

2023-2024

Adopted Budget



NOTE:

The FY 2023-24 budget development cycle was unique in the sense that there was a May 2023 ballot measure pending for the creation of McMinnville Fire District.

Due to the timing of the ballot measure, the city prepared two budgets that were presented to the budget committee - one with the city providing fire & EMS services and one without.

Within this adopted budget document, the FY 2023-24 Proposed Budget column reflects "status quo" figures - those that represent the city providing fire & EMS services.

The Approved & Adopted Budget columns represent the creation of the fire district and the city assisting in the transition of fire & EMS services to the new fire district.

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|------------|
| RESOURCES | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | |
| 0 | 0 | 0 | 4001-01 | Designated Begin FB-General Fd - Grants | 0 | 0 | 0 | |
| 711,883 | 786,091 | 825,000 | 4001-07 | Designated Begin FB-General Fd - LOSAP Designated carryover from prior year for the Length of Service Award Program (LOSAP), the City's retirement benefit program for volunteer firefighters. | 847,233 | 847,233 | 847,233 | |
| 0 | 0 | 0 | 4001-90 | Designated Begin FB-General Fd - Committed Estimate of committed funds that represent ARPA revenue replacement to be spent on projects as approved by Council in FY24 and beyond. | 0 | 6,500,000 | 6,500,000 | |
| 4,876,207 | 4,975,668 | 4,559,824 | 4090 | Beginning Fund Balance Estimated July 1 undesignated carryover from the prior year. | 5,443,120 | 5,485,120 | 5,485,120 | |
| 5,588,091 | 5,761,758 | 5,384,824 | TOTAL BEGINNING FUND BALANCE | | | 6,290,353 | 12,832,353 | 12,832,353 |
| 5,588,091 | 5,761,758 | 5,384,824 | TOTAL RESOURCES | | | 6,290,353 | 12,832,353 | 12,832,353 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-------------------|----------------|---------------------------|--|---------------------------|----------|---------|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | | | |
| 0 | 0 | 0 | 4546 | American Rescue Plan | | | | 6,000 | 0 | 0 |
| 0 | 0 | 0 | 5029 | McMinnville Fire District | | | | 0 | 149,276 | 149,276 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Admin personnel service alloc for support of new fire district | 1 | 28,524 | 28,524 | | | | |
| | | | Admin new personnel - Clerk of the Board | 1 | 120,752 | 120,752 | | | | |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | | 6,000 | 149,276 | 149,276 | |
| MISCELLANEOUS | | | | | | | | | | |
| 0 | 0 | 0 | 6600 | Other Income | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL MISCELLANEOUS | | | | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL RESOURCES | | | | 6,000 | 149,276 | 149,276 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 1,772 | -2,378 | 0 | 7000 | Salaries & Wages | | 0 | 0 | 0 |
| 153,252 | 277,558 | 264,603 | 7000-05 | Salaries & Wages - Regular Full Time City Manager - 1.00 FTE City Recorder - 0.20 FTE Communications & Engagement Manager - 1.00 FTE Management Support Specialist - Senior - Admin - 1.00 FTE Management Support Specialist - Admin - 0.20 FTE | | 300,015 | 368,780 | 368,780 |
| 0 | 0 | 0 | 7000-15 | Salaries & Wages - Temporary | | 0 | 0 | 0 |
| 220 | 1,467 | 2,100 | 7000-20 | Salaries & Wages - Overtime | | 500 | 500 | 500 |
| 325 | 0 | 0 | 7000-25 | Salaries & Wages - City Employee Recognition | | 0 | 0 | 0 |
| 5,400 | 6,000 | 6,000 | 7000-30 | Salaries & Wages - Auto Allowance City Manager's \$500 per month automobile allowance. | | 6,000 | 6,000 | 6,000 |
| 0 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | | 480 | 480 | 480 |
| 1,105 | -1,157 | 0 | 7300 | Fringe Benefits | | 0 | 0 | 0 |
| 7,996 | 14,808 | 14,017 | 7300-05 | Fringe Benefits - FICA - Social Security | | 16,159 | 20,319 | 20,319 |
| 2,409 | 4,211 | 4,164 | 7300-06 | Fringe Benefits - FICA - Medicare | | 4,676 | 5,673 | 5,673 |
| 61,790 | 91,230 | 81,212 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 94,103 | 114,918 | 114,918 |
| 11,464 | 13,178 | 14,561 | 7300-18 | Fringe Benefits - Retirement Benefit City Manager's deferred compensation contributions - 8% of salary. | | 15,527 | 15,527 | 15,527 |
| 19,650 | 41,284 | 45,746 | 7300-20 | Fringe Benefits - Medical Insurance | | 46,640 | 69,078 | 69,078 |
| 2,850 | 6,400 | 6,200 | 7300-22 | Fringe Benefits - VEBA Plan | | 6,200 | 9,200 | 9,200 |
| 113 | 170 | 132 | 7300-25 | Fringe Benefits - Life Insurance | | 144 | 204 | 204 |
| 770 | 780 | 520 | 7300-30 | Fringe Benefits - Long Term Disability | | 586 | 752 | 752 |
| 109 | 224 | 328 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 338 | 414 | 414 |
| 21 | 45 | 74 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 56 | 79 | 79 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 1,126 | 1,378 | 1,378 |
| 269,248 | 453,820 | 439,657 | TOTAL PERSONNEL SERVICES | | | 492,550 | 613,302 | 613,302 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 319 | 1,000 | 7520 | Public Notices & Printing | | 2,000 | 2,000 | 2,000 |
| 172 | 146 | 300 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | | 500 | 500 | 500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|---|-----------------|----------------------------|----------------------------|---------------------------|
| 1,191 | 6,484 | 5,000 | 7550 | Travel & Education | Professional association conferences, seminars, travel and meal costs, professional memberships, dues and subscriptions. Includes allowance for leadership training and development for City staff. | | 6,000 | 6,000 | 6,000 |
| 1,400 | 1,590 | 1,800 | 7610-05 | Insurance - Liability | | | 3,740 | 3,740 | 3,740 |
| 905 | 917 | 1,200 | 7620 | Telecommunications | | | 3,000 | 3,000 | 3,000 |
| 191 | 824 | 800 | 7660 | Materials & Supplies | | | 2,000 | 2,000 | 2,000 |
| | | | <u>Description</u> | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Misc materials & supplies | | 1 | 1,500 | 1,500 | | |
| | | | MailChimp | | 1 | 500 | 500 | | |
| 174 | 1,518 | 1,000 | 7660-05 | Materials & Supplies - Office Supplies | | | 1,500 | 1,500 | 1,500 |
| 35 | 0 | 150 | 7660-15 | Materials & Supplies - Postage | | | 300 | 300 | 300 |
| 14,397 | 2,208 | 1,400 | 7750 | Professional Services | | | 1,400 | 1,400 | 1,400 |
| 0 | 0 | 3,560 | 7750-01 | Professional Services - Audit & other city-wide prof svc | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | 2,600 | 2,600 | 2,600 |
| 2,143 | 4,466 | 5,146 | 7840 | M & S Computer Charges | I.S. Fund materials & supplies costs shared city-wide | | 6,812 | 6,812 | 6,812 |
| 0 | 0 | 4,640 | 7840-02 | M & S Computer Charges - City Manager's Office | | | 3,500 | 3,500 | 3,500 |
| | | | <u>Description</u> | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Adobe Creative Cloud / Indesign Renewals | | 1 | 1,700 | 1,700 | | |
| | | | New Monitors | | 3 | 250 | 750 | | |
| | | | Office 365 Licensing (4) | | 1 | 1,050 | 1,050 | | |
| 49,785 | 50,965 | 54,000 | 8000 | City Memberships | | | 55,517 | 55,517 | 55,517 |
| | | | <u>Description</u> | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Mid-Willamette Valley of Council of Govs | | 1 | 21,400 | 21,400 | | |
| | | | League of Oregon Cities | | 1 | 29,022 | 29,022 | | |
| | | | International City/County Management Assoc | | 1 | 1,200 | 1,200 | | |
| | | | McMinnville Area Chamber of Commerce | | 1 | 750 | 750 | | |
| | | | International Institute of Municipal Clerks | | 1 | 215 | 215 | | |
| | | | Rotary Club of McMinnville | | 1 | 500 | 500 | | |
| | | | Oregon City/County Management Association | | 1 | 385 | 385 | | |
| | | | Engaging Local Govt Leaders | | 1 | 370 | 370 | | |
| | | | Oregon Assoc of Municipal Recorders | | 1 | 75 | 75 | | |
| | | | Professional Associations | | 1 | 1,000 | 1,000 | | |
| | | | International Association for Public Participation (IAP2) | | 1 | 600 | 600 | | |
| 70,392 | 69,437 | 79,996 | TOTAL MATERIALS AND SERVICES | | | | 88,869 | 88,869 | 88,869 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|---|----------------|---------------------------|--|---------------------------------|--|----------------------------|----------------------------|---------------------------|-------|
| <u>CAPITAL OUTLAY</u> | | | | | | | | | |
| 0 | 416 | 0 | 8750 | Capital Outlay Computer Charges | | | 1,826 | 1,826 | 1,826 |
| I.S. Fund capital outlay costs shared city-wide | | | | | | | | | |
| 0 | 416 | 0 | <u>TOTAL CAPITAL OUTLAY</u> | | | 1,826 | 1,826 | 1,826 | |
| 339,641 | 523,674 | 519,653 | <i>TOTAL REQUIREMENTS</i> | | | 583,245 | 703,997 | 703,997 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|-------------------------------------|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 14,413 | 15,000 | 4546 | American Rescue Plan | | 0 | 0 | 0 |
| 0 | 14,413 | 15,000 | | TOTAL INTERGOVERNMENTAL | | 0 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| 12,708 | 2,118 | 0 | 5400-02 | Property Rentals - The Nelson House | | 0 | 0 | 0 |
| 12,708 | 2,118 | 0 | | TOTAL CHARGES FOR SERVICES | | 0 | 0 | 0 |
| 12,708 | 16,531 | 15,000 | | TOTAL RESOURCES | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|-------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | | 1,390 | 1,390 | 1,390 |
| 12,218 | 13,791 | 18,000 | 7600 | Utilities | | 18,000 | 18,000 | 18,000 |
| | | | | For City Hall, Civic Hall and rental building | | | | |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 1,000 | 923 | 1,040 | 7610-05 | Insurance - Liability | | 1,200 | 1,200 | 1,200 |
| 12,500 | 11,706 | 13,230 | 7610-10 | Insurance - Property | | 15,460 | 15,460 | 15,460 |
| 5,588 | 4,969 | 6,050 | 7620 | Telecommunications | | 7,000 | 7,000 | 7,000 |
| 10,244 | 10,736 | 10,500 | 7650-10 | Janitorial - Services | | 11,500 | 11,500 | 11,500 |
| 3,950 | 3,486 | 2,500 | 7650-15 | Janitorial - Supplies | | 2,500 | 2,500 | 2,500 |
| 786 | 18 | 150 | 7660 | Materials & Supplies | | 150 | 150 | 150 |
| 0 | 0 | 500 | 7720-06 | Repairs & Maintenance - Equipment | | 500 | 500 | 500 |
| 7,323 | 3,015 | 10,000 | 7720-08 | Repairs & Maintenance - Building Repairs | | 26,000 | 26,000 | 26,000 |
| | | | | Description | Units | Amt/Unit | Total | |
| | | | | Repairs and maintenance projects for City Hall and Civic Hall | 1 | 11,000 | 11,000 | |
| | | | | Civic Hall door repairs | 1 | 15,000 | 15,000 | |
| 3,739 | 4,816 | 5,000 | 7720-10 | Repairs & Maintenance - Building Maintenance | | 5,500 | 5,500 | 5,500 |
| 40 | 1,604 | 5,000 | 7720-12 | Repairs & Maintenance - Grounds | | 5,000 | 5,000 | 5,000 |
| 20,304 | 21,791 | 21,020 | 7720-34 | Repairs & Maintenance - Parking Structure & Lots | | 24,010 | 24,010 | 24,010 |
| | | | | Description | Units | Amt/Unit | Total | |
| | | | | Liability insurance premiums | 1 | 3,420 | 3,420 | |
| | | | | Property insurance premiums | 1 | 4,590 | 4,590 | |
| | | | | Miscellaneous repairs | 1 | 4,000 | 4,000 | |
| | | | | Flower basket program | 1 | 6,500 | 6,500 | |
| | | | | Lighting | 1 | 5,500 | 5,500 | |
| 6,319 | 5,262 | 1,780 | 7740-05 | Rental Property Repair & Maint - Building | | 7,290 | 7,290 | 7,290 |
| | | | | Description | Units | Amt/Unit | Total | |
| | | | | Liability insurance premiums | 1 | 290 | 290 | |
| | | | | Property insurance premiums | 1 | 2,000 | 2,000 | |
| | | | | Miscellaneous repairs | 1 | 5,000 | 5,000 | |
| 781 | 680 | 0 | 7750 | Professional Services | | 1,000 | 1,000 | 1,000 |
| | | | | Document shredding services | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--|----------|--------|----------------------------|----------------------------|---------------------------|--------|
| 6,900 | 8,303 | 11,000 | 7780-17 | Contract Services - Parking Structure & Lots | | | | 12,500 | 12,500 | 12,500 |
| 26,514 | 24,840 | 26,200 | 7790 | Maintenance & Rental Contracts | | | | 28,000 | 28,000 | 28,000 |
| | | | | Security system, floor mat cleaning, heating system maintenance, pest control, copier lease, postage machine lease | | | | | | |
| 5,400 | 5,400 | 5,400 | 7790-05 | Maintenance & Rental Contracts - Water & Light Fiber Net | | | | 6,000 | 6,000 | 6,000 |
| 0 | 0 | 0 | 7800 | M & S Equipment | | | | 0 | 0 | 0 |
| 123,604 | 121,341 | 137,370 | TOTAL MATERIALS AND SERVICES | | | | 173,000 | 173,000 | 173,000 | |
| CAPITAL OUTLAY | | | | | | | | | | |
| 0 | 0 | 0 | 8710 | Equipment | | | | 0 | 0 | 0 |
| 0 | 14,413 | 0 | 8800 | Building Improvements | | | | 24,000 | 24,000 | 24,000 |
| | | | Replace City Hall hydraulic piping insulation | | | | | | | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Replace City Hall hydraulic piping insulation | 1 | 11,000 | 11,000 | | | | |
| | | | Restore windows, south side, 2nd level | 1 | 13,000 | 13,000 | | | | |
| 0 | 14,413 | 0 | TOTAL CAPITAL OUTLAY | | | | 24,000 | 24,000 | 24,000 | |
| 123,604 | 135,754 | 137,370 | TOTAL REQUIREMENTS | | | | 197,000 | 197,000 | 197,000 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 005 - MAYOR & CITY COUNCIL Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**PERSONNEL SERVICES**

| | | | | | | | |
|---------------|---------------|---------------|---------------------------------|---|----------------|----------------|----------------|
| 47,786 | 42,399 | 63,498 | 7000-05 | Salaries & Wages - Regular Full Time | 73,762 | 73,762 | 73,762 |
| | | | City Recorder - 0.80 FTE | | | | |
| 0 | 0 | 0 | 7000-15 | Salaries & Wages - Temporary | 0 | 0 | 0 |
| 882 | 1,830 | 900 | 7000-20 | Salaries & Wages - Overtime | 2,000 | 2,000 | 2,000 |
| 300 | 0 | 0 | 7000-30 | Salaries & Wages - Auto Allowance | 0 | 0 | 0 |
| 2,859 | 2,645 | 3,896 | 7300-05 | Fringe Benefits - FICA - Social Security | 4,584 | 4,584 | 4,584 |
| 699 | 618 | 934 | 7300-06 | Fringe Benefits - FICA - Medicare | 1,099 | 1,099 | 1,099 |
| 14,046 | 12,359 | 18,710 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 22,935 | 22,935 | 22,935 |
| 637 | 0 | 0 | 7300-18 | Fringe Benefits - Retirement Benefit | 0 | 0 | 0 |
| 5,336 | 4,454 | 6,154 | 7300-20 | Fringe Benefits - Medical Insurance | 6,244 | 6,244 | 6,244 |
| 750 | 600 | 800 | 7300-22 | Fringe Benefits - VEBA Plan | 800 | 800 | 800 |
| 70 | 48 | 48 | 7300-25 | Fringe Benefits - Life Insurance | 48 | 48 | 48 |
| 270 | 163 | 142 | 7300-30 | Fringe Benefits - Long Term Disability | 156 | 156 | 156 |
| 48 | 38 | 77 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 83 | 83 | 83 |
| 13 | 12 | 18 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 18 | 18 | 18 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 270 | 270 | 270 |
| 291 | 0 | 500 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 500 | 500 | 500 |
| 73,987 | 65,166 | 95,677 | TOTAL PERSONNEL SERVICES | | 112,499 | 112,499 | 112,499 |

MATERIALS AND SERVICES

| | | | | | | | |
|-------|-------|--------|--|---|--------|--------|--------|
| 1,903 | 0 | 1,500 | 7520 | Public Notices & Printing | 2,000 | 2,000 | 2,000 |
| 432 | 432 | 500 | 7620 | Telecommunications | 5,000 | 5,000 | 5,000 |
| 152 | 28 | 200 | 7660 | Materials & Supplies | 500 | 500 | 500 |
| 1,479 | 1,565 | 800 | 7660-05 | Materials & Supplies - Office Supplies | 800 | 800 | 800 |
| 21 | 0 | 150 | 7660-15 | Materials & Supplies - Postage | 150 | 150 | 150 |
| 2,247 | 5,027 | 15,000 | 7750 | Professional Services | 30,000 | 30,000 | 30,000 |
| | | | Budget Note: Increased due to contract expenses for City Council; such as: goal setting, backlog minutes transcription services. | | | | |
| 0 | 0 | 30 | 7750-01 | Professional Services - Audit & other city-wide prof svc | 100 | 100 | 100 |
| | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 005 - MAYOR & CITY COUNCIL Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|---|---|--|--------------|----------------------------|----------------------------|---------------------------|---------|
| 11,485 | 0 | 10,000 | 7750-06 | Professional Services - Community Outreach City Council's public communication efforts | | | 0 | 40,000 | 40,000 | |
| 13,393 | 15,528 | 18,377 | 7840 | M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide | | | 18,423 | 18,423 | 18,423 | |
| 2,877 | 2,749 | 1,800 | 7840-03 | M & S Computer Charges - City Council | | | 4,800 | 4,800 | 4,800 | |
| | | | <u>Description</u> | | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Replace Presentation Laptop | | | 1 | 1,500 | 1,500 | | |
| | | | Replace Control iPads (2) | | | 2 | 600 | 1,200 | | |
| | | | New Monitor | | | 1 | 250 | 250 | | |
| | | | Office 365 Licensing (7) | | | 1 | 1,850 | 1,850 | | |
| 9,305 | 14,474 | 18,000 | 8005 | Mayor/City Council Expenses Including Mayor/City Council events like State of the City, Community Fair, etc. Increase is consistent with pre-Covid expenses. | | | 25,000 | 25,000 | 25,000 | |
| 26,355 | 0 | 10,000 | 8016 | Affordable Housing | | | 0 | 0 | 0 | |
| 69,649 | 39,803 | 76,357 | TOTAL MATERIALS AND SERVICES | | | | | 86,773 | 126,773 | 126,773 |
| CAPITAL OUTLAY | | | | | | | | | | |
| 0 | 1,448 | 0 | 8750 | Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide | | | 4,939 | 4,939 | 4,939 | |
| 0 | 1,448 | 0 | TOTAL CAPITAL OUTLAY | | | | | 4,939 | 4,939 | 4,939 |
| 143,637 | 106,417 | 172,034 | TOTAL REQUIREMENTS | | | | | 204,211 | 244,211 | 244,211 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--------------|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6600 | Other Income | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL MISCELLANEOUS | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL RESOURCES | | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 121,827 | 132,282 | 156,790 | 7000-05 | Salaries & Wages - Regular Full Time City Attorney - 1.00 FTE (Anticipating start date of 10/1/2023) | 122,803 | 122,803 | 122,803 |
| 28,600 | 32,472 | 38,868 | 7000-10 | Salaries & Wages - Regular Part Time Management Support Specialist - Senior - Legal - 0.50 FTE (Anticipating start date of 1/1/2024) | 17,191 | 17,191 | 17,191 |
| 6,090 | 3,840 | 3,456 | 7000-15 | Salaries & Wages - Temporary | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 0 | 0 | 0 |
| 9,554 | 10,323 | 11,455 | 7300-05 | Fringe Benefits - FICA - Social Security | 8,470 | 8,470 | 8,470 |
| 2,234 | 2,414 | 2,887 | 7300-06 | Fringe Benefits - FICA - Medicare | 2,030 | 2,030 | 2,030 |
| 40,643 | 43,740 | 57,227 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 42,375 | 42,375 | 42,375 |
| 21,847 | 18,895 | 25,470 | 7300-20 | Fringe Benefits - Medical Insurance | 20,800 | 20,800 | 20,800 |
| 4,500 | 1,500 | 1,500 | 7300-22 | Fringe Benefits - VEBA Plan | 4,000 | 4,000 | 4,000 |
| 198 | 135 | 120 | 7300-25 | Fringe Benefits - Life Insurance | 75 | 75 | 75 |
| 953 | 568 | 444 | 7300-30 | Fringe Benefits - Long Term Disability | 370 | 370 | 370 |
| 198 | 197 | 239 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 154 | 154 | 154 |
| 31 | 29 | 37 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 23 | 23 | 23 |
| 2,268 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 616 | 616 | 616 |
| 238,944 | 246,395 | 298,493 | TOTAL PERSONNEL SERVICES | | 218,907 | 218,907 | 218,907 |
| MATERIALS AND SERVICES | | | | | | | |
| 317 | 202 | 300 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 300 | 300 | 300 |
| 2,646 | 6,428 | 6,000 | 7545 | Subscriptions Westlaw legal research subscriptions. | 1,500 | 1,500 | 1,500 |
| 2,355 | 660 | 7,700 | 7550 | Travel & Education Professional association conferences, seminars, and workshops including travel and meal costs, professional memberships, dues, professional reference materials for the City Attorney. | 1,000 | 1,000 | 1,000 |
| 2,500 | 2,348 | 2,650 | 7610-05 | Insurance - Liability | 4,990 | 4,990 | 4,990 |
| 1,359 | 1,795 | 1,300 | 7620 | Telecommunications | 1,300 | 1,300 | 1,300 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|----------|-------|----------------------------|----------------------------|---------------------------|
| 472 | 500 | 500 | 7660-05 | Materials & Supplies - Office Supplies | | | 500 | 500 | 500 |
| 29 | 112 | 150 | 7660-15 | Materials & Supplies - Postage | | | 150 | 150 | 150 |
| 5,509 | 32,176 | 20,000 | 7750 | Professional Services Provide City Attorney with legal assistance on projects other than city prosecutorial services. | | | 20,000 | 20,000 | 20,000 |
| 0 | 0 | 0 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | 500 | 500 | 500 |
| 107,656 | 141,533 | 184,000 | 7750-09 | Professional Services - Legal Provide City Attorney with legal assistance on projects other than city prosecutorial services. | | | 86,000 | 86,000 | 86,000 |
| 0 | 0 | 0 | 7750-18 | Professional Services - Contract Prosecutor Contract city prosecutor services to provide City Attorney with assistance. | | | 104,000 | 104,000 | 104,000 |
| 3,750 | 3,828 | 4,411 | 7840 | M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide | | | 3,028 | 3,028 | 3,028 |
| 0 | 0 | 6,920 | 7840-08 | M & S Computer Charges - Legal | | | 530 | 530 | 530 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Office 365 Licensing (2) | 1 | 530 | 530 | | | |
| 126,593 | 189,583 | 233,931 | TOTAL MATERIALS AND SERVICES | | | | 223,798 | 223,798 | 223,798 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 357 | 0 | 8750 | Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide | | | 812 | 812 | 812 |
| 0 | 357 | 0 | TOTAL CAPITAL OUTLAY | | | | 812 | 812 | 812 |
| 365,536 | 436,335 | 532,424 | TOTAL REQUIREMENTS | | | | 443,517 | 443,517 | 443,517 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 011 - COMMUNITY SERVICES Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-------------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 80,000 | 4546 | American Rescue Plan | | 57,000 | 0 | 0 |
| 0 | 0 | 80,000 | | TOTAL INTERGOVERNMENTAL | | 57,000 | 0 | 0 |
| MISCELLANEOUS | | | | | | | | |
| 1,180 | 0 | 0 | 6405 | Donations - Administration | | 0 | 0 | 0 |
| 0 | 0 | 0 | 6490 | Donations - Public Art | | 0 | 0 | 0 |
| | | | | Public donations for the Public Art Program | | | | |
| 0 | 0 | 10,000 | 6490-10 | Donations - Public Art - Dedicated | | 16,500 | 16,500 | 16,500 |
| | | | | Public donations for specific pieces of artwork for the Public Art Program | | | | |
| 1,180 | 0 | 10,000 | | TOTAL MISCELLANEOUS | | 16,500 | 16,500 | 16,500 |
| 1,180 | 0 | 90,000 | | TOTAL RESOURCES | | 73,500 | 16,500 | 16,500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 011 - COMMUNITY SERVICES Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|-------|----------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | | |
| 0 | 0 | 0 | 7000-15 | Salaries & Wages - Temporary | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-05 | Fringe Benefits - FICA - Social Security | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-06 | Fringe Benefits - FICA - Medicare | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-20 | Fringe Benefits - Medical Insurance | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-22 | Fringe Benefits - VEBA Plan | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL PERSONNEL SERVICES | | | | 0 | 0 | 0 |
| MATERIALS AND SERVICES | | | | | | | | | |
| 0 | 0 | 0 | 7710 | Materials & Supplies - Grants | | | 20,000 | 20,000 | 20,000 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | ARPA: DEI Implementation | 1 | 10,000 | 10,000 | | |
| | | | | ARPA: Cultural Competent Communication | 1 | 10,000 | 10,000 | | |
| 200 | 0 | 2,000 | 7720-03 | Repairs & Maintenance - Public Art | | | 2,000 | 2,000 | 2,000 |
| 0 | 0 | 0 | 7750 | Professional Services | | | 2,000 | 2,000 | 2,000 |
| | | | | Photographer services for city website | | | | | |
| 0 | 0 | 80,000 | 7750-04 | Professional Services - Grants | | | 37,000 | 37,000 | 37,000 |
| | | | | ARPA - DEI Implementation Training | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | ARPA Translation services key documents | 1 | 22,000 | 22,000 | | |
| | | | | ARPA - DEI Implementation Training | 1 | 15,000 | 15,000 | | |
| 13,129 | 37,716 | 14,000 | 8010 | Holiday Lighting | | | 38,600 | 38,600 | 38,600 |
| | | | | City contribution to community-wide Holiday Lighting Program, a public/private partnership, and monthly electrical charges for 3rd Street kiosks. | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | 3rd Street Kiosks | 12 | 300 | 3,600 | | |
| | | | | Winter lights Sequoia tree, City Hall, Civic Center | 1 | 15,000 | 15,000 | | |
| | | | | City Banners | 5 | 4,000 | 20,000 | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 011 - COMMUNITY SERVICES Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| 1,613 | 5,885 | 10,000 | 8012 | M&S Downtown Public Art Program | City's annual support of Downtown Public Art Program includes pedestal construction and artist honorariums. | 10,000 | 10,000 | 10,000 |
| 0 | 0 | 0 | 8012-05 | M&S Downtown Public Art Program - Donations - Public Art | Public art purchases funded through revenue account 6490, Donations-Public Art. | 0 | 0 | 0 |
| 0 | 0 | 0 | 8012-10 | M&S Downtown Public Art Program - Donations - Dedicated | Public donations for purchase of specific pieces of artwork for the Downtown Public Art Program; funded through revenue account 6490-10, Donations-Public Art-Dedicated. | 16,500 | 16,500 | 16,500 |
| 0 | 0 | 0 | 8015 | Community Services | | 12,000 | 12,000 | 12,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Community engagement | 1 | 5,000 | 5,000 | |
| | | | | General printing - community communications | 1 | 7,000 | 7,000 | |
| 15,180 | 14,000 | 14,000 | 8020 | McMinnville Downtown Association | City's contribution to the McMinnville Downtown Association in-lieu of a Downtown Economic Improvement District assessment. | 14,000 | 14,000 | 14,000 |
| 22,500 | 22,500 | 25,000 | 8025 | Yamhill Co - YCTA | Public transportation program support with 5% increase | 26,250 | 26,250 | 26,250 |
| 83,768 | 92,208 | 93,000 | 8060 | Economic Development | | 93,000 | 93,000 | 93,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | McMinnville Economic Development Partnership | 1 | 75,000 | 75,000 | |
| | | | | Bypass lobbying | 1 | 18,000 | 18,000 | |
| 136,391 | 172,308 | 238,000 | TOTAL MATERIALS AND SERVICES | | | 271,350 | 271,350 | 271,350 |
| | | | CAPITAL OUTLAY | | | | | |
| 0 | 0 | 0 | 8712-10 | Capital Outlay Downtown Public Art Program - Donations - Dedicated | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | 0 | 0 | 0 |
| 136,391 | 172,308 | 238,000 | TOTAL REQUIREMENTS | | | 271,350 | 271,350 | 271,350 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-------------------|----------------|---------------------------|--|---------------------------|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 5029 | McMinnville Fire District | | 0 | 55,726 | 55,726 |
| | | | Personnel service allocation for support of new fire district. | | | | | |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 55,726 | 55,726 |
| 0 | 0 | 0 | TOTAL RESOURCES | | | 0 | 55,726 | 55,726 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**PERSONNEL SERVICES**

| | | | | | | | | |
|----------------|----------------|----------------|---------------------------------|--|--|----------------|----------------|----------------|
| 113,730 | 98,401 | 152,106 | 7000-05 | Salaries & Wages - Regular Full Time | | 171,054 | 212,924 | 212,924 |
| | | | | Human Resources Manager - 1.00 FTE | | | | |
| | | | | Human Resources Generalist - 1.00 FTE | | | | |
| | | | | (Anticipated start date of 1/1/2024) | | | | |
| | | | | Management Support Specialist - 0.80 FTE | | | | |
| 0 | 0 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | | 0 | 0 | 0 |
| 4,115 | 0 | 4,800 | 7000-15 | Salaries & Wages - Temporary | | 0 | 0 | 0 |
| 367 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-25 | Salaries & Wages - City Employee Recognition | | 0 | 0 | 0 |
| 300 | 0 | 0 | 7000-30 | Salaries & Wages - Auto Allowance | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | | 1,920 | 1,920 | 1,920 |
| 7,021 | 5,865 | 9,492 | 7300-05 | Fringe Benefits - FICA - Social Security | | 10,465 | 12,998 | 12,998 |
| 1,672 | 1,372 | 2,275 | 7300-06 | Fringe Benefits - FICA - Medicare | | 2,508 | 3,115 | 3,115 |
| 32,156 | 27,222 | 44,727 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 52,361 | 65,035 | 65,035 |
| 637 | 0 | 0 | 7300-18 | Fringe Benefits - Retirement Benefit | | 0 | 0 | 0 |
| 18,478 | 15,140 | 39,170 | 7300-20 | Fringe Benefits - Medical Insurance | | 22,780 | 34,066 | 34,066 |
| 900 | 500 | 3,500 | 7300-22 | Fringe Benefits - VEBA Plan | | 750 | 750 | 750 |
| 140 | 75 | 120 | 7300-25 | Fringe Benefits - Life Insurance | | 108 | 138 | 138 |
| 648 | 338 | 236 | 7300-30 | Fringe Benefits - Long Term Disability | | 396 | 496 | 496 |
| 137 | 78 | 189 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 190 | 236 | 236 |
| 29 | 19 | 73 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 41 | 52 | 52 |
| 648 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 635 | 819 | 819 |
| 180,977 | 149,010 | 256,688 | TOTAL PERSONNEL SERVICES | | | 263,208 | 332,549 | 332,549 |

