550	Travel & Education		0	0	0
4,364	3,889	5,400	7600	Utilities Department's share of Community Development Center electricity expense.		5,400	5,400	5,400
10,071	6,814	7,259	7610-05	Insurance - Liability		10,841	10,841	10,841
2,096	2,446	6,767	7610-10	Insurance - Property		3,686	3,686	3,686
3,883	3,865	4,400	7620	Telecommunications		4,800	4,800	4,800
4,632	4,289	3,900	7650	Janitorial Department's share of Community Development Center janitorial service and supply costs.		4,400	4,400	4,400

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 001 - ADMINISTRATION Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
6,964	7,122	5,000	7660	Materials & Supplies Office supplies and work station support.		5,000	5,000	5,000
2,792	3,216	2,200	7720-08	Repairs & Maintenance - Building Repairs Department's share of Community Development Center's repairs and improvements.		2,220	2,220	2,220
3,564	1,697	5,400	7720-10	Repairs & Maintenance - Building Maintenance		6,000	6,000	6,000
0	0	5,000	7750	Professional Services Consultant work on fee structure update.		5,000	5,000	5,000
2,794	2,549	4,520	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses		5,530	5,530	5,530
6,115	7,959	11,400	7790-20	Maintenance & Rental Contracts - Community Development Center Copier Lease, HVAC, Fire/Security Alarm, Parking Lot Sweeping, Orkin, Holiday Lights, Misc (Community Development's share of CDC Building)		11,400	11,400	11,400
1,846	1,728	2,872	7840	M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide		2,915	2,915	2,915
0	168	500	7840-16	M & S Computer Charges - Community Dev Administration		3,500	3,500	3,500
			Description	Units	Amt/Unit	Total		
			Adobe Pro Renewals	1	200	200		
			Replacement mobile computer	1	3,000	3,000		
			Office 365 licensing	1	300	300		
51,021	46,126	66,118	TOTAL MATERIALS AND SERVICES			71,892	71,892	71,892
			CAPITAL OUTLAY					
0	425	303	8750	Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide		177	177	177
0	21,531	19,425	8800	Building Improvements		0	0	0
0	21,956	19,728	TOTAL CAPITAL OUTLAY			177	177	177
89,034	105,271	126,143	TOTAL REQUIREMENTS			116,177	116,177	116,177

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Section : 025 - CURRENT PLANNING				
			Program : N/A				
RESOURCES							
LICENSES AND PERMITS							
143,483	141,552	140,000	4250-03	Planning Fees - Land Use Fees	190,000	190,000	190,000
			Fees for processing land use applications (e.g. variances, conditional use permits, zone changes and plan amendments).				
73,125	76,327	50,000	4250-25	Planning Fees - Building Permit Review Fees	50,000	50,000	50,000
			Fees to cover Planning Division costs associated with the review of building permit applications.				
216,607	217,879	190,000	TOTAL LICENSES AND PERMITS		240,000	240,000	240,000
216,607	217,879	190,000	TOTAL RESOURCES		240,000	240,000	240,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 025 - CURRENT PLANNING Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	0	0	7000	Salaries & Wages		0	0	0
194,676	207,689	266,799	7000-05	Salaries & Wages - Regular Full Time Community Development Director - 0.25 FTE Planning Manager - 0.50 FTE Senior Planner - 1.00 FTE Associate Planner - 0.50 FTE Planning Analyst - 0.55 FTE Development Customer Service Technician - Combined Depts - 0.25 FTE		324,456	324,456	324,456
0	0	0	7000-10	Salaries & Wages - Regular Part Time		0	0	0
6,093	0	0	7000-15	Salaries & Wages - Temporary		0	0	0
4,075	3,178	1,120	7000-20	Salaries & Wages - Overtime		2,428	2,428	2,428
600	300	0	7000-37	Salaries & Wages - Medical Opt Out Incentive		0	0	0
0	0	0	7300	Fringe Benefits		0	0	0
12,590	12,921	16,209	7300-05	Fringe Benefits - FICA - Social Security		19,776	19,776	19,776
2,945	3,022	3,885	7300-06	Fringe Benefits - FICA - Medicare		4,740	4,740	4,740
56,670	68,290	85,277	7300-15	Fringe Benefits - PERS - OPSRP - IAP		109,422	109,422	109,422
20,167	21,136	43,896	7300-20	Fringe Benefits - Medical Insurance		42,476	42,476	42,476
3,500	3,550	5,800	7300-22	Fringe Benefits - VEBA Plan		5,050	5,050	5,050
135	141	166	7300-25	Fringe Benefits - Life Insurance		183	183	183
476	517	632	7300-30	Fringe Benefits - Long Term Disability		764	764	764
2,285	2,593	3,550	7300-35	Fringe Benefits - Workers' Compensation Insurance		4,330	4,330	4,330
48	44	55	7300-37	Fringe Benefits - Workers' Benefit Fund		61	61	61
0	134	208	7300-45	Fringe Benefits - Paid Family Leave City Share		2,815	2,815	2,815
304,259	323,514	427,597	TOTAL PERSONNEL SERVICES			516,501	516,501	516,501
MATERIALS AND SERVICES								
1,585	1,625	2,000	7500	Credit Card Fees Fees paid to offer credit card payment services - monthly and percentage of overall credit card transactions.		2,500	2,500	2,500
6,772	4,995	7,000	7520	Public Notices & Printing Legal notices for public hearings, public open houses, printing brochures, forms and surveys.		7,000	7,000	7,000
119	245	400	7540	Employee Events Costs shared city-wide for employee training, materials, and events.		300	300	300

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 025 - CURRENT PLANNING Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
3,946	1,744	6,000	7550	Travel & Education Memberships in professional organizations (APA, ORAPA, ULI, ICMA); staff training, Planning Commisisoner training.				6,000	6,000	6,000
224	373	250	7590	Fuel - Vehicle & Equipment				500	500	500
1,528	1,761	2,500	7620	Telecommunications Cell phones for planners (split 50/50 between current and long range planning)				3,000	3,000	3,000
3,491	2,974	3,500	7660	Materials & Supplies Office supplies and work station support.				3,500	3,500	3,500
13,122	12,672	32,500	7750	Professional Services				32,500	32,500	32,500
				Description	Units	Amt/Unit	Total			
				Transcriptionist PC, LRC, HLC	1	7,500	7,500			
				Contract Transportation Planning	1	25,000	25,000			
11	15	0	7750-01	Professional Services - Audit & other city-wide prof svc				0	0	0
5,169	12,444	20,681	7840	M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide				25,398	25,398	25,398
9,602	8,095	5,000	7840-17	M & S Computer Charges - Community Dev Current				26,600	26,600	26,600
				Description	Units	Amt/Unit	Total			
				ESRI Software - 12.5%	1	1,350	1,350			
				ESRI licensing	5	2,500	12,500			
				Replacement Computers	3	2,500	7,500			
				Adobe Pro Renewals	7	200	1,400			
				Bluebeam licensing	1	1,700	1,700			
				Leased Copier (shared with Municipal Court, Admin)	1	500	500			
				AutoCAD Maintenance	1	750	750			
				Office 365 licensing	1	900	900			
45,570	46,944	79,831	TOTAL MATERIALS AND SERVICES				107,298	107,298	107,298	
CAPITAL OUTLAY										
0	3,061	2,183	8750	Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide				1,543	1,543	1,543
0	0	25,000	8850	Vehicles				0	0	0
0	3,061	27,183	TOTAL CAPITAL OUTLAY				1,543	1,543	1,543	
349,829	373,519	534,611	TOTAL REQUIREMENTS				625,342	625,342	625,342	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 028 - LONG RANGE PLANNING Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
INTERGOVERNMENTAL									
9,488	13,020	15,000	4535	Federal NPS CLG Grant Federal National Park Service Certified Local Government grant for historic preservation program.			16,000	16,000	16,000
25,000	0	150,000	4778	OR Dept of Land Conservation & Dev (DLCD) Technical Assistance and Planning grants.			0	0	0
34,488	13,020	165,000	TOTAL INTERGOVERNMENTAL			16,000	16,000	16,000	
CHARGES FOR SERVICES									
34	250	0	5410	Sales			0	0	0
34	250	0	TOTAL CHARGES FOR SERVICES			0	0	0	
34,522	13,270	165,000	TOTAL RESOURCES			16,000	16,000	16,000	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 028 - LONG RANGE PLANNING Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	0	0	7000	Salaries & Wages		0	0	0
173,778	188,225	308,040	7000-05	Salaries & Wages - Regular Full Time Community Development Director - 0.30 FTE Planning Manager - 0.50 FTE Senior Planner - 1.00 FTE Associate Planner - 0.50 FTE Planning Analyst - 0.20 FTE Development Customer Service Technician - Combined Depts - 0.05 FTE		293,620	293,620	293,620
0	0	0	7000-10	Salaries & Wages - Regular Part Time		0	0	0
6,093	0	0	7000-15	Salaries & Wages - Temporary		0	0	0
1,085	767	853	7000-20	Salaries & Wages - Overtime		1,822	1,822	1,822
600	300	0	7000-37	Salaries & Wages - Medical Opt Out Incentive		0	0	0
0	0	0	7300	Fringe Benefits		0	0	0
11,123	11,573	18,687	7300-05	Fringe Benefits - FICA - Social Security		17,874	17,874	17,874
2,601	2,706	4,478	7300-06	Fringe Benefits - FICA - Medicare		4,283	4,283	4,283
53,312	59,313	97,727	7300-15	Fringe Benefits - PERS - OPSRP - IAP		99,132	99,132	99,132
17,675	19,477	56,068	7300-20	Fringe Benefits - Medical Insurance		38,687	38,687	38,687
3,450	3,650	7,650	7300-22	Fringe Benefits - VEBA Plan		4,650	4,650	4,650
110	117	175	7300-25	Fringe Benefits - Life Insurance		153	153	153
424	467	730	7300-30	Fringe Benefits - Long Term Disability		688	688	688
2,118	2,476	4,284	7300-35	Fringe Benefits - Workers' Compensation Insurance		4,063	4,063	4,063
38	35	59	7300-37	Fringe Benefits - Workers' Benefit Fund		51	51	51
0	121	240	7300-45	Fringe Benefits - Paid Family Leave City Share		2,544	2,544	2,544
272,407	289,226	498,991	TOTAL PERSONNEL SERVICES			467,567	467,567	467,567
MATERIALS AND SERVICES								
20,831	6,639	10,000	7520	Public Notices & Printing Legal notices for public hearings, public open houses, printing brochures, forms and surveys for long range planning projects		10,000	10,000	10,000
328	69	500	7540	Employee Events Costs shared city-wide for employee training, materials, and events.		400	400	400
3,358	6,559	7,000	7550	Travel & Education Memberships in professional organizations. Staff training. Planning Commissioner training.		6,000	6,000	6,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 028 - LONG RANGE PLANNING Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
1,528	1,761	3,000	7620	Telecommunications			3,200	3,200	3,200
			Cell phones for planners (split 50/50 between current and long range planning)						
3,868	5,139	7,000	7660	Materials & Supplies			6,000	6,000	6,000
			Office supplies and work station support.						
			GIS Staff - Work station and office supplies						
0	0	0	7710	Materials & Supplies - Grants			0	0	0
192,323	205,754	544,000	7750	Professional Services			488,000	388,000	388,000
			Description	Units	Amt/Unit	Total			
			Southwest Area Plan (FY 2025 Carryover)	1	235,000	235,000			
			Natural Resources Planning - Goal 5 (FY 2025 Carryover)	1	50,000	50,000			
			Land Use Efficiencies (FY 2025 Carryover)	1	35,000	35,000			
			TMLAP Design and Development Standards (FY 2025 Carryover)	1	25,000	25,000			
			CLG HP Grant Match	1	16,000	16,000			
			Transcriptionist	1	7,000	7,000			
			Consultant Services	1	20,000	20,000			
14	13	0	7750-01	Professional Services - Audit & other city-wide prof svc			0	0	0
			Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses						
26,094	6,083	165,000	7750-04	Professional Services - Grants			16,000	16,000	16,000
			Description	Units	Amt/Unit	Total			
			CLG HP Grant	1	16,000	16,000			
2,954	8,988	13,213	7840	M & S Computer Charges			2,915	2,915	2,915
			I.S. Fund materials & supplies costs shared city-wide						
6,859	3,622	3,600	7840-18	M & S Computer Charges - Community Dev Long Range			3,700	3,700	3,700
			Description	Units	Amt/Unit	Total			
			ESRI Software - 12.5%	1	1,350	1,350			
			AutoCAD Maintenance	1	750	750			
			Adobe Pro Renewals	2	200	400			
			Office 365 licensing	1	600	600			
			Bluebeam licensing	1	600	600			
258,157	244,627	753,313	TOTAL MATERIALS AND SERVICES				536,215	436,215	436,215
CAPITAL OUTLAY									
0	2,210	1,395	8750	Capital Outlay Computer Charges			177	177	177
			I.S. Fund capital outlay costs shared city-wide						
0	2,210	1,395	TOTAL CAPITAL OUTLAY				177	177	177
530,564	536,063	1,253,699	TOTAL REQUIREMENTS				1,003,959	903,959	903,959

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 031 - CODE COMPLIANCE Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
INTERGOVERNMENTAL								
1,200	0	0	4546	American Rescue Plan		0	0	0
1,200	0	0	TOTAL INTERGOVERNMENTAL			0	0	0
FINES AND FORFEITURES								
6,181	5,224	7,500	6115	Code Enforcement		7,500	7,500	7,500
				Fines for non-compliance with City ordinances and reimbursement to City for costs for involuntary abatement.				
6,181	5,224	7,500	TOTAL FINES AND FORFEITURES			7,500	7,500	7,500
MISCELLANEOUS								
2	0	50	6310	Interest		0	0	0
0	0	250	6407-31	Donations-Community Development - Code Compliance		250	250	250
0	16,357	0	6600-06	Other Income - Paid Leave OR		0	0	0
0	-3,041	0	6600-99	Other Income - Community Development		150	150	150
2	13,316	300	TOTAL MISCELLANEOUS			400	400	400
7,383	18,540	7,800	TOTAL RESOURCES			7,900	7,900	7,900

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 031 - CODE COMPLIANCE Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	0	0	7000	Salaries & Wages		0	0	0
113,222	142,968	86,653	7000-05	Salaries & Wages - Regular Full Time Community Development Director - 0.10 FTE Code Compliance Officer - Lead - 1.00 FTE (Unfunded) Code Compliance Officer - 1.00 FTE Planning Analyst - 0.10 FTE Development Customer Service Technician - Combined Depts - 0.03 FTE		91,454	91,454	91,454
0	0	0	7000-10	Salaries & Wages - Regular Part Time		0	0	0
1,330	431	10,168	7000-20	Salaries & Wages - Overtime		2,428	2,428	2,428
0	0	0	7300	Fringe Benefits		0	0	0
6,867	8,655	5,859	7300-05	Fringe Benefits - FICA - Social Security		5,682	5,682	5,682
1,606	2,024	1,403	7300-06	Fringe Benefits - FICA - Medicare		1,361	1,361	1,361
25,843	42,196	29,440	7300-15	Fringe Benefits - PERS - OPSRP - IAP		30,717	30,717	30,717
26,020	26,769	11,184	7300-20	Fringe Benefits - Medical Insurance		12,270	12,270	12,270
4,330	4,430	1,430	7300-22	Fringe Benefits - VEBA Plan		1,430	1,430	1,430
107	118	74	7300-25	Fringe Benefits - Life Insurance		74	74	74
303	348	202	7300-30	Fringe Benefits - Long Term Disability		212	212	212
1,413	1,820	1,331	7300-35	Fringe Benefits - Workers' Compensation Insurance		1,280	1,280	1,280
31	33	26	7300-37	Fringe Benefits - Workers' Benefit Fund		26	26	26
0	89	76	7300-45	Fringe Benefits - Paid Family Leave City Share		808	808	808
0	89	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance		0	0	0
181,070	229,971	147,846	TOTAL PERSONNEL SERVICES			147,742	147,742	147,742
MATERIALS AND SERVICES								
0	0	100	7500	Credit Card Fees Transactional fees for paying code enforcement fines with credit card.		100	100	100
665	749	3,000	7520	Public Notices & Printing Print materials for door hangers, property notices, certified mailings.		1,500	1,500	1,500
58	102	600	7540	Employee Events Costs shared city-wide for employee training, materials, and events.		200	200	200
2,266	1,542	5,000	7550	Travel & Education Memberships in Oregon Code Enforcement Association, staff training.		2,500	2,500	2,500
1,368	851	1,500	7590	Fuel - Vehicle & Equipment		750	750	750

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 031 - CODE COMPLIANCE Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
2,816	2,942	3,400	7620	Telecommunications				1,900	1,900	1,900
630	437	600	7630	Uniforms				300	300	300
2,633	1,480	4,000	7660	Materials & Supplies Office supplies, work station support, neighborhood clean-up supplies.				2,000	2,000	2,000
0	0	250	7680-31	Materials & Supplies - Donations - Code Compliance				250	250	250
1,590	9,374	18,000	7750	Professional Services				14,000	14,000	14,000
				Description	Units	Amt/Unit	Total			
				Hearings Officer	1	3,000	3,000			
				Abatement	1	11,000	11,000			
50	19	0	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				0	0	0
2,954	2,765	4,596	7840	M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide				3,331	3,331	3,331
0	6,063	1,400	7840-19	M & S Computer Charges - Community Dev Code Compliance				1,000	1,000	1,000
				Description	Units	Amt/Unit	Total			
				Office 365 licensing	1	600	600			
				Adobe Pro licensing	2	200	400			
15,029	26,323	42,446	TOTAL MATERIALS AND SERVICES				27,831	27,831	27,831	
CAPITAL OUTLAY										
0	680	485	8750	Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide				202	202	202
0	680	485	TOTAL CAPITAL OUTLAY				202	202	202	
196,099	256,974	190,777	TOTAL REQUIREMENTS				175,775	175,775	175,775	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 035 - ECONOMIC DEVELOPMENT Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
INTERGOVERNMENTAL									
17,410	0	0	4546	American Rescue Plan			0	0	0
0	0	160,000	4771	Business Oregon (State)			0	0	0
				Business Oregon Grants - Innovation Campus master planning, infrastructure analysis and marketing					
17,410	0	160,000	TOTAL INTERGOVERNMENTAL			0	0	0	
17,410	0	160,000	TOTAL RESOURCES			0	0	0	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 035 - ECONOMIC DEVELOPMENT Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
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REQUIREMENTS**PERSONNEL SERVICES**

93,177	123,908	131,388	7000-05	Salaries & Wages - Regular Full Time	138,098	138,098	138,098
				Community Development Special Projects Manager - 1.00 FTE			
1,000	1,200	1,200	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
5,839	7,757	8,022	7300-05	Fringe Benefits - FICA - Social Security	8,355	8,355	8,355
1,366	1,814	1,923	7300-06	Fringe Benefits - FICA - Medicare	2,002	2,002	2,002
27,358	37,986	40,306	7300-15	Fringe Benefits - PERS - OPSRP - IAP	45,172	45,172	45,172
0	0	0	7300-20	Fringe Benefits - Medical Insurance	29,957	29,957	29,957
0	0	0	7300-22	Fringe Benefits - VEBA Plan	750	750	750
50	60	60	7300-25	Fringe Benefits - Life Insurance	60	60	60
249	291	303	7300-30	Fringe Benefits - Long Term Disability	320	320	320
1,100	1,685	1,856	7300-35	Fringe Benefits - Workers' Compensation Insurance	1,920	1,920	1,920
16	20	21	7300-37	Fringe Benefits - Workers' Benefit Fund	21	21	21
0	82	103	7300-45	Fringe Benefits - Paid Family Leave City Share	1,189	1,189	1,189
130,153	174,801	185,182	TOTAL PERSONNEL SERVICES		227,844	227,844	227,844

MATERIALS AND SERVICES

0	34	200	7540	Employee Events	100	100	100
				Costs shared city-wide for employee training, materials, and events.			
20,000	113,195	0	7595-10	Business Assistance Grant - Business Resiliency	0	0	0
1,601	716	0	7660-25	Materials & Supplies - Grants	0	0	0
0	6	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
31,414	317,079	537,400	7750-04	Professional Services - Grants	448,500	448,500	448,500

DescriptionUnitsAmt/UnitTotal

Innovation Campus - City ARPA (FY 2025 Carryover)

1

119,000

119,000

ADA Transition Plan - City ARPA

1

275,000

275,000

8212 Grant (Business Resiliency - DAS State)

1

54,500

54,500

0

1,383

2,298

7840**M & S Computer Charges**

I.S. Fund materials & supplies costs shared city-wide

1,665

1,665

1,665

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 07 - COMMUNITY DEVELOPMENT Section : 035 - ECONOMIC DEVELOPMENT Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
3,824	168	500	7840-14	M & S Computer Charges - Community Dev Econ Development				500	500	500
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Adobe Pro Renewal		1	200	200			
			Office 365 licensing		1	300	300			
56,839	432,580	540,398	TOTAL MATERIALS AND SERVICES				450,765	450,765	450,765	
			CAPITAL OUTLAY							
0	340	243	8750	Capital Outlay Computer Charges				101	101	101
			I.S. Fund capital outlay costs shared city-wide							
0	0	0	8750-14	Capital Outlay Computer Charges - Community Dev Econ Development				0	0	0
0	340	243	TOTAL CAPITAL OUTLAY				101	101	101	
186,992	607,722	725,823	TOTAL REQUIREMENTS				678,710	678,710	678,710	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
LICENSES AND PERMITS								
19,702	12,846	25,000	4490	Licenses & Permits - Misc		13,000	13,000	13,000
					Permit fee for second hand merchants and pawnbrokers. Canine licensing fee received quarterly from Yamhill County.			
					Budget Note: Revenue from canine licensing fees over the past several years has continued to decline due to less licensing fees being collected by Yamhill County.			
19,702	12,846	25,000	TOTAL LICENSES AND PERMITS			13,000	13,000	13,000
INTERGOVERNMENTAL								
0	0	90,000	4545	Federal FEMA Grant		0	0	0
4,267	0	0	4546	American Rescue Plan		0	0	0
5,125	5,254	7,200	4560	BVP Grant		7,200	7,200	7,200
					Federal Bulletproof Vest Partnership Grant which funds 50% of the bulletproof vest purchases.			
353	0	0	4596-16	OR Criminal Justice Commission - CESF Grant		0	0	0
0	40,467	0	4597-05	US Department of Justice - SRT Body Worn/In Car Cameras		0	0	0
21,548	0	0	4597-10	US Department of Justice - BJS NCHIP Grant-Fingerprinting		0	0	0
552	378	7,000	4600	Traffic Safety Grant-DUII		5,000	5,000	5,000
1,875	5,540	5,000	4605	Traffic Safety Grant-Speed		5,000	5,000	5,000
490	2,811	5,000	4609	Distracted Driving Enforcement Grant		5,000	5,000	5,000
2,334	3,983	5,000	4610	Traffic Safety Grant-Safety Belt		5,000	5,000	5,000
36,545	58,433	119,200	TOTAL INTERGOVERNMENTAL			27,200	27,200	27,200
CHARGES FOR SERVICES								
12,885	13,097	15,000	5330	Police Fees		17,000	17,000	17,000
					Fees charged by the Police Department for public records requests and special event applications			
31,997	32,637	33,289	5400-30	Property Rentals - YCOM		33,955	33,955	33,955
					Yamhill Communications Agency (YCOM) rental of space in Police Department for emergency communications operation.			
44,882	45,734	48,289	TOTAL CHARGES FOR SERVICES			50,955	50,955	50,955
MISCELLANEOUS								
0	6,953	0	6360-20	Grants - City County Insurance Services		0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
5,214	7,465	9,812	6400	Donations - Police			10,000	10,000	10,000
4,678	0	0	6600-05	Other Income - Workers' Comp Reimbursement Workers compensation time-loss reimbursements while injured worker is unable to work due to on-the-job injury. Also, State of Oregon Employer-at-Injury Program pays 50% of light duty wages up to a cap.			0	0	0
0	66,246	0	6600-06	Other Income - Paid Leave OR			60,000	60,000	60,000
16,000	38,889	38,000	6600-22	Other Income - Airshow			42,000	42,000	42,000
0	0	250	6600-25	Other Income - PD Reserves Revenue received for police reserve coverage of special events, primarily from Linfield College and McMinnville School District #40.			0	0	0
19,329	113,967	50,000	6600-95	Other Income - Police Miscellaneous police revenue including unclaimed property and surplus property sale; police officer witness fees for appearing in other than Municipal Court, such as before the Grand Jury or Circuit Court; and special event police officer coverage			35,000	35,000	35,000
45,222	233,519	98,062	TOTAL MISCELLANEOUS				147,000	147,000	147,000
OTHER FINANCING SOURCE									
5,605	0	6,000	6845	Proceeds from asset sale Sales of assets such as police vehicles			8,000	8,000	8,000
5,605	0	6,000	TOTAL OTHER FINANCING SOURCE				8,000	8,000	8,000
151,956	350,532	296,551	TOTAL RESOURCES				246,155	246,155	246,155

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
11,989	4,999	16,800	7000	Salaries & Wages	0	0	0	
225,370	290,123	353,012	7000-05	Salaries & Wages - Regular Full Time Police Chief - 1.00 FTE Support Services Manager - 1.00 FTE Management Support Tech - 1.00 FTE (Unfunded)	294,208	294,208	294,208	
21,522	20,689	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0	
0	0	0	7000-20	Salaries & Wages - Overtime	0	0	0	
4,200	4,440	4,200	7000-30	Salaries & Wages - Auto Allowance Police Chief's \$350 per month automobile allowance.	4,200	4,200	4,200	
600	420	720	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0	
4,403	3,339	9,600	7300	Fringe Benefits	0	0	0	
14,886	19,119	18,295	7300-05	Fringe Benefits - FICA - Social Security	17,451	17,451	17,451	
3,571	4,479	4,794	7300-06	Fringe Benefits - FICA - Medicare	4,327	4,327	4,327	
69,378	97,036	101,190	7300-15	Fringe Benefits - PERS - OPSRP - IAP	105,312	105,312	105,312	
37,641	47,833	90,262	7300-20	Fringe Benefits - Medical Insurance	51,106	51,106	51,106	
6,000	6,000	6,000	7300-22	Fringe Benefits - VEBA Plan	6,000	6,000	6,000	
161	171	186	7300-25	Fringe Benefits - Life Insurance	126	126	126	
580	670	658	7300-30	Fringe Benefits - Long Term Disability	702	702	702	
4,444	5,068	4,789	7300-35	Fringe Benefits - Workers' Compensation Insurance	5,781	5,781	5,781	
46	49	54	7300-37	Fringe Benefits - Workers' Benefit Fund	42	42	42	
0	203	257	7300-45	Fringe Benefits - Paid Family Leave City Share	2,569	2,569	2,569	
0	0	45	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	45	45	45	
404,791	504,640	610,862	TOTAL PERSONNEL SERVICES			491,869	491,869	491,869
MATERIALS AND SERVICES								
753	885	1,260	7500	Credit Card Fees	0	0	0	
2,037	1,789	12,000	7520	Public Notices & Printing Advertising for employment positions, community events, and newspaper subscriptions.	5,000	5,000	5,000	
1,824	950	2,850	7530	Training Safety Training and Equipment	2,500	2,500	2,500	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
4,362	3,479	8,100	7540	Employee Events			5,200	5,200	5,200
				Costs shared city-wide for employee training, materials, and events.					
13,148	7,764	10,000	7550	Travel & Education			10,000	10,000	10,000
				Memberships and training for Chief, Support Services Manager					
1,099	10,176	9,000	7570	Dept Employee Recognition			8,000	8,000	8,000
				Employees, volunteers, and reserves appreciation dinner, plaques, certificates, etc.					
697	804	1,000	7590	Fuel - Vehicle & Equipment			1,000	1,000	1,000
171,740	224,650	239,309	7610-05	Insurance - Liability			281,876	281,876	281,876
24,754	26,153	30,531	7610-10	Insurance - Property			36,910	36,910	36,910
9,592	10,203	11,084	7620	Telecommunications			11,085	11,085	11,085
1,126	647	1,000	7630-05	Uniforms - Employee			1,000	1,000	1,000
				Uniforms for Chief					
13,891	11,682	12,000	7660	Materials & Supplies			14,000	14,000	14,000
0	0	0	7660-25	Materials & Supplies - Grants			0	0	0
5,214	7,465	9,812	7680	Materials & Supplies - Donations			10,000	10,000	10,000
				Materials and supplies purchases funded by revenue account 6400, Donations - Police.					
42	0	0	7710-16	Materials & Supplies - Grants - CESF Grant			0	0	0
951	548	1,000	7720-14	Repairs & Maintenance - Vehicles			2,500	2,500	2,500
				Admin Vehicle and Surveillance Trailer					
64,485	75,439	88,010	7750	Professional Services			51,010	51,010	51,010
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Homeward Bound Pets - kenneling fees	12	3,650	43,800		
				Homeward Bound Pets - contract to redeem dogs	1	7,210	7,210		
15,764	17,045	30,240	7750-01	Professional Services - Audit & other city-wide prof svc			25,510	25,510	25,510
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses					
0	0	0	7750-04	Professional Services - Grants			0	0	0
67,983	63,994	70,000	7790	Maintenance & Rental Contracts			72,200	72,200	72,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Storage lot lease	4	8,250	33,000		
				Copier lease	12	350	4,200		
				Verizon in-car communication	12	1,500	18,000		
				Parking citation module	12	290	3,480		
				Leads on Line contract	1	3,500	3,500		
				Lexipol annual subscription	1	5,650	5,650		
				Shredding service	12	85	1,020		
				Spacesaver annual maintenance	1	950	950		
				Copier usage	4	600	2,400		

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	0	0	7800	M & S Equipment		0	0	0
13,147	10,730	14,400	7820	M & S Equipment - Grants		15,000	15,000	15,000
0	87,887	0	7820-10	M & S Equipment - Grants - SRT Body Worn/In Car Cameras		0	0	0
412,609	562,290	551,596		<u>TOTAL MATERIALS AND SERVICES</u>		552,791	552,791	552,791
<u>CAPITAL OUTLAY</u>								
24,242	0	90,000	8720	Equipment - Grants		0	0	0
24,242	0	90,000		<u>TOTAL CAPITAL OUTLAY</u>		0	0	0
<u>TRANSFERS OUT</u>								
0	577,972	642,869	9700-15	Transfers Out - Emergency Communications		691,324	703,438	703,438
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			General Fund support for Emergency Comm equipment debt pymt	1	37,172	37,172		
			General Fund support for YCOM dispatching service	1	666,266	666,266		
0	577,972	642,869		<u>TOTAL TRANSFERS OUT</u>		691,324	703,438	703,438
841,642	1,644,902	1,895,327		<u>TOTAL REQUIREMENTS</u>		1,735,984	1,748,098	1,748,098

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 580 - RECORDS		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
185,961	198,319	207,681	7000-05	Salaries & Wages - Regular Full Time Support Services Specialist - 3.00 FTE	217,274	217,274	217,274	
0	2,385	1,008	7000-20	Salaries & Wages - Overtime	993	993	993	
11,207	12,079	12,625	7300-05	Fringe Benefits - FICA - Social Security	13,201	13,201	13,201	
2,621	2,825	3,026	7300-06	Fringe Benefits - FICA - Medicare	3,164	3,164	3,164	
54,022	60,939	63,441	7300-15	Fringe Benefits - PERS - OPSRP - IAP	71,374	71,374	71,374	
53,172	55,934	60,609	7300-20	Fringe Benefits - Medical Insurance	65,376	65,376	65,376	
1,350	1,350	1,350	7300-22	Fringe Benefits - VEBA Plan	1,350	1,350	1,350	
180	180	180	7300-25	Fringe Benefits - Life Insurance	180	180	180	
448	487	478	7300-30	Fringe Benefits - Long Term Disability	502	502	502	
193	207	255	7300-35	Fringe Benefits - Workers' Compensation Insurance	225	225	225	
58	54	63	7300-37	Fringe Benefits - Workers' Benefit Fund	63	63	63	
0	127	163	7300-45	Fringe Benefits - Paid Family Leave City Share	1,879	1,879	1,879	
309,213	334,885	350,879	TOTAL PERSONNEL SERVICES			375,581	375,581	375,581
MATERIALS AND SERVICES								
1,193	883	3,500	7550	Travel & Education	3,500	3,500	3,500	
771	711	750	7630-05	Uniforms - Employee	750	750	750	
5,281	5,826	6,000	7660	Materials & Supplies	6,000	6,000	6,000	
68	15	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0	
207	0	5,000	7800	M & S Equipment	5,000	5,000	5,000	
6,828	5,588	5,600	8040	Regional Automated Info Network	5,600	5,600	5,600	
14,347	13,023	20,850	TOTAL MATERIALS AND SERVICES			20,850	20,850	20,850
323,560	347,908	371,729	TOTAL REQUIREMENTS			396,431	396,431	396,431

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 589 - IS - TECHNOLOGY				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
MATERIALS AND SERVICES									
93,038	85,728	149,361	7840	M & S Computer Charges			113,254	113,254	113,254
I.S. Fund materials & supplies costs shared city-wide									
83,456	127,273	204,800	7840-20	M & S Computer Charges - Police			161,800	161,800	161,800
DescriptionUnitsAmt/UnitTotal									
Replacement computers122,00024,000									
Printer Replacement11,4001,400									
Toughbooks26,00012,000									
Office 365 licensing117,00017,000									
Replacement Scanner11,0001,000									
MDT Repair12,0002,000									
InTime Software15,0005,000									
OnQ Maintenance117,00017,000									
Netmotion Maintenance15,0005,000									
CS Maintenance134,50034,500									
Power DMS software15,0005,000									
Adobe Pro Renewals122002,400									
E-Ticketing Renewal116,00016,000									
New Toughbook Software licensing2050010,000									
IA Pro Software19,5009,500									
176,494	213,001	354,161	TOTAL MATERIALS AND SERVICES				275,054	275,054	275,054
CAPITAL OUTLAY									
0	21,084	15,769	8750	Capital Outlay Computer Charges			6,883	6,883	6,883
I.S. Fund capital outlay costs shared city-wide									
0	91,321	114,000	8750-20	Capital Outlay Computer Charges - Police			80,000	80,000	80,000
DescriptionUnitsAmt/UnitTotal									
RMS Upgrade180,00080,000									
0	112,404	129,769	TOTAL CAPITAL OUTLAY				86,883	86,883	86,883
176,494	325,405	483,930	TOTAL REQUIREMENTS				361,937	361,937	361,937

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Section : 040 - CHIEF'S OFFICE				
			Program : 592 - COMMUNITY EDUCATION				
REQUIREMENTS							
MATERIALS AND SERVICES							
3,945	3,025	3,700	7660	Materials & Supplies	3,700	3,700	3,700
3,945	3,025	3,700		TOTAL MATERIALS AND SERVICES	3,700	3,700	3,700
3,945	3,025	3,700		TOTAL REQUIREMENTS	3,700	3,700	3,700

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 501 - ADMINISTRATION				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
PERSONNEL SERVICES									
153,638	134,210	152,224	7000-05	Salaries & Wages - Regular Full Time			155,994	155,994	155,994
				Police Captain - 1.00 FTE					
9,336	8,219	9,210	7300-05	Fringe Benefits - FICA - Social Security			9,438	9,438	9,438
2,205	1,922	2,207	7300-06	Fringe Benefits - FICA - Medicare			2,262	2,262	2,262
53,326	41,537	47,174	7300-15	Fringe Benefits - PERS - OPSRP - IAP			48,124	48,124	48,124
17,425	14,872	16,950	7300-20	Fringe Benefits - Medical Insurance			18,606	18,606	18,606
4,000	2,000	2,000	7300-22	Fringe Benefits - VEBA Plan			2,000	2,000	2,000
65	61	66	7300-25	Fringe Benefits - Life Insurance			66	66	66
282	305	334	7300-30	Fringe Benefits - Long Term Disability			344	344	344
3,972	3,578	4,049	7300-35	Fringe Benefits - Workers' Compensation Insurance			4,649	4,649	4,649
20	19	21	7300-37	Fringe Benefits - Workers' Benefit Fund			21	21	21
0	85	119	7300-45	Fringe Benefits - Paid Family Leave City Share			1,343	1,343	1,343
244,269	206,808	234,354	TOTAL PERSONNEL SERVICES				242,847	242,847	242,847
MATERIALS AND SERVICES									
360	187	1,500	7530	Training			1,500	1,500	1,500
1,953	1,853	2,000	7550	Travel & Education			3,000	3,000	3,000
				Membership and training					
				Description	Units	Amt/Unit	Total		
				Memberships	1	500	500		
				Training	1	2,500	2,500		
22,727	22,877	27,204	7620	Telecommunications			25,204	25,204	25,204
				Includes telecommunications for entire Field Operations Division.					
				Description	Units	Amt/Unit	Total		
				Telecom landlines	1	6,720	6,720		
				Cell phones for field operations	1	17,484	17,484		
				Repair-replace damaged cell phones	1	1,000	1,000		
780	62	900	7630-05	Uniforms - Employee			900	900	900

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 501 - ADMINISTRATION				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
476	596	1,000	7660	Materials & Supplies			7,000	7,000	7,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Misc patrol supplies	1	1,000	1,000		
				Awards, recognition, etc	1	2,000	2,000		
				Peer Support Program (Pick-a-Perk, other events)	1	3,000	3,000		
				1033 surplus program yearly fee	1	1,000	1,000		
0	0	0	7750	Professional Services			0	0	0
23	7	0	7750-01	Professional Services - Audit & other city-wide prof svc			0	0	0
0	0	0	7800	M & S Equipment			0	0	0
26,318	25,582	32,604		TOTAL MATERIALS AND SERVICES			37,604	37,604	37,604
270,588	232,391	266,958		TOTAL REQUIREMENTS			280,451	280,451	280,451

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 553 - PATROL				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
PERSONNEL SERVICES									
2,605,996	2,635,070	2,886,500	7000-05	Salaries & Wages - Regular Full Time			3,015,425	3,268,211	3,268,211
				Police Sergeant - 4.00 FTE					
				Police Corporal - 4.00 FTE					
				Police Officer - 22.00 FTE					
0	36,513	58,769	7000-15	Salaries & Wages - Temporary			60,244	60,244	60,244
				Extra Help - Police Officer - 0.60 FTE					
531,885	563,766	499,954	7000-20	Salaries & Wages - Overtime			499,993	499,993	499,993
192,622	197,577	211,141	7300-05	Fringe Benefits - FICA - Social Security			216,331	231,625	231,625
45,049	46,426	50,605	7300-06	Fringe Benefits - FICA - Medicare			51,848	55,514	55,514
947,027	1,055,199	1,141,148	7300-15	Fringe Benefits - PERS - OPSRP - IAP			1,314,453	1,410,462	1,410,462
475,679	477,587	612,426	7300-20	Fringe Benefits - Medical Insurance			588,384	653,760	653,760
10,050	10,650	10,200	7300-22	Fringe Benefits - VEBA Plan			10,350	11,700	11,700
1,765	1,676	1,782	7300-25	Fringe Benefits - Life Insurance			1,782	1,980	1,980
5,811	5,905	6,340	7300-30	Fringe Benefits - Long Term Disability			6,683	7,295	7,295
79,485	76,583	92,833	7300-35	Fringe Benefits - Workers' Compensation Insurance			106,553	114,086	114,086
634	561	603	7300-37	Fringe Benefits - Workers' Benefit Fund			625	691	691
0	0	0	7300-40	Fringe Benefits - Unemployment			0	0	0
0	2,064	2,722	7300-45	Fringe Benefits - Paid Family Leave City Share			30,787	32,965	32,965
4,896,004	5,109,578	5,575,023	TOTAL PERSONNEL SERVICES				5,903,458	6,348,526	6,348,526
MATERIALS AND SERVICES									
6,114	7,691	13,000	7550	Travel & Education			11,700	11,700	11,700
				Description	Units	Amt/Unit	Total		
				Memberships and training for patrol division	1	5,700	5,700		
				Leadership training for Sergeants	1	3,000	3,000		
				Leadership training for Corporals	1	3,000	3,000		
70,182	64,771	90,000	7590	Fuel - Vehicle & Equipment			80,000	80,000	80,000
21,496	31,231	32,000	7630-05	Uniforms - Employee			28,500	28,500	28,500
				Equipment for new hires, rain jacket and pants replacements, uniform updates for patrol					

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 553 - PATROL				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
11,896	15,744	14,000	7660	Materials & Supplies				16,000	92,032	92,032
				Description	Units	Amt/Unit	Total			
				Batteries, USBs, forms and equipment for patrol	1	11,000	11,000			
				Trauma kit supplies	1	5,000	5,000			
				New Hire costs	1	76,032	76,032			
0	0	2,700	7720	Repairs & Maintenance				0	0	0
				Radar calibrations every other year						
34,736	54,697	70,000	7720-14	Repairs & Maintenance - Vehicles				70,000	70,000	70,000
0	0	2,500	7720-20	Repairs & Maintenance - Vehicle Electronics				2,500	2,500	2,500
224	0	0	7750	Professional Services				0	0	0
304	53	0	7750-01	Professional Services - Audit & other city-wide prof svc				0	0	0
40,538	49,560	33,500	7800	M & S Equipment				28,900	28,900	28,900
				Description	Units	Amt/Unit	Total			
				Motorola APX4000 extended life batteries	40	130	5,200			
				Misc patrol items	1	2,500	2,500			
				Ballistic helmets (final purchase for full staffing)	4	900	3,600			
				Front rifle plates (final purchase for full staffing)	4	800	3,200			
				Rear rifle plates (optional; by officer request)	12	800	9,600			
				Portable scene lights (2 light stands, batteries, charger)	1	1,500	1,500			
				Handheld radars (Stalker brand)	2	1,650	3,300			
185,489	223,748	257,700	TOTAL MATERIALS AND SERVICES				237,600	313,632	313,632	
CAPITAL OUTLAY										
0	51,220	377,928	8850	Vehicles				0	0	0
0	51,220	377,928	TOTAL CAPITAL OUTLAY				0	0	0	
DEBT SERVICE										
30,655	31,844	0	9410-05	Vehicle Lease/Purchase - Principal				0	0	0
2,425	1,236	0	9410-10	Vehicle Lease/Purchase - Interest				0	0	0
33,080	33,080	0	TOTAL DEBT SERVICE				0	0	0	
5,114,573	5,417,626	6,210,651	TOTAL REQUIREMENTS				6,141,058	6,662,158	6,662,158	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 562 - RESERVES			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
MISCELLANEOUS									
2,191	0	2,500	6331	MVRT Academy Tuition			0	0	0
2,191	0	2,500	TOTAL MISCELLANEOUS			0	0	0	
2,191	0	2,500	TOTAL RESOURCES			0	0	0	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 562 - RESERVES			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
214	8,575	14,590	7000-15	Salaries & Wages - Temporary		0	0	0
13	532	883	7300-05	Fringe Benefits - FICA - Social Security		0	0	0
3	124	212	7300-06	Fringe Benefits - FICA - Medicare		0	0	0
0	0	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP		0	0	0
7	228	388	7300-35	Fringe Benefits - Workers' Compensation Insurance		0	0	0
0	3	4	7300-37	Fringe Benefits - Workers' Benefit Fund		0	0	0
0	7	11	7300-45	Fringe Benefits - Paid Family Leave City Share		0	0	0
18	13	20	7400-05	Fringe Benefits - Volunteers - Life Insurance		20	20	20
889	288	995	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance		995	995	995
1,145	9,770	17,103	TOTAL PERSONNEL SERVICES			1,015	1,015	1,015
MATERIALS AND SERVICES								
800	0	1,300	7550	Travel & Education		0	0	0
1,686	100	4,600	7630-10	Uniforms - Volunteer		0	0	0
186	10	3,200	7660	Materials & Supplies		0	0	0
2,191	0	2,500	7660-31	Materials & Supplies - Mid Valley Reserve Training		0	0	0
This expenditure account is tied directly to the MVRT revenue account 01-11-043-562.6331								
4,864	110	11,600	TOTAL MATERIALS AND SERVICES			0	0	0
6,008	9,880	28,703	TOTAL REQUIREMENTS			1,015	1,015	1,015