MATERIALS AND SERVICES

| | | | | | | | | |
|-----|---|---|-------------|---------------------------------------|--------------|-----------------|--------------|-------|
| 225 | 0 | 0 | 7520 | Public Notices & Printing | | 6,200 | 6,200 | 6,200 |
| | | | | Recruitment Advertising | | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | General recruitment advertising costs | 1 | 1,200 | 1,200 | |
| | | | | ARPA diversity recruitment costs | 1 | 5,000 | 5,000 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 500 | 7530 | Training | | | 500 | 500 | 500 |
| | | | | Local trainings and webinars | | | | | |
| 0 | 0 | 0 | 7540 | Employee Events | | | 400 | 400 | 400 |
| 1,744 | 219 | 8,000 | 7550 | Travel & Education | | | 10,000 | 10,000 | 10,000 |
| | | | | Professional association conferences, seminars and workshops including travel and meal costs, professional memberships, dues, subscriptions, and reference materials. | | | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | NPELRA Conference | 1 | 3,000 | 3,000 | | |
| | | | | NEOGOV Conference | 2 | 2,500 | 5,000 | | |
| | | | | Memberships | 1 | 2,000 | 2,000 | | |
| 0 | 271 | 2,500 | 7579 | Employee Recognition | | | 2,500 | 2,500 | 2,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Safety Committee Hazard Program | 1 | 1,000 | 1,000 | | |
| | | | | Health and Wellness Fair | 1 | 1,500 | 1,500 | | |
| 449 | 444 | 800 | 7620 | Telecommunications | | | 800 | 800 | 800 |
| 541 | 960 | 1,000 | 7660 | Materials & Supplies | | | 1,000 | 1,000 | 1,000 |
| 9 | 235 | 500 | 7660-05 | Materials & Supplies - Office Supplies | | | 1,000 | 1,000 | 1,000 |
| 21 | 0 | 200 | 7660-15 | Materials & Supplies - Postage | | | 200 | 200 | 200 |
| 29,845 | 6,271 | 7,500 | 7750 | Professional Services | | | 10,000 | 10,000 | 10,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Gallagher Classification Support | 1 | 5,000 | 5,000 | | |
| | | | | Legal Support | 1 | 5,000 | 5,000 | | |
| 0 | 0 | 60 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 100 | 100 | 100 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | |
| 1,071 | 1,914 | 4,411 | 7840 | M & S Computer Charges | | | 4,541 | 4,541 | 4,541 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | | |
| 0 | 0 | 24,720 | 7840-12 | M & S Computer Charges - Human Resources | | | 930 | 4,430 | 4,430 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Adobe Pro Licensing | 2 | 200 | 400 | | |
| | | | | Office 365 Licensing (2) | 1 | 530 | 530 | | |
| | | | | Computer/monitor/tech - new position | 1 | 3,500 | 3,500 | | |
| 33,906 | 10,314 | 50,191 | TOTAL MATERIALS AND SERVICES | | | | 38,171 | 41,671 | 41,671 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 178 | 0 | 8750 | Capital Outlay Computer Charges | | | 1,218 | 1,218 | 1,218 |
| | | | | I.S. Fund capital outlay costs shared city-wide | | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| 0 | 178 | 0 | <u>TOTAL CAPITAL OUTLAY</u> | 1,218 | 1,218 | 1,218 |
| 214,883 | 159,502 | 306,879 | <i>TOTAL REQUIREMENTS</i> | 302,597 | 375,438 | 375,438 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|---|---------------------------|----------|---------|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | | | |
| 0 | 21,584 | 158,304 | 4546 | American Rescue Plan | | | | 157,938 | 0 | 0 |
| 0 | 0 | 0 | 5029 | McMinnville Fire District | | | | 0 | 159,746 | 159,746 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Finance personnel service alloc for support of new fire district | 1 | 159,746 | 159,746 | | | | |
| 0 | 21,584 | 158,304 | TOTAL INTERGOVERNMENTAL | | | | 157,938 | 159,746 | 159,746 | |
| CHARGES FOR SERVICES | | | | | | | | | | |
| 27,234 | 26,932 | 25,000 | 5310 | On-Line Lien Search Fees | | | | 23,100 | 23,100 | 23,100 |
| | | | Net Assets on-line lien search program allows title companies to check any property for City liens. Title companies are billed \$33 per lien search; City pays \$15 per search through expenditure account 7750-27, Professional Services-Net Assets. | | | | | | | |
| 27,234 | 26,932 | 25,000 | TOTAL CHARGES FOR SERVICES | | | | 23,100 | 23,100 | 23,100 | |
| MISCELLANEOUS | | | | | | | | | | |
| 1 | 46 | 0 | 6600-94 | Other Income - Finance | | | | 0 | 0 | 0 |
| | | | Miscellaneous Finance Department collections. | | | | | | | |
| 1 | 46 | 0 | TOTAL MISCELLANEOUS | | | | 0 | 0 | 0 | |
| 27,234 | 48,562 | 183,304 | TOTAL RESOURCES | | | | 181,038 | 182,846 | 182,846 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| -845 | 4,364 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 345,258 | 392,401 | 542,392 | 7000-05 | Salaries & Wages - Regular Full Time | 583,111 | 659,114 | 659,114 |
| | | | | Finance Director - 0.95 FTE | | | |
| | | | | Financial Services Administrator - 1.00 FTE | | | |
| | | | | Financial Services Analyst - 1.00 FTE | | | |
| | | | | Financial Services Analyst - Payroll - 1.00 FTE | | | |
| | | | | Financial Services Specialist II - 1.00 FTE (Fire Dist stand up) | | | |
| | | | | Financial Services Specialist - 1.00 FTE | | | |
| | | | | Grant Program Manager (ARPA) - 1.00 FTE | | | |
| 1,196 | 0 | 0 | 7000-15 | Salaries & Wages - Temporary | 0 | 0 | 0 |
| 818 | 3,953 | 5,000 | 7000-20 | Salaries & Wages - Overtime | 3,000 | 3,000 | 3,000 |
| 700 | 900 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 2,400 | 2,400 | 2,400 |
| -222 | 1,551 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 20,927 | 23,931 | 33,116 | 7300-05 | Fringe Benefits - FICA - Social Security | 35,604 | 40,202 | 40,202 |
| 4,894 | 5,597 | 7,938 | 7300-06 | Fringe Benefits - FICA - Medicare | 8,534 | 9,636 | 9,636 |
| 100,675 | 115,277 | 165,392 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 190,342 | 213,348 | 213,348 |
| 77,973 | 82,691 | 120,704 | 7300-20 | Fringe Benefits - Medical Insurance | 81,338 | 103,776 | 103,776 |
| 8,638 | 9,138 | 13,675 | 7300-22 | Fringe Benefits - VEBA Plan | 7,712 | 10,712 | 10,712 |
| 524 | 384 | 354 | 7300-25 | Fringe Benefits - Life Insurance | 357 | 417 | 417 |
| 1,975 | 1,351 | 1,004 | 7300-30 | Fringe Benefits - Long Term Disability | 1,342 | 1,524 | 1,524 |
| 330 | 328 | 657 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 646 | 730 | 730 |
| 95 | 88 | 136 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 137 | 160 | 160 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 2,151 | 2,430 | 2,430 |
| 562,937 | 641,952 | 890,368 | TOTAL PERSONNEL SERVICES | | 916,674 | 1,047,449 | 1,047,449 |
| MATERIALS AND SERVICES | | | | | | | |
| 0 | 0 | 0 | 7500 | Credit Card Fees | 0 | 0 | 0 |
| 0 | 0 | 0 | 7514 | Fines & Penalties | 0 | 0 | 0 |
| 1,978 | 2,219 | 2,000 | 7520 | Public Notices & Printing | 8,000 | 8,000 | 8,000 |
| 612 | 354 | 500 | 7540 | Employee Events | 900 | 900 | 900 |
| Costs shared city-wide for employee training, materials, and events. | | | | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|---|----------------------------|----------------------------|---------------------------|
| 8,913 | 12,896 | 17,000 | 7550 | Travel & Education | Professional association dues, subscriptions, staff training, continuing professional education, software provider conference, etc. | 22,000 | 25,500 | 25,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Finance travel & education | 1 | 22,000 | 22,000 | |
| | | | | Finance travel & education - new fire district stand-up | 1 | 3,500 | 3,500 | |
| 4,000 | 4,539 | 5,130 | 7610-05 | Insurance - Liability | | 7,360 | 7,360 | 7,360 |
| 3,334 | 3,128 | 3,500 | 7620 | Telecommunications | | 3,800 | 4,450 | 4,450 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Telecommunications | 1 | 3,800 | 3,800 | |
| | | | | Addition of new phone line for stand-up of new fire district | 1 | 650 | 650 | |
| 5,468 | 7,011 | 5,000 | 7660-05 | Materials & Supplies - Office Supplies | | 5,150 | 6,650 | 6,650 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Office Supplies | 1 | 5,150 | 5,150 | |
| | | | | Additional office supplies for stand-up of new fire district | 1 | 1,500 | 1,500 | |
| -831 | -659 | 500 | 7660-10 | Materials & Supplies - Office Supplies Inventory | | 500 | 500 | 500 |
| 4,119 | 4,821 | 2,000 | 7660-15 | Materials & Supplies - Postage | | 8,000 | 8,000 | 8,000 |
| 0 | 194 | 0 | 7710 | Materials & Supplies - Grants | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7720-06 | Repairs & Maintenance - Equipment | | 0 | 0 | 0 |
| 2,423 | 37,327 | 15,000 | 7750 | Professional Services | | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 1,280 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 2,900 | 2,900 | 2,900 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |
| 2,216 | 1,677 | 2,500 | 7750-24 | Professional Services - Audit | | 0 | 0 | 0 |
| 13,056 | 10,860 | 12,000 | 7750-27 | Professional Services - Net Assets | | 10,500 | 10,500 | 10,500 |
| | | | | Net Assets on-line lien search program allows title companies to check any property for City liens. Title companies are billed \$33 per lien search; revenue recorded in account 5310, On-Line Lien Search Fees. City pays Net Assets \$15 per lien search. | | | | |
| 2,306 | 2,500 | 0 | 7750-57 | Professional Services - Financing Administration | | 0 | 0 | 0 |
| 2,261 | 2,403 | 2,000 | 7790 | Maintenance & Rental Contracts | | 3,100 | 3,100 | 3,100 |
| | | | | Printer / scanner / copier lease and per page cost. | | | | |
| 0 | 0 | 0 | 7800-03 | M & S Equipment - Office | | 0 | 0 | 0 |
| 8,572 | 10,207 | 10,291 | 7840 | M & S Computer Charges | | 10,596 | 10,596 | 10,596 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | |
| 6,586 | 12,875 | 12,400 | 7840-05 | M & S Computer Charges - Accounting | | 9,550 | 9,550 | 9,550 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---------------------------------|----------|----------------------------|----------------------------|---------------------------|
| | | | Description | Units | Amt/Unit | Total | | |
| | | | Printer Maintenance - Lexmark | 1 | 300 | 300 | | |
| | | | Adobe Pro Licensing (5) | 5 | 200 | 1,000 | | |
| | | | Adobe InDesign | 1 | 400 | 400 | | |
| | | | Replacement Scanner | 1 | 1,000 | 1,000 | | |
| | | | Office 365 Licensing (7) | 1 | 1,850 | 1,850 | | |
| | | | DebtBook Renewal | 1 | 5,000 | 5,000 | | |
| 65,013 | 112,351 | 91,101 | TOTAL MATERIALS AND SERVICES | | | 97,356 | 103,006 | 103,006 |
| CAPITAL OUTLAY | | | | | | | | |
| 0 | 952 | 0 | 8750 | Capital Outlay Computer Charges | | 2,841 | 2,841 | 2,841 |
| | | | I.S. Fund capital outlay costs shared city-wide | | | | | |
| 0 | 952 | 0 | TOTAL CAPITAL OUTLAY | | | 2,841 | 2,841 | 2,841 |
| 627,950 | 755,255 | 981,469 | TOTAL REQUIREMENTS | | | 1,016,871 | 1,153,296 | 1,153,296 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 05 - ENGINEERING Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|--------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4546 | American Rescue Plan | 600,000 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 600,000 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| 200,811 | 180,440 | 150,000 | 5320 | Engineering Fees | 50,000 | 50,000 | 50,000 | |
| | | | | Developer charges for City inspection and plan review of development projects at the rate of 5% for first \$100,000 and 3% over \$100,000 of project costs. | | | | |
| 200,811 | 180,440 | 150,000 | TOTAL CHARGES FOR SERVICES | | | 50,000 | 50,000 | 50,000 |
| MISCELLANEOUS | | | | | | | | |
| 1,267 | 2,402 | 1,000 | 6600-96 | Other Income - Engineering | 1,000 | 1,000 | 1,000 | |
| 1,267 | 2,402 | 1,000 | TOTAL MISCELLANEOUS | | | 1,000 | 1,000 | 1,000 |
| TRANSFERS IN | | | | | | | | |
| 0 | 0 | 0 | 6900-58 | Transfers In - Urban Renewal | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL TRANSFERS IN | | | 0 | 0 | 0 |
| 202,078 | 182,842 | 151,000 | TOTAL RESOURCES | | | 651,000 | 51,000 | 51,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 05 - ENGINEERING Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| -3,853 | 1,811 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 | |
| 484,468 | 424,844 | 656,635 | 7000-05 | Salaries & Wages - Regular Full Time Public Works Director - 1.00 FTE City Engineer - 1.00 FTE Project Engineer - 1.00 FTE GIS/CAD Specialist - 1.00 FTE Engineering Technician - 2.00 FTE Development Customer Service Technician - Combined Depts - 0.33 FTE | 624,852 | 624,852 | 624,852 | |
| 17,821 | 0 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 | |
| 5,542 | 4,358 | 12,350 | 7000-15 | Salaries & Wages - Temporary Extra Help - Engineering - 0.33 FTE | 14,124 | 14,124 | 14,124 | |
| 698 | 1,220 | 0 | 7000-20 | Salaries & Wages - Overtime | 5,000 | 5,000 | 5,000 | |
| 5,005 | 0 | 0 | 7000-30 | Salaries & Wages - Auto Allowance | 0 | 0 | 0 | |
| 600 | 1,850 | 1,200 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 1,200 | 1,200 | 1,200 | |
| -2,667 | -86 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 | |
| 30,212 | 26,312 | 40,469 | 7300-05 | Fringe Benefits - FICA - Social Security | 39,031 | 39,031 | 39,031 | |
| 7,249 | 6,154 | 9,718 | 7300-06 | Fringe Benefits - FICA - Medicare | 9,354 | 9,354 | 9,354 | |
| 141,640 | 123,440 | 204,083 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 192,584 | 192,584 | 192,584 | |
| 106,479 | 59,110 | 121,036 | 7300-20 | Fringe Benefits - Medical Insurance | 89,384 | 89,384 | 89,384 | |
| 15,000 | 9,330 | 18,640 | 7300-22 | Fringe Benefits - VEBA Plan | 10,580 | 10,580 | 10,580 | |
| 612 | 391 | 400 | 7300-25 | Fringe Benefits - Life Insurance | 380 | 380 | 380 | |
| 2,509 | 1,474 | 1,124 | 7300-30 | Fringe Benefits - Long Term Disability | 1,444 | 1,444 | 1,444 | |
| 7,738 | 7,163 | 8,680 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 7,970 | 7,970 | 7,970 | |
| 114 | 101 | 194 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 153 | 153 | 153 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 2,351 | 2,351 | 2,351 | |
| 819,167 | 667,471 | 1,074,529 | TOTAL PERSONNEL SERVICES | | | 998,407 | 998,407 | 998,407 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 100 | 100 | 100 | |
| 657 | 657 | 800 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 1,000 | 1,000 | 1,000 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 05 - ENGINEERING Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| 5,879 | 1,635 | 10,000 | 7550 | Travel & Education | Memberships in professional organizations, registrations for conferences and seminars, City reimbursed continuing education, and reference materials. | 10,000 | 10,000 | 10,000 |
| 1,728 | 1,869 | 5,000 | 7590 | Fuel - Vehicle & Equipment | | 3,000 | 3,000 | 3,000 |
| 3,710 | 3,970 | 4,600 | 7600 | Utilities | Department's share of Community Development Center's electricity expense, ~38%. | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 8,000 | 8,175 | 9,240 | 7610-05 | Insurance - Liability | | 10,530 | 10,530 | 10,530 |
| 2,100 | 1,986 | 2,240 | 7610-10 | Insurance - Property | | 2,820 | 2,820 | 2,820 |
| 7,674 | 7,836 | 9,000 | 7620 | Telecommunications | | 9,720 | 9,720 | 9,720 |
| 4,762 | 1,020 | 5,300 | 7650 | Janitorial | Department's share of Community Development Center janitorial service and supply costs, ~38%. | 5,800 | 5,800 | 5,800 |
| 5,583 | 9,644 | 10,000 | 7660 | Materials & Supplies | Uniforms, safety equipment, office, engineering, and surveying materials and supplies. | 10,800 | 10,800 | 10,800 |
| 471 | 1,630 | 1,650 | 7720 | Repairs & Maintenance | Vehicle and equipment repairs and maintenance. | 1,780 | 1,780 | 1,780 |
| 5,880 | 1,970 | 1,900 | 7720-08 | Repairs & Maintenance - Building Repairs | Department's share of Community Development Center's repairs and improvements, ~38%. | 2,100 | 2,100 | 2,100 |
| 2,248 | 2,564 | 9,700 | 7720-10 | Repairs & Maintenance - Building Maintenance | Department's share of routine building maintenance costs including pest control, garbage service, alarm and lighting repair and maintenance, gutter cleaning and roof preventative maintenance, and carpet cleaning, ~38%. | 4,300 | 4,300 | 4,300 |
| 5,165 | 55,235 | 10,000 | 7750 | Professional Services | | 120,000 | 120,000 | 120,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Environmental Services for Underground Storage Tanks | 1 | 40,000 | 40,000 | |
| | | | | Environmental Services for Civic Hall UST Investigation | 1 | 40,000 | 40,000 | |
| | | | | Traffic Engineering | 1 | 40,000 | 40,000 | |
| 0 | 0 | 1,600 | 7750-01 | Professional Services - Audit & other city-wide prof svc | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | 2,000 | 2,000 | 2,000 |
| 0 | 0 | 0 | 7750-04 | Professional Services - Grants | ARPA funded 3rd Street 30% Design | 600,000 | 600,000 | 600,000 |
| 0 | 0 | 0 | 7790 | Maintenance & Rental Contracts | | 0 | 0 | 0 |
| 2,699 | 2,764 | 4,200 | 7790-20 | Maintenance & Rental Contracts - Community Development Center | Department's share of Community Development Center's HVAC services; alarm monitoring; landscape maintenance; and copier lease, ~38%. | 4,500 | 4,500 | 4,500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 05 - ENGINEERING Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|---|--------------|----------------------------|----------------------------|---------------------------|
| 9,471 | 10,629 | 14,702 | 7840 | M & S Computer Charges | | 17,666 | 17,666 | 17,666 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | |
| 10,021 | 15,732 | 14,690 | 7840-10 | M & S Computer Charges - Engineering | | 20,500 | 20,500 | 20,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Hansen Maintenance 25% - shared with Street, Park, WWS | 1 | 4,000 | 4,000 | |
| | | | | ESRI Maintenance 17% - shared with Bldg, Comm Dvl, Eng, Street, WWS | 1 | 2,500 | 2,500 | |
| | | | | AutoCAD Maintenance 66% - shared with Comm Dvlpmt | 1 | 3,000 | 3,000 | |
| | | | | Plotter Maintenance | 1 | 1,200 | 1,200 | |
| | | | | Adobe Licensing (2) | 2 | 200 | 400 | |
| | | | | Office 365 Licensing (11) | 1 | 2,900 | 2,900 | |
| | | | | Replacement Desktops (2) | 2 | 1,500 | 3,000 | |
| | | | | New Laptop - GIS | 1 | 3,500 | 3,500 | |
| 76,048 | 127,316 | 114,622 | <u>TOTAL MATERIALS AND SERVICES</u> | | | 831,616 | 831,616 | 831,616 |
| | | | <u>CAPITAL OUTLAY</u> | | | | | |
| 0 | 991 | 0 | 8750 | Capital Outlay Computer Charges | | 4,736 | 4,736 | 4,736 |
| | | | | I.S. Fund capital outlay costs shared city-wide | | | | |
| 0 | 0 | 0 | 8750-10 | Capital Outlay Computer Charges - Engineering | | 27,500 | 27,500 | 27,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Hansen Upgrade - 25% shared with Park, Street, WWS | 1 | 27,500 | 27,500 | |
| 0 | 0 | 0 | 8800 | Building Improvements | | 36,100 | 36,100 | 36,100 |
| | | | | Department's share of Community Development Center's building improvements, ~38%. | | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Install Secure Entryway at CDC | 1 | 22,800 | 22,800 | |
| | | | | Replace RTU #1 - 1996 HVAC Unit at CDC | 1 | 13,300 | 13,300 | |
| 0 | 0 | 0 | 8850 | Vehicles | | 0 | 0 | 0 |
| 0 | 991 | 0 | <u>TOTAL CAPITAL OUTLAY</u> | | | 68,336 | 68,336 | 68,336 |
| 895,215 | 795,778 | 1,189,151 | <u>TOTAL REQUIREMENTS</u> | | | 1,898,359 | 1,898,359 | 1,898,359 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|---|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 0 | 741 | 0 | 7720-10 | Repairs & Maintenance - Building Maintenance | | | 0 | 0 | 0 |
| 0 | 741 | 0 | TOTAL MATERIALS AND SERVICES | | | | 0 | 0 | 0 |
| 0 | 741 | 0 | TOTAL REQUIREMENTS | | | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 001 - ADMINISTRATION Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-------------------|----------------|---------------------------|--|--------------------------------------|----------------------------|----------------------------|---------------------------|---|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4546 | American Rescue Plan | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 |
| MISCELLANEOUS | | | | | | | | |
| 982 | 124 | 0 | 6600-99 | Other Income - Community Development | 0 | 0 | 0 | |
| 982 | 124 | 0 | TOTAL MISCELLANEOUS | | | 0 | 0 | 0 |
| 982 | 124 | 0 | TOTAL RESOURCES | | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 001 - ADMINISTRATION Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| -5,124 | 2,412 | 0 | 7000 | Salaries & Wages | | 0 | 0 | 0 |
| 21,013 | 21,467 | 23,191 | 7000-05 | Salaries & Wages - Regular Full Time Community Development Director - 0.10 FTE Planning Analyst - 0.10 FTE | | 21,232 | 21,232 | 21,232 |
| 0 | -2 | 0 | 7000-20 | Salaries & Wages - Overtime | | 0 | 0 | 0 |
| -1,582 | 735 | 0 | 7300 | Fringe Benefits | | 0 | 0 | 0 |
| 1,267 | 1,302 | 1,404 | 7300-05 | Fringe Benefits - FICA - Social Security | | 1,284 | 1,284 | 1,284 |
| 296 | 305 | 336 | 7300-06 | Fringe Benefits - FICA - Medicare | | 308 | 308 | 308 |
| 6,594 | 6,662 | 6,737 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 6,424 | 6,424 | 6,424 |
| 4,885 | 3,623 | 5,234 | 7300-20 | Fringe Benefits - Medical Insurance | | 2,666 | 2,666 | 2,666 |
| 750 | 450 | 750 | 7300-22 | Fringe Benefits - VEBA Plan | | 400 | 400 | 400 |
| 27 | 19 | 15 | 7300-25 | Fringe Benefits - Life Insurance | | 12 | 12 | 12 |
| 121 | 78 | 30 | 7300-30 | Fringe Benefits - Long Term Disability | | 50 | 50 | 50 |
| 358 | 349 | 315 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 270 | 270 | 270 |
| 5 | 4 | 5 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 7 | 7 | 7 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 78 | 78 | 78 |
| 28,611 | 37,403 | 38,017 | TOTAL PERSONNEL SERVICES | | | 32,731 | 32,731 | 32,731 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7500 | Credit Card Fees | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7515 | City Services Charge expense | | 100 | 100 | 100 |
| 1,152 | 89 | 0 | 7520 | Public Notices & Printing | | 1,000 | 1,000 | 1,000 |
| 52 | 644 | 400 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | | 100 | 100 | 100 |
| 68 | 0 | 0 | 7550 | Travel & Education | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7590 | Fuel - Vehicle & Equipment | | 0 | 0 | 0 |
| 3,613 | 3,865 | 4,440 | 7600 | Utilities Department's share of Community Development Center electricity expense. | | 4,800 | 4,800 | 4,800 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 7,400 | 7,292 | 8,240 | 7610-05 | Insurance - Liability | | 11,270 | 11,270 | 11,270 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 001 - ADMINISTRATION Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--|--------------|----------------------------|----------------------------|---------------------------|
| 1,900 | 1,814 | 2,050 | 7610-10 | Insurance - Property | | | 2,600 | 2,600 | 2,600 |
| 4,049 | 4,906 | 400 | 7620 | Telecommunications | | | 4,000 | 4,000 | 4,000 |
| 4,658 | 1,013 | 5,200 | 7650 | Janitorial | | | 5,600 | 5,600 | 5,600 |
| | | | | Department's share of Community Development Center janitorial service and supply costs. | | | | | |
| 4,169 | 6,683 | 5,500 | 7660 | Materials & Supplies | | | 3,000 | 3,000 | 3,000 |
| | | | | Office supplies and work station support. | | | | | |
| 0 | 0 | 0 | 7710 | Materials & Supplies - Grants | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7720 | Repairs & Maintenance | | | 0 | 0 | 0 |
| 5,726 | 1,900 | 1,850 | 7720-08 | Repairs & Maintenance - Building Repairs | | | 2,000 | 2,000 | 2,000 |
| | | | | Department's share of Community Development Center's repairs and improvements. | | | | | |
| 2,189 | 2,638 | 9,400 | 7720-10 | Repairs & Maintenance - Building Maintenance | | | 4,200 | 4,200 | 4,200 |
| 1,472 | 3,669 | 0 | 7750 | Professional Services | | | 0 | 0 | 0 |
| 0 | 0 | 1,910 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 1,900 | 1,900 | 1,900 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | |
| 0 | 0 | 0 | 7750-04 | Professional Services - Grants | | | 0 | 0 | 0 |
| 6,372 | 5,161 | 8,700 | 7790-20 | Maintenance & Rental Contracts - Community Development Center | | | 9,400 | 9,400 | 9,400 |
| | | | | Copier Lease, HVAC, Fire/Security Alarm, Parking Lot Sweeping, Orkin, Holiday Lights, Misc (Community Development's share of CDC Building) | | | | | |
| 1,339 | 1,595 | 1,838 | 7840 | M & S Computer Charges | | | 1,892 | 1,892 | 1,892 |
| 0 | 0 | 240 | 7840-16 | M & S Computer Charges - Community Dev Administration | | | 460 | 460 | 460 |
| | | | <u>Description</u> | | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | Adobe Pro Licensing (1) | | | 1 | 200 | 200 | |
| | | | Office 365 Licensing | | | 1 | 260 | 260 | |
| 44,157 | 41,270 | 50,168 | TOTAL MATERIALS AND SERVICES | | | | 52,322 | 52,322 | 52,322 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 149 | 0 | 8750 | Capital Outlay Computer Charges | | | 507 | 507 | 507 |
| | | | | I.S. Fund capital outlay costs shared city-wide | | | | | |
| 0 | 0 | 0 | 8750-16 | Capital Outlay Computer Charges - Community Dev Administration | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8800 | Building Improvements | | | 35,150 | 35,150 | 35,150 |
| | | | | Department's share of Community Development Center's building improvements. 37% | | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 001 - ADMINISTRATION Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Install Secure Entryway at CDC | 1 | 22,200 | 22,200 | | |
| | | | Replace RTU #1 - 1996 HVAC Unit at CDC | 1 | 12,950 | 12,950 | | |
| 0 | 149 | 0 | TOTAL CAPITAL OUTLAY | | | 35,657 | 35,657 | 35,657 |
| 72,768 | 78,822 | 88,185 | TOTAL REQUIREMENTS | | | 120,710 | 120,710 | 120,710 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| | | | Section : 025 - CURRENT PLANNING | | | | |
| | | | Program : N/A | | | | |
| RESOURCES | | | | | | | |
| LICENSES AND PERMITS | | | | | | | |
| 120,061 | 167,699 | 105,000 | 4250-03 | Planning Fees - Land Use Fees | 105,000 | 105,000 | 105,000 |
| | | | Fees for processing land use applications (e.g. variances, conditional use permits, zone changes and plan amendments). | | | | |
| 28,660 | 36,944 | 35,000 | 4250-25 | Planning Fees - Building Permit Review Fees | 35,000 | 35,000 | 35,000 |
| | | | Fees to cover Planning Division costs associated with the review of building permit applications. | | | | |
| 148,720 | 204,643 | 140,000 | TOTAL LICENSES AND PERMITS | | 140,000 | 140,000 | 140,000 |
| 148,720 | 204,643 | 140,000 | TOTAL RESOURCES | | 140,000 | 140,000 | 140,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 025 - CURRENT PLANNING Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7000 | Salaries & Wages | | 0 | 0 | 0 |
| 180,955 | 167,156 | 208,654 | 7000-05 | Salaries & Wages - Regular Full Time Community Development Director - 0.25 FTE Senior Planner - 1.00 FTE Associate Planner - 0.50 FTE Planning Analyst - 0.45 FTE Development Customer Service Technician - Combined Depts - 0.25 FTE | | 228,044 | 228,044 | 228,044 |
| 0 | 0 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-15 | Salaries & Wages - Temporary | | 0 | 0 | 0 |
| 54 | -7 | 0 | 7000-20 | Salaries & Wages - Overtime | | 3,000 | 3,000 | 3,000 |
| 0 | 500 | 600 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | | 600 | 600 | 600 |
| 0 | 0 | 0 | 7300 | Fringe Benefits | | 0 | 0 | 0 |
| 11,031 | 10,225 | 12,660 | 7300-05 | Fringe Benefits - FICA - Social Security | | 14,015 | 14,015 | 14,015 |
| 2,535 | 2,391 | 3,034 | 7300-06 | Fringe Benefits - FICA - Medicare | | 3,359 | 3,359 | 3,359 |
| 55,312 | 42,418 | 64,095 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 73,737 | 73,737 | 73,737 |
| 32,436 | 23,262 | 37,386 | 7300-20 | Fringe Benefits - Medical Insurance | | 25,240 | 25,240 | 25,240 |
| 4,900 | 5,050 | 5,150 | 7300-22 | Fringe Benefits - VEBA Plan | | 3,450 | 3,450 | 3,450 |
| 244 | 161 | 153 | 7300-25 | Fringe Benefits - Life Insurance | | 147 | 147 | 147 |
| 1,009 | 591 | 366 | 7300-30 | Fringe Benefits - Long Term Disability | | 524 | 524 | 524 |
| 3,291 | 2,860 | 2,695 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 2,772 | 2,772 | 2,772 |
| 43 | 39 | 83 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 78 | 78 | 78 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 841 | 841 | 841 |
| 291,811 | 254,646 | 334,876 | TOTAL PERSONNEL SERVICES | | | 355,807 | 355,807 | 355,807 |
| MATERIALS AND SERVICES | | | | | | | | |
| 1,417 | 1,367 | 2,000 | 7500 | Credit Card Fees Fees paid to offer credit card payment services - monthly and percentage of overall credit card transactions. | | 2,000 | 2,000 | 2,000 |
| 5,805 | 3,756 | 8,000 | 7520 | Public Notices & Printing Legal notices for public hearings, public open houses, printing brochures, forms and surveys. | | 7,000 | 7,000 | 7,000 |
| 200 | 385 | 400 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | | 400 | 400 | 400 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 025 - CURRENT PLANNING Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|-------|----------|----------------------------|----------------------------|---------------------------|
| 1,436 | 2,873 | 6,000 | 7550 | Travel & Education Memberships in professional organizations (APA, ORAPA, ULI, ICMA); staff training, Planning Commissioner training. | | | 5,000 | 5,000 | 5,000 |
| 255 | 256 | 500 | 7590 | Fuel - Vehicle & Equipment | | | 200 | 200 | 200 |
| 0 | 0 | 1,500 | 7620 | Telecommunications Cell phones for planners | | | 2,500 | 2,500 | 2,500 |
| 1,898 | 2,882 | 3,500 | 7660 | Materials & Supplies Office supplies and work station support. | | | 2,500 | 2,500 | 2,500 |
| 0 | 0 | 0 | 7710 | Materials & Supplies - Grants | | | 0 | 0 | 0 |
| 2,665 | 36,111 | 27,500 | 7750 | Professional Services | | | 60,000 | 60,000 | 60,000 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Transcriptionist - PC, HLC, LRC | 1 | 5,000 | 5,000 | | |
| | | | | Contract Transportation Planning | 1 | 5,000 | 5,000 | | |
| | | | | Legal Services | 1 | 50,000 | 50,000 | | |
| 0 | 0 | 0 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | 300 | 300 | 300 |
| 0 | 0 | 0 | 7750-04 | Professional Services - Grants | | | 0 | 0 | 0 |
| 5,014 | 6,788 | 5,146 | 7840 | M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide | | | 13,624 | 13,624 | 13,624 |
| 4,068 | 7,566 | 12,905 | 7840-17 | M & S Computer Charges - Community Dev Current | | | 9,380 | 9,380 | 9,380 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | ESRI Maintenance - 12.5% | 1 | 1,250 | 1,250 | | |
| | | | | Adobe InDesign | 1 | 400 | 400 | | |
| | | | | Replacement Desktops (2) + Monitor | 1 | 3,250 | 3,250 | | |
| | | | | AutoCAD Maintenance | 1 | 750 | 750 | | |
| | | | | GIS Laptop/Tech - 50% | 1 | 3,000 | 3,000 | | |
| | | | | Adobe Pro Licensing (1) | 1 | 200 | 200 | | |
| | | | | Office 365 Licensing (2) | 1 | 530 | 530 | | |
| 22,758 | 61,985 | 67,451 | TOTAL MATERIALS AND SERVICES | | | | 102,904 | 102,904 | 102,904 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 633 | 0 | 8750 | Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide | | | 3,653 | 3,653 | 3,653 |
| 0 | 0 | 0 | 8750-17 | Capital Outlay Computer Charges - Community Dev Current | | | 0 | 0 | 0 |
| 0 | 633 | 0 | TOTAL CAPITAL OUTLAY | | | | 3,653 | 3,653 | 3,653 |
| 314,569 | 317,263 | 402,327 | TOTAL REQUIREMENTS | | | | 462,364 | 462,364 | 462,364 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 028 - LONG RANGE PLANNING Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 719 | 2,512 | 12,000 | 4535 | Federal NPS CLG Grant | | 15,000 | 15,000 | 15,000 |
| | | | | Federal National Park Service Certified Local Government grant for historic preservation program. | | | | |
| 75,407 | 0 | 95,000 | 4778 | OR Dept of Land Conservation & Dev (DLCD) | | 0 | 0 | 0 |
| | | | | Technical Assistance and Planning grants. | | | | |
| 76,126 | 2,512 | 107,000 | TOTAL INTERGOVERNMENTAL | | | 15,000 | 15,000 | 15,000 |
| CHARGES FOR SERVICES | | | | | | | | |
| 0 | 0 | 0 | 5410 | Sales | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL CHARGES FOR SERVICES | | | 0 | 0 | 0 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6407 | Donations-Community Development | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL MISCELLANEOUS | | | 0 | 0 | 0 |
| 76,126 | 2,512 | 107,000 | TOTAL RESOURCES | | | 15,000 | 15,000 | 15,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 028 - LONG RANGE PLANNING Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 | |
| 164,884 | 149,923 | 183,712 | 7000-05 | Salaries & Wages - Regular Full Time Community Development Director - 0.30 FTE Senior Planner - 1.00 FTE Associate Planner - 0.50 FTE Planning Analyst - 0.35 FTE Development Customer Service Technician - Combined Depts - 0.05 FTE | 217,172 | 217,172 | 217,172 | |
| 0 | 0 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 | |
| 67,494 | 0 | 0 | 7000-15 | Salaries & Wages - Temporary | 0 | 0 | 0 | |
| 54 | -2 | 0 | 7000-20 | Salaries & Wages - Overtime | 3,000 | 3,000 | 3,000 | |
| 0 | 500 | 600 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 600 | 600 | 600 | |
| 0 | 0 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 | |
| 14,225 | 9,180 | 11,152 | 7300-05 | Fringe Benefits - FICA - Social Security | 13,356 | 13,356 | 13,356 | |
| 3,327 | 2,147 | 2,673 | 7300-06 | Fringe Benefits - FICA - Medicare | 3,201 | 3,201 | 3,201 | |
| 76,810 | 36,418 | 56,845 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 70,444 | 70,444 | 70,444 | |
| 26,107 | 19,550 | 26,178 | 7300-20 | Fringe Benefits - Medical Insurance | 23,924 | 23,924 | 23,924 | |
| 4,000 | 4,650 | 3,650 | 7300-22 | Fringe Benefits - VEBA Plan | 3,300 | 3,300 | 3,300 | |
| 212 | 137 | 123 | 7300-25 | Fringe Benefits - Life Insurance | 132 | 132 | 132 | |
| 918 | 528 | 378 | 7300-30 | Fringe Benefits - Long Term Disability | 498 | 498 | 498 | |
| 4,260 | 2,649 | 2,476 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 2,769 | 2,769 | 2,769 | |
| 46 | 33 | 71 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 69 | 69 | 69 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 801 | 801 | 801 | |
| 362,335 | 225,713 | 287,858 | TOTAL PERSONNEL SERVICES | | | 339,266 | 339,266 | 339,266 |
| MATERIALS AND SERVICES | | | | | | | | |
| 13,490 | 7,445 | 10,000 | 7520 | Public Notices & Printing Legal notices for public hearings, public open houses, printing brochures, forms and surveys for long range planning projects | 10,000 | 10,000 | 10,000 | |
| 413 | 341 | 400 | 7540 | Employee Events Costs shared city-wide for employees training, materials and events. | 300 | 300 | 300 | |
| 1,526 | 2,508 | 7,000 | 7550 | Travel & Education Memberships in professional organizations. Staff training. Planning Commissioner training. | 4,500 | 4,500 | 4,500 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 028 - LONG RANGE PLANNING Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|---|-------|----------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 1,500 | 7620 | Telecommunications | | | 2,500 | 2,500 | 2,500 |
| | | | | Cell phones for planners (split 50/50 between current and long range planning) | | | | | |
| 2,246 | 1,020 | 9,000 | 7660 | Materials & Supplies | | | 5,000 | 5,000 | 5,000 |
| | | | | Office supplies and work station support. | | | | | |
| | | | | GIS Staff - Work station and office supplies | | | | | |
| 0 | 0 | 0 | 7710 | Materials & Supplies - Grants | | | 0 | 0 | 0 |
| 272,531 | 104,874 | 414,500 | 7750 | Professional Services | | | 581,500 | 581,500 | 581,500 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Fox Ridge Road Area Plan (2023 Carryover) | 1 | 100,000 | 100,000 | | |
| | | | | Southwest Area Plan (2023 Carryover) | 1 | 200,000 | 200,000 | | |
| | | | | DEI PFP Grant Match (2023 Carryover) | 1 | 19,000 | 19,000 | | |
| | | | | HB 2003 HNA/HPS/EOA Adoption (2023 Carryover) | 1 | 70,000 | 70,000 | | |
| | | | | HB 2003 Efficiency Measures Analysis | 1 | 25,000 | 25,000 | | |
| | | | | CLG HP Grant Match | 1 | 22,000 | 22,000 | | |
| | | | | Three Mile Lane Overlay Dev Standards | 1 | 25,000 | 25,000 | | |
| | | | | Transcriptionist | 1 | 4,500 | 4,500 | | |
| | | | | Consultant Services | 1 | 20,000 | 20,000 | | |
| | | | | Legal Services | 1 | 96,000 | 96,000 | | |
| 0 | 0 | 20 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 300 | 300 | 300 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | |
| 50,407 | 5,512 | 107,000 | 7750-04 | Professional Services - Grants | | | 15,000 | 15,000 | 15,000 |
| | | | | CLG Grant - Intensive Level Survey (ILS) in South of Downtown Association (SODAN) | | | | | |
| 2,539 | 3,381 | 2,940 | 7840 | M & S Computer Charges | | | 9,840 | 9,840 | 9,840 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | | |
| 1,553 | 1,626 | 9,505 | 7840-18 | M & S Computer Charges - Community Dev Long Range | | | 5,730 | 5,730 | 5,730 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | ESRI Maintenance - 12.5 % | 1 | 1,250 | 1,250 | | |
| | | | | AutoCAD Maintenance | 1 | 750 | 750 | | |
| | | | | GIS Laptop/Tech - 50% | 1 | 3,000 | 3,000 | | |
| | | | | Adobe Pro Licensing (1) | 1 | 200 | 200 | | |
| | | | | Office 365 Licensing (2) | 1 | 530 | 530 | | |
| 344,705 | 126,707 | 561,865 | TOTAL MATERIALS AND SERVICES | | | | 634,670 | 634,670 | 634,670 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 315 | 0 | 8750 | Capital Outlay Computer Charges | | | 2,638 | 2,638 | 2,638 |
| | | | | I.S. Fund capital outlay costs shared city-wide | | | | | |
| 0 | 0 | 0 | 8750-18 | Capital Outlay Computer Charges - Community Dev Long Range | | | 0 | 0 | 0 |
| 0 | 315 | 0 | TOTAL CAPITAL OUTLAY | | | | 2,638 | 2,638 | 2,638 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 028 - LONG RANGE PLANNING Program : <i>N/A</i> | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| 707,041 | 352,735 | 849,723 | <i>TOTAL REQUIREMENTS</i> | 976,574 | 976,574 | 976,574 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 031 - CODE COMPLIANCE Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-----------------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4546 | American Rescue Plan | | 2,000 | 0 | 0 |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 2,000 | 0 | 0 |
| FINES AND FORFEITURES | | | | | | | | |
| 158 | 14,362 | 7,500 | 6115 | Code Enforcement | | 7,500 | 7,500 | 7,500 |
| | | | | Fines for non-compliance with City ordinances and reimbursement to City for costs for involuntary abatement. | | | | |
| 158 | 14,362 | 7,500 | TOTAL FINES AND FORFEITURES | | | 7,500 | 7,500 | 7,500 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6310 | Interest | | 50 | 50 | 50 |
| 0 | 0 | 250 | 6407-31 | Donations-Community Development - Code Compliance | | 250 | 250 | 250 |
| 0 | 0 | 250 | TOTAL MISCELLANEOUS | | | 300 | 300 | 300 |
| 158 | 14,362 | 7,750 | TOTAL RESOURCES | | | 9,800 | 7,800 | 7,800 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 031 - CODE COMPLIANCE Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**PERSONNEL SERVICES**

| | | | | | | | | |
|---------|---------|---------|--------------------------|--|---------|---------|---------|---------|
| 0 | 0 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 | |
| 128,341 | 124,415 | 149,075 | 7000-05 | Salaries & Wages - Regular Full Time Community Development Director - 0.10 FTE Code Compliance Officer - Lead - 1.00 FTE Code Compliance Officer - 1.00 FTE Planning Analyst - 0.10 FTE Development Customer Service Technician - Combined Depts - 0.03 FTE | 158,584 | 158,584 | 158,584 | |
| 0 | 0 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 | |
| 0 | 649 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 | |
| 0 | 0 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 | |
| 7,719 | 7,515 | 9,020 | 7300-05 | Fringe Benefits - FICA - Social Security | 9,597 | 9,597 | 9,597 | |
| 1,805 | 1,757 | 2,161 | 7300-06 | Fringe Benefits - FICA - Medicare | 2,299 | 2,299 | 2,299 | |
| 35,249 | 36,532 | 43,308 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 48,009 | 48,009 | 48,009 | |
| 29,284 | 28,814 | 39,581 | 7300-20 | Fringe Benefits - Medical Insurance | 32,262 | 32,262 | 32,262 | |
| 4,600 | 5,430 | 5,690 | 7300-22 | Fringe Benefits - VEBA Plan | 4,431 | 4,431 | 4,431 | |
| 237 | 160 | 133 | 7300-25 | Fringe Benefits - Life Insurance | 134 | 134 | 134 | |
| 745 | 482 | 332 | 7300-30 | Fringe Benefits - Long Term Disability | 366 | 366 | 366 | |
| 2,367 | 2,174 | 2,010 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 1,995 | 1,995 | 1,995 | |
| 41 | 36 | 97 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 99 | 99 | 99 | |
| 2,219 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 582 | 582 | 582 | |
| 212,607 | 207,964 | 251,407 | TOTAL PERSONNEL SERVICES | | | 258,358 | 258,358 | 258,358 |

MATERIALS AND SERVICES

| | | | | | | | |
|-------|-------|-------|-------------|---|-------|-------|-------|
| 0 | 0 | 100 | 7500 | Credit Card Fees Transactional fees for paying code enforcement fines with credit card. | 100 | 100 | 100 |
| 630 | 752 | 4,000 | 7520 | Public Notices & Printing Print materials for door hangers, property notices, certified mailings. | 2,500 | 2,500 | 2,500 |
| 194 | 166 | 300 | 7540 | Employee Events Costs shared city-wide for employee training, materials and events. | 400 | 400 | 400 |
| 1,238 | 3,611 | 6,000 | 7550 | Travel & Education Memberships in OCEA, staff training. | 3,500 | 3,500 | 3,500 |
| 500 | 568 | 1,250 | 7590 | Fuel - Vehicle & Equipment | 1,250 | 1,250 | 1,250 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 031 - CODE COMPLIANCE Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|---|---|-------|----------|----------------------------|----------------------------|---------------------------|--------|
| 2,741 | 2,766 | 3,000 | 7620 | Telecommunications | | | | 3,200 | 3,200 | 3,200 |
| 92 | 0 | 600 | 7630 | Uniforms | | | | 600 | 600 | 600 |
| 477 | 1,644 | 5,000 | 7660 | Materials & Supplies Office supplies, work station support, neighborhood clean-up supplies. | | | | 3,000 | 3,000 | 3,000 |
| 0 | 0 | 0 | 7660-25 | Materials & Supplies - Grants | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7680-31 | Materials & Supplies - Donations - Code Compliance | | | | 250 | 250 | 250 |
| 5,368 | 8,862 | 18,000 | 7750 | Professional Services | | | | 15,500 | 15,500 | 15,500 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Hearings Officer | 1 | 3,000 | 3,000 | | | |
| | | | | Abatement | 1 | 12,500 | 12,500 | | | |
| 0 | 0 | 60 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | 300 | 300 | 300 |
| 2,143 | 2,552 | 2,940 | 7840 | M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide | | | | 3,028 | 3,028 | 3,028 |
| 311 | 395 | 480 | 7840-19 | M & S Computer Charges - Community Dev Code Compliance | | | | 6,530 | 6,530 | 6,530 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Replacement Laptops (2) | 2 | 3,000 | 6,000 | | | |
| | | | | Office 365 Licensing (2) | 1 | 530 | 530 | | | |
| 13,693 | 21,316 | 41,730 | TOTAL MATERIALS AND SERVICES | | | | 40,158 | 40,158 | 40,158 | |
| CAPITAL OUTLAY | | | | | | | | | | |
| 0 | 238 | 0 | 8750 | Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide | | | | 812 | 812 | 812 |
| 0 | 0 | 0 | 8750-19 | Capital Outlay Computer Charges - Community Dev Code Enforcement | | | | 0 | 0 | 0 |
| 0 | 238 | 0 | TOTAL CAPITAL OUTLAY | | | | 812 | 812 | 812 | |
| 226,300 | 229,518 | 293,137 | TOTAL REQUIREMENTS | | | | 299,328 | 299,328 | 299,328 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|---------|
| | | | Section : 035 - ECONOMIC DEVELOPMENT | | | | | |
| | | | Program : N/A | | | | | |
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 750,000 | 4546 | American Rescue Plan | 246,824 | 0 | 0 | |
| 0 | 750,000 | 750,000 | 4546-05 | American Rescue Plan - SFRF Bus Recovery & Resiliency | 462,043 | 462,043 | 462,043 | |
| | | | | State DAS Grant for Business Recovery and Resiliency (Noble Grant) | | | | |
| 0 | 750,000 | 1,500,000 | TOTAL INTERGOVERNMENTAL | | | 708,867 | 462,043 | 462,043 |
| 0 | 750,000 | 1,500,000 | TOTAL RESOURCES | | | 708,867 | 462,043 | 462,043 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 035 - ECONOMIC DEVELOPMENT Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|----------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 0 | 109,150 | 7000-05 | Salaries & Wages - Regular Full Time Community Development Special Projects Manager - 1.00 FTE | | 122,441 | 122,441 | 122,441 |
| 0 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | | 1,200 | 1,200 | 1,200 |
| 0 | 0 | 6,604 | 7300-05 | Fringe Benefits - FICA - Social Security | | 7,480 | 7,480 | 7,480 |
| 0 | 0 | 1,583 | 7300-06 | Fringe Benefits - FICA - Medicare | | 1,793 | 1,793 | 1,793 |
| 0 | 0 | 31,708 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 37,426 | 37,426 | 37,426 |
| 0 | 0 | 22,116 | 7300-20 | Fringe Benefits - Medical Insurance | | 0 | 0 | 0 |
| 0 | 0 | 6,000 | 7300-22 | Fringe Benefits - VEBA Plan | | 0 | 0 | 0 |
| 0 | 0 | 60 | 7300-25 | Fringe Benefits - Life Insurance | | 60 | 60 | 60 |
| 0 | 0 | 0 | 7300-30 | Fringe Benefits - Long Term Disability | | 284 | 284 | 284 |
| 0 | 0 | 1,484 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 1,570 | 1,570 | 1,570 |
| 0 | 0 | 23 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 46 | 46 | 46 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 455 | 455 | 455 |
| 0 | 0 | 178,728 | TOTAL PERSONNEL SERVICES | | | 172,755 | 172,755 | 172,755 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7540 | Employee Events | | 200 | 200 | 200 |
| 0 | 0 | 0 | 7595-10 | Business Assistance Grant - Business Resiliency | | 0 | 0 | 0 |
| 0 | 0 | 10,000 | 7660-25 | Materials & Supplies - Grants | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 200 | 200 | 200 |
| 0 | 0 | 1,310,928 | 7750-04 | Professional Services - Grants McMinnville Business Recovery and Resiliency Grant - SFRF Fund Innovation Center - City ARPA Third Street Improvement Project - City ARPA | | 662,043 | 662,043 | 662,043 |
| | | | Description | Units | Amt/Unit | Total | | |
| | | | City ARPA - Innovation Center | 1 | 200,000 | 200,000 | | |
| | | | State ARPA - Business Resiliency and Recovery balance | 1 | 462,043 | 462,043 | | |
| 0 | 0 | 0 | 7840 | M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide | | 1,514 | 1,514 | 1,514 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 07 - COMMUNITY DEVELOPMENT Section : 035 - ECONOMIC DEVELOPMENT Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--|--------------|-----------------|----------------------------|----------------------------|---------------------------|-----|
| 0 | 0 | 6,000 | 7840-14 | M & S Computer Charges - Community Dev Econ Development | | | | 460 | 460 | 460 |
| | | | <u>Description</u> | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Adobe Pro Licensing (1) | | 1 | 200 | 200 | | | |
| | | | Office 365 Licensing (1) | | 1 | 260 | 260 | | | |
| 0 | 0 | 1,326,928 | TOTAL MATERIALS AND SERVICES | | | | 664,417 | 664,417 | 664,417 | |
| | | | CAPITAL OUTLAY | | | | | | | |
| 0 | 0 | 0 | 8750 | Capital Outlay Computer Charges | | | | 406 | 406 | 406 |
| | | | I.S. Fund capital outlay costs shared city-wide | | | | | | | |
| 0 | 0 | 0 | 8750-14 | Capital Outlay Computer Charges - Community Dev Econ Development | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | | 406 | 406 | 406 | |
| 0 | 0 | 1,505,656 | TOTAL REQUIREMENTS | | | | 837,578 | 837,578 | 837,578 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| LICENSES AND PERMITS | | | | | | | | |
| 26,903 | 25,997 | 25,650 | 4490 | Licenses & Permits - Misc | Permit fee for second hand merchants and pawnbrokers. K9 licensing fee received quarterly from Yamhill County. | 25,650 | 25,650 | 25,650 |
| 26,903 | 25,997 | 25,650 | TOTAL LICENSES AND PERMITS | | | 25,650 | 25,650 | 25,650 |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4546 | American Rescue Plan | | 25,000 | 0 | 0 |
| 0 | 3,108 | 5,400 | 4560 | BVP Grant | Federal Bulletproof Vest Partnership Grant which funds 50% of the bulletproof vest purchases. | 6,000 | 6,000 | 6,000 |
| 11,057 | 4,465 | 0 | 4596-16 | OR Criminal Justice Commission - CESF Grant | | 0 | 0 | 0 |
| 0 | 0 | 600,000 | 4597-05 | US Department of Justice - JAG-Body Worn/In Car Cameras | Grant application to be submitted for body worn and in-car video cameras | 600,000 | 600,000 | 600,000 |
| 0 | 0 | 22,500 | 4597-10 | US Department of Justice - BJS NCHIP Grant-Fingerprinting | | 0 | 0 | 0 |
| 0 | 0 | 5,000 | 4600 | Traffic Safety Grant-DUII | | 7,000 | 7,000 | 7,000 |
| 0 | 0 | 5,000 | 4605 | Traffic Safety Grant-Speed | | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 3,000 | 4609 | Distracted Driving Enforcement Grant | | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 3,000 | 4610 | Traffic Safety Grant-Safety Belt | | 5,000 | 5,000 | 5,000 |
| 11,057 | 7,574 | 643,900 | TOTAL INTERGOVERNMENTAL | | | 653,000 | 628,000 | 628,000 |
| CHARGES FOR SERVICES | | | | | | | | |
| 11,111 | 8,817 | 9,650 | 5330 | Police Fees | Fees charged by the Police Department per service: 25 Video or audio recording per listen 15 Non criminal fingerprinting 20 Photocopy per police report | 10,000 | 10,000 | 10,000 |
| 0 | 0 | 500 | 5350 | Registration Fees | Fees received for department hosted trainings | 0 | 0 | 0 |
| 30,755 | 31,370 | 31,997 | 5400-30 | Property Rentals - YCOM | Yamhill Communications Agency (YCOM) rental of space in Police Department for emergency communications operation. | 32,637 | 32,637 | 32,637 |
| 41,866 | 40,187 | 42,147 | TOTAL CHARGES FOR SERVICES | | | 42,637 | 42,637 | 42,637 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-------------------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|---------|
| <u>MISCELLANEOUS</u> | | | | | | | | |
| 2,919 | 6,446 | 7,550 | 6400 | Donations - Police | 12,767 | 12,767 | 12,767 | |
| 25,698 | 15,594 | 0 | 6600-05 | Other Income - Workers' Comp Reimbursement Workers compensation time-loss reimbursements while injured worker is unable to work due to on-the-job injury. Also, State of Oregon employer-at-injury Program pays 50% of light duty wages up to a cap. | 10,000 | 10,000 | 10,000 | |
| 0 | 28,930 | 30,000 | 6600-22 | Other Income - Airshow | 20,000 | 20,000 | 20,000 | |
| 0 | 0 | 250 | 6600-25 | Other Income - PD Reserves Revenue received for police reserve coverage of special events, primarily from Linfield College and McMinnville School District #40. | 250 | 250 | 250 | |
| 0 | 0 | 0 | 6600-26 | Other Income - Park Rangers McMinnville Downtown Association support to help fund Downtown Park Ranger Program. | 0 | 0 | 0 | |
| 16,000 | 25,299 | 25,000 | 6600-95 | Other Income - Police Miscellaneous police revenue including unclaimed property and surplus property sale; police officer witness fees for appearing in other than Municipal Court, such as before the Grand Jury or Circuit Court; and special event police officer coverage | 20,000 | 20,000 | 20,000 | |
| 44,617 | 76,269 | 62,800 | <u>TOTAL MISCELLANEOUS</u> | | | 63,017 | 63,017 | 63,017 |
| <u>OTHER FINANCING SOURCE</u> | | | | | | | | |
| 4,726 | 11,467 | 7,500 | 6845 | Proceeds from asset sale | 6,000 | 6,000 | 6,000 | |
| 4,726 | 11,467 | 7,500 | <u>TOTAL OTHER FINANCING SOURCE</u> | | | 6,000 | 6,000 | 6,000 |
| 129,169 | 161,493 | 781,997 | <u>TOTAL RESOURCES</u> | | | 790,304 | 765,304 | 765,304 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 4,800 | -5,460 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 | |
| 229,300 | 215,135 | 237,624 | 7000-05 | Salaries & Wages - Regular Full Time Police Chief - 1.00 FTE Support Services Manager - 1.00 FTE | 262,433 | 262,433 | 262,433 | |
| 10,194 | 0 | 21,904 | 7000-10 | Salaries & Wages - Regular Part Time Management Support Technician - 0.60 FTE | 26,547 | 26,547 | 26,547 | |
| 4,200 | 4,200 | 4,200 | 7000-30 | Salaries & Wages - Auto Allowance Police Chief's \$350 per month automobile allowance. | 4,200 | 4,200 | 4,200 | |
| 0 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 720 | 720 | 720 | |
| 3,078 | -5,680 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 | |
| 14,612 | 12,801 | 15,199 | 7300-05 | Fringe Benefits - FICA - Social Security | 17,204 | 17,204 | 17,204 | |
| 3,444 | 3,100 | 3,825 | 7300-06 | Fringe Benefits - FICA - Medicare | 4,261 | 4,261 | 4,261 | |
| 76,019 | 65,255 | 78,303 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 91,271 | 91,271 | 91,271 | |
| 43,749 | 39,238 | 45,573 | 7300-20 | Fringe Benefits - Medical Insurance | 44,960 | 44,960 | 44,960 | |
| 6,000 | 5,000 | 5,000 | 7300-22 | Fringe Benefits - VEBA Plan | 6,000 | 6,000 | 6,000 | |
| 252 | 164 | 184 | 7300-25 | Fringe Benefits - Life Insurance | 186 | 186 | 186 | |
| 1,228 | 803 | 532 | 7300-30 | Fringe Benefits - Long Term Disability | 648 | 648 | 648 | |
| 5,133 | 5,426 | 5,293 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 4,890 | 4,890 | 4,890 | |
| 44 | 37 | 59 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 60 | 60 | 60 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1,078 | 1,078 | 1,078 | |
| 2 | 0 | 50 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 50 | 50 | 50 | |
| 402,055 | 340,019 | 417,746 | TOTAL PERSONNEL SERVICES | | | 464,508 | 464,508 | 464,508 |
| MATERIALS AND SERVICES | | | | | | | | |
| 1,257 | 1,268 | 1,260 | 7500 | Credit Card Fees | 1,260 | 1,260 | 1,260 | |
| 0 | 99 | 750 | 7520 | Public Notices & Printing Advertising for employment positions, community events, and newspaper subscriptions. | 2,000 | 2,000 | 2,000 | |
| 642 | 2,939 | 2,850 | 7530 | Training | 2,850 | 2,850 | 2,850 | |
| 4,414 | 3,771 | 5,200 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 7,200 | 7,200 | 7,200 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| 1,389 | 3,219 | 9,000 | 7550 | Travel & Education | Memberships and training for Chief, Support Services Manager | 8,000 | 8,000 | 8,000 |
| 921 | 1,060 | 3,000 | 7570 | Dept Employee Recognition | Employees, volunteers, and reserves appreciation dinner, plaques, certificates, etc. | 2,000 | 2,000 | 2,000 |
| 749 | 300 | 1,000 | 7590 | Fuel - Vehicle & Equipment | | 1,000 | 1,000 | 1,000 |
| 131,600 | 147,406 | 166,570 | 7610-05 | Insurance - Liability | | 190,130 | 190,130 | 190,130 |
| 18,400 | 25,467 | 28,780 | 7610-10 | Insurance - Property | | 30,690 | 30,690 | 30,690 |
| 10,007 | 10,262 | 11,084 | 7620 | Telecommunications | | 11,084 | 11,084 | 11,084 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Cell phones - chief, records, volunteers | 12 | 135 | 1,620 | |
| | | | | Telecom - landlines | 12 | 650 | 7,800 | |
| | | | | Annual fee for emergency operations center lines | 1 | 500 | 500 | |
| | | | | Landlines for fire alarm panels | 12 | 97 | 1,164 | |
| 1,066 | 1,230 | 1,000 | 7630-05 | Uniforms - Employee | | 1,000 | 1,000 | 1,000 |
| | | | | Uniforms for Chief | | | | |
| 12,462 | 9,650 | 11,000 | 7660 | Materials & Supplies | | 12,000 | 12,000 | 12,000 |
| 0 | 0 | 0 | 7660-25 | Materials & Supplies - Grants | | 0 | 0 | 0 |
| 2,919 | 6,446 | 7,550 | 7680 | Materials & Supplies - Donations | | 12,767 | 12,767 | 12,767 |
| | | | | Materials and supplies purchases funded by revenue account 6400, Donations - Police. | | | | |
| 1,417 | 1,306 | 0 | 7710-16 | Materials & Supplies - Grants - CESF Grant | | 0 | 0 | 0 |
| 447 | 322 | 500 | 7720-14 | Repairs & Maintenance - Vehicles | | 1,000 | 1,000 | 1,000 |
| 81,982 | 63,787 | 55,660 | 7750 | Professional Services | | 50,000 | 50,000 | 50,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Homeward Bound Pets - kennel fees | 12 | 1,825 | 21,900 | |
| | | | | Homeward Bound Pets - contract to release dogs | 12 | 425 | 5,100 | |
| | | | | Peer support program responder life fees | 1 | 5,500 | 5,500 | |
| | | | | Annual employee wellness checks | 1 | 1,000 | 1,000 | |
| | | | | Labor law attorney services | 1 | 10,000 | 10,000 | |
| | | | | Misc services (flash alert / language line) | 1 | 1,500 | 1,500 | |
| | | | | Pre-employment service for police officers and reserve officers | 1 | 5,000 | 5,000 | |
| 0 | 0 | 13,050 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 17,700 | 17,700 | 17,700 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |
| 0 | 0 | 0 | 7750-04 | Professional Services - Grants | | 25,000 | 25,000 | 25,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | ARPA Mental Health Crisis Response | 1 | 25,000 | 25,000 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|-------|----------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7750-10 | Professional Services - Training | | | 0 | 0 | 0 |
| 45,077 | 43,912 | 69,950 | 7790 | Maintenance & Rental Contracts | | | 70,000 | 70,000 | 70,000 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Lease payments (copier, etc) | 1 | 40,000 | 40,000 | | |
| | | | | Storage lot lease | 1 | 30,000 | 30,000 | | |
| 150 | 0 | 500 | 7800 | M & S Equipment | | | 0 | 0 | 0 |
| 2,629 | 1,025 | 10,800 | 7820 | M & S Equipment - Grants | | | 12,000 | 12,000 | 12,000 |
| 0 | 0 | 600,000 | 7820-10 | M & S Equipment - Grants - Justice Assistance Grant (JAG) | | | 600,000 | 600,000 | 600,000 |
| | | | | Anticipated grant funding to purchase body worn and in-car cameras | | | | | |
| 4,189 | 311 | 0 | 7820-16 | M & S Equipment - Grants - CESF Grant | | | 0 | 0 | 0 |
| 321,718 | 323,780 | 999,504 | TOTAL MATERIALS AND SERVICES | | | | 1,057,681 | 1,057,681 | 1,057,681 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 25,000 | 8720 | Equipment - Grants | | | 0 | 0 | 0 |
| 0 | 0 | 25,000 | TOTAL CAPITAL OUTLAY | | | | 0 | 0 | 0 |
| 723,773 | 663,799 | 1,442,250 | TOTAL REQUIREMENTS | | | | 1,522,189 | 1,522,189 | 1,522,189 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 580 - RECORDS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 167,364 | 173,036 | 185,032 | 7000-05 | Salaries & Wages - Regular Full Time Police Records Specialist - 3.00 FTE | 199,393 | 199,393 | 199,393 | |
| 1,746 | 0 | 611 | 7000-20 | Salaries & Wages - Overtime | 586 | 586 | 586 | |
| 10,070 | 10,321 | 11,230 | 7300-05 | Fringe Benefits - FICA - Social Security | 12,099 | 12,099 | 12,099 | |
| 2,355 | 2,414 | 2,691 | 7300-06 | Fringe Benefits - FICA - Medicare | 2,899 | 2,899 | 2,899 | |
| 44,319 | 50,267 | 53,993 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 60,534 | 60,534 | 60,534 | |
| 52,469 | 53,172 | 55,032 | 7300-20 | Fringe Benefits - Medical Insurance | 55,656 | 55,656 | 55,656 | |
| 1,425 | 1,350 | 1,350 | 7300-22 | Fringe Benefits - VEBA Plan | 1,350 | 1,350 | 1,350 | |
| 306 | 240 | 180 | 7300-25 | Fringe Benefits - Life Insurance | 180 | 180 | 180 | |
| 867 | 632 | 424 | 7300-30 | Fringe Benefits - Long Term Disability | 452 | 452 | 452 | |
| 133 | 146 | 279 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 268 | 268 | 268 | |
| 56 | 58 | 69 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 69 | 69 | 69 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 728 | 728 | 728 | |
| 281,111 | 291,634 | 310,891 | TOTAL PERSONNEL SERVICES | | | 334,214 | 334,214 | 334,214 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 3,000 | 7550 | Travel & Education | 2,000 | 2,000 | 2,000 | |
| 0 | 0 | 750 | 7630-05 | Uniforms - Employee | 750 | 750 | 750 | |
| 5,084 | 1,419 | 5,000 | 7660 | Materials & Supplies | 6,000 | 6,000 | 6,000 | |
| 244 | 95 | 0 | 7750 | Professional Services | 0 | 0 | 0 | |
| 0 | 0 | 100 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | 100 | 100 | 100 | |
| 0 | 0 | 5,000 | 7800 | M & S Equipment | 5,000 | 5,000 | 5,000 | |
| 6,129 | 6,196 | 6,830 | 8040 | Regional Automated Info Network | 5,600 | 5,600 | 5,600 | |
| 11,458 | 7,711 | 20,680 | TOTAL MATERIALS AND SERVICES | | | 19,450 | 19,450 | 19,450 |
| 292,569 | 299,346 | 331,571 | TOTAL REQUIREMENTS | | | 353,664 | 353,664 | 353,664 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 589 - IS - TECHNOLOGY | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|----------|--------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 66,429 | 79,108 | 92,621 | 7840 | M & S Computer Charges | | | 93,855 | 93,855 | 93,855 |
| | | | I.S. Fund materials & supplies costs shared city-wide | | | | | | |
| 75,006 | 69,782 | 94,920 | 7840-20 | M & S Computer Charges - Police | | | 144,400 | 144,400 | 144,400 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Adobe Pro Licensing (10) | 10 | 200 | 2,000 | | | |
| | | | Data 911 MDT Maintenance | 1 | 11,000 | 11,000 | | | |
| | | | Office 365 Licensing (54) | 1 | 14,000 | 14,000 | | | |
| | | | OnQ Maintenance | 1 | 21,500 | 21,500 | | | |
| | | | Netmotion Maint 50% - shared with FD, AMB | 1 | 3,400 | 3,400 | | | |
| | | | CS Maintenance | 1 | 26,500 | 26,500 | | | |
| | | | E-Ticketing Maintenance - 67%, shared with Muni Court | 1 | 9,400 | 9,400 | | | |
| | | | WebLEDS Maintenance | 1 | 1,200 | 1,200 | | | |
| | | | Desktop/Mobile Replacements (3) | 3 | 2,000 | 6,000 | | | |
| | | | Power DMS Software | 1 | 5,000 | 5,000 | | | |
| | | | New Monitors | 12 | 250 | 3,000 | | | |
| | | | RMS Server Rehost | 1 | 15,000 | 15,000 | | | |
| | | | Zebra Mobile Printers | 5 | 1,000 | 5,000 | | | |
| | | | MDT Repair | 1 | 2,000 | 2,000 | | | |
| | | | New Printers (2) | 2 | 1,000 | 2,000 | | | |
| | | | InTime software | 1 | 17,400 | 17,400 | | | |
| 141,435 | 148,890 | 187,541 | TOTAL MATERIALS AND SERVICES | | | | 238,255 | 238,255 | 238,255 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 7,375 | 0 | 8750 | Capital Outlay Computer Charges | | | 25,163 | 25,163 | 25,163 |
| | | | I.S. Fund capital outlay costs shared city-wide | | | | | | |
| 51,161 | 0 | 0 | 8750-20 | Capital Outlay Computer Charges - Police | | | 50,000 | 92,000 | 92,000 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Replacement MDTs | 1 | 92,000 | 92,000 | | | |
| 51,161 | 7,375 | 0 | TOTAL CAPITAL OUTLAY | | | | 75,163 | 117,163 | 117,163 |
| 192,596 | 156,265 | 187,541 | TOTAL REQUIREMENTS | | | | 313,418 | 355,418 | 355,418 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 592 - COMMUNITY EDUCATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---------------------------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | |
| 0 | 0 | 500 | 7520 | Public Notices & Printing | 500 | 500 | 500 |
| 2,337 | 3,136 | 4,200 | 7660 | Materials & Supplies | 3,200 | 3,200 | 3,200 |
| 2,337 | 3,136 | 4,700 | TOTAL MATERIALS AND SERVICES | | 3,700 | 3,700 | 3,700 |
| 2,337 | 3,136 | 4,700 | TOTAL REQUIREMENTS | | 3,700 | 3,700 | 3,700 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 501 - ADMINISTRATION | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|-------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 128,544 | 122,086 | 132,790 | 7000-05 | Salaries & Wages - Regular Full Time | | 141,824 | 150,939 | 150,939 |
| | | | | Police Captain - 1.00 FTE | | | | |
| 2,940 | 1,920 | 2,880 | 7000-30 | Salaries & Wages - Auto Allowance | | 0 | 0 | 0 |
| | | | | Police Captain's \$240 per month automobile allowance. | | | | |
| 8,010 | 7,573 | 8,208 | 7300-05 | Fringe Benefits - FICA - Social Security | | 8,580 | 9,132 | 9,132 |
| 1,873 | 1,771 | 1,967 | 7300-06 | Fringe Benefits - FICA - Medicare | | 2,056 | 2,189 | 2,189 |
| 48,510 | 39,859 | 40,850 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 43,767 | 46,580 | 46,580 |
| 20,568 | 19,734 | 22,092 | 7300-20 | Fringe Benefits - Medical Insurance | | 16,320 | 16,320 | 16,320 |
| 3,000 | 3,000 | 3,000 | 7300-22 | Fringe Benefits - VEBA Plan | | 2,000 | 2,000 | 2,000 |
| 108 | 83 | 66 | 7300-25 | Fringe Benefits - Life Insurance | | 66 | 66 | 66 |
| 658 | 431 | 294 | 7300-30 | Fringe Benefits - Long Term Disability | | 314 | 314 | 314 |
| 4,737 | 4,642 | 4,396 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 3,971 | 4,226 | 4,226 |
| 19 | 17 | 23 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 23 | 23 | 23 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 522 | 555 | 555 |
| 218,967 | 201,116 | 216,566 | TOTAL PERSONNEL SERVICES | | | 219,443 | 232,344 | 232,344 |
| MATERIALS AND SERVICES | | | | | | | | |
| 532 | 0 | 1,600 | 7530 | Training | | 1,500 | 1,500 | 1,500 |
| 225 | 745 | 2,000 | 7550 | Travel & Education | | 2,000 | 2,000 | 2,000 |
| | | | | Membership and training | | | | |
| 22,877 | 25,289 | 27,204 | 7620 | Telecommunications | | 27,204 | 27,204 | 27,204 |
| | | | | Includes telecommunications for entire Field Operations Division. | | | | |
| | | | | Description | Units | Amt/Unit | Total | |
| | | | | Telecom landlines | 1 | 6,720 | 6,720 | |
| | | | | Cell phones for Field Operations | 1 | 19,484 | 19,484 | |
| | | | | Repair-replace damaged cell phones | 1 | 1,000 | 1,000 | |
| 640 | 178 | 900 | 7630-05 | Uniforms - Employee | | 900 | 900 | 900 |
| 338 | 532 | 1,000 | 7660 | Materials & Supplies | | 1,000 | 1,000 | 1,000 |
| 45 | 45 | 0 | 7750 | Professional Services | | 0 | 0 | 0 |
| 0 | 0 | 50 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 50 | 50 | 50 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 501 - ADMINISTRATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|-----------------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7800 | M & S Equipment | 0 | 0 | 0 |
| 24,657 | 26,789 | 32,754 | <u>TOTAL MATERIALS AND SERVICES</u> | | 32,654 | 32,654 | 32,654 |
| 243,624 | 227,904 | 249,320 | <i>TOTAL REQUIREMENTS</i> | | 252,097 | 264,998 | 264,998 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 553 - PATROL | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**PERSONNEL SERVICES**

| | | | | | | | | |
|------------------|------------------|------------------|---------------------------------|---|--|------------------|------------------|------------------|
| 2,495,483 | 2,461,673 | 2,701,185 | 7000-05 | Salaries & Wages - Regular Full Time | | 2,790,497 | 2,790,497 | 2,790,497 |
| | | | | Police Sergeant - 4.00 FTE | | | | |
| | | | | Police Corporal - 4.00 FTE | | | | |
| | | | | Police Officer - 22.00 FTE | | | | |
| | | | | *Anticipating three Police patrol position vacancies through out the fiscal year. The FTE count was not adjusted for these vacancies. | | | | |
| 338,108 | 420,620 | 373,445 | 7000-20 | Salaries & Wages - Overtime | | 400,005 | 400,005 | 400,005 |
| 172,450 | 175,722 | 186,013 | 7300-05 | Fringe Benefits - FICA - Social Security | | 193,024 | 193,024 | 193,024 |
| 40,655 | 41,359 | 44,580 | 7300-06 | Fringe Benefits - FICA - Medicare | | 46,259 | 46,259 | 46,259 |
| 901,388 | 941,283 | 1,040,331 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 1,102,964 | 1,102,964 | 1,102,964 |
| 513,879 | 488,537 | 520,780 | 7300-20 | Fringe Benefits - Medical Insurance | | 500,904 | 500,904 | 500,904 |
| 9,838 | 9,588 | 10,500 | 7300-22 | Fringe Benefits - VEBA Plan | | 9,450 | 9,450 | 9,450 |
| 3,122 | 2,313 | 1,870 | 7300-25 | Fringe Benefits - Life Insurance | | 1,782 | 1,782 | 1,782 |
| 12,828 | 8,593 | 5,444 | 7300-30 | Fringe Benefits - Long Term Disability | | 5,916 | 5,916 | 5,916 |
| 103,517 | 104,254 | 99,617 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 89,334 | 89,334 | 89,334 |
| 662 | 623 | 679 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 644 | 644 | 644 |
| 8,716 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 10,204 | 10,204 | 10,204 |
| 4,600,646 | 4,654,563 | 4,984,444 | TOTAL PERSONNEL SERVICES | | | 5,150,983 | 5,150,983 | 5,150,983 |