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 565 - CANINE			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
MISCELLANEOUS								
0	0	3,567	6400	Donations - Police		0	0	0
0	0	3,567	TOTAL MISCELLANEOUS			0	0	0
0	0	3,567	TOTAL RESOURCES			0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 565 - CANINE				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
MATERIALS AND SERVICES									
8,937	3,759	13,445	7550	Travel & Education			6,145	6,145	6,145
				Description	Units	Amt/Unit	Total		
				OPCA conferences (two per FY - Spring & Fall)	1	3,000	3,000		
				OPCA/CNCA yearly dues	1	145	145		
				Other training	1	1,000	1,000		
				Specialized trainer assistance	1	2,000	2,000		
7,830	7,797	11,430	7660	Materials & Supplies			10,080	10,080	10,080
				Description	Units	Amt/Unit	Total		
				Medical and professional	1	4,500	4,500		
				Dog food	1	2,800	2,800		
				Leashes, harnesses, kennel supplies, misc equipment	1	1,000	1,000		
				Boarding	1	1,500	1,500		
				Packtrack K9 record keeping software (2 subscriptions)	2	140	280		
0	0	3,567	7680	Materials & Supplies - Donations			0	0	0
				Matches with Donation revenue account 01-11-043-565.6400					
16,767	11,556	28,442	TOTAL MATERIALS AND SERVICES				16,225	16,225	16,225
CAPITAL OUTLAY									
18,190	7,658	0	8710-15	Equipment - Canine			16,000	0	0
0	0	0	8850	Vehicles			84,335	84,335	84,335
				Description	Units	Amt/Unit	Total		
				Replacement K9 Vehicle	1	84,335	84,335		
18,190	7,658	0	TOTAL CAPITAL OUTLAY				100,335	84,335	84,335
34,957	19,214	28,442	TOTAL REQUIREMENTS				116,560	100,560	100,560

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 501 - ADMINISTRATION				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
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REQUIREMENTS**PERSONNEL SERVICES**

214,785	238,858	279,809	7000-05	Salaries & Wages - Regular Full Time			287,512	287,512	287,512
				Police Captain - 1.00 FTE					
				Police Sergeant - Administration - 1.00 FTE					
23,476	0	0	7000-15	Salaries & Wages - Temporary			0	0	0
20,373	32,522	39,981	7000-20	Salaries & Wages - Overtime			35,033	35,033	35,033
2,880	2,640	2,880	7000-30	Salaries & Wages - Auto Allowance			2,880	2,880	2,880
				Police Captain's \$240 per month automobile allowance.					
13,648	16,415	18,311	7300-05	Fringe Benefits - FICA - Social Security			19,683	19,683	19,683
3,711	3,893	4,389	7300-06	Fringe Benefits - FICA - Medicare			4,718	4,718	4,718
76,564	93,056	106,363	7300-15	Fringe Benefits - PERS - OPSRP - IAP			108,953	108,953	108,953
32,164	36,072	43,499	7300-20	Fringe Benefits - Medical Insurance			47,345	47,345	47,345
3,450	3,450	3,450	7300-22	Fringe Benefits - VEBA Plan			3,450	3,450	3,450
106	116	132	7300-25	Fringe Benefits - Life Insurance			132	132	132
423	527	604	7300-30	Fringe Benefits - Long Term Disability			628	628	628
6,466	6,385	8,051	7300-35	Fringe Benefits - Workers' Compensation Insurance			9,698	9,698	9,698
44	37	42	7300-37	Fringe Benefits - Workers' Benefit Fund			42	42	42
0	191	236	7300-45	Fringe Benefits - Paid Family Leave City Share			2,801	2,801	2,801
398,089	434,161	507,747	TOTAL PERSONNEL SERVICES				522,875	522,875	522,875

MATERIALS AND SERVICES

1,947	4,144	3,000	7550	Travel & Education			3,000	3,000	3,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Memberships	1	600	600		
				Trainings	1	2,400	2,400		
14,665	14,995	15,720	7620	Telecommunications			14,798	14,798	14,798
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				16 Telecom - landlines	12	650	7,800		
				15 cell phones	11	615	6,458		
				Evidence facility landline	12	45	540		
700	483	600	7630-05	Uniforms - Employee			600	600	600
				Uniforms for Captain and Park Rangers					
832	1,126	800	7660	Materials & Supplies			800	800	800

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 501 - ADMINISTRATION				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
285	190	1,000	7720-16	Repairs & Maintenance - Radio & Pagers				1,000	1,000	1,000
19,950	21,818	179,448	7750	Professional Services				185,647	185,647	185,647
				Description	Units	Amt/Unit	Total			
				Computer forensics (Newberg-Dundee Police)	1	20,000	20,000			
				Axon auto-tagging	1	6,955	6,955			
				Axon body worn cameras	42	1,927	80,934			
				Axon in-car video system	18	3,081	55,458			
				Axon Taser 7 plan	1	22,300	22,300			
0	7	0	7750-01	Professional Services - Audit & other city-wide prof svc				0	0	0
				Costs rolled under Police - Chief's Office - Admin, #01-11-040-501.7750-01.						
1,343	1,932	0	7800	M & S Equipment				0	0	0
7,625	5,964	0	7800-06	M & S Equipment - Weapons				3,200	3,200	3,200
				Description	Units	Amt/Unit	Total			
				40mm launchers	2	1,600	3,200			
47,346	50,660	200,568	TOTAL MATERIALS AND SERVICES				209,045	209,045	209,045	
CAPITAL OUTLAY										
16,032	0	0	8710	Equipment				0	0	0
16,032	0	0	TOTAL CAPITAL OUTLAY				0	0	0	
461,467	484,821	708,315	TOTAL REQUIREMENTS				731,920	731,920	731,920	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 550 - BUILDING MAINTENANCE				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS										
PERSONNEL SERVICES										
47,329	46,192	0	7000-10	Salaries & Wages - Regular Part Time			0	0	0	
28	0	0	7000-20	Salaries & Wages - Overtime			0	0	0	
2,936	2,864	2,918	7300-05	Fringe Benefits - FICA - Social Security			0	0	0	
687	670	699	7300-06	Fringe Benefits - FICA - Medicare			0	0	0	
10,916	11,253	1,074	7300-15	Fringe Benefits - PERS - OPSRP - IAP			0	0	0	
60	55	60	7300-25	Fringe Benefits - Life Insurance			0	0	0	
119	109	120	7300-30	Fringe Benefits - Long Term Disability			0	0	0	
1,441	1,363	1,423	7300-35	Fringe Benefits - Workers' Compensation Insurance			0	0	0	
18	17	17	7300-37	Fringe Benefits - Workers' Benefit Fund			0	0	0	
0	30	38	7300-45	Fringe Benefits - Paid Family Leave City Share			0	0	0	
63,533	62,553	6,349	TOTAL PERSONNEL SERVICES					0	0	0
MATERIALS AND SERVICES										
546	1,092	1,130	7515	City Services Charge expense			1,150	1,150	1,150	
46,335	50,281	45,000	7600	Utilities			50,000	50,000	50,000	
2,957	2,732	2,910	7610-05	Insurance - Liability			3,347	3,347	3,347	
12,917	14,784	17,621	7610-10	Insurance - Property			22,827	22,827	22,827	
0	0	100	7630-05	Uniforms - Employee			0	0	0	
38,948	42,326	40,600	7650-10	Janitorial - Services			45,600	45,600	45,600	
				Description	Units	Amt/Unit	Total			
				Janitorial services contract	1	40,600	40,600			
				Carpet cleaning	1	5,000	5,000			
2,312	3,188	3,380	7650-15	Janitorial - Supplies			3,600	3,600	3,600	
82,761	73,657	77,412	7720-10	Repairs & Maintenance - Building Maintenance			80,500	80,500	80,500	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 550 - BUILDING MAINTENANCE			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Maintenance contracts	1	39,000	39,000		
			Facility repairs and maintenance	1	13,500	13,500		
			Parts and supplies	1	10,000	10,000		
			Building projects	1	8,000	8,000		
			Miscellaneous	1	10,000	10,000		
186,776	188,059	188,153	<u>TOTAL MATERIALS AND SERVICES</u>			207,024	207,024	207,024
250,309	250,612	194,502	<i>TOTAL REQUIREMENTS</i>			207,024	207,024	207,024

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 559 - PARKING ENFORCEMENT			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
53,051	58,453	63,501	7000-05	Salaries & Wages - Regular Full Time		68,623	68,623	68,623
				Parking Enforcement Specialist - 1.00 FTE				
0	147	315	7000-20	Salaries & Wages - Overtime		993	993	993
3,231	3,572	3,861	7300-05	Fringe Benefits - FICA - Social Security		4,208	4,208	4,208
756	835	926	7300-06	Fringe Benefits - FICA - Medicare		1,008	1,008	1,008
10,314	17,792	19,400	7300-15	Fringe Benefits - PERS - OPSRP - IAP		22,750	22,750	22,750
17,724	18,645	20,203	7300-20	Fringe Benefits - Medical Insurance		21,792	21,792	21,792
450	450	450	7300-22	Fringe Benefits - VEBA Plan		450	450	450
60	60	60	7300-25	Fringe Benefits - Life Insurance		60	60	60
134	152	146	7300-30	Fringe Benefits - Long Term Disability		158	158	158
1,504	1,490	1,697	7300-35	Fringe Benefits - Workers' Compensation Insurance		2,075	2,075	2,075
21	19	21	7300-37	Fringe Benefits - Workers' Benefit Fund		21	21	21
0	37	50	7300-45	Fringe Benefits - Paid Family Leave City Share		599	599	599
358	280	995	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance		995	995	995
87,602	101,933	111,625	TOTAL PERSONNEL SERVICES			123,732	123,732	123,732
MATERIALS AND SERVICES								
0	90	1,300	7550	Travel & Education		700	700	700
				Memberships and training				
1,926	1,210	2,000	7590	Fuel - Vehicle & Equipment		1,500	1,500	1,500
947	403	750	7630-05	Uniforms - Employee		750	750	750
2,462	8,357	3,000	7660	Materials & Supplies		3,000	3,000	3,000
				Tow charges, postal charges, tow stickers, parking permits				
178	404	500	7720-14	Repairs & Maintenance - Vehicles		1,000	1,000	1,000
56,338	132,486	60,000	7750	Professional Services		40,000	40,000	40,000
				Abandoned RV tows for dismantling				
61,851	142,951	67,550	TOTAL MATERIALS AND SERVICES			46,950	46,950	46,950
149,453	244,884	179,175	TOTAL REQUIREMENTS			170,682	170,682	170,682

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 568 - INVESTIGATIONS				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
PERSONNEL SERVICES									
563,981	527,720	573,729	7000-05	Salaries & Wages - Regular Full Time			689,162	689,162	689,162
				Police Sergeant - 1.00 FTE					
				Police Officer - 5.00 FTE					
				Police Officer - 1.00 FTE (Unfunded)					
13,275	36,689	45,000	7000-15	Salaries & Wages - Temporary			38,187	38,187	38,187
				Extra Help - Investigations - 0.43 FTE					
145,066	160,269	150,029	7000-20	Salaries & Wages - Overtime			119,998	119,998	119,998
3,579	1,750	3,508	7000-35	Salaries & Wages - Clothing Allowance			2,516	2,516	2,516
				Detectives' \$500 annual clothing allowance.					
42,176	38,912	52,634	7300-05	Fringe Benefits - FICA - Social Security			51,413	51,413	51,413
10,431	10,460	12,616	7300-06	Fringe Benefits - FICA - Medicare			12,324	12,324	12,324
248,347	240,044	280,537	7300-15	Fringe Benefits - PERS - OPSRP - IAP			303,750	303,750	303,750
97,381	87,594	101,421	7300-20	Fringe Benefits - Medical Insurance			130,752	130,752	130,752
2,400	2,100	3,000	7300-22	Fringe Benefits - VEBA Plan			2,550	2,550	2,550
365	307	462	7300-25	Fringe Benefits - Life Insurance			396	396	396
1,208	1,094	1,562	7300-30	Fringe Benefits - Long Term Disability			1,468	1,468	1,468
18,058	15,925	23,049	7300-35	Fringe Benefits - Workers' Compensation Insurance			25,250	25,250	25,250
130	109	155	7300-37	Fringe Benefits - Workers' Benefit Fund			135	135	135
0	470	679	7300-45	Fringe Benefits - Paid Family Leave City Share			7,317	7,317	7,317
1,146,396	1,123,443	1,248,381	TOTAL PERSONNEL SERVICES				1,385,218	1,385,218	1,385,218
MATERIALS AND SERVICES									
10,140	12,063	12,850	7550	Travel & Education			10,280	10,280	10,280
				Description	Units	Amt/Unit	Total		
				Supervisor training	1	500	500		
				Miscellaneous training	1	2,930	2,930		
				Homicide conference	1	3,850	3,850		
				Child abuse summit	1	3,000	3,000		
7,207	5,259	6,000	7590	Fuel - Vehicle & Equipment			6,000	6,000	6,000
2,786	1,092	1,500	7630-05	Uniforms - Employee			700	700	700

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 568 - INVESTIGATIONS				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
1,077	1,111	4,000	7660	Materials & Supplies				4,000	4,000	4,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Investigative funds	1	2,000	2,000			
				Materials and supplies	1	2,000	2,000			
6,187	9,458	3,000	7720-14	Repairs & Maintenance - Vehicles				3,000	3,000	3,000
8,494	3,964	11,380	7750	Professional Services				6,380	6,380	6,380
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Comcast internet line	1	480	480			
				The last one (TLO)	1	900	900			
				Transcription services	1	5,000	5,000			
45	7	0	7750-01	Professional Services - Audit & other city-wide prof svc				0	0	0
				Costs rolled under Police - Chief's Office - Admin, #01-11-040-501.7750-01.						
0	0	650	7800	M & S Equipment				0	0	0
35,936	32,955	39,380	TOTAL MATERIALS AND SERVICES					30,360	30,360	30,360
CAPITAL OUTLAY										
0	0	84,000	8850	Vehicles				0	0	0
0	0	84,000	TOTAL CAPITAL OUTLAY					0	0	0
1,182,331	1,156,398	1,371,761	TOTAL REQUIREMENTS					1,415,578	1,415,578	1,415,578

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
			Section : 046 - INVESTIGATIONS AND SUPPORT					
			Program : 574 - SCHOOL RESOURCE					
RESOURCES								
INTERGOVERNMENTAL								
58,958	36,450	67,840	5020-05	McMinnville School Dist #40 - SRO - High School	74,170	74,170	74,170	
			McMinnville School District #40 reimburses the City for 50% of School Resource Officer's salary and fringe benefits for the nine-month school year.					
0	0	56,460	5020-10	McMinnville School Dist #40 - SRO - Middle School	0	0	0	
58,958	36,450	124,300	TOTAL INTERGOVERNMENTAL			74,170	74,170	74,170
58,958	36,450	124,300	TOTAL RESOURCES			74,170	74,170	74,170

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 574 - SCHOOL RESOURCE			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
80,910	103,467	115,904	7000-05	Salaries & Wages - Regular Full Time		118,141	118,141	118,141
				Police Officer - 1.00 FTE				
				Police Officer - 1.00 FTE (Unfunded)				
8,289	4,564	6,492	7000-20	Salaries & Wages - Overtime		3,245	3,245	3,245
5,461	6,600	12,486	7300-05	Fringe Benefits - FICA - Social Security		7,343	7,343	7,343
1,277	1,544	2,993	7300-06	Fringe Benefits - FICA - Medicare		1,760	1,760	1,760
28,897	36,638	39,281	7300-15	Fringe Benefits - PERS - OPSRP - IAP		45,890	45,890	45,890
14,770	18,645	20,406	7300-20	Fringe Benefits - Medical Insurance		21,792	21,792	21,792
300	600	900	7300-22	Fringe Benefits - VEBA Plan		450	450	450
55	66	132	7300-25	Fringe Benefits - Life Insurance		66	66	66
181	236	434	7300-30	Fringe Benefits - Long Term Disability		242	242	242
2,341	2,681	5,490	7300-35	Fringe Benefits - Workers' Compensation Insurance		3,618	3,618	3,618
17	13	42	7300-37	Fringe Benefits - Workers' Benefit Fund		21	21	21
0	70	162	7300-45	Fringe Benefits - Paid Family Leave City Share		1,045	1,045	1,045
142,500	175,123	204,722	TOTAL PERSONNEL SERVICES			203,613	203,613	203,613
MATERIALS AND SERVICES								
1,076	468	2,500	7550	Travel & Education		1,250	1,250	1,250
0	0	300	7660	Materials & Supplies		300	300	300
45	7	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
				Costs rolled under Police - Chief's Office - Admin, #01-11-040-501.7750-01.				
1,121	476	2,800	TOTAL MATERIALS AND SERVICES			1,550	1,550	1,550
143,621	175,599	207,522	TOTAL REQUIREMENTS			205,163	205,163	205,163

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 575 - UNMANNED AIRCRAFT SYSTEM				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS										
MATERIALS AND SERVICES										
0	3,121	6,400	7550	Travel & Education				8,400	8,400	8,400
				Description	Units	Amt/Unit	Total			
				Drone conference (LEDA conf, out of state)	1	6,000	6,000			
				Pilot Part 107 initial online training and FAA test	4	400	1,600			
				Membership in LEDA (drone association)	1	800	800			
0	15	3,000	7660	Materials & Supplies				3,500	3,500	3,500
				Description	Units	Amt/Unit	Total			
				Drone batteries (M30T, Avata)	1	2,500	2,500			
				Misc supplies (cords, props, parts)	1	1,000	1,000			
0	7,225	9,500	7800	M & S Equipment				10,000	10,000	10,000
				Description	Units	Amt/Unit	Total			
				Flight management software (for two M30Ts)	1	7,500	7,500			
				Misc repairs and/or replace Avata	1	2,500	2,500			
0	10,362	18,900	TOTAL MATERIALS AND SERVICES					21,900	21,900	21,900
CAPITAL OUTLAY										
0	12,489	0	8710	Equipment				0	0	0
0	12,489	0	TOTAL CAPITAL OUTLAY					0	0	0
0	22,851	18,900	TOTAL REQUIREMENTS					21,900	21,900	21,900

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Section : 046 - INVESTIGATIONS AND SUPPORT				
			Program : 577 - IN-SERVICE				
RESOURCES							
CHARGES FOR SERVICES							
9,500	10,000	10,000	5380-02	Facility Rentals - Training Facility	10,000	10,000	10,000
			Revenue received from neighboring agencies for use of the Firearms Facility.				
9,500	10,000	10,000	TOTAL CHARGES FOR SERVICES			10,000	10,000
9,500	10,000	10,000	TOTAL RESOURCES			10,000	10,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 577 - IN-SERVICE				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
MATERIALS AND SERVICES									
0	990	0	7550-05	Travel & Education - Defensive Tactics			2,000	2,000	2,000
			Description	Units	Amt/Unit	Total			
			Defensive tactics instructor training	1	2,000	2,000			
439	32	1,000	7550-10	Travel & Education - Driving Training			0	0	0
-15	1,778	4,000	7550-20	Travel & Education - Firearms Training			2,500	2,500	2,500
			Description	Units	Amt/Unit	Total			
			Instructor training	1	2,500	2,500			
23,047	25,523	41,344	7660	Materials & Supplies			47,795	47,795	47,795
			Description	Units	Amt/Unit	Total			
			Ultimate Training Munitions training facemasks	15	90	1,350			
			Training goggles with helmet attachment	15	50	750			
			Pelican storage case	2	500	1,000			
			Defensive tactics training aids	1	1,200	1,200			
			WRAP shield	1	1,285	1,285			
			Firearms ammunition (handgun, rifle, shotgun) duty and training	1	30,950	30,950			
			Supplies and maintenance	1	5,360	5,360			
			40mm munitions	1	900	900			
			Tactical first aid training supplies	1	5,000	5,000			
3,911	453	4,100	7720-18	Repairs & Maintenance - Training Facility			7,600	7,600	7,600
			Description	Units	Amt/Unit	Total			
			Gravel	1	2,000	2,000			
			Chem can rental	1	1,500	1,500			
			Mowing and range maintenance	1	1,000	1,000			
			Tractor maintenance	1	750	750			
			Supplies	1	2,350	2,350			
5,632	22,299	0	7800	M & S Equipment			0	0	0
33,013	51,076	50,444	TOTAL MATERIALS AND SERVICES				59,895	59,895	59,895
33,013	51,076	50,444	TOTAL REQUIREMENTS				59,895	59,895	59,895

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 583 - EVIDENCE				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
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REQUIREMENTS**PERSONNEL SERVICES**

68,458	73,536	76,315	7000-05	Salaries & Wages - Regular Full Time			78,744	78,744	78,744
				Police Evidence & Property Technician - 1.00 FTE					
17,437	19,039	2,683	7000-10	Salaries & Wages - Regular Part Time			0	0	0
1,294	1,796	2,521	7000-20	Salaries & Wages - Overtime			1,987	1,987	1,987
5,285	5,716	6,173	7300-05	Fringe Benefits - FICA - Social Security			4,900	4,900	4,900
1,236	1,337	1,480	7300-06	Fringe Benefits - FICA - Medicare			1,175	1,175	1,175
25,329	28,454	31,014	7300-15	Fringe Benefits - PERS - OPSRP - IAP			26,495	26,495	26,495
17,724	18,645	20,203	7300-20	Fringe Benefits - Medical Insurance			21,792	21,792	21,792
450	450	450	7300-22	Fringe Benefits - VEBA Plan			450	450	450
60	60	60	7300-25	Fringe Benefits - Life Insurance			60	60	60
188	181	176	7300-30	Fringe Benefits - Long Term Disability			182	182	182
-9	1,996	2,714	7300-35	Fringe Benefits - Workers' Compensation Insurance			2,405	2,405	2,405
29	26	31	7300-37	Fringe Benefits - Workers' Benefit Fund			21	21	21
0	60	80	7300-45	Fringe Benefits - Paid Family Leave City Share			697	697	697
137,480	151,296	143,900	TOTAL PERSONNEL SERVICES				138,908	138,908	138,908

MATERIALS AND SERVICES

856	1,530	2,000	7550	Travel & Education			2,000	2,000	2,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Training for evidence personnel	1	2,000	2,000		
117	0	500	7590	Fuel - Vehicle & Equipment			500	500	500
876	267	1,000	7630-05	Uniforms - Employee			1,000	1,000	1,000
6,344	6,495	5,500	7660	Materials & Supplies			5,500	5,500	5,500
189	0	300	7720-14	Repairs & Maintenance - Vehicles			300	300	300
7,955	6,028	8,000	7750	Professional Services			8,000	8,000	8,000
				Vehicle tows (evidence, maintenance, RV tows)					
45	7	0	7750-01	Professional Services - Audit & other city-wide prof svc			0	0	0
				Costs rolled under Police - Chief's Office - Admin, #01-11-040-501.7750-01.					
0	0	250	7790	Maintenance & Rental Contracts			250	250	250
				Evidence storage building alarm contract					
529	0	0	7800	M & S Equipment			0	0	0

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 583 - EVIDENCE	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
16,910	14,328	17,550	<u>TOTAL MATERIALS AND SERVICES</u>	17,550	17,550	17,550
154,391	165,624	161,450	<i>TOTAL REQUIREMENTS</i>	156,458	156,458	156,458

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 586 - PROFESSIONAL STANDARDS	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS						
<u>MATERIALS AND SERVICES</u>						
0	0	0	7550 Travel & Education	0	0	0
2,975	2,975	2,975	7660 Materials & Supplies	2,975	2,975	2,975
2,975	2,975	2,975	<u>TOTAL MATERIALS AND SERVICES</u>	2,975	2,975	2,975
2,975	2,975	2,975	TOTAL REQUIREMENTS	2,975	2,975	2,975

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
INTERGOVERNMENTAL								
12,870	0	0	4546	American Rescue Plan		0	0	0
0	0	315,644	4597	US Department of Justice		0	0	0
12,870	0	315,644	TOTAL INTERGOVERNMENTAL			0	0	0
FINES AND FORFEITURES								
326,752	355,861	252,000	6120	Fines & Bail Forfeitures		260,000	260,000	260,000
				The City of McMinnville's share of the Municipal Court fine and bail collections from Police Department issuance of citations into Municipal Court or Circuit Court.				
20	40	40	6140	Peer Court Assessment		0	0	0
				Prior to 2012, individuals cited were assessed \$10 which was passed through to the Yamhill County Peer Court Program. The Court will continue to collect assessments on citations issued prior to 2012.				
3,234	4,684	3,500	6150	Court Appointed Attorney Fees		3,500	3,500	3,500
				Municipal Court defendants charged with misdemeanors must be provided an attorney at City expense if the defendants allege they can not afford to hire counsel. Whenever possible, defendants are required to reimburse the City for court-appointed attorney costs.				
330,007	360,586	255,540	TOTAL FINES AND FORFEITURES			263,500	263,500	263,500
MISCELLANEOUS								
413	186	200	6600-93	Other Income - Municipal Court		200	200	200
413	186	200	TOTAL MISCELLANEOUS			200	200	200
343,289	360,771	571,384	TOTAL RESOURCES			263,700	263,700	263,700

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
1,933	387	0	7000	Salaries & Wages		0	0	0
227,027	270,015	258,795	7000-05	Salaries & Wages - Regular Full Time Finance Director - 0.10 FTE Court Supervisor - 1.00 FTE Senior Court Clerk - 0.95 FTE Court Clerk I - 2.00 FTE Financial Services Specialist - 0.05 FTE		198,626	298,644	298,644
83,925	82,731	111,760	7000-10	Salaries & Wages - Regular Part Time Judge - 0.38 FTE Municipal Court - Interpreter - 0.08 FTE Municipal Court Security Officer - 0.20 FTE		124,032	96,030	96,030
0	0	0	7000-15	Salaries & Wages - Temporary		0	0	0
16	0	5,000	7000-20	Salaries & Wages - Overtime		5,000	6,071	6,071
78	919	0	7300	Fringe Benefits		0	0	0
18,761	21,279	22,722	7300-05	Fringe Benefits - FICA - Social Security		19,825	24,246	24,246
4,388	4,977	5,446	7300-06	Fringe Benefits - FICA - Medicare		4,751	5,811	5,811
94,682	104,903	114,200	7300-15	Fringe Benefits - PERS - OPSRP - IAP		107,082	130,989	130,989
64,514	70,240	74,878	7300-20	Fringe Benefits - Medical Insurance		62,211	87,764	87,764
9,925	8,175	8,175	7300-22	Fringe Benefits - VEBA Plan		7,250	10,250	10,250
224	241	243	7300-25	Fringe Benefits - Life Insurance		186	246	246
599	681	663	7300-30	Fringe Benefits - Long Term Disability		532	718	718
334	522	415	7300-35	Fringe Benefits - Workers' Compensation Insurance		295	361	361
82	85	93	7300-37	Fringe Benefits - Workers' Benefit Fund		70	100	100
0	0	0	7300-40	Fringe Benefits - Unemployment		0	0	0
0	224	293	7300-45	Fringe Benefits - Paid Family Leave City Share		2,821	3,451	3,451
506,488	565,379	602,683	TOTAL PERSONNEL SERVICES			532,681	664,681	664,681
MATERIALS AND SERVICES								
0	0	0	7510	Service Fees		250	250	250
0	0	0	7520	Public Notices & Printing		0	0	0
468	377	700	7540	Employee Events Costs shared city-wide for employee training, materials, and events.		500	500	500

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
4,281	2,402	7,000	7550	Travel & Education Professional memberships, dues, subscriptions, reference materials, and attendance at legal seminars for the City Judge, City Prosecutor, and Municipal Court staff; also includes travel and meal costs.	7,000	7,000	7,000
4,960	2,410	2,567	7610-05	Insurance - Liability	4,195	4,195	4,195
5,000	4,988	6,000	7620	Telecommunications	6,000	6,000	6,000
990	1,448	2,000	7630	Uniforms	4,000	4,000	4,000
5,681	6,499	17,000	7660-05	Materials & Supplies - Office Supplies	20,000	20,000	20,000
4,911	1,951	5,000	7660-15	Materials & Supplies - Postage	6,500	6,500	6,500
1,313	1,476	1,600	7750	Professional Services	2,000	2,000	2,000
1,755	1,284	1,960	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	1,660	1,660	1,660
0	0	315,644	7750-04	Professional Services - Grants	0	0	0
600	2,175	1,500	7750-12	Professional Services - Contract Judge Back-up Judge if necessary to cover Judge's absences.	2,500	2,500	2,500
20,250	29,625	25,000	7750-15	Professional Services - Court Appointed Attorney Attorney costs for legal defense of Municipal Court defendants unable to afford their own legal counsel. Reimbursement of costs assessed against defendants received through revenue account 6150, Court Appointed Attorney Fees.	40,000	40,000	40,000
0	0	0	7750-18	Professional Services - Contract Prosecutor Back-up prosecutor if necessary to cover City Prosecutor's absences and legal conflicts.	0	0	0
83	162	200	7750-21	Professional Services - Security Security contract to provide panic button monitoring.	200	200	200
20	40	40	7750-22	Professional Services - Peer Court Assessment Peer Court assessments collected by Municipal Court are passed through to the Yamhill County Peer Court Program.	0	0	0
1,245	0	1,200	7800	M & S Equipment	1,500	1,500	1,500
11,814	11,062	18,383	7840	M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide	9,993	9,993	9,993
16,636	13,366	25,900	7840-25	M & S Computer Charges - Municipal Court	29,700	180,700	29,700

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Caselle Utils/Integration	1	5,000	5,000		
			E-ticketing Maintenance	1	7,000	7,000		
			Caselle Maintenance	1	7,800	7,800		
			Polycom Replacement	1	2,500	2,500		
			Leased Copier (shared with Admin, Planning)	1	500	500		
			Adobe Pro license	1	200	200		
			Replacement Computers	2	2,500	5,000		
			Office 365 licensing	1	1,700	1,700		
205	1,178	2,000	8050 Trial Expense				2,000	2,000
			Juror, witness, and special interpreter fees for Municipal Court jury and non-jury trials.					
80,213	80,443	433,694	<u>TOTAL MATERIALS AND SERVICES</u>			137,998	288,998	137,998
			<u>CAPITAL OUTLAY</u>					
0	2,720	1,941	8750 Capital Outlay Computer Charges			607	607	607
			I.S. Fund capital outlay costs shared city-wide					
0	0	0	8750-25 Capital Outlay Computer Charges - Municipal Court			0	0	0
0	2,720	1,941	<u>TOTAL CAPITAL OUTLAY</u>			607	607	607
586,700	648,543	1,038,318	<u>TOTAL REQUIREMENTS</u>			671,286	954,286	803,286

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 063 - PARKING TICKETS Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
FINES AND FORFEITURES								
10,909	17,740	15,000	6130	Parking Tickets		12,000	12,000	12,000
			Downtown Parking Patrol and Police Officer parking citations revenue.					
10,909	17,740	15,000	TOTAL FINES AND FORFEITURES			12,000	12,000	12,000
10,909	17,740	15,000	TOTAL RESOURCES			12,000	12,000	12,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 063 - PARKING TICKETS Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
8,214	3,331	3,542	7000-05	Salaries & Wages - Regular Full Time Senior Court Clerk - 0.05 FTE	3,682	3,682	3,682	
0	0	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0	
0	0	0	7000-20	Salaries & Wages - Overtime	0	0	0	
479	194	214	7300-05	Fringe Benefits - FICA - Social Security	223	223	223	
112	45	51	7300-06	Fringe Benefits - FICA - Medicare	53	53	53	
2,386	1,011	1,078	7300-15	Fringe Benefits - PERS - OPSRP - IAP	1,205	1,205	1,205	
2,913	1,115	1,166	7300-20	Fringe Benefits - Medical Insurance	1,278	1,278	1,278	
150	150	150	7300-22	Fringe Benefits - VEBA Plan	150	150	150	
8	3	3	7300-25	Fringe Benefits - Life Insurance	3	3	3	
21	9	8	7300-30	Fringe Benefits - Long Term Disability	8	8	8	
9	4	4	7300-35	Fringe Benefits - Workers' Compensation Insurance	3	3	3	
2	1	1	7300-37	Fringe Benefits - Workers' Benefit Fund	1	1	1	
0	2	3	7300-45	Fringe Benefits - Paid Family Leave City Share	32	32	32	
14,294	5,865	6,220	TOTAL PERSONNEL SERVICES			6,638	6,638	6,638
MATERIALS AND SERVICES								
81	0	0	7510	Service Fees	0	0	0	
0	1	0	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	0	0	0	
81	1	0	TOTAL MATERIALS AND SERVICES			0	0	0
14,376	5,867	6,220	TOTAL REQUIREMENTS			6,638	6,638	6,638

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
LICENSES AND PERMITS								
8,140	0	0	4490	Licenses & Permits - Misc		0	0	0
8,140	0	0		TOTAL LICENSES AND PERMITS		0	0	0
INTERGOVERNMENTAL								
52,651	0	0	4555	Ground Emergency Medical Transport (GEMT) Reimbursement		0	0	0
1,500	0	0	4773-05	OR Dept of Public Safety Standards & Training (DPSST) - Wildland Training Grant		0	0	0
25,063	0	0	4774-05	OR State Fire Marshall - 2022 Wildfire Season Staff Grant		0	0	0
15,690	0	0	4840-05	OR Conflagration Reimbursement - Personnel		0	0	0
6,619	0	0	4840-10	OR Conflagration Reimbursement - Equipment		0	0	0
573,016	0	0	5030-05	McMinnville Rural Fire District - Contract Fire Protection		0	0	0
674,539	0	0		TOTAL INTERGOVERNMENTAL		0	0	0
CHARGES FOR SERVICES								
5,281	0	0	5340	Fire Department Service Fees		0	0	0
29,082	0	0	5400	Property Rentals		0	0	0
34,363	0	0		TOTAL CHARGES FOR SERVICES		0	0	0
MISCELLANEOUS								
25,963	0	0	6310-07	Interest - LOSAP		0	0	0
4,029	0	0	6410	Donations - Fire		0	0	0
5,984	0	0	6600	Other Income		0	0	0
3,844	0	0	6600-05	Other Income - Workers' Comp Reimbursement		0	0	0
29,743	0	0	6600-22	Other Income - Airshow		0	0	0
69,563	0	0		TOTAL MISCELLANEOUS		0	0	0
786,606	0	0		TOTAL RESOURCES		0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS						
<u>PERSONNEL SERVICES</u>						
2,320	0	0	7000 Salaries & Wages	0	0	0
1,466,631	0	0	7000-05 Salaries & Wages - Regular Full Time	0	0	0
30,680	0	0	7000-15 Salaries & Wages - Temporary	0	0	0
20,085	0	0	7000-17 Salaries & Wages - Volunteer Reimbursement	0	0	0
246,454	0	0	7000-20 Salaries & Wages - Overtime	0	0	0
1,600	0	0	7000-37 Salaries & Wages - Medical Opt Out Incentive	0	0	0
3,509	0	0	7300 Fringe Benefits	0	0	0
106,725	0	0	7300-05 Fringe Benefits - FICA - Social Security	0	0	0
25,066	0	0	7300-06 Fringe Benefits - FICA - Medicare	0	0	0
523,643	0	0	7300-15 Fringe Benefits - PERS - OPSRP - IAP	0	0	0
249,723	0	0	7300-20 Fringe Benefits - Medical Insurance	0	0	0
49,382	0	0	7300-22 Fringe Benefits - VEBA Plan	0	0	0
1,086	0	0	7300-25 Fringe Benefits - Life Insurance	0	0	0
3,375	0	0	7300-30 Fringe Benefits - Long Term Disability	0	0	0
55,542	0	0	7300-35 Fringe Benefits - Workers' Compensation Insurance	0	0	0
475	0	0	7300-37 Fringe Benefits - Workers' Benefit Fund	0	0	0
226	0	0	7400-05 Fringe Benefits - Volunteers - Life Insurance	0	0	0
12,493	0	0	7400-10 Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
26,341	0	0	7400-15 Fringe Benefits - Volunteers - Fire Volunteer LOSA - Current	0	0	0
6,341	0	0	7400-25 Fringe Benefits - Volunteers - Volunteer Accident Insurance	0	0	0
2,831,696	0	0	<u>TOTAL PERSONNEL SERVICES</u>	0	0	0
<u>MATERIALS AND SERVICES</u>						
1,289	0	0	7515 City Services Charge expense	0	0	0
4,158	0	0	7540 Employee Events	0	0	0
28,013	0	0	7550 Travel & Education	0	0	0
32,683	0	0	7590 Fuel - Vehicle & Equipment	0	0	0
22,363	0	0	7600 Utilities	0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
34,000	0	0	7610-05	Insurance - Liability		0	0	0
30,429	0	0	7610-10	Insurance - Property		0	0	0
24,614	0	0	7620	Telecommunications		0	0	0
15,260	0	0	7630-05	Uniforms - Employee		0	0	0
65,289	0	0	7630-15	Uniforms - Protective Clothing		0	0	0
10,123	0	0	7650	Janitorial		0	0	0
24,549	0	0	7660	Materials & Supplies		0	0	0
4,029	0	0	7680	Materials & Supplies - Donations		0	0	0
388	0	0	7700	Hazardous Materials		0	0	0
1,500	0	0	7710	Materials & Supplies - Grants		0	0	0
784	0	0	7720	Repairs & Maintenance		0	0	0
9,526	0	0	7720-06	Repairs & Maintenance - Equipment		0	0	0
36,639	0	0	7720-08	Repairs & Maintenance - Building Repairs		0	0	0
157,444	0	0	7720-14	Repairs & Maintenance - Vehicles		0	0	0
384	0	0	7720-16	Repairs & Maintenance - Radio & Pagers		0	0	0
7,621	0	0	7720-22	Repairs & Maintenance - Breathing Apparatus		0	0	0
162,772	0	0	7750	Professional Services		0	0	0
10,045	0	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
23,206	0	0	7790	Maintenance & Rental Contracts		0	0	0
5,591	0	0	7800	M & S Equipment		0	0	0
893	0	0	7800-09	M & S Equipment - Radios		0	0	0
7,022	0	0	7800-30	M & S Equipment - Breathing Apparatus		0	0	0
48,734	0	0	7840	M & S Computer Charges		0	0	0
46,968	0	0	7840-30	M & S Computer Charges - Fire		0	0	0
72,939	0	0	8090	Hydrant Rental & Maintenance		0	0	0
12,918	0	0	8110	Hoses, Nozzles, & Adapters		0	0	0
5,606	0	0	8120	Hose & Ladder Testing		0	0	0
907,776	0	0	TOTAL MATERIALS AND SERVICES			0	0	0
DEBT SERVICE								
93,677	0	0	9442-05	2014 Fire Vehicle Financing - Principal		0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
21,615	0	0	9442-10	2014 Fire Vehicle Financing - Interest	0	0	0
115,291	0	0		<u>TOTAL DEBT SERVICE</u>	0	0	0
3,854,763	0	0		<i>TOTAL REQUIREMENTS</i>	0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 15 - FIRE Section : 073 - FIRE PREVENTION & LIFE SAFETY Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
226,584	0	0	7000-05	Salaries & Wages - Regular Full Time	0	0	0
2,519	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
3,066	0	0	7000-17	Salaries & Wages - Volunteer Reimbursement	0	0	0
10,713	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
14,754	0	0	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
3,451	0	0	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
77,504	0	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
38,830	0	0	7300-20	Fringe Benefits - Medical Insurance	0	0	0
7,500	0	0	7300-22	Fringe Benefits - VEBA Plan	0	0	0
127	0	0	7300-25	Fringe Benefits - Life Insurance	0	0	0
521	0	0	7300-30	Fringe Benefits - Long Term Disability	0	0	0
8,482	0	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
39	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
167	0	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
394,258	0	0	TOTAL PERSONNEL SERVICES		0	0	0
MATERIALS AND SERVICES							
6	0	0	7540	Employee Events	0	0	0
5,661	0	0	7550	Travel & Education	0	0	0
100	0	0	7750	Professional Services	0	0	0
23	0	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
4,970	0	0	8080	Fire Prevention Education	0	0	0
10,759	0	0	TOTAL MATERIALS AND SERVICES		0	0	0
405,017	0	0	TOTAL REQUIREMENTS		0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
INTERGOVERNMENTAL								
32,112	0	0	4546	American Rescue Plan	0	0	0	
122,852	0	0	4555	Ground Emergency Medical Transport (GEMT) Reimbursement	0	0	0	
570,829	0	0	4555-05	Ground Emergency Medical Transport (GEMT) Reimbursement - Coordinated Care Org (CCO)	0	0	0	
11,259	0	0	4840-05	OR Conflagration Reimbursement - Personnel	0	0	0	
737,052	0	0	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
3,237,745	0	0	5700	Transport Fees	0	0	0	
134,276	0	0	5710	FireMed Fees	0	0	0	
3,372,021	0	0	TOTAL CHARGES FOR SERVICES			0	0	0
MISCELLANEOUS								
5,115	0	0	6600	Other Income	0	0	0	
7,140	0	0	6600-05	Other Income - Workers' Comp Reimbursement	0	0	0	
16,016	0	0	6600-22	Other Income - Airshow	0	0	0	
14,706	0	0	6610	Collections - EMS	0	0	0	
42,977	0	0	TOTAL MISCELLANEOUS			0	0	0
4,152,050	0	0	TOTAL RESOURCES			0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS						
<u>PERSONNEL SERVICES</u>						
7,587	0	0	7000 Salaries & Wages	0	0	0
2,236,516	0	0	7000-05 Salaries & Wages - Regular Full Time	0	0	0
451,590	0	0	7000-20 Salaries & Wages - Overtime	0	0	0
1,600	0	0	7000-37 Salaries & Wages - Medical Opt Out Incentive	0	0	0
6,789	0	0	7300 Fringe Benefits	0	0	0
163,008	0	0	7300-05 Fringe Benefits - FICA - Social Security	0	0	0
38,246	0	0	7300-06 Fringe Benefits - FICA - Medicare	0	0	0
808,167	0	0	7300-15 Fringe Benefits - PERS - OPSRP - IAP	0	0	0
385,346	0	0	7300-20 Fringe Benefits - Medical Insurance	0	0	0
77,656	0	0	7300-22 Fringe Benefits - VEBA Plan	0	0	0
1,733	0	0	7300-25 Fringe Benefits - Life Insurance	0	0	0
5,116	0	0	7300-30 Fringe Benefits - Long Term Disability	0	0	0
89,521	0	0	7300-35 Fringe Benefits - Workers' Compensation Insurance	0	0	0
757	0	0	7300-37 Fringe Benefits - Workers' Benefit Fund	0	0	0
4,273,633	0	0	<u>TOTAL PERSONNEL SERVICES</u>	0	0	0
<u>MATERIALS AND SERVICES</u>						
1,966	0	0	7500 Credit Card Fees	0	0	0
121	0	0	7515 City Services Charge expense	0	0	0
75	0	0	7540 Employee Events	0	0	0
24,569	0	0	7550 Travel & Education	0	0	0
61,516	0	0	7590 Fuel - Vehicle & Equipment	0	0	0
3,307	0	0	7600 Utilities	0	0	0
38,983	0	0	7610-05 Insurance - Liability	0	0	0
15,604	0	0	7610-10 Insurance - Property	0	0	0
26,051	0	0	7620 Telecommunications	0	0	0
24,072	0	0	7630-05 Uniforms - Employee	0	0	0
208	0	0	7640 Laundry	0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
3,374	0	0	7650	Janitorial	0	0	0	
29,451	0	0	7660	Materials & Supplies	0	0	0	
164	0	0	7660-15	Materials & Supplies - Postage	0	0	0	
131,354	0	0	7660-45	Materials & Supplies - Medical Equipment & Supplies	0	0	0	
1,765	0	0	7660-55	Materials & Supplies - Oxygen	0	0	0	
4,576	0	0	7720-06	Repairs & Maintenance - Equipment	0	0	0	
12,159	0	0	7720-08	Repairs & Maintenance - Building Repairs	0	0	0	
104,359	0	0	7720-14	Repairs & Maintenance - Vehicles	0	0	0	
712	0	0	7720-16	Repairs & Maintenance - Radio & Pagers	0	0	0	
20,048	0	0	7735	Rental Property	0	0	0	
261,583	0	0	7750	Professional Services	0	0	0	
6,259	0	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0	
15,473	0	0	7790	Maintenance & Rental Contracts	0	0	0	
140	0	0	7800	M & S Equipment	0	0	0	
1,659	0	0	7800-09	M & S Equipment - Radios	0	0	0	
32,490	0	0	7840	M & S Computer Charges	0	0	0	
19,605	0	0	7840-95	M & S Computer Charges - Ambulance	0	0	0	
841,644	0	0	TOTAL MATERIALS AND SERVICES			0	0	0
CAPITAL OUTLAY								
19,901	0	0	8710	Equipment	0	0	0	
198,686	0	0	8850	Vehicles	0	0	0	
32,112	0	0	8850-15	Vehicles - Grants	0	0	0	
250,699	0	0	TOTAL CAPITAL OUTLAY			0	0	0
5,365,976	0	0	TOTAL REQUIREMENTS			0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
INTERGOVERNMENTAL								
53,967	0	0	4546	American Rescue Plan	0	0	0	
53,967	0	0	TOTAL INTERGOVERNMENTAL			0	0	0
MISCELLANEOUS								
0	69	0	6420	Donations - Parks & Recreation	0	0	0	
-215	233	2,000	6420-02	Donations - Parks & Recreation - Community Events Account #8140 Community Events is the expenditure line but they are not matching accounts. #6420-02 only funds a portion of the expenditures in #8140.	2,000	2,000	2,000	
5,552	11,736	10,000	6420-05	Donations - Parks & Recreation - Scholarships Scholarship revenue that is disbursed to Parks & Recreation programs	5,000	5,000	5,000	
6,381	15,545	27,000	6420-06	Donations - Parks & Recreation - Sponsorships Sponsorships to support Parks & Recreation programs.	25,000	25,000	25,000	
1,485	1,275	3,000	6600	Other Income Miscellaneous Income including large event permits or revenue from food carts as part of community events	3,000	3,000	3,000	
13,203	28,859	42,000	TOTAL MISCELLANEOUS			35,000	35,000	35,000
67,170	28,859	42,000	TOTAL RESOURCES			35,000	35,000	35,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
187	186	0	7000	Salaries & Wages	0	0	0
129,377	138,641	162,535	7000-05	Salaries & Wages - Regular Full Time Parks & Recreation Director - 1.00 FTE	151,625	151,625	151,625
97	100	0	7300	Fringe Benefits	0	0	0
7,881	8,469	8,926	7300-05	Fringe Benefits - FICA - Social Security	9,173	9,173	9,173
1,843	1,981	2,139	7300-06	Fringe Benefits - FICA - Medicare	2,199	2,199	2,199
46,805	51,231	54,574	7300-15	Fringe Benefits - PERS - OPSRP - IAP	49,597	49,597	49,597
16,017	16,227	16,950	7300-20	Fringe Benefits - Medical Insurance	23,596	23,596	23,596
2,000	2,000	2,000	7300-22	Fringe Benefits - VEBA Plan	3,000	3,000	3,000
60	60	60	7300-25	Fringe Benefits - Life Insurance	60	60	60
319	331	342	7300-30	Fringe Benefits - Long Term Disability	352	352	352
1,566	1,687	2,066	7300-35	Fringe Benefits - Workers' Compensation Insurance	2,108	2,108	2,108
19	18	21	7300-37	Fringe Benefits - Workers' Benefit Fund	21	21	21
0	89	115	7300-45	Fringe Benefits - Paid Family Leave City Share	1,305	1,305	1,305
554	0	632	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	632	632	632
206,725	221,019	250,360	TOTAL PERSONNEL SERVICES		243,668	243,668	243,668
MATERIALS AND SERVICES							
453	177	100	7500	Credit Card Fees	150	150	150
54,651	62,018	62,000	7520-15	Public Notices & Printing - Brochure Outreach and inclusion efforts for Parks and Recreation activities and planning.	22,000	22,000	22,000
88	218	200	7540	Employee Events Costs shared city-wide for employee training, materials, and events.	100	100	100
7,683	9,450	10,000	7550	Travel & Education Professional development conferences and workshop fees including membership fees for State and National Park and Recreation Association.	12,000	12,000	12,000
1,111	1,925	2,050	7610-05	Insurance - Liability	2,350	2,350	2,350
0	372	434	7610-10	Insurance - Property	552	552	552
459	763	700	7620	Telecommunications	1,400	1,400	1,400
734	1,007	1,000	7660	Materials & Supplies	1,500	1,500	1,500
0	0	0	7680	Materials & Supplies - Donations Matching line for admin donations - 6420	0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
114	13,600	359,000	7750	Professional Services			0	178,108	178,108
			CPR dollars to support a future general obligation bond.						
				Description	Units	Amt/Unit	Total		
				General Obligation Bond election/ballot costs	1	150,000	150,000		
				General Obligation Bond polling/advertising	1	70,000	70,000		
				General Obligation ARPA support-acct 7750-04	-1	41,892	-41,892		
1,165	4,010	8,620	7750-01	Professional Services - Audit & other city-wide prof svc			7,550	7,550	7,550
			Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses						
0	38,108	120,000	7750-04	Professional Services - Grants			41,892	41,892	41,892
			Total ARPA dollars for this project = \$200,000 in FY24. Approx. \$38k spent in FY 24. This is project funding to support City Council priority for a new recreation center and pool						
1,477	1,383	2,298	7840	M & S Computer Charges			3,331	3,331	3,331
			I.S. Fund materials & supplies costs shared city-wide						
1,440	1,497	2,340	7840-35	M & S Computer Charges - Parks & Rec Administration			6,500	6,500	6,500
				Description	Units	Amt/Unit	Total		
				WhenToWork Renewal	1	600	600		
				Activenet Renewal	1	1,600	1,600		
				Office 365 licensing	1	300	300		
				Laptops	2	2,000	4,000		
5,552	11,736	10,000	8137	Scholarships Utilized			5,000	5,000	5,000
			Parks & Recreation Scholarships matched with revenue account #6420-05 Donations - Parks & Recreation Scholarships						
6,381	15,545	27,000	8138	Sponsorships Utilized			25,000	25,000	25,000
			Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships						
24,729	15,830	27,000	8140	Community Events			30,000	30,000	30,000
			Core Services: Removing barriers to participation. This is for special, free, community wide events, Parks and Rec month, concerts, movies (Summer Fun, etc.). Admin donation line item 6420-02 funds some of this.						
106,037	177,638	632,742	TOTAL MATERIALS AND SERVICES				159,325	337,433	337,433
			CAPITAL OUTLAY						
0	340	243	8750	Capital Outlay Computer Charges			202	202	202
			I.S. Fund capital outlay costs shared city-wide						
53,967	0	28,033	8850-15	Vehicles - Grants			0	0	0
0	0	10,000	8900	Land Acquisition			0	0	0
53,967	340	38,276	TOTAL CAPITAL OUTLAY				202	202	202
366,729	398,998	921,378	TOTAL REQUIREMENTS				403,195	581,303	581,303