MATERIALS AND SERVICES

| | | | | | | | | |
|--------|--------|--------|----------------|---|--------------|-----------------|--------------|--------|
| 2,144 | 4,379 | 11,000 | 7550 | Travel & Education | | 10,000 | 10,000 | 10,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Membership and training for patrol division | 1 | 5,000 | 5,000 | |
| | | | | Leadership training for Sergeants | 1 | 2,500 | 2,500 | |
| | | | | Leadership training for Corporals | 1 | 2,500 | 2,500 | |
| 54,572 | 66,961 | 80,000 | 7590 | Fuel - Vehicle & Equipment | | 90,000 | 90,000 | 90,000 |
| 12,237 | 16,823 | 27,000 | 7630-05 | Uniforms - Employee | | 27,000 | 27,000 | 27,000 |
| | | | | Equipment for new hires, rain jacket and pants replacements, uniform updates for patrol | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 553 - PATROL | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 13,073 | 7,919 | 12,375 | 7660 | Materials & Supplies | | | 12,375 | 12,375 | 12,375 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Batteries, CDs,forms and equipment for patrol | 1 | 9,500 | 9,500 | | |
| | | | | Trauma kit supplies | 1 | 2,875 | 2,875 | | |
| 1,855 | 0 | 2,700 | 7720 | Repairs & Maintenance | | | 0 | 0 | 0 |
| | | | | Radar calibrations every other year | | | | | |
| 33,574 | 42,543 | 40,000 | 7720-14 | Repairs & Maintenance - Vehicles | | | 50,000 | 50,000 | 50,000 |
| 0 | 0 | 2,500 | 7720-20 | Repairs & Maintenance - Vehicle Electronics | | | 2,500 | 2,500 | 2,500 |
| | | | | Video's, DVD's, mobile radios | | | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | mobile data computer repairs | 1 | 2,500 | 2,500 | | |
| 520 | 366 | 560 | 7750 | Professional Services | | | 0 | 0 | 0 |
| 0 | 0 | 350 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 400 | 400 | 400 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | |
| 21,536 | 1,555 | 20,162 | 7800 | M & S Equipment | | | 50,405 | 50,405 | 50,405 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Motorola portable radio APX8000 multi band | 1 | 9,250 | 9,250 | | |
| | | | | Motorola APX4000 extended life batteries | 40 | 118 | 4,720 | | |
| | | | | Binoculars for patrol cars | 15 | 105 | 1,575 | | |
| | | | | Spotting scope for patrol | 1 | 800 | 800 | | |
| | | | | WRAP system | 2 | 1,500 | 3,000 | | |
| | | | | Heavy duty shelving for mud room & storage room | 1 | 1,500 | 1,500 | | |
| | | | | Daily use rifle plates for patrol (front plate) | 34 | 600 | 20,400 | | |
| | | | | Additional stop sticks for patrol cars | 10 | 600 | 6,000 | | |
| | | | | Patrol radar | 1 | 3,160 | 3,160 | | |
| 139,509 | 140,546 | 196,647 | TOTAL MATERIALS AND SERVICES | | | | 242,680 | 242,680 | 242,680 |
| CAPITAL OUTLAY | | | | | | | | | |
| 178,728 | 4,600 | 0 | 8850 | Vehicles | | | 136,000 | 136,000 | 136,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Patrol vehicle purchase | 2 | 50,000 | 100,000 | | |
| | | | | Patrol vehicle upfitting | 2 | 18,000 | 36,000 | | |
| 178,728 | 4,600 | 0 | TOTAL CAPITAL OUTLAY | | | | 136,000 | 136,000 | 136,000 |
| DEBT SERVICE | | | | | | | | | |
| 55,511 | 58,361 | 30,655 | 9410-05 | Vehicle Lease/Purchase - Principal | | | 31,845 | 31,845 | 31,845 |
| | | | | Lease principal payments on patrol vehicles for leases executed 2018-19. Final payment on lease is July 2023. | | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 553 - PATROL | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------|------------------|---------------------------|--|-----------------------------------|----------------------------|----------------------------|---------------------------|
| 8,281 | 5,432 | 2,425 | 9410-10 | Vehicle Lease/Purchase - Interest | 1,236 | 1,236 | 1,236 |
| 63,792 | 63,793 | 33,080 | | <u>TOTAL DEBT SERVICE</u> | 33,081 | 33,081 | 33,081 |
| 4,982,674 | 4,863,502 | 5,214,171 | | <i>TOTAL REQUIREMENTS</i> | 5,562,744 | 5,562,744 | 5,562,744 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 562 - RESERVES | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|--------|
| RESOURCES | | | | | | | | | |
| MISCELLANEOUS | | | | | | | | | |
| 990 | 4,732 | 9,361 | 6331 | MVRT Academy Tuition Mid Valley Reserve Training academy revenue is tied directly to the expenditure account of 01-11-043-562.6331. Any unused funds are rolled over to the next fiscal year. | | | 14,468 | 14,468 | 14,468 |
| 990 | 4,732 | 9,361 | TOTAL MISCELLANEOUS | | | 14,468 | 14,468 | 14,468 | |
| 990 | 4,732 | 9,361 | TOTAL RESOURCES | | | 14,468 | 14,468 | 14,468 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 562 - RESERVES | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|--|-------|----------|----------------------------|----------------------------|---------------------------|--------|
| REQUIREMENTS | | | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | | | |
| 155 | 159 | 500 | 7000-15 | Salaries & Wages - Temporary Extra Help - Police Reserves - 0.05 FTE | | | | 500 | 500 | 500 |
| 10 | 10 | 30 | 7300-05 | Fringe Benefits - FICA - Social Security | | | | 30 | 30 | 30 |
| 2 | 2 | 7 | 7300-06 | Fringe Benefits - FICA - Medicare | | | | 7 | 7 | 7 |
| 0 | 0 | 0 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | | | 0 | 0 | 0 |
| 6 | 6 | 16 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | | | 14 | 14 | 14 |
| 0 | 0 | 0 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | | | 0 | 0 | 0 |
| 412 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | | | 2 | 2 | 2 |
| 378 | 168 | 20 | 7400-05 | Fringe Benefits - Volunteers - Life Insurance | | | | 20 | 20 | 20 |
| 637 | 577 | 1,098 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | | | | 1,098 | 1,098 | 1,098 |
| 1,599 | 923 | 1,671 | TOTAL PERSONNEL SERVICES | | | | | 1,671 | 1,671 | 1,671 |
| MATERIALS AND SERVICES | | | | | | | | | | |
| 0 | 0 | 1,300 | 7550 | Travel & Education | | | | 500 | 500 | 500 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Other training (seminars, advanced training) | 1 | 500 | 500 | | | |
| 0 | 201 | 8,200 | 7630-10 | Uniforms - Volunteer | | | | 1,000 | 1,000 | 1,000 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Other equipment/uniform needs | 1 | 1,000 | 1,000 | | | |
| 0 | 0 | 200 | 7660 | Materials & Supplies | | | | 200 | 200 | 200 |
| 990 | 4,732 | 9,361 | 7660-31 | Materials & Supplies - Mid Valley Reserve Training This expenditure account is tied directly to the MVRT revenue account 01-11-043-562.6331 | | | | 14,468 | 14,468 | 14,468 |
| 990 | 4,933 | 19,061 | TOTAL MATERIALS AND SERVICES | | | | | 16,168 | 16,168 | 16,168 |
| 2,589 | 5,856 | 20,732 | TOTAL REQUIREMENTS | | | | | 17,839 | 17,839 | 17,839 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 565 - CANINE | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--------------------|----------------------------|----------------------------|---------------------------|-------|
| RESOURCES | | | | | | | | |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 3,500 | 6400 | Donations - Police | 3,567 | 3,567 | 3,567 | |
| 0 | 0 | 3,500 | TOTAL MISCELLANEOUS | | | 3,567 | 3,567 | 3,567 |
| 0 | 0 | 3,500 | TOTAL RESOURCES | | | 3,567 | 3,567 | 3,567 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 565 - CANINE | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|----------------------------------|----------|-------|----------------------------|----------------------------|---------------------------|--------|
| REQUIREMENTS | | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | | |
| -225 | 4,205 | 14,920 | 7550 | Travel & Education | | | | 7,100 | 7,100 | 7,100 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Oregon Police Canine Association fall conference | 1 | 3,000 | 3,000 | | | | |
| | | | Oregon Police Canine Association spring conference | 1 | 3,000 | 3,000 | | | | |
| | | | Oregon Police Canine Association yearly dues | 1 | 100 | 100 | | | | |
| | | | Other training | 1 | 1,000 | 1,000 | | | | |
| 2,409 | 5,015 | 8,925 | 7660 | Materials & Supplies | | | | 10,815 | 10,815 | 10,815 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Medical and professional | 1 | 4,000 | 4,000 | | | | |
| | | | Dog food | 1 | 2,000 | 2,000 | | | | |
| | | | Leashes, harnesses, kennel supplies, miscellaneous equipment | 1 | 1,000 | 1,000 | | | | |
| | | | Boarding | 1 | 1,500 | 1,500 | | | | |
| | | | Licenses | 1 | 315 | 315 | | | | |
| | | | Bite suit | 1 | 2,000 | 2,000 | | | | |
| 0 | 0 | 3,500 | 7680 | Materials & Supplies - Donations | | | | 3,567 | 3,567 | 3,567 |
| 2,184 | 9,220 | 27,345 | TOTAL MATERIALS AND SERVICES | | | | 21,482 | 21,482 | 21,482 | |
| CAPITAL OUTLAY | | | | | | | | | | |
| 0 | 0 | 24,500 | 8710-15 | Equipment - Canine | | | | 0 | 0 | 0 |
| 0 | 0 | 24,500 | TOTAL CAPITAL OUTLAY | | | | 0 | 0 | 0 | |
| 2,184 | 9,220 | 51,845 | TOTAL REQUIREMENTS | | | | 21,482 | 21,482 | 21,482 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 501 - ADMINISTRATION | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**PERSONNEL SERVICES**

| | | | | | | | |
|----------------|----------------|----------------|---------------------------------|---|----------------|----------------|----------------|
| 224,984 | 258,423 | 238,751 | 7000-05 | Salaries & Wages - Regular Full Time | 260,664 | 269,833 | 269,833 |
| | | | | Police Captain - 1.00 FTE | | | |
| | | | | Police Sergeant - Administration - 1.00 FTE | | | |
| 18,990 | 11,847 | 40,000 | 7000-15 | Salaries & Wages - Temporary | 41,600 | 41,600 | 41,600 |
| | | | | Extra Help - Park Ranger - 1.25 FTE | | | |
| 1,813 | 5,520 | 5,933 | 7000-20 | Salaries & Wages - Overtime | 5,026 | 5,026 | 5,026 |
| 2,880 | 2,880 | 2,880 | 7000-30 | Salaries & Wages - Auto Allowance | 2,880 | 2,880 | 2,880 |
| | | | | Police Captain's \$240 per month automobile allowance. | | | |
| 15,031 | 16,862 | 17,395 | 7300-05 | Fringe Benefits - FICA - Social Security | 18,765 | 19,319 | 19,319 |
| 3,515 | 3,944 | 4,169 | 7300-06 | Fringe Benefits - FICA - Medicare | 4,497 | 4,630 | 4,630 |
| 84,643 | 86,222 | 79,236 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 94,838 | 97,669 | 97,669 |
| 38,362 | 39,076 | 40,460 | 7300-20 | Fringe Benefits - Medical Insurance | 40,990 | 40,990 | 40,990 |
| 3,450 | 3,450 | 3,450 | 7300-22 | Fringe Benefits - VEBA Plan | 3,450 | 3,450 | 3,450 |
| 216 | 168 | 132 | 7300-25 | Fringe Benefits - Life Insurance | 132 | 132 | 132 |
| 1,165 | 793 | 524 | 7300-30 | Fringe Benefits - Long Term Disability | 566 | 566 | 566 |
| 9,968 | 9,546 | 9,273 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 8,764 | 9,021 | 9,021 |
| 55 | 49 | 75 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 75 | 75 | 75 |
| 101 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1,117 | 1,151 | 1,151 |
| 0 | 291 | 0 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 0 | 0 | 0 |
| 405,173 | 439,070 | 442,278 | TOTAL PERSONNEL SERVICES | | 483,364 | 496,342 | 496,342 |

MATERIALS AND SERVICES

| | | | | | | | |
|--------|--------|--------|-------------|-------------------------------|--------------|-----------------|--------------|
| 958 | 2,404 | 2,600 | 7550 | Travel & Education | 2,600 | 2,600 | 2,600 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> |
| | | | | Memberships | 1 | 600 | 600 |
| | | | | Trainings | 1 | 2,000 | 2,000 |
| 15,522 | 17,123 | 17,124 | 7620 | Telecommunications | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> |
| | | | | 16 Telecom - landlines | 12 | 650 | 7,800 |
| | | | | 15 Cell phones | 12 | 615 | 7,380 |
| | | | | Evidence facility landline | 12 | 45 | 540 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 501 - ADMINISTRATION | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 638 | 509 | 1,600 | 7630-05 | Uniforms - Employee Uniforms for Captain and Park Rangers | | | 600 | 600 | 600 |
| 615 | 528 | 700 | 7660 | Materials & Supplies | | | 700 | 700 | 700 |
| 709 | 149 | 1,000 | 7720-16 | Repairs & Maintenance - Radio & Pagers | | | 1,000 | 1,000 | 1,000 |
| 26,463 | 15,035 | 20,000 | 7750 | Professional Services | | | 20,000 | 20,000 | 20,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Computer forensics (Newberg-Dundee Police) | 1 | 20,000 | 20,000 | | |
| 0 | 0 | 50 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | 100 | 100 | 100 |
| 0 | 0 | 1,279 | 7800 | M & S Equipment | | | 6,699 | 6,699 | 6,699 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Emergency lights for parking enforcement vehicle | 1 | 1,700 | 1,700 | | |
| | | | | Faraday locker box | 1 | 4,999 | 4,999 | | |
| 7,747 | 0 | 10,100 | 7800-06 | M & S Equipment - Weapons | | | 5,272 | 5,272 | 5,272 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | 40mm launchers | 2 | 1,500 | 3,000 | | |
| | | | | Glock handguns with lights | 4 | 568 | 2,272 | | |
| 52,652 | 35,748 | 54,453 | TOTAL MATERIALS AND SERVICES | | | | 52,691 | 52,691 | 52,691 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 16,000 | 8710 | Equipment | | | 0 | 0 | 0 |
| 0 | 0 | 16,000 | TOTAL CAPITAL OUTLAY | | | | 0 | 0 | 0 |
| 457,825 | 474,818 | 512,731 | TOTAL REQUIREMENTS | | | | 536,055 | 549,033 | 549,033 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 550 - BUILDING MAINTENANCE | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|--|-------|----------|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | | | |
| 44,668 | 44,479 | 48,599 | 7000-10 | Salaries & Wages - Regular Part Time | | | | 48,599 | 48,599 | 48,599 |
| | | | | Maintenance Technician - Senior - 0.80 FTE | | | | | | |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | | | | 0 | 0 | 0 |
| 2,769 | 2,758 | 2,940 | 7300-05 | Fringe Benefits - FICA - Social Security | | | | 2,940 | 2,940 | 2,940 |
| 648 | 645 | 705 | 7300-06 | Fringe Benefits - FICA - Medicare | | | | 705 | 705 | 705 |
| 11,752 | 10,252 | 11,202 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | | | 11,795 | 11,795 | 11,795 |
| 51 | 55 | 60 | 7300-25 | Fringe Benefits - Life Insurance | | | | 60 | 60 | 60 |
| 258 | 177 | 120 | 7300-30 | Fringe Benefits - Long Term Disability | | | | 120 | 120 | 120 |
| 1,653 | 1,646 | 1,409 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | | | 1,453 | 1,453 | 1,453 |
| 17 | 17 | 18 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | | | 18 | 18 | 18 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | | | 178 | 178 | 178 |
| 61,816 | 60,029 | 65,053 | TOTAL PERSONNEL SERVICES | | | | | 65,868 | 65,868 | 65,868 |
| MATERIALS AND SERVICES | | | | | | | | | | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | | | | 1,130 | 1,130 | 1,130 |
| 43,095 | 43,177 | 45,000 | 7600 | Utilities | | | | 45,000 | 45,000 | 45,000 |
| 2,700 | 2,600 | 2,940 | 7610-05 | Insurance - Liability | | | | 3,250 | 3,250 | 3,250 |
| 10,600 | 11,048 | 12,480 | 7610-10 | Insurance - Property | | | | 16,020 | 16,020 | 16,020 |
| 0 | 0 | 100 | 7630-05 | Uniforms - Employee | | | | 100 | 100 | 100 |
| 31,745 | 32,822 | 35,000 | 7650-10 | Janitorial - Services | | | | 35,000 | 35,000 | 35,000 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Garten janitorial services | 1 | 35,000 | 35,000 | | | |
| 1,760 | 1,833 | 2,500 | 7650-15 | Janitorial - Supplies | | | | 3,300 | 3,300 | 3,300 |
| 63,547 | 62,977 | 71,000 | 7720-10 | Repairs & Maintenance - Building Maintenance | | | | 73,000 | 73,000 | 73,000 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Carpet cleaning | 1 | 5,700 | 5,700 | | | |
| | | | | Peterson Cat extended warranty for generator | 1 | 4,000 | 4,000 | | | |
| | | | | Maintenance contracts | 1 | 44,300 | 44,300 | | | |
| | | | | Materials and stock | 1 | 9,000 | 9,000 | | | |
| | | | | Projects and maintenance (painting floors and walls) | 1 | 10,000 | 10,000 | | | |
| 153,447 | 154,458 | 169,020 | TOTAL MATERIALS AND SERVICES | | | | | 176,800 | 176,800 | 176,800 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 550 - BUILDING MAINTENANCE | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-----------------------|----------------|---------------------------|--|-----------|----------------------------|----------------------------|---------------------------|---------|
| <u>CAPITAL OUTLAY</u> | | | | | | | | |
| 30,574 | 0 | 0 | 8710 | Equipment | 0 | 0 | 0 | |
| 30,574 | 0 | 0 | <u>TOTAL CAPITAL OUTLAY</u> | | | 0 | 0 | 0 |
| 245,836 | 214,487 | 234,073 | <i>TOTAL REQUIREMENTS</i> | | | 242,668 | 242,668 | 242,668 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 559 - PARKING ENFORCEMENT | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 64,303 | 39,365 | 58,523 | 7000-05 | Salaries & Wages - Regular Full Time Parking Enforcement Specialist - 1.00 FTE | 58,577 | 58,577 | 58,577 | |
| 0 | 189 | 262 | 7000-20 | Salaries & Wages - Overtime | 293 | 293 | 293 | |
| 3,873 | 2,398 | 3,554 | 7300-05 | Fringe Benefits - FICA - Social Security | 3,562 | 3,562 | 3,562 | |
| 906 | 561 | 852 | 7300-06 | Fringe Benefits - FICA - Medicare | 853 | 853 | 853 | |
| 17,365 | 8,267 | 19,625 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 17,821 | 17,821 | 17,821 | |
| 17,724 | 11,816 | 18,344 | 7300-20 | Fringe Benefits - Medical Insurance | 18,552 | 18,552 | 18,552 | |
| 450 | 300 | 450 | 7300-22 | Fringe Benefits - VEBA Plan | 450 | 450 | 450 | |
| 108 | 51 | 66 | 7300-25 | Fringe Benefits - Life Insurance | 60 | 60 | 60 | |
| 349 | 150 | 0 | 7300-30 | Fringe Benefits - Long Term Disability | 134 | 134 | 134 | |
| 2,552 | 1,400 | 1,904 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 1,648 | 1,648 | 1,648 | |
| 18 | 12 | 23 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 23 | 23 | 23 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 215 | 215 | 215 | |
| 362 | 472 | 1,098 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 1,098 | 1,098 | 1,098 | |
| 108,011 | 64,980 | 104,701 | TOTAL PERSONNEL SERVICES | | | 103,286 | 103,286 | 103,286 |
| MATERIALS AND SERVICES | | | | | | | | |
| -60 | 0 | 1,350 | 7550 | Travel & Education Memberships and training | 1,300 | 1,300 | 1,300 | |
| 861 | 1,280 | 1,500 | 7590 | Fuel - Vehicle & Equipment | 3,000 | 3,000 | 3,000 | |
| 408 | 478 | 1,100 | 7630-05 | Uniforms - Employee | 750 | 750 | 750 | |
| 869 | 6,955 | 1,000 | 7660 | Materials & Supplies Tow charges, postal charges, tow stickers, parking permits | 3,000 | 3,000 | 3,000 | |
| 120 | 154 | 500 | 7720-14 | Repairs & Maintenance - Vehicles | 500 | 500 | 500 | |
| 30,734 | 15,085 | 15,000 | 7750 | Professional Services Abandoned RV tows for dismantling | 52,500 | 52,500 | 52,500 | |
| 0 | 0 | 0 | 7750-01 | Professional Services - Audit & other city-wide prof svc | 0 | 0 | 0 | |
| 32,932 | 23,951 | 20,450 | TOTAL MATERIALS AND SERVICES | | | 61,050 | 61,050 | 61,050 |
| 140,943 | 88,932 | 125,151 | TOTAL REQUIREMENTS | | | 164,336 | 164,336 | 164,336 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 568 - INVESTIGATIONS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**PERSONNEL SERVICES**

| | | | | | | | | |
|------------------|------------------|------------------|---------------------------------|--|--|------------------|------------------|------------------|
| 604,052 | 604,470 | 679,719 | 7000-05 | Salaries & Wages - Regular Full Time | | 759,968 | 759,968 | 759,968 |
| | | | | Police Sergeant - 1.00 FTE | | | | |
| | | | | Police Officer - 6.00 FTE | | | | |
| 5,275 | 10,076 | 8,500 | 7000-15 | Salaries & Wages - Temporary | | 8,500 | 8,500 | 8,500 |
| | | | | Extra Help - Investigations - 0.13 FTE | | | | |
| 50,640 | 68,595 | 46,986 | 7000-20 | Salaries & Wages - Overtime | | 72,994 | 72,994 | 72,994 |
| 3,038 | 3,750 | 3,500 | 7000-35 | Salaries & Wages - Clothing Allowance | | 3,500 | 3,500 | 3,500 |
| | | | | Detectives' \$500 annual clothing allowance. | | | | |
| 40,632 | 42,100 | 44,690 | 7300-05 | Fringe Benefits - FICA - Social Security | | 51,119 | 51,119 | 51,119 |
| 9,503 | 9,846 | 10,712 | 7300-06 | Fringe Benefits - FICA - Medicare | | 12,251 | 12,251 | 12,251 |
| 298,133 | 222,521 | 252,505 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 296,714 | 296,714 | 296,714 |
| 116,804 | 113,645 | 127,670 | 7300-20 | Fringe Benefits - Medical Insurance | | 129,864 | 129,864 | 129,864 |
| 2,400 | 2,100 | 2,100 | 7300-22 | Fringe Benefits - VEBA Plan | | 2,400 | 2,400 | 2,400 |
| 712 | 515 | 460 | 7300-25 | Fringe Benefits - Life Insurance | | 462 | 462 | 462 |
| 2,887 | 1,880 | 1,188 | 7300-30 | Fringe Benefits - Long Term Disability | | 1,522 | 1,522 | 1,522 |
| 24,743 | 23,716 | 23,820 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 23,560 | 23,560 | 23,560 |
| 136 | 135 | 163 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 164 | 164 | 164 |
| 0 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 2,815 | 2,815 | 2,815 |
| 1,158,954 | 1,103,347 | 1,202,013 | TOTAL PERSONNEL SERVICES | | | 1,365,833 | 1,365,833 | 1,365,833 |

MATERIALS AND SERVICES

| | | | | | | | | |
|-------|-------|--------|----------------|---------------------------------------|--------------|-----------------|--------------|--------|
| 5,281 | 6,163 | 12,350 | 7550 | Travel & Education | | 12,850 | 12,850 | 12,850 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Supervisor training | 1 | 500 | 500 | |
| | | | | Miscellaneous training | 1 | 3,500 | 3,500 | |
| | | | | Homicide conference | 1 | 3,850 | 3,850 | |
| | | | | Child abuse summit | 1 | 4,000 | 4,000 | |
| | | | | New detective training | 1 | 1,000 | 1,000 | |
| 6,015 | 9,215 | 6,500 | 7590 | Fuel - Vehicle & Equipment | | 7,500 | 7,500 | 7,500 |
| 972 | 3,606 | 1,100 | 7630-05 | Uniforms - Employee | | 1,500 | 1,500 | 1,500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 568 - INVESTIGATIONS | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 4,233 | 1,012 | 4,000 | 7660 | Materials & Supplies | | | 4,000 | 4,000 | 4,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Investigative funds | 1 | 2,000 | 2,000 | | |
| | | | | Materials and supplies | 1 | 2,000 | 2,000 | | |
| 3,009 | 3,228 | 3,000 | 7720-14 | Repairs & Maintenance - Vehicles | | | 3,000 | 3,000 | 3,000 |
| 1,425 | 7,629 | 13,380 | 7750 | Professional Services | | | 11,380 | 11,380 | 11,380 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Comcast internet line | 1 | 480 | 480 | | |
| | | | | The last one (TLO) | 1 | 900 | 900 | | |
| | | | | Transcription services | 1 | 10,000 | 10,000 | | |
| 0 | 0 | 50 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 50 | 50 | 50 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | |
| 686 | 0 | 500 | 7800 | M & S Equipment | | | 500 | 500 | 500 |
| 21,621 | 30,854 | 40,880 | | TOTAL MATERIALS AND SERVICES | | | 40,780 | 40,780 | 40,780 |
| | | | | CAPITAL OUTLAY | | | | | |
| 0 | 0 | 0 | 8850 | Vehicles | | | 0 | 0 | 0 |
| 0 | 0 | 0 | | TOTAL CAPITAL OUTLAY | | | 0 | 0 | 0 |
| 1,180,575 | 1,134,201 | 1,242,893 | | TOTAL REQUIREMENTS | | | 1,406,613 | 1,406,613 | 1,406,613 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 571 - NARCOTICS | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--------------------------------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | |
| <u>MATERIALS AND SERVICES</u> | | | | | | |
| -57 | 0 | 0 7620 | Telecommunications | 0 | 0 | 0 |
| -57 | 0 | 0 | <u>TOTAL MATERIALS AND SERVICES</u> | 0 | 0 | 0 |
| -57 | 0 | 0 | TOTAL REQUIREMENTS | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 574 - SCHOOL RESOURCE | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | | |
| 8,147 | 54,229 | 53,000 | 5020-05 | McMinnville School Dist #40 - SRO - High School | | | 64,800 | 64,800 | 64,800 |
| | | | | McMinnville School District #40 reimburses the City for 50% of School Resource Officer's salary and fringe benefits for the nine-month school year. | | | | | |
| 9,089 | 40,650 | 63,000 | 5020-10 | McMinnville School Dist #40 - SRO - Middle School | | | 62,800 | 62,800 | 62,800 |
| | | | | McMinnville School District #40 reimburses the City for 50% of School Resource Officer's salary and fringe benefits for the nine-month school year. | | | | | |
| 17,236 | 94,879 | 116,000 | TOTAL INTERGOVERNMENTAL | | | | 127,600 | 127,600 | 127,600 |
| 17,236 | 94,879 | 116,000 | TOTAL RESOURCES | | | | 127,600 | 127,600 | 127,600 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 574 - SCHOOL RESOURCE | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 142,518 | 144,696 | 193,564 | 7000-05 | Salaries & Wages - Regular Full Time | | 204,432 | 204,432 | 204,432 |
| | | | | Police Officer - 2.00 FTE | | | | |
| 2,539 | 3,020 | 6,500 | 7000-20 | Salaries & Wages - Overtime | | 6,489 | 6,489 | 6,489 |
| 8,897 | 9,056 | 12,103 | 7300-05 | Fringe Benefits - FICA - Social Security | | 12,761 | 12,761 | 12,761 |
| 2,081 | 2,118 | 2,901 | 7300-06 | Fringe Benefits - FICA - Medicare | | 3,059 | 3,059 | 3,059 |
| 45,246 | 48,430 | 66,841 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 73,599 | 73,599 | 73,599 |
| 29,540 | 28,063 | 36,688 | 7300-20 | Fringe Benefits - Medical Insurance | | 37,104 | 37,104 | 37,104 |
| 600 | 750 | 750 | 7300-22 | Fringe Benefits - VEBA Plan | | 750 | 750 | 750 |
| 180 | 140 | 132 | 7300-25 | Fringe Benefits - Life Insurance | | 132 | 132 | 132 |
| 681 | 505 | 382 | 7300-30 | Fringe Benefits - Long Term Disability | | 440 | 440 | 440 |
| 5,815 | 5,904 | 6,482 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 5,905 | 5,905 | 5,905 |
| 32 | 28 | 46 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 46 | 46 | 46 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 746 | 746 | 746 |
| 238,129 | 242,710 | 326,389 | TOTAL PERSONNEL SERVICES | | | 345,463 | 345,463 | 345,463 |
| MATERIALS AND SERVICES | | | | | | | | |
| 1,615 | 1,274 | 3,700 | 7550 | Travel & Education | | 2,500 | 2,500 | 2,500 |
| 0 | 13 | 300 | 7660 | Materials & Supplies | | 300 | 300 | 300 |
| 0 | 57 | 0 | 7750 | Professional Services | | 0 | 0 | 0 |
| 0 | 0 | 50 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 100 | 100 | 100 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |
| 0 | 0 | 0 | 7800 | M & S Equipment | | 0 | 0 | 0 |
| 1,615 | 1,344 | 4,050 | TOTAL MATERIALS AND SERVICES | | | 2,900 | 2,900 | 2,900 |
| 239,744 | 244,053 | 330,439 | TOTAL REQUIREMENTS | | | 348,363 | 348,363 | 348,363 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 575 - UNMANNED AIRCRAFT SYSTEM | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|----------------------|----------|--------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 0 | 0 | 0 | 7550 | Travel & Education | | | 6,000 | 6,000 | 6,000 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Law enforcement drone association conference | 1 | 4,000 | 4,000 | | | |
| | | | Pilot training | 1 | 1,200 | 1,200 | | | |
| | | | Membership in drone association | 1 | 800 | 800 | | | |
| 0 | 0 | 0 | 7660 | Materials & Supplies | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7800 | M & S Equipment | | | 8,300 | 8,300 | 8,300 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Loud speaker and spot light combination attachment | 1 | 2,000 | 2,000 | | | |
| | | | Flight management software | 1 | 3,500 | 3,500 | | | |
| | | | Small drone | 1 | 2,800 | 2,800 | | | |
| 0 | 0 | 0 | TOTAL MATERIALS AND SERVICES | | | | 14,300 | 14,300 | 14,300 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 0 | 8710 | Equipment | | | 16,100 | 16,100 | 16,100 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Drone (larger) | 1 | 16,100 | 16,100 | | | |
| 0 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | | 16,100 | 16,100 | 16,100 |
| 0 | 0 | 0 | TOTAL REQUIREMENTS | | | | 30,400 | 30,400 | 30,400 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 577 - IN-SERVICE | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|--------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 11,500 | 12,000 | 12,000 | 5380-02 | Facility Rentals - Training Facility Revenue received from neighboring agencies for use of the Firearms Facility. | 12,000 | 12,000 | 12,000 | |
| 11,500 | 12,000 | 12,000 | TOTAL CHARGES FOR SERVICES | | | 12,000 | 12,000 | 12,000 |
| 11,500 | 12,000 | 12,000 | TOTAL RESOURCES | | | 12,000 | 12,000 | 12,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 577 - IN-SERVICE | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|----------|--------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 289 | 750 | 3,830 | 7550-05 | Travel & Education - Defensive Tactics | | | 1,500 | 1,500 | 1,500 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | New instructor training | 1 | 1,500 | 1,500 | | | |
| 999 | 677 | 1,000 | 7550-10 | Travel & Education - Driving Training | | | 1,000 | 1,000 | 1,000 |
| 1,618 | 1,578 | 4,000 | 7550-20 | Travel & Education - Firearms Training | | | 3,000 | 3,000 | 3,000 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Firearms instructor development (existing instructors) | 1 | 2,000 | 2,000 | | | |
| | | | Firearms instructor development (new instructors) | 1 | 1,000 | 1,000 | | | |
| 14,726 | 11,317 | 29,297 | 7660 | Materials & Supplies | | | 42,300 | 42,300 | 42,300 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Firearms ammunition (handgun, rifle, shotgun) duty and training | 1 | 28,000 | 28,000 | | | |
| | | | Firearms supplies and maintenance | 1 | 4,000 | 4,000 | | | |
| | | | Confrontation Simulation training equipment | 1 | 5,500 | 5,500 | | | |
| | | | Tactical first aid training equipment | 1 | 2,700 | 2,700 | | | |
| | | | Defensive tactics training mats | 1 | 1,000 | 1,000 | | | |
| | | | Defensive tactics portable shelter | 1 | 200 | 200 | | | |
| | | | 40mm ammunitions (training) | 1 | 900 | 900 | | | |
| 3,543 | 299 | 2,100 | 7720-18 | Repairs & Maintenance - Training Facility | | | 4,100 | 4,100 | 4,100 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Gravel | 1 | 3,000 | 3,000 | | | |
| | | | Chem can rental | 1 | 500 | 500 | | | |
| | | | Range construction | 1 | 600 | 600 | | | |
| 5,632 | 5,632 | 5,800 | 7800 | M & S Equipment | | | 20,850 | 20,850 | 20,850 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Taser 7 bundle plan | 15 | 1,390 | 20,850 | | | |
| 26,807 | 20,253 | 46,027 | TOTAL MATERIALS AND SERVICES | | | | 72,750 | 72,750 | 72,750 |
| 26,807 | 20,253 | 46,027 | TOTAL REQUIREMENTS | | | | 72,750 | 72,750 | 72,750 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 583 - EVIDENCE | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|--|--|--|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**PERSONNEL SERVICES**

| | | | | | | | | | |
|----------------|----------------|----------------|---------------------------------|--|--|--|----------------|----------------|----------------|
| 63,936 | 65,158 | 69,015 | 7000-05 | Salaries & Wages - Regular Full Time | | | 72,136 | 72,136 | 72,136 |
| | | | | Police Evidence & Property Technician - 1.00 FTE | | | | | |
| 11,323 | 15,201 | 21,182 | 7000-10 | Salaries & Wages - Regular Part Time | | | 22,459 | 22,459 | 22,459 |
| | | | | Management Support Specialist - 0.48 FTE | | | | | |
| 2,452 | 1,385 | 2,530 | 7000-20 | Salaries & Wages - Overtime | | | 2,537 | 2,537 | 2,537 |
| 4,760 | 4,984 | 5,621 | 7300-05 | Fringe Benefits - FICA - Social Security | | | 5,879 | 5,879 | 5,879 |
| 1,113 | 1,166 | 1,347 | 7300-06 | Fringe Benefits - FICA - Medicare | | | 1,410 | 1,410 | 1,410 |
| 20,937 | 23,747 | 27,123 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | | 29,417 | 29,417 | 29,417 |
| 17,724 | 17,724 | 18,344 | 7300-20 | Fringe Benefits - Medical Insurance | | | 18,552 | 18,552 | 18,552 |
| 450 | 450 | 450 | 7300-22 | Fringe Benefits - VEBA Plan | | | 450 | 450 | 450 |
| 108 | 80 | 60 | 7300-25 | Fringe Benefits - Life Insurance | | | 60 | 60 | 60 |
| 349 | 241 | 160 | 7300-30 | Fringe Benefits - Long Term Disability | | | 168 | 168 | 168 |
| 61 | 69 | 202 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | | 186 | 186 | 186 |
| 27 | 27 | 34 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | | 34 | 34 | 34 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | | 345 | 345 | 345 |
| 123,240 | 130,232 | 146,068 | TOTAL PERSONNEL SERVICES | | | | 153,633 | 153,633 | 153,633 |