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
CHARGES FOR SERVICES								
24,520	28,980	35,000	5360-05	Admissions - Child/Student Aquatic Center daily child/student admission fees.		36,000	36,000	36,000
46,461	47,470	56,000	5360-10	Admissions - Adult/Seniors Aquatic Center daily adult/senior admission fees.		57,000	57,000	57,000
61,850	63,588	66,000	5370-05	Memberships - Family Aquatic Center family memberships.		73,000	73,000	73,000
104,935	109,110	100,000	5370-10	Memberships - Individual Aquatic Center individual memberships.		115,000	115,000	115,000
5,595	10,754	12,000	5380-05	Facility Rentals - Pool & Facility Aquatic Center facility rental fees received from private groups, public agencies, schools, businesses, and other organizations.		13,500	13,500	13,500
19,237	24,944	17,500	5380-10	Facility Rentals - McM Swim Club & McM High School Mac Swim Club (MSC) and Mac High School swim team reimbursement for lifeguard costs from meets/practices.		18,500	18,500	18,500
Budget Note: In addition, the MSC families purchase approximately \$27,000 in family and single memberships.								
2,315	2,672	3,500	5380-15	Facility Rentals - Lockers & Equipment		3,500	3,500	3,500
264,913	287,518	290,000	TOTAL CHARGES FOR SERVICES			316,500	316,500	316,500
MISCELLANEOUS								
0	0	0	6420	Donations - Parks & Recreation		0	0	0
420	0	0	6420-05	Donations - Parks & Recreation - Scholarships		0	0	0
0	2,500	2,500	6420-06	Donations - Parks & Recreation - Sponsorships Parks & Recreation Sponsorships for Aquatic Center programs.		2,500	2,500	2,500
460	0	0	6420-10	Donations - Parks & Recreation - Equipment Donations that fund Aquatic Center expenditure account 7810, M&S Equipment-Donations. Donations used to purchase Aquatic Center equipment.		0	0	0
238	3,479	100	6600	Other Income		100	100	100
0	0	0	6600-06	Other Income - Paid Leave OR		0	0	0
1,117	5,979	2,600	TOTAL MISCELLANEOUS			2,600	2,600	2,600
266,030	293,497	292,600	TOTAL RESOURCES			319,100	319,100	319,100

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
1,545	250	0	7000	Salaries & Wages	0	0	0
223,307	244,231	260,437	7000-05	Salaries & Wages - Regular Full Time Recreation Manager - 1.00 FTE Recreation Supervisor - 1.00 FTE Management Support Specialist - 1.00 FTE	236,271	236,271	236,271
35,401	38,945	233,443	7000-10	Salaries & Wages - Regular Part Time Recreation Program Coordinator - 0.60 FTE Head Guard - Shift Supervisor - 0.39 FTE Head Guard - 1.06 FTE Lifeguard / Swim Instructor - 3.46 FTE Customer Service Assistant - 0.85 FTE	246,641	246,641	246,641
154,642	183,016	0	7000-15	Salaries & Wages - Temporary	0	0	0
407	181	500	7000-20	Salaries & Wages - Overtime	600	600	600
0	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
670	-27	0	7300	Fringe Benefits	0	0	0
25,270	28,543	29,909	7300-05	Fringe Benefits - FICA - Social Security	29,251	29,251	29,251
5,910	6,675	7,168	7300-06	Fringe Benefits - FICA - Medicare	7,012	7,012	7,012
110,749	124,472	133,251	7300-15	Fringe Benefits - PERS - OPSRP - IAP	130,983	130,983	130,983
53,376	54,058	64,598	7300-20	Fringe Benefits - Medical Insurance	85,553	85,553	85,553
7,000	7,000	8,000	7300-22	Fringe Benefits - VEBA Plan	7,000	7,000	7,000
240	240	300	7300-25	Fringe Benefits - Life Insurance	240	240	240
646	696	754	7300-30	Fringe Benefits - Long Term Disability	698	698	698
12,887	13,658	14,586	7300-35	Fringe Benefits - Workers' Compensation Insurance	13,541	13,541	13,541
190	194	198	7300-37	Fringe Benefits - Workers' Benefit Fund	196	196	196
0	296	386	7300-45	Fringe Benefits - Paid Family Leave City Share	4,163	4,163	4,163
93	12	45	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	45	45	45
632,332	702,440	753,575	TOTAL PERSONNEL SERVICES		762,194	762,194	762,194
MATERIALS AND SERVICES							
8,054	8,398	8,500	7500	Credit Card Fees	9,500	9,500	9,500
832	1,665	1,700	7515	City Services Charge expense	1,700	1,700	1,700

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	515	150	7530 Training	State and federal law mandates lifeguard and first aid providers must be provided training and inoculations against hepatitis B viruses; additional training is required due to changing OSHA rules and regulations.	150	150	150
309	246	1,600	7540 Employee Events	Costs shared city-wide for employee training, materials, and events.	1,100	1,100	1,100
945	2,207	2,250	7550 Travel & Education	Primarily re-certification training for Aquatic Center lifeguards. May also include limited registration fees and other expenses associated with professional development workshops.	2,250	2,250	2,250
106,778	106,631	100,000	7600 Utilities		100,000	100,000	100,000
5,817	5,832	6,212	7610-05 Insurance - Liability		8,008	8,008	8,008
10,639	12,488	14,579	7610-10 Insurance - Property		18,937	18,937	18,937
3,718	4,414	5,500	7620 Telecommunications	General facility phone line usage expense including manager, supervisor, and business office cell phones.	5,500	5,500	5,500
45,291	47,072	50,250	7650-10 Janitorial - Services		50,250	50,250	50,250
2,142	4,353	5,000	7650-15 Janitorial - Supplies		5,500	5,500	5,500
1,862	405	1,500	7660-05 Materials & Supplies - Office Supplies		1,750	1,750	1,750
0	0	0	7680 Materials & Supplies - Donations		0	0	0
13,857	17,432	16,000	7690 Chemicals	Chemicals used to sanitize, oxidize, and test pool water as prescribed by state code; i.e., chlorine, carbon dioxide, sodium bicarbonate, soda ash, calcium carbonate, and sodium thiosulfate.	18,000	18,000	18,000
58,486	73,873	75,000	7720 Repairs & Maintenance	General day to day repairs and maintenance of the AC building including hvac, electrical, plumbing and mechanical systems. Budget Note: minimum anticipated given current condition of the building.	100,000	100,000	100,000
1,917	25	0	7750-01 Professional Services - Audit & other city-wide prof svc		0	0	0
13,044	14,400	19,000	7790 Maintenance & Rental Contracts	Annual chlorinator service, hvac preventative maintenance visits, annual fire prevention system testing, fire alarm monitoring, copy machine contract, garbage service, etc. Budget Note: chlorinator service costs have significantly increased.	20,000	20,000	20,000
0	0	4,854	7800 M & S Equipment	Replace old ADA mandated Pool Lift.	8,500	8,500	8,500
180	116	300	7800-03 M & S Equipment - Office	Miscellaneous office equipment such as tables and chairs for new AC staff.	2,000	2,000	2,000
0	0	0	7800-36 M & S Equipment - Weight Room		0	0	0
460	0	0	7810 M & S Equipment - Donations	Donations used to purchase Aquatic Center equipment. Funded by revenue account 6420-10, Donations-Parks & Recreation-Equipment.	0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
7,384	6,914	13,787	7840	M & S Computer Charges			9,993	9,993	9,993
			I.S. Fund materials & supplies costs shared city-wide						
2,341	3,844	11,090	7840-40	M & S Computer Charges - Aquatic Center			8,400	8,400	8,400
			<u>Description</u>			<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Replacement computer			1	2,500	2,500	
			Adobe Pro Renewal			1	200	200	
			Printer Maintenance			1	1,000	1,000	
			ActiveNet Peripherals			1	1,500	1,500	
			Activenet Renewal			1	1,600	1,600	
			Office 365 licensing			1	1,600	1,600	
5,471	4,351	7,000	8130	Recreation Program Expenses			7,000	7,000	7,000
			Purchase of general recreation program supplies.						
0	0	2,500	8138	Sponsorships Utilized			2,500	2,500	2,500
			Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations -						
			Parks & Recreation Sponsorships and some Survival Swim lifeguard personnel expense.						
289,527	315,179	346,772	TOTAL MATERIALS AND SERVICES				381,038	381,038	381,038
CAPITAL OUTLAY									
0	1,700	1,456	8750	Capital Outlay Computer Charges			607	607	607
			I.S. Fund capital outlay costs shared city-wide						
0	1,700	1,456	TOTAL CAPITAL OUTLAY				607	607	607
921,860	1,019,319	1,101,803	TOTAL REQUIREMENTS				1,143,839	1,143,839	1,143,839

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Section : 087 - AQUATIC CENTER				
			Program : 621 - SWIM LESSONS				
RESOURCES							
CHARGES FOR SERVICES							
67,842	79,665	100,000	5350	Registration Fees	105,000	105,000	105,000
			Aquatic Center - Swim Lessons				
67,842	79,665	100,000	TOTAL CHARGES FOR SERVICES		105,000	105,000	105,000
67,842	79,665	100,000	TOTAL RESOURCES		105,000	105,000	105,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 621 - SWIM LESSONS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	0	25,814	7000-10	Salaries & Wages - Regular Part Time Lifeguard / Swim Instructor - 0.90 FTE		29,851	29,851	29,851
18,418	22,970	0	7000-15	Salaries & Wages - Temporary		0	0	0
1,142	1,424	1,563	7300-05	Fringe Benefits - FICA - Social Security		1,807	1,807	1,807
267	333	375	7300-06	Fringe Benefits - FICA - Medicare		433	433	433
836	1,134	2,904	7300-15	Fringe Benefits - PERS - OPSRP - IAP		4,850	4,850	4,850
0	0	0	7300-25	Fringe Benefits - Life Insurance		0	0	0
0	0	0	7300-30	Fringe Benefits - Long Term Disability		0	0	0
0	0	761	7300-35	Fringe Benefits - Workers' Compensation Insurance		835	835	835
15	17	18	7300-37	Fringe Benefits - Workers' Benefit Fund		19	19	19
0	11	20	7300-45	Fringe Benefits - Paid Family Leave City Share		257	257	257
20,678	25,889	31,455	TOTAL PERSONNEL SERVICES			38,052	38,052	38,052
MATERIALS AND SERVICES								
647	672	750	8130	Recreation Program Expenses Swimming lesson supplies (i.e. candy, lesson toys, masks, snorkels & fins, personal flotation devices).		800	800	800
647	672	750	TOTAL MATERIALS AND SERVICES			800	800	800
21,325	26,561	32,205	TOTAL REQUIREMENTS			38,852	38,852	38,852

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 626 - FITNESS CLASSES			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS									
PERSONNEL SERVICES									
0	0	8,923	7000-10	Salaries & Wages - Regular Part Time Rec Program Instructor 1, 2, & 3 - 0.21 FTE		9,225	9,225	9,225	
70	3,528	0	7000-15	Salaries & Wages - Temporary		0	0	0	
4	219	540	7300-05	Fringe Benefits - FICA - Social Security		558	558	558	
1	51	129	7300-06	Fringe Benefits - FICA - Medicare		134	134	134	
9	19	1,004	7300-15	Fringe Benefits - PERS - OPSRP - IAP		1,499	1,499	1,499	
0	0	263	7300-35	Fringe Benefits - Workers' Compensation Insurance		258	258	258	
0	2	5	7300-37	Fringe Benefits - Workers' Benefit Fund		5	5	5	
0	3	7	7300-45	Fringe Benefits - Paid Family Leave City Share		79	79	79	
84	3,821	10,871	TOTAL PERSONNEL SERVICES				11,758	11,758	11,758
MATERIALS AND SERVICES									
636	231	1,000	8130	Recreation Program Expenses Fitness program supplies (i.e. exercise belts & hand weights).		1,100	1,100	1,100	
636	231	1,000	TOTAL MATERIALS AND SERVICES				1,100	1,100	1,100
721	4,052	11,871	TOTAL REQUIREMENTS				12,858	12,858	12,858

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
			Section : 087 - AQUATIC CENTER					
			Program : 632 - PRO SHOP					
RESOURCES								
CHARGES FOR SERVICES								
5,078	5,169	6,000	5410	Sales	6,000	6,000	6,000	
			Aquatic Center revenues from sale of swim accessories, related merchandise & vending machine contract.					
5,078	5,169	6,000	TOTAL CHARGES FOR SERVICES			6,000	6,000	6,000
5,078	5,169	6,000	TOTAL RESOURCES			6,000	6,000	6,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 632 - PRO SHOP		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
MATERIALS AND SERVICES							
2,862	1,675	3,500	7660	Materials & Supplies Retail goods purchased for sale to customers; i.e., goggles, caps, etc., in the Aquatic Center Swim Shop.	3,750	3,750	3,750
2,862	1,675	3,500	TOTAL MATERIALS AND SERVICES		3,750	3,750	3,750
2,862	1,675	3,500	TOTAL REQUIREMENTS		3,750	3,750	3,750

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 635 - CLASSES & PROGRAMS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
CHARGES FOR SERVICES									
302	200	350	5350	Registration Fees Aquatic Center - Classes & Programs (Lifeguard Training) Budget Note: Lifeguard Training classes are being offered at low cost to encourage employment at the pool.			350	350	350
302	200	350	TOTAL CHARGES FOR SERVICES			350	350	350	
302	200	350	TOTAL RESOURCES			350	350	350	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 635 - CLASSES & PROGRAMS		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
0	0	312	7000-10	Salaries & Wages - Regular Part Time Lifeguard / Swim Instructor - 0.01 FTE	320	320	320	
0	84	0	7000-15	Salaries & Wages - Temporary	0	0	0	
0	5	18	7300-05	Fringe Benefits - FICA - Social Security	19	19	19	
0	1	4	7300-06	Fringe Benefits - FICA - Medicare	4	4	4	
0	0	36	7300-15	Fringe Benefits - PERS - OPSRP - IAP	52	52	52	
0	121	10	7300-35	Fringe Benefits - Workers' Compensation Insurance	9	9	9	
0	0	0	7300-45	Fringe Benefits - Paid Family Leave City Share	3	3	3	
0	211	380	TOTAL PERSONNEL SERVICES			407	407	407
MATERIALS AND SERVICES								
883	891	1,200	8130	Recreation Program Expenses Lifeguard Training Class materials.	1,200	1,200	1,200	
883	891	1,200	TOTAL MATERIALS AND SERVICES			1,200	1,200	1,200
883	1,102	1,580	TOTAL REQUIREMENTS			1,607	1,607	1,607

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
INTERGOVERNMENTAL								
44,876	0	0	5061	Clackamas Education Services District		0	0	0
44,876	0	0	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
21,418	12,042	15,000	5380-20	Facility Rentals - Meeting Rooms Community Center general meeting room rentals.		12,000	12,000	12,000
10,760	7,815	10,000	5380-25	Facility Rentals - Auditorium Community Center auditorium rental for major events including theater, large banquets, major exhibits, dances, auctions, sports events, etc.		10,000	10,000	10,000
2,320	3,429	2,500	5380-30	Facility Rentals - Kitchen Facilities Community Center flat-fee kitchen use fees generated from rental groups and revenue from contracted vendors.		4,000	4,000	4,000
9,691	7,488	10,000	5380-35	Facility Rentals - Athletic Facilities Community Center athletic membership fees for track, racquetball, basketball, pickleball, and various recreation drop-in programs.		10,000	10,000	10,000
5,940	4,572	3,500	5380-40	Facility Rentals - Staff Fees Staff fees charged to user groups when the Community Center is rented beyond normal operating hours.		3,000	3,000	3,000
0	0	200	5380-42	Facility Rentals - Contract Event Security Fees received from rental groups at the Community Center to cover the cost of contracted event security, when needed.		200	200	200
50,128	35,345	41,200	TOTAL CHARGES FOR SERVICES			39,200	39,200	39,200
MISCELLANEOUS								
0	2,403	0	6360-17	Grants - Oregon Community Foundation		0	0	0
0	0	0	6420	Donations - Parks & Recreation Matches with Donation expense account 01-17-090-501.7680		1,000	1,000	1,000
0	0	2,000	6420-06	Donations - Parks & Recreation - Sponsorships Parks & Recreation Sponsorships for Community Center programs. Matching acct 8138		2,000	2,000	2,000
803	1,009	700	6600	Other Income Incidental revenue received at Community Center from copy machine, av equipment user fees, etc .		700	700	700
803	3,412	2,700	TOTAL MISCELLANEOUS			3,700	3,700	3,700
95,808	38,757	43,900	TOTAL RESOURCES			42,900	42,900	42,900

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
1,851	-385	0	7000	Salaries & Wages	0	0	0
172,740	177,264	203,568	7000-05	Salaries & Wages - Regular Full Time Recreation Manager - 1.00 FTE Recreation Program Coordinator - 1.00 FTE Management Support Technician - 1.00 FTE	219,069	219,069	219,069
0	0	68,797	7000-10	Salaries & Wages - Regular Part Time Customer Service Assistant - 2.23 FTE	75,658	75,658	75,658
59,180	64,186	7,940	7000-15	Salaries & Wages - Temporary Customer Service Assistant - 0.66 FTE	20,818	20,818	20,818
0	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
537	-227	0	7300	Fringe Benefits	0	0	0
14,221	14,814	16,957	7300-05	Fringe Benefits - FICA - Social Security	17,832	17,832	17,832
3,326	3,465	4,065	7300-06	Fringe Benefits - FICA - Medicare	4,273	4,273	4,273
59,596	64,649	74,039	7300-15	Fringe Benefits - PERS - OPSRP - IAP	91,098	91,098	91,098
22,989	22,669	47,648	7300-20	Fringe Benefits - Medical Insurance	28,345	28,345	28,345
3,000	3,250	4,000	7300-22	Fringe Benefits - VEBA Plan	2,250	2,250	2,250
180	173	240	7300-25	Fringe Benefits - Life Insurance	180	180	180
439	456	557	7300-30	Fringe Benefits - Long Term Disability	506	506	506
1,714	1,815	1,941	7300-35	Fringe Benefits - Workers' Compensation Insurance	2,198	2,198	2,198
109	101	136	7300-37	Fringe Benefits - Workers' Benefit Fund	109	109	109
0	155	218	7300-45	Fringe Benefits - Paid Family Leave City Share	2,717	2,717	2,717
219	30	92	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	92	92	92
340,102	352,414	430,198	TOTAL PERSONNEL SERVICES		465,145	465,145	465,145
MATERIALS AND SERVICES							
6,119	6,932	5,000	7500	Credit Card Fees	5,000	5,000	5,000
832	1,665	1,700	7515	City Services Charge expense	1,700	1,700	1,700
255	205	1,100	7540	Employee Events Costs shared city-wide for employee training, materials, and events.	800	800	800
15	180	300	7550	Travel & Education Professional development conferences and workshops and membership in the Oregon Recreation and Parks Association and National Recreation and Park Association.	300	300	300

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
76,423	81,595	85,000	7600	Utilities		85,000	85,000	85,000
7,584	6,907	7,358	7610-05	Insurance - Liability		8,698	8,698	8,698
24,894	29,514	34,455	7610-10	Insurance - Property		44,755	44,755	44,755
4,457	5,135	6,500	7620	Telecommunications		6,000	6,000	6,000
56,840	62,862	64,000	7650-10	Janitorial - Services		67,000	67,000	67,000
6,534	4,729	6,000	7650-15	Janitorial - Supplies		6,000	6,000	6,000
617	3,672	3,500	7660	Materials & Supplies		3,500	3,500	3,500
17,120	2,403	0	7660-25	Materials & Supplies - Grants		0	0	0
0	0	0	7680	Materials & Supplies - Donations		1,000	1,000	1,000
				Matches with Donation revenue account 01-17-090-501.6420				
28,912	28,968	40,000	7720	Repairs & Maintenance		40,000	40,000	40,000
				Routine annual maintenance and special projects.				
0	175	500	7750	Professional Services		500	500	500
1,611	18	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
13,584	20,946	18,000	7790	Maintenance & Rental Contracts		18,000	18,000	18,000
0	0	0	7800	M & S Equipment		0	0	0
				Misc. equipment replacement				
7,384	8,296	13,787	7840	M & S Computer Charges		9,993	9,993	9,993
				I.S. Fund materials & supplies costs shared city-wide				
5,024	1,929	3,240	7840-45	M & S Computer Charges - Community Center		7,400	7,400	7,400
				Description	Units	Amt/Unit	Total	
				Activenet Renewal	1	1,600	1,600	
				Laptop	1	2,000	2,000	
				Card Readers	1	1,000	1,000	
				Activenet peripherals	1	1,000	1,000	
				Office 365 licensing	1	1,600	1,600	
				Adobe Licensing	1	200	200	
0	0	2,000	8138	Sponsorships Utilized		2,000	2,000	2,000
				Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations -				
				Parks & Recreation Sponsorships				
258,206	266,133	292,440	TOTAL MATERIALS AND SERVICES			307,646	307,646	307,646
CAPITAL OUTLAY								
0	2,040	1,456	8750	Capital Outlay Computer Charges		607	607	607
				I.S. Fund capital outlay costs shared city-wide				
0	36,830	102,000	8800	Building Improvements		0	0	0

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	38,870	103,456	TOTAL CAPITAL OUTLAY	607	607	607
598,308	657,417	826,094	TOTAL REQUIREMENTS	773,398	773,398	773,398

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 635 - CLASSES & PROGRAMS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
CHARGES FOR SERVICES								
114,395	181,632	190,000	5350	Registration Fees		200,000	200,000	200,000
			Community Center special interest programs and classes serving children and adults.					
114,395	181,632	190,000	TOTAL CHARGES FOR SERVICES			200,000	200,000	200,000
114,395	181,632	190,000	TOTAL RESOURCES			200,000	200,000	200,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 635 - CLASSES & PROGRAMS		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
0	113	0	7000-05	Salaries & Wages - Regular Full Time	0	0	0	
0	0	63,981	7000-10	Salaries & Wages - Regular Part Time Recreation Program Instructors 1, 2, & 3 - 1.00 FTE	72,573	72,573	72,573	
49,906	81,757	22,360	7000-15	Salaries & Wages - Temporary Recreation Program Instructor 1, 2, & 3 - 0.32 FTE Recreation Assistant - 0.60 FTE Program Assistant - 0.13 FTE	35,545	35,545	35,545	
0	26	0	7000-20	Salaries & Wages - Overtime	0	0	0	
3,094	5,078	5,223	7300-05	Fringe Benefits - FICA - Social Security	6,269	6,269	6,269	
724	1,188	1,252	7300-06	Fringe Benefits - FICA - Medicare	1,502	1,502	1,502	
7,509	7,485	9,714	7300-15	Fringe Benefits - PERS - OPSRP - IAP	17,570	17,570	17,570	
1,068	1,257	734	7300-35	Fringe Benefits - Workers' Compensation Insurance	856	856	856	
32	50	44	7300-37	Fringe Benefits - Workers' Benefit Fund	53	53	53	
0	44	68	7300-45	Fringe Benefits - Paid Family Leave City Share	932	932	932	
62,333	96,998	103,376	TOTAL PERSONNEL SERVICES			135,300	135,300	135,300
MATERIALS AND SERVICES								
37,183	38,552	45,000	8130	Recreation Program Expenses Materials and supplies consumed in recreational classes and programs offered for children and adults. Also includes fees paid to contract instructors/camps.	42,000	42,000	42,000	
37,183	38,552	45,000	TOTAL MATERIALS AND SERVICES			42,000	42,000	42,000
99,517	135,550	148,376	TOTAL REQUIREMENTS			177,300	177,300	177,300

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 638 - TINY TOTS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
CHARGES FOR SERVICES									
6,006	9,420	6,500	5350	Registration Fees Tiny Tot Indoor Playpark Program registration fees for pre-school aged children and their parents.			8,000	8,000	8,000
6,006	9,420	6,500	TOTAL CHARGES FOR SERVICES			8,000	8,000	8,000	
6,006	9,420	6,500	TOTAL RESOURCES			8,000	8,000	8,000	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Section : 090 - COMMUNITY CENTER & REC PROGRAMS				
			Program : 638 - TINY TOTS				
REQUIREMENTS							
MATERIALS AND SERVICES							
216	194	400	8130	Recreation Program Expenses	500	500	500
				Materials and supplies needed to support Tiny Tots Indoor Playpark.			
216	194	400	TOTAL MATERIALS AND SERVICES		500	500	500
216	194	400	TOTAL REQUIREMENTS		500	500	500

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 641 - SPECIAL EVENTS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
CHARGES FOR SERVICES									
4,450	5,762	5,500	5350	Registration Fees Community Center fees and other revenues received from annual community-wide special event fees; i.e., Fun Runs, and other major one-time programs, performing arts, and interactive exhibits directly sponsored by the Parks and Recreation Department.			6,500	6,500	6,500
4,450	5,762	5,500	TOTAL CHARGES FOR SERVICES			6,500	6,500	6,500	
4,450	5,762	5,500	TOTAL RESOURCES			6,500	6,500	6,500	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Section : 090 - COMMUNITY CENTER & REC PROGRAMS				
			Program : 641 - SPECIAL EVENTS				
REQUIREMENTS							
MATERIALS AND SERVICES							
2,316	2,897	2,700	8130	Recreation Program Expenses	3,500	3,500	3,500
				Expenses for major community events or department-sponsored special events including Alien Abduction Dash.			
2,316	2,897	2,700	TOTAL MATERIALS AND SERVICES		3,500	3,500	3,500
2,316	2,897	2,700	TOTAL REQUIREMENTS		3,500	3,500	3,500

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 501 - ADMINISTRATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
CHARGES FOR SERVICES								
665	1,315	1,500	5380-60	Facility Rentals - Field Rentals Fees collected from soccer, baseball, softball field-use rentals at Dancer and Discovery Meadows Parks. Facility use fees charged to leagues and event sponsors who are independent of Park and Recreation sponsored programs.	1,500	1,500	1,500	
665	1,315	1,500	TOTAL CHARGES FOR SERVICES			1,500	1,500	1,500
665	1,315	1,500	TOTAL RESOURCES			1,500	1,500	1,500

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
1,141	-1,070	0	7000	Salaries & Wages		0	0	0
98,786	111,029	65,128	7000-05	Salaries & Wages - Regular Full Time Recreation Supervisor - 1.00 FTE		69,864	69,864	69,864
0	17,149	53,178	7000-10	Salaries & Wages - Regular Part Time Recreation Manager - 0.50 FTE		53,541	53,541	53,541
361	958	13,149	7000-15	Salaries & Wages - Temporary Program Assistant - 0.33 FTE		13,081	13,081	13,081
0	84	0	7000-20	Salaries & Wages - Overtime		0	0	0
0	250	600	7000-37	Salaries & Wages - Medical Opt Out Incentive		600	600	600
166	-487	0	7300	Fringe Benefits		0	0	0
5,981	7,923	7,990	7300-05	Fringe Benefits - FICA - Social Security		8,294	8,294	8,294
1,399	1,853	1,915	7300-06	Fringe Benefits - FICA - Medicare		1,988	1,988	1,988
35,705	44,922	37,944	7300-15	Fringe Benefits - PERS - OPSRP - IAP		41,681	41,681	41,681
16,017	12,368	8,108	7300-20	Fringe Benefits - Medical Insurance		8,894	8,894	8,894
2,000	2,000	1,000	7300-22	Fringe Benefits - VEBA Plan		1,000	1,000	1,000
60	83	120	7300-25	Fringe Benefits - Life Insurance		120	120	120
237	271	286	7300-30	Fringe Benefits - Long Term Disability		296	296	296
1,676	2,084	977	7300-35	Fringe Benefits - Workers' Compensation Insurance		1,041	1,041	1,041
20	37	39	7300-37	Fringe Benefits - Workers' Benefit Fund		39	39	39
0	86	103	7300-45	Fringe Benefits - Paid Family Leave City Share		1,180	1,180	1,180
3,972	887	3,073	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance		3,073	3,073	3,073
167,521	200,428	193,610	TOTAL PERSONNEL SERVICES			204,692	204,692	204,692
MATERIALS AND SERVICES								
5,052	5,194	5,300	7500	Credit Card Fees		5,300	5,300	5,300
86	68	500	7540	Employee Events Costs shared city-wide for employee training, materials, and events.		400	400	400
25	48	300	7550	Travel & Education Professional memberships and miscellaneous workshops.		300	300	300
535	471	1,000	7590	Fuel - Vehicle & Equipment Rec Van & Truck		1,000	1,000	1,000
1,469	1,729	1,842	7610-05	Insurance - Liability		2,545	2,545	2,545

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
141	163	190	7610-10	Insurance - Property		242	242	242
1,539	1,870	2,600	7620	Telecommunications		2,600	2,600	2,600
43	5	50	7660-05	Materials & Supplies - Office Supplies		50	50	50
0	0	650	7750	Professional Services		0	0	0
1,157	12	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
0	0	0	7800	M & S Equipment		0	0	0
1,477	1,383	4,596	7840	M & S Computer Charges		3,331	3,331	3,331
				I.S. Fund materials & supplies costs shared city-wide				
1,440	1,597	6,090	7840-55	M & S Computer Charges - Recreational Sports		6,400	6,400	6,400
			Description	Units	Amt/Unit	Total		
			Adobe Pro Renewal	1	200	200		
			Replacement laptops	2	2,000	4,000		
			Office 365 licensing	1	600	600		
			Activenet Renewal	1	1,600	1,600		
0	0	0	8130-15	Recreation Program Expenses - Concessions		0	0	0
12,963	12,541	23,118	TOTAL MATERIALS AND SERVICES			22,168	22,168	22,168
CAPITAL OUTLAY								
0	340	485	8750	Capital Outlay Computer Charges		202	202	202
			I.S. Fund capital outlay costs shared city-wide					
0	340	485	TOTAL CAPITAL OUTLAY			202	202	202
180,485	213,308	217,213	TOTAL REQUIREMENTS			227,062	227,062	227,062

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 647 - ADULT SPORTS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
CHARGES FOR SERVICES								
17,784	20,265	19,000	5350	Registration Fees Recreational Sports registration fees from teams and/or participants in a variety of year-round Adult Sports leagues and programs.		20,000	20,000	20,000
17,784	20,265	19,000	TOTAL CHARGES FOR SERVICES			20,000	20,000	20,000
17,784	20,265	19,000	TOTAL RESOURCES			20,000	20,000	20,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 647 - ADULT SPORTS		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
6,818	9,984	18,922	7000-15	Salaries & Wages - Temporary Program Assistant - 0.22 FTE Recreation Assistant - 0.27 FTE	18,583	18,583	18,583	
423	619	1,144	7300-05	Fringe Benefits - FICA - Social Security	1,124	1,124	1,124	
99	145	275	7300-06	Fringe Benefits - FICA - Medicare	270	270	270	
0	218	2,130	7300-15	Fringe Benefits - PERS - OPSRP - IAP	3,020	3,020	3,020	
0	0	382	7300-35	Fringe Benefits - Workers' Compensation Insurance	377	377	377	
5	5	11	7300-37	Fringe Benefits - Workers' Benefit Fund	10	10	10	
0	5	15	7300-45	Fringe Benefits - Paid Family Leave City Share	160	160	160	
7,345	10,975	22,879	TOTAL PERSONNEL SERVICES			23,544	23,544	23,544
MATERIALS AND SERVICES								
10,814	8,423	9,500	8130	Recreation Program Expenses Portable toilet rentals, field paint/chalk, balls, and other expenses/supplies related to the Adult Sports Program.	10,500	10,500	10,500	
10,814	8,423	9,500	TOTAL MATERIALS AND SERVICES			10,500	10,500	10,500
18,159	19,398	32,379	TOTAL REQUIREMENTS			34,044	34,044	34,044

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 650 - YOUTH SOCCER		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
CHARGES FOR SERVICES								
97,249	100,328	98,000	5350	Registration Fees Recreational Sports registration fees for fall and spring Youth Soccer seasons. \$7,000 goes to needed soccer field maintenance improvements (matched by park maintenance).	105,000	105,000	105,000	
0	0	200	5380-55	Facility Rentals - Concessions	400	400	400	
97,249	100,328	98,200	TOTAL CHARGES FOR SERVICES			105,400	105,400	105,400
97,249	100,328	98,200	TOTAL RESOURCES			105,400	105,400	105,400

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 650 - YOUTH SOCCER			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
20,569	24,484	25,872	7000-15	Salaries & Wages - Temporary Program Assistant - 0.19 FTE Recreation Assistant - 0.53 FTE		26,968	26,968	26,968
1,275	1,518	1,565	7300-05	Fringe Benefits - FICA - Social Security		1,631	1,631	1,631
298	355	375	7300-06	Fringe Benefits - FICA - Medicare		390	390	390
0	247	2,910	7300-15	Fringe Benefits - PERS - OPSRP - IAP		4,382	4,382	4,382
0	0	649	7300-35	Fringe Benefits - Workers' Compensation Insurance		666	666	666
17	7	15	7300-37	Fringe Benefits - Workers' Benefit Fund		15	15	15
0	19	21	7300-45	Fringe Benefits - Paid Family Leave City Share		232	232	232
22,160	26,631	31,407	TOTAL PERSONNEL SERVICES			34,284	34,284	34,284
MATERIALS AND SERVICES								
34,025	24,525	30,000	8130	Recreation Program Expenses Soccer equipment, team t-shirts, field supplies, and printing, etc. \$7,000 to cover additional field maintenance.		32,000	32,000	32,000
34,025	24,525	30,000	TOTAL MATERIALS AND SERVICES			32,000	32,000	32,000
56,185	51,156	61,407	TOTAL REQUIREMENTS			66,284	66,284	66,284