MATERIALS AND SERVICES

| | | | | | | | | | |
|-------|-------|-------|----------------|---|--------------|-----------------|--------------|-------|-------|
| 422 | 80 | 900 | 7550 | Travel & Education | | | 2,000 | 2,000 | 2,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Trainings for evidence personnel | 1 | 2,000 | 2,000 | | |
| 302 | 473 | 500 | 7590 | Fuel - Vehicle & Equipment | | | 500 | 500 | 500 |
| 1,628 | 679 | 1,250 | 7630-05 | Uniforms - Employee | | | 1,000 | 1,000 | 1,000 |
| 7,131 | 9,660 | 1,000 | 7660 | Materials & Supplies | | | 2,500 | 2,500 | 2,500 |
| 0 | 223 | 200 | 7720-14 | Repairs & Maintenance - Vehicles | | | 300 | 300 | 300 |
| 0 | 26 | 6,500 | 7750 | Professional Services | | | 8,000 | 8,000 | 8,000 |
| | | | | Vehicle tows (evidence, maintenance, RV tows) | | | | | |
| 0 | 0 | 0 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 100 | 100 | 100 |
| 251 | 251 | 250 | 7790 | Maintenance & Rental Contracts | | | 250 | 250 | 250 |
| | | | | Evidence storage building alarm contract | | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 583 - EVIDENCE | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|-----------------|-----------------|--------------|----------------------------|----------------------------|---------------------------|-------|
| 4,028 | 0 | 1,000 | 7800 | M & S Equipment | | | | 1,000 | 1,000 | 1,000 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | | |
| | | | Faraday bag | 1 | 1,000 | 1,000 | | | | |
| 13,764 | 11,393 | 11,600 | TOTAL MATERIALS AND SERVICES | | | | 15,650 | 15,650 | 15,650 | |
| 137,004 | 141,625 | 157,668 | TOTAL REQUIREMENTS | | | | 169,283 | 169,283 | 169,283 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 586 - PROFESSIONAL STANDARDS | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--------------------------------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | |
| <u>MATERIALS AND SERVICES</u> | | | | | | |
| 1,705 | 0 | 0 | 7550 Travel & Education | 0 | 0 | 0 |
| 49 | 1,727 | 2,975 | 7660 Materials & Supplies | 2,975 | 2,975 | 2,975 |
| 1,754 | 1,727 | 2,975 | <u>TOTAL MATERIALS AND SERVICES</u> | 2,975 | 2,975 | 2,975 |
| 1,754 | 1,727 | 2,975 | TOTAL REQUIREMENTS | 2,975 | 2,975 | 2,975 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-----------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | |
| 0 | 13,673 | 48,000 | 4546 | American Rescue Plan | 32,920 | 0 | 0 |
| 0 | 13,673 | 48,000 | TOTAL INTERGOVERNMENTAL | | 32,920 | 0 | 0 |
| FINES AND FORFEITURES | | | | | | | |
| 349,795 | 330,495 | 375,000 | 6120 | Fines & Bail Forfeitures The City of McMinnville's share of the Municipal Court fine and bail collections from Police Department issuance of citations into Municipal Court or Circuit Court. | 360,000 | 360,000 | 360,000 |
| 200 | 50 | 100 | 6140 | Peer Court Assessment Prior to 2012, individuals cited were assessed \$10 which was passed through to the Yamhill County Peer Court Program. The Court will continue to collect assessments on citations issued prior to 2012. | 100 | 100 | 100 |
| 2,070 | 1,396 | 2,000 | 6150 | Court Appointed Attorney Fees Municipal Court defendants charged with misdemeanors must be provided an attorney at City expense if the defendants allege they can not afford to hire counsel. Whenever possible, defendants are required to reimburse the City for court-appointed attorney costs. | 5,000 | 5,000 | 5,000 |
| 352,066 | 331,941 | 377,100 | TOTAL FINES AND FORFEITURES | | 365,100 | 365,100 | 365,100 |
| MISCELLANEOUS | | | | | | | |
| 6,305 | 256 | 300 | 6600-93 | Other Income - Municipal Court | 500 | 500 | 500 |
| 6,305 | 256 | 300 | TOTAL MISCELLANEOUS | | 500 | 500 | 500 |
| 358,371 | 345,870 | 425,400 | TOTAL RESOURCES | | 398,520 | 365,600 | 365,600 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| -1,713 | 590 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 179,659 | 208,742 | 236,087 | 7000-05 | Salaries & Wages - Regular Full Time Finance Director - 0.05 FTE Court Supervisor - 1.00 FTE Senior Court Clerk - 0.95 FTE Court Clerk I - 1.00 FTE | 215,900 | 215,900 | 215,900 |
| 69,244 | 48,636 | 92,545 | 7000-10 | Salaries & Wages - Regular Part Time Judge - 0.25 FTE Court Clerk I - 0.90 FTE - (ARPA: 9 mths full-time; 3 mths part-time 24 hrs/wk) Municipal Court - Interpreter - 0.06 FTE Municipal Court Security Officer - 0.20 FTE | 132,398 | 132,398 | 132,398 |
| 22,854 | 2,189 | 0 | 7000-15 | Salaries & Wages - Temporary | 0 | 0 | 0 |
| 7,919 | 1 | 0 | 7000-20 | Salaries & Wages - Overtime | 5,000 | 5,000 | 5,000 |
| 565 | 224 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 16,842 | 15,609 | 19,883 | 7300-05 | Fringe Benefits - FICA - Social Security | 21,375 | 21,375 | 21,375 |
| 3,939 | 3,650 | 4,764 | 7300-06 | Fringe Benefits - FICA - Medicare | 5,122 | 5,122 | 5,122 |
| 83,246 | 74,844 | 100,455 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 107,055 | 107,055 | 107,055 |
| 55,208 | 61,167 | 69,836 | 7300-20 | Fringe Benefits - Medical Insurance | 69,536 | 69,536 | 69,536 |
| 11,363 | 9,113 | 8,925 | 7300-22 | Fringe Benefits - VEBA Plan | 8,888 | 8,888 | 8,888 |
| 331 | 303 | 243 | 7300-25 | Fringe Benefits - Life Insurance | 240 | 240 | 240 |
| 950 | 746 | 390 | 7300-30 | Fringe Benefits - Long Term Disability | 616 | 616 | 616 |
| 372 | 339 | 395 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 387 | 387 | 387 |
| 79 | 74 | 104 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 106 | 106 | 106 |
| 1,209 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1,279 | 1,279 | 1,279 |
| 452,068 | 426,227 | 533,627 | TOTAL PERSONNEL SERVICES | | 567,902 | 567,902 | 567,902 |
| MATERIALS AND SERVICES | | | | | | | |
| 7,977 | 3,929 | 0 | 7500 | Credit Card Fees | 0 | 0 | 0 |
| 929 | 2,325 | 3,000 | 7510 | Service Fees | 0 | 0 | 0 |
| 0 | 840 | 11,000 | 7520 | Public Notices & Printing | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|---|---|----------------------------|----------------------------|---------------------------|
| 380 | 413 | 500 | 7540 | Employee Events | Costs shared city-wide for employee training, materials, and events. | 700 | 700 | 700 |
| 2,816 | 635 | 7,000 | 7550 | Travel & Education | Professional memberships, dues, subscriptions, reference materials, and attendance at legal seminars for the City Judge, City Prosecutor, and Municipal Court staff; also includes travel and meal costs. | 7,000 | 7,000 | 7,000 |
| 3,600 | 4,473 | 5,050 | 7610-05 | Insurance - Liability | | 5,560 | 5,560 | 5,560 |
| 5,605 | 5,581 | 5,500 | 7620 | Telecommunications | | 5,700 | 5,700 | 5,700 |
| 0 | 0 | 1,000 | 7630 | Uniforms | | 1,500 | 1,500 | 1,500 |
| 3,729 | 2,319 | 6,000 | 7660-05 | Materials & Supplies - Office Supplies | | 16,500 | 16,500 | 16,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | General Municipal Court Supplies | 1 | 6,500 | 6,500 | |
| | | | | Community Court Supplies - ARPA funded | 1 | 10,000 | 10,000 | |
| 3,373 | 2,892 | 4,750 | 7660-15 | Materials & Supplies - Postage | | 6,500 | 6,500 | 6,500 |
| 2,885 | 1,792 | 1,500 | 7750 | Professional Services | | 800 | 800 | 800 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | General professional services | 1 | 800 | 800 | |
| 0 | 0 | 890 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 1,300 | 1,300 | 1,300 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |
| 825 | 5,025 | 1,500 | 7750-12 | Professional Services - Contract Judge | | 1,500 | 1,500 | 1,500 |
| | | | | Back-up Judge if necessary to cover Judge's absences. FY22 had extraordinary cost during new Judge recruitment process. | | | | |
| 13,750 | 16,675 | 17,500 | 7750-15 | Professional Services - Court Appointed Attorney | | 22,000 | 22,000 | 22,000 |
| | | | | Attorney costs for legal defense of Municipal Court defendants unable to afford their own legal counsel. Reimbursement of costs assessed against defendants received through revenue account 6150, Court Appointed Attorney Fees. | | | | |
| 0 | 0 | 0 | 7750-18 | Professional Services - Contract Prosecutor | | 0 | 0 | 0 |
| | | | | Back-up prosecutor if necessary to cover City Prosecutor's absences and legal conflicts. | | | | |
| 291 | 31 | 100 | 7750-21 | Professional Services - Security | | 200 | 200 | 200 |
| | | | | Security contract to provide panic button monitoring. | | | | |
| 200 | 50 | 100 | 7750-22 | Professional Services - Peer Court Assessment | | 100 | 100 | 100 |
| | | | | Peer Court assessments collected by Municipal Court are passed through to the Yamhill County Peer Court Program. | | | | |
| 822 | 870 | 1,750 | 7800 | M & S Equipment | | 1,200 | 1,200 | 1,200 |
| 8,572 | 11,483 | 11,761 | 7840 | M & S Computer Charges | | 12,110 | 12,110 | 12,110 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | |
| 12,672 | 11,155 | 23,400 | 7840-25 | M & S Computer Charges - Municipal Court | | 20,450 | 20,450 | 20,450 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | E-Ticketing Maintenance - 33%, shared with Police Dept | 1 | 5,400 | 5,400 | | |
| | | | Caselle Utils / Integration | 1 | 5,000 | 5,000 | | |
| | | | Caselle Maintenance | 1 | 6,000 | 6,000 | | |
| | | | Notification Software | 1 | 1,500 | 1,500 | | |
| | | | Replacement Monitors (6) | 6 | 250 | 1,500 | | |
| | | | Office 365 Licensing (4) | 1 | 1,050 | 1,050 | | |
| 409 | 314 | 500 | 8050 Trial Expense | | | | 500 | 500 |
| | | | Juror, witness, and special interpreter fees for Municipal Court jury and non-jury trials. | | | | | 500 |
| 68,834 | 70,803 | 102,801 | <u>TOTAL MATERIALS AND SERVICES</u> | | | 103,620 | 103,620 | 103,620 |
| | | | <u>CAPITAL OUTLAY</u> | | | | | |
| 0 | 1,070 | 0 | 8750 Capital Outlay Computer Charges | | | 3,247 | 3,247 | 3,247 |
| | | | I.S. Fund capital outlay costs shared city-wide | | | | | |
| 0 | 1,070 | 0 | <u>TOTAL CAPITAL OUTLAY</u> | | | 3,247 | 3,247 | 3,247 |
| 520,902 | 498,100 | 636,428 | <u>TOTAL REQUIREMENTS</u> | | | 674,769 | 674,769 | 674,769 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 13 - MUNICIPAL COURT Section : 063 - PARKING TICKETS Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-----------------------|----------------|---------------------------|---|-----------------|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| FINES AND FORFEITURES | | | | | | | | |
| 5,625 | 1,949 | 4,500 | 6130 | Parking Tickets | | 12,000 | 12,000 | 12,000 |
| | | | Downtown Parking Patrol and Police Officer parking citations revenue. | | | | | |
| 5,625 | 1,949 | 4,500 | TOTAL FINES AND FORFEITURES | | | 12,000 | 12,000 | 12,000 |
| 5,625 | 1,949 | 4,500 | TOTAL RESOURCES | | | 12,000 | 12,000 | 12,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 13 - MUNICIPAL COURT Section : 063 - PARKING TICKETS Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 14,103 | 9,843 | 3,115 | 7000-05 | Salaries & Wages - Regular Full Time Senior Court Clerk - 0.05 FTE | 3,336 | 3,336 | 3,336 |
| 0 | 0 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 |
| 851 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | 501 | 501 | 501 |
| 886 | 578 | 188 | 7300-05 | Fringe Benefits - FICA - Social Security | 232 | 232 | 232 |
| 207 | 135 | 45 | 7300-06 | Fringe Benefits - FICA - Medicare | 55 | 55 | 55 |
| 3,870 | 2,859 | 905 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 1,162 | 1,162 | 1,162 |
| 5,159 | 3,527 | 1,106 | 7300-20 | Fringe Benefits - Medical Insurance | 1,122 | 1,122 | 1,122 |
| 750 | 0 | 150 | 7300-22 | Fringe Benefits - VEBA Plan | 150 | 150 | 150 |
| 27 | 15 | 3 | 7300-25 | Fringe Benefits - Life Insurance | 3 | 3 | 3 |
| 78 | 42 | 0 | 7300-30 | Fringe Benefits - Long Term Disability | 8 | 8 | 8 |
| 20 | 14 | 4 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 5 | 5 | 5 |
| 5 | 3 | 1 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 1 | 1 | 1 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 12 | 12 | 12 |
| 25,956 | 17,015 | 5,517 | TOTAL PERSONNEL SERVICES | | 6,587 | 6,587 | 6,587 |
| MATERIALS AND SERVICES | | | | | | | |
| 69 | 8 | 100 | 7510 | Service Fees | 100 | 100 | 100 |
| 0 | 0 | 20 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | 100 | 100 | 100 |
| 69 | 8 | 120 | TOTAL MATERIALS AND SERVICES | | 200 | 200 | 200 |
| 26,025 | 17,024 | 5,637 | TOTAL REQUIREMENTS | | 6,787 | 6,787 | 6,787 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-----------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| LICENSES AND PERMITS | | | | | | | | |
| 0 | 0 | 0 | 4213-15 | Specialty Business License - Care Homes | | 0 | 0 | 0 |
| 4,628 | 8,660 | 7,500 | 4490 | Licenses & Permits - Misc | | 8,500 | 0 | 0 |
| 4,628 | 8,660 | 7,500 | TOTAL LICENSES AND PERMITS | | | 8,500 | 0 | 0 |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 363,636 | 4545 | Federal FEMA Grant | | 450,000 | 0 | 0 |
| 34,974 | 35,424 | 38,000 | 4555 | Ground Emergency Medical Transport (GEMT) Reimbursement | | 47,300 | 0 | 0 |
| 0 | 0 | 0 | 4773-05 | OR Dept of Public Safety Standards & Training (DPSST) - Wildland Training Grant | | 0 | 0 | 0 |
| 0 | 0 | 0 | 4774-05 | OR State Fire Marshall - 2022 Wildfire Season Staff Grant | | 0 | 0 | 0 |
| 56,457 | 27,072 | 10,000 | 4840-05 | OR Conflagration Reimbursement - Personnel | | 10,000 | 0 | 0 |
| 28,957 | 17,474 | 5,000 | 4840-10 | OR Conflagration Reimbursement - Equipment | | 5,000 | 0 | 0 |
| 0 | 0 | 0 | 5030 | McMinnville Rural Fire District | | 0 | 0 | 0 |
| 398,493 | 410,447 | 575,000 | 5030-05 | McMinnville Rural Fire District - Contract Fire Protection | | 592,250 | 0 | 0 |
| 95,895 | 64,229 | 0 | 5035-10 | Amity Fire District - Admin/Training Svcs Contract | | 0 | 0 | 0 |
| 3,822 | 0 | 0 | 5036 | City of Dundee | | 0 | 0 | 0 |
| 618,598 | 554,646 | 991,636 | TOTAL INTERGOVERNMENTAL | | | 1,104,550 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| 21,357 | 1,684 | 12,500 | 5340 | Fire Department Service Fees | | 12,000 | 0 | 0 |
| 27,953 | 28,512 | 28,000 | 5400 | Property Rentals | | 29,367 | 0 | 0 |
| 49,310 | 30,196 | 40,500 | TOTAL CHARGES FOR SERVICES | | | 41,367 | 0 | 0 |
| FINES AND FORFEITURES | | | | | | | | |
| 600 | 0 | 600 | 6115 | Code Enforcement | | 0 | 0 | 0 |
| 600 | 0 | 600 | TOTAL FINES AND FORFEITURES | | | 0 | 0 | 0 |
| MISCELLANEOUS | | | | | | | | |
| 20,909 | 24,481 | 25,000 | 6310-07 | Interest - LOSAP | | 26,000 | 0 | 0 |
| 0 | 6,381 | 1,000 | 6410 | Donations - Fire | | 1,000 | 0 | 0 |
| 23,116 | 2,302 | 10,000 | 6600 | Other Income | | 3,500 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| 1,860 | 19,609 | 0 | 6600-05 | Other Income - Workers' Comp Reimbursement | 0 | 0 | 0 |
| 24,266 | 0 | 24,000 | 6600-07 | Other Income - LOSAP | 0 | 0 | 0 |
| 0 | 24,778 | 26,000 | 6600-22 | Other Income - Airshow | 45,743 | 0 | 0 |
| 70,150 | 77,551 | 86,000 | TOTAL MISCELLANEOUS | | 76,243 | 0 | 0 |
| OTHER FINANCING SOURCE | | | | | | | |
| 0 | 11,700 | 0 | 6845 | Proceeds from asset sale | 0 | 0 | 0 |
| 0 | 11,700 | 0 | TOTAL OTHER FINANCING SOURCE | | 0 | 0 | 0 |
| 743,286 | 682,753 | 1,126,236 | TOTAL RESOURCES | | 1,230,660 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 4,521 | 4,742 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 1,333,449 | 1,359,120 | 1,591,911 | 7000-05 | Salaries & Wages - Regular Full Time | 1,609,396 | 0 | 0 |
| 21,901 | 13,937 | 41,948 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 |
| 7,256 | 7,665 | 18,000 | 7000-15 | Salaries & Wages - Temporary | 31,200 | 0 | 0 |
| 24,815 | 23,630 | 30,000 | 7000-17 | Salaries & Wages - Volunteer Reimbursement | 30,000 | 0 | 0 |
| 179,976 | 333,972 | 185,028 | 7000-20 | Salaries & Wages - Overtime | 223,970 | 0 | 0 |
| 308 | 525 | 900 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 1,065 | 0 | 0 |
| 1,566 | 848 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 94,779 | 105,345 | 112,608 | 7300-05 | Fringe Benefits - FICA - Social Security | 114,459 | 0 | 0 |
| 22,166 | 24,686 | 27,087 | 7300-06 | Fringe Benefits - FICA - Medicare | 27,487 | 0 | 0 |
| 485,942 | 550,595 | 599,463 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 635,471 | 0 | 0 |
| 255,588 | 240,694 | 323,992 | 7300-20 | Fringe Benefits - Medical Insurance | 279,238 | 0 | 0 |
| 51,938 | 46,356 | 65,500 | 7300-22 | Fringe Benefits - VEBA Plan | 54,188 | 0 | 0 |
| 1,733 | 1,271 | 1,198 | 7300-25 | Fringe Benefits - Life Insurance | 1,100 | 0 | 0 |
| 6,947 | 4,562 | 3,296 | 7300-30 | Fringe Benefits - Long Term Disability | 3,464 | 0 | 0 |
| 47,068 | 49,280 | 66,767 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 68,393 | 0 | 0 |
| 455 | 427 | 555 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 526 | 0 | 0 |
| 312 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 6,049 | 0 | 0 |
| 1,729 | 989 | 240 | 7400-05 | Fringe Benefits - Volunteers - Life Insurance | 264 | 0 | 0 |
| 11,280 | 11,296 | 14,018 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 14,018 | 0 | 0 |
| 19,716 | 25,649 | 22,000 | 7400-15 | Fringe Benefits - Volunteers - Fire Volunteer LOSA - Current | 30,000 | 0 | 0 |
| 0 | 0 | 0 | 7400-21 | Fringe Benefits - Volunteers - Fire Volunteer LOSA - Life Ins | 0 | 0 | 0 |
| 7,347 | 7,347 | 7,500 | 7400-25 | Fringe Benefits - Volunteers - Volunteer Accident Insurance | 7,500 | 0 | 0 |
| 2,580,790 | 2,812,937 | 3,112,011 | TOTAL PERSONNEL SERVICES | | 3,137,788 | 0 | 0 |
| MATERIALS AND SERVICES | | | | | | | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 2,730 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7530 | Training | 0 | 0 | 0 |
| 1,451 | 1,885 | 4,700 | 7540 | Employee Events | 2,500 | 0 | 0 |
| 23,407 | 24,438 | 30,500 | 7550 | Travel & Education | 28,500 | 0 | 0 |
| 19,113 | 26,900 | 30,000 | 7590 | Fuel - Vehicle & Equipment | 38,000 | 0 | 0 |
| 15,843 | 16,509 | 17,000 | 7600 | Utilities | 21,000 | 0 | 0 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | 0 | 0 | 0 |
| 24,300 | 26,646 | 30,110 | 7610-05 | Insurance - Liability | 37,890 | 0 | 0 |
| 31,300 | 30,527 | 34,500 | 7610-10 | Insurance - Property | 37,730 | 0 | 0 |
| 23,597 | 24,438 | 25,000 | 7620 | Telecommunications | 25,000 | 0 | 0 |
| 7,319 | 15,463 | 16,000 | 7630-05 | Uniforms - Employee | 16,000 | 0 | 0 |
| 52,384 | 58,049 | 70,000 | 7630-15 | Uniforms - Protective Clothing | 68,500 | 0 | 0 |
| 8,842 | 11,960 | 9,000 | 7650 | Janitorial | 12,000 | 0 | 0 |
| 26,160 | 17,341 | 41,000 | 7660 | Materials & Supplies | 39,000 | 0 | 0 |
| 0 | 6,381 | 1,000 | 7680 | Materials & Supplies - Donations | 1,000 | 0 | 0 |
| 2,391 | 2,146 | 3,000 | 7700 | Hazardous Materials | 1,000 | 0 | 0 |
| 0 | 0 | 0 | 7710 | Materials & Supplies - Grants | 0 | 0 | 0 |
| 1,340 | 788 | 4,000 | 7720 | Repairs & Maintenance | 2,500 | 0 | 0 |
| 2,790 | 2,178 | 5,000 | 7720-06 | Repairs & Maintenance - Equipment | 5,000 | 0 | 0 |
| 72,486 | 67,615 | 56,000 | 7720-08 | Repairs & Maintenance - Building Repairs | 56,000 | 0 | 0 |
| 99,566 | 100,160 | 60,000 | 7720-14 | Repairs & Maintenance - Vehicles | 60,000 | 0 | 0 |
| 9,828 | 2,893 | 10,000 | 7720-16 | Repairs & Maintenance - Radio & Pagers | 10,000 | 0 | 0 |
| 3,163 | 4,257 | 6,000 | 7720-22 | Repairs & Maintenance - Breathing Apparatus | 5,000 | 0 | 0 |
| 74,404 | 137,844 | 123,100 | 7750 | Professional Services | 71,625 | 0 | 0 |
| 0 | 0 | 7,140 | 7750-01 | Professional Services - Audit & other city-wide prof svc | 6,800 | 0 | 0 |
| 16,180 | 18,016 | 41,539 | 7790 | Maintenance & Rental Contracts | 41,539 | 0 | 0 |
| 36,203 | 2,146 | 6,000 | 7800 | M & S Equipment | 6,000 | 0 | 0 |
| 5,261 | 2,947 | 5,000 | 7800-09 | M & S Equipment - Radios | 5,000 | 0 | 0 |
| 496 | 12,500 | 5,000 | 7800-30 | M & S Equipment - Breathing Apparatus | 4,000 | 0 | 0 |
| 0 | 0 | 0 | 7820 | M & S Equipment - Grants | 0 | 0 | 0 |
| 24,643 | 35,726 | 48,516 | 7840 | M & S Computer Charges | 39,358 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------------|------------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| 41,427 | 45,134 | 40,940 | 7840-30 | M & S Computer Charges - Fire | 46,800 | 0 | 0 |
| 68,636 | 72,060 | 70,000 | 8090 | Hydrant Rental & Maintenance | 75,000 | 0 | 0 |
| 3,786 | 3,846 | 18,000 | 8110 | Hoses, Nozzles, & Adapters | 15,000 | 0 | 0 |
| 5,185 | 5,321 | 5,500 | 8120 | Hose & Ladder Testing | 7,000 | 0 | 0 |
| 701,500 | 776,114 | 823,545 | | <u>TOTAL MATERIALS AND SERVICES</u> | 787,472 | 0 | 0 |
| <u>CAPITAL OUTLAY</u> | | | | | | | |
| 67,153 | 0 | 0 | 8710 | Equipment | 0 | 0 | 0 |
| 0 | 0 | 400,000 | 8720 | Equipment - Grants | 500,000 | 0 | 0 |
| 0 | 3,330 | 0 | 8750 | Capital Outlay Computer Charges | 10,552 | 0 | 0 |
| 16,755 | 0 | 0 | 8750-30 | Capital Outlay Computer Charges - Fire | 12,000 | 0 | 0 |
| 68,679 | 16,128 | 0 | 8800 | Building Improvements | 0 | 0 | 0 |
| 44,993 | 0 | 0 | 8850 | Vehicles | 55,000 | 0 | 0 |
| 197,580 | 19,459 | 400,000 | | <u>TOTAL CAPITAL OUTLAY</u> | 577,552 | 0 | 0 |
| <u>DEBT SERVICE</u> | | | | | | | |
| 88,087 | 90,839 | 93,677 | 9442-05 | 2014 Fire Vehicle Financing - Principal | 70,000 | 0 | 0 |
| 27,205 | 24,453 | 21,615 | 9442-10 | 2014 Fire Vehicle Financing - Interest | 45,000 | 0 | 0 |
| 115,291 | 115,291 | 115,292 | | <u>TOTAL DEBT SERVICE</u> | 115,000 | 0 | 0 |
| 3,595,162 | 3,723,801 | 4,450,848 | | <u>TOTAL REQUIREMENTS</u> | 4,617,812 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 073 - FIRE PREVENTION & LIFE SAFETY Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4774-06 | OR State Fire Marshall - Wildland/Urban Interface | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL RESOURCES | | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 073 - FIRE PREVENTION & LIFE SAFETY Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 222,598 | 210,517 | 227,849 | 7000-05 | Salaries & Wages - Regular Full Time | | 233,396 | 0 | 0 |
| 0 | 0 | 0 | 7000-15 | Salaries & Wages - Temporary | | 0 | 0 | 0 |
| 285 | 185 | 0 | 7000-17 | Salaries & Wages - Volunteer Reimbursement | | 0 | 0 | 0 |
| 6,892 | 8,267 | 9,996 | 7000-20 | Salaries & Wages - Overtime | | 9,995 | 0 | 0 |
| 13,909 | 13,254 | 14,390 | 7300-05 | Fringe Benefits - FICA - Social Security | | 14,726 | 0 | 0 |
| 3,253 | 3,100 | 3,448 | 7300-06 | Fringe Benefits - FICA - Medicare | | 3,529 | 0 | 0 |
| 77,795 | 69,142 | 74,649 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 84,854 | 0 | 0 |
| 38,113 | 36,026 | 37,291 | 7300-20 | Fringe Benefits - Medical Insurance | | 43,948 | 0 | 0 |
| 7,500 | 6,500 | 6,500 | 7300-22 | Fringe Benefits - VEBA Plan | | 7,500 | 0 | 0 |
| 216 | 168 | 132 | 7300-25 | Fringe Benefits - Life Insurance | | 132 | 0 | 0 |
| 1,136 | 771 | 510 | 7300-30 | Fringe Benefits - Long Term Disability | | 542 | 0 | 0 |
| 7,795 | 8,004 | 9,300 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 9,639 | 0 | 0 |
| 40 | 40 | 46 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 46 | 0 | 0 |
| 14 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 857 | 0 | 0 |
| 19 | 97 | 200 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | | 200 | 0 | 0 |
| 379,565 | 356,071 | 384,311 | TOTAL PERSONNEL SERVICES | | | 409,364 | 0 | 0 |
| MATERIALS AND SERVICES | | | | | | | | |
| 174 | 101 | 300 | 7540 | Employee Events | | 0 | 0 | 0 |
| 2,908 | 5,024 | 5,000 | 7550 | Travel & Education | | 9,000 | 0 | 0 |
| 0 | 0 | 0 | 7680 | Materials & Supplies - Donations | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7710 | Materials & Supplies - Grants | | 0 | 0 | 0 |
| 1,540 | 1,540 | 1,540 | 7750 | Professional Services | | 500 | 0 | 0 |
| 0 | 0 | 50 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 100 | 0 | 0 |
| 3,652 | 4,136 | 5,000 | 8080 | Fire Prevention Education | | 8,000 | 0 | 0 |
| 8,274 | 10,801 | 11,890 | TOTAL MATERIALS AND SERVICES | | | 17,600 | 0 | 0 |
| 387,839 | 366,871 | 396,201 | TOTAL REQUIREMENTS | | | 426,964 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | |
| 0 | 0 | 0 | 4545 | Federal FEMA Grant | 0 | 0 | 0 |
| 0 | 0 | 250,000 | 4546 | American Rescue Plan | 212,000 | 0 | 0 |
| 0 | 0 | 0 | 4549-05 | US Dept of Health & Human Services - CARES Act Provider Relief Fund | 0 | 0 | 0 |
| 112,087 | 80,052 | 119,000 | 4555 | Ground Emergency Medical Transport (GEMT) Reimbursement | 108,751 | 0 | 0 |
| 0 | 679,197 | 1,000,000 | 4555-05 | Ground Emergency Medical Transport (GEMT) Reimbursement - Coordinated Care Org (CCO) | 750,000 | 0 | 0 |
| 42,815 | 5,805 | 10,000 | 4840-05 | OR Conflagration Reimbursement - Personnel | 10,000 | 0 | 0 |
| 10,958 | 0 | 0 | 4840-10 | OR Conflagration Reimbursement - Equipment | 0 | 0 | 0 |
| 95,895 | 57,340 | 0 | 5035-10 | Amity Fire District - Admin/Training Svcs Contract | 0 | 0 | 0 |
| 3,822 | 0 | 0 | 5036 | City of Dundee | 0 | 0 | 0 |
| 265,577 | 822,393 | 1,379,000 | TOTAL INTERGOVERNMENTAL | | 1,080,751 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | |
| 2,987,019 | 3,115,521 | 3,536,000 | 5700 | Transport Fees | 3,600,000 | 0 | 0 |
| 136,092 | 147,475 | 136,000 | 5710 | FireMed Fees | 136,000 | 0 | 0 |
| 3,123,111 | 3,262,996 | 3,672,000 | TOTAL CHARGES FOR SERVICES | | 3,736,000 | 0 | 0 |
| MISCELLANEOUS | | | | | | | |
| 0 | 0 | 0 | 6460 | Donations - Ambulance | 0 | 0 | 0 |
| 10,778 | 1,106 | 0 | 6600 | Other Income | 2,000 | 0 | 0 |
| 3,455 | 36,417 | 0 | 6600-05 | Other Income - Workers' Comp Reimbursement | 0 | 0 | 0 |
| 0 | 13,342 | 15,000 | 6600-22 | Other Income - Airshow | 16,000 | 0 | 0 |
| 22,280 | 20,371 | 10,000 | 6610 | Collections - EMS | 10,000 | 0 | 0 |
| 36,513 | 71,237 | 25,000 | TOTAL MISCELLANEOUS | | 28,000 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--------------------------------------|------------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| <u>OTHER FINANCING SOURCE</u> | | | | | | |
| 29,447 | 7,100 | 0 | 6845 Proceeds from asset sale | 0 | 0 | 0 |
| 29,447 | 7,100 | 0 | <u>TOTAL OTHER FINANCING SOURCE</u> | 0 | 0 | 0 |
| 3,454,649 | 4,163,727 | 5,076,000 | <i>TOTAL RESOURCES</i> | 4,844,751 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 6,822 | 4,190 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 2,072,507 | 2,008,601 | 2,422,150 | 7000-05 | Salaries & Wages - Regular Full Time | 2,543,296 | 0 | 0 |
| 40,673 | 25,883 | 77,904 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 |
| 277,317 | 584,845 | 314,976 | 7000-20 | Salaries & Wages - Overtime | 415,036 | 0 | 0 |
| 572 | 175 | 300 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 1,635 | 0 | 0 |
| 2,609 | -797 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 144,857 | 159,335 | 170,197 | 7300-05 | Fringe Benefits - FICA - Social Security | 179,020 | 0 | 0 |
| 33,878 | 37,280 | 40,819 | 7300-06 | Fringe Benefits - FICA - Medicare | 42,921 | 0 | 0 |
| 768,075 | 850,365 | 931,068 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 1,014,218 | 0 | 0 |
| 379,519 | 352,100 | 515,132 | 7300-20 | Fringe Benefits - Medical Insurance | 426,530 | 0 | 0 |
| 81,312 | 73,644 | 106,000 | 7300-22 | Fringe Benefits - VEBA Plan | 84,563 | 0 | 0 |
| 2,677 | 1,899 | 1,891 | 7300-25 | Fringe Benefits - Life Insurance | 1,831 | 0 | 0 |
| 10,599 | 6,672 | 4,948 | 7300-30 | Fringe Benefits - Long Term Disability | 5,433 | 0 | 0 |
| 77,399 | 77,741 | 107,514 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 114,590 | 0 | 0 |
| 715 | 665 | 900 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 857 | 0 | 0 |
| 173 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 9,384 | 0 | 0 |
| 3,899,705 | 4,182,598 | 4,693,799 | TOTAL PERSONNEL SERVICES | | 4,839,314 | 0 | 0 |
| MATERIALS AND SERVICES | | | | | | | |
| 1,978 | 1,951 | 1,600 | 7500 | Credit Card Fees | 1,600 | 0 | 0 |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 160 | 0 | 0 |
| 2,261 | 1,340 | 3,300 | 7540 | Employee Events | 4,600 | 0 | 0 |
| 18,203 | 17,044 | 32,000 | 7550 | Travel & Education | 30,000 | 0 | 0 |
| 35,469 | 57,085 | 75,000 | 7590 | Fuel - Vehicle & Equipment | 75,000 | 0 | 0 |
| 5,099 | 5,320 | 5,500 | 7600 | Utilities | 7,000 | 0 | 0 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | 0 | 0 | 0 |
| 27,800 | 31,222 | 35,280 | 7610-05 | Insurance - Liability | 43,580 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| 17,000 | 16,873 | 19,070 | 7610-10 | Insurance - Property | 19,350 | 0 | 0 |
| 26,577 | 27,817 | 27,000 | 7620 | Telecommunications | 27,000 | 0 | 0 |
| 9,936 | 18,208 | 29,932 | 7630-05 | Uniforms - Employee | 29,932 | 0 | 0 |
| 63 | 88 | 1,000 | 7640 | Laundry | 500 | 0 | 0 |
| 2,931 | 249 | 4,000 | 7650 | Janitorial | 4,000 | 0 | 0 |
| 23,250 | 21,138 | 36,125 | 7660 | Materials & Supplies | 36,125 | 0 | 0 |
| 21 | 0 | 0 | 7660-15 | Materials & Supplies - Postage | 0 | 0 | 0 |
| 126,528 | 120,964 | 125,000 | 7660-45 | Materials & Supplies - Medical Equipment & Supplies | 137,000 | 0 | 0 |
| 1,425 | 1,600 | 1,500 | 7660-55 | Materials & Supplies - Oxygen | 1,500 | 0 | 0 |
| 0 | 0 | 0 | 7680 | Materials & Supplies - Donations | 0 | 0 | 0 |
| 2,565 | 6,797 | 6,000 | 7720-06 | Repairs & Maintenance - Equipment | 5,000 | 0 | 0 |
| 23,674 | 18,397 | 20,000 | 7720-08 | Repairs & Maintenance - Building Repairs | 18,000 | 0 | 0 |
| 73,182 | 72,040 | 60,000 | 7720-14 | Repairs & Maintenance - Vehicles | 60,000 | 0 | 0 |
| 12,734 | 2,493 | 10,000 | 7720-16 | Repairs & Maintenance - Radio & Pagers | 9,000 | 0 | 0 |
| 19,794 | 19,624 | 26,000 | 7735 | Rental Property | 26,000 | 0 | 0 |
| 217,232 | 264,640 | 207,150 | 7750 | Professional Services | 196,925 | 0 | 0 |
| 0 | 0 | 6,370 | 7750-01 | Professional Services - Audit & other city-wide prof svc | 12,000 | 0 | 0 |
| 14,102 | 13,407 | 10,731 | 7790 | Maintenance & Rental Contracts | 10,731 | 0 | 0 |
| 26,462 | 2,146 | 15,000 | 7800 | M & S Equipment | 12,000 | 0 | 0 |
| 2,634 | 1,034 | 5,000 | 7800-09 | M & S Equipment - Radios | 1,000 | 0 | 0 |
| 28,929 | 29,346 | 32,344 | 7840 | M & S Computer Charges | 39,358 | 0 | 0 |
| 13,942 | 32,984 | 44,420 | 7840-95 | M & S Computer Charges - Ambulance | 52,600 | 0 | 0 |
| 0 | 0 | 0 | 8070 | FireMed Promotion | 0 | 0 | 0 |
| 733,790 | 783,808 | 839,322 | TOTAL MATERIALS AND SERVICES | | 859,961 | 0 | 0 |
| CAPITAL OUTLAY | | | | | | | |
| 0 | 0 | 0 | 8710 | Equipment | 80,000 | 0 | 0 |
| 281,887 | 0 | 0 | 8710-22 | Equipment - EMS Defibrillators | 0 | 0 | 0 |
| 0 | 2,736 | 0 | 8750 | Capital Outlay Computer Charges | 10,552 | 0 | 0 |
| 10,085 | 0 | 0 | 8750-95 | Capital Outlay Computer Charges - Ambulance | 10,000 | 0 | 0 |
| 22,362 | 5,376 | 0 | 8800 | Building Improvements | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------|------------------|---------------------------|--|------------------------------------|--|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 450,000 | 8850 | Vehicles | | 24,750 | 0 | 0 |
| 0 | 0 | 0 | 8850-15 | Vehicles - Grants | | 212,000 | 0 | 0 |
| 314,334 | 8,112 | 450,000 | | <u>TOTAL CAPITAL OUTLAY</u> | | 337,302 | 0 | 0 |
| 4,947,828 | 4,974,517 | 5,983,121 | | <u>TOTAL REQUIREMENTS</u> | | 6,036,577 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | |
| 0 | 0 | 182,000 | 4546 | American Rescue Plan | 100,000 | 0 | 0 |
| 0 | 0 | 182,000 | TOTAL INTERGOVERNMENTAL | | 100,000 | 0 | 0 |
| MISCELLANEOUS | | | | | | | |
| 98 | 0 | 2,000 | 6420 | Donations - Parks & Recreation | 0 | 0 | 0 |
| 1,000 | 820 | 5,000 | 6420-02 | Donations - Parks & Recreation - Community Events Account #8140 Community Events is the expenditure line. | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 1,000 | 6420-05 | Donations - Parks & Recreation - Scholarships Scholarship revenue that is disbursed to Parks & Recreation departments. | 10,000 | 10,000 | 10,000 |
| 0 | 0 | 0 | 6420-06 | Donations - Parks & Recreation - Sponsorships Sponsorships to support Parks & Recreation programs. | 23,315 | 23,315 | 23,315 |
| 0 | 2,260 | 3,000 | 6600 | Other Income Miscellaneous Income including large event permits. | 3,000 | 3,000 | 3,000 |
| 1,098 | 3,080 | 11,000 | TOTAL MISCELLANEOUS | | 41,315 | 41,315 | 41,315 |
| 1,098 | 3,080 | 193,000 | TOTAL RESOURCES | | 141,315 | 41,315 | 41,315 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| -651 | 792 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 | |
| 112,043 | 114,972 | 129,563 | 7000-05 | Salaries & Wages - Regular Full Time Parks & Recreation Director - 1.00 FTE | 138,836 | 138,836 | 138,836 | |
| 1,200 | 500 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 0 | 0 | 0 | |
| -312 | 679 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 | |
| 7,021 | 7,081 | 7,839 | 7300-05 | Fringe Benefits - FICA - Social Security | 8,400 | 8,400 | 8,400 | |
| 1,642 | 1,656 | 1,879 | 7300-06 | Fringe Benefits - FICA - Medicare | 2,013 | 2,013 | 2,013 | |
| 41,724 | 41,697 | 46,785 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 51,174 | 51,174 | 51,174 | |
| 0 | 9,211 | 16,080 | 7300-20 | Fringe Benefits - Medical Insurance | 16,320 | 16,320 | 16,320 | |
| 0 | 2,000 | 2,000 | 7300-22 | Fringe Benefits - VEBA Plan | 2,000 | 2,000 | 2,000 | |
| 108 | 80 | 60 | 7300-25 | Fringe Benefits - Life Insurance | 60 | 60 | 60 | |
| 642 | 434 | 287 | 7300-30 | Fringe Benefits - Long Term Disability | 318 | 318 | 318 | |
| 2,017 | 2,030 | 1,762 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 1,763 | 1,763 | 1,763 | |
| 19 | 18 | 23 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 23 | 23 | 23 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 510 | 510 | 510 | |
| 489 | 506 | 698 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 698 | 698 | 698 | |
| 165,942 | 181,658 | 206,976 | TOTAL PERSONNEL SERVICES | | | 222,115 | 222,115 | 222,115 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7500 | Credit Card Fees | 0 | 0 | 0 | |
| 0 | 0 | 0 | 7520 | Public Notices & Printing Moved to 7520-15, Public Notice & Printing - Brochure | 0 | 0 | 0 | |
| 24,129 | 49,811 | 47,000 | 7520-15 | Public Notices & Printing - Brochure Outreach and inclusion efforts to reach the full community in different ways (example: radio, social media bumps, specialized mailers, rec guide, banners,) as well as translation costs. | 55,000 | 55,000 | 55,000 | |
| 88 | 73 | 200 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 200 | 200 | 200 | |
| 2,927 | 2,884 | 10,000 | 7550 | Travel & Education Professional development conferences and workshop fees including membership fees for State and National Park and Recreation Association. | 10,000 | 10,000 | 10,000 | |
| 800 | 936 | 1,060 | 7610-05 | Insurance - Liability | 1,250 | 1,250 | 1,250 | |
| 0 | 0 | 0 | 7610-10 | Insurance - Property | 0 | 0 | 0 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--|-----------------|----------------------------|----------------------------|---------------------------|---------|
| 499 | 472 | 700 | 7620 | Telecommunications | | | 700 | 700 | 700 |
| 1,121 | 467 | 1,000 | 7660 | Materials & Supplies | | | 1,000 | 1,000 | 1,000 |
| 98 | 0 | 2,000 | 7680 | Materials & Supplies - Donations | | | 0 | 0 | 0 |
| | | | Matching line for admin donations - 6420 | | | | | | |
| 173,462 | 3,310 | 25,000 | 7750 | Professional Services | | | 32,000 | 32,000 | 32,000 |
| | | | Minor consulting projects geared towards supporting department initiatives. | | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Minor consulting projects | 1 | 15,000 | 15,000 | | | |
| | | | Structural review roof aquatic and community centers | 1 | 17,000 | 17,000 | | | |
| 0 | 0 | 600 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 3,300 | 3,300 | 3,300 |
| | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | | |
| 0 | 0 | 100,000 | 7750-04 | Professional Services - Grants | | | 100,000 | 100,000 | 100,000 |
| | | | ARPA dollars projected to be used on outreach, communication, strategy and implementation on recreation facilities master planning and open space master planning. | | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | ARPA recreation facilities and open space master plan | 1 | 100,000 | 100,000 | | | |
| 1,071 | 1,283 | 1,470 | 7840 | M & S Computer Charges | | | 1,514 | 1,514 | 1,514 |
| | | | I.S. Fund materials & supplies costs shared city-wide | | | | | | |
| 1,231 | 1,735 | 16,280 | 7840-35 | M & S Computer Charges - Parks & Rec Administration | | | 2,300 | 2,300 | 2,300 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | WhenToWork Software | 1 | 600 | 600 | | | |
| | | | Activenet Maintenance | 1 | 1,440 | 1,440 | | | |
| | | | Office 365 Licensing (1) | 1 | 260 | 260 | | | |
| 0 | 0 | 0 | 8137 | Scholarships Utilized | | | 10,000 | 10,000 | 10,000 |
| | | | Parks & Recreation Scholarships matched with revenue account #6420-05 Donations - Parks & Recreation Scholarships | | | | | | |
| 0 | 0 | 0 | 8138 | Sponsorships Utilized | | | 23,315 | 23,315 | 23,315 |
| | | | Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships | | | | | | |
| 19,836 | 21,282 | 25,000 | 8140 | Community Events | | | 27,000 | 27,000 | 27,000 |
| | | | Core Services: Removing barriers to participation. This is for special, free, community wide events, Parks and Rec month, concerts, movies (Summer Fun, etc.). Admin donation line item 6420-02. | | | | | | |
| 225,263 | 82,253 | 230,310 | TOTAL MATERIALS AND SERVICES | | | 267,579 | 267,579 | 267,579 | |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 119 | 0 | 8750 | Capital Outlay Computer Charges | | | 406 | 406 | 406 |
| | | | I.S. Fund capital outlay costs shared city-wide | | | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|-----------------|--------------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 8750-35 | Capital Outlay Computer Charges - Parks & Rec Administration | | | 14,000 | 14,000 | 14,000 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Activenet Mobile Software | 1 | 14,000 | 14,000 | | | |
| 0 | 0 | 82,000 | 8850-15 | Vehicles - Grants | | | 0 | 0 | 0 |
| 0 | 119 | 82,000 | TOTAL CAPITAL OUTLAY | | | | 14,406 | 14,406 | 14,406 |
| 391,205 | 264,030 | 519,286 | TOTAL REQUIREMENTS | | | | 504,100 | 504,100 | 504,100 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 4,722 | 17,389 | 30,000 | 5360-05 | Admissions - Child/Student Aquatic Center daily child/student admission fees. FY24 Revenue Proposals are estimated 80% of normal revenue pre-covid. | 36,000 | 36,000 | 36,000 | |
| 16,725 | 31,882 | 45,000 | 5360-10 | Admissions - Adult/Seniors Aquatic Center daily adult/senior admission fees. FY24 Revenue Proposals are estimated 80% of normal revenue pre-covid. | 51,000 | 51,000 | 51,000 | |
| 11,218 | 39,152 | 52,500 | 5370-05 | Memberships - Family Aquatic Center family memberships. FY24 Revenue Proposals are estimated 80% of normal revenue pre-covid. | 61,000 | 61,000 | 61,000 | |
| 30,575 | 66,475 | 85,000 | 5370-10 | Memberships - Individual Aquatic Center individual memberships. FY24 Revenue Proposals are estimated 80% of normal revenue pre-covid. | 96,000 | 96,000 | 96,000 | |
| 0 | 255 | 12,000 | 5380-05 | Facility Rentals - Pool & Facility Aquatic Center facility rental fees received from private groups, public agencies, schools, businesses, and other organizations. FY24: reasonable estimate | 11,000 | 11,000 | 11,000 | |
| 11,654 | 12,012 | 15,000 | 5380-10 | Facility Rentals - McM Swim Club & McM High School Mac Swim Club (MSC) and Mac High School swim team reimbursement for lifeguard costs from meets/practices. Budget Note: In addition, the MSC families purchase approximately \$25,000 in family and single memberships. FY24: reasonable estimate based on annual contract with the MSC. | 16,500 | 16,500 | 16,500 | |
| 0 | 1,820 | 3,500 | 5380-15 | Facility Rentals - Lockers & Equipment FY24: reasonable estimate | 3,500 | 3,500 | 3,500 | |
| 74,894 | 168,984 | 243,000 | TOTAL CHARGES FOR SERVICES | | | 275,000 | 275,000 | 275,000 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6420 | Donations - Parks & Recreation | 0 | 0 | 0 | |
| 0 | 308 | 0 | 6420-05 | Donations - Parks & Recreation - Scholarships | 0 | 0 | 0 | |
| 0 | 0 | 0 | 6420-06 | Donations - Parks & Recreation - Sponsorships Parks & Recreation Sponsorships for Aquatic Center programs. | 4,500 | 4,500 | 4,500 | |
| 0 | 0 | 0 | 6420-10 | Donations - Parks & Recreation - Equipment Donations that fund Aquatic Center expenditure account 7810, M&S Equipment-Donations. Donations used to purchase Aquatic Center equipment. | 0 | 0 | 0 | |
| 0 | 129 | 100 | 6600 | Other Income | 0 | 0 | 0 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| 0 | 437 | 100 | <u>TOTAL MISCELLANEOUS</u> | 4,500 | 4,500 | 4,500 |
| 74,894 | 169,421 | 243,100 | <i>TOTAL RESOURCES</i> | 279,500 | 279,500 | 279,500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 1,519 | 2,731 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 198,185 | 199,713 | 224,123 | 7000-05 | Salaries & Wages - Regular Full Time Recreation Manager - 1.00 FTE Recreation Supervisor - 1.00 FTE Management Support Specialist - 1.00 FTE | 239,090 | 239,090 | 239,090 |
| 28,431 | 32,552 | 33,720 | 7000-10 | Salaries & Wages - Regular Part Time Recreation Program Coordinator - 0.60 FTE | 38,110 | 38,110 | 38,110 |
| 70,032 | 112,974 | 167,253 | 7000-15 | Salaries & Wages - Temporary Head Guard / Lifeguard - 4.77 FTE Customer Service Assistant - 0.78 FTE | 174,007 | 174,007 | 174,007 |
| 105 | 94 | 290 | 7000-20 | Salaries & Wages - Overtime | 525 | 525 | 525 |
| -161 | 946 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 17,993 | 21,008 | 25,736 | 7300-05 | Fringe Benefits - FICA - Social Security | 27,330 | 27,330 | 27,330 |
| 4,208 | 4,913 | 6,168 | 7300-06 | Fringe Benefits - FICA - Medicare | 6,551 | 6,551 | 6,551 |
| 87,888 | 93,995 | 107,796 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 117,077 | 117,077 | 117,077 |
| 49,942 | 51,705 | 53,580 | 7300-20 | Fringe Benefits - Medical Insurance | 54,370 | 54,370 | 54,370 |
| 7,000 | 7,000 | 7,000 | 7300-22 | Fringe Benefits - VEBA Plan | 7,000 | 7,000 | 7,000 |
| 432 | 320 | 240 | 7300-25 | Fringe Benefits - Life Insurance | 240 | 240 | 240 |
| 1,197 | 830 | 558 | 7300-30 | Fringe Benefits - Long Term Disability | 636 | 636 | 636 |
| 10,115 | 12,858 | 12,337 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 13,507 | 13,507 | 13,507 |
| 133 | 163 | 208 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 210 | 210 | 210 |
| 4,640 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1,657 | 1,657 | 1,657 |
| 0 | 6 | 50 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 50 | 50 | 50 |
| 481,658 | 541,808 | 639,059 | TOTAL PERSONNEL SERVICES | | 680,360 | 680,360 | 680,360 |
| MATERIALS AND SERVICES | | | | | | | |
| 2,078 | 5,119 | 7,000 | 7500 | Credit Card Fees | 7,500 | 7,500 | 7,500 |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 1,700 | 1,700 | 1,700 |
| 82 | 51 | 100 | 7530 | Training State and federal law mandates lifeguard and first aid providers must be provided training and inoculations against hepatitis B viruses; additional training is required due to changing OSHA rules and regulations. | 100 | 100 | 100 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| 316 | 261 | 400 | 7540 | Employee Events | Costs shared city-wide for employee training, materials, and events. | 600 | 600 | 600 |
| 407 | 1,170 | 1,000 | 7550 | Travel & Education | Primarily re-certification training for Aquatic Center lifeguards. May also include limited registration fees and other expenses associated with professional development workshops. FY24 includes ~\$600 for one staff member to become certified in adaptive swimming lessons. | 2,000 | 2,000 | 2,000 |
| 73,049 | 87,083 | 85,000 | 7600 | Utilities | | 90,000 | 90,000 | 90,000 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 4,400 | 6,023 | 6,810 | 7610-05 | Insurance - Liability | | 6,480 | 6,480 | 6,480 |
| 8,600 | 9,180 | 10,370 | 7610-10 | Insurance - Property | | 13,190 | 13,190 | 13,190 |
| 4,503 | 3,723 | 4,000 | 7620 | Telecommunications | FY24 additional cell phones for manager and supervisor in order to eliminate personal cell phone use for work purposes. | 5,250 | 5,250 | 5,250 |
| 2,601 | 27,617 | 36,000 | 7650-10 | Janitorial - Services | 10% increase over FY23 | 50,250 | 50,250 | 50,250 |
| 1,864 | 1,476 | 4,500 | 7650-15 | Janitorial - Supplies | | 5,000 | 5,000 | 5,000 |
| 744 | 832 | 1,500 | 7660-05 | Materials & Supplies - Office Supplies | | 1,500 | 1,500 | 1,500 |
| 0 | 0 | 0 | 7680 | Materials & Supplies - Donations | Funded by revenue account 6420-05, Donations-Parks & Recreation-Scholarships. Aquatic Center swim lesson scholarships (Ken Hill Scholarship Fund). | 0 | 0 | 0 |
| 4,132 | 7,735 | 15,000 | 7690 | Chemicals | Chemicals used to sanitize, oxidize, and test pool water as prescribed by state code; i.e., chlorine, carbon dioxide, sodium bicarbonate, soda ash, calcium carbonate, and sodium thiosulfate. | 15,000 | 15,000 | 15,000 |
| 36,398 | 75,657 | 60,000 | 7720 | Repairs & Maintenance | General day to day repairs and maintenance of the AC building including hvac, electrical, plumbing and mechanical systems. FY24: reflects anticipated increase in structural and mechanical deterioration and higher repair costs due to inflation. | 75,000 | 75,000 | 75,000 |
| 1,026 | 1,050 | 0 | 7750 | Professional Services | | 0 | 0 | 0 |
| 0 | 0 | 1,250 | 7750-01 | Professional Services - Audit & other city-wide prof svc | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | 500 | 500 | 500 |
| 10,253 | 6,267 | 15,000 | 7790 | Maintenance & Rental Contracts | Annual chlorinator service, hvac preventative maintenance visits, annual fire prevention system testing, fire alarm monitoring, copy machine contract, garbage service, etc. | 17,500 | 17,500 | 17,500 |
| 0 | 0 | 0 | 7800 | M & S Equipment | | 0 | 0 | 0 |
| 319 | 250 | 250 | 7800-03 | M & S Equipment - Office | Miscellaneous office equipment such as tables and chairs. | 300 | 300 | 300 |
| 0 | 0 | 0 | 7800-36 | M & S Equipment - Weight Room | | 0 | 0 | 0 |

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01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|-------|----------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7810 | M & S Equipment - Donations | | | 0 | 0 | 0 |
| | | | | Donations used to purchase Aquatic Center equipment. Funded by revenue account 6420-10, Donations-Parks & Recreation-Equipment. | | | | | |
| 5,357 | 6,380 | 7,351 | 7840 | M & S Computer Charges | | | 7,569 | 7,569 | 7,569 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | | |
| 1,200 | 4,630 | 3,640 | 7840-40 | M & S Computer Charges - Aquatic Center | | | 5,760 | 5,760 | 5,760 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Office 365 Licensing (5) | 1 | 1,320 | 1,320 | | |
| | | | | Desktop Replacement | 1 | 1,500 | 1,500 | | |
| | | | | Activenet Maintenance | 1 | 1,440 | 1,440 | | |
| | | | | Activenet Peripherals | 1 | 1,500 | 1,500 | | |
| 4,125 | 3,776 | 7,000 | 8130 | Recreation Program Expenses | | | 7,000 | 7,000 | 7,000 |
| | | | | Purchase of general recreation program supplies. | | | | | |
| | | | | *Include additional \$2,500.00 new/updated rec amenities such as lifejackets, water polo inner tubes, water volleyball & basketball equipment. | | | | | |
| 0 | 0 | 0 | 8138 | Sponsorships Utilized | | | 2,000 | 2,000 | 2,000 |
| | | | | Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships and some lifeguard personnel expense. | | | | | |
| 161,455 | 248,280 | 266,171 | TOTAL MATERIALS AND SERVICES | | | | 314,199 | 314,199 | 314,199 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 26,700 | 0 | 8710 | Equipment | | | 0 | 0 | 0 |
| 0 | 595 | 0 | 8750 | Capital Outlay Computer Charges | | | 2,029 | 2,029 | 2,029 |
| | | | | I.S. Fund capital outlay costs shared city-wide | | | | | |
| 0 | 27,295 | 0 | TOTAL CAPITAL OUTLAY | | | | 2,029 | 2,029 | 2,029 |
| 643,113 | 817,382 | 905,230 | TOTAL REQUIREMENTS | | | | 996,588 | 996,588 | 996,588 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|--|-------------------|----------------------------|----------------------------|---------------------------|--------|
| | | | Section : 087 - AQUATIC CENTER | | | | | |
| | | | Program : 621 - SWIM LESSONS | | | | | |
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 9,714 | 35,101 | 80,000 | 5350 | Registration Fees | 85,000 | 85,000 | 85,000 | |
| | | | Aquatic Center - Swim Lessons | | | | | |
| | | | FY24: Proposal is estimated 85% of normal revenue pre-covid. | | | | | |
| 9,714 | 35,101 | 80,000 | TOTAL CHARGES FOR SERVICES | | | 85,000 | 85,000 | 85,000 |
| 9,714 | 35,101 | 80,000 | TOTAL RESOURCES | | | 85,000 | 85,000 | 85,000 |

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01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 621 - SWIM LESSONS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|--------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 574 | 10,092 | 20,003 | 7000-15 | Salaries & Wages - Temporary Head Guard / Lifeguard / Swim Instructor - 0.66 FTE | 20,797 | 20,797 | 20,797 | |
| 36 | 626 | 1,214 | 7300-05 | Fringe Benefits - FICA - Social Security | 1,258 | 1,258 | 1,258 | |
| 8 | 146 | 292 | 7300-06 | Fringe Benefits - FICA - Medicare | 302 | 302 | 302 | |
| 72 | 1,208 | 2,253 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 2,301 | 2,301 | 2,301 | |
| 0 | 0 | 581 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 622 | 622 | 622 | |
| 1 | 9 | 16 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 15 | 15 | 15 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 76 | 76 | 76 | |
| 690 | 12,080 | 24,359 | TOTAL PERSONNEL SERVICES | | | 25,371 | 25,371 | 25,371 |
| MATERIALS AND SERVICES | | | | | | | | |
| 247 | 275 | 650 | 8130 | Recreation Program Expenses Swimming lesson supplies (i.e. candy, lesson toys, masks, snorkels & fins, personal flotation devices). FY24: reasonable estimate | 750 | 750 | 750 | |
| 247 | 275 | 650 | TOTAL MATERIALS AND SERVICES | | | 750 | 750 | 750 |
| 937 | 12,355 | 25,009 | TOTAL REQUIREMENTS | | | 26,121 | 26,121 | 26,121 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 626 - FITNESS CLASSES | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 1,315 | 838 | 14,703 | 7000-15 | Salaries & Wages - Temporary Recreation Program Instructor 1, 2 & 3 - 0.39 FTE | | 15,302 | 15,302 | 15,302 |
| 82 | 52 | 888 | 7300-05 | Fringe Benefits - FICA - Social Security | | 926 | 926 | 926 |
| 19 | 12 | 213 | 7300-06 | Fringe Benefits - FICA - Medicare | | 222 | 222 | 222 |
| 134 | 150 | 1,655 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 1,692 | 1,692 | 1,692 |
| 0 | 0 | 427 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 457 | 457 | 457 |
| 1 | 1 | 11 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 9 | 9 | 9 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 56 | 56 | 56 |
| 1,551 | 1,053 | 17,897 | TOTAL PERSONNEL SERVICES | | | 18,664 | 18,664 | 18,664 |
| MATERIALS AND SERVICES | | | | | | | | |
| 277 | 497 | 1,000 | 8130 | Recreation Program Expenses Fitness program supplies (i.e. exercise belts & hand weights). FY24: reasonable estimate | | 1,000 | 1,000 | 1,000 |
| 277 | 497 | 1,000 | TOTAL MATERIALS AND SERVICES | | | 1,000 | 1,000 | 1,000 |
| 1,828 | 1,550 | 18,897 | TOTAL REQUIREMENTS | | | 19,664 | 19,664 | 19,664 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 632 - PRO SHOP | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | |
| 1,141 | 5,038 | 6,500 | 5410 | Sales Aquatic Center revenues from sale of swim accessories, related merchandise & vending machine contract. FY24: reasonable estimate | 6,000 | 6,000 | 6,000 |
| 1,141 | 5,038 | 6,500 | TOTAL CHARGES FOR SERVICES | | 6,000 | 6,000 | 6,000 |
| 1,141 | 5,038 | 6,500 | TOTAL RESOURCES | | 6,000 | 6,000 | 6,000 |

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01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 632 - PRO SHOP | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | |
| 0 | 3,284 | 3,000 | 7660 | Materials & Supplies Retail goods purchased for sale to customers; i.e., goggles, caps, etc., in the Aquatic Center Swim Shop. FY24: reasonable estimate | 3,500 | 3,500 | 3,500 |
| 0 | 3,284 | 3,000 | TOTAL MATERIALS AND SERVICES | | 3,500 | 3,500 | 3,500 |
| 0 | 3,284 | 3,000 | TOTAL REQUIREMENTS | | 3,500 | 3,500 | 3,500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 635 - CLASSES & PROGRAMS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|-----|
| RESOURCES | | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | | |
| 450 | 105 | 250 | 5350 | Registration Fees | | | 250 | 250 | 250 |
| | | | | Aquatic Center - Classes & Programs (Lifeguard Training) FY24: Lifeguard Training classes are being offered for free, to potential part-time employees, to encourage employment at the pool. | | | | | |
| 450 | 105 | 250 | TOTAL CHARGES FOR SERVICES | | | 250 | 250 | 250 | |
| 450 | 105 | 250 | TOTAL RESOURCES | | | 250 | 250 | 250 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 635 - CLASSES & PROGRAMS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|-------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 0 | 282 | 7000-15 | Salaries & Wages - Temporary Head Guard / Lifeguard / Swim Instructor - 0.01 FTE | 300 | 300 | 300 | |
| 0 | 0 | 16 | 7300-05 | Fringe Benefits - FICA - Social Security | 18 | 18 | 18 | |
| 0 | 0 | 3 | 7300-06 | Fringe Benefits - FICA - Medicare | 4 | 4 | 4 | |
| 0 | 0 | 30 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 33 | 33 | 33 | |
| 0 | 0 | 8 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 9 | 9 | 9 | |
| 0 | 0 | 0 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 0 | 0 | 0 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1 | 1 | 1 | |
| 0 | 0 | 339 | TOTAL PERSONNEL SERVICES | | | 365 | 365 | 365 |
| MATERIALS AND SERVICES | | | | | | | | |
| 488 | 560 | 500 | 8130 | Recreation Program Expenses Lifeguard Training Class materials. | 650 | 650 | 650 | |
| 488 | 560 | 500 | TOTAL MATERIALS AND SERVICES | | | 650 | 650 | 650 |
| 488 | 560 | 839 | TOTAL REQUIREMENTS | | | 1,015 | 1,015 | 1,015 |

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01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 20,750 | 0 | 0 | 4772 | Oregon Alliance of YMCA | | 0 | 0 | 0 |
| 0 | 0 | 0 | 5061 | Clackamas Education Services District | | 0 | 0 | 0 |
| 20,750 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| 110 | 3,732 | 15,000 | 5380-20 | Facility Rentals - Meeting Rooms Community Center general meeting room rentals. | | 20,000 | 20,000 | 20,000 |
| 180 | 7,565 | 10,000 | 5380-25 | Facility Rentals - Auditorium Community Center auditorium rental for major events including theater, large banquets, major exhibits, dances, auctions, sports events, etc. | | 10,000 | 10,000 | 10,000 |
| 0 | 0 | 750 | 5380-30 | Facility Rentals - Kitchen Facilities Community Center flat-fee kitchen use fees generated from rental groups and revenue from contracted vendors. | | 1,500 | 1,500 | 1,500 |
| 98 | 6,064 | 9,000 | 5380-35 | Facility Rentals - Athletic Facilities Community Center athletic membership fees for track, racquetball, basketball, pickleball, and various recreation drop-in programs. | | 11,000 | 11,000 | 11,000 |
| 195 | 1,770 | 2,500 | 5380-40 | Facility Rentals - Staff Fees Staff fees charged to user groups when the Community Center is rented beyond normal operating hours. | | 3,000 | 3,000 | 3,000 |
| 0 | 0 | 200 | 5380-42 | Facility Rentals - Contract Event Security Fees received from rental groups at the Community Center to cover the cost of contracted event security, when needed. | | 200 | 200 | 200 |
| 583 | 19,131 | 37,450 | TOTAL CHARGES FOR SERVICES | | | 45,700 | 45,700 | 45,700 |
| MISCELLANEOUS | | | | | | | | |
| 1,405 | 0 | 0 | 6420 | Donations - Parks & Recreation | | 0 | 0 | 0 |
| 0 | 0 | 0 | 6420-06 | Donations - Parks & Recreation - Sponsorships Parks & Recreation Sponsorships for Community Center programs. | | 2,000 | 2,000 | 2,000 |
| 3 | 259 | 250 | 6600 | Other Income Incidental revenue received at Community Center from copy machine, av equipment user fees, etc . | | 700 | 700 | 700 |
| 1,408 | 259 | 250 | TOTAL MISCELLANEOUS | | | 2,700 | 2,700 | 2,700 |
| 22,741 | 19,390 | 37,700 | TOTAL RESOURCES | | | 48,400 | 48,400 | 48,400 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| -780 | -1,660 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 98,072 | 110,199 | 172,455 | 7000-05 | Salaries & Wages - Regular Full Time Recreation Manager - 1.00 FTE Recreation Program Coordinator - 1.00 FTE Management Support Technician - 1.00 FTE | 184,597 | 184,597 | 184,597 |
| 19,393 | 58,099 | 66,743 | 7000-15 | Salaries & Wages - Temporary Customer Service Assistant & Recreation Assistant - 2.38 FTE | 74,894 | 74,894 | 74,894 |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 |
| -759 | 242 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 7,083 | 10,334 | 14,472 | 7300-05 | Fringe Benefits - FICA - Social Security | 15,700 | 15,700 | 15,700 |
| 1,657 | 2,417 | 3,468 | 7300-06 | Fringe Benefits - FICA - Medicare | 3,763 | 3,763 | 3,763 |
| 30,395 | 38,222 | 57,607 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 64,160 | 64,160 | 64,160 |
| 18,168 | 14,981 | 37,500 | 7300-20 | Fringe Benefits - Medical Insurance | 23,418 | 23,418 | 23,418 |
| 3,600 | 3,000 | 5,000 | 7300-22 | Fringe Benefits - VEBA Plan | 3,000 | 3,000 | 3,000 |
| 181 | 140 | 234 | 7300-25 | Fringe Benefits - Life Insurance | 180 | 180 | 180 |
| 530 | 366 | 270 | 7300-30 | Fringe Benefits - Long Term Disability | 428 | 428 | 428 |
| 1,890 | 2,070 | 1,721 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 1,777 | 1,777 | 1,777 |
| 51 | 90 | 145 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 124 | 124 | 124 |
| 1,117 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 953 | 953 | 953 |
| 2 | 137 | 101 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 101 | 101 | 101 |
| 180,600 | 238,636 | 359,716 | TOTAL PERSONNEL SERVICES | | 373,095 | 373,095 | 373,095 |
| MATERIALS AND SERVICES | | | | | | | |
| 4,702 | 4,520 | 8,000 | 7500 | Credit Card Fees | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 1,700 | 1,700 | 1,700 |
| 171 | 179 | 300 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 500 | 500 | 500 |
| 330 | 0 | 300 | 7550 | Travel & Education Professional development conferences and workshops and membership in the Oregon Recreation and Parks Association and National Recreation and Park Association. | 300 | 300 | 300 |
| 77,823 | 80,427 | 78,000 | 7600 | Utilities | 80,000 | 80,000 | 80,000 |