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 653 - YOUTH BASKETBALL		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
CHARGES FOR SERVICES								
15,205	16,728	17,000	5350	Registration Fees Recreational Sports registration fees or Youth Basketball.	17,000	17,000	17,000	
15,205	16,728	17,000	TOTAL CHARGES FOR SERVICES			17,000	17,000	17,000
15,205	16,728	17,000	TOTAL RESOURCES			17,000	17,000	17,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 653 - YOUTH BASKETBALL			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS									
PERSONNEL SERVICES									
9,746	13,683	12,549	7000-15	Salaries & Wages - Temporary Program Assistant - 0.23 FTE Recreation Assistant - 0.14 FTE		14,084	14,084	14,084	
604	848	759	7300-05	Fringe Benefits - FICA - Social Security		852	852	852	
141	199	182	7300-06	Fringe Benefits - FICA - Medicare		204	204	204	
151	224	1,413	7300-15	Fringe Benefits - PERS - OPSRP - IAP		2,289	2,289	2,289	
0	0	318	7300-35	Fringe Benefits - Workers' Compensation Insurance		226	226	226	
8	6	7	7300-37	Fringe Benefits - Workers' Benefit Fund		8	8	8	
0	11	10	7300-45	Fringe Benefits - Paid Family Leave City Share		121	121	121	
10,651	14,971	15,238	TOTAL PERSONNEL SERVICES				17,784	17,784	17,784
MATERIALS AND SERVICES									
2,735	3,364	3,200	8130	Recreation Program Expenses T-shirts, basketballs, printing, and other supplies related to the Youth Basketball Program.		3,200	3,200	3,200	
2,735	3,364	3,200	TOTAL MATERIALS AND SERVICES				3,200	3,200	3,200
13,386	18,335	18,438	TOTAL REQUIREMENTS				20,984	20,984	20,984

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 656 - YOUTH BASEBALL/SOFTBALL			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
CHARGES FOR SERVICES								
50,650	52,426	47,000	5350	Registration Fees		50,000	50,000	50,000
Recreational Sports registration fees for Youth Baseball and Softball Programs.								
260	300	500	5380-55	Facility Rentals - Concessions		600	600	600
Baseball/Softball concessionaire profit sharing with City.								
50,910	52,726	47,500	TOTAL CHARGES FOR SERVICES			50,600	50,600	50,600
MISCELLANEOUS								
0	12,750	15,500	6420-06	Donations - Parks & Recreation - Sponsorships		15,500	15,500	15,500
Parks & Recreation Sponsorships for Recreational Sports programs.								
7,069	0	0	6420-35	Donations - Parks & Recreation - Base/Softball Sponsorships		0	0	0
Youth Baseball and Softball Team sponsorships received to support baseball and softball programs for boys and girls, grades K-8. Donations collected in P&R Admin 01-17-090-501.								
7,069	12,750	15,500	TOTAL MISCELLANEOUS			15,500	15,500	15,500
57,980	65,476	63,000	TOTAL RESOURCES			66,100	66,100	66,100

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 656 - YOUTH BASEBALL/SOFTBALL			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
10,348	11,941	15,002	7000-15	Salaries & Wages - Temporary Program Assistant - 0.15 FTE Recreation Assistant - 0.26 FTE		15,378	15,378	15,378
642	740	908	7300-05	Fringe Benefits - FICA - Social Security		930	930	930
150	173	218	7300-06	Fringe Benefits - FICA - Medicare		223	223	223
71	50	1,687	7300-15	Fringe Benefits - PERS - OPSRP - IAP		2,500	2,500	2,500
0	0	338	7300-35	Fringe Benefits - Workers' Compensation Insurance		346	346	346
8	7	8	7300-37	Fringe Benefits - Workers' Benefit Fund		8	8	8
0	4	12	7300-45	Fringe Benefits - Paid Family Leave City Share		132	132	132
11,218	12,916	18,173	TOTAL PERSONNEL SERVICES			19,517	19,517	19,517
MATERIALS AND SERVICES								
8,434	0	0	7680	Materials & Supplies - Donations Baseball/Softball field improvements and other equipment purchased in support of the Youth Baseball/Softball Program funded by revenue account 6420-35, Donations-Parks & Recreation-Baseball & Softball Sponsorships.		0	0	0
21,836	17,810	20,000	8130	Recreation Program Expenses Youth baseball/softball related materials, supplies, and equipment necessary to sustain program operations for boys and girls 6-14 years.		21,000	21,000	21,000
0	12,750	15,500	8138	Sponsorships Utilized Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships		15,500	15,500	15,500
30,270	30,560	35,500	TOTAL MATERIALS AND SERVICES			36,500	36,500	36,500
41,488	43,476	53,673	TOTAL REQUIREMENTS			56,017	56,017	56,017

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 659 - YOUTH SPORTS CAMPS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
CHARGES FOR SERVICES									
990	672	50	5350	Registration Fees Recreational Sports registration fees for classes, camps, clinics. Expenses and revenues are moving into Rec Sports from CC Programs for FY 26 .			16,500	16,500	16,500
990	672	50	TOTAL CHARGES FOR SERVICES			16,500	16,500	16,500	
990	672	50	TOTAL RESOURCES			16,500	16,500	16,500	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 659 - YOUTH SPORTS CAMPS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	0	0	7000-10	Salaries & Wages - Regular Part Time Recreation Program Instructor 2 - 0.01 FTE		416	416	416
0	0	52	7000-15	Salaries & Wages - Temporary Recreation Assistant - 0.05 FTE Program Assistant - 0.04 FTE		3,468	3,468	3,468
0	0	4	7300-05	Fringe Benefits - FICA - Social Security		235	235	235
0	0	1	7300-06	Fringe Benefits - FICA - Medicare		57	57	57
0	0	7	7300-15	Fringe Benefits - PERS - OPSRP - IAP		631	631	631
0	0	1	7300-35	Fringe Benefits - Workers' Compensation Insurance		76	76	76
0	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund		2	2	2
0	0	0	7300-45	Fringe Benefits - Paid Family Leave City Share		35	35	35
0	0	65	TOTAL PERSONNEL SERVICES			4,920	4,920	4,920
MATERIALS AND SERVICES								
0	0	50	8130	Recreation Program Expenses Incidental equipment or supplies to support youth sports camps and classes as needed. Expenses and revenues are moving into Rec Sports from CC Programs for FY26.		3,000	3,000	3,000
0	0	50	TOTAL MATERIALS AND SERVICES			3,000	3,000	3,000
0	0	115	TOTAL REQUIREMENTS			7,920	7,920	7,920

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
INTERGOVERNMENTAL								
0	0	50,000	4830-05	OR Dept of Human Services - Transportation grant	0	0	0	
0	0	50,000	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
3,894	3,330	3,200	5380-20	Facility Rentals - Meeting Rooms	4,500	4,500	4,500	
533	563	300	5380-40	Facility Rentals - Staff Fees	1,500	1,500	1,500	
1,595	305	500	5380-45	Facility Rentals - Reception Facilities	1,000	1,000	1,000	
6,021	4,198	4,000	TOTAL CHARGES FOR SERVICES			7,000	7,000	7,000
MISCELLANEOUS								
0	0	500	6420-06	Donations - Parks & Recreation - Sponsorships	500	500	500	
				Parks & Recreation Sponsorships for Senior Center programs.				
2,701	23,495	30,000	6420-45	Donations - Parks & Recreation - Seniors	30,000	30,000	30,000	
				Miscellaneous contributions to support McMinnville Senior Center and senior activities. Expenses posted to account #7680.				
				Received a substantial donation in March 2023 from the Glaze Family 1990 Trust to support recreation and social opportunities the Senior Center provides.				
0	0	0	6420-60	Donations - Parks & Recreation - Building Improvements	0	0	0	
269	405	25	6600	Other Income	350	350	350	
				Senior Center equipment rental fees and other incidental revenues (copies).				
1,387	2,310	1,500	6600-35	Other Income - Wortman Gallery	1,800	1,800	1,800	
				Income received from the sale of art work displayed in the Wortman Gallery at the Senior Center. Senior Center receives a small percentage of art sales proceeds. Payments to artists are reflected in expense account # 8135. Contributions which support incidental expenses related to Gallery programs are also recorded in this revenue account.				
4,356	26,210	32,025	TOTAL MISCELLANEOUS			32,650	32,650	32,650
10,377	30,407	86,025	TOTAL RESOURCES			39,650	39,650	39,650

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
181	717	0	7000	Salaries & Wages		0	0	0
64,981	74,805	80,698	7000-05	Salaries & Wages - Regular Full Time Recreation Manager - 1.00 FTE		85,555	85,555	85,555
30,501	33,108	48,230	7000-10	Salaries & Wages - Regular Part Time Management Support Technician - 0.80 FTE Customer Service Assistant - 0.80 FTE		68,710	68,710	68,710
3,594	12,287	9,564	7000-15	Salaries & Wages - Temporary Customer Service Assistant - 0.17 FTE		5,394	5,394	5,394
17	125	0	7000-20	Salaries & Wages - Overtime		0	0	0
68	164	0	7300	Fringe Benefits		0	0	0
5,817	7,160	8,379	7300-05	Fringe Benefits - FICA - Social Security		9,659	9,659	9,659
1,360	1,675	2,009	7300-06	Fringe Benefits - FICA - Medicare		2,315	2,315	2,315
27,738	32,288	37,989	7300-15	Fringe Benefits - PERS - OPSRP - IAP		46,287	46,287	46,287
29,688	30,071	31,404	7300-20	Fringe Benefits - Medical Insurance		34,447	34,447	34,447
4,000	4,000	4,000	7300-22	Fringe Benefits - VEBA Plan		4,000	4,000	4,000
120	120	120	7300-25	Fringe Benefits - Life Insurance		120	120	120
249	289	278	7300-30	Fringe Benefits - Long Term Disability		296	296	296
804	1,204	1,495	7300-35	Fringe Benefits - Workers' Compensation Insurance		1,724	1,724	1,724
39	42	52	7300-37	Fringe Benefits - Workers' Benefit Fund		62	62	62
0	77	107	7300-45	Fringe Benefits - Paid Family Leave City Share		1,375	1,375	1,375
700	148	902	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance		902	902	902
169,857	198,278	225,227	TOTAL PERSONNEL SERVICES			260,846	260,846	260,846
MATERIALS AND SERVICES								
1,042	1,548	1,800	7500	Credit Card Fees		2,000	2,000	2,000
416	832	860	7515	City Services Charge expense		860	860	860
153	123	500	7540	Employee Events Costs shared city-wide for employee training, materials, and events.		300	300	300
1,462	1,064	1,000	7550	Travel & Education Registration fees and other expenses associated with professional development workshops, conference, and training for Senior Center staff.		1,000	1,000	1,000
0	0	0	7590	Fuel - Vehicle & Equipment		1,500	1,500	1,500

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
10,057	6,046	14,000	7600	Utilities		14,000	14,000	14,000
2,624	1,762	1,877	7610-05	Insurance - Liability		3,642	3,642	3,642
				Increase in insurance for the bus				
4,285	5,011	5,850	7610-10	Insurance - Property		7,584	7,584	7,584
5,334	6,126	7,300	7620	Telecommunications		7,300	7,300	7,300
22,318	19,815	24,000	7650-10	Janitorial - Services		22,000	22,000	22,000
0	2,801	2,500	7650-15	Janitorial - Supplies		2,500	2,500	2,500
1,779	1,877	2,100	7660	Materials & Supplies		2,300	2,300	2,300
2,701	23,495	30,000	7680	Materials & Supplies - Donations		30,000	30,000	30,000
				Materials and supplies purchased from general donations that support the Senior Center through revenue account 6420-45, Donations-Parks & Recreation-Seniors.				
15,330	38,920	20,000	7720	Repairs & Maintenance		20,000	20,000	20,000
1,238	15	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
17,702	17,099	12,500	7790	Maintenance & Rental Contracts		12,500	12,500	12,500
487	504	500	7800	M & S Equipment		500	500	500
0	0	0	7810	M & S Equipment - Donations		0	0	0
4,430	4,604	7,652	7840	M & S Computer Charges		5,546	5,546	5,546
				I.S. Fund materials & supplies costs shared city-wide				
6,456	3,126	5,140	7840-60	M & S Computer Charges - Senior Center		7,400	7,400	7,400
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Replacement Computer	1	2,500	2,500	
				Activenet Peripherals	1	1,000	1,000	
				Card Reader	1	1,000	1,000	
				Office 365 licensing	1	900	900	
				Adobe Pro Renewals	2	200	400	
				Activenet Renewal	1	1,600	1,600	
1,452	1,761	1,800	8135	Wortman Gallery Expenses		1,800	1,800	1,800
				Reflects payments to Gallery artists from sales of their art work. Includes incidental expenses supporting the Gallery (artist cards) and background checks for all artists.				
0	0	500	8138	Sponsorships Utilized		500	500	500
				Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships				
99,268	136,529	139,879	TOTAL MATERIALS AND SERVICES			143,232	143,232	143,232
CAPITAL OUTLAY								
0	1,132	808	8750	Capital Outlay Computer Charges		337	337	337
				I.S. Fund capital outlay costs shared city-wide				

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
11,648	0	278,900	8800	Building Improvements Carpet / Vinyl flooring replacement	66,400	66,400	66,400
0	0	50,000	8850	Vehicles Wheelchair accessible bus vinyl wrap.	9,500	9,500	9,500
11,648	1,132	329,708	<u>TOTAL CAPITAL OUTLAY</u>		76,237	76,237	76,237
280,772	335,940	694,814	<i>TOTAL REQUIREMENTS</i>		480,315	480,315	480,315

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 635 - CLASSES & PROGRAMS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
CHARGES FOR SERVICES									
29,934	44,251	30,000	5350	Registration Fees			41,000	41,000	41,000
29,934	44,251	30,000	TOTAL CHARGES FOR SERVICES			41,000	41,000	41,000	
29,934	44,251	30,000	TOTAL RESOURCES			41,000	41,000	41,000	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 635 - CLASSES & PROGRAMS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	0	4,203	7000-10	Salaries & Wages - Regular Part Time		0	0	0
4,111	5,865	10,968	7000-15	Salaries & Wages - Temporary		21,484	21,484	21,484
				Recreation Program Instructor 2 - 0.06 FTE				
				Recreation Program Instructor 3 - 0.35 FTE				
255	361	917	7300-05	Fringe Benefits - FICA - Social Security		1,300	1,300	1,300
60	84	220	7300-06	Fringe Benefits - FICA - Medicare		311	311	311
0	33	1,707	7300-15	Fringe Benefits - PERS - OPSRP - IAP		3,491	3,491	3,491
46	84	164	7300-35	Fringe Benefits - Workers' Compensation Insurance		232	232	232
2	3	6	7300-37	Fringe Benefits - Workers' Benefit Fund		8	8	8
0	4	11	7300-45	Fringe Benefits - Paid Family Leave City Share		184	184	184
4,473	6,434	18,196	TOTAL PERSONNEL SERVICES			27,010	27,010	27,010
MATERIALS AND SERVICES								
10,916	13,125	12,500	8130	Recreation Program Expenses		13,500	13,500	13,500
				Materials and supplies for Senior Center classes and programs including costs associated with instructors who are independent contractors.				
				Background checks for new instructors.				
10,916	13,125	12,500	TOTAL MATERIALS AND SERVICES			13,500	13,500	13,500
15,388	19,559	30,696	TOTAL REQUIREMENTS			40,510	40,510	40,510

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Section : 099 - SENIOR CENTER				
			Program : 641 - SPECIAL EVENTS				
RESOURCES							
CHARGES FOR SERVICES							
786	1,181	500	5350	Registration Fees	2,000	2,000	2,000
786	1,181	500		TOTAL CHARGES FOR SERVICES	2,000	2,000	2,000
786	1,181	500		TOTAL RESOURCES	2,000	2,000	2,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 641 - SPECIAL EVENTS	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS						
<u>MATERIALS AND SERVICES</u>						
1,666	0	0 8130	Recreation Program Expenses	0	0	0
1,666	0	0	<u>TOTAL MATERIALS AND SERVICES</u>	0	0	0
1,666	0	0	<i>TOTAL REQUIREMENTS</i>	0	0	0

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
			Section : 099 - SENIOR CENTER					
			Program : 665 - DAY TOURS					
RESOURCES								
CHARGES FOR SERVICES								
0	3,524	6,000	5350	Registration Fees	6,000	6,000	6,000	
			Registration income from Senior Center sponsored day-long field trip and tour event registration fees					
0	3,524	6,000	TOTAL CHARGES FOR SERVICES			6,000	6,000	6,000
0	3,524	6,000	TOTAL RESOURCES			6,000	6,000	6,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 665 - DAY TOURS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	0	1,952	7000-15	Salaries & Wages - Temporary Program Assistant - 0.06 FTE		2,325	2,325	2,325
0	0	118	7300-05	Fringe Benefits - FICA - Social Security		141	141	141
0	0	28	7300-06	Fringe Benefits - FICA - Medicare		34	34	34
0	0	220	7300-15	Fringe Benefits - PERS - OPSRP - IAP		378	378	378
0	0	21	7300-35	Fringe Benefits - Workers' Compensation Insurance		25	25	25
0	0	1	7300-37	Fringe Benefits - Workers' Benefit Fund		1	1	1
0	0	1	7300-45	Fringe Benefits - Paid Family Leave City Share		20	20	20
0	0	2,341	TOTAL PERSONNEL SERVICES			2,924	2,924	2,924
MATERIALS AND SERVICES								
0	2,608	6,000	8130	Recreation Program Expenses Senior Center day tour excursions including bus fuel, staffing, admission fees, meals, and other event related expenses.		5,500	5,500	5,500
0	2,608	6,000	TOTAL MATERIALS AND SERVICES			5,500	5,500	5,500
0	2,608	8,341	TOTAL REQUIREMENTS			8,424	8,424	8,424

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 668 - OVERNIGHT TOURS			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
CHARGES FOR SERVICES									
0	649	500	5350	Registration Fees No expenses attached to this program. Revenue is a percentage from a participant registering for an Overnight Trip through Collette Travel.			500	500	500
0	649	500	TOTAL CHARGES FOR SERVICES			500	500	500	
0	649	500	TOTAL RESOURCES			500	500	500	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
INTERGOVERNMENTAL								
0	11,702	0	4545	Federal FEMA Grant		0	0	0
321,234	0	0	4546	American Rescue Plan		0	0	0
321,234	11,702	0	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
4,102	4,119	5,000	5390	Park Rentals		5,000	5,000	5,000
				Picnic site reservation fees for Wortman and Discovery Meadows picnic facilities.				
4,102	4,119	5,000	TOTAL CHARGES FOR SERVICES			5,000	5,000	5,000
MISCELLANEOUS								
2,149	3,287	0	6600	Other Income		500	500	500
0	667	0	6600-06	Other Income - Paid Leave OR		1,000	1,000	1,000
2,149	3,953	0	TOTAL MISCELLANEOUS			1,500	1,500	1,500
327,485	19,775	5,000	TOTAL RESOURCES			6,500	6,500	6,500

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
776	3,389	0	7000	Salaries & Wages	0	0	0
607,136	651,036	792,978	7000-05	Salaries & Wages - Regular Full Time Maintenance & Operations - Superintendent - 0.50 FTE Maintenance & Operations - Supervisor - Park Maint - 0.95 FTE Maintenance & Operations - Supervisor - Streets - 0.05 FTE Facility Maintenance Coordinator - 1.00 FTE Facility Maintenance Tech II - 1.00 FTE Senior Utility Worker - 1.00 FTE Utility Worker II - 6.00 FTE Mechanic - Operations & Maintenance - 0.45 FTE Management Support Specialist - Senior - 0.50 FTE	896,045	896,045	896,045
33,420	31,479	83,777	7000-15	Salaries & Wages - Temporary Extra Help - Park Maintenance - 0.27 FTE	11,816	11,816	11,816
9,992	9,325	13,000	7000-20	Salaries & Wages - Overtime Park Maintenance OT = \$14,000 Facility Maintenance OT = \$7,000	21,000	21,000	21,000
2,400	2,400	2,400	7000-37	Salaries & Wages - Medical Opt Out Incentive	2,400	2,400	2,400
342	1,236	0	7300	Fringe Benefits	0	0	0
39,559	42,074	53,974	7300-05	Fringe Benefits - FICA - Social Security	56,342	56,342	56,342
9,252	9,840	12,937	7300-06	Fringe Benefits - FICA - Medicare	13,503	13,503	13,503
189,879	215,190	270,121	7300-15	Fringe Benefits - PERS - OPSRP - IAP	307,879	307,879	307,879
125,609	113,936	150,038	7300-20	Fringe Benefits - Medical Insurance	162,377	162,377	162,377
15,500	15,250	17,350	7300-22	Fringe Benefits - VEBA Plan	17,700	17,700	17,700
567	570	627	7300-25	Fringe Benefits - Life Insurance	687	687	687
1,520	1,668	1,846	7300-30	Fringe Benefits - Long Term Disability	2,125	2,125	2,125
20,143	21,662	29,101	7300-35	Fringe Benefits - Workers' Compensation Insurance	29,789	29,789	29,789
208	191	260	7300-37	Fringe Benefits - Workers' Benefit Fund	245	245	245
0	440	695	7300-45	Fringe Benefits - Paid Family Leave City Share	8,020	8,020	8,020
0	118	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
1,056,304	1,119,804	1,429,104	TOTAL PERSONNEL SERVICES		1,529,928	1,529,928	1,529,928
MATERIALS AND SERVICES							
2,444	4,888	4,889	7515	City Services Charge expense	5,035	5,035	5,035
1,484	1,182	1,200	7530	Training	1,200	1,200	1,200

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
872	697	2,000	7540	Employee Events	Costs shared city-wide for employee training, materials, and events.	1,300	1,300	1,300
5,656	10,724	7,500	7550	Travel & Education	Registration for professional conferences and reimbursement to employees for approved training programs, licenses, and certifications.	13,500	13,500	13,500
25,234	21,605	30,000	7590	Fuel - Vehicle & Equipment		30,000	30,000	30,000
29,178	27,224	29,000	7600	Utilities		29,000	29,000	29,000
18,641	17,085	18,199	7610-05	Insurance - Liability		22,893	22,893	22,893
16,483	23,511	24,806	7610-10	Insurance - Property		36,147	36,147	36,147
7,782	7,821	9,000	7620	Telecommunications		9,000	9,000	9,000
2,515	2,531	2,900	7650	Janitorial		2,900	2,900	2,900
18,982	18,899	24,000	7660	Materials & Supplies		20,000	20,000	20,000
0	549	0	7660-16	Materials & Supplies - Facilities Maintenance		5,000	5,000	5,000
2,710	5,383	4,500	7720-10	Repairs & Maintenance - Building Maintenance	Parks Maintenance Department's shared cost of Public Works Shop buildings and grounds maintenance.	4,500	4,500	4,500
17,722	18,615	16,000	7720-14	Repairs & Maintenance - Vehicles		16,000	16,000	16,000
111,771	136,419	150,000	7720-26	Repairs & Maintenance - Park Maintenance	Park maintenance costs include solid waste disposal, fertilizer, lime, janitorial supplies, park amenity repairs/replacement, herbicides, garbage bags, dog waste station supplies, irrigation parts, play equipment parts, landscape bark, fall attenuation material, dog park surfacing and trail surfacing material.	115,000	115,000	115,000
					Budget Note: Resource constraints require service level reduction.			
22,242	25,149	27,000	7720-27	Repairs & Maintenance - Park Vandalism	Park vandalism costs including contract and material expenses to clean up graffiti and repair vandalized elements in the park system.	25,000	25,000	25,000
553	253	0	7750	Professional Services		500	500	500
3,070	2,850	5,870	7750-01	Professional Services - Audit & other city-wide prof svc	Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	5,110	5,110	5,110
0	36,284	55,000	7750-04	Professional Services - Grants		0	0	0
11,186	11,694	12,600	7780-07	Contract Services - Downtown	Downtown & Alpine Avenue solid waste disposal	12,600	12,600	12,600
107,200	259,038	613,500	7780-15	Contract Services - Park Maintenance		178,000	423,000	423,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Section : N/A						
			Program : N/A						
			Contract services augment staff capacity to address systems needs relative to security, building maintenance, electrical, plumbing, light construction, irrigation repairs, play equipment repairs, tree planting/pruning/removal, turf/landscape maintenance projects, herbicide/pesticide applications and water feature maintenance.						
			Budget Note: Resource constraints significantly reduce the City's capacity to utilize contract forces, which will have significant negative impact on service levels.						
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Park Security Services	1	120,000	120,000			
			Park Maintenance Contract Services	1	58,000	58,000			
			Restore service level	1	245,000	245,000			
0	133	0	7780-16 Contract Services - Facilities Maintenance				40,000	40,000	40,000
			Maintenance contracts for Facility Maintenance citywide. Services include minor construction, electrical, plumbing, painting, and other facility maintenance items.						
			Budget Note: Resource constraints will significantly reduce the City's capacity to utilize contract forces, which will have corresponding negative impacts on facility maintenance service levels.						
0	1,468	0	7800-16 M & S Equipment - Facilities Maintenance				5,000	5,000	5,000
			Misc. small equipment and tools for Facility Maintenance						
2,104	2,817	4,000	7800-39 M & S Equipment - Parks				4,000	4,000	4,000
			Miscellaneous small equipment for operations and maintenance						
1,539	1,513	4,500	7800-42 M & S Equipment - Shop				2,500	2,500	2,500
			Miscellaneous small equipment and tools for Fleet shop						
5,169	7,605	13,787	7840 M & S Computer Charges				9,993	9,993	9,993
			I.S. Fund materials & supplies costs shared city-wide						
11,832	10,735	20,750	7840-65 M & S Computer Charges - Park Maintenance				21,450	21,450	21,450
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Street,WWS	1	2,700	2,700			
			Hansen SW Maintenance- 25%, shared w/Street, Eng, WWS	1	4,500	4,500			
			Hansen Development - 25%	1	5,000	5,000			
			Desktop replacements (3) - 50%, shared with Street	1	5,500	5,500			
			Adobe Pro licensing	2	200	400			
			Hansen Mobiles	1	1,500	1,500			
			Bluebeam Licensing	1	400	400			
			Office 365 licensing	1	1,450	1,450			
426,370	656,669	1,081,001	TOTAL MATERIALS AND SERVICES				615,628	860,628	860,628
			CAPITAL OUTLAY						
0	1,870	1,456	8750 Capital Outlay Computer Charges				607	607	607
			I.S. Fund capital outlay costs shared city-wide						

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	26,249	0	8750-65	Capital Outlay Computer Charges - Park Maintenance			0	0	0
0	0	17,500	8800	Building Improvements			0	0	0
0	56,408	211,000	8850	Vehicles			0	0	0
308,034	89,121	0	8850-15	Vehicles - Grants			0	0	0
13,200	75,540	729,000	9300-02	Park Improvements - Grants			219,600	219,600	219,600
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			ARPA - Park Irrigation Renovations	1	94,600	94,600			
			Neighborhood Park Renovations	1	125,000	125,000			
0	0	15,000	9300-05	Park Improvements - Play Equipment			0	0	0
321,234	249,188	973,956	TOTAL CAPITAL OUTLAY				220,207	220,207	220,207
1,803,908	2,025,661	3,484,061	TOTAL REQUIREMENTS				2,365,763	2,610,763	2,610,763

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
INTERGOVERNMENTAL								
0	381	0	4530-05	Fed State Library of OR - LSTA Grant		0	0	0
0	3,620	0	4532	Fed Oregon Humanities Grant		0	0	0
53,196	0	0	4546	American Rescue Plan		0	0	0
0	0	0	4780	OR State Aid Grant - Library		0	0	0
3,318	2,253	3,500	4780-05	OR State Aid Grant - Library - Odd CY		0	0	0
				The Ready to Read Grant is provided annually the Oregon State Library on a per capita basis to all Oregon libraries, expended through account 8150-55 Books & Materials-State Grant Materials. This grant is run on a calendar year, so is listed in separate accounts for easier tracking.				
981	5,670	2,170	4780-10	OR State Aid Grant - Library - Even CY		5,800	5,800	5,800
				The Ready to Read Grant is provided annually the Oregon State Library on a per capita basis to all Oregon libraries, expended through account 8150-56 Books & Materials-State Grant Materials. This grant is run on a calendar year, so is listed in separate accounts for easier tracking.				
4,715	0	2,885	4781-05	State Library of Oregon - Library Svcs and Tech Grant		0	0	0
0	43,325	50,000	5015	Yamhill Community Care Org		0	0	0
				Grant will fund the expansion of the Library of Things collection, offering tools and education to community members to increase ability to perform household maintenance, educate children, maintain gardens, mend clothing, and operate technology. Expended through account 7710 Materials & Supplies - Grants and 7000-15 Salaries & Wages - Temporary.				
299,733	229,544	219,195	5050	CCRLS - Library		217,000	217,000	217,000
				Chemeketa Cooperative Regional Library Service (CCRLS) reimburses cities for library use by individuals who live outside the City service area (generally the school district boundaries) to equalize the property tax disparity between what City residents pay for library service and what county residents pay.				
361,943	284,793	277,750	TOTAL INTERGOVERNMENTAL			222,800	222,800	222,800
CHARGES FOR SERVICES								
490	420	480	5430	Outside City User Fee		480	480	480
				\$60 per household per year for full borrowing privileges as determined by the Chemeketa Cooperative Regional Library Service(CCRLS) Advisory Council to provide "equity" for the difference between City resident tax rate and county resident tax rate dedicated to CCRLS.				
490	420	480	TOTAL CHARGES FOR SERVICES			480	480	480
FINES AND FORFEITURES								
11,457	8,236	5,000	6160	Fines & Lost Books		7,000	7,000	7,000
				Charges to library patrons for materials borrowed and not returned.				
11,457	8,236	5,000	TOTAL FINES AND FORFEITURES			7,000	7,000	7,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
<u>MISCELLANEOUS</u>						
0	0	1,500	6360-19 Grants - Yamhill County Cultural Coalitio Grant for the 2024 Dia de los Muertos Celebration event. Expended through account 7710 Materials & Supplies - Grants.	0	0	0
8,020	1,971	10,000	6440 Donations - Library General library donations received from the public and local service groups for books, materials, equipment, and special programs. These funds are expended through account 8160 Donations-Library.	500	500	500
0	0	0	6440-05 Donations - Library - Bookmobile Donations received from the public and local service groups for bookmobile materials. These funds are expended through account 8160-05 Donations-Library-Bookmobile Books.	0	0	0
9,121	31,066	20,500	6440-10 Donations - Library - Library Foundation Even CY The Library Foundation raises money to support the bookmobile program, the purchase of materials for borrowing, and other library programs. These funds are expended through accounts 8160-25 Donations - Library Foundation Even CY and 7000-10 Salaries & Wages - Regular Part Time.	22,000	22,000	22,000
14,518	14,419	20,000	6440-11 Donations - Library - Library Foundation Odd CY The Library Foundation raises money to support the bookmobile program, the purchase of materials for borrowing, and other library programs. These funds are expended through account 8160-30 Donations - Library Foundation Odd CY and 7000-10 Salaries & Wages - Regular Part Time.	21,000	21,000	21,000
18,850	27,273	45,500	6440-15 Donations - Library - Friends of the Library The Friends of the Library support library programming and the purchase of materials for borrowing. These funds are expended through account 8160-40 Donations - Friends of the Library.	13,700	13,700	13,700
0	284	100	6440-25 Donations - Library - Children's Programs Donations received from the public, granting agencies, and local service groups. These funds are expended through account 8160-15 Donations - Children's Programs.	100	100	100
2,422	3,592	4,500	6440-35 Donations - Library - Kiwanis Donations received from this local service group. These funds are expended through account 8160-35 Donations - Library - Kiwanis.	4,500	4,500	4,500
0	0	0	6600-06 Other Income - Paid Leave OR	0	0	0
4,963	5,098	4,000	6600-98 Other Income - Library Library revenues including reimbursement for postage charge on inter-library loans, public access computer terminal printing fees, public access copy machine copy fees, and miscellaneous library revenues.	5,000	5,000	5,000
57,894	83,705	106,100	<u>TOTAL MISCELLANEOUS</u>	66,800	66,800	66,800
431,783	377,153	389,330	<u>TOTAL RESOURCES</u>	297,080	297,080	297,080

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
1,633	1,444	0	7000	Salaries & Wages		0	0	0
990,986	1,026,818	1,102,299	7000-05	Salaries & Wages - Regular Full Time Library Director - 1.00 FTE Library Manager - 0.51 FTE (anticipated retirement Jan 2026) Library Supervisor - 2.50 FTE Librarian - 2.00 FTE Library Specialist - 3.00 FTE		836,216	836,216	836,216
182,892	256,450	283,740	7000-10	Salaries & Wages - Regular Part Time Librarian - 2.63 FTE Library Specialist - 1.89 FTE Library Assistant - 0.85 FTE Library Technician - 0.55 FTE Utility Worker I - 0.13 FTE		442,003	442,003	442,003
12,139	22,354	18,708	7000-15	Salaries & Wages - Temporary Library Technician - 0.16 FTE		6,895	6,895	6,895
2,399	637	0	7000-20	Salaries & Wages - Overtime		0	0	0
3,313	2,600	2,100	7000-37	Salaries & Wages - Medical Opt Out Incentive		2,100	2,100	2,100
988	1,554	0	7300	Fringe Benefits		0	0	0
72,246	79,436	85,116	7300-05	Fringe Benefits - FICA - Social Security		77,877	77,877	77,877
16,896	18,578	20,401	7300-06	Fringe Benefits - FICA - Medicare		18,665	18,665	18,665
367,843	418,607	456,789	7300-15	Fringe Benefits - PERS - OPSRP - IAP		436,632	436,632	436,632
159,296	177,976	182,330	7300-20	Fringe Benefits - Medical Insurance		202,638	202,638	202,638
26,000	24,395	22,250	7300-22	Fringe Benefits - VEBA Plan		24,110	24,110	24,110
875	898	900	7300-25	Fringe Benefits - Life Insurance		930	930	930
2,733	2,934	2,850	7300-30	Fringe Benefits - Long Term Disability		2,944	2,944	2,944
1,235	1,366	1,551	7300-35	Fringe Benefits - Workers' Compensation Insurance		1,318	1,318	1,318
345	332	362	7300-37	Fringe Benefits - Workers' Benefit Fund		316	316	316
0	828	1,098	7300-45	Fringe Benefits - Paid Family Leave City Share		11,082	11,082	11,082
307	325	271	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance		271	271	271
1,842,124	2,037,532	2,180,765	TOTAL PERSONNEL SERVICES			2,063,997	2,063,997	2,063,997
MATERIALS AND SERVICES								
511	495	500	7500	Credit Card Fees		600	600	600

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			Charges for credit card payment at circulation desk for lost items and out of area library card fees.			
1,553	1,243	2,600	7540 Employee Events Costs shared city-wide for employee training, materials, and events.	1,800	1,800	1,800
11,057	4,121	10,000	7550 Travel & Education Membership in professional organizations, registration and travel to workshops, conferences and seminars.	2,000	2,000	2,000
2,050	858	2,250	7580 Volunteer Recognition Online background checks for library volunteers, recognition and gifts, including annual Volunteer Appreciation Day program and refreshments.	2,250	2,250	2,250
2,267	634	1,000	7590 Fuel - Vehicle & Equipment Fuel costs for the bookmobile. Mileage reimbursement for the homebound program, and outreach to preschools and daycares.	1,000	1,000	1,000
27,198	19,200	25,000	7600 Utilities	25,000	25,000	25,000
23,557	14,804	15,769	7610-05 Insurance - Liability	20,261	20,261	20,261
14,268	17,064	19,920	7610-10 Insurance - Property	25,865	25,865	25,865
14,862	14,879	15,000	7620 Telecommunications Staff telephone service, elevator phone line, public WiFi, bookmobile hotspot, and home delivery cell phone.	15,000	15,000	15,000
48,315	51,181	54,000	7650 Janitorial Contract janitorial services and supplies, and other supplies.	54,000	54,000	54,000
614	452	600	7660 Materials & Supplies General library and staff room supplies.	1,000	1,000	1,000
626	486	500	7660-15 Materials & Supplies - Postage Inter-library loan books returned by mail and other library mailing costs.	500	500	500
4,057	3,100	3,500	7660-20 Materials & Supplies - Public Services Supplies for adult services work group including office supplies, copy paper, toner, and supplies for teen and adult computer use.	3,500	3,500	3,500
2,620	2,510	3,500	7660-30 Materials & Supplies - Public Information Brochures, bookmarks, and other materials to inform public of library services, hours, and contact information.	3,500	3,500	3,500
1,777	1,031	1,500	7660-60 Materials & Supplies - Administration	1,500	1,500	1,500
2,791	2,589	2,500	7660-63 Materials & Supplies - Library Circulation Chemeketa Cooperative Regional Library Service (CCRLS) chargebacks for courier service and circulation work group supplies.	2,500	2,500	2,500
6,040	6,814	8,000	7660-64 Materials & Supplies - Library Technical Services Processing supplies for books, AV, and Library of Things; book covers, labels, AV cases, and Library of Things containers and supplies. Office supplies for the technical services work group.	8,000	8,000	8,000
2,549	2,500	2,500	7660-65 Materials & Supplies - Children's Programs Supplies for the children's services work group including staff office supplies, craft supplies, and other miscellaneous costs for children's programming.	2,500	2,500	2,500

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	40,589	42,000	7710	Materials & Supplies - Grants	Yamhill Community Care Organization grant will fund the expansion of the Library of Things collection, offering tools and education to community members to increase ability to perform household maintenance, educate children, maintain gardens, mend clothing, and operate technology. Revenue account 5015 Yamhill Community Care Org. YCCC grant will support the 2024 Dia de los Muertos Celebration event. Revenue account 6360-19 Yamhill County Cultural Coalition.	0	0	0
13,433	23,896	20,000	7720-08	Repairs & Maintenance - Building Repairs	HVAC, plumbing, and electrical repairs.	20,000	20,000	20,000
23,843	34,149	28,000	7720-10	Repairs & Maintenance - Building Maintenance	Building maintenance including pest control, inspections, gutter cleaning, moss treatment for roof, elevator and HVAC maintenance, garbage, windows, carpet cleaning and other regularly scheduled building maintenance.	28,000	28,000	28,000
709	28	1,000	7720-14	Repairs & Maintenance - Vehicles	Repairs, maintenance, and supplies for the library bookmobile and home delivery vehicle.	2,000	2,000	2,000
0	0	0	7750	Professional Services	Security guard at 40 hours per week.	81,120	81,120	81,120
4,349	4,833	7,650	7750-01	Professional Services - Audit & other city-wide prof svc	Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	6,490	6,490	6,490
9,557	8,593	10,000	7790	Maintenance & Rental Contracts	Equipment maintenance agreements, leases, software license renewals, storage space rental, postage meter lease, book vendor access and movie license renewals.	10,000	10,000	10,000
5,071	3,225	4,000	7800	M & S Equipment	Furniture and equipment.	2,000	2,000	2,000
87,131	78,815	128,680	7840	M & S Computer Charges	I.S. Fund materials & supplies costs shared city-wide	88,271	88,271	88,271
9,492	8,745	35,400	7840-70	M & S Computer Charges - Library		27,800	27,800	27,800
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 licensing	1	7,000	7,000	
				Adobe Creative Cloud	1	900	900	
				Replacement Desktops	2	2,500	5,000	
				Replacement Mobile Computer	6	2,200	13,200	
				Hublet Renewal	1	1,700	1,700	
21,966	20,030	28,000	8150-05	Books & Materials - Adult Books	Fiction and non-fiction print books for adult borrowing.	28,000	28,000	28,000
12,399	11,925	12,000	8150-20	Books & Materials - Children's Books	Books, audio visuals, and other materials for borrowing for children ages 0 - 12.	12,000	12,000	12,000
4,501	4,517	4,500	8150-25	Books & Materials - Young Adult Books	Books for borrowing for young adults ages 12 - 17.	4,500	4,500	4,500
5,708	5,796	6,000	8150-30	Books & Materials - Large Print Books	Large print books for borrowing for visually impaired adults.	6,000	6,000	6,000

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
1,964	2,025	2,000	8150-35	Books & Materials - Spanish Language Materials Books and media for borrowing in Spanish.	2,000	2,000	2,000
0	0	0	8150-40	Books & Materials - Bookmobile	0	0	0
4,260	4,501	4,500	8150-45	Books & Materials - Periodicals Newspaper subscriptions for in library reading and magazine subscriptions for borrowing.	4,500	4,500	4,500
8,395	8,118	8,500	8150-50	Books & Materials - Audio Visuals-DVD DVDs and Blu-rays for borrowing.	5,000	5,000	5,000
5,229	5,577	5,500	8150-51	Books & Materials - Audio Visuals-CD Books Audiobooks on CD for borrowing.	4,000	4,000	4,000
4,001	2,994	4,000	8150-53	Books & Materials - Audio & Ebooks Downloadable audiobooks and ebooks.	4,000	4,000	4,000
2,413	0	0	8150-54	Books & Materials - Grants	0	0	0
3,318	2,253	3,500	8150-55	Books & Materials - State Grant Materials Odd CY State Ready-to-Read Grant expenditures funded through revenue account 4780-05 Oregon State Aid Grant-Library Odd CY. Ready to Read Grant provided annually by the Oregon State Library on a per capita basis to all Oregon libraries.	0	0	0
981	5,670	2,170	8150-56	Books & Materials - State Grant Materials Even CY State Ready-to-Read Grant expenditures funded through revenue account 4780-10 Oregon State Aid Grant-Library Even CY. Ready to Read Grant provided annually by the Oregon State Library on a per capita basis to all Oregon libraries.	5,800	5,800	5,800
3,421	1,666	2,000	8150-60	Books & Materials - Emerging Collections New trends in public library service emerge regularly to offer unique items for borrowing. This budget is used to purchase such items for library patrons to borrow.	2,000	2,000	2,000
8,020	2,471	10,000	8160	Donations - Library Various library purchases funded through revenue account 6440 Donations-Library.	500	500	500
0	0	0	8160-05	Donations - Library - Bookmobile Books Books and materials for bookmobile funded through revenue account 6440-05 Donations-Library-Bookmobile.	0	0	0
0	284	100	8160-15	Donations - Library - Children's Programs Children's programming and supplies, including the Summer Reading Program, funded through revenue account 6440-25 Donations-Library-Children's Programs.	100	100	100
9,121	23,610	10,000	8160-25	Donations - Library - Library Foundation Even CY Support of the bookmobile program, Summer Fun, and the purchase of materials for borrowing (books, ebooks, and hotspots). Revenue account 6440-10 Donations - Library - Library Foundation Even CY includes funds to reimburse this line.	15,000	15,000	15,000
14,518	14,419	20,000	8160-30	Donations - Library - Library Foundation Odd CY Support of the bookmobile program, Summer Fun, and the purchase of materials for borrowing (books, ebooks, and hotspots). Revenue account 6440-11 Donations - Library - Library Foundation Odd CY includes funds to reimburse this line.	13,000	13,000	13,000
2,422	3,592	4,500	8160-35	Donations - Library - Kiwanis Sponsoring the purchase of books for the First Grade Reading Program. Revenue account 6440-35 Donations - Library - Kiwanis.	4,500	4,500	4,500