Budget Document Report

01 - GENERAL FUND

| Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION | | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|---|----------------|---------------------------|------------------------------|--|----------------------------|----------------------------|---------------------------|
| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | | | | | |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | 0 | 0 | 0 |
| 5,600 | 5,651 | 6,390 | 7610-05 | Insurance - Liability | 8,410 | 8,410 | 8,410 |
| 20,000 | 21,555 | 24,360 | 7610-10 | Insurance - Property | 30,870 | 30,870 | 30,870 |
| 4,130 | 4,426 | 5,500 | 7620 | Telecommunications | 5,500 | 5,500 | 5,500 |
| 17,634 | 43,391 | 55,000 | 7650-10 | Janitorial - Services | 60,000 | 60,000 | 60,000 |
| 1,060 | 1,884 | 3,000 | 7650-15 | Janitorial - Supplies | 4,500 | 4,500 | 4,500 |
| 2,324 | 2,779 | 3,000 | 7660 | Materials & Supplies | 3,000 | 3,000 | 3,000 |
| 7,279 | 0 | 0 | 7660-25 | Materials & Supplies - Grants | 0 | 0 | 0 |
| 1,305 | 0 | 0 | 7680 | Materials & Supplies - Donations | 0 | 0 | 0 |
| 24,862 | 26,258 | 40,000 | 7720 | Repairs & Maintenance | 40,000 | 40,000 | 40,000 |
| | | | | Routine annual maintenance and special projects. Additional funds for safety improvements to wood floor. | | | |
| 810 | 809 | 1,260 | 7750 | Professional Services | 500 | 500 | 500 |
| 0 | 0 | 910 | 7750-01 | Professional Services - Audit & other city-wide prof svc | 400 | 400 | 400 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | |
| 18,862 | 17,323 | 20,000 | 7790 | Maintenance & Rental Contracts | 18,000 | 18,000 | 18,000 |
| 0 | 0 | 0 | 7800 | M & S Equipment | 0 | 0 | 0 |
| | | | | Misc. equipment replacement | | | |
| 2,143 | 5,104 | 7,351 | 7840 | M & S Computer Charges | 9,083 | 9,083 | 9,083 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | |
| 2,421 | 4,666 | 7,040 | 7840-45 | M & S Computer Charges - Community Center | 3,760 | 3,760 | 3,760 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> |
| | | | | Office 365 Licensing (5) | 1 | 1,320 | 1,320 |
| | | | | Activenet Maintenance | 1 | 1,440 | 1,440 |
| | | | | Activenet Peripherals | 1 | 1,000 | 1,000 |
| 0 | 0 | 0 | 8130-50 | Recreation Program Expenses - Contract Event Security | 0 | 0 | 0 |
| 0 | 0 | 0 | 8138 | Sponsorships Utilized | 2,000 | 2,000 | 2,000 |
| | | | | Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships | | | |
| 191,456 | 218,971 | 260,411 | TOTAL MATERIALS AND SERVICES | | 273,523 | 273,523 | 273,523 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------------|----------------|---------------------------|---|---------------------------------|--|--------------|----------------------------|----------------------------|---------------------------|
| | | | Section : 090 - COMMUNITY CENTER & REC PROGRAMS | | | | | | |
| | | | Program : 501 - ADMINISTRATION | | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | | | | | |
| 0 | 0 | 0 | 8710 | Equipment | | | 142,000 | 142,000 | 142,000 |
| | | | <u>Description</u> | | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | Court Resurfacing | | | 1 | 50,000 | 50,000 | |
| | | | Carpeting | | | 1 | 92,000 | 92,000 | |
| 0 | 476 | 0 | 8750 | Capital Outlay Computer Charges | | | 2,435 | 2,435 | 2,435 |
| | | | I.S. Fund capital outlay costs shared city-wide | | | | | | |
| 0 | 0 | 0 | 8800 | Building Improvements | | | 0 | 0 | 0 |
| 0 | 476 | 0 | <u>TOTAL CAPITAL OUTLAY</u> | | | | 144,435 | 144,435 | 144,435 |
| 372,055 | 458,083 | 620,127 | <i>TOTAL REQUIREMENTS</i> | | | | 791,053 | 791,053 | 791,053 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 635 - CLASSES & PROGRAMS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 34,375 | 105,744 | 135,000 | 5350 | Registration Fees Community Center special interest programs and classes serving children and adults. | | 170,000 | 170,000 | 170,000 |
| 0 | 0 | 0 | 5350-12 | Registration Fees - Piano No longer a functional program | | 0 | 0 | 0 |
| 34,375 | 105,744 | 135,000 | TOTAL CHARGES FOR SERVICES | | | 170,000 | 170,000 | 170,000 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6420-27 | Donations - Parks & Recreation - Piano No longer a functional program | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL MISCELLANEOUS | | | 0 | 0 | 0 |
| 34,375 | 105,744 | 135,000 | TOTAL RESOURCES | | | 170,000 | 170,000 | 170,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 635 - CLASSES & PROGRAMS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 15,094 | 29,985 | 52,966 | 7000-15 | Salaries & Wages - Temporary Recreation Program Instructor 1, 2 & 3 - 1.47 FTE | 63,555 | 63,555 | 63,555 | |
| 0 | 4 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 | |
| 936 | 1,857 | 3,204 | 7300-05 | Fringe Benefits - FICA - Social Security | 3,845 | 3,845 | 3,845 | |
| 219 | 434 | 768 | 7300-06 | Fringe Benefits - FICA - Medicare | 922 | 922 | 922 | |
| 4,063 | 6,502 | 5,959 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 7,030 | 7,030 | 7,030 | |
| 693 | 1,283 | 1,658 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 1,900 | 1,900 | 1,900 | |
| 11 | 18 | 33 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 34 | 34 | 34 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 233 | 233 | 233 | |
| 21,016 | 40,083 | 64,588 | TOTAL PERSONNEL SERVICES | | | 77,519 | 77,519 | 77,519 |
| MATERIALS AND SERVICES | | | | | | | | |
| 26,172 | 44,439 | 40,000 | 8130 | Recreation Program Expenses Materials and supplies consumed in recreational classes and programs offered for children and adults. Also includes fees paid to contract instructors/camps | 40,000 | 40,000 | 40,000 | |
| 26,172 | 44,439 | 40,000 | TOTAL MATERIALS AND SERVICES | | | 40,000 | 40,000 | 40,000 |
| 47,187 | 84,522 | 104,588 | TOTAL REQUIREMENTS | | | 117,519 | 117,519 | 117,519 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 638 - TINY TOTS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | |
| 123 | 2,252 | 4,000 | 5350 | Registration Fees Tiny Tot Indoor Playpark Program registration fees for pre-school aged children and their parents. | 5,000 | 5,000 | 5,000 |
| 123 | 2,252 | 4,000 | TOTAL CHARGES FOR SERVICES | | 5,000 | 5,000 | 5,000 |
| 123 | 2,252 | 4,000 | TOTAL RESOURCES | | 5,000 | 5,000 | 5,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 638 - TINY TOTS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 200 | 8130 | Recreation Program Expenses | | 400 | 400 | 400 |
| | | | | Materials and supplies needed to support Tiny Tots Indoor Playpark. | | | | |
| 0 | 0 | 200 | TOTAL MATERIALS AND SERVICES | | | 400 | 400 | 400 |
| 0 | 0 | 200 | TOTAL REQUIREMENTS | | | 400 | 400 | 400 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 641 - SPECIAL EVENTS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|-------|
| RESOURCES | | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | | |
| 0 | 2,575 | 4,000 | 5350 | Registration Fees Community Center fees and other revenues received from annual community-wide special event fees; i.e., Alien Abduction Dash, and other major one-time programs, performing arts, and interactive exhibits directly sponsored by the Parks and Recreation Department. | | | 5,000 | 5,000 | 5,000 |
| 0 | 2,575 | 4,000 | TOTAL CHARGES FOR SERVICES | | | 5,000 | 5,000 | 5,000 | |
| 0 | 2,575 | 4,000 | TOTAL RESOURCES | | | 5,000 | 5,000 | 5,000 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 641 - SPECIAL EVENTS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|-------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 0 | 1,135 | 1,200 | 8130 | Recreation Program Expenses Expenses for major community events or department-sponsored special events including Alien Abduction Dash. | | | 2,500 | 2,500 | 2,500 |
| 0 | 1,135 | 1,200 | TOTAL MATERIALS AND SERVICES | | | 2,500 | 2,500 | 2,500 | |
| 0 | 1,135 | 1,200 | TOTAL REQUIREMENTS | | | 2,500 | 2,500 | 2,500 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 644 - SUMMER STARS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 41,299 | 47,510 | 0 | 5350 | Registration Fees | | 0 | 0 | 0 |
| 41,299 | 47,510 | 0 | | TOTAL CHARGES FOR SERVICES | | 0 | 0 | 0 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6420-50 | Donations - Parks & Recreation - STARS | | 0 | 0 | 0 |
| 0 | 0 | 0 | | TOTAL MISCELLANEOUS | | 0 | 0 | 0 |
| 41,299 | 47,510 | 0 | | TOTAL RESOURCES | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 644 - SUMMER STARS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 0 | 0 | 0 | 7000-05 | Salaries & Wages - Regular Full Time | 0 | 0 | 0 |
| 35,290 | 32,759 | 0 | 7000-15 | Salaries & Wages - Temporary | 0 | 0 | 0 |
| 0 | 3 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 |
| 2,188 | 2,031 | 0 | 7300-05 | Fringe Benefits - FICA - Social Security | 0 | 0 | 0 |
| 512 | 475 | 0 | 7300-06 | Fringe Benefits - FICA - Medicare | 0 | 0 | 0 |
| 1,087 | 0 | 0 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-20 | Fringe Benefits - Medical Insurance | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-22 | Fringe Benefits - VEBA Plan | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-25 | Fringe Benefits - Life Insurance | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-30 | Fringe Benefits - Long Term Disability | 0 | 0 | 0 |
| 1,666 | 1,546 | 0 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 0 | 0 | 0 |
| 31 | 27 | 0 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 0 | 0 | 0 |
| 391 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 0 | 0 | 0 |
| 41,164 | 36,842 | 0 | TOTAL PERSONNEL SERVICES | | 0 | 0 | 0 |
| MATERIALS AND SERVICES | | | | | | | |
| 0 | 0 | 0 | 7680 | Materials & Supplies - Donations | 0 | 0 | 0 |
| 6,912 | 5,323 | 0 | 8130 | Recreation Program Expenses | 0 | 0 | 0 |
| 6,912 | 5,323 | 0 | TOTAL MATERIALS AND SERVICES | | 0 | 0 | 0 |
| 48,077 | 42,165 | 0 | TOTAL REQUIREMENTS | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 093 - KIDS ON THE BLOCK Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 5020-17 | McMinnville School Dist #40 - 21st Century Grant | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| -143 | 70 | 0 | 5350-05 | Registration Fees - KOB - Elementary | 0 | 0 | 0 | |
| -143 | 70 | 0 | TOTAL CHARGES FOR SERVICES | | | 0 | 0 | 0 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6420 | Donations - Parks & Recreation | 0 | 0 | 0 | |
| 0 | 0 | 0 | 6420-05 | Donations - Parks & Recreation - Scholarships | 0 | 0 | 0 | |
| 0 | 0 | 0 | 6420-15 | Donations - Parks & Recreation - KOB, Inc. - Elementary | 0 | 0 | 0 | |
| 0 | 0 | 0 | 6420-20 | Donations - Parks & Recreation - KOB, Inc. - Enrichment | 0 | 0 | 0 | |
| 0 | 0 | 0 | 6420-25 | Donations - Parks & Recreation - KOB, Inc. - Misc | 0 | 0 | 0 | |
| 0 | 0 | 0 | 6600 | Other Income | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL MISCELLANEOUS | | | 0 | 0 | 0 |
| -143 | 70 | 0 | TOTAL RESOURCES | | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 093 - KIDS ON THE BLOCK Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--------------------------------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| -336 | -337 | 0 | 7000 Salaries & Wages | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-05 Salaries & Wages - Regular Full Time | 0 | 0 | 0 |
| 7,950 | 1,989 | 0 | 7000-15 Salaries & Wages - Temporary | 0 | 0 | 0 |
| 0 | 11 | 0 | 7000-20 Salaries & Wages - Overtime | 0 | 0 | 0 |
| -113 | -128 | 0 | 7300 Fringe Benefits | 0 | 0 | 0 |
| 492 | 124 | 0 | 7300-05 Fringe Benefits - FICA - Social Security | 0 | 0 | 0 |
| 115 | 29 | 0 | 7300-06 Fringe Benefits - FICA - Medicare | 0 | 0 | 0 |
| 2,130 | 581 | 0 | 7300-15 Fringe Benefits - PERS - OPSRP - IAP | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-20 Fringe Benefits - Medical Insurance | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-22 Fringe Benefits - VEBA Plan | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-25 Fringe Benefits - Life Insurance | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-30 Fringe Benefits - Long Term Disability | 0 | 0 | 0 |
| 99 | 25 | 0 | 7300-35 Fringe Benefits - Workers' Compensation Insurance | 0 | 0 | 0 |
| 5 | 1 | 0 | 7300-37 Fringe Benefits - Workers' Benefit Fund | 0 | 0 | 0 |
| 5,288 | 0 | 0 | 7300-40 Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7400-10 Fringe Benefits - Volunteers - Workers' Compensation Insurance | 0 | 0 | 0 |
| 15,630 | 2,296 | 0 | <u>TOTAL PERSONNEL SERVICES</u> | 0 | 0 | 0 |
| <u>MATERIALS AND SERVICES</u> | | | | | | |
| 5 | 30 | 0 | 7500 Credit Card Fees | 0 | 0 | 0 |
| 66 | 38 | 0 | 7540 Employee Events | 0 | 0 | 0 |
| 600 | 877 | 0 | 7610-05 Insurance - Liability | 0 | 0 | 0 |
| 864 | 650 | 0 | 7620 Telecommunications | 0 | 0 | 0 |
| 38 | 136 | 0 | 7660-05 Materials & Supplies - Office Supplies | 0 | 0 | 0 |
| 0 | 0 | 0 | 7680 Materials & Supplies - Donations | 0 | 0 | 0 |
| 501 | 1,450 | 0 | 7750 Professional Services | 0 | 0 | 0 |
| 2,143 | 2,544 | 0 | 7840 M & S Computer Charges | 0 | 0 | 0 |
| 1,200 | 1,200 | 0 | 7840-50 M & S Computer Charges - Kids on the Block | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 093 - KIDS ON THE BLOCK Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|---|
| 2,104 | 200 | 0 | 8130 | Recreation Program Expenses | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8130-35 | Recreation Program Expenses - Enrichment Programs | | | 0 | 0 | 0 |
| 133 | 40,000 | 0 | 8130-40 | Recreation Program Expenses - Miscellaneous | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8130-45 | Recreation Program Expenses - Workstudy | | | 0 | 0 | 0 |
| 7,654 | 47,125 | 0 | TOTAL MATERIALS AND SERVICES | | | 0 | 0 | 0 | |
| | | | | CAPITAL OUTLAY | | | | | |
| 0 | 238 | 0 | 8750 | Capital Outlay Computer Charges | | | 0 | 0 | 0 |
| 0 | 238 | 0 | TOTAL CAPITAL OUTLAY | | | 0 | 0 | 0 | |
| 23,285 | 49,660 | 0 | TOTAL REQUIREMENTS | | | 0 | 0 | 0 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-------------------------------------|----------------|---------------------------|--------------------------------------|--|----------------------------|----------------------------|---------------------------|
| Section : 096 - RECREATIONAL SPORTS | | | | | | | |
| Program : 501 - ADMINISTRATION | | | | | | | |
| RESOURCES | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | |
| 160 | 315 | 500 | 5380-60 | Facility Rentals - Field Rentals Fees collected from soccer, baseball, softball field-use rentals at Dancer and Discovery Meadows Parks. Facility use fees charged to leagues and event sponsors who are independent of Park and Recreation sponsored programs. | 500 | 500 | 500 |
| 160 | 315 | 500 | TOTAL CHARGES FOR SERVICES | | 500 | 500 | 500 |
| 160 | 315 | 500 | TOTAL RESOURCES | | 500 | 500 | 500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 501 - ADMINISTRATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 521 | 618 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 81,057 | 92,350 | 98,433 | 7000-05 | Salaries & Wages - Regular Full Time Recreation Manager - 1.00 FTE | 105,518 | 105,518 | 105,518 |
| 878 | 474 | 13,150 | 7000-15 | Salaries & Wages - Temporary Program Assistant - 0.35 FTE | 13,149 | 13,149 | 13,149 |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 |
| 60 | 177 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 4,921 | 5,574 | 6,750 | 7300-05 | Fringe Benefits - FICA - Social Security | 7,179 | 7,179 | 7,179 |
| 1,151 | 1,304 | 1,618 | 7300-06 | Fringe Benefits - FICA - Medicare | 1,721 | 1,721 | 1,721 |
| 30,086 | 33,365 | 37,023 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 40,347 | 40,347 | 40,347 |
| 14,958 | 15,505 | 16,080 | 7300-20 | Fringe Benefits - Medical Insurance | 16,320 | 16,320 | 16,320 |
| 2,000 | 2,000 | 2,000 | 7300-22 | Fringe Benefits - VEBA Plan | 2,000 | 2,000 | 2,000 |
| 108 | 80 | 60 | 7300-25 | Fringe Benefits - Life Insurance | 60 | 60 | 60 |
| 422 | 287 | 192 | 7300-30 | Fringe Benefits - Long Term Disability | 232 | 232 | 232 |
| 1,513 | 1,975 | 815 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 842 | 842 | 842 |
| 22 | 20 | 31 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 31 | 31 | 31 |
| 250 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 435 | 435 | 435 |
| 986 | 2,686 | 3,393 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 3,393 | 3,393 | 3,393 |
| 138,933 | 156,415 | 179,545 | TOTAL PERSONNEL SERVICES | | 191,227 | 191,227 | 191,227 |
| MATERIALS AND SERVICES | | | | | | | |
| 2,541 | 4,095 | 4,000 | 7500 | Credit Card Fees | 4,200 | 4,200 | 4,200 |
| 88 | 73 | 200 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 200 | 200 | 200 |
| 0 | 0 | 300 | 7550 | Travel & Education Professional memberships and miscellaneous workshops. | 300 | 300 | 300 |
| 213 | 178 | 300 | 7590 | Fuel - Vehicle & Equipment | 1,000 | 1,000 | 1,000 |
| 1,200 | 1,261 | 1,420 | 7610-05 | Insurance - Liability | 1,640 | 1,640 | 1,640 |
| 200 | 142 | 160 | 7610-10 | Insurance - Property | 170 | 170 | 170 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 501 - ADMINISTRATION | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|--|--------------|----------------------------|----------------------------|---------------------------|
| 1,515 | 1,699 | 1,800 | 7620 | Telecommunications | | | 1,800 | 1,800 | 1,800 |
| 9 | 21 | 50 | 7660-05 | Materials & Supplies - Office Supplies | | | 50 | 50 | 50 |
| 431 | 369 | 650 | 7750 | Professional Services | | | 650 | 650 | 650 |
| 0 | 0 | 550 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | 200 | 200 | 200 |
| 0 | 0 | 0 | 7800 | M & S Equipment | | | 0 | 0 | 0 |
| 2,143 | 2,552 | 1,470 | 7840 | M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide | | | 1,514 | 1,514 | 1,514 |
| 1,200 | 1,200 | 1,680 | 7840-55 | M & S Computer Charges - Recreational Sports | | | 1,700 | 1,700 | 1,700 |
| | | | <u>Description</u> | | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | Activenet Maintenance | | | 1 | 1,440 | 1,440 | |
| | | | Office 365 Licensing (1) | | | 1 | 260 | 260 | |
| 0 | 0 | 0 | 8130-15 | Recreation Program Expenses - Concessions | | | 0 | 0 | 0 |
| 9,539 | 11,588 | 12,580 | TOTAL MATERIALS AND SERVICES | | | | 13,424 | 13,424 | 13,424 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 238 | 0 | 8750 | Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide | | | 406 | 406 | 406 |
| 0 | 238 | 0 | TOTAL CAPITAL OUTLAY | | | | 406 | 406 | 406 |
| 148,472 | 168,241 | 192,125 | TOTAL REQUIREMENTS | | | | 205,057 | 205,057 | 205,057 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 647 - ADULT SPORTS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|--------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 7,720 | 12,278 | 16,000 | 5350 | Registration Fees Recreational Sports registration fees from teams and/or participants in a variety of year-round Adult Sports leagues and programs. | 17,000 | 17,000 | 17,000 | |
| 7,720 | 12,278 | 16,000 | TOTAL CHARGES FOR SERVICES | | | 17,000 | 17,000 | 17,000 |
| 7,720 | 12,278 | 16,000 | TOTAL RESOURCES | | | 17,000 | 17,000 | 17,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 647 - ADULT SPORTS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 1,932 | 4,874 | 6,798 | 7000-15 | Salaries & Wages - Temporary Program Assistant - 0.22 FTE Recreation Assistant - 0.15 FTE | | 15,752 | 15,752 | 15,752 |
| 120 | 302 | 411 | 7300-05 | Fringe Benefits - FICA - Social Security | | 953 | 953 | 953 |
| 28 | 71 | 99 | 7300-06 | Fringe Benefits - FICA - Medicare | | 228 | 228 | 228 |
| 0 | 0 | 765 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 1,743 | 1,743 | 1,743 |
| 0 | 0 | 50 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 287 | 287 | 287 |
| 2 | 4 | 4 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 10 | 10 | 10 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 58 | 58 | 58 |
| 2,082 | 5,250 | 8,127 | TOTAL PERSONNEL SERVICES | | | 19,031 | 19,031 | 19,031 |
| MATERIALS AND SERVICES | | | | | | | | |
| 7,622 | 5,902 | 11,000 | 8130 | Recreation Program Expenses Sports officials, portable toilet rentals, field paint/chalk, balls, and other expenses/supplies related to the Adult Sports Program. Reduction in EST23 and PROP24 due to hiring officials rather than contract. | | 9,500 | 9,500 | 9,500 |
| 7,622 | 5,902 | 11,000 | TOTAL MATERIALS AND SERVICES | | | 9,500 | 9,500 | 9,500 |
| 9,704 | 11,152 | 19,127 | TOTAL REQUIREMENTS | | | 28,531 | 28,531 | 28,531 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 650 - YOUTH SOCCER | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|--------------------------------|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 47,151 | 81,661 | 83,000 | 5350 | Registration Fees | | 95,000 | 95,000 | 95,000 |
| | | | Recreational Sports registration fees for fall and spring Youth Soccer seasons. \$7000 goes to needed soccer field maintenance improvements (matched by park maintenance). | | | | | |
| 0 | 0 | 0 | 5380-55 | Facility Rentals - Concessions | | 0 | 0 | 0 |
| 47,151 | 81,661 | 83,000 | TOTAL CHARGES FOR SERVICES | | | 95,000 | 95,000 | 95,000 |
| 47,151 | 81,661 | 83,000 | TOTAL RESOURCES | | | 95,000 | 95,000 | 95,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 650 - YOUTH SOCCER | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 15,712 | 15,131 | 20,798 | 7000-15 | Salaries & Wages - Temporary Program Assistant - 0.20 FTE Recreation Assistant - 0.50 FTE | | 23,192 | 23,192 | 23,192 |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | | 0 | 0 | 0 |
| 974 | 938 | 1,258 | 7300-05 | Fringe Benefits - FICA - Social Security | | 1,403 | 1,403 | 1,403 |
| 228 | 219 | 302 | 7300-06 | Fringe Benefits - FICA - Medicare | | 336 | 336 | 336 |
| 271 | 234 | 2,340 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 2,565 | 2,565 | 2,565 |
| 0 | 0 | 488 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 519 | 519 | 519 |
| 14 | 13 | 15 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 16 | 16 | 16 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 85 | 85 | 85 |
| 17,199 | 16,535 | 25,201 | TOTAL PERSONNEL SERVICES | | | 28,116 | 28,116 | 28,116 |
| MATERIALS AND SERVICES | | | | | | | | |
| 18,991 | 24,456 | 30,000 | 8130 | Recreation Program Expenses Soccer equipment, team t-shirts, field supplies, and printing, etc. \$7000 to cover additional field maintenance. | | 30,000 | 30,000 | 30,000 |
| 18,991 | 24,456 | 30,000 | TOTAL MATERIALS AND SERVICES | | | 30,000 | 30,000 | 30,000 |
| 36,191 | 40,991 | 55,201 | TOTAL REQUIREMENTS | | | 58,116 | 58,116 | 58,116 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 653 - YOUTH BASKETBALL | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|-------------------|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| -78 | 11,059 | 17,500 | 5350 | Registration Fees | | 17,000 | 17,000 | 17,000 |
| | | | Recreational Sports registration fees or Youth Basketball. | | | | | |
| -78 | 11,059 | 17,500 | TOTAL CHARGES FOR SERVICES | | | 17,000 | 17,000 | 17,000 |
| -78 | 11,059 | 17,500 | TOTAL RESOURCES | | | 17,000 | 17,000 | 17,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 653 - YOUTH BASKETBALL | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|--------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 316 | 6,694 | 9,351 | 7000-15 | Salaries & Wages - Temporary Program Assistant - 0.10 FTE Recreation Assistant - 0.24 FTE | 11,002 | 11,002 | 11,002 | |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 | |
| 20 | 415 | 565 | 7300-05 | Fringe Benefits - FICA - Social Security | 665 | 665 | 665 | |
| 5 | 97 | 135 | 7300-06 | Fringe Benefits - FICA - Medicare | 159 | 159 | 159 | |
| 0 | 112 | 1,052 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 1,217 | 1,217 | 1,217 | |
| 0 | 0 | 219 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 246 | 246 | 246 | |
| 0 | 6 | 7 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 7 | 7 | 7 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 40 | 40 | 40 | |
| 340 | 7,324 | 11,329 | TOTAL PERSONNEL SERVICES | | | 13,336 | 13,336 | 13,336 |
| MATERIALS AND SERVICES | | | | | | | | |
| 226 | 3,131 | 3,000 | 8130 | Recreation Program Expenses T-shirts, basketballs, printing, and other supplies related to the Youth Basketball Program. | 3,200 | 3,200 | 3,200 | |
| 226 | 3,131 | 3,000 | TOTAL MATERIALS AND SERVICES | | | 3,200 | 3,200 | 3,200 |
| 566 | 10,455 | 14,329 | TOTAL REQUIREMENTS | | | 16,536 | 16,536 | 16,536 |