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
18,850	20,708	45,500	8160-40	Donations - Library - Friends of the Library The purchase of materials for borrowing and library programs. Revenue account 6440-15 Donations - Library - Friends of the Library includes funds to reimburse this line.			13,700	13,700	13,700
451,783	486,992	618,139	TOTAL MATERIALS AND SERVICES			561,057	561,057	561,057	
CAPITAL OUTLAY									
0	19,384	13,586	8750	Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide			5,364	5,364	5,364
0	20,044	25,000	8800	Building Improvements			0	0	0
0	0	138,000	8800-02	Building Improvements - Grants			0	0	0
53,196	0	0	8850-15	Vehicles - Grants			0	0	0
53,196	39,427	176,586	TOTAL CAPITAL OUTLAY			5,364	5,364	5,364	
2,347,104	2,563,951	2,975,490	TOTAL REQUIREMENTS			2,630,418	2,630,418	2,630,418	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
PROPERTY TAXES									
15,568,266	11,467,391	13,550,000	4100-05	Property Taxes - Current Permanent operating property tax levy is \$5.02 per \$1,000 of assessed value. For FY2025-26, the proposed amount to underlevy is \$4.52 per \$1,000 of assessed value, up from the prior year's underlevy of \$4.02			15,860,000	15,860,000	15,860,000
288,610	258,812	200,000	4100-10	Property Taxes - Prior Collection of delinquent property taxes due from prior year permanent rate property tax levies. With underlevies, amounts will decline.			200,000	200,000	200,000
15,856,876	11,726,204	13,750,000	TOTAL PROPERTY TAXES			16,060,000	16,060,000	16,060,000	
LICENSES AND PERMITS									
2,336,051	2,496,781	2,550,000	4204	W&L Payment in Lieu of Tax McMinnville Water and Light payment-in-lieu-of property tax: 6% residential, commercial, and "regular" industrial users.			2,625,000	2,775,000	2,775,000
8,081	7,906	6,000	4205-06	Franchise Fees - Miscellaneous-Telecommunications Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.			6,500	6,500	6,500
12,639	8,869	1,000	4205-07	Franchise Fees - Ziply-Cable Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel. Anticipate company exiting cable business in FY2025-26.			1,000	1,000	1,000
22,856	22,789	22,900	4205-08	Franchise Fees - Ziply-Telephone Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.			22,800	22,800	22,800
178,885	154,006	164,000	4205-15	Franchise Fees - Comcast Communications-Cable Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.			150,000	150,000	150,000
464,378	481,025	478,000	4205-20	Franchise Fees - Recology Western Oregon Recology franchise fee was increased by 4.7% in FY24-25.			500,000	500,000	500,000
280,135	329,261	305,000	4205-25	Franchise Fees - Northwest Natural NW Natural gas franchise fee is 5%.			398,400	398,400	398,400
663,891	683,426	700,000	4205-30	Franchise Fees - McMinnville Wastewater Services Wastewater Services franchise fee is 6%			700,000	700,000	700,000
200,517	237,237	200,500	4215	Marijuana Tax - Local Local City tax is based on 3% of marijuana sales			220,000	220,000	220,000
3,573	3,829	3,600	4490	Licenses & Permits - Misc Fees collected for liquor licenses, bicycle licenses, vehicle permits, etc.			3,800	3,800	3,800

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
4,171,005	4,425,129	4,431,000	TOTAL LICENSES AND PERMITS			4,627,500	4,777,500	4,777,500
INTERGOVERNMENTAL								
159,583	0	0	4545	Federal FEMA Grant		0	0	0
6,494,348	0	0	4546	American Rescue Plan Fully spent out with revenue recovery in FY23. City has opted to use committed fund balance to track spend on originally approved ARPA projects in the coming years.		0	0	0
0	0	0	4548	Coronavirus Relief Fund (CRF)		0	0	0
25,270	22,688	23,500	4720	OR State Cigarette Taxes State Shared Revenue --- Cigarette taxes designed to reduce smoking have been successful. The newest taxes imposed on cigarettes and other tobacco products do not include a city share so cities now receive approximately 0.6% of state imposed taxes on cigarette sales allocated on a per capita basis to Oregon cities. These revenues will continue to trend downwards.		19,900	19,900	19,900
448,127	428,226	450,000	4730	OR State Revenue Sharing State Shared Revenue --- Statutory distribution of 14% of the state's liquor receipts allocated to cities on a formula basis under ORS 221.		420,000	420,000	420,000
675,767	650,740	720,000	4750	OR State Liquor Taxes State Shared Revenue --- Statutory distribution of 20% of the state's liquor receipts allocated to cities on a per capita basis under ORS 471 and 473.		640,500	640,500	640,500
53,964	61,167	58,700	4755	OR State Marijuana Taxes State shared revenue - Measure 110 reduced by roughly 74% the statutory distribution of 10% of state's marijuana tax receipts allocated to cities on a per capita basis. The amount shared by cities under the new formula will not increase with time though per capital share is declining.		60,000	60,000	60,000
0	15,939	0	4840	OR Conflagration Reimbursement All Fire related reimbursements will flow to independent McMinnville Fire District as of FY2023-24. The actual amount registered in FY2023-24 is associated with a fire response during FY2022-23 that arrived after that year was closed.		0	0	0
8,655	4,892	5,000	5010-01	Yamhill County - Other County Distributions Miscellaneous revenue from Yamhill County sent with property tax distributions		5,000	5,000	5,000
0	3,984,417	112,027	5029	McMinnville Fire District Payment for portion of PERS debt service; continues through FY2027-28		115,985	115,985	115,985
			Description	Units	Amt/Unit	Total		
			PERS debt share (due 8/1/25)	1	57,488	57,488		
			PERS debt share (due 2/1/26)	1	58,497	58,497		
7,865,713	5,168,069	1,369,227	TOTAL INTERGOVERNMENTAL			1,261,385	1,261,385	1,261,385

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
CHARGES FOR SERVICES										
1,104,480	2,202,033	2,240,000	5305	City Service Charge Base rate of \$13.27/ per month with discounts for low income (90%) and multifamily (25%). Assumes 0% increase for calendar year 2026.			2,265,000	2,265,000	2,265,000	
1,104,480	2,202,033	2,240,000	TOTAL CHARGES FOR SERVICES					2,265,000	2,265,000	2,265,000
MISCELLANEOUS										
321,052	680,771	520,000	6310	Interest Estimated interest income earned on investments			475,000	475,000	475,000	
40,386	41,676	35,000	6310-01	Interest - Property taxes Share of interest from delinquent taxes collected at Yamhill County			35,000	35,000	35,000	
0	0	0	6360-20	Grants - City County Insurance Services			0	0	0	
94,394	94,826	14,000	6600	Other Income			0	0	0	
395,781	409,764	312,194	6600-03	Other Income - PERS Transition Liability Reimb City refinanced PERS transition liability for lower interest rate in 2016. General Fund is paying debt service payments on refinancing loan and operating departments reimburse the General Fund based on the department's covered payroll. NOTE: Reduced by McMinnville Fire District's portion of PERS expense.			323,225	323,225	323,225	
851,613	1,227,037	881,194	TOTAL MISCELLANEOUS					833,225	833,225	833,225
TRANSFERS IN										
9,470	9,777	12,158	6900-05	Transfers In - Special Assessments			12,643	12,643	12,643	
				Description	Units	Amt/Unit	Total			
				Administration and Finance personnel services support.	1	12,643	12,643			
573,797	605,567	660,130	6900-07	Transfers In - Transient Lodging Tax			669,478	669,478	669,478	
				Description	Units	Amt/Unit	Total			
				Admin, Finance, & Comm Development personnel services support.	1	37,435	37,435			
				Transfer 30% of transient lodging taxes collected-net revenue	1	632,043	632,043			
39,357	91,331	8,782	6900-08	Transfers In - Affordable Housing			2,500	2,500	2,500	
				Description	Units	Amt/Unit	Total			
				Administration and Finance personnel services support.	1	2,500	2,500			
1,718	2,550	2,334	6900-15	Transfers In - Emergency Communications			2,371	2,371	2,371	
				Description	Units	Amt/Unit	Total			
				Finance personnel services support.	1	2,371	2,371			

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
337,516	329,113	303,906	6900-20	Transfers In - Street			309,072	309,072	309,072
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Engineering, Admin, & Finance personnel services support.	1	277,117	277,117		
				Street Fund support of Engineering operations.	1	20,116	20,116		
				Street Fund support of centralized Facility operations.	1	11,839	11,839		
53,801	60,153	62,136	6900-25	Transfers In - Airport			70,518	70,518	70,518
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Engineering, Admin, & Finance personnel services support.	1	51,414	51,414		
				Airport Fund support of Engineering operations.	1	1,575	1,575		
				Airport Fund support of centralized Facility operations.	1	17,529	17,529		
120,219	124,529	138,075	6900-45	Transfers In - Transportation			139,952	139,952	139,952
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Engineering, Admin, & Finance personnel services support.	1	130,425	130,425		
				Transportation Fund support of Engineering operations.	1	9,527	9,527		
58,460	62,573	70,648	6900-50	Transfers In - Park Development			63,889	63,889	63,889
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Parks & Rec Admin, Finance, & Eng personnel srvc support.	1	62,314	62,314		
				Park Development Fund support of Engineering operations	1	1,575	1,575		
52,498	67,343	61,800	6900-58	Transfers In - Urban Renewal			66,200	66,200	66,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Community Development personnel services support	1	66,200	66,200		
25,371	27,846	68,266	6900-70	Transfers In - Building			65,324	65,324	65,324
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Admin, Finance, & Engineering personnel services support.	1	61,437	61,437		
				Building Fund support of centralized Facility operations.	1	3,887	3,887		
436,227	601,532	667,053	6900-75	Transfers In - Wastewater Services			624,694	624,694	624,694
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Wastewater Services Fund support of Engineering operations.	1	47,987	47,987		
				Engineering, Admin, & Finance personnel services support.	1	576,707	576,707		

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
229,238	268,733	271,481	6900-77	Transfers In - Wastewater Capital			464,525	464,525	464,525
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Engineering, Admin, & Finance personnel services support.	1	422,364	422,364			
			Wastewater Capital Fund support of Engineering operations.	1	42,161	42,161			
208,884	205,297	82,528	6900-85	Transfers In - Insurance Services			82,499	82,499	82,499
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Administration and Finance personnel services support.	1	82,499	82,499			
187,288	187,295	403,052	6901-59	Transfers In - Interfund Debt - Urban Renewal Debt Service			403,058	403,058	403,058
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Bank loan payment - Principal	1	164,980	164,980			
			Bank loan payment - Interest	1	22,312	22,312			
			Payment on 2024 Admin/UR NE Gateway property purchase	1	215,766	215,766			
0	8,389,213	1,047,010	6901-77	Transfers In - Interfund Debt - Wastewater Capital			90,400	90,400	90,400
			Expense in Wastewater Capital Fund 77.9701-01. Five-year equal payments to begin FY27 until FY31.						
2,333,844	11,032,852	3,859,359	TOTAL TRANSFERS IN				3,067,123	3,067,123	3,067,123
32,183,532	35,781,323	26,530,780	TOTAL RESOURCES				28,114,233	28,264,233	28,264,233

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS									
PERSONNEL SERVICES									
0	0	10,080	7300-40	Fringe Benefits - Unemployment			10,080	10,080	10,080
0	0	10,080	TOTAL PERSONNEL SERVICES			10,080	10,080	10,080	
MATERIALS AND SERVICES									
1,411	3,581	3,750	7500	Credit Card Fees			4,000	4,000	4,000
				Share of MWL credit card fees for city services charge					
41,715	62,182	65,000	7750	Professional Services			67,500	67,500	67,500
				Share of MWL software system					
68,281	89,901	86,000	7780-40	Contract Services - Billing			90,000	90,000	90,000
				Billing services to support City Services Charge is new starting Jan 2023.					
111,406	155,664	154,750	TOTAL MATERIALS AND SERVICES			161,500	161,500	161,500	
SPECIAL PAYMENTS									
0	4,340,581	0	9394	Inter-Agency Payment Out			0	0	0
0	4,340,581	0	TOTAL SPECIAL PAYMENTS			0	0	0	
DEBT SERVICE									
338,820	362,210	386,720	9417-05	PERS Transition Liability - Principal			412,440	412,440	412,440
				In 2016-17, PERS Transition Liability was refinanced with a 10 year bank loan.					
56,961	47,554	37,501	9417-10	PERS Transition Liability - Interest			26,770	26,770	26,770
				In 2016-17, PERS Transition Liability was refinanced with a 10 year bank loan.					
155,230	158,420	161,660	9540-05	Alpine Avenue-Urban Renewal - Principal			164,980	164,980	164,980
				Payment of principal on debt issued by City in 2016-17 for construction of Urban Renewal portion of Alpine Ave					
32,058	28,875	25,627	9540-10	Alpine Avenue-Urban Renewal - Interest			22,312	22,312	22,312
				Payment of interest on debt issued by City in 2016-17 for construction of Urban Renewal portion of Alpine Ave					
583,069	597,058	611,508	TOTAL DEBT SERVICE			626,502	626,502	626,502	
OTHER FINANCING USES									
0	930,615	0	9685	Elimination of Asset			0	0	0
0	930,615	0	TOTAL OTHER FINANCING USES			0	0	0	

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
TRANSFERS OUT									
0	0	15,000	9700-05	Transfers Out - Special Assessments			10,000	10,000	15,000
				Description	Units	Amt/Unit	Total		
				ARPA support of Yamhill County Crisis Outreach Services Program.	1	10,000	10,000		
				General Fund support of Yamhill Cty Crisis Outreach Services	1	5,000	5,000		
0	567,200	325,754	9700-08	Transfers Out - Affordable Housing			0	0	0
702,772	0	0	9700-15	Transfers Out - Emergency Communications			0	0	0
				Budget Note: Transfer out to Emergency Communications fund was moved to Police org set: 01-11-040-501.9700-15.					
0	0	0	9700-58	Transfers Out - Urban Renewal			0	0	0
0	0	0	9700-72	Transfers Out - Stormwater Capital			500,000	500,000	500,000
				ARPA 13th & Galloway storm line work					
0	43,638	128,525	9700-75	Transfers Out - Wastewater Services			0	0	0
501,315	527,497	645,821	9700-80	Transfers Out - Information Systems			772,526	772,526	923,526
				Description	Units	Amt/Unit	Total		
				Information Systems personnel services support.	1	609,096	609,096		
				ARPA - Software renewals, licensing, set-up costs, firewall	1	163,430	163,430		
				ARPA - New Municipal Court software	1	151,000	151,000		
0	252,888	0	9700-99	Transfers Out - Fire District Transition			0	0	0
157,625	4,065,045	392,955	9701-77	Transfers Out - Interfund Debt - Wastewater Capital			469,236	469,236	469,236

Budget Document Report

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Payment on 2021 Police audio visual equipment	1	5,716	5,716			
			Payment on 2024 Admin/UR NE Gateway property purchase	1	215,766	215,766			
			Payment on 2024 CDC Secure building entry way	1	9,956	9,956			
			Payment on 2024 Police vehicle 837	1	15,512	15,512			
			Payment on 2024 IS shared VM servers, Domain, Storage	1	16,209	16,209			
			Payment on 2024 Police vehicle 834	1	15,512	15,512			
			Payment on 2021 Police vehicles - 3	1	37,699	37,699			
			Payment on 2024 Library security system cameras	1	4,163	4,163			
			Payment on 2024 Comm Ctr Resurfacing playing courts	1	8,401	8,401			
			Payment on 2024 Police MDT Equip in vehicles	1	2,251	2,251			
			New FY26 internal borrowing payments	1	138,051	138,051			
1,361,712	5,456,268	1,508,055	TOTAL TRANSFERS OUT				1,751,762	1,751,762	1,907,762
			CONTINGENCIES						
0	0	1,947,400	9800	Contingencies			1,500,000	1,500,000	1,500,000
0	0	1,947,400	TOTAL CONTINGENCIES				1,500,000	1,500,000	1,500,000
			ENDING FUND BALANCE						
647,203	109,540	0	9901-01	Designated End FB - General Fd - Grants			0	0	0
			Balance for Business Resiliency Grant						
883,782	0	0	9901-07	Designated End FB - General Fd - LOSAP			0	0	0
			Designated carryover from proposed budget year to subsequent for the Length of Service Award Program (LOSAP), the City's retirement benefit program for volunteer firefighters.						
0	0	0	9901-25	Designated End FB - General Fd - Future Capital Projects			1,000,000	1,000,000	1,000,000
6,494,348	4,639,157	2,017,303	9901-90	Designated End FB - General Fd - Committed			818,641	818,641	667,641
			Estimate of committed funds remaining at FY25 year's end that represent ARPA revenue replacement to be spent on projects as approved by Council.						
5,105,180	4,620,395	424,498	9999	Unappropriated Ending Fd Balance			3,224,313	2,175,991	2,321,991
			Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from prior year operations.						
13,130,513	9,369,092	2,441,801	TOTAL ENDING FUND BALANCE				5,042,954	3,994,632	3,989,632
15,186,700	20,849,278	6,673,594	TOTAL REQUIREMENTS				9,092,798	8,044,476	8,195,476

01 - GENERAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
46,369,330	51,433,772	39,024,129	TOTAL RESOURCES	37,957,964	38,107,964	38,107,964
46,369,330	51,433,772	39,024,129	TOTAL REQUIREMENTS	37,957,964	38,107,964	38,107,964

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
BEGINNING FUND BALANCE								
0	0	0	4005-01	Designated Begin Fd Balance - Grants & Special Assess - Grants		0	0	0
148,758	145,411	152,934	4090	Beginning Fund Balance Estimated July 1 carryover from prior year		0	0	0
148,758	145,411	152,934	TOTAL BEGINNING FUND BALANCE			0	0	0
FINES AND FORFEITURES								
0	2,400	250,000	6105	Opioid Settlement Funds from two national opioid settlements to be used on addressing the opioid crisis in the community		95,000	95,000	95,000
0	2,400	250,000	TOTAL FINES AND FORFEITURES			95,000	95,000	95,000
SPECIAL ASSESSMENTS								
64,200	60,937	62,000	6250	Downtown Economic Assessment Collections from the Downtown Economic Improvement District (DEID) Assessment. Funds collected are passed through to the McMinnville Downtown Association (MDA) per the DEID enabling ordinance. Budget Note: Renewal of a three-year DEID Assessment District's duration would be from August 1, 2025 to July 31, 2028. Assumed no rate increase.		60,000	60,000	60,000
64,200	60,937	62,000	TOTAL SPECIAL ASSESSMENTS			60,000	60,000	60,000
MISCELLANEOUS								
5,844	19,838	10,000	6310	Interest		10,000	10,000	10,000
279	4	300	6310-25	Interest - Assessments Interest collected on past due assessment accounts.		100	100	100
0	6,250	25,000	6360-05	Grants - Local McMinnville Industrial Promotions funding support for Yamhill County Enhanced Care Outreach Services (ECOS). Budget Note: 2nd year of 4 yearly agreement renewal extensions.		25,000	25,000	25,000
6,123	26,091	35,300	TOTAL MISCELLANEOUS			35,100	35,100	35,100

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
TRANSFERS IN										
0	0	15,000	6900-01	Transfers In - General Fund				10,000	10,000	15,000
			Description	Units	Amt/Unit	Total				
			ARPA support for Yamhill County Crisis Outreach Services Program	1	10,000	10,000				
			General fund support for Yamhill Cty Crisis Outreach Services	1	5,000	5,000				
0	0	15,000	TOTAL TRANSFERS IN				10,000	10,000	15,000	
219,081	234,839	515,234	TOTAL RESOURCES				200,100	200,100	205,100	

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
<u>MATERIALS AND SERVICES</u>									
0	0	210,000	7660-07	Materials & Supplies - Opioid Settlement			62,457	62,457	62,457
				Programming to address the opioid crisis in the community					
0	13,200	57,000	7750	Professional Services			40,000	40,000	40,000
				Yamhill County Community Outreach Services					
64,200	60,937	62,000	8020	McMinnville Downtown Association			60,000	60,000	60,000
				Pass through to the McMinnville Downtown Association (MDA) of the DEID assessment collections.					
64,200	74,137	329,000	<u>TOTAL MATERIALS AND SERVICES</u>				162,457	162,457	162,457
<u>TRANSFERS OUT</u>									
9,470	9,777	12,158	9700-01	Transfers Out - General Fund			12,643	12,643	12,643
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Administration and Finance personnel services support.	1	12,643	12,643		
9,470	9,777	12,158	<u>TOTAL TRANSFERS OUT</u>				12,643	12,643	12,643
<u>CONTINGENCIES</u>									
0	0	0	9800	Contingencies			25,000	25,000	30,000
0	0	0	<u>TOTAL CONTINGENCIES</u>				25,000	25,000	30,000
<u>ENDING FUND BALANCE</u>									
0	0	0	9905-01	Designated Ending Fund Balance - Grants & Special Assess - Grants			0	0	0
145,411	150,926	174,076	9999	Unappropriated Ending Fd Balance			0	0	0
				Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.					
145,411	150,926	174,076	<u>TOTAL ENDING FUND BALANCE</u>				0	0	0
219,081	234,840	515,234	<i>TOTAL REQUIREMENTS</i>				200,100	200,100	205,100

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
219,081	234,839	515,234	TOTAL RESOURCES	200,100	200,100	205,100
219,081	234,839	515,234	TOTAL REQUIREMENTS	200,100	200,100	205,100

Budget Document Report

07 - TRANSIENT LODGING TAX FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
400	464	0	4090	Beginning Fund Balance Estimated July 1 carryover from prior year	0	0	0	
400	464	0	TOTAL BEGINNING FUND BALANCE			0	0	0
LICENSES AND PERMITS								
1,824,641	1,915,759	2,100,403	4220	Transient Lodging Tax Transient Lodging Taxes (TLT) are collected by lodging providers and are turned over to the City. In 2017-18, TLT rates were increased from 8% to 10% and RV parks and campgrounds became subject to the tax. Budget Note: Assumes 2% growth	2,145,000	2,145,000	2,145,000	
1,824,641	1,915,759	2,100,403	TOTAL LICENSES AND PERMITS			2,145,000	2,145,000	2,145,000
MISCELLANEOUS								
2,600	5,058	2,000	6310	Interest Interest on past due transient lodging tax payments	2,500	2,500	2,500	
7,167	1,684	0	6600	Other Income Penalties on past due transient lodging tax payments	0	0	0	
9,767	6,742	2,000	TOTAL MISCELLANEOUS			2,500	2,500	2,500
1,834,808	1,922,965	2,102,403	TOTAL RESOURCES			2,147,500	2,147,500	2,147,500

Budget Document Report

07 - TRANSIENT LODGING TAX FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS										
<u>MATERIALS AND SERVICES</u>										
0	0	0	7660	Materials & Supplies				35	35	35
864	2,036	4,080	7750-01	Professional Services - Audit & other city-wide prof svc				3,220	3,220	3,220
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses						
1,259,683	1,315,362	1,438,193	8017	Tourism Promotion & Programs				1,474,767	1,474,767	1,474,767
				Transient Lodging Taxes paid to Visit McMinnville.						
1,260,547	1,317,398	1,442,273	<u>TOTAL MATERIALS AND SERVICES</u>				1,478,022	1,478,022	1,478,022	
<u>TRANSFERS OUT</u>										
573,797	605,567	660,130	9700-01	Transfers Out - General Fund				669,478	669,478	669,478
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Transfer 30% of transient lodging taxes collected-net revenue	1	632,043	632,043			
				Admin, Finance, & Comm Development personnel services support.	1	37,435	37,435			
573,797	605,567	660,130	<u>TOTAL TRANSFERS OUT</u>				669,478	669,478	669,478	
<u>ENDING FUND BALANCE</u>										
464	0	0	9999	Unappropriated Ending Fd Balance				0	0	0
				Excess of revenue over expenditures that is carried over to subsequent year is budgeted as contingency. This allows all available dollars to be spent during the fiscal year, if appropriate.						
464	0	0	<u>TOTAL ENDING FUND BALANCE</u>				0	0	0	
1,834,808	1,922,965	2,102,403	<i>TOTAL REQUIREMENTS</i>				2,147,500	2,147,500	2,147,500	

07 - TRANSIENT LODGING TAX FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
1,834,808	1,922,965	2,102,403	TOTAL RESOURCES	2,147,500	2,147,500	2,147,500
1,834,808	1,922,965	2,102,403	TOTAL REQUIREMENTS	2,147,500	2,147,500	2,147,500

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 25 - CONSTRUCTION EXCISE TAX Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
0	306,064	764,051	4090	Beginning Fund Balance Estimated July 1 undesignated carryover from the prior year.	1,168,333	1,168,333	1,168,333	
0	306,064	764,051	TOTAL BEGINNING FUND BALANCE			1,168,333	1,168,333	1,168,333
LICENSES AND PERMITS								
287,226	307,801	350,000	4208-05	Construction Excise Tax - Residential	150,000	150,000	150,000	
26,730	304,074	100,000	4208-10	Construction Excise Tax - Commercial	100,000	100,000	100,000	
313,956	611,875	450,000	TOTAL LICENSES AND PERMITS			250,000	250,000	250,000
MISCELLANEOUS								
34,318	84,394	85,000	6310	Interest	40,000	40,000	40,000	
34,318	84,394	85,000	TOTAL MISCELLANEOUS			40,000	40,000	40,000
348,274	1,002,333	1,299,051	TOTAL RESOURCES			1,458,333	1,458,333	1,458,333

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 25 - CONSTRUCTION EXCISE TAX Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
0	1,482	0	7000	Salaries & Wages	0	0	0	
0	23,069	72,849	7000-05	Salaries & Wages - Regular Full Time Associate Planner - Housing - 1.00 FTE	103,341	103,341	103,341	
0	0	1,599	7000-20	Salaries & Wages - Overtime	1,215	1,215	1,215	
0	386	0	7300	Fringe Benefits	0	0	0	
0	1,396	4,505	7300-05	Fringe Benefits - FICA - Social Security	6,325	6,325	6,325	
0	327	1,079	7300-06	Fringe Benefits - FICA - Medicare	1,516	1,516	1,516	
0	0	22,633	7300-15	Fringe Benefits - PERS - OPSRP - IAP	34,199	34,199	34,199	
0	4,947	17,546	7300-20	Fringe Benefits - Medical Insurance	18,132	18,132	18,132	
0	1,500	2,250	7300-22	Fringe Benefits - VEBA Plan	2,000	2,000	2,000	
0	19	45	7300-25	Fringe Benefits - Life Insurance	60	60	60	
0	67	174	7300-30	Fringe Benefits - Long Term Disability	244	244	244	
0	365	1,042	7300-35	Fringe Benefits - Workers' Compensation Insurance	1,454	1,454	1,454	
0	5	16	7300-37	Fringe Benefits - Workers' Benefit Fund	21	21	21	
0	18	58	7300-45	Fringe Benefits - Paid Family Leave City Share	900	900	900	
0	33,579	123,796	TOTAL PERSONNEL SERVICES			169,407	169,407	169,407
MATERIALS AND SERVICES								
0	0	2,500	7520	Public Notices & Printing	2,500	2,500	2,500	
0	34	200	7540	Employee Events Costs shared city-wide for employee training, materials, and events.	100	100	100	
0	62	66	7610-05	Insurance - Liability	138	138	138	
0	0	2,500	7660	Materials & Supplies	1,500	1,500	1,500	
0	0	50,400	7750	Professional Services	0	0	0	
0	0	1,620	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	9,520	9,520	9,520	
0	0	1,723	7840	M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide	1,249	1,249	1,249	
0	3,428	0	7840-68	M & S Computer Charges - Affordable Housing	0	0	0	

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 25 - CONSTRUCTION EXCISE TAX Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	0	477,600	8016	Affordable Housing Programs			588,520	588,520	588,520
				Description	Units	Amt/Unit	Total		
				25 Rollover	1	477,600	477,600		
				26 Projections	1	110,920	110,920		
29,080	44,349	50,400	8018	Construction Excise Tax expense			22,500	22,500	22,500
				Residential CET - OR Housing Fund (15% Residential)					
0	0	564,000	8226	Developer Incentives			652,420	652,420	652,420
				Description	Units	Amt/Unit	Total		
				25 Rollover	1	564,000	564,000		
				26 Projections	1	88,420	88,420		
29,080	47,874	1,151,009	TOTAL MATERIALS AND SERVICES				1,278,447	1,278,447	1,278,447
CAPITAL OUTLAY									
0	0	182	8750	Capital Outlay Computer Charges			76	76	76
				I.S. Fund capital outlay costs shared city-wide					
0	0	182	TOTAL CAPITAL OUTLAY				76	76	76
TRANSFERS OUT									
4,876	4,989	8,782	9700-01	Transfers Out - General Fund			2,500	2,500	2,500
				Description	Units	Amt/Unit	Total		
				Administration & Finance personnel services support	1	2,500	2,500		
8,254	7,330	9,218	9700-70	Transfers Out - Building			7,500	7,500	7,500
				Description	Units	Amt/Unit	Total		
				Building personnel services support	1	7,500	7,500		
13,130	12,319	18,000	TOTAL TRANSFERS OUT				10,000	10,000	10,000
CONTINGENCIES									
0	0	6,064	9800	Contingencies			0	0	0
0	0	6,064	TOTAL CONTINGENCIES				0	0	0
ENDING FUND BALANCE									
306,064	908,561	0	9999	Unappropriated Ending Fd Balance			403	403	403
306,064	908,561	0	TOTAL ENDING FUND BALANCE				403	403	403
348,274	1,002,333	1,299,051	TOTAL REQUIREMENTS				1,458,333	1,458,333	1,458,333

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 26 - GRANTS Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
BEGINNING FUND BALANCE								
813	813	922	4008-01	Designated Begin Fd Balance - Affordable Housing - Grants		0	0	0
813	813	922	TOTAL BEGINNING FUND BALANCE			0	0	0
INTERGOVERNMENTAL								
0	0	500,000	4520	Community Development Block Grnt McMinnville Housing Rehabilitation Program		450,000	450,000	450,000
0	0	0	4771-05	Business Oregon (State) - MV Advancement - Infrastructure		195,094	195,094	195,094
0	0	0	4771-10	Business Oregon (State) - Holt Homes - Water Infrastructur		2,000,000	2,000,000	2,000,000
34,894	1,465,106	0	4776-05	OR Dept of Administrative Svcs - Navigation Center Grant		0	0	0
480,475	19,525	0	4779-05	YCAP - Navigation Center Grant		0	0	0
0	609,500	0	5015	Yamhill Community Care Org		0	0	0
515,369	2,094,131	500,000	TOTAL INTERGOVERNMENTAL			2,645,094	2,645,094	2,645,094
TRANSFERS IN								
0	567,200	325,754	6900-01	Transfers In - General Fund		0	0	0
0	567,200	325,754	TOTAL TRANSFERS IN			0	0	0
516,182	2,662,144	826,676	TOTAL RESOURCES			2,645,094	2,645,094	2,645,094

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 26 - GRANTS Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
MATERIALS AND SERVICES								
0	0	0	7660	Materials & Supplies		0	0	0
0	0	0	7660-25	Materials & Supplies - Grants		0	0	0
200	300,000	500,000	7750	Professional Services		450,000	450,000	450,000
0	0	0	7750-04	Professional Services - Grants		0	0	0
200	300,000	500,000	TOTAL MATERIALS AND SERVICES			450,000	450,000	450,000
CAPITAL OUTLAY								
480,688	2,388,940	325,754	8800	Building Improvements		0	0	0
0	0	0	8800-02	Building Improvements - Grants		2,195,094	2,195,094	2,195,094
				Infrastructure for Holt Home and MV Advancements Workforce Housing				
480,688	2,388,940	325,754	TOTAL CAPITAL OUTLAY			2,195,094	2,195,094	2,195,094
TRANSFERS OUT								
34,481	86,342	0	9700-01	Transfers Out - General Fund		0	0	0
34,481	86,342	0	TOTAL TRANSFERS OUT			0	0	0
ENDING FUND BALANCE								
813	-113,137	922	9908-01	Designated Ending Fund Balance - Affordable Housing - Grants		0	0	0
813	-113,137	922	TOTAL ENDING FUND BALANCE			0	0	0
516,182	2,662,145	826,676	TOTAL REQUIREMENTS			2,645,094	2,645,094	2,645,094

08 - AFFORDABLE HOUSING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 25 - CONSTRUCTION EXCISE TAX Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
864,455	3,664,478	2,125,727	TOTAL RESOURCES	4,103,427	4,103,427	4,103,427
864,456	3,664,478	2,125,727	TOTAL REQUIREMENTS	4,103,427	4,103,427	4,103,427

Budget Document Report

10 - TELECOMMUNICATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
1,958	2,005	2,105	4090	Beginning Fund Balance Estimated July 1 carryover from the prior year	2,243	2,243	2,243	
1,958	2,005	2,105	TOTAL BEGINNING FUND BALANCE			2,243	2,243	2,243
LICENSES AND PERMITS								
10,341	7,257	800	4205-07	Franchise Fees - Ziply-Cable Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.	800	800	800	
146,360	126,005	134,100	4205-15	Franchise Fees - Comcast Communications-Cable Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.	122,000	122,000	122,000	
2,435	1,411	250	4275-07	Subscriber Fees - PEG - Ziply-Cable \$1 per month subscriber fee received from Ziply Fiber for public access channel capital expenditures; passed through to McMinnville Community Media (MCM).	250	250	250	
56,790	45,686	55,000	4275-15	Subscriber Fees - PEG - Comcast-Cable 2013-2023 Franchise is for \$1 per month subscriber fee received from Comcast for public access channel capital expenditures; passed through to McMinnville Community Media (MCM).	50,000	50,000	50,000	
215,926	180,359	190,150	TOTAL LICENSES AND PERMITS			173,050	173,050	173,050
MISCELLANEOUS								
47	118	100	6310	Interest	100	100	100	
47	118	100	TOTAL MISCELLANEOUS			100	100	100
217,931	182,482	192,355	TOTAL RESOURCES			175,393	175,393	175,393

Budget Document Report

10 - TELECOMMUNICATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
MATERIALS AND SERVICES								
146,360	126,005	134,100	8170-05	McMinnville Community Media - Comcast Franchise Fees-Cable Comcast cable franchise fee passed through to McMinnville Community Media (MCM) for management of local public access channel.	122,000	122,000	122,000	
10,341	7,257	800	8170-07	McMinnville Community Media - Ziplly Franchise Fee-Cable Ziplly cable franchise fee passed through to McMinnville Community Media (MCM) for management of local public access channel.	800	800	800	
56,790	45,686	55,000	Note: Estimating decrease due to company's possible reduction of services.			50,000	50,000	50,000
			8170-15	McMinnville Community Media - PEG Access Support-Comcast City pass through to McMinnville Community Media (MCM) of the \$1 per month subscriber fee collected by Comcast. Fee is required to be spent on cable access channel capital equipment.				
2,435	1,411	250	8170-17	McMinnville Community Media - PEG Access Support-Ziplly City pass through to McMinnville Community Media (MCM) of the \$1 per month subscriber fee collected by Ziplly. Fee is required to be spent on cable access channel capital equipment.	250	250	250	
Note: Estimating decrease due to company's possible reduction of services.								
215,926	180,359	190,150	TOTAL MATERIALS AND SERVICES			173,050	173,050	173,050
CONTINGENCIES								
0	0	1,500	9800	Contingencies	1,500	1,500	1,500	
0	0	1,500	TOTAL CONTINGENCIES			1,500	1,500	1,500
ENDING FUND BALANCE								
2,005	2,123	705	9999	Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	843	843	843	
2,005	2,123	705	TOTAL ENDING FUND BALANCE			843	843	843
217,931	182,482	192,355	TOTAL REQUIREMENTS			175,393	175,393	175,393

10 - TELECOMMUNICATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
217,931	182,482	192,355	TOTAL RESOURCES	175,393	175,393	175,393
217,931	182,482	192,355	TOTAL REQUIREMENTS	175,393	175,393	175,393

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
152,468	154,231	145,633	4090	Beginning Fund Balance Estimated July 1 carryover from the prior year	169,991	169,991	169,991	
152,468	154,231	145,633	TOTAL BEGINNING FUND BALANCE			169,991	169,991	169,991
LICENSES AND PERMITS								
6,090	5,939	4,500	4205-06	Franchise Fees - Miscellaneous-Telecommunications Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.	5,000	5,000	5,000	
17,144	17,118	17,300	4205-08	Franchise Fees - Ziply-Telephone Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.	17,100	17,100	17,100	
23,234	23,057	21,800	TOTAL LICENSES AND PERMITS			22,100	22,100	22,100
INTERGOVERNMENTAL								
8,000	8,000	8,000	5040-05	Yamhill Communications Agency - Radio System City funds for radio equipment reserve held by Yamhill County	8,000	8,000	8,000	
8,000	8,000	8,000	TOTAL INTERGOVERNMENTAL			8,000	8,000	8,000
CHARGES FOR SERVICES								
15,480	15,480	24,750	5325	System Access Fees Fees charged for access to City's radio system.	14,666	14,666	14,666	
15,480	15,480	24,750	TOTAL CHARGES FOR SERVICES			14,666	14,666	14,666
MISCELLANEOUS								
3,150	7,381	7,000	6310	Interest	7,000	7,000	7,000	
3,150	7,381	7,000	TOTAL MISCELLANEOUS			7,000	7,000	7,000
TRANSFERS IN								
702,772	577,972	642,869	6900-01	Transfers In - General Fund	691,324	703,438	703,438	

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			General Fund support for Emergency comm equipment debt payment	1	37,172	37,172		
			General Fund Police support for YCOM dispatching services	1	666,266	666,266		
702,772	577,972	642,869	<u>TOTAL TRANSFERS IN</u>			691,324	703,438	703,438
905,104	786,121	850,052	<u>TOTAL RESOURCES</u>			913,081	925,195	925,195

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
MATERIALS AND SERVICES								
1,367	1,436	11,300	7720-06	Repairs & Maintenance - Equipment		11,300	11,300	11,300
44,081	33,093	36,888	7750	Professional Services		37,900	37,900	37,900
936	1,063	2,370	7750-01	Professional Services - Audit & other city-wide prof svc		1,410	1,410	1,410
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
665,600	540,800	605,696	8180-05	YCOM - Other Governmental Services		654,152	666,266	666,266
				City's support for dispatching emergency communication services provided by Yamhill Communications Agency (YCOM).				
711,984	576,392	656,254	TOTAL MATERIALS AND SERVICES			704,762	716,876	716,876
CAPITAL OUTLAY								
0	0	0	8710	Equipment		0	0	0
0	0	0	TOTAL CAPITAL OUTLAY			0	0	0
DEBT SERVICE								
31,592	32,903	34,269	9520-05	Equipment-Lease Purchase - Principal		35,691	35,691	35,691
				Principal payment for lease authorized in 2019-20. Payment due on September 15th. Lease used to purchase new mobile and portable radios for the Police Department, as well as convert MPD's primary radio channel from analog to digital and encrypt the frequency.				
5,580	4,269	2,904	9520-10	Equipment-Lease Purchase - Interest		1,482	1,482	1,482
				Interest payment on lease due September 15th.				
37,172	37,172	37,173	TOTAL DEBT SERVICE			37,173	37,173	37,173
TRANSFERS OUT								
1,718	2,550	2,334	9700-01	Transfers Out - General Fund		2,371	2,371	2,371
				Description	Units	Amt/Unit	Total	
				Finance personnel services support.	1	2,371	2,371	
1,718	2,550	2,334	TOTAL TRANSFERS OUT			2,371	2,371	2,371
CONTINGENCIES								
0	0	50,000	9800	Contingencies		50,000	50,000	50,000
0	0	50,000	TOTAL CONTINGENCIES			50,000	50,000	50,000

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
<u>ENDING FUND BALANCE</u>						
154,231	170,007	104,291	9999 Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes excess (deficit) of revenues over (under) expenditures from proposed budget year operations	118,775	118,775	118,775
154,231	170,007	104,291	<u>TOTAL ENDING FUND BALANCE</u>	118,775	118,775	118,775
905,105	786,121	850,052	<i>TOTAL REQUIREMENTS</i>	913,081	925,195	925,195

15 - EMERGENCY COMMUNICATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
905,104	786,121	850,052	TOTAL RESOURCES	913,081	925,195	925,195
905,105	786,121	850,052	TOTAL REQUIREMENTS	913,081	925,195	925,195

Budget Document Report

20 - STREET FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
BEGINNING FUND BALANCE									
2,224,397	2,263,203	2,253,798	4090	Beginning Fund Balance Estimated July 1 undesignated carryover from prior year			1,363,065	1,363,065	1,363,065
0	0	30,000	4092	Designated Begin Fund Balance-Capital Replacement Reserve Designated Beginning Fund Balance reserve for future vehicle and equipment acquisition.			60,000	60,000	60,000
2,224,397	2,263,203	2,283,798	TOTAL BEGINNING FUND BALANCE			1,423,065	1,423,065	1,423,065	
LICENSES AND PERMITS									
39	12	50	4300	Bicycle Fees			50	50	50
39	12	50	TOTAL LICENSES AND PERMITS			50	50	50	
INTERGOVERNMENTAL									
1,346	0	0	4545	Federal FEMA Grant			0	0	0
0	0	0	4546	American Rescue Plan			0	0	0
0	0	0	4548	Coronavirus Relief Fund (CRF)			0	0	0
226,263	248,974	32,197	4590-30	ODOT Federal Grants - Hwy Infrastruct Prog(HIP-CRRSAA)			0	0	0
2,704,049	2,707,786	2,725,000	4740	OR State Gas Taxes State highway revenues (fuel taxes, license fees, weight-mile taxes) distributed monthly to cities on a per capita basis.			2,775,000	2,775,000	2,775,000
0	0	0	4777	OR Department of Transportation			0	0	0
2,931,657	2,956,759	2,757,197	TOTAL INTERGOVERNMENTAL			2,775,000	2,775,000	2,775,000	
MISCELLANEOUS									
51,282	108,367	100,000	6310	Interest			85,000	85,000	85,000
17,653	565	10,000	6600	Other Income			10,000	10,000	10,000
0	3,719	0	6600-06	Other Income - Paid Leave OR			0	0	0
68,935	112,651	110,000	TOTAL MISCELLANEOUS			95,000	95,000	95,000	
TRANSFERS IN									
6,473	7,225	0	6900-85	Transfers In - Insurance Services			0	0	0
6,473	7,225	0	TOTAL TRANSFERS IN			0	0	0	
5,231,501	5,339,850	5,151,045	TOTAL RESOURCES			4,293,115	4,293,115	4,293,115	

Budget Document Report

20 - STREET FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
4,112	1,697	0	7000	Salaries & Wages	0	0	0
506,153	560,524	646,675	7000-05	Salaries & Wages - Regular Full Time	661,760	661,760	661,760
				Maintenance & Operations - Superintendent - 0.50 FTE			
				Maintenance & Operations - Supervisor - Street - 0.95 FTE			
				Maintenance & Operations - Supervisor - Park Maint - 0.05 FTE			
				Wastewater Svcs Supervisor-Conveyance - 0.15 FTE			
				Mechanic - Ops & Maint - 0.45 FTE			
				Senior Utility Worker - 1.00 FTE			
				Senior Utility Worker - WWS - 0.15 FTE			
				Utility Worker II - 4.00 FTE			
				Utility Worker II - WWS - 0.60 FTE			
				Management Support Specialist - Senior - 0.50 FTE			
48,995	57,025	82,000	7000-15	Salaries & Wages - Temporary	92,051	92,051	92,051
				Extra Help - Streets - 2.22 FTE			
12,347	10,472	12,000	7000-20	Salaries & Wages - Overtime	13,500	13,500	13,500
0	40	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	180	180	180
1,731	491	0	7300	Fringe Benefits	0	0	0
33,947	37,509	43,599	7300-05	Fringe Benefits - FICA - Social Security	46,435	46,435	46,435
7,939	8,772	10,448	7300-06	Fringe Benefits - FICA - Medicare	11,128	11,128	11,128
149,501	183,697	235,501	7300-15	Fringe Benefits - PERS - OPSRP - IAP	233,084	233,084	233,084
131,723	141,678	162,216	7300-20	Fringe Benefits - Medical Insurance	177,326	177,326	177,326
21,700	17,900	20,000	7300-22	Fringe Benefits - VEBA Plan	21,150	21,150	21,150
456	467	483	7300-25	Fringe Benefits - Life Insurance	496	496	496
1,282	1,405	1,460	7300-30	Fringe Benefits - Long Term Disability	1,562	1,562	1,562
24,599	27,810	33,872	7300-35	Fringe Benefits - Workers' Compensation Insurance	35,171	35,171	35,171
177	175	207	7300-37	Fringe Benefits - Workers' Benefit Fund	218	218	218
0	0	3,990	7300-40	Fringe Benefits - Unemployment	3,990	3,990	3,990
0	381	564	7300-45	Fringe Benefits - Paid Family Leave City Share	6,608	6,608	6,608
0	89	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
944,662	1,050,132	1,253,015	TOTAL PERSONNEL SERVICES		1,304,659	1,304,659	1,304,659
MATERIALS AND SERVICES							
2,378	1,626	2,850	7530	Training	2,750	2,750	2,750

Budget Document Report

20 - STREET FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET												
690	551	1,600	7540	Employee Events		1,000	1,000	1,000												
			Costs shared city-wide for employee training, materials, and events.																	
2,708	6,350	7,900	7550	Travel & Education		12,750	12,750	12,750												
32,658	27,829	35,000	7590	Fuel - Vehicle & Equipment		32,000	32,000	32,000												
9,113	8,761	13,500	7600	Utilities		12,500	12,500	12,500												
76,481	27,948	29,766	7610-05	Insurance - Liability		34,181	34,181	34,181												
12,665	14,308	19,344	7610-10	Insurance - Property		22,308	22,308	22,308												
17,555	10,459	11,000	7620	Telecommunications		11,000	11,000	11,000												
			Includes funding for redundant communications capability-cell phones and radio system maintenance																	
2,515	2,531	2,900	7650	Janitorial		2,900	2,900	2,900												
23,977	20,244	20,000	7660	Materials & Supplies		20,000	20,000	20,000												
38,697	65,419	95,000	7720	Repairs & Maintenance		100,000	100,000	100,000												
			Materials and supplies for street maintenance activities																	
0	0	0	7720-05	Repairs & Maintenance - Inventory-InterDept Projects		0	0	0												
20,051	31,201	30,000	7720-06	Repairs & Maintenance - Equipment		30,000	30,000	30,000												
0	0	0	7720-07	Repairs & Maintenance - Inventory-Equipment		0	0	0												
3,104	5,385	4,500	7720-10	Repairs & Maintenance - Building Maintenance		4,500	4,500	4,500												
			Street Maintenance Section's shared cost of Public Works Shop buildings and grounds maintenance.																	
0	0	0	7720-14	Repairs & Maintenance - Vehicles		0	0	0												
4,677	5,058	7,500	7720-28	Repairs & Maintenance - Right of Way		7,500	7,500	7,500												
			Materials and supplies for maintenance of right-of-way and landscape areas within city street right-of-way.																	
54,444	51,382	50,000	7720-30	Repairs & Maintenance - Sidewalks		50,000	50,000	50,000												
			Repair and construction of city sidewalks and wheelchair ramps.																	
9,054	4,214	10,000	7720-32	Repairs & Maintenance - Traffic Signal		10,000	10,000	10,000												
			Oregon Department of Transportation (ODOT) contract for traffic signal maintenance of City-owned traffic signals.																	
3,907	10,560	100,000	7720-35	Repairs & Maintenance - Storm Drains		20,000	20,000	20,000												
			Repair of the storm drainage system within the public right-of-way.																	
168	29,912	27,000	7750	Professional Services		27,000	27,000	27,000												
			<table><tr><td>Description</td><td>Units</td><td>Amt/Unit</td><td>Total</td></tr><tr><td>Pavement Ratings Services</td><td>1</td><td>12,000</td><td>12,000</td></tr><tr><td>Miscellaneous Professional Services</td><td>1</td><td>15,000</td><td>15,000</td></tr></table>						Description	Units	Amt/Unit	Total	Pavement Ratings Services	1	12,000	12,000	Miscellaneous Professional Services	1	15,000	15,000
Description	Units	Amt/Unit	Total																	
Pavement Ratings Services	1	12,000	12,000																	
Miscellaneous Professional Services	1	15,000	15,000																	
3,841	4,567	12,990	7750-01	Professional Services - Audit & other city-wide prof svc		6,070	6,070	6,070												
			Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses																	

Budget Document Report

20 - STREET FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
332,194	348,924	699,950	7780-12	Contract Services - Street Maintenance	Various contract services with private companies and other agencies for sweeping, striping, mowing, street repair, landscape, maintenance, snow removal, etc.	703,450	703,450	703,450
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Downtown Street Sweeping	1	35,000	35,000		
			Citywide Street Sweeping	1	280,200	280,200		
			Striping	1	50,000	50,000		
			Backflow Testing	1	1,250	1,250		
			Graffiti Removal	1	4,000	4,000		
			Homeless Camp Cleanup	1	25,000	25,000		
			Emergency Sweeping	1	3,000	3,000		
			Adopt-A-Road Program	1	5,000	5,000		
			Pavement Repairs	1	300,000	300,000		
5,489	5,406	5,000	7800	M & S Equipment	Miscellaneous small equipment for operations and maintenance	5,000	5,000	5,000
1,539	1,513	1,500	7800-42	M & S Equipment - Shop	Miscellaneous small equipment and tools for shop operations and maintenance	2,000	2,000	2,000
9,599	7,605	13,787	7840	M & S Computer Charges	I.S. Fund materials & supplies costs shared city-wide	8,327	8,327	8,327
15,125	12,670	23,750	7840-75	M & S Computer Charges - Street		24,450	24,450	24,450
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Street Saver software	1	4,500	4,500		
			ESRI SW - 17%, shared w/Bldg,Comm Dvlpmnt,Eng,Park Maint,WWS	1	2,700	2,700		
			Desktop replacement (3) - 50%, shared with Park Maint	1	5,500	5,500		
			Adobe Pro licensing	2	200	400		
			Hansen SW Maintenance - 25%, shared w/Eng,Park Maint,WWS	1	4,500	4,500		
			Hansen Development - 25%	1	5,000	5,000		
			Office 365 licensing	1	1,450	1,450		
			Bluebeam Licensing	1	400	400		
30,313	21,044	33,900	8190	Signs	Street signing materials and supplies, along with replacement of downtown parking signage.	27,500	27,500	27,500
293,659	304,068	300,000	8200	Street & Parking Lot Lighting	McMinnville Water & Light Department charges for electrical service, installation of new luminaries, and cost of material for maintenance of street lights.	330,000	330,000	330,000
21,540	3,321	30,000	8210	Street Tree Program	The street tree program includes activities related to planting, removal and pruning of street trees in the downtown core. It also includes work on right of way trees around the community related to storm damage, including clean-up, pruning, and removals.	30,000	30,000	30,000

Budget Document Report

20 - STREET FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
1,028,144	1,032,854	1,588,737	TOTAL MATERIALS AND SERVICES				1,537,186	1,537,186	1,537,186
CAPITAL OUTLAY									
271,282	243,028	37,000	8710	Equipment			17,000	17,000	17,000
			Description	Units	Amt/Unit	Total			
			Tink Bucket for Backhoe 19-2 (Replaces 1999 Tink Bucket)	1	17,000	17,000			
0	1,870	1,456	8750	Capital Outlay Computer Charges			506	506	506
I.S. Fund capital outlay costs shared city-wide									
0	26,249	0	8750-75	Capital Outlay Computer Charges - Street			0	0	0
271,282	271,147	38,456	TOTAL CAPITAL OUTLAY				17,506	17,506	17,506
TRANSFERS OUT									
337,516	329,113	303,906	9700-01	Transfers Out - General Fund			309,072	309,072	309,072
			Description	Units	Amt/Unit	Total			
			Street Fund support of Engineering operations.	1	20,116	20,116			
			Street Fund support of centralized Facility operations.	1	11,839	11,839			
			Engineering, Admin, & Finance personnel services support.	1	277,117	277,117			
375,000	230,000	500,000	9700-45	Transfers Out - Transportation			0	0	0
11,694	12,733	13,317	9700-80	Transfers Out - Information Systems			14,209	14,209	14,209
			Description	Units	Amt/Unit	Total			
			Information Systems personnel services support.	1	14,209	14,209			
724,210	571,846	817,223	TOTAL TRANSFERS OUT				323,281	323,281	323,281
CONTINGENCIES									
0	0	448,000	9800	Contingencies			500,000	500,000	500,000
0	0	448,000	TOTAL CONTINGENCIES				500,000	500,000	500,000
ENDING FUND BALANCE									
0	30,000	60,000	9992	Designated Ending Fund Balance-Capital Replacement Reserve			90,000	90,000	90,000
Designated ending fund balance reserve for future vehicle and equipment acquisition.									
2,263,203	2,383,870	945,614	9999	Unappropriated Ending Fd Balance			520,483	520,483	520,483
Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.									
2,263,203	2,413,870	1,005,614	TOTAL ENDING FUND BALANCE				610,483	610,483	610,483
5,231,501	5,339,850	5,151,045	TOTAL REQUIREMENTS				4,293,115	4,293,115	4,293,115

20 - STREET FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
5,231,501	5,339,850	5,151,045	TOTAL RESOURCES	4,293,115	4,293,115	4,293,115
5,231,501	5,339,850	5,151,045	TOTAL REQUIREMENTS	4,293,115	4,293,115	4,293,115

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
617,242	819,368	915,142	4090	Beginning Fund Balance Estimated July 1 carryover from prior year	1,073,652	1,073,652	1,073,652	
617,242	819,368	915,142	TOTAL BEGINNING FUND BALANCE			1,073,652	1,073,652	1,073,652
INTERGOVERNMENTAL								
2,634	446,893	1,237,500	4580	FAA Grant FY26: FAA Grant (90% FAA,10% Airport Fund) FY26: FAA BIL Grant (90% FAA, 10% Airport Fund)	1,210,500	1,210,500	1,210,500	
52,161	0	0	4580-22	FAA Grant - Airport Rescue Grant	0	0	0	
0	16,567	20,000	4790	OR Aviation Department Grant Critical Oregon Airport Relief (COAR) Program grant	42,724	42,724	42,724	
54,795	463,460	1,257,500	TOTAL INTERGOVERNMENTAL			1,253,224	1,253,224	1,253,224
CHARGES FOR SERVICES								
77,710	80,177	82,500	5400-05	Property Rentals - Crop Share & USDA	82,500	82,500	82,500	
68,392	64,261	71,500	5400-10	Property Rentals - Land Leases	73,500	73,500	73,500	
167,528	167,963	169,000	5400-15	Property Rentals - OSP Building	174,995	174,995	174,995	
0	0	12,000	5400-17	Property Rentals - 4025 Nimbus Loop	50,000	50,000	50,000	
10,263	11,278	11,000	5400-20	Property Rentals - Fixed Base Operator Lease	11,000	11,000	11,000	
66,454	57,500	68,000	5400-25	Property Rentals - City Hangar	68,000	68,000	68,000	
390,346	381,179	414,000	TOTAL CHARGES FOR SERVICES			459,995	459,995	459,995
MISCELLANEOUS								
16,649	43,635	38,000	6310	Interest	45,000	45,000	45,000	
4,800	0	0	6600	Other Income	0	0	0	
11,850	12,050	10,000	6600-22	Other Income - Airshow	10,000	10,000	10,000	
10,672	9,259	10,000	6600-40	Other Income - Fuel Flowage Fees	10,000	10,000	10,000	
43,971	64,944	58,000	TOTAL MISCELLANEOUS			65,000	65,000	65,000
1,106,355	1,728,952	2,644,642	TOTAL RESOURCES			2,851,871	2,851,871	2,851,871

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
469	136	0	7000	Salaries & Wages	0	0	0	
0	0	0	7000-05	Salaries & Wages - Regular Full Time Airport Manager - 1.00 FTE	120,073	120,073	120,073	
53,149	53,525	60,124	7000-10	Salaries & Wages - Regular Part Time	0	0	0	
40	6	0	7300	Fringe Benefits	0	0	0	
3,295	3,319	3,637	7300-05	Fringe Benefits - FICA - Social Security	7,264	7,264	7,264	
771	776	872	7300-06	Fringe Benefits - FICA - Medicare	1,741	1,741	1,741	
0	0	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP	39,276	39,276	39,276	
0	0	0	7300-20	Fringe Benefits - Medical Insurance	25,553	25,553	25,553	
0	0	0	7300-22	Fringe Benefits - VEBA Plan	3,000	3,000	3,000	
60	60	60	7300-25	Fringe Benefits - Life Insurance	60	60	60	
139	153	144	7300-30	Fringe Benefits - Long Term Disability	304	304	304	
195	339	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0	
0	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	21	21	21	
0	0	0	7300-45	Fringe Benefits - Paid Family Leave City Share	1,034	1,034	1,034	
58,119	58,312	64,837	TOTAL PERSONNEL SERVICES			198,326	198,326	198,326
MATERIALS AND SERVICES								
928	3,775	3,580	7515	City Services Charge expense	4,600	4,600	4,600	
0	17	100	7540	Employee Events	100	100	100	
			Costs shared city-wide for employee training, materials, and events.					
8,610	10,411	10,972	7610-05	Insurance - Liability	10,196	10,196	10,196	
14,107	16,737	19,539	7610-10	Insurance - Property	16,742	16,742	16,742	
2,404	2,664	5,000	7660	Materials & Supplies	9,000	9,000	9,000	
			Airport restroom, janitorial and office supplies, miscellaneous permits.					
1,061	2,771	5,000	7720	Repairs & Maintenance	5,000	5,000	5,000	
			Additional maintenance required on city owned hangars and buildings. This includes locks, exterior and interior repairs.					

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
33,682	423	31,000	7720-40	Repairs & Maintenance - Runway/Taxiway		40,000	40,000	40,000
				Anticipate asphalt striping in hangar area. This is not eligible for FAA or ODA grants.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Stripe 6,000 feet of taxilanes, Design & Construct Phase	1	30,000	30,000	
				Additional unscheduled maintenance	1	10,000	10,000	
12,147	5,148	18,704	7740-05	Rental Property Repair & Maint - Building		18,000	18,000	18,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Liability insurance	1	4,861	4,861	
				Property insurance	1	8,584	8,584	
				Misc building repair	1	4,555	4,555	
30,960	29,831	171,558	7740-10	Rental Property Repair & Maint - OSP		138,685	138,685	138,685
				Includes carryover projects from FY 2024 which may include: Carpeting, Interior Painting, 2 HVAC units				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Liability insurance	1	1,151	1,151	
				Property insurance	1	7,534	7,534	
				Carpet Replacement	1	85,000	85,000	
				Interior Paint	1	40,000	40,000	
				Miscellaneous Repairs	1	5,000	5,000	
0	59	28,000	7740-15	Rental Property Repair & Maint - Fuel Tanks		30,000	30,000	30,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Clean, Repair & Re-Plumb Center Fuel Tank	1	25,000	25,000	
				Miscellaneous Repairs, Service & Supplies	1	5,000	5,000	
0	12,199	10,845	7740-20	Rental Property Repair & Maint - 4025 Nimbus Loop		7,640	7,640	7,640
				New rental property				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Liability insurance	1	438	438	
				Property insurance	1	7,202	7,202	
62,430	37,493	103,000	7750	Professional Services		150,000	150,000	150,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Contract On Site Airport Management	1	36,000	36,000	
				Contract Airport Maintenance & Administration	1	28,000	28,000	
				Airport Engineering Consultant	1	30,000	30,000	
				Miscellaneous Professional Services	1	26,000	26,000	
				Contract Airport Manager Consultant	1	30,000	30,000	
2,105	5,099	750	7750-01	Professional Services - Audit & other city-wide prof svc		2,500	2,500	2,500
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
0	376,985	1,375,000	7750-04	Professional Services - Grants		1,345,000	1,345,000	1,345,000

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
These are FAA, ODA, and BIL Grant funded projects. Grants cover 90-95% of costs.									
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Airport Fence & Wind-Cone Design Phase	1	140,000	140,000			
			Airport Fence & Wind-Cone Construction Phase	1	685,000	685,000			
			Taxiway A Lighting Environmental & Design Phase	1	300,000	300,000			
			West Apron Asphalt Reconstruction Environmental & Design Phase	1	200,000	200,000			
			Airport Master Plan	1	20,000	20,000			
0	1,383	2,298	7840 M & S Computer Charges				1,665	1,665	1,665
			I.S. Fund materials & supplies costs shared city-wide						
0	168	800	7840-77 M & S Computer Charges - Airport				3,000	3,000	3,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Adobe Pro Renewal	1	200	200			
			Replacement laptop	1	2,500	2,500			
			Office 365 licensing	1	300	300			
6,632	6,624	21,000	8215 Airport Lighting				21,000	21,000	21,000
			Runway, beacon, street, and parking area lighting maintenance and power costs.						
175,067	511,787	1,807,146	<u>TOTAL MATERIALS AND SERVICES</u>				1,803,128	1,803,128	1,803,128
<u>CAPITAL OUTLAY</u>									
0	340	243	8750 Capital Outlay Computer Charges				101	101	101
			I.S. Fund capital outlay costs shared city-wide						
0	340	243	<u>TOTAL CAPITAL OUTLAY</u>				101	101	101
<u>TRANSFERS OUT</u>									
53,801	60,153	62,136	9700-01 Transfers Out - General Fund				70,518	70,518	70,518
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Airport Fund support of centralized Facility operations.	1	17,529	17,529			
			Airport Fund support of Engineering operations.	1	1,575	1,575			
			Engineering, Admin, & Finance personnel services support.	1	51,414	51,414			
53,801	60,153	62,136	<u>TOTAL TRANSFERS OUT</u>				70,518	70,518	70,518
<u>CONTINGENCIES</u>									
0	0	300,000	9800 Contingencies				300,000	300,000	300,000
0	0	300,000	<u>TOTAL CONTINGENCIES</u>				300,000	300,000	300,000

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
ENDING FUND BALANCE							
819,368	1,098,360	410,280	9999 Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	479,798	479,798	479,798	
819,368	1,098,360	410,280	TOTAL ENDING FUND BALANCE		479,798	479,798	479,798
1,106,355	1,728,952	2,644,642	TOTAL REQUIREMENTS		2,851,871	2,851,871	2,851,871

25 - AIRPORT MAINTENANCE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
1,106,355	1,728,952	2,644,642	TOTAL RESOURCES	2,851,871	2,851,871	2,851,871
1,106,355	1,728,952	2,644,642	TOTAL REQUIREMENTS	2,851,871	2,851,871	2,851,871

Budget Document Report

45 - TRANSPORTATION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES									
BEGINNING FUND BALANCE									
0	0	4,224,038	4045-05	Designated Begin FB-Transport Fd - Transportation SDC			5,128,235	5,128,235	5,128,235
0	0	1,349,259	4045-20	Designated Begin FB-Transport Fd - ODOT Fund Exchange Reserve			1,637,061	1,637,061	1,637,061
3,480,963	4,127,693	430,318	4090	Beginning Fund Balance			501,817	501,817	501,817
				Estimated July 1 undesignated carryover from prior year					
3,480,963	4,127,693	6,003,615	TOTAL BEGINNING FUND BALANCE				7,267,113	7,267,113	7,267,113
INTERGOVERNMENTAL									
0	0	90,720	4777	OR Department of Transportation			0	0	0
				Safe Routes to School grant for school related pedestrian improvements					
201,248	1,550,507	436,000	4810	OR Federal Exchange - TEA 21			429,000	429,000	429,000
				The City receives its Federal Surface Transportation Program (STP) allocation on an annual basis, typically in January of each year.					
201,248	1,550,507	526,720	TOTAL INTERGOVERNMENTAL				429,000	429,000	429,000
CHARGES FOR SERVICES									
430,500	721,002	600,000	5500	System Development Charges			600,000	600,000	600,000
				Transportation system development charges (SDC) received from new development. Oregon Revised Statutes require transportation SDCs be used to fund projects that increase the city's transportation system capacity.					
430,500	721,002	600,000	TOTAL CHARGES FOR SERVICES				600,000	600,000	600,000
MISCELLANEOUS									
82,453	247,712	215,000	6310	Interest			260,000	260,000	260,000
82,453	247,712	215,000	TOTAL MISCELLANEOUS				260,000	260,000	260,000
TRANSFERS IN									
375,000	230,000	500,000	6900-20	Transfers In - Street			0	0	0
				Description	Units	Amt/Unit	Total		
				Gas tax revenues used to fund Transportation Fund expenses.	1	0	0		
375,000	230,000	500,000	TOTAL TRANSFERS IN				0	0	0
4,570,164	6,876,914	7,845,335	TOTAL RESOURCES				8,556,113	8,556,113	8,556,113

Budget Document Report

45 - TRANSPORTATION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
MATERIALS AND SERVICES									
13,427	21,521	131,900	7750	Professional Services			18,500	18,500	18,500
			Description	Units	Amt/Unit	Total			
			Yamhill Parkway Committee Support	1	18,500	18,500			
3,528	4,268	1,020	7750-01	Professional Services - Audit & other city-wide prof svc			910	910	910
			Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses						
0	0	500,000	7760-10	Professional Svcs - Plan/Study - Transportation System Plan			500,000	500,000	500,000
			Transportation System Plan Update						
0	0	70,000	7770-20	Professional Services - Projects - Baker Cr Rd & Michelbook signal			75,000	75,000	75,000
15,043	8,466	50,000	7770-67	Professional Services - Projects - Street Resurfacing			60,000	60,000	60,000
31,998	34,255	752,920	TOTAL MATERIALS AND SERVICES				654,410	654,410	654,410
CAPITAL OUTLAY									
0	0	450,000	9000-20	Traffic Signals - Baker Cr Rd & Michelbook			500,000	500,000	500,000
			Installation of new traffic signal.						
1,060	302,308	315,000	9020-05	Street Resurfacing - Seal Coating			0	0	0
			Slurry seal application on various City streets.						
0	0	0	9020-10	Street Resurfacing - Contract Overlays			1,375,000	1,375,000	1,375,000
			Pavement overlay of various City streets, primarily using fund exchange resources.						
87,946	0	0	9020-20	Street Resurfacing - Bond Measure			0	0	0
0	36,018	50,000	9030-12	Street Improvements - Pedestrian & Safety			0	0	0
0	0	0	9150-05	Developer Reimbursement - Storm Drainage			0	0	0
89,006	338,325	815,000	TOTAL CAPITAL OUTLAY				1,875,000	1,875,000	1,875,000
DEBT SERVICE									
146,097	176,102	155,862	9472-05	ODOT Loan - Newberg/Dundee Bypass - Principal			143,410	143,410	147,541
			Payment on ODOT loan for Phases I and II of the Newberg/Dundee bypass project						
55,151	25,146	45,387	9472-10	ODOT Loan - Newberg/Dundee Bypass - Interest			57,838	57,838	53,707
			Interest payment for City's loan balance						
201,248	201,248	201,249	TOTAL DEBT SERVICE				201,248	201,248	201,248

Budget Document Report

45 - TRANSPORTATION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : <i>N/A</i> Section : <i>N/A</i> Program : <i>N/A</i>				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
<u>TRANSFERS OUT</u>										
120,219	124,529	138,075	9700-01	Transfers Out - General Fund				139,952	139,952	139,952
			Description	Units	Amt/Unit	Total				
			Engineering, Admin, & Finance personnel services support.	1	130,425	130,425				
			Transportation Fund support of Engineering operations.	1	9,527	9,527				
120,219	124,529	138,075	<u>TOTAL TRANSFERS OUT</u>				139,952	139,952	139,952	
<u>CONTINGENCIES</u>										
0	0	500,000	9800	Contingencies				0	0	0
0	0	500,000	<u>TOTAL CONTINGENCIES</u>				0	0	0	
<u>ENDING FUND BALANCE</u>										
0	4,372,615	3,630,308	9945-05	Designated End FB - Transport Fd - Transportation SDC				5,061,715	5,061,715	5,061,715
0	1,349,259	1,632,330	9945-20	Designated End FB - Transport Fd - ODOT Fund Exchange Reserve				488,393	488,393	488,393
			Fund Exchange balance for future projects							
4,127,693	456,683	175,453	9999	Unappropriated Ending Fd Balance				135,395	135,395	135,395
			Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.							
4,127,693	6,178,557	5,438,091	<u>TOTAL ENDING FUND BALANCE</u>				5,685,503	5,685,503	5,685,503	
4,570,164	6,876,914	7,845,335	<i>TOTAL REQUIREMENTS</i>				8,556,113	8,556,113	8,556,113	

45 - TRANSPORTATION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
4,570,164	6,876,914	7,845,335	TOTAL RESOURCES	8,556,113	8,556,113	8,556,113
4,570,164	6,876,914	7,845,335	TOTAL REQUIREMENTS	8,556,113	8,556,113	8,556,113

Budget Document Report

50 - PARK DEVELOPMENT FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
0	0	0	4050-05	Designated Begin FB-Park Dev Fd - Park Development Bond Proceeds	0	0	0	
16,000	16,000	16,000	4050-25	Designated Begin FB-Park Dev Fd - Heather Hollow July 1 carryover donation from the Heather Glen Homeowners Association for future improvements to Heather Hollow Neighborhood Park.	16,000	16,000	16,000	
2,033,951	2,285,702	2,613,409	4090	Beginning Fund Balance Estimated July 1 undesignated carryover from prior year Budget Note: SDC accounting discloses a negative system development charge (SDC) fund balance. This negative balance indicates that qualifying park improvement projects could have been all or partially funded by SDCs, but were instead funded by park improvement bond proceeds since adequate SDCs were not available. This will continue to be the case for the foreseeable future.	3,423,353	3,423,353	3,423,353	
2,049,951	2,301,702	2,629,409	TOTAL BEGINNING FUND BALANCE			3,439,353	3,439,353	3,439,353
CHARGES FOR SERVICES								
370,802	736,453	500,000	5500	System Development Charges These estimates do not include the updated methodology pending City Council approval, this would be significantly larger next FY.	900,000	900,000	900,000	
370,802	736,453	500,000	TOTAL CHARGES FOR SERVICES			900,000	900,000	900,000
MISCELLANEOUS								
47,114	122,913	110,000	6310	Interest Interest earned on SDC, grant, intergovernmental, etc balances	150,000	150,000	150,000	
0	0	0	6310-30	Interest - Bond	0	0	0	
0	0	0	6450	Donations - Park Development	0	0	0	
0	0	0	6600	Other Income	0	0	0	
47,114	122,913	110,000	TOTAL MISCELLANEOUS			150,000	150,000	150,000
2,467,866	3,161,069	3,239,409	TOTAL RESOURCES			4,489,353	4,489,353	4,489,353

Budget Document Report

50 - PARK DEVELOPMENT FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS										
MATERIALS AND SERVICES										
0	0	0	7750	Professional Services				0	0	0
648	499	530	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				290	290	290
0	0	0	7750-57	Professional Services - Financing Administration				0	0	0
107,055	117,204	100,000	7760-50	Professional Svcs - Plan/Study - Parks & Rec Open Space Plan Parks design, community involvement, etc.				120,000	120,000	120,000
0	282	0	7840-63	M & S Computer Charges - Park Development				0	0	0
107,703	117,984	100,530	TOTAL MATERIALS AND SERVICES					120,290	120,290	120,290
CAPITAL OUTLAY										
0	0	500,000	9250	Park Construction Unanticipated park development either as grant match or to provide partnership opportunities for projects in the Parks Master Plan that qualify for SDC funding.				1,000,000	1,000,000	1,000,000
0	0	0	9300-25	Park Improvements - Heather Hollow City Park				0	0	0
0	0	0	9300-31	Park Improvements - Jay Pearson Park Half payment for Meadows Drive, one of the requirements when the property was purchased.				315,000	315,000	315,000
0	0	500,000	TOTAL CAPITAL OUTLAY					1,315,000	1,315,000	1,315,000
TRANSFERS OUT										
58,460	62,573	70,648	9700-01	Transfers Out - General Fund				63,889	63,889	63,889
				Description	Units	Amt/Unit	Total			
				Parks & Rec Admin, Finance, & Eng personnel svc support.	1	62,314	62,314			
				Park Development Fund support of Engineering operations	1	1,575	1,575			
58,460	62,573	70,648	TOTAL TRANSFERS OUT					63,889	63,889	63,889
CONTINGENCIES										
0	0	500,000	9800	Contingencies				0	0	0
0	0	500,000	TOTAL CONTINGENCIES					0	0	0
ENDING FUND BALANCE										
0	0	0	9950-05	Designated End FB - Park Dev Fd - Park Development Bond Proceeds				0	0	0

Budget Document Report

50 - PARK DEVELOPMENT FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
16,000	16,000	16,000	9950-25	Designated End FB - Park Dev Fd - Heather Hollow	16,000	16,000	16,000
2,285,702	2,964,511	2,052,231	9999	Unappropriated Ending Fd Balance	2,974,174	2,974,174	2,974,174
2,301,702	2,980,511	2,068,231	TOTAL ENDING FUND BALANCE		2,990,174	2,990,174	2,990,174
2,467,865	3,161,068	3,239,409	TOTAL REQUIREMENTS		4,489,353	4,489,353	4,489,353

50 - PARK DEVELOPMENT FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
2,467,866	3,161,069	3,239,409	TOTAL RESOURCES	4,489,353	4,489,353	4,489,353
2,467,865	3,161,069	3,239,409	TOTAL REQUIREMENTS	4,489,353	4,489,353	4,489,353

Budget Document Report

60 - DEBT SERVICE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
463,399	313,575	304,575	4090	Beginning Fund Balance Estimated July 1 undesignated carryover from prior year	247,276	247,276	247,276	
463,399	313,575	304,575	TOTAL BEGINNING FUND BALANCE			247,276	247,276	247,276
PROPERTY TAXES								
2,760,710	2,897,373	2,879,600	4100-05	Property Taxes - Current \$3,022,110 2025-26 debt service property tax levy (\$143,910) Less uncollected taxes - 5% \$2,878,200 2025-2026 Current property taxes Debt Service property tax rate estimated at \$0.8165 per \$1,000 of assessed value compared to \$0.8343 in 2024-25	2,878,200	2,878,200	2,878,200	
72,070	61,421	65,000	4100-10	Property Taxes - Prior Collections of delinquent property taxes from prior year Debt Service Fund property tax levies.	63,000	63,000	63,000	
2,832,781	2,958,794	2,944,600	TOTAL PROPERTY TAXES			2,941,200	2,941,200	2,941,200
INTERGOVERNMENTAL								
1,958	1,225	0	5010-01	Yamhill County - Other County Distributions	0	0	0	
1,958	1,225	0	TOTAL INTERGOVERNMENTAL			0	0	0
MISCELLANEOUS								
7,510	26,948	15,000	6310	Interest	20,000	20,000	20,000	
10,077	8,434	7,975	6310-01	Interest - Property taxes	6,974	6,974	6,974	
17,587	35,382	22,975	TOTAL MISCELLANEOUS			26,974	26,974	26,974
3,315,725	3,308,976	3,272,150	TOTAL RESOURCES			3,215,450	3,215,450	3,215,450

Budget Document Report

60 - DEBT SERVICE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
DEBT SERVICE								
680,000	720,000	755,000	9462-05	2015 Public Safety Bldg Refunding Bond - Principal - Feb 1 2015 Public Safety Building Bond Refunding principal payment due February 1, 2026	790,000	790,000	790,000	
94,375	77,375	59,375	9462-10	2015 Public Safety Bldg Refunding Bond - Interest - Feb 1 2015 Public Safety Building Bond Refunding interest payment due February 1, 2026	40,500	40,500	40,500	
94,375	77,375	59,375	9462-15	2015 Public Safety Bldg Refunding Bond - Interest - Aug 1 2015 Public Safety Building Bond Refunding principal payment due August 1, 2025	40,500	40,500	40,500	
1,025,000	1,080,000	1,130,000	9475-05	2015 Transportation Bond - Principal - Feb 1 2015 Transportation Bond principal payment due February 1, 2026	1,190,000	1,190,000	1,190,000	
216,375	190,750	163,750	9475-10	2015 Transportation Bond - Interest - Feb 1 2015 Transportation Bond interest payment due February 1, 2026	135,500	135,500	135,500	
216,375	190,750	163,750	9475-15	2015 Transportation Bond - Interest - Aug 1 2015 Transportation Bond interest payment due August 1, 2025	135,500	135,500	135,500	
480,000	490,000	505,000	9476-05	2018 Transportation Bond - Principal - Feb 1 2018 Transportation Bond principal payment due February 1, 2026	520,000	520,000	520,000	
97,825	90,625	80,825	9476-10	2018 Transportation Bond - Interest - Feb 1 2018 Transportation Bond interest payment due February 1, 2026	73,250	73,250	73,250	
97,825	90,625	80,825	9476-15	2018 Transportation Bond - Interest - Aug 1 2018 Transportation Bond interest payment due August 1, 2025	73,250	73,250	73,250	
3,002,150	3,007,500	2,997,900	TOTAL DEBT SERVICE			2,998,500	2,998,500	2,998,500
ENDING FUND BALANCE								
313,575	301,476	274,250	9999	Unappropriated Ending Fd Balance Undesignated carryover to July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	216,950	216,950	216,950	
313,575	301,476	274,250	TOTAL ENDING FUND BALANCE			216,950	216,950	216,950
3,315,725	3,308,976	3,272,150	TOTAL REQUIREMENTS			3,215,450	3,215,450	3,215,450

60 - DEBT SERVICE FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
3,315,725	3,308,976	3,272,150	TOTAL RESOURCES	3,215,450	3,215,450	3,215,450
3,315,725	3,308,976	3,272,150	TOTAL REQUIREMENTS	3,215,450	3,215,450	3,215,450

Budget Document Report

70 - BUILDING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES										
BEGINNING FUND BALANCE										
1,924,710	2,062,688	2,033,846	4090	Beginning Fund Balance Estimated July 1 carryover from prior year				2,100,280	2,100,280	2,100,280
1,924,710	2,062,688	2,033,846	TOTAL BEGINNING FUND BALANCE				2,100,280	2,100,280	2,100,280	
LICENSES AND PERMITS										
589,608	637,813	410,000	4400-05	Building Fees - Building Permit Fees Building plan review and permit fees; fire and life safety plan review fees.				410,000	410,000	410,000
169,380	139,673	135,000	4400-10	Building Fees - Mechanical Permit Fees Mechanical plan review and permit fees.				135,000	135,000	135,000
88,084	185,937	80,000	4400-15	Building Fees - Plumbing Permit Fees Plumbing plan review and permit fees.				80,000	80,000	80,000
1,520	762	1,500	4400-20	Building Fees - Mobile Home Permit Fees Manufactured home setup permit fees including mobile home park plan review and permit fees.				2,750	2,750	2,750
164	0	500	4400-25	Building Fees - Miscellaneous Permit Fees Miscellaneous Building Division charges including re-inspection fees.				500	500	500
848,756	964,185	627,000	TOTAL LICENSES AND PERMITS				628,250	628,250	628,250	
INTERGOVERNMENTAL										
2,152	0	0	4545	Federal FEMA Grant				0	0	0
2,152	0	0	TOTAL INTERGOVERNMENTAL				0	0	0	
MISCELLANEOUS										
42,362	106,031	95,000	6310	Interest				100,000	100,000	100,000
0	0	0	6600-06	Other Income - Paid Leave OR				0	0	0
4,822	4,742	2,500	6600-97	Other Income - Building Includes the 1% Administration Fee paid by the School District for the Building Division's collection of their Construction Excise Tax on new construction.				0	0	0
47,184	110,773	97,500	TOTAL MISCELLANEOUS				100,000	100,000	100,000	
TRANSFERS IN										
8,254	7,330	9,218	6900-08	Transfers In - Affordable Housing				7,500	7,500	7,500
			Description	Units	Amt/Unit	Total				
			Building personnel services support	1	7,500	7,500				
3,236	5,007	0	6900-85	Transfers In - Insurance Services				0	0	0

Budget Document Report

70 - BUILDING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
11,490	12,337	9,218	<u>TOTAL TRANSFERS IN</u>	7,500	7,500	7,500
2,834,292	3,149,984	2,767,564	<i>TOTAL RESOURCES</i>	2,836,030	2,836,030	2,836,030

Budget Document Report

70 - BUILDING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
504	731	0	7000	Salaries & Wages	0	0	0
297,051	317,574	340,011	7000-05	Salaries & Wages - Regular Full Time Community Development Director - 0.25 FTE Combination Inspector - Senior - 1.00 FTE Combination Inspector - 1.00 FTE Development Review Specialist - 1.00 FTE Development Customer Service Technician - Combined Depts - 0.34 FTE	357,834	357,834	357,834
101,185	113,594	112,694	7000-15	Salaries & Wages - Temporary Extra Help - Building Official - 0.75 FTE	115,510	115,510	115,510
4,454	3,497	5,000	7000-20	Salaries & Wages - Overtime	5,000	5,000	5,000
420	300	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
277	339	0	7300	Fringe Benefits	0	0	0
24,560	26,525	27,692	7300-05	Fringe Benefits - FICA - Social Security	28,939	28,939	28,939
5,744	6,203	6,637	7300-06	Fringe Benefits - FICA - Medicare	6,936	6,936	6,936
129,544	144,858	152,363	7300-15	Fringe Benefits - PERS - OPSRP - IAP	158,155	158,155	158,155
61,445	62,247	65,010	7300-20	Fringe Benefits - Medical Insurance	71,333	71,333	71,333
8,090	8,090	8,090	7300-22	Fringe Benefits - VEBA Plan	8,090	8,090	8,090
216	216	215	7300-25	Fringe Benefits - Life Insurance	215	215	215
739	794	780	7300-30	Fringe Benefits - Long Term Disability	820	820	820
3,849	4,514	5,001	7300-35	Fringe Benefits - Workers' Compensation Insurance	5,153	5,153	5,153
87	85	91	7300-37	Fringe Benefits - Workers' Benefit Fund	91	91	91
0	0	1,890	7300-40	Fringe Benefits - Unemployment	1,890	1,890	1,890
0	279	357	7300-45	Fringe Benefits - Paid Family Leave City Share	4,118	4,118	4,118
638,165	689,847	725,831	TOTAL PERSONNEL SERVICES		764,084	764,084	764,084
MATERIALS AND SERVICES							
30,120	28,579	27,500	7500	Credit Card Fees	25,000	25,000	25,000
0	0	500	7520	Public Notices & Printing Building inspection/correction notices and various building inspection job cards, as well as brochures to inform contractors of code changes, departmental policies, and other relevant information.	500	500	500
366	366	1,000	7540	Employee Events Costs shared city-wide for employee training, materials, and events.	500	500	500

Budget Document Report

70 - BUILDING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
2,167	2,101	6,000	7550	Travel & Education Training seminars and classes to maintain staff certifications; attendance at the Accela (building permit program) annual conference.	4,000	4,000	4,000
1,884	3,093	1,500	7590	Fuel - Vehicle & Equipment	2,500	2,500	2,500
2,949	2,692	3,600	7600	Utilities Division's share of Community Development Center's electricity expense, ~25%.	3,600	3,600	3,600
6,233	6,136	6,536	7610-05	Insurance - Liability	8,073	8,073	8,073
2,145	2,497	1,333	7610-10	Insurance - Property	3,550	3,550	3,550
8,404	9,714	9,000	7620	Telecommunications	10,000	10,000	10,000
3,130	2,898	2,650	7650	Janitorial Division's share of Community Development Center janitorial service and supplies cost, ~25%.	3,000	3,000	3,000
3,550	7,361	9,000	7660	Materials & Supplies Code books and related material regarding structural, mechanical, plumbing, and fire codes; office supplies; postage; uniforms and safety equipment.	5,000	5,000	5,000
54	0	1,000	7720	Repairs & Maintenance Repairs and maintenance of vehicles and office equipment.	1,000	1,000	1,000
1,886	2,177	1,500	7720-08	Repairs & Maintenance - Building Repairs Division's share of Community Development Center's repairs and improvements, ~25%.	1,500	1,500	1,500
2,137	1,105	3,700	7720-10	Repairs & Maintenance - Building Maintenance Division's share of routine building maintenance costs including pest control, garbage service, alarm and lighting repair and maintenance, gutter cleaning and roof preventative maintenance, and carpet cleaning, ~25%.	4,000	4,000	4,000
0	2,277	0	7750	Professional Services	0	0	0
1,906	3,690	2,500	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	2,070	2,070	2,070
15,977	16,647	35,000	7750-33	Professional Services - Contract Inspections Contract inspection services for large commercial projects and to augment staff building inspectors, when needed.	35,000	35,000	35,000
0	6,824	20,000	7750-36	Professional Services - Contract Plan Review Contract plan reviews and engineering services on commercial projects.	20,000	20,000	20,000
2,103	4,776	4,000	7790-20	Maintenance & Rental Contracts - Community Development Center Division's share of Community Development Center HVAC services; alarm monitoring; landscape maintenance; and copier leases, ~25%.	4,000	4,000	4,000
0	0	0	7800	M & S Equipment	0	0	0
9,230	10,025	13,580	7840	M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide	9,160	9,160	9,160
2,134	2,982	4,760	7840-80	M & S Computer Charges - Building	7,960	7,960	7,960

Budget Document Report

70 - BUILDING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Adobe Pro Renewal	1	200	200		
			Office 365 licensing	1	1,060	1,060		
			Replacement PC	1	3,000	3,000		
			ESRI SW - 17%, shared w/Street,Comm	1	2,700	2,700		
			Dvlpmt,Eng,Park Maint,WWS	1	1,000	1,000		
			Accela Peripherals	1	1,000	1,000		
96,374	115,939	154,659	<u>TOTAL MATERIALS AND SERVICES</u>			150,413	150,413	150,413
			<u>CAPITAL OUTLAY</u>					
0	2,465	1,434	8750 Capital Outlay Computer Charges			557	557	557
			I.S. Fund capital outlay costs shared city-wide					
0	14,548	13,125	8800 Building Improvements			0	0	0
			Division's share of Community Development Center's building improvements, ~25%.					
0	17,013	14,559	<u>TOTAL CAPITAL OUTLAY</u>			557	557	557
			<u>TRANSFERS OUT</u>					
25,371	27,846	68,266	9700-01 Transfers Out - General Fund			65,324	65,324	65,324
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Building Fund support of centralized Facility operations	1	3,887	3,887		
			Admin, Finance, & Engineering personnel services support.	1	61,437	61,437		
11,694	12,733	13,317	9700-80 Transfers Out - Information Systems			14,209	14,209	14,209
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Information Systems personnel services support.	1	14,209	14,209		
37,065	40,579	81,583	<u>TOTAL TRANSFERS OUT</u>			79,533	79,533	79,533
			<u>CONTINGENCIES</u>					
0	0	200,000	9800 Contingencies			200,000	200,000	200,000
0	0	200,000	<u>TOTAL CONTINGENCIES</u>			200,000	200,000	200,000
			<u>ENDING FUND BALANCE</u>					
2,062,688	2,286,605	1,590,932	9999 Unappropriated Ending Fd Balance			1,641,443	1,641,443	1,641,443
			Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. Target reserve = 24 months operating expenses.					
2,062,688	2,286,605	1,590,932	<u>TOTAL ENDING FUND BALANCE</u>			1,641,443	1,641,443	1,641,443
2,834,292	3,149,984	2,767,564	<u>TOTAL REQUIREMENTS</u>			2,836,030	2,836,030	2,836,030

70 - BUILDING FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
2,834,292	3,149,984	2,767,564	TOTAL RESOURCES	2,836,030	2,836,030	2,836,030
2,834,292	3,149,984	2,767,564	TOTAL REQUIREMENTS	2,836,030	2,836,030	2,836,030

Budget Document Report

71 - STORMWATER OPERATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
BEGINNING FUND BALANCE								
0	0	0	4090	Beginning Fund Balance		0	0	0
0	0	0		TOTAL BEGINNING FUND BALANCE		0	0	0
MISCELLANEOUS								
0	0	0	6310	Interest		0	0	0
0	0	0		TOTAL MISCELLANEOUS		0	0	0
0	0	0		TOTAL RESOURCES		0	0	0

Budget Document Report

71 - STORMWATER OPERATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS									
MATERIALS AND SERVICES									
0	0	0	7750-43	Professional Services - Stormwater			0	0	0
0	0	0	TOTAL MATERIALS AND SERVICES			0	0	0	
TRANSFERS OUT									
0	0	0	9700-01	Transfers Out - General Fund			0	0	0
0	0	0	TOTAL TRANSFERS OUT			0	0	0	
ENDING FUND BALANCE									
0	0	0	9999	Unappropriated Ending Fd Balance			0	0	0
0	0	0	TOTAL ENDING FUND BALANCE			0	0	0	
0	0	0	TOTAL REQUIREMENTS			0	0	0	

71 - STORMWATER OPERATIONS FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	0	0	TOTAL RESOURCES	0	0	0
0	0	0	TOTAL REQUIREMENTS	0	0	0

Budget Document Report

72 - STORMWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
0	0	0	4090	Beginning Fund Balance	0	0	0	
0	0	0	TOTAL BEGINNING FUND BALANCE			0	0	0
TRANSFERS IN								
0	0	0	6900-01	Transfers In - General Fund	500,000	500,000	500,000	
				ARPA - 13th & Galloway Storm lines design work				
0	0	0	TOTAL TRANSFERS IN			500,000	500,000	500,000
0	0	0	TOTAL RESOURCES			500,000	500,000	500,000

Budget Document Report

72 - STORMWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
MATERIALS AND SERVICES								
0	0	0	7750-43	Professional Services - Stormwater ARPA - 13th & Galloway Storm lines design work	500,000	500,000	500,000	
0	0	0	TOTAL MATERIALS AND SERVICES			500,000	500,000	500,000
CAPITAL OUTLAY								
0	0	0	9110-43	Sanitary Sewer Replacements - Storm Line Repairs	0	0	0	
0	0	0	TOTAL CAPITAL OUTLAY			0	0	0
ENDING FUND BALANCE								
0	0	0	9999	Unappropriated Ending Fd Balance	0	0	0	
0	0	0	TOTAL ENDING FUND BALANCE			0	0	0
0	0	0	TOTAL REQUIREMENTS			500,000	500,000	500,000

72 - STORMWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	0	0	TOTAL RESOURCES	500,000	500,000	500,000
0	0	0	TOTAL REQUIREMENTS	500,000	500,000	500,000

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES							
BEGINNING FUND BALANCE							
4,155,179	3,823,190	2,591,516	4090	Beginning Fund Balance Estimated July 1 undesignated carryover from prior year	2,157,944	2,157,944	2,157,944
4,155,179	3,823,190	2,591,516	TOTAL BEGINNING FUND BALANCE		2,157,944	2,157,944	2,157,944
4,155,179	3,823,190	2,591,516	TOTAL RESOURCES		2,157,944	2,157,944	2,157,944

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS								
PERSONNEL SERVICES								
1,790	-412	0	7000	Salaries & Wages	0	0	0	
178,928	193,493	208,498	7000-05	Salaries & Wages - Regular Full Time Wastewater Services Manager - 1.00 FTE Management Support Specialist Senior - 1.00 FTE Mechanic - Operations & Maintenance - 0.10 FTE	216,468	216,468	216,468	
35,875	71,227	78,451	7000-10	Salaries & Wages - Regular Part Time Project Engineer - 0.50 FTE	53,956	53,956	53,956	
160	237	399	7000-20	Salaries & Wages - Overtime	500	500	500	
734	-140	0	7300	Fringe Benefits	0	0	0	
13,076	16,174	17,385	7300-05	Fringe Benefits - FICA - Social Security	16,391	16,391	16,391	
3,058	3,783	4,167	7300-06	Fringe Benefits - FICA - Medicare	3,928	3,928	3,928	
74,990	93,127	101,050	7300-15	Fringe Benefits - PERS - OPSRP - IAP	96,293	96,293	96,293	
33,636	34,077	35,594	7300-20	Fringe Benefits - Medical Insurance	40,412	40,412	40,412	
4,200	4,200	4,000	7300-22	Fringe Benefits - VEBA Plan	4,301	4,301	4,301	
166	186	186	7300-25	Fringe Benefits - Life Insurance	186	186	186	
521	606	586	7300-30	Fringe Benefits - Long Term Disability	632	632	632	
3,164	3,760	4,492	7300-35	Fringe Benefits - Workers' Compensation Insurance	4,080	4,080	4,080	
49	54	60	7300-37	Fringe Benefits - Workers' Benefit Fund	55	55	55	
0	0	3,990	7300-40	Fringe Benefits - Unemployment	3,990	3,990	3,990	
0	170	224	7300-45	Fringe Benefits - Paid Family Leave City Share	2,333	2,333	2,333	
350,345	420,543	459,082	TOTAL PERSONNEL SERVICES			443,525	443,525	443,525
MATERIALS AND SERVICES								
866	1,708	1,500	7530	Training Safety meetings, training films, posters, and handouts, etc.	1,600	1,600	1,600	
1,814	1,449	3,600	7540	Employee Events Costs shared city-wide for employee training, materials, and events.	2,400	2,400	2,400	

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
10,799	10,821	17,000	7550	Travel & Education	Memberships and registrations to professional organizations, attendance at the Water Environment Federation National Conference; and reimbursements to employees for approved education programs and travel expenses incurred. Includes continuing education required for employee state certification.	25,500	25,500	25,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Certification/LME license renewal and exams	1	14,000	14,000	
				Training and Conferences	1	4,000	4,000	
				Professional Memberships	1	1,000	1,000	
				Leadeership Lab Training	1	3,500	3,500	
				Ready to Lead Training	1	3,000	3,000	
85,264	135,417	144,252	7610-05	Insurance - Liability		161,950	161,950	161,950
100,799	117,606	137,293	7610-10	Insurance - Property		184,938	184,938	184,938
25,263	25,297	29,000	7620	Telecommunications		29,000	29,000	29,000
					Telephone and fax usage, pagers, and Verizon communication system charges. Maintenance costs for fiber connection to Water Reclamation Facility (WRF) for computer services.			
15,348	15,711	16,500	7650	Janitorial		17,500	17,500	17,500
					WRF Administration and Headworks building janitorial charges.			
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Janitorial Service Contract	1	16,000	16,000	
				Janitorial Supplies	1	1,500	1,500	
29,223	29,488	30,000	7660	Materials & Supplies		35,000	35,000	35,000
					Department costs for employee protective clothing, safety gear, general cleaning supplies, office supplies, garbage service, advertisement, printing, postage, and shipping costs.			
5,210	8,229	14,960	7740-05	Rental Property Repair & Maint - Building		16,520	16,520	16,520
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Liability insurance	1	1,229	1,229	
				Property insurance	1	1,391	1,391	
				Property taxes	1	4,900	4,900	
				Misc. Maintenance and Repair	1	9,000	9,000	
4,424	3,868	45,000	7750	Professional Services		45,700	45,700	45,700
					Engineering, professional services and membership dues: Total Maximum Daily Load process (TMDL), permitting, plans development, etc.			
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Environmental Legal Assistance	1	10,000	10,000	
				Misc. Wastewater Consulting Fees	1	28,000	28,000	
				Northwest Biosolids Ass. Fees	1	700	700	
				Rental Agreements	1	1,500	1,500	
				ACWA Membership Fees	1	5,500	5,500	

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
7,026	16,070	15,770	7750-01	Professional Services - Audit & other city-wide prof svc		13,420	13,420	13,420
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
80,613	12,100	0	7750-43	Professional Services - Stormwater		0	0	0
				Consultant Services for Mercury TMDL/Stormwater Account moved to 75-78-325				
45,525	44,037	60,000	7790	Maintenance & Rental Contracts		71,600	71,600	71,600
				Wastewater Services contracts for maintenance and inspections of various facility systems and grounds.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Elevator Maintenance Contract	1	3,000	3,000	
				Fire Alarm System Inspections	1	2,600	2,600	
				Landscape Contract	1	60,000	60,000	
				Fire Ext. / Backflow Certification	1	6,000	6,000	
31,013	29,037	48,255	7840	M & S Computer Charges		34,975	34,975	34,975
				I.S. Fund materials & supplies costs shared city-wide				
42,150	35,041	57,800	7840-85	M & S Computer Charges - WWS		60,250	60,250	60,250
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Dept Specific software	1	27,000	27,000	
				Hansen SW Maintenance - 25%, shared w/Eng, Park Maint, Street	1	4,500	4,500	
				ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Park Maint,Street	1	2,700	2,700	
				Hansen Development	1	5,000	5,000	
				Cradlepoint Maintenance	1	350	350	
				Adobe Pro Renewals	3	200	600	
				Office 365 licensing	1	6,000	6,000	
				Replacement Computers	5	2,000	10,000	
				Bluebeam Licensing	1	2,100	2,100	
				ESRI License	1	2,000	2,000	
54,576	56,805	62,000	8260	Permit & Basin Council Fees		64,200	64,200	64,200
				State and federal agency fees and permits.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				DEQ NPDES Permit	1	38,000	38,000	
				Federal USGS Monitoring Site Fee (S. Yamhill River)	1	20,000	20,000	
				DEQ Certification Program	1	2,000	2,000	
				DEQ Stormwater Program Fee	1	3,000	3,000	
				Oregon Hazardous Substance Fee	1	500	500	
				Electrical Permit Inspection	1	700	700	
539,911	542,684	682,930	TOTAL MATERIALS AND SERVICES			764,553	764,553	764,553

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>CAPITAL OUTLAY</u>				
0	7,141	5,095	8750	Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide	2,125	2,125	2,125
0	26,249	0	8750-85	Capital Outlay Computer Charges - Wastewater Services	0	0	0
0	52,051	40,000	8850	Vehicles	0	0	0
0	85,441	45,095	<u>TOTAL CAPITAL OUTLAY</u>		2,125	2,125	2,125
890,256	1,048,668	1,187,107	<u>TOTAL REQUIREMENTS</u>		1,210,203	1,210,203	1,210,203

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 72 - PLANT Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
PERSONNEL SERVICES							
-502	1,577	0	7000	Salaries & Wages	0	0	0
553,086	631,646	656,030	7000-05	Salaries & Wages - Regular Full Time Supervisor - Operations - 1.00 FTE Wastewater Operator - Senior - 1.00 FTE Wastewater Operator I - 4.00 FTE Wastewater Operator Trainee - 1.00 FTE Plant Mechanic - Senior - 1.00 FTE Plant Mechanic - 2.00 FTE	708,309	708,309	708,309
50,809	0	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
19,267	9,456	20,092	7000-15	Salaries & Wages - Temporary Extra Help - Wastewater Services - 0.50 FTE	20,711	20,711	20,711
20,701	23,247	24,000	7000-20	Salaries & Wages - Overtime	28,999	28,999	28,999
238	395	0	7300	Fringe Benefits	0	0	0
38,115	39,863	42,356	7300-05	Fringe Benefits - FICA - Social Security	45,859	45,859	45,859
8,914	9,323	10,150	7300-06	Fringe Benefits - FICA - Medicare	10,990	10,990	10,990
172,222	203,432	213,817	7300-15	Fringe Benefits - PERS - OPSRP - IAP	247,189	247,189	247,189
149,889	149,582	161,180	7300-20	Fringe Benefits - Medical Insurance	194,589	194,589	194,589
25,500	22,000	21,000	7300-22	Fringe Benefits - VEBA Plan	23,000	23,000	23,000
593	545	540	7300-25	Fringe Benefits - Life Insurance	600	600	600
1,507	1,583	1,540	7300-30	Fringe Benefits - Long Term Disability	1,695	1,695	1,695
14,937	14,310	16,243	7300-35	Fringe Benefits - Workers' Compensation Insurance	16,678	16,678	16,678
200	179	200	7300-37	Fringe Benefits - Workers' Benefit Fund	221	221	221
0	422	547	7300-45	Fringe Benefits - Paid Family Leave City Share	6,527	6,527	6,527
1,055,473	1,107,560	1,167,695	TOTAL PERSONNEL SERVICES		1,305,367	1,305,367	1,305,367
MATERIALS AND SERVICES							
1,300	2,600	2,700	7515	City Services Charge expense	2,800	2,800	2,800
4,256	4,257	6,000	7590	Fuel - Vehicle & Equipment Gas and diesel - vehicles, rolling stock and generators.	6,000	6,000	6,000
395,966	399,019	420,000	7600	Utilities Electric and natural gas for the Water Reclamation Facility at 3500 Clearwater Drive and Pump Stations.	420,000	420,000	420,000
0	0	0	7660	Materials & Supplies	0	0	0

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 72 - PLANT Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
118,881	173,678	160,000	7690 Chemicals			172,000	172,000	172,000
			Various chemicals used at the Water Reclamation Facility.					
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Aluminum Compounds	1	100,000	100,000		
			Polymers	1	30,000	30,000		
			Sodium Hypochlorite	1	11,000	11,000		
			Alkalinity Products	1	25,000	25,000		
			Misc. Plant Chemicals	1	6,000	6,000		
36,666	29,934	40,000	7720-04 Repairs & Maintenance - Supplies			45,500	45,500	45,500
			Supplies related to the Water Reclamation Facility and pump stations.					
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Pump Parts and Accesories	1	2,500	2,500		
			Landscape-Barkdust, Irrigation items	1	5,000	5,000		
			Lubricants	1	7,000	7,000		
			Materials for Equipment Rehabilitation	1	5,000	5,000		
			Operations Lab Supplies	1	5,000	5,000		
			Fasteners, Belts, Seals, Filters, Etc.	1	12,000	12,000		
			Grit/Garbage Service	1	5,000	5,000		
			Tools	1	2,000	2,000		
			Electrical Components	1	2,000	2,000		
142,181	214,437	240,000	7720-06 Repairs & Maintenance - Equipment			275,000	275,000	275,000
			Repairs and replacement of existing Water Reclamation Facility and pump station equipment and processes.					
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Instrumentation and Control	1	10,000	10,000		
			Rental Equipment	1	3,000	3,000		
			Building/Structure Repairs	1	15,000	15,000		
			Electrical Systems	1	25,000	25,000		
			HVAC Systems	1	10,000	10,000		
			Mechanical Equipment Repairs	1	154,000	154,000		
			Landscape and Irrigation	1	4,000	4,000		
			Chemical Systems	1	4,000	4,000		
			SCADA System	1	25,000	25,000		
			UV Lamps	1	25,000	25,000		
4,439	5,014	5,000	7720-14 Repairs & Maintenance - Vehicles			6,000	6,000	6,000
			Water Reclamation Facility vehicle and forklift repairs and preventative maintenance.					
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Wear items, Batteries, Tires, Etc.	1	2,000	2,000		
			Mechanical Repairs	1	3,000	3,000		
			Preventative Maintenance	1	1,000	1,000		
-11	0	0	7750 Professional Services			0	0	0

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 72 - PLANT Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
135	35	0	7750-01 Professional Services - Audit & other city-wide prof svc			0	0	0
			Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses					
233,076	156,494	224,000	7780-25 Contract Services - Biosolids			220,000	220,000	220,000
			Biosolids contract hauling from the Water Reclamation Facility, includes minor road dust control and associated costs.					
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Hauling and Application	1	216,000	216,000		
			Site Management	1	4,000	4,000		
1,057	4,778	5,000	7800 M & S Equipment			5,000	5,000	5,000
			Equipment necessary for plant and pump station operations and maintenance.					
937,945	990,246	1,102,700	<u>TOTAL MATERIALS AND SERVICES</u>			1,152,300	1,152,300	1,152,300
			<u>CAPITAL OUTLAY</u>					
46,895	0	0	8710 Equipment			0	0	0
0	0	100,000	8800 Building Improvements			0	0	0
0	0	0	8850 Vehicles			60,000	60,000	60,000
			Replacement of Vehicle 90-11					
46,895	0	100,000	<u>TOTAL CAPITAL OUTLAY</u>			60,000	60,000	60,000
2,040,314	2,097,806	2,370,395	<u>TOTAL REQUIREMENTS</u>			2,517,667	2,517,667	2,517,667

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 74 - ENVIRONMENTAL SERVICES Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS									
PERSONNEL SERVICES									
78	609	0	7000	Salaries & Wages			0	0	0
280,572	301,405	386,983	7000-05	Salaries & Wages - Regular Full Time Supervisor - Environmental Services - 1.00 FTE Environmental Compliance Specialist - Senior - 1.00 FTE Laboratory Technician - Senior - 1.00 FTE Laboratory Technician - 1.00 FTE			302,256	302,256	302,256
6,764	9,450	13,910	7000-15	Salaries & Wages - Temporary Extra Help - Wastewater Services - 0.35 FTE			14,345	14,345	14,345
0	0	501	7000-20	Salaries & Wages - Overtime			500	500	500
150	199	0	7300	Fringe Benefits			0	0	0
17,276	18,759	24,284	7300-05	Fringe Benefits - FICA - Social Security			19,184	19,184	19,184
4,040	4,387	5,820	7300-06	Fringe Benefits - FICA - Medicare			4,598	4,598	4,598
87,623	97,626	125,857	7300-15	Fringe Benefits - PERS - OPSRP - IAP			105,660	105,660	105,660
62,050	58,465	84,360	7300-20	Fringe Benefits - Medical Insurance			58,461	58,461	58,461
10,000	8,000	11,000	7300-22	Fringe Benefits - VEBA Plan			8,000	8,000	8,000
240	240	300	7300-25	Fringe Benefits - Life Insurance			210	210	210
701	751	906	7300-30	Fringe Benefits - Long Term Disability			702	702	702
6,969	7,103	9,314	7300-35	Fringe Benefits - Workers' Compensation Insurance			6,977	6,977	6,977
83	82	112	7300-37	Fringe Benefits - Workers' Benefit Fund			81	81	81
0	195	313	7300-45	Fringe Benefits - Paid Family Leave City Share			2,731	2,731	2,731
476,546	507,273	663,660	TOTAL PERSONNEL SERVICES				523,705	523,705	523,705
MATERIALS AND SERVICES									
28,991	18,087	30,000	7660	Materials & Supplies Materials and supplies to support permit, pretreatment, and laboratory work and activities.			25,000	25,000	25,000
				Description	Units	Amt/Unit	Total		
				Permit Lab Materials	1	20,000	20,000		
				Pretreatment Training and Outreach	1	5,000	5,000		
11,069	6,133	10,000	7750	Professional Services			11,000	11,000	11,000
				Description	Units	Amt/Unit	Total		
				Lab Instrument Calib. and F. Hood Cert.	1	2,500	2,500		
				DI Water System	1	4,500	4,500		
				Pretreatment Assistance	1	4,000	4,000		

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 74 - ENVIRONMENTAL SERVICES Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
45	7	0	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	0	0	0	
53,351	35,611	70,000	7780-30	Contract Services - Lab Outside laboratory services necessary for permit and industrial compliance which includes ambient water quality sampling of South Yamhill River.	70,000	70,000	70,000	
0	0	0	7800	M & S Equipment Laboratory instrumentation or sampling monitoring equipment	5,000	5,000	5,000	
93,455	59,839	110,000	TOTAL MATERIALS AND SERVICES			111,000	111,000	111,000
CAPITAL OUTLAY								
0	0	15,000	8710	Equipment Laboratory equipment replacement	15,000	15,000	15,000	
0	0	15,000	TOTAL CAPITAL OUTLAY			15,000	15,000	15,000
570,001	567,111	788,660	TOTAL REQUIREMENTS			649,705	649,705	649,705

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 78 - CONVEYANCE SYSTEMS Section : 320 - SANITARY Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
1,389	1,690	0	7000	Salaries & Wages		0	0	0
301,694	309,964	381,295	7000-05	Salaries & Wages - Regular Full Time Supervisor - Conveyance - 0.85 FTE Senior Utility Worker - 0.85 FTE Utility Worker II - 3.40 FTE		364,063	364,063	364,063
3,790	5,555	6,001	7000-20	Salaries & Wages - Overtime		6,501	6,501	6,501
0	360	0	7000-37	Salaries & Wages - Medical Opt Out Incentive		1,020	1,020	1,020
1,258	77	0	7300	Fringe Benefits		0	0	0
18,544	19,215	23,434	7300-05	Fringe Benefits - FICA - Social Security		22,480	22,480	22,480
4,337	4,494	5,617	7300-06	Fringe Benefits - FICA - Medicare		5,388	5,388	5,388
85,978	97,305	124,128	7300-15	Fringe Benefits - PERS - OPSRP - IAP		124,251	124,251	124,251
57,437	54,074	79,168	7300-20	Fringe Benefits - Medical Insurance		47,000	47,000	47,000
12,600	9,900	9,900	7300-22	Fringe Benefits - VEBA Plan		5,100	5,100	5,100
306	293	324	7300-25	Fringe Benefits - Life Insurance		306	306	306
798	831	902	7300-30	Fringe Benefits - Long Term Disability		854	854	854
12,709	13,990	18,035	7300-35	Fringe Benefits - Workers' Compensation Insurance		17,010	17,010	17,010
94	90	114	7300-37	Fringe Benefits - Workers' Benefit Fund		108	108	108
0	204	301	7300-45	Fringe Benefits - Paid Family Leave City Share		3,199	3,199	3,199
500,935	518,040	649,219	TOTAL PERSONNEL SERVICES			597,280	597,280	597,280
MATERIALS AND SERVICES								
22,488	19,307	30,000	7590	Fuel - Vehicle & Equipment		25,000	25,000	25,000
1,097	1,033	1,500	7600	Utilities Electric costs associated with Conveyance building.		1,500	1,500	1,500
6,837	11,852	20,000	7720-04	Repairs & Maintenance - Supplies Repair and maintenance supplies: fasteners, hydraulic connectors, switches, fittings, cables, hose, tools, camera seals, and root cutter blades, etc.		22,000	22,000	22,000
19,895	16,502	20,000	7720-06	Repairs & Maintenance - Equipment Includes routine repairs of the cameras, monitors, computers, generator, transporters, and other mechanical devices not associated with vehicle repairs.		25,000	25,000	25,000
37,245	39,806	40,000	7720-14	Repairs & Maintenance - Vehicles Includes routine repairs for VacCon, TV van, conveyance service truck, and rental replacements when equipment is out of service.		40,000	40,000	40,000

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 78 - CONVEYANCE SYSTEMS		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
			Section : 320 - SANITARY					
			Program : N/A					
12,472	28,924	50,000	7720-36	Repairs & Maintenance - Sanitary Sewer Mainline/Lateral	50,000	50,000	50,000	
			Routine repairs and maintenance of sewer mainlines, laterals, and manholes; including: pipe patching, lining, grouting, and other repairs to meet infiltration and inflow (I&I) reduction goals.					
0	3,557	15,000	7750	Professional Services	15,000	15,000	15,000	
			Consulting and engineering services related to sanitary sewer systems including infiltration & inflow assessment, design, planning and other related services.					
20	6	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0	
4,937	4,978	5,000	7800	M & S Equipment	5,000	5,000	5,000	
			Conveyance System maintenance equipment.					
104,992	125,964	181,500	TOTAL MATERIALS AND SERVICES			183,500	183,500	183,500
CAPITAL OUTLAY								
0	0	0	8710	Equipment	20,000	20,000	20,000	
			Camera equipment for CCTV van and steam cleaner					
0	0	100,000	9110-05	Sanitary Sewer Replacements - Mainline/Lateral	150,000	150,000	150,000	
			Preservation repair and replacement of sewer system mainlines and manholes.					
0	0	100,000	TOTAL CAPITAL OUTLAY			170,000	170,000	170,000
605,927	644,004	930,719	TOTAL REQUIREMENTS			950,780	950,780	950,780

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 78 - CONVEYANCE SYSTEMS Section : 325 - STORM Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES									
INTERGOVERNMENTAL									
293	0	0	4546	American Rescue Plan			0	0	0
293	0	0	TOTAL INTERGOVERNMENTAL			0	0	0	
293	0	0	TOTAL RESOURCES			0	0	0	

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 78 - CONVEYANCE SYSTEMS Section : 325 - STORM Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
MATERIALS AND SERVICES								
293	82,110	228,525	7750-43	Professional Services - Stormwater		0	0	0
293	82,110	228,525	TOTAL MATERIALS AND SERVICES			0	0	0
CAPITAL OUTLAY								
0	79,963	100,000	9110-43	Sanitary Sewer Replacements - Storm Line Repairs For Storm line repairs that are not in the street right of way.		100,000	100,000	100,000
0	79,963	100,000	TOTAL CAPITAL OUTLAY			100,000	100,000	100,000
293	162,074	328,525	TOTAL REQUIREMENTS			100,000	100,000	100,000

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
INTERGOVERNMENTAL								
3,448	0	0	4545	Federal FEMA Grant		0	0	0
3,448	0	0	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
0	0	0	5400	Property Rentals		0	0	0
14,250	11,215	14,400	5400-40	Property Rentals - House Riverside Drive house rental income.		14,400	14,400	14,400
13,171	13,207	13,207	5400-45	Property Rentals - Farm Farm land lease on Water Reclamation Facility property.		13,217	13,217	13,217
10,984,651	11,379,174	11,600,000	5520	Sewer User Charges Monthly sewer charges based on water consumption and discharge loading.		12,000,000	12,000,000	12,000,000
97,450	79,505	100,000	5530	Septage Fees Dumping fees collected from haulers for septic tank and portable toilet waste.		100,000	100,000	100,000
11,109,522	11,483,101	11,727,607	TOTAL CHARGES FOR SERVICES			12,127,617	12,127,617	12,127,617
MISCELLANEOUS								
54,453	94,139	100,000	6310	Interest		50,000	50,000	50,000
6,940	1,853	1,000	6600	Other Income		1,000	1,000	1,000
12,299	0	0	6600-05	Other Income - Workers' Comp Reimbursement		0	0	0
0	0	0	6600-06	Other Income - Paid Leave OR		0	0	0
73,692	95,992	101,000	TOTAL MISCELLANEOUS			51,000	51,000	51,000
TRANSFERS IN								
0	43,638	128,525	6900-01	Transfers In - General Fund		0	0	0
16,182	18,052	0	6900-85	Transfers In - Insurance Services		0	0	0
16,182	61,690	128,525	TOTAL TRANSFERS IN			0	0	0
11,202,844	11,640,783	11,957,132	TOTAL RESOURCES			12,178,617	12,178,617	12,178,617

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS										
MATERIALS AND SERVICES										
18,558	21,489	22,000	7500	Credit Card Fees				22,000	22,000	22,000
Credit card processing fees from McMinnville Water & Light (W&L).										
42,818	56,036	70,000	7750	Professional Services				70,000	70,000	70,000
Billing charges from W&L: software charges, mail processing fees, and collection fees.										
33,145	81,517	80,000	7780-40	Contract Services - Billing				80,000	80,000	80,000
McMinnville Water & Light new customer service charges, accountant costs, and management fees.										
663,891	683,426	700,000	8227	Franchise Fee expense				750,000	750,000	750,000
Wastewater utility will pay a 6% franchise fee.										
18,835	12,198	20,000	8229	Customers Helping Customers matching funds				20,000	20,000	20,000
777,247	854,667	892,000	TOTAL MATERIALS AND SERVICES				942,000	942,000	942,000	
TRANSFERS OUT										
436,227	601,532	667,053	9700-01	Transfers Out - General Fund				624,694	624,694	624,694
DescriptionUnitsAmt/UnitTotal										
Engineering, Admin, & Finance personnel services support.1576,707576,707										
Wastewater Services Fund support of Engineering operations.147,98747,987										
6,154,866	6,308,224	6,076,520	9700-77	Transfers Out - Wastewater Capital				5,583,604	5,583,604	5,583,604
Transfer to Wastewater Capital Fund for wastewater system capital improvements per the Wastewater System (WWS) Financial Plan.										
DescriptionUnitsAmt/UnitTotal										
Ratepayer contribution for FY2615,583,6045,583,604										
59,995	65,343	68,270	9700-80	Transfers Out - Information Systems				72,936	72,936	72,936
DescriptionUnitsAmt/UnitTotal										
Information Systems personnel services support.172,93672,936										
6,651,088	6,975,099	6,811,843	TOTAL TRANSFERS OUT				6,281,234	6,281,234	6,281,234	
CONTINGENCIES										
0	0	900,000	9800	Contingencies				900,000	900,000	900,000
0	0	900,000	TOTAL CONTINGENCIES				900,000	900,000	900,000	

Budget Document Report

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
ENDING FUND BALANCE								
0	0	0	9975-05	Designated End FB - WW Svc Fd - Sewer A/R		0	0	0
Non-cash Designated Ending Fund Balance for estimated Sewer Accounts Receivable balance at June 30								
3,823,190	3,114,543	339,399	9999	Unappropriated Ending Fd Balance		784,972	784,972	784,972
Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budge year operations								
3,823,190	3,114,543	339,399	TOTAL ENDING FUND BALANCE			784,972	784,972	784,972
11,251,525	10,944,309	8,943,242	TOTAL REQUIREMENTS			8,908,206	8,908,206	8,908,206

75 - WASTEWATER SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
15,358,316	15,463,972	14,548,648	TOTAL RESOURCES	14,336,561	14,336,561	14,336,561
15,358,317	15,463,972	14,548,648	TOTAL REQUIREMENTS	14,336,561	14,336,561	14,336,561

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES							
BEGINNING FUND BALANCE							
2,226,800	1,878,600	1,506,300	4077-99	Designated Begin FB-WW Cap Fd - PERS Refinancing Reserve	1,108,800	1,108,800	1,108,800
37,775,605	43,410,908	38,437,228	4090	Beginning Fund Balance	20,971,054	20,971,054	20,971,054
				Estimated July 1 undesignated carryover from prior year			
40,002,405	45,289,508	39,943,528	TOTAL BEGINNING FUND BALANCE		22,079,854	22,079,854	22,079,854
INTERGOVERNMENTAL							
0	76,902	76,902	5080-05	Inter-Agency Loan Repayment - Principal	76,902	76,902	76,902
				Repayment McMinnville Fire Dist for defibrillators, Hybrid SUV and air compressor. Final payments in FY 2026.			
0	0	0	5080-10	Inter-Agency Loan Repayment - Interest	0	0	0
0	76,902	76,902	TOTAL INTERGOVERNMENTAL		76,902	76,902	76,902
CHARGES FOR SERVICES							
707,069	1,059,653	700,000	5500	System Development Charges	700,000	700,000	700,000
				Sewer system development charges (SDC) collected from new construction and additions to commercial or industrial projects that increase the loading on the sanitary sewer system.			
707,069	1,059,653	700,000	TOTAL CHARGES FOR SERVICES		700,000	700,000	700,000
MISCELLANEOUS							
930,831	1,996,554	1,100,000	6310	Interest	1,500,000	1,500,000	1,500,000
0	0	2,500	6500-05	Private Sewer Lateral - Loan Repayment	2,500	2,500	2,500
				Payments on "loans" City has made to property owners to enable the property owner to repair a defective private sewer lateral.			
11,050	10,450	11,000	6500-10	Private Sewer Lateral - Penalty	15,000	15,000	15,000
				Property owner penalty of \$50 per month when owner fails to repair private sewer lateral.			
				Budget Note: Penalty begins accruing 90 days after Notice of Defect issued. If private lateral is repaired within 10 months, penalty accruals absolved.			
0	0	0	6600	Other Income	0	0	0
941,881	2,007,004	1,113,500	TOTAL MISCELLANEOUS		1,517,500	1,517,500	1,517,500

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
TRANSFERS IN										
6,154,866	6,308,224	6,076,520	6900-75	Transfers In - Wastewater Services				5,583,604	5,583,604	5,583,604
			Transfer from the Wastewater Services Fund for capital improvements per the Wastewater System (WWS) Financial Plan.							
			Description	Units	Amt/Unit	Total				
			Ratepayer contribution for FY26	1	5,583,604	5,583,604				
157,625	4,065,045	392,955	6901-01	Transfers In - Interfund Debt - General Fund				469,236	469,236	469,236
			Description	Units	Amt/Unit	Total				
			Payment on 2024 Library security system cameras	1	4,163	4,163				
			Payment on 2021 Police audio visual equipment	1	5,716	5,716				
			Payment on 2021 Police vehicles - 3	1	37,699	37,699				
			Payment on 2024 Admin/UR NE Gateway property purchase	1	215,766	215,766				
			Payment on 2024 CDC Secure building entry way	1	9,956	9,956				
			Payment on 2024 Police vehicle 837	1	15,512	15,512				
			Payment on 2024 Comm Ctr Resurfacing playing courts	1	8,401	8,401				
			Payment on 2024 Police vehicle 834	1	15,512	15,512				
			Payment on 2024 IS shared VM servers, Domain, Storage	1	16,209	16,209				
			Payment on 2024 Police MDT Equip in vehicles	1	2,251	2,251				
			New FY26 internal borrowing payments	1	138,051	138,051				
6,312,491	10,373,269	6,469,475	TOTAL TRANSFERS IN				6,052,840	6,052,840	6,052,840	
47,963,846	58,806,336	48,303,405	TOTAL RESOURCES				30,427,096	30,427,096	30,427,096	

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
MATERIALS AND SERVICES							
0	0	20,000	7750	Professional Services	20,000	20,000	20,000
14,832	4,931	7,690	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	28,170	28,170	28,170
252,432	374,885	1,000,000	7770-05	Professional Services - Projects - Master Plan Update Conveyance and WRF Master Plan Update.	300,000	300,000	300,000
1,101,847	834,399	1,450,000	7770-41	Professional Services - Projects - Solids Treatment Capacity improv Engineering services for the Solids Treatment Capacity Improvement Project.	100,000	100,000	100,000
0	0	0	7770-55	Professional Services - Projects - NE Gateway WW and Stormwater	1,500,000	1,500,000	1,500,000
0	0	0	7770-56	Professional Services - Projects - Div Struct Screen offline storag	1,500,000	1,500,000	1,500,000
80,818	90,500	700,000	7770-57	Professional Services - Projects - I&I Reduction Design Engineering services for the design and contract documents for the Inflow and Infiltration (I&I) Reduction Projects.	500,000	500,000	500,000
400,065	52,617	1,200,000	7770-59	Professional Services - Projects - Admin Building Addition/Upgrade Design services for Admin building project	1,000,000	1,000,000	1,000,000
0	0	0	7770-80	Professional Services - Projects - 3rd Street Improvements	20,000	20,000	20,000
0	0	2,500	8230	Private Sewer Lateral Repair Incentive Private Sewer Lateral Repair Incentive Program - maximum of \$250 per private lateral repair completed within 90 days of Notice of Defect.	15,000	15,000	15,000
0	0	1,000	8240-10	Private Sewer Lateral Loans - Low Income Loans "Loans" the City has made to property owners to enable the property owner to repair a defective private sewer lateral.	1,000	1,000	1,000
1,849,993	1,357,330	4,381,190	TOTAL MATERIALS AND SERVICES		4,984,170	4,984,170	4,984,170

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
CAPITAL OUTLAY								
232,274	1,201,809	700,000	8710	Equipment		335,000	335,000	335,000
Planned major equipment replacement at the WRF and/or system pump stations.								
			Description	Units	Amt/Unit	Total		
			Shop truck to replace vehicle 96-10	1	200,000	200,000		
			John Deere Gator Utility cart	1	30,000	30,000		
			Influent and Effluent Samplers	1	30,000	30,000		
			3/4 ton Pickup Aux Fuel Tank	1	20,000	20,000		
			Snow Plow for new 3/4 ton truck	1	10,000	10,000		
			Swap Loader Dump Box	1	15,000	15,000		
			RSPS Pump #3 24" Check Valve Install	1	30,000	30,000		
0	0	4,000,000	8900	Land Acquisition		20,000	20,000	20,000
Possible South Yamhill River Easement for Pretreatment access to river								
361,364	101,603	4,250,000	9120-25	Sewer Construction - I&I Reduction Projects		0	0	0
Sewer rehabilitation and reconstruction at various locations around the City to address inflow and infiltration (I&I).								
0	8,818,965	14,900,000	9120-41	Sewer Construction - Solids Treatment Capacity Improv		500,000	500,000	500,000
Construction on the Solids Capacity Improvement Project.								
1,468	62,957	0	9120-49	Sewer Construction - 3 Mile Ln Bridge Force Main		0	0	0
0	0	0	9120-55	Sewer Construction - NE Gateway WW and Stormwater		0	0	0
0	0	0	9120-56	Sewer Construction - Div Struct Screen offline storag		0	0	0
0	0	1,000,000	9120-59	Sewer Construction - Admin Building Addition/Upgrade		1,000,000	1,000,000	1,000,000
Construction funds to address the main administration building 70 seismic and HVAC needs.								
0	0	15,000	9150-10	Developer Reimbursement - Sanitary Sewer		15,000	15,000	15,000
Reimbursement to commercial and subdivision developers for sewer pipe constructed with extra capacity over what the developer requires which benefits the future growth requirements of the city.								
595,107	10,185,334	24,865,000	TOTAL CAPITAL OUTLAY			1,870,000	1,870,000	1,870,000
TRANSFERS OUT								
229,238	268,733	271,481	9700-01	Transfers Out - General Fund		464,525	464,525	464,525
			Description	Units	Amt/Unit	Total		
			Wastewater Capital Fund support of Engineering operations.	1	42,161	42,161		
			Engineering, Admin, & Finance personnel services support.	1	422,364	422,364		
0	8,389,213	1,047,010	9701-01	Transfers Out - Interfund Debt - General Fund		90,400	90,400	90,400
Revenue in General Fund, Non-Departmental 01-99-6901-77. Five-year equal payments to begin FY27 until FY31.								

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
229,238	8,657,946	1,318,491	TOTAL TRANSFERS OUT			554,925	554,925	554,925
CONTINGENCIES								
0	0	2,479,255	9800	Contingencies Increase due to large Solids Treatment Capacity Improvement project getting started, in order to assist with any unexpected expenditures.	2,500,000	2,500,000	2,500,000	
0	0	2,479,255	TOTAL CONTINGENCIES			2,500,000	2,500,000	2,500,000
ENDING FUND BALANCE								
1,878,600	1,506,300	1,108,800	9977-99	Designated End FB - WW Cap Fd - PERS Refinancing Reserve	684,910	684,910	684,910	
43,410,908	37,099,426	14,150,669	9999	Unappropriated Ending Fd Balance Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	19,833,091	19,833,091	19,833,091	
45,289,508	38,605,726	15,259,469	TOTAL ENDING FUND BALANCE			20,518,001	20,518,001	20,518,001
47,963,846	58,806,336	48,303,405	TOTAL REQUIREMENTS			30,427,096	30,427,096	30,427,096

77 - WASTEWATER CAPITAL FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
47,963,846	58,806,336	48,303,405	TOTAL RESOURCES	30,427,096	30,427,096	30,427,096
47,963,846	58,806,336	48,303,405	TOTAL REQUIREMENTS	30,427,096	30,427,096	30,427,096

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
15,075	15,075	15,075	4080-15	Designated Begin FB-Info Sys Fd - Financial System Reserve July 1 carryover from prior year reserved for future City financial system software improvements	15,075	15,075	15,075	
192,232	183,453	192,789	4090	Beginning Fund Balance Estimated July 1 undesignated carryover from prior year	241,386	241,386	241,386	
207,307	198,528	207,864	TOTAL BEGINNING FUND BALANCE			256,461	256,461	256,461
INTERGOVERNMENTAL								
108,504	0	0	4546	American Rescue Plan	0	0	0	
0	0	77,036	4594-05	OR Dept of Emergency Mgmt (Federal) - State/Local Cybersecurity Grant	0	0	0	
0	276,287	0	5029	McMinnville Fire District	0	0	0	
108,504	276,287	77,036	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
642,080	732,931	1,030,289	6000-01	Charges for Equipment & Services - General Fund Operating departments are charged for equipment & services provided by the IS Fund. Departments are also charged a pro-rated portion of City-shared network costs.	831,184	831,184	831,184	
0	3,428	1,905	6000-08	Charges for Equipment & Services - Affordable Housing	1,326	1,326	1,326	
24,724	48,394	38,993	6000-20	Charges for Equipment & Services - Street Fund	33,284	33,284	33,284	
0	1,891	3,341	6000-25	Charges for Equipment & Services - Airport	4,767	4,767	4,767	
0	282	0	6000-50	Charges for Equipment & Services - Park Development	0	0	0	
11,364	15,472	19,774	6000-70	Charges for Equipment & Services - Building Fund	17,677	17,677	17,677	
73,163	97,468	111,150	6000-75	Charges for Equipment & Services - Wastewater Services Fund	97,351	97,351	97,351	
751,331	899,864	1,205,452	TOTAL CHARGES FOR SERVICES			985,589	985,589	985,589
MISCELLANEOUS								
4,435	9,555	9,000	6310	Interest	10,000	10,000	10,000	
96	0	0	6600	Other Income	0	0	0	
4,530	9,555	9,000	TOTAL MISCELLANEOUS			10,000	10,000	10,000

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
TRANSFERS IN									
501,315	527,497	645,821	6900-01	Transfers In - General Fund			772,526	772,526	923,526
			Description	Units	Amt/Unit	Total			
			ARPA - Software renewals, licensing, set-up costs, firewall	1	163,430	163,430			
			Information Systems personnel services support.	1	609,096	609,096			
			ARPA - New Municipal Court software	1	151,000	151,000			
11,694	12,733	13,317	6900-20	Transfers In - Street			14,209	14,209	14,209
			Description	Units	Amt/Unit	Total			
			Information Systems personnel services support.	1	14,209	14,209			
11,694	12,733	13,317	6900-70	Transfers In - Building			14,209	14,209	14,209
			Description	Units	Amt/Unit	Total			
			Information Systems personnel services support.	1	14,209	14,209			
59,995	65,343	68,270	6900-75	Transfers In - Wastewater Services			72,936	72,936	72,936
			Description	Units	Amt/Unit	Total			
			Information Systems personnel services support.	1	72,936	72,936			
584,698	618,306	740,725	TOTAL TRANSFERS IN				873,880	873,880	1,024,880
1,656,370	2,002,539	2,240,077	TOTAL RESOURCES				2,125,930	2,125,930	2,276,930

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
-114	456	0	7000	Salaries & Wages		0	0	0
383,362	405,557	427,162	7000-05	Salaries & Wages - Regular Full Time Information Systems Director - 1.00 FTE Information Services Administrator - 1.00 FTE Information Services Specialist - 2.00 FTE		445,466	445,466	445,466
4,588	0	0	7000-15	Salaries & Wages - Temporary		0	0	0
5,450	1,622	7,000	7000-20	Salaries & Wages - Overtime For required maintenance scheduled after working hours and occasional extra work required during peak activity periods.		7,000	7,000	7,000
2,400	2,400	2,400	7000-37	Salaries & Wages - Medical Opt Out Incentive		2,400	2,400	2,400
250	196	0	7300	Fringe Benefits		0	0	0
23,980	24,813	26,412	7300-05	Fringe Benefits - FICA - Social Security		27,519	27,519	27,519
5,608	5,803	6,330	7300-06	Fringe Benefits - FICA - Medicare		6,597	6,597	6,597
112,728	124,358	132,716	7300-15	Fringe Benefits - PERS - OPSRP - IAP		148,786	148,786	148,786
51,728	52,377	54,700	7300-20	Fringe Benefits - Medical Insurance		60,000	60,000	60,000
7,000	7,000	7,000	7300-22	Fringe Benefits - VEBA Plan		7,000	7,000	7,000
240	240	240	7300-25	Fringe Benefits - Life Insurance		240	240	240
954	1,000	996	7300-30	Fringe Benefits - Long Term Disability		1,033	1,033	1,033
399	416	481	7300-35	Fringe Benefits - Workers' Compensation Insurance		408	408	408
82	74	84	7300-37	Fringe Benefits - Workers' Benefit Fund		84	84	84
0	0	1,050	7300-40	Fringe Benefits - Unemployment		1,050	1,050	1,050
0	261	340	7300-45	Fringe Benefits - Paid Family Leave City Share		3,917	3,917	3,917
598,656	626,573	666,911	TOTAL PERSONNEL SERVICES			711,500	711,500	711,500
MATERIALS AND SERVICES								
342	274	700	7540	Employee Events Costs shared city-wide for employee training, materials, and events.		400	400	400
2,104	3,995	12,000	7550	Travel & Education Technical training, network training, desktop training, and application development training, including travel and meal expenses to seminars and conferences.		1,000	1,000	1,000
			Description	Units	Amt/Unit	Total		
			Employee Training & Education	1	1,000	1,000		

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	41	300	7590	Fuel - Vehicle & Equipment		300	300	300
				Fuel and repair expense for IS Department vehicle				
4,924	3,717	3,959	7610-05	Insurance - Liability		4,990	4,990	4,990
618	180	210	7610-10	Insurance - Property		267	267	267
12,211	11,899	11,000	7620	Telecommunications		8,000	8,000	8,000
				Information Services Department telephones, cell phones, and modem lines.				
5,006	6,487	6,000	7660	Materials & Supplies		4,000	4,000	4,000
				General office supplies, postage, shipping, professional subscriptions and dues, expendable computer supplies, and training materials; including purchased training videos and miscellaneous training materials.				
907	0	2,000	7720	Repairs & Maintenance		0	0	0
59	1,641	2,000	7720-06	Repairs & Maintenance - Equipment		1,000	1,000	1,000
				Equipment repairs and software upgrades not covered by maintenance contracts.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Printer and non-warranty equipment repairs	1	1,000	1,000	
0	0	0	7720-14	Repairs & Maintenance - Vehicles		0	0	0
19,003	9,125	51,500	7750	Professional Services		26,500	26,500	26,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Application, network, design & support services	1	23,000	23,000	
				Civic Building A/V maintenance	1	1,500	1,500	
				Website services	1	2,000	2,000	
2,495	1,743	4,480	7750-01	Professional Services - Audit & other city-wide prof svc		4,420	4,420	4,420
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
0	0	0	7750-04	Professional Services - Grants		0	0	0
42,404	5,961	25,000	7792	Hardware Maintenance & Rental Contracts		70,000	70,000	70,000
0	0	0	7792-20	Hardware Maintenance & Rental Contracts - Police		0	0	0
305,003	341,720	420,000	7794	Software Maintenance & Rental Contracts		260,000	260,000	260,000
1,251	1,693	3,280	7794-02	Software Maintenance & Rental Contracts - City Manager's Office		2,900	2,900	2,900
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Adobe Pro renewals	3	600	1,800	
				Office 365 licensing	1	1,100	1,100	
0	84	2,500	7794-03	Software Maintenance & Rental Contracts - City Council		2,500	2,500	2,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Leased Copier (Shared with Muni Court, Planning)	1	500	500	
				Office 365 licensing	1	2,000	2,000	

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
5,000	6,257	9,000	7794-05	Software Maintenance & Rental Contracts - Accounting				8,200	8,200	8,200
				Description	Units	Amt/Unit	Total			
				Adobe Pro renewals	5	200	1,000			
				Office 365 licensing	1	2,200	2,200			
				Debtbook software renewal	1	5,000	5,000			
0	0	600	7794-08	Software Maintenance & Rental Contracts - Legal				600	600	600
				Description	Units	Amt/Unit	Total			
				Office 365 licensing	1	600	600			
8,928	10,134	19,700	7794-10	Software Maintenance & Rental Contracts - Engineering				20,600	20,600	20,600
				Description	Units	Amt/Unit	Total			
				Office 365 licensing	1	3,000	3,000			
				Bluebeam licensing	1	2,000	2,000			
				Adobe Pro renewals	2	200	400			
				Hansen development	1	5,000	5,000			
				Hansen renewal-25%, shared with Street, Park Maint, WWS)	1	4,500	4,500			
				ESRI-17% shared with Bldg, Comm Dvlpmnt, Eng, Street, WWS	1	2,700	2,700			
				AutoCAD - 66%, shared with Comm Development	1	3,000	3,000			
10,027	336	1,000	7794-12	Software Maintenance & Rental Contracts - Human Resources				1,000	1,000	1,000
				Description	Units	Amt/Unit	Total			
				Adobe Pro renewals	2	200	400			
				Office 365 licensing	1	600	600			
0	168	500	7794-14	Software Maintenance & Rental Contracts - Community Dev Econ Development				500	500	500
				Description	Units	Amt/Unit	Total			
				Adobe Pro renewal	1	200	200			
				Office 365 licensing	1	300	300			
0	0	0	7794-15	Software Maintenance & Rental Contracts - Community Development				0	0	0
0	168	500	7794-16	Software Maintenance & Rental Contracts - Community Dev Administration				500	500	500
				Description	Units	Amt/Unit	Total			
				Adobe Pro renewal	1	200	200			
				Office 365 licensing	1	300	300			
2,025	2,768	5,000	7794-17	Software Maintenance & Rental Contracts - Community Dev Current				18,600	18,600	18,600

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Adobe Pro renewals	7	200	1,400		
			Office 365 licensing	1	900	900		
			Bluebeam licensing	4	425	1,700		
			AutoCAD maintenance	1	750	750		
			New ESRI licenses	5	2,500	12,500		
			ESRI software maintenance (12.5%)	1	1,350	1,350		
1,631	2,214	3,600	7794-18 Software Maintenance & Rental Contracts - Community Dev Long Range			3,700	3,700	3,700
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Adobe Pro renewals	2	200	400		
			Bluebeam licensing	2	300	600		
			Office 365 licensing	1	600	600		
			AutoCAD maintenance	1	750	750		
			ESRI software - 12.5 %	1	1,350	1,350		
0	0	1,400	7794-19 Software Maintenance & Rental Contracts - Community Dev Code Compliance			1,000	1,000	1,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Adobe Pro renewals	2	200	400		
			Office 365 licensing	1	600	600		
58,249	70,535	79,700	7794-20 Software Maintenance & Rental Contracts - Police			121,400	121,400	121,400
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Adobe Pro renewals	12	200	2,400		
			Power DMS maintenance	1	5,000	5,000		
			Central Square maintenance	1	34,500	34,500		
			OnQ maintenance	1	17,000	17,000		
			InTime software	1	5,000	5,000		
			Netmotion maintenance	1	5,000	5,000		
			Office 365 licensing	1	17,000	17,000		
			E-ticketing maintenance	1	16,000	16,000		
			IA Pro Software	1	9,500	9,500		
			New Toughbook SW licensing	20	500	10,000		

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
11,205	12,587	20,900	7794-25	Software Maintenance & Rental Contracts - Municipal Court				22,200	22,200	22,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Adobe Pro renewal	1	200	200			
				Caselle maintenance	1	7,800	7,800			
				E-ticketing maintenance	1	7,000	7,000			
				Caselle Utilities/Integration	1	5,000	5,000			
				Office 365 licensing	1	1,700	1,700			
				Leased Copier (shared with Admin, Planning)	1	500	500			
39,202	42,558	0	7794-30	Software Maintenance & Rental Contracts - Fire				0	0	0
1,440	1,497	2,340	7794-35	Software Maintenance & Rental Contracts - Parks & Rec Administration				2,500	2,500	2,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				WhenToWork renewal	1	600	600			
				Activenet renewal	1	1,600	1,600			
				Office 365 licensing	1	300	300			
1,440	1,497	3,040	7794-40	Software Maintenance & Rental Contracts - Aquatic Center				3,400	3,400	3,400
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Adobe Pro renewal	1	200	200			
				Activenet renewal	1	1,600	1,600			
				Office 365 licensing	1	1,600	1,600			
1,440	1,665	3,240	7794-45	Software Maintenance & Rental Contracts - Community Center				3,400	3,400	3,400
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Adobe Pro renewal	1	200	200			
				Office 365 licensing	1	1,600	1,600			
				Activenet renewal	1	1,600	1,600			
0	0	0	7794-50	Software Maintenance & Rental Contracts - Kids on the Block				0	0	0
1,440	1,597	2,440	7794-55	Software Maintenance & Rental Contracts - Recreational Sports				2,400	2,400	2,400
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Adobe Pro renewal	1	200	200			
				Office 365 licensing	1	600	600			
				Activenet renewal	1	1,600	1,600			
1,440	1,497	2,340	7794-60	Software Maintenance & Rental Contracts - Senior Center				2,900	2,900	2,900
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Office 365 licensing	1	900	900			
				Activenet renewal	1	1,600	1,600			
				Adobe Pro renewal	2	200	400			
0	282	0	7794-63	Software Maintenance & Rental Contracts - Park Development				0	0	0

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
5,907	6,456	13,750	7794-65	Software Maintenance & Rental Contracts - Park Maintenance				14,450	14,450	14,450
				Description	Units	Amt/Unit	Total			
				ESRI SW - 17%, shared w/Bldg,Comm Dvlmt, Eng, Street,WWS	1	2,700	2,700			
				Hansen SW maintenance- 25%, shared w/Street, Eng, WWS	1	4,500	4,500			
				Hansen development - 25%	1	5,000	5,000			
				Adobe Pro licensing	2	200	400			
				Office 365 licensing	1	1,450	1,450			
				Bluebeam licensing	1	400	400			
0	400	0	7794-68	Software Maintenance & Rental Contracts - Affordable Housing				0	0	0
0	604	10,500	7794-70	Software Maintenance & Rental Contracts - Library				9,600	9,600	9,600
				Description	Units	Amt/Unit	Total			
				Office 365 licensing	1	7,000	7,000			
				Adobe Creative Cloud	1	900	900			
				Hublet renewal	1	1,700	1,700			
10,407	11,838	18,250	7794-75	Software Maintenance & Rental Contracts - Streets				18,950	18,950	18,950
				Description	Units	Amt/Unit	Total			
				Street Saver software	1	4,500	4,500			
				ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Park Maint,WWS	1	2,700	2,700			
				Office 365 licensing	1	1,450	1,450			
				Adobe Pro renewals	2	200	400			
				Bluebeam licensing	1	400	400			
				Hansen SW maintenance - 25%, shared w/Eng,Park Maint,WWS	1	4,500	4,500			
				Hansen development - 25%	1	5,000	5,000			
0	168	800	7794-77	Software Maintenance & Rental Contracts - Airport				500	500	500
				Description	Units	Amt/Unit	Total			
				Adobe Pro renewal	1	200	200			
				Office 365 licensing	1	300	300			
2,134	2,427	3,760	7794-80	Software Maintenance & Rental Contracts - Building				3,960	3,960	3,960
				Description	Units	Amt/Unit	Total			
				Adobe Pro renewal	1	200	200			
				Office 365 licensing	1	1,060	1,060			
				ESRI SW - 17%, shared w/Street,Comm Dvlpmt,Eng,Park Maint,WWS	1	2,700	2,700			
28,091	27,487	44,500	7794-85	Software Maintenance & Rental Contracts - Wastewater Services				49,900	49,900	49,900

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Dept specific software	1	27,000	27,000		
			Hansen SW maintenance - 25%, shared w/Eng, Park Maint, Street	1	4,500	4,500		
			ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Park Maint,Street	1	2,700	2,700		
			Hansen development	1	5,000	5,000		
			Adobe Pro renewals	3	200	600		
			Office 365 licensing	1	6,000	6,000		
			Bluebeam licensing	1	2,100	2,100		
			ESRI license	1	2,000	2,000		
19,605	19,811	0	7794-95 Software Maintenance & Rental Contracts - Ambulance			0	0	0
0	0	0	7794-96 Software Maintenance & Rental Contracts - Grants			0	0	0
8,276	27,732	74,865	7794-97 Software Maintenance & Rental Contracts - ARPA			73,865	73,865	73,865
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			CitizenLab Software renewal	1	12,900	12,900		
			FAMS Software renewal	1	6,365	6,365		
			EUNA Budget renewal	1	40,600	40,600		
			NeoGov licensing	1	14,000	14,000		
1,053	3,772	4,000	7800-15 M & S Equipment - Information Systems			10,500	10,500	10,500
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			IS Replacement Computers	3	3,500	10,500		
19,412	6,391	17,000	7800-18 M & S Equipment - Hardware			12,000	12,000	12,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			UPS Replacements	2	1,500	3,000		
			NAS Replacement Storage	1	1,500	1,500		
			Network Switch Replacements	2	2,500	5,000		
			Equipment Replacements	1	2,500	2,500		
0	0	0	7800-21 M & S Equipment - Software			0	0	0
0	0	0	7800-24 M & S Equipment - Inventory			0	0	0
0	0	0	7840 M & S Computer Charges			0	0	0
2,689	4,138	400	7840-02 M & S Computer Charges - City Manager's Office			0	0	0
2,789	11,708	1,800	7840-03 M & S Computer Charges - City Council			9,600	9,600	9,600
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Replacement Computers	5	1,920	9,600		

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
4,671	974	3,300	7840-05	M & S Computer Charges - Accounting				4,300	4,300	4,300
				Description	Units	Amt/Unit	Total			
				Replacement Laptops	2	2,000	4,000			
				Printer maintenance - Lexmark	1	300	300			
2,429	0	0	7840-08	M & S Computer Charges - Legal				2,500	2,500	2,500
				Description	Units	Amt/Unit	Total			
				Replacement PC	1	2,500	2,500			
4,268	9,014	8,700	7840-10	M & S Computer Charges - Engineering				7,200	7,200	7,200
				Description	Units	Amt/Unit	Total			
				Replacement Mobile Computers	2	3,000	6,000			
				Plotter maintenance	1	1,200	1,200			
4,008	3,624	0	7840-12	M & S Computer Charges - Human Resources				2,000	2,000	2,000
				Description	Units	Amt/Unit	Total			
				Replacement Laptop	1	2,000	2,000			
3,824	0	0	7840-14	M & S Computer Charges - Community Dev Econ Development				0	0	0
0	0	0	7840-15	M & S Computer Charges - Community Development				0	0	0
0	0	0	7840-16	M & S Computer Charges - Community Dev Administration				3,000	3,000	3,000
				Description	Units	Amt/Unit	Total			
				Replacement mobile computer	1	3,000	3,000			
7,578	5,328	0	7840-17	M & S Computer Charges - Community Dev Current				8,000	8,000	8,000
				Description	Units	Amt/Unit	Total			
				Replacement Computers	3	2,500	7,500			
				Leased Copier (shared with Municipal Court, Admin)	1	500	500			
5,227	1,408	0	7840-18	M & S Computer Charges - Community Dev Long Range				0	0	0
0	6,063	0	7840-19	M & S Computer Charges - Community Dev Code Compliance				0	0	0
25,207	56,738	125,100	7840-20	M & S Computer Charges - Police				40,400	40,400	40,400
				Description	Units	Amt/Unit	Total			
				Replacement Scanner	1	1,000	1,000			
				MDT Repair	1	2,000	2,000			
				Printer Replacement	1	1,400	1,400			
				Replacement Computers (12)	12	2,000	24,000			
				Toughbook Setups	2	6,000	12,000			

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
5,431	779	5,000	7840-25	M & S Computer Charges - Municipal Court			7,500	7,500	7,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Replacement Computers	2	2,500	5,000		
				Polycom Replacement	1	2,500	2,500		
7,766	16,775	0	7840-30	M & S Computer Charges - Fire			0	0	0
0	0	0	7840-35	M & S Computer Charges - Parks & Rec Administration			4,000	4,000	4,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Mobile Computers	2	2,000	4,000		
901	2,347	8,050	7840-40	M & S Computer Charges - Aquatic Center			5,000	5,000	5,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Replacement Laptop	1	2,500	2,500		
				Activenet Peripherals	1	1,500	1,500		
				Printer Maintenance	1	1,000	1,000		
3,584	264	0	7840-45	M & S Computer Charges - Community Center			4,000	4,000	4,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Replacement Laptop	1	2,000	2,000		
				Card Readers	1	1,000	1,000		
				Activenet Peripherals	1	1,000	1,000		
0	0	3,650	7840-55	M & S Computer Charges - Recreational Sports			4,000	4,000	4,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Replacement Laptops	2	2,000	4,000		
5,016	1,629	2,800	7840-60	M & S Computer Charges - Senior Center			4,500	4,500	4,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Replacement Computer	1	2,500	2,500		
				Activenet Peripherals	1	1,000	1,000		
				Card Reader	1	1,000	1,000		
0	0	0	7840-63	M & S Computer Charges - Park Development			0	0	0
5,925	4,279	7,000	7840-65	M & S Computer Charges - Park Maintenance			7,000	7,000	7,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Desktop replacements (3) - 50%, shared with Street	1	5,500	5,500		
				Hansen Mobiles	1	1,500	1,500		
0	3,028	0	7840-68	M & S Computer Charges - Affordable Housing			0	0	0

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
9,492	8,141	24,900	7840-70	M & S Computer Charges - Library				18,200	18,200	18,200
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Replacement Desktops		2	2,500	5,000			
			Replacement Mobiles		6	2,200	13,200			
4,718	833	5,500	7840-75	M & S Computer Charges - Street				5,500	5,500	5,500
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Desktop replacements		1	5,500	5,500			
0	0	0	7840-77	M & S Computer Charges - Airport				2,500	2,500	2,500
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Replacement Laptop		1	2,500	2,500			
0	555	1,000	7840-80	M & S Computer Charges - Building				4,000	4,000	4,000
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Replacement Computer		1	3,000	3,000			
			Accela peripherals		1	1,000	1,000			
14,059	7,554	13,300	7840-85	M & S Computer Charges - WWS				10,350	10,350	10,350
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Replacement Computers		5	2,000	10,000			
			Cradlepoint Maintenance		1	350	350			
0	0	0	7840-90	M & S Computer Charges - Sewer Maintenance				0	0	0
0	9,723	0	7840-95	M & S Computer Charges - Ambulance				0	0	0
0	0	0	7840-97	M & S Computer Charges - ARPA				89,565	89,565	89,565
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Civic Hall / City AV Upgrades		1	89,565	89,565			
5,353	5,704	8,000	8280	Data Communications				8,000	8,000	8,000
759,615	812,008	1,106,154	TOTAL MATERIALS AND SERVICES					1,044,017	1,044,017	1,044,017
CAPITAL OUTLAY										
0	0	0	8730-05	Equipment - Computers - Hardware				0	0	0
0	0	0	8730-10	Equipment - Computers - Software				0	0	0
0	0	77,036	8730-25	Equipment - Computers - Grants				0	0	0
0	100,546	60,000	8750	Capital Outlay Computer Charges				25,000	25,000	25,000
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			VM Host Replacement		1	25,000	25,000			
0	26,249	0	8750-10	Capital Outlay Computer Charges - Engineering				0	0	0

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
0	0	0	8750-14	Capital Outlay Computer Charges - Community Dev Econ Development				0	0	0
0	0	0	8750-15	Capital Outlay Computer Charges - Community Development				0	0	0
0	0	0	8750-16	Capital Outlay Computer Charges - Community Dev Administration				0	0	0
0	0	0	8750-17	Capital Outlay Computer Charges - Community Dev Current				0	0	0
0	0	0	8750-18	Capital Outlay Computer Charges - Community Dev Long Range				0	0	0
0	0	0	8750-19	Capital Outlay Computer Charges - Community Dev Code Enforcement				0	0	0
0	91,321	114,000	8750-20	Capital Outlay Computer Charges - Police				80,000	80,000	80,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				RMS Upgrade	1	80,000	80,000			
0	0	0	8750-25	Capital Outlay Computer Charges - Municipal Court				0	0	0
0	896	0	8750-30	Capital Outlay Computer Charges - Fire				0	0	0
0	0	0	8750-35	Capital Outlay Computer Charges - Parks & Rec Administration				0	0	0
0	26,249	0	8750-65	Capital Outlay Computer Charges - Park Maintenance				0	0	0
0	26,249	0	8750-75	Capital Outlay Computer Charges - Street				0	0	0
0	0	0	8750-77	Capital Outlay Computer Charges - Airport				0	0	0
0	0	0	8750-80	Capital Outlay Computer Charges - Building				0	0	0
0	26,249	0	8750-85	Capital Outlay Computer Charges - Wastewater Services				0	0	0
0	984	0	8750-95	Capital Outlay Computer Charges - Ambulance				0	0	0
99,572	49,896	0	8750-97	Capital Outlay Computer Charges - ARPA Projects				0	0	151,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				New Municipal Court software	1	151,000	151,000			
99,572	348,638	251,036	TOTAL CAPITAL OUTLAY				105,000	105,000	256,000	
CONTINGENCIES										
0	0	75,000	9800	Contingencies				75,000	75,000	75,000
0	0	75,000	TOTAL CONTINGENCIES				75,000	75,000	75,000	
ENDING FUND BALANCE										
15,075	15,075	15,075	9980-15	Designated End FB - Info Sys Fd - Financial System Reserve				15,075	15,075	15,075

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
183,453	200,245	125,901	9999	Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations	175,338	175,338	175,338
198,528	215,320	140,976	<u>TOTAL ENDING FUND BALANCE</u>		190,413	190,413	190,413
1,656,370	2,002,538	2,240,077	<i>TOTAL REQUIREMENTS</i>		2,125,930	2,125,930	2,276,930

80 - INFORMATION SYSTEMS & SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
1,656,370	2,002,539	2,240,077	TOTAL RESOURCES	2,125,930	2,125,930	2,276,930
1,656,370	2,002,539	2,240,077	TOTAL REQUIREMENTS	2,125,930	2,125,930	2,276,930

Budget Document Report

85 - INSURANCE SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
BEGINNING FUND BALANCE								
829,517	706,555	467,698	4090	Beginning Fund Balance Estimated July 1 undesignated carryover from prior year	420,247	420,247	420,247	
829,517	706,555	467,698	TOTAL BEGINNING FUND BALANCE			420,247	420,247	420,247
CHARGES FOR SERVICES								
537,912	536,987	552,121	6050-05	Insurance - Liability Total charges to the operating departments and funds for pro-rata share of the liability insurance premiums: general liability, automobile liability, and employee excess crime coverage.	625,638	625,638	625,638	
311,877	361,311	379,430	6050-10	Insurance - Property Total charges to the operating departments and funds for pro-rata share of the property insurance premiums: property, automobile, mobile equipment, earthquake, and boiler and machinery.	483,863	483,863	483,863	
415,015	353,136	319,681	6070	Workers' Compensation Insurance Charges to payroll operating departments and funds for worker's compensation insurance coverage.	337,839	337,839	345,438	
1,264,804	1,251,433	1,251,232	TOTAL CHARGES FOR SERVICES			1,447,340	1,447,340	1,454,939
MISCELLANEOUS								
8,159	11,939	9,000	6310	Interest	12,000	12,000	12,000	
28,218	0	25,000	6510-05	Insurance Loss Reimbursement - Property	25,000	25,000	25,000	
0	0	5,000	6510-10	Insurance Loss Reimbursement - Parks	5,000	5,000	5,000	
3,429	26,219	20,000	6510-15	Insurance Loss Reimbursement - Automobile	20,000	20,000	20,000	
0	69,328	45,000	6600	Other Income Includes annual SAIF dividend	25,000	25,000	25,000	
38,929	46,358	44,335	6600-15	Other Income - City County Insurance Services Revenue from CIS multi-line credit	45,000	45,000	45,000	
78,736	153,843	148,335	TOTAL MISCELLANEOUS			132,000	132,000	132,000
2,173,057	2,111,831	1,867,265	TOTAL RESOURCES			1,999,587	1,999,587	2,007,186

Budget Document Report

85 - INSURANCE SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS							
MATERIALS AND SERVICES							
0	0	0	7750	Professional Services	0	0	0
1,519	1,063	3,900	7750-01	Professional Services - Audit & other city-wide prof svc Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	3,250	3,250	3,250
837,609	944,656	901,179	8300	Property & Liability Ins Premium Insurance premiums for the following coverages: general liability, automobile, property, crime, mobile equipment, earthquake, employee crime coverage, and boiler and machinery.	1,154,501	1,154,501	1,154,501
2,525	0	0	8330-21	Liability Aggregate Deductible - 2020 - 2021	0	0	0
-1,996	0	0	8330-22	Liability Aggregate Deductible - 2021 - 2022	0	0	0
8,166	0	0	8330-23	Liability Aggregate Deductible - 2022 - 2023	0	0	0
0	16,197	50,000	8330-24	Liability Aggregate Deductible - 2023 - 2024	0	0	0
0	0	0	8330-25	Liability Aggregate Deductible - 2024 - 2025	0	0	0
0	0	0	8330-26	Liability Aggregate Deductible - 2025 - 2026 Total Liability deductible is \$50,000 for the year	50,000	50,000	50,000
339,497	326,286	319,386	8350	Workers' Compensation	356,436	356,436	356,436
2,655	0	0	8350-20	Workers' Compensation - 2019 - 2020 Retro	0	0	0
1,859	0	0	8350-21	Workers' Compensation - 2020 - 2021 Retro	0	0	0
30,741	0	25,000	8370-05	Property & Auto Damage Claims - Property Loss & Damage The City's property insurance carries a \$1,000 deductible.	25,000	25,000	25,000
0	0	5,000	8370-10	Property & Auto Damage Claims - Park Loss & Damage	5,000	5,000	5,000
9,151	11,500	20,000	8370-15	Property & Auto Damage Claims - Automobile Damage The City's automobile insurance carries a \$500 collision deductible and a \$250 comprehensive deductible.	20,000	20,000	20,000
1,231,727	1,299,701	1,324,465	TOTAL MATERIALS AND SERVICES		1,614,187	1,614,187	1,614,187
CAPITAL OUTLAY							
0	28,424	60,000	8850-10	Vehicles - Replacement	30,000	30,000	30,000
0	28,424	60,000	TOTAL CAPITAL OUTLAY		30,000	30,000	30,000

Budget Document Report

85 - INSURANCE SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
TRANSFERS OUT									
208,884	205,297	82,528	9700-01	Transfers Out - General Fund			82,499	82,499	82,499
			Description	Units	Amt/Unit	Total			
			Administration and Finance personnel services support.	1	82,499	82,499			
6,473	7,225	0	9700-20	Transfers Out - Street			0	0	0
3,236	5,007	0	9700-70	Transfers Out - Building			0	0	0
16,182	18,052	0	9700-75	Transfers Out - Wastewater Services			0	0	0
234,775	235,581	82,528	TOTAL TRANSFERS OUT				82,499	82,499	82,499
CONTINGENCIES									
0	0	140,000	9800	Contingencies			150,000	150,000	150,000
0	0	140,000	TOTAL CONTINGENCIES				150,000	150,000	150,000
ENDING FUND BALANCE									
706,555	548,125	260,272	9999	Unappropriated Ending Fd Balance			122,901	122,901	130,500
Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations									
706,555	548,125	260,272	TOTAL ENDING FUND BALANCE				122,901	122,901	130,500
2,173,057	2,111,831	1,867,265	TOTAL REQUIREMENTS				1,999,587	1,999,587	2,007,186

85 - INSURANCE SERVICES FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
2,173,057	2,111,831	1,867,265	TOTAL RESOURCES	1,999,587	1,999,587	2,007,186
2,173,057	2,111,831	1,867,265	TOTAL REQUIREMENTS	1,999,587	1,999,587	2,007,186

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 70 - FIRE ADMINISTRATION & OPERATIONS Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
LICENSES AND PERMITS								
0	5,090	0	4490	Licenses & Permits - Misc		0	0	0
0	5,090	0	TOTAL LICENSES AND PERMITS			0	0	0
INTERGOVERNMENTAL								
0	-1,493	0	4555	Ground Emergency Medical Transport (GEMT) Reimbursement		0	0	0
0	9,071	0	4840-05	OR Conflagration Reimbursement - Personnel		0	0	0
0	5,390	0	4840-10	OR Conflagration Reimbursement - Equipment		0	0	0
0	12,969	0	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
0	1,907	0	5340	Fire Department Service Fees		0	0	0
0	19,727	0	5400	Property Rentals		0	0	0
0	21,634	0	TOTAL CHARGES FOR SERVICES			0	0	0
MISCELLANEOUS								
0	2,754	0	6410	Donations - Fire		0	0	0
0	55	0	6600	Other Income		0	0	0
0	36,722	0	6600-22	Other Income - Airshow		0	0	0
0	39,531	0	TOTAL MISCELLANEOUS			0	0	0
0	79,224	0	TOTAL RESOURCES			0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 70 - FIRE ADMINISTRATION & OPERATIONS Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	-47,061	0	7000	Salaries & Wages		0	0	0
0	791,905	0	7000-05	Salaries & Wages - Regular Full Time		0	0	0
0	1,808	0	7000-15	Salaries & Wages - Temporary		0	0	0
0	8,165	0	7000-17	Salaries & Wages - Volunteer Reimbursement		0	0	0
0	182,068	0	7000-20	Salaries & Wages - Overtime		0	0	0
0	500	0	7000-37	Salaries & Wages - Medical Opt Out Incentive		0	0	0
0	-28,574	0	7300	Fringe Benefits		0	0	0
0	59,717	0	7300-05	Fringe Benefits - FICA - Social Security		0	0	0
0	14,043	0	7300-06	Fringe Benefits - FICA - Medicare		0	0	0
0	326,304	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP		0	0	0
0	106,543	0	7300-20	Fringe Benefits - Medical Insurance		0	0	0
0	17,975	0	7300-22	Fringe Benefits - VEBA Plan		0	0	0
0	436	0	7300-25	Fringe Benefits - Life Insurance		0	0	0
0	1,427	0	7300-30	Fringe Benefits - Long Term Disability		0	0	0
0	34,052	0	7300-35	Fringe Benefits - Workers' Compensation Insurance		0	0	0
0	239	0	7300-37	Fringe Benefits - Workers' Benefit Fund		0	0	0
0	627	0	7300-45	Fringe Benefits - Paid Family Leave City Share		0	0	0
0	100	0	7400-05	Fringe Benefits - Volunteers - Life Insurance		0	0	0
0	4,834	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance		0	0	0
0	51,296	0	7400-15	Fringe Benefits - Volunteers - Fire Volunteer LOSA - Current		0	0	0
0	6,341	0	7400-25	Fringe Benefits - Volunteers - Volunteer Accident Insurance		0	0	0
0	1,532,745	0	TOTAL PERSONNEL SERVICES			0	0	0
MATERIALS AND SERVICES								
0	1,378	0	7515	City Services Charge expense		0	0	0
0	1,907	0	7540	Employee Events		0	0	0
0	9,916	0	7550	Travel & Education		0	0	0
0	14,092	0	7590	Fuel - Vehicle & Equipment		0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 70 - FIRE ADMINISTRATION & OPERATIONS Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	9,989	0	7600	Utilities		0	0	0
0	15,526	0	7610-05	Insurance - Liability		0	0	0
0	33,413	0	7610-10	Insurance - Property		0	0	0
0	9,084	0	7620	Telecommunications		0	0	0
0	1,165	0	7630-05	Uniforms - Employee		0	0	0
0	3,517	0	7630-15	Uniforms - Protective Clothing		0	0	0
0	3,374	0	7650	Janitorial		0	0	0
0	8,089	0	7660	Materials & Supplies		0	0	0
0	388	0	7700	Hazardous Materials		0	0	0
0	1,173	0	7720	Repairs & Maintenance		0	0	0
0	1,700	0	7720-06	Repairs & Maintenance - Equipment		0	0	0
0	9,749	0	7720-08	Repairs & Maintenance - Building Repairs		0	0	0
0	42,689	0	7720-14	Repairs & Maintenance - Vehicles		0	0	0
0	545	0	7720-16	Repairs & Maintenance - Radio & Pagers		0	0	0
0	1,811	0	7720-22	Repairs & Maintenance - Breathing Apparatus		0	0	0
0	53,287	0	7750	Professional Services		0	0	0
0	4,861	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
0	16,832	0	7790	Maintenance & Rental Contracts		0	0	0
0	2,066	0	7800	M & S Equipment		0	0	0
0	598	0	7800-09	M & S Equipment - Radios		0	0	0
0	37,043	0	8090	Hydrant Rental & Maintenance		0	0	0
0	211	0	8110	Hoses, Nozzles, & Adapters		0	0	0
0	6,163	0	8120	Hose & Ladder Testing		0	0	0
0	29,717	0	8180-05	YCOM - Other Governmental Services		0	0	0
0	320,284	0	<u>TOTAL MATERIALS AND SERVICES</u>			0	0	0
0	1,853,029	0	<u>TOTAL REQUIREMENTS</u>			0	0	0

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 73 - FIRE PREVENTION & LIFE SAFETY			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
			Section : N/A						
			Program : N/A						
RESOURCES									
INTERGOVERNMENTAL									
0	10,000	0	4774-06	OR State Fire Marshall - Wildland/Urban Interface			0	0	0
0	10,000	0	TOTAL INTERGOVERNMENTAL			0	0	0	
0	10,000	0	TOTAL RESOURCES			0	0	0	

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 73 - FIRE PREVENTION & LIFE SAFETY Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS								
PERSONNEL SERVICES								
0	119,954	0	7000-05	Salaries & Wages - Regular Full Time		0	0	0
0	370	0	7000-17	Salaries & Wages - Volunteer Reimbursement		0	0	0
0	6,248	0	7000-20	Salaries & Wages - Overtime		0	0	0
0	7,722	0	7300-05	Fringe Benefits - FICA - Social Security		0	0	0
0	1,806	0	7300-06	Fringe Benefits - FICA - Medicare		0	0	0
0	42,287	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP		0	0	0
0	18,156	0	7300-20	Fringe Benefits - Medical Insurance		0	0	0
0	1,875	0	7300-22	Fringe Benefits - VEBA Plan		0	0	0
0	55	0	7300-25	Fringe Benefits - Life Insurance		0	0	0
0	235	0	7300-30	Fringe Benefits - Long Term Disability		0	0	0
0	4,912	0	7300-35	Fringe Benefits - Workers' Compensation Insurance		0	0	0
0	21	0	7300-37	Fringe Benefits - Workers' Benefit Fund		0	0	0
0	66	0	7300-45	Fringe Benefits - Paid Family Leave City Share		0	0	0
0	39	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance		0	0	0
0	203,745	0	TOTAL PERSONNEL SERVICES			0	0	0
MATERIALS AND SERVICES								
0	2,749	0	7550	Travel & Education		0	0	0
0	1,046	0	7750	Professional Services		0	0	0
0	8	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
0	35	0	8080	Fire Prevention Education		0	0	0
0	3,838	0	TOTAL MATERIALS AND SERVICES			0	0	0
0	207,583	0	TOTAL REQUIREMENTS			0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 79 - AMBULANCE Section : N/A Program : N/A		2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
RESOURCES								
INTERGOVERNMENTAL								
0	-3,483	0	4555	Ground Emergency Medical Transport (GEMT) Reimbursement	0	0	0	
0	413,120	0	4555-05	Ground Emergency Medical Transport (GEMT) Reimbursement - Coordinated Care Org (CCO)	0	0	0	
0	3,024	0	4840-05	OR Conflagration Reimbursement - Personnel	0	0	0	
0	412,661	0	TOTAL INTERGOVERNMENTAL			0	0	0
CHARGES FOR SERVICES								
0	2,133,200	0	5700	Transport Fees	0	0	0	
0	76,455	0	5710	FireMed Fees	0	0	0	
0	2,209,655	0	TOTAL CHARGES FOR SERVICES			0	0	0
MISCELLANEOUS								
0	155	0	6460	Donations - Ambulance	0	0	0	
0	2,470	0	6600	Other Income	0	0	0	
0	19,773	0	6600-22	Other Income - Airshow	0	0	0	
0	29,706	0	6610	Collections - EMS	0	0	0	
0	52,105	0	TOTAL MISCELLANEOUS			0	0	0
0	2,674,421	0	TOTAL RESOURCES			0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 79 - AMBULANCE Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
REQUIREMENTS						
<u>PERSONNEL SERVICES</u>						
0	-64,780	0	7000 Salaries & Wages	0	0	0
0	1,223,189	0	7000-05 Salaries & Wages - Regular Full Time	0	0	0
0	330,314	0	7000-20 Salaries & Wages - Overtime	0	0	0
0	700	0	7000-37 Salaries & Wages - Medical Opt Out Incentive	0	0	0
0	-39,919	0	7300 Fringe Benefits	0	0	0
0	94,308	0	7300-05 Fringe Benefits - FICA - Social Security	0	0	0
0	22,200	0	7300-06 Fringe Benefits - FICA - Medicare	0	0	0
0	521,320	0	7300-15 Fringe Benefits - PERS - OPSRP - IAP	0	0	0
0	165,461	0	7300-20 Fringe Benefits - Medical Insurance	0	0	0
0	31,150	0	7300-22 Fringe Benefits - VEBA Plan	0	0	0
0	729	0	7300-25 Fringe Benefits - Life Insurance	0	0	0
0	2,275	0	7300-30 Fringe Benefits - Long Term Disability	0	0	0
0	55,541	0	7300-35 Fringe Benefits - Workers' Compensation Insurance	0	0	0
0	412	0	7300-37 Fringe Benefits - Workers' Benefit Fund	0	0	0
0	915	0	7300-45 Fringe Benefits - Paid Family Leave City Share	0	0	0
0	2,343,815	0	<u>TOTAL PERSONNEL SERVICES</u>	0	0	0
<u>MATERIALS AND SERVICES</u>						
0	1,280	0	7500 Credit Card Fees	0	0	0
0	357	0	7540 Employee Events	0	0	0
0	9,339	0	7550 Travel & Education	0	0	0
0	28,704	0	7590 Fuel - Vehicle & Equipment	0	0	0
0	351	0	7600 Utilities	0	0	0
0	23,566	0	7610-05 Insurance - Liability	0	0	0
0	12,004	0	7610-10 Insurance - Property	0	0	0
0	9,097	0	7620 Telecommunications	0	0	0
0	2,066	0	7630-05 Uniforms - Employee	0	0	0
0	111	0	7640 Laundry	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 79 - AMBULANCE Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	1,125	0	7650	Janitorial		0	0	0
0	10,968	0	7660	Materials & Supplies		0	0	0
0	21	0	7660-15	Materials & Supplies - Postage		0	0	0
0	74,940	0	7660-45	Materials & Supplies - Medical Equipment & Supplies		0	0	0
0	675	0	7660-55	Materials & Supplies - Oxygen		0	0	0
0	3,570	0	7720-08	Repairs & Maintenance - Building Repairs		0	0	0
0	28,326	0	7720-14	Repairs & Maintenance - Vehicles		0	0	0
0	1,012	0	7720-16	Repairs & Maintenance - Radio & Pagers		0	0	0
0	9,888	0	7735	Rental Property		0	0	0
0	149,251	0	7750	Professional Services		0	0	0
0	8,511	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
0	23,621	0	7790	Maintenance & Rental Contracts		0	0	0
0	68	0	7800-09	M & S Equipment - Radios		0	0	0
0	55,189	0	8180-05	YCOM - Other Governmental Services		0	0	0
0	454,039	0	TOTAL MATERIALS AND SERVICES			0	0	0
CAPITAL OUTLAY								
0	256,446	0	8850-15	Vehicles - Grants		0	0	0
0	256,446	0	TOTAL CAPITAL OUTLAY			0	0	0
0	3,054,300	0	TOTAL REQUIREMENTS			0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
RESOURCES								
INTERGOVERNMENTAL								
0	4,392,846	0	5029	McMinnville Fire District		0	0	0
0	4,392,846	0		TOTAL INTERGOVERNMENTAL		0	0	0
TRANSFERS IN								
0	252,888	0	6900-01	Transfers In - General Fund		0	0	0
0	252,888	0		TOTAL TRANSFERS IN		0	0	0
0	4,645,734	0		TOTAL RESOURCES		0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET	
REQUIREMENTS									
SPECIAL PAYMENTS									
0	1,648,962	0	9394	Inter-Agency Payment Out			0	0	0
0	1,648,962	0	TOTAL SPECIAL PAYMENTS			0	0	0	
DEBT SERVICE									
0	626,817	0	9442-05	2014 Fire Vehicle Financing - Principal			0	0	0
0	18,688	0	9442-10	2014 Fire Vehicle Financing - Interest			0	0	0
0	645,505	0	TOTAL DEBT SERVICE			0	0	0	
0	2,294,467	0	TOTAL REQUIREMENTS			0	0	0	

99 - FIRE DISTRICT TRANSITION FUND

2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDGET	Department : 70 - FIRE ADMINISTRATION & OPERATIONS Section : N/A Program : N/A	2026 PROPOSED BUDGET	2026 APPROVED BUDGET	2026 ADOPTED BUDGET
0	7,409,378	0	TOTAL RESOURCES	0	0	0
0	7,409,378	0	TOTAL REQUIREMENTS	0	0	0