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01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 656 - YOUTH BASEBALL/SOFTBALL | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 19,033 | 45,205 | 42,000 | 5350 | Registration Fees | | 42,000 | 42,000 | 42,000 |
| | | | Recreational Sports registration fees for Youth Baseball and Softball Programs. | | | | | |
| 0 | 0 | 500 | 5380-55 | Facility Rentals - Concessions | | 500 | 500 | 500 |
| | | | Baseball/Softball concessionaire profit sharing with City. | | | | | |
| 19,033 | 45,205 | 42,500 | TOTAL CHARGES FOR SERVICES | | | 42,500 | 42,500 | 42,500 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6420-06 | Donations - Parks & Recreation - Sponsorships | | 15,500 | 15,500 | 15,500 |
| | | | Parks & Recreation Sponsorships for Recreational Sports programs. | | | | | |
| 4,795 | 12,224 | 15,500 | 6420-35 | Donations - Parks & Recreation - Base/Softball Sponsorships | | 0 | 0 | 0 |
| | | | Youth Baseball and Softball Team sponsorships received to support baseball and softball programs for boys and girls, grades K-8. Donations collected in P&R Admin 01-17-090-501. | | | | | |
| 0 | 0 | 0 | 6420-40 | Donations - Parks & Recreation - Base/Softball Fundraisers | | 0 | 0 | 0 |
| | | | Discontinued. | | | | | |
| 4,795 | 12,224 | 15,500 | TOTAL MISCELLANEOUS | | | 15,500 | 15,500 | 15,500 |
| 23,828 | 57,429 | 58,000 | TOTAL RESOURCES | | | 58,000 | 58,000 | 58,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 656 - YOUTH BASEBALL/SOFTBALL | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 1,979 | 5,859 | 12,102 | 7000-15 | Salaries & Wages - Temporary Program Assistant - 0.15 FTE Recreation Assistant - 0.26 FTE | | 13,990 | 13,990 | 13,990 |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | | 0 | 0 | 0 |
| 123 | 363 | 733 | 7300-05 | Fringe Benefits - FICA - Social Security | | 846 | 846 | 846 |
| 29 | 85 | 175 | 7300-06 | Fringe Benefits - FICA - Medicare | | 203 | 203 | 203 |
| 0 | 162 | 1,361 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 1,547 | 1,547 | 1,547 |
| 0 | 0 | 256 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 285 | 285 | 285 |
| 2 | 5 | 10 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 10 | 10 | 10 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 51 | 51 | 51 |
| 2,133 | 6,474 | 14,637 | TOTAL PERSONNEL SERVICES | | | 16,932 | 16,932 | 16,932 |
| MATERIALS AND SERVICES | | | | | | | | |
| 4,795 | 12,224 | 15,500 | 7680 | Materials & Supplies - Donations Baseball/Softball field improvements and other equipment purchased in support of the Youth Baseball/Softball Program funded by revenue account 6420-35, Donations-Parks & Recreation-Baseball & Softball Sponsorships. | | 0 | 0 | 0 |
| 12,548 | 13,515 | 19,000 | 8130 | Recreation Program Expenses Youth baseball/softball related materials, supplies, and equipment necessary to sustain program operations for boys and girls 6-14 years. | | 19,000 | 19,000 | 19,000 |
| 0 | 0 | 0 | 8138 | Sponsorships Utilized Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships | | 15,500 | 15,500 | 15,500 |
| 17,343 | 25,739 | 34,500 | TOTAL MATERIALS AND SERVICES | | | 34,500 | 34,500 | 34,500 |
| 19,476 | 32,212 | 49,137 | TOTAL REQUIREMENTS | | | 51,432 | 51,432 | 51,432 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 659 - YOUTH SPORTS CAMPS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | |
| 428 | 1,060 | 1,200 | 5350 | Registration Fees Recreational Sports registration fees for several summer skill development youth sports camps and classes. | 1,200 | 1,200 | 1,200 |
| 428 | 1,060 | 1,200 | TOTAL CHARGES FOR SERVICES | | 1,200 | 1,200 | 1,200 |
| 428 | 1,060 | 1,200 | TOTAL RESOURCES | | 1,200 | 1,200 | 1,200 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 659 - YOUTH SPORTS CAMPS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 0 | 49 | 7000-15 | Salaries & Wages - Temporary Recreation Assistant - 0.01 FTE | | 50 | 50 | 50 |
| 0 | 0 | 3 | 7300-05 | Fringe Benefits - FICA - Social Security | | 4 | 4 | 4 |
| 0 | 0 | 1 | 7300-06 | Fringe Benefits - FICA - Medicare | | 1 | 1 | 1 |
| 0 | 0 | 5 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 6 | 6 | 6 |
| 0 | 0 | 2 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 2 | 2 | 2 |
| 0 | 0 | 0 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 0 | 0 | 0 |
| 0 | 0 | 60 | TOTAL PERSONNEL SERVICES | | | 63 | 63 | 63 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 50 | 8130 | Recreation Program Expenses Incidental equipment or supplies to support youth sports camps and classes as needed. | | 50 | 50 | 50 |
| 0 | 0 | 50 | TOTAL MATERIALS AND SERVICES | | | 50 | 50 | 50 |
| 0 | 0 | 110 | TOTAL REQUIREMENTS | | | 113 | 113 | 113 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 0 | 1,715 | 2,875 | 5380-20 | Facility Rentals - Meeting Rooms | | 3,200 | 3,200 | 3,200 |
| 0 | 0 | 0 | 5380-30 | Facility Rentals - Kitchen Facilities Senior Center kitchen facility rentals. | | 0 | 0 | 0 |
| 90 | 56 | 2,550 | 5380-40 | Facility Rentals - Staff Fees | | 500 | 500 | 500 |
| 220 | 220 | 2,100 | 5380-45 | Facility Rentals - Reception Facilities | | 1,800 | 1,800 | 1,800 |
| 0 | 0 | 0 | 5380-50 | Facility Rentals - Meal Site Northwest Senior & Disabled Services moved to a new location March 28, 2019 | | 0 | 0 | 0 |
| 10 | 0 | 0 | 5420 | Newsletter Eliminated newsletter and subscriptions as part of transition effort to P&R guide. | | 0 | 0 | 0 |
| 320 | 1,991 | 7,525 | TOTAL CHARGES FOR SERVICES | | | 5,500 | 5,500 | 5,500 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6420-06 | Donations - Parks & Recreation - Sponsorships Parks & Recreation Sponsorships for Senior Center programs. | | 2,000 | 2,000 | 2,000 |
| 269 | -5 | 2,200 | 6420-45 | Donations - Parks & Recreation - Seniors Miscellaneous contributions to support McMinnville Senior Center and senior activities including coffee donations. Expenses posted to account #7680. | | 0 | 129,279 | 129,279 |
| 0 | 5 | 0 | 6420-60 | Donations - Parks & Recreation - Building Improvements | | 0 | 0 | 0 |
| 1 | 63 | 500 | 6600 | Other Income Senior Center equipment rental fees and other incidental revenues. | | 250 | 250 | 250 |
| 0 | 410 | 1,500 | 6600-35 | Other Income - Wortman Gallery Income received from the sale of art work displayed in the Wortman Gallery at the Senior Center. Senior Center receives a small percentage of art sales proceeds. Payments to artists are reflected in expense account # 8135. Contributions which support incidental expenses related to Gallery programs are also recorded in this revenue account. | | 1,500 | 1,500 | 1,500 |
| 271 | 473 | 4,200 | TOTAL MISCELLANEOUS | | | 3,750 | 133,029 | 133,029 |
| 591 | 2,464 | 11,725 | TOTAL RESOURCES | | | 9,250 | 138,529 | 138,529 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| -1,243 | 607 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 | |
| 114,040 | 60,493 | 62,995 | 7000-05 | Salaries & Wages - Regular Full Time Recreation Supervisor - 1.00 FTE | 67,164 | 67,164 | 67,164 | |
| 0 | 14,119 | 30,876 | 7000-10 | Salaries & Wages - Regular Part Time Management Support Technician - 0.80 FTE | 34,009 | 34,009 | 34,009 | |
| 3,294 | 3,835 | 20,117 | 7000-15 | Salaries & Wages - Temporary Customer Service Assistant & Recreation Assistant - 0.50 FTE | 15,772 | 15,772 | 15,772 | |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 | |
| 800 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 0 | 0 | 0 | |
| -510 | 383 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 | |
| 7,075 | 4,516 | 6,896 | 7300-05 | Fringe Benefits - FICA - Social Security | 7,075 | 7,075 | 7,075 | |
| 1,655 | 1,056 | 1,653 | 7300-06 | Fringe Benefits - FICA - Medicare | 1,696 | 1,696 | 1,696 | |
| 38,668 | 17,658 | 29,534 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 32,369 | 32,369 | 32,369 | |
| 17,030 | 25,747 | 29,808 | 7300-20 | Fringe Benefits - Medical Insurance | 30,268 | 30,268 | 30,268 | |
| 2,400 | 4,000 | 4,000 | 7300-22 | Fringe Benefits - VEBA Plan | 4,000 | 4,000 | 4,000 | |
| 161 | 115 | 120 | 7300-25 | Fringe Benefits - Life Insurance | 120 | 120 | 120 | |
| 530 | 267 | 226 | 7300-30 | Fringe Benefits - Long Term Disability | 244 | 244 | 244 | |
| 2,550 | 1,610 | 1,052 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 916 | 916 | 916 | |
| 33 | 31 | 56 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 53 | 53 | 53 | |
| 542 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 430 | 430 | 430 | |
| 23 | 299 | 997 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 997 | 997 | 997 | |
| 187,049 | 134,736 | 188,330 | TOTAL PERSONNEL SERVICES | | | 195,113 | 195,113 | 195,113 |
| MATERIALS AND SERVICES | | | | | | | | |
| 153 | 503 | 1,250 | 7500 | Credit Card Fees | 1,250 | 1,250 | 1,250 | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 860 | 860 | 860 | |
| 157 | 131 | 200 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 300 | 300 | 300 | |
| 145 | 417 | 1,000 | 7550 | Travel & Education Registration fees and other expenses associated with professional development workshops, conference, and training for Senior Center staff. | 1,000 | 1,000 | 1,000 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|--------------|----------------------------|----------------------------|---------------------------|
| 8,455 | 9,112 | 12,500 | 7600 | Utilities | | 12,500 | 12,500 | 12,500 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 2,000 | 2,210 | 2,500 | 7610-05 | Insurance - Liability | | 2,930 | 2,930 | 2,930 |
| 3,400 | 3,662 | 4,140 | 7610-10 | Insurance - Property | | 5,310 | 5,310 | 5,310 |
| 5,522 | 5,566 | 6,500 | 7620 | Telecommunications | | 6,500 | 6,500 | 6,500 |
| | | | | Cost of living increase., | | | | |
| 2,512 | 10,386 | 22,500 | 7650-10 | Janitorial - Services | | 33,220 | 33,220 | 33,220 |
| 642 | 966 | 2,500 | 7650-15 | Janitorial - Supplies | | 2,500 | 2,500 | 2,500 |
| 1,245 | 2,846 | 2,100 | 7660 | Materials & Supplies | | 2,100 | 2,100 | 2,100 |
| 269 | 0 | 1,500 | 7680 | Materials & Supplies - Donations | | 0 | 129,279 | 129,279 |
| | | | | Materials and supplies purchased from general donations that support the Senior Center through revenue account 6420-45, Donations-Parks & Recreation-Seniors. | | | | |
| 12,480 | 17,452 | 20,000 | 7720 | Repairs & Maintenance | | 20,000 | 20,000 | 20,000 |
| 0 | 0 | 1,500 | 7720-24 | Repairs & Maintenance - Donations - Seniors | | 0 | 0 | 0 |
| | | | | Facility and equipment repairs and maintenance funded by donations from seniors through revenue account 6420-45, Donations-Parks & Recreation-Seniors. For FY2024 all expenses will be posted to account 7680. | | | | |
| 443 | 561 | 600 | 7750 | Professional Services | | 0 | 0 | 0 |
| 0 | 0 | 640 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 300 | 300 | 300 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |
| 9,057 | 8,662 | 11,000 | 7790 | Maintenance & Rental Contracts | | 13,000 | 13,000 | 13,000 |
| 578 | 490 | 500 | 7800 | M & S Equipment | | 500 | 500 | 500 |
| 0 | 0 | 0 | 7810 | M & S Equipment - Donations | | 0 | 0 | 0 |
| 2,893 | 3,828 | 4,411 | 7840 | M & S Computer Charges | | 5,041 | 5,041 | 5,041 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | |
| 1,522 | 1,598 | 7,160 | 7840-60 | M & S Computer Charges - Senior Center | | 4,470 | 4,470 | 4,470 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Office 365 Licensing (2) | 1 | 530 | 530 | |
| | | | | Activenet Maintenance | 1 | 1,440 | 1,440 | |
| | | | | Activenet Peripherals | 1 | 1,000 | 1,000 | |
| | | | | Projector | 1 | 1,500 | 1,500 | |
| 50 | 0 | 0 | 8130-05 | Recreation Program Expenses - Newsletter | | 0 | 0 | 0 |
| | | | | Newsletter being eliminated as part of transition effort to P&R guide, postage and supply cost reflects completion of service commitment to subscribers | | | | |
| 0 | 536 | 1,350 | 8135 | Wortman Gallery Expenses | | 1,500 | 1,500 | 1,500 |
| | | | | Reflects payments to Gallery artists from sales of their art work. May also include small, incidental expenses supporting the Gallery. | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---------------------------------|----------|---------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 8138 | Sponsorships Utilized | | | 2,000 | 2,000 | 2,000 |
| | | | Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships | | | | | | |
| 51,523 | 68,924 | 103,851 | TOTAL MATERIALS AND SERVICES | | | | 115,281 | 244,560 | 244,560 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 357 | 0 | 8750 | Capital Outlay Computer Charges | | | 1,351 | 1,351 | 1,351 |
| | | | I.S. Fund capital outlay costs shared city-wide | | | | | | |
| 0 | 0 | 15,000 | 8800 | Building Improvements | | | 212,500 | 212,500 | 212,500 |
| | | | Exterior Senior Center Sign | | | | | | |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Outdoor lit signage | 1 | 12,500 | 12,500 | | | |
| | | | Bathroom remodel | 1 | 200,000 | 200,000 | | | |
| 0 | 357 | 15,000 | TOTAL CAPITAL OUTLAY | | | | 213,851 | 213,851 | 213,851 |
| 238,572 | 204,017 | 307,181 | TOTAL REQUIREMENTS | | | | 524,245 | 653,524 | 653,524 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 635 - CLASSES & PROGRAMS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|----------------------------|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | |
| 5,191 | 21,265 | 30,000 | 5350 | Registration Fees | 30,000 | 30,000 | 30,000 |
| 5,191 | 21,265 | 30,000 | | TOTAL CHARGES FOR SERVICES | 30,000 | 30,000 | 30,000 |
| 5,191 | 21,265 | 30,000 | | TOTAL RESOURCES | 30,000 | 30,000 | 30,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 635 - CLASSES & PROGRAMS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 575 | 46,618 | 7000-15 | Salaries & Wages - Temporary Recreation Program Instructor 1, 2 & 3 - 0.51 FTE | | 22,782 | 22,782 | 22,782 |
| 0 | 36 | 2,820 | 7300-05 | Fringe Benefits - FICA - Social Security | | 1,378 | 1,378 | 1,378 |
| 0 | 8 | 676 | 7300-06 | Fringe Benefits - FICA - Medicare | | 330 | 330 | 330 |
| 0 | 0 | 5,244 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 2,520 | 2,520 | 2,520 |
| 0 | 14 | 569 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 241 | 241 | 241 |
| 0 | 0 | 23 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 12 | 12 | 12 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 84 | 84 | 84 |
| 0 | 634 | 55,950 | TOTAL PERSONNEL SERVICES | | | 27,347 | 27,347 | 27,347 |
| MATERIALS AND SERVICES | | | | | | | | |
| 3,196 | 14,135 | 8,000 | 8130 | Recreation Program Expenses Materials and supplies for Senior Center special interest classes and programs including costs associated with instructors who are independent contractors. | | 11,000 | 11,000 | 11,000 |
| 3,196 | 14,135 | 8,000 | TOTAL MATERIALS AND SERVICES | | | 11,000 | 11,000 | 11,000 |
| 3,196 | 14,769 | 63,950 | TOTAL REQUIREMENTS | | | 38,347 | 38,347 | 38,347 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 641 - SPECIAL EVENTS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|----------------------------|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 1,765 | 0 | 500 | 5350 | Registration Fees | | 500 | 500 | 500 |
| 1,765 | 0 | 500 | | TOTAL CHARGES FOR SERVICES | | 500 | 500 | 500 |
| 1,765 | 0 | 500 | | TOTAL RESOURCES | | 500 | 500 | 500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 641 - SPECIAL EVENTS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|---|----------------|---------------------------|---|-----------------------------|--|----------------------------|----------------------------|---------------------------|-----|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 2,706 | 142 | 500 | 8130 | Recreation Program Expenses | | | 500 | 500 | 500 |
| Costs associated with Senior Center special fund raising events and other major programs. | | | | | | | | | |
| 2,706 | 142 | 500 | TOTAL MATERIALS AND SERVICES | | | 500 | 500 | 500 | |
| 2,706 | 142 | 500 | TOTAL REQUIREMENTS | | | 500 | 500 | 500 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 665 - DAY TOURS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|---|-------------------|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | |
| 0 | 0 | 500 | 5350 | Registration Fees | | 2,200 | 2,200 | 2,200 |
| | | | Registration income from Senior Center sponsored day-long field trip and tour event registration fees | | | | | |
| 0 | 0 | 500 | TOTAL CHARGES FOR SERVICES | | | 2,200 | 2,200 | 2,200 |
| 0 | 0 | 500 | TOTAL RESOURCES | | | 2,200 | 2,200 | 2,200 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 665 - DAY TOURS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 0 | 250 | 7000-15 | Salaries & Wages - Temporary Program Assistant - 0.06 FTE | | 2,126 | 2,126 | 2,126 |
| 0 | 0 | 15 | 7300-05 | Fringe Benefits - FICA - Social Security | | 129 | 129 | 129 |
| 0 | 0 | 4 | 7300-06 | Fringe Benefits - FICA - Medicare | | 31 | 31 | 31 |
| 0 | 0 | 28 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 236 | 236 | 236 |
| 0 | 0 | 3 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 23 | 23 | 23 |
| 0 | 0 | 0 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 2 | 2 | 2 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 8 | 8 | 8 |
| 0 | 0 | 300 | TOTAL PERSONNEL SERVICES | | | 2,555 | 2,555 | 2,555 |
| MATERIALS AND SERVICES | | | | | | | | |
| 40 | 0 | 1,250 | 8130 | Recreation Program Expenses Senior Center day tour excursions including bus transportation, admission fees, meals, and other event related expenses. | | 0 | 0 | 0 |
| 40 | 0 | 1,250 | TOTAL MATERIALS AND SERVICES | | | 0 | 0 | 0 |
| 40 | 0 | 1,550 | TOTAL REQUIREMENTS | | | 2,555 | 2,555 | 2,555 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 668 - OVERNIGHT TOURS | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|-----|
| RESOURCES | | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | | |
| 0 | 0 | 200 | 5350 | Registration Fees No expenses attached to this program. Revenue is a percentage from a participant registering for an Overnight Trip through Collette Travel. | | | 500 | 500 | 500 |
| 0 | 0 | 200 | TOTAL CHARGES FOR SERVICES | | | 500 | 500 | 500 | |
| 0 | 0 | 200 | TOTAL RESOURCES | | | 500 | 500 | 500 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 670 - WORTMAN PARK CAFE | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|--|----------------|---------------------------|--|---------------------------|--|----------------------------|----------------------------|---------------------------|---|
| RESOURCES | | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | | |
| 0 | 461 | 28,100 | 5410-05 | Sales - Wortman Park Cafe | | | 0 | 0 | 0 |
| Program is being eliminated due to the cost risk with fees needing to increase by 60% - 80%. | | | | | | | | | |
| 0 | 461 | 28,100 | TOTAL CHARGES FOR SERVICES | | | 0 | 0 | 0 | |
| 0 | 461 | 28,100 | TOTAL RESOURCES | | | 0 | 0 | 0 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 670 - WORTMAN PARK CAFE | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 0 | 13,648 | 7000-15 | Salaries & Wages - Temporary | | 0 | 0 | 0 |
| 0 | 0 | 826 | 7300-05 | Fringe Benefits - FICA - Social Security | | 0 | 0 | 0 |
| 0 | 0 | 198 | 7300-06 | Fringe Benefits - FICA - Medicare | | 0 | 0 | 0 |
| 0 | 0 | 1,535 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 0 | 0 | 0 |
| 0 | 0 | 167 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 0 | 0 | 0 |
| 0 | 0 | 8 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 0 | 0 | 0 |
| 0 | 0 | 16,382 | TOTAL PERSONNEL SERVICES | | | 0 | 0 | 0 |
| MATERIALS AND SERVICES | | | | | | | | |
| 581 | 556 | 31,200 | 7660-37 | Materials & Supplies - Wortman Park Cafe | | 0 | 0 | 0 |
| Program is being eliminated due to the cost risk with fees needing to increase by 60% - 80%. | | | | | | | | |
| 581 | 556 | 31,200 | TOTAL MATERIALS AND SERVICES | | | 0 | 0 | 0 |
| 581 | 556 | 47,582 | TOTAL REQUIREMENTS | | | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4545 | Federal FEMA Grant | | 0 | 0 | 0 |
| 0 | 0 | 440,000 | 4546 | American Rescue Plan | | 554,000 | 0 | 0 |
| 0 | 0 | 440,000 | TOTAL INTERGOVERNMENTAL | | | 554,000 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| -50 | 8,193 | 5,000 | 5390 | Park Rentals | | 10,000 | 10,000 | 10,000 |
| | | | | Picnic site reservation fees for Wortman and Discovery Meadows picnic facilities. | | | | |
| -50 | 8,193 | 5,000 | TOTAL CHARGES FOR SERVICES | | | 10,000 | 10,000 | 10,000 |
| MISCELLANEOUS | | | | | | | | |
| 607 | 0 | 9,750 | 6600 | Other Income | | 0 | 0 | 0 |
| 607 | 0 | 9,750 | TOTAL MISCELLANEOUS | | | 0 | 0 | 0 |
| 557 | 8,193 | 454,750 | TOTAL RESOURCES | | | 564,000 | 10,000 | 10,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| -3,092 | 3,555 | 0 | 7000 | Salaries & Wages | | 0 | 0 | 0 |
| 556,783 | 538,807 | 612,545 | 7000-05 | Salaries & Wages - Regular Full Time | | 651,702 | 746,600 | 746,600 |
| | | | | Maintenance & Operations - Superintendent - 0.50 FTE | | | | |
| | | | | Maintenance & Operations - Supervisor - Park Maint - 0.95 FTE | | | | |
| | | | | Maintenance & Operations - Supervisor - Streets - 0.05 FTE | | | | |
| | | | | Facilities Supervisor - 1.00 FTE | | | | |
| | | | | Senior Utility Worker - 1.00 FTE | | | | |
| | | | | Utility Worker II - 4.00 FTE | | | | |
| | | | | Utility Worker I - 2.00 FTE | | | | |
| | | | | Mechanic - Operations & Maintenance - 0.45 FTE | | | | |
| | | | | Management Support Specialist - Senior - 0.50 FTE | | | | |
| 26,986 | 17,013 | 33,604 | 7000-15 | Salaries & Wages - Temporary | | 40,855 | 80,984 | 80,984 |
| | | | | Extra Help - Park Maintenance - 1.03 FTE | | | | |
| | | | | Extra Help - Facilities - 1.00 FTE | | | | |
| 4,698 | 6,394 | 6,000 | 7000-20 | Salaries & Wages - Overtime | | 10,000 | 10,000 | 10,000 |
| 1,700 | 2,000 | 2,400 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | | 2,400 | 2,400 | 2,400 |
| -1,214 | 1,624 | 0 | 7300 | Fringe Benefits | | 0 | 0 | 0 |
| 35,724 | 34,085 | 39,600 | 7300-05 | Fringe Benefits - FICA - Social Security | | 42,650 | 50,819 | 50,819 |
| 8,355 | 7,971 | 9,491 | 7300-06 | Fringe Benefits - FICA - Medicare | | 10,222 | 12,180 | 12,180 |
| 176,324 | 161,080 | 198,239 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 219,696 | 252,860 | 252,860 |
| 116,828 | 121,667 | 126,249 | 7300-20 | Fringe Benefits - Medical Insurance | | 129,188 | 151,626 | 151,626 |
| 16,500 | 16,500 | 15,500 | 7300-22 | Fringe Benefits - VEBA Plan | | 15,500 | 18,500 | 18,500 |
| 995 | 711 | 567 | 7300-25 | Fringe Benefits - Life Insurance | | 567 | 627 | 627 |
| 3,047 | 1,965 | 1,386 | 7300-30 | Fringe Benefits - Long Term Disability | | 1,511 | 1,737 | 1,737 |
| 28,494 | 27,122 | 21,592 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 21,670 | 25,708 | 25,708 |
| 196 | 175 | 265 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 240 | 286 | 286 |
| 1,306 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 2,553 | 3,048 | 3,048 |
| 973,630 | 940,670 | 1,067,438 | TOTAL PERSONNEL SERVICES | | | 1,148,754 | 1,357,375 | 1,357,375 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | | 4,590 | 4,590 | 4,590 |
| 972 | 359 | 900 | 7530 | Training | | 1,200 | 1,200 | 1,200 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|---|----------------------------|----------------------------|---------------------------|
| 736 | 688 | 1,000 | 7540 | Employee Events | Costs shared city-wide for employee training, materials, and events. | 1,500 | 1,500 | 1,500 |
| 2,380 | 2,759 | 4,000 | 7550 | Travel & Education | Registration for professional conferences and reimbursement to employees for approved training programs, licenses, and certifications. | 5,500 | 5,500 | 5,500 |
| 14,261 | 21,445 | 36,000 | 7590 | Fuel - Vehicle & Equipment | | 30,000 | 30,000 | 30,000 |
| 23,357 | 23,533 | 26,000 | 7600 | Utilities | | 26,000 | 26,000 | 26,000 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 13,800 | 15,378 | 17,380 | 7610-05 | Insurance - Liability | | 20,750 | 20,750 | 20,750 |
| 15,500 | 12,243 | 18,830 | 7610-10 | Insurance - Property | | 20,440 | 20,440 | 20,440 |
| 6,564 | 7,381 | 9,000 | 7620 | Telecommunications | | 9,000 | 9,000 | 9,000 |
| 2,295 | 2,448 | 0 | 7650 | Janitorial | | 2,900 | 2,900 | 2,900 |
| 16,948 | 21,320 | 20,000 | 7660 | Materials & Supplies | | 22,000 | 22,000 | 22,000 |
| 3,830 | 2,613 | 7,500 | 7720-10 | Repairs & Maintenance - Building Maintenance | Parks Maintenance Department's shared cost of Public Works Shop buildings and grounds maintenance. | 7,500 | 7,500 | 7,500 |
| 15,096 | 15,000 | 18,000 | 7720-14 | Repairs & Maintenance - Vehicles | | 16,000 | 16,000 | 16,000 |
| 88,296 | 73,966 | 115,000 | 7720-26 | Repairs & Maintenance - Park Maintenance | Park maintenance costs include solid waste disposal, fertilizer, lime, janitorial supplies, park amenity repairs/replacement, herbicides, garbage bags, dog waste station supplies, irrigation parts, play equipment parts, landscape bark, fall attenuation material, dog park surfacing and trail surfacing material. | 122,000 | 142,000 | 142,000 |
| 8,361 | 11,977 | 15,000 | 7720-27 | Repairs & Maintenance - Park Vandalism | Park vandalism costs including contract and material expenses to clean up graffiti and repair vandalized elements in the park system. | 20,000 | 20,000 | 20,000 |
| 1,704 | 1,678 | 0 | 7750 | Professional Services | | 0 | 0 | 0 |
| 0 | 0 | 2,180 | 7750-01 | Professional Services - Audit & other city-wide prof svc | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | 3,100 | 3,100 | 3,100 |
| 0 | 0 | 80,000 | 7750-04 | Professional Services - Grants | Discovery Meadows Park Splash Pad | 0 | 95,000 | 95,000 |
| 10,681 | 10,645 | 12,000 | 7780-07 | Contract Services - Downtown | Downtown & Alpine Avenue solid waste disposal | 12,600 | 12,600 | 12,600 |
| 116,084 | 94,725 | 105,000 | 7780-15 | Contract Services - Park Maintenance | Contract services augment staff capacity to address systems needs relative to building maintenance, electrical, plumbing, light construction, irrigation repairs, play equipment repairs, tree planting/pruning/removal, turf/landscape maintenance projects, herbicide/pesticide applications and water feature maintenance. | 272,000 | 472,000 | 472,000 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--------------|-----------------|--------------|----------------------------|----------------------------|---------------------------|
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Park tree replacement program | 1 | 150,000 | 150,000 | | | |
| | | | Park Maintenance contract services | 1 | 116,000 | 116,000 | | | |
| | | | Temporary portable restroom placements | 6 | 1,000 | 6,000 | | | |
| | | | Park Maintenance core service add | 1 | 120,000 | 120,000 | | | |
| | | | Facility maintenance core service add | 1 | 80,000 | 80,000 | | | |
| 1,786 | 3,660 | 3,000 | 7800-39 M & S Equipment - Parks | | | | 4,000 | 4,000 | 4,000 |
| | | | Miscellaneous small equipment for operations and maintenance | | | | | | |
| 2,446 | 1,071 | 2,000 | 7800-42 M & S Equipment - Shop | | | | 2,000 | 7,000 | 7,000 |
| | | | Miscellaneous small equipment and tools for shop operations and maintenance | | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Small equipment and tools for shop operations | 1 | 2,000 | 2,000 | | | |
| | | | Core Services Add Package: facilities maintenance tools | 1 | 5,000 | 5,000 | | | |
| 4,286 | 5,742 | 5,146 | 7840 M & S Computer Charges | | | | 8,326 | 8,326 | 8,326 |
| | | | I.S. Fund materials & supplies costs shared city-wide | | | | | | |
| 7,560 | 7,504 | 16,270 | 7840-65 M & S Computer Charges - Park Maintenance | | | | 10,450 | 13,950 | 13,950 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | ESRI-17%, shared with Bldg,Comm | 1 | 2,500 | 2,500 | | | |
| | | | Dvlprmt,Eng,Street,WWS | | | | | | |
| | | | Hansen Maintenance-25%, shared with Street,Eng,WWS | 1 | 4,000 | 4,000 | | | |
| | | | Desktop Replacement (1) - 50%, shared with Street | 1 | 600 | 600 | | | |
| | | | Adobe Pro Licensing (2) | 2 | 200 | 400 | | | |
| | | | Office 365 Licensing (5.5) | 1 | 1,450 | 1,450 | | | |
| | | | Discovery Network Connection | 1 | 1,500 | 1,500 | | | |
| | | | Facilities Computer/Tech | 1 | 3,500 | 3,500 | | | |
| 356,942 | 336,135 | 514,206 | TOTAL MATERIALS AND SERVICES | | | | 621,856 | 945,356 | 945,356 |
| | | | CAPITAL OUTLAY | | | | | | |
| 0 | 0 | 0 | 8720 Equipment - Grants | | | | 0 | 0 | 0 |
| 0 | 535 | 0 | 8750 Capital Outlay Computer Charges | | | | 2,232 | 2,232 | 2,232 |
| | | | I.S. Fund capital outlay costs shared city-wide | | | | | | |
| 0 | 0 | 0 | 8750-65 Capital Outlay Computer Charges - Park Maintenance | | | | 27,500 | 27,500 | 27,500 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Hansen Upgrade - 25%, shared with Engineering, Street, WWS | 1 | 27,500 | 27,500 | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|-------|----------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 8800 | Building Improvements | | | 600,500 | 600,500 | 600,500 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Restroom partitions-City Park, Discovery Meadows, Wortman | 1 | 43,000 | 43,000 | | |
| | | | | Restroom interior improvements-Thompson | 1 | 17,500 | 17,500 | | |
| | | | | Install Loos restrooms | 2 | 270,000 | 540,000 | | |
| 0 | 19,941 | 0 | 8850 | Vehicles | | | 0 | 121,000 | 121,000 |
| | | | | Core Services Add Packages: park maintenance capital vehicle and equipment replacement; facilities maintenance vehicle. | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Core Services Add Package: park maintenance capital replacement | 1 | 66,000 | 66,000 | | |
| | | | | Core Services Add Package: facilities maintenance vehicle | 1 | 55,000 | 55,000 | | |
| 0 | 0 | 310,000 | 8850-15 | Vehicles - Grants | | | 140,000 | 140,000 | 140,000 |
| | | | | Park Maintenance fleet and equipment upgrades funded with American Rescue Plan grant revenue | | | | | |
| 0 | 0 | 50,000 | 9300-02 | Park Improvements - Grants | | | 414,000 | 709,900 | 709,900 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Irrigation Renovations phase 2 | 1 | 100,000 | 100,000 | | |
| | | | | Neighborhood Park Renovations | 1 | 130,000 | 130,000 | | |
| | | | | Discovery splash pad renovation | 1 | 184,000 | 184,000 | | |
| | | | | Discovery splash pad renovation addtl improvements | 1 | 295,900 | 295,900 | | |
| 0 | 0 | 0 | 9300-05 | Park Improvements - Play Equipment | | | 0 | 0 | 0 |
| 0 | 20,476 | 360,000 | TOTAL CAPITAL OUTLAY | | | | 1,184,232 | 1,601,132 | 1,601,132 |
| 1,330,573 | 1,297,281 | 1,941,644 | TOTAL REQUIREMENTS | | | | 2,954,842 | 3,903,863 | 3,903,863 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 21 - LIBRARY Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-----------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 203,000 | 4546 | American Rescue Plan | 150,000 | 0 | 0 | |
| 0 | 0 | 0 | 4780 | OR State Aid Grant - Library | 0 | 0 | 0 | |
| 6,190 | 2,784 | 3,500 | 4780-05 | OR State Aid Grant - Library - Odd CY The Ready to Read Grant is provided annually the Oregon State Library on a per capita basis to all Oregon libraries, expended through account 8150-55, Books & Materials-State Grant Materials. This grant is run on a calendar year, so is listed in separate accounts for easier tracking. | 1,770 | 1,770 | 1,770 | |
| 0 | 4,682 | 2,500 | 4780-10 | OR State Aid Grant - Library - Even CY The Ready to Read Grant is provided annually the Oregon State Library on a per capita basis to all Oregon libraries, expended through account 8150-56, Books & Materials-State Grant Materials. This grant is run on a calendar year, so is listed in separate accounts for easier tracking. | 3,500 | 3,500 | 3,500 | |
| 0 | 3,285 | 0 | 4781-05 | State Library of Oregon - Library Svcs and Tech Grant | 0 | 0 | 0 | |
| 185,230 | 193,097 | 295,000 | 5050 | CCRLS - Library Chemeketa Cooperative Regional Library Service (CCRLS) reimburses cities for library use by individuals who live outside the City service area (generally the school district boundaries) to equalize the property tax disparity between what City residents pay for library service and what county residents pay. | 208,519 | 208,519 | 208,519 | |
| 191,420 | 203,847 | 504,000 | TOTAL INTERGOVERNMENTAL | | | 363,789 | 213,789 | 213,789 |
| CHARGES FOR SERVICES | | | | | | | | |
| 420 | 480 | 300 | 5430 | Outside City User Fee \$60 per household per year for full borrowing privileges as determined by the Chemeketa Cooperative Regional Library Service(CCRLS) Advisory Council to provide "equity" for the difference between City resident tax rate and county resident tax rate dedicated to CCRLS. | 480 | 480 | 480 | |
| 420 | 480 | 300 | TOTAL CHARGES FOR SERVICES | | | 480 | 480 | 480 |
| FINES AND FORFEITURES | | | | | | | | |
| 11,674 | 11,696 | 4,000 | 6160 | Fines & Lost Books Charges to library patrons for materials borrowed and not returned. | 5,000 | 5,000 | 5,000 | |
| 11,674 | 11,696 | 4,000 | TOTAL FINES AND FORFEITURES | | | 5,000 | 5,000 | 5,000 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 1,931 | 500 | 6440 | Donations - Library General library donations received from the public and local service groups for library books, materials, equipment, and special programs. This money is expended through account 8160, Donations-Library. | 500 | 500 | 500 | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 21 - LIBRARY Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| 0 | 3 | 0 | 6440-05 Donations - Library - Bookmobile Donations received from the public and local service groups for bookmobile materials and expended through account 8160-05, Donations-Library-Bookmobile Books. | 0 | 0 | 0 |
| 4,453 | 18,754 | 14,000 | 6440-10 Donations - Library - Library Foundation Even CY The Library Foundation raises money for the purchase of materials for borrowing and the bookmobile program. These funds are expended through account 01-21.8160-25, Donations - Library Foundation Even CY. | 15,500 | 15,500 | 15,500 |
| 12,505 | 18,279 | 15,000 | 6440-11 Donations - Library - Library Foundation Odd CY The Library Foundation raises money for the purchase of materials for borrowing and the bookmobile program. These funds are expended through account 01-21.8160-30, Donations - Library Foundation Odd CY. | 8,500 | 8,500 | 8,500 |
| 8,554 | 12,896 | 13,000 | 6440-15 Donations - Library - Friends of the Library The Friends of the Library support the purchase of materials for borrowing. These funds are expended through account 01-21.8160-40, Donations - Friends of the Library. | 15,000 | 15,000 | 15,000 |
| 0 | 0 | 0 | 6440-20 Donations - Library - Adult Programs | 0 | 0 | 0 |
| 0 | 3,055 | 0 | 6440-25 Donations - Library - Children's Programs Donations received from the public, granting agencies, and local service groups. This money is expended through account 01-21.8160-15, Donations - Children's Programs. | 100 | 100 | 100 |
| 6,552 | 530 | 5,000 | 6440-35 Donations - Library - Kiwanis Donations received from this local service group. This money expended through expenditure account 8160-35, Donations-Library Kiwanis. | 3,000 | 3,000 | 3,000 |
| 4,894 | 4,292 | 3,000 | 6600-98 Other Income - Library Miscellaneous library revenues including reimbursement for postage charge on inter-library loans, public access computer terminal printing fees, public access copy machine copy fees, and miscellaneous library revenues. | 4,000 | 4,000 | 4,000 |
| 36,958 | 59,741 | 50,500 | <u>TOTAL MISCELLANEOUS</u> | 46,600 | 46,600 | 46,600 |
| 240,472 | 275,765 | 558,800 | <u>TOTAL RESOURCES</u> | 415,869 | 265,869 | 265,869 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 21 - LIBRARY Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| -3,130 | 9,642 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 575,520 | 805,791 | 1,024,247 | 7000-05 | Salaries & Wages - Regular Full Time Library Director - 1.00 FTE Library Manager - 1.00 FTE Library Supervisor - 3.00 FTE Librarian - 3.00 FTE Library Technician - Senior - 4.00 FTE | 1,014,980 | 1,014,980 | 1,014,980 |
| 286,908 | 231,001 | 171,413 | 7000-10 | Salaries & Wages - Regular Part Time Librarian - 2.00 FTE Library Technician - 2.01 FTE Library Assistant - 0.83 FTE | 259,760 | 259,760 | 259,760 |
| 73 | 0 | 0 | 7000-15 | Salaries & Wages - Temporary | 7,200 | 7,200 | 7,200 |
| -78 | 1,041 | 0 | 7000-20 | Salaries & Wages - Overtime | 0 | 0 | 0 |
| 3,696 | 3,209 | 2,400 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 3,000 | 3,000 | 3,000 |
| -849 | 3,530 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 52,082 | 62,919 | 72,485 | 7300-05 | Fringe Benefits - FICA - Social Security | 77,739 | 77,739 | 77,739 |
| 12,181 | 14,715 | 17,369 | 7300-06 | Fringe Benefits - FICA - Medicare | 18,630 | 18,630 | 18,630 |
| 266,531 | 329,238 | 378,516 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 419,790 | 419,790 | 419,790 |
| 135,886 | 138,874 | 205,236 | 7300-20 | Fringe Benefits - Medical Insurance | 191,666 | 191,666 | 191,666 |
| 19,000 | 20,000 | 31,000 | 7300-22 | Fringe Benefits - VEBA Plan | 25,000 | 25,000 | 25,000 |
| 1,620 | 1,138 | 1,140 | 7300-25 | Fringe Benefits - Life Insurance | 960 | 960 | 960 |
| 4,408 | 3,014 | 2,158 | 7300-30 | Fringe Benefits - Long Term Disability | 2,774 | 2,774 | 2,774 |
| 698 | 893 | 1,437 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 1,412 | 1,412 | 1,412 |
| 320 | 312 | 388 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 389 | 389 | 389 |
| 870 | 0 | 0 | 7300-40 | Fringe Benefits - Unemployment | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 4,719 | 4,719 | 4,719 |
| 184 | 249 | 299 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 299 | 299 | 299 |
| 1,355,920 | 1,625,565 | 1,908,088 | TOTAL PERSONNEL SERVICES | | 2,028,318 | 2,028,318 | 2,028,318 |
| MATERIALS AND SERVICES | | | | | | | |
| 505 | 542 | 500 | 7500 | Credit Card Fees Charges for credit card payment at circulation desk for lost items and out of area library card fees. | 500 | 500 | 500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 21 - LIBRARY Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| 1,377 | 1,207 | 1,700 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 2,600 | 2,600 | 2,600 |
| 3,136 | 6,927 | 12,000 | 7550 | Travel & Education Membership in professional organizations, registration and travel to workshops, conferences and seminars. | 8,000 | 8,000 | 8,000 |
| 1,598 | 738 | 2,500 | 7580 | Volunteer Recognition Online background checks for library volunteers, recognition and gifts, including annual Volunteer Appreciation Day program and refreshments. | 2,250 | 2,250 | 2,250 |
| 2,538 | 2,770 | 2,000 | 7590 | Fuel - Vehicle & Equipment Fuel costs for home delivery, bookmobile, mileage reimbursement for homebound program, and outreach to preschools and daycares. | 1,000 | 1,000 | 1,000 |
| 22,199 | 28,123 | 23,500 | 7600 | Utilities | 30,000 | 30,000 | 30,000 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | 0 | 0 | 0 |
| 15,700 | 18,873 | 21,330 | 7610-05 | Insurance - Liability | 26,350 | 26,350 | 26,350 |
| 11,300 | 12,520 | 14,150 | 7610-10 | Insurance - Property | 17,690 | 17,690 | 17,690 |
| 14,170 | 14,258 | 15,000 | 7620 | Telecommunications Staff telephone service, elevator phone line, public WiFi, bookmobile hotspot, and home delivery cell phone. | 15,000 | 15,000 | 15,000 |
| 16,368 | 17,925 | 30,000 | 7650 | Janitorial Contract janitorial services and supplies and litter patrol. | 54,000 | 54,000 | 54,000 |
| 683 | 677 | 650 | 7660 | Materials & Supplies General library and staff room supplies. | 600 | 600 | 600 |
| 635 | 330 | 650 | 7660-15 | Materials & Supplies - Postage Inter-library loan books returned by mail and other library mailing costs. | 500 | 500 | 500 |
| 2,940 | 2,441 | 3,500 | 7660-20 | Materials & Supplies - Public Services Supplies for adult services including staff office supplies and copy paper, toner, and supplies for teen and adult computer use. | 3,500 | 3,500 | 3,500 |
| 2,499 | 3,836 | 2,500 | 7660-30 | Materials & Supplies - Public Information Brochures, bookmarks, and other materials to inform public of library services, hours, and contact information. | 2,500 | 2,500 | 2,500 |
| 1,611 | 1,782 | 2,000 | 7660-60 | Materials & Supplies - Administration | 1,500 | 1,500 | 1,500 |
| 2,018 | 2,748 | 2,500 | 7660-63 | Materials & Supplies - Library Circulation Chemeketa Cooperative Regional Library Service (CCRLS) chargebacks for courier service and circulation work group supplies. | 2,500 | 2,500 | 2,500 |
| 6,001 | 5,911 | 6,000 | 7660-64 | Materials & Supplies - Library Technical Services Processing supplies for books and audio visual materials; book covers, labels and audio-visual cases, staff office supplies. | 6,000 | 6,000 | 6,000 |
| 2,495 | 2,098 | 2,500 | 7660-65 | Materials & Supplies - Children's Programs Supplies for children's services including staff office supplies and copy paper, toner, craft supplies, and miscellaneous costs for children's programming. | 2,500 | 2,500 | 2,500 |
| 0 | 0 | 0 | 7680-10 | Materials & Supplies - Donations - Adult Programs | 0 | 0 | 0 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 21 - LIBRARY Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|-----------------|----------------------------|----------------------------|---------------------------|
| 3,348 | 0 | 0 | 7680-11 | Materials & Supplies - Donations - Library Foundation Even CY | | 0 | 0 | 0 |
| | | | | Moved to 8160-25 | | | | |
| 12,505 | 0 | 0 | 7680-12 | Materials & Supplies - Donations - Library Foundation Odd CY | | 0 | 0 | 0 |
| | | | | Moved to 8160-30 | | | | |
| 0 | 0 | 0 | 7680-15 | Materials & Supplies - Donations - Children's Programs | | 0 | 0 | 0 |
| | | | | Moved to 8160-15 | | | | |
| 8,554 | 0 | 0 | 7680-16 | Materials & Supplies - Donations - Friends of the Library | | 0 | 0 | 0 |
| | | | | Moved to 8160-40 | | | | |
| 0 | 0 | 0 | 7710 | Materials & Supplies - Grants | | 0 | 0 | 0 |
| 19,347 | 24,262 | 18,000 | 7720-08 | Repairs & Maintenance - Building Repairs | | 18,000 | 18,000 | 18,000 |
| 23,194 | 24,742 | 25,000 | 7720-10 | Repairs & Maintenance - Building Maintenance | | 28,000 | 28,000 | 28,000 |
| | | | | Building maintenance including pest control, inspections, gutter cleaning, moss treatment for roof, elevator and HVAC maintenance, garbage, windows, carpet cleaning and other regularly scheduled building maintenance. | | | | |
| 401 | 1,570 | 600 | 7720-14 | Repairs & Maintenance - Vehicles | | 600 | 600 | 600 |
| | | | | Repairs, maintenance and supplies for the library bookmobile and home delivery vehicle. | | | | |
| 2,439 | 2,246 | 0 | 7750 | Professional Services | | 0 | 0 | 0 |
| 0 | 0 | 3,040 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 5,100 | 5,100 | 5,100 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |
| 8,924 | 8,992 | 10,000 | 7790 | Maintenance & Rental Contracts | | 10,000 | 10,000 | 10,000 |
| | | | | Equipment maintenance agreements, leases, software license renewals, storage space rental, postage meter lease, book vendor access and movie license renewals. | | | | |
| 4,929 | 2,415 | 5,000 | 7800 | M & S Equipment | | 4,000 | 4,000 | 4,000 |
| | | | | Furniture and equipment. | | | | |
| 0 | 0 | 0 | 7810-05 | M & S Equipment - Donations - Library Foundation | | 0 | 0 | 0 |
| 63,215 | 76,556 | 86,740 | 7840 | M & S Computer Charges | | 86,286 | 86,286 | 86,286 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | |
| 7,877 | 11,716 | 20,960 | 7840-70 | M & S Computer Charges - Library | | 13,000 | 13,000 | 13,000 |
| | | | | Core services add package, \$3240 for 1 additional Surface and Office 365 licensing | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Office 365 Licensing (21) | 1 | 5,800 | 5,800 | | |
| | | | Adobe Pro Licensing | 1 | 200 | 200 | | |
| | | | Replacement Computers | 3 | 1,500 | 4,500 | | |
| | | | New Monitors | 10 | 250 | 2,500 | | |
| 21,889 | 14,997 | 22,000 | 8150-05 | Books & Materials - Adult Books | | 20,000 | 20,000 | 20,000 |
| | | | | Fiction and non-fiction print books for adult borrowing. | | | | |
| 1,352 | 0 | 0 | 8150-15 | Books & Materials - Reference Online Database | | 0 | 0 | 0 |
| | | | | Online subscriptions for public use. | | | | |
| 15,265 | 12,204 | 13,000 | 8150-20 | Books & Materials - Children's Books | | 12,000 | 12,000 | 12,000 |
| | | | | Books, audio visual, and other materials for children ages 0 - 12. | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 21 - LIBRARY Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| 4,493 | 4,426 | 4,500 | 8150-25 | Books & Materials - Young Adult Books Books for young adults ages 12 - 17. | 4,500 | 4,500 | 4,500 |
| 5,354 | 6,007 | 6,500 | 8150-30 | Books & Materials - Large Print Books Large print books for visually impaired adults. | 6,000 | 6,000 | 6,000 |
| 1,777 | 1,905 | 2,000 | 8150-35 | Books & Materials - Spanish Language Materials Books and media in Spanish. | 2,000 | 2,000 | 2,000 |
| 0 | 0 | 0 | 8150-40 | Books & Materials - Bookmobile | 0 | 0 | 0 |
| 4,499 | 4,625 | 4,500 | 8150-45 | Books & Materials - Periodicals Newspaper and magazine subscriptions. | 4,500 | 4,500 | 4,500 |
| 8,555 | 8,286 | 8,500 | 8150-50 | Books & Materials - Audio Visuals-DVD Entertainment and non-fiction DVDs and Blu-rays. | 8,500 | 8,500 | 8,500 |
| 5,162 | 3,510 | 5,500 | 8150-51 | Books & Materials - Audio Visuals-CD Books Fiction and non-fiction audiobooks. | 5,500 | 5,500 | 5,500 |
| 3,947 | 0 | 4,000 | 8150-53 | Books & Materials - Audio & Ebooks Digital audiobooks and ebooks. | 3,000 | 3,000 | 3,000 |
| 0 | 3,285 | 0 | 8150-54 | Books & Materials - Grants | 0 | 0 | 0 |
| 6,190 | 2,784 | 3,500 | 8150-55 | Books & Materials - State Grant Materials Odd CY State Ready-to-Read Grant expenditures funded through revenue account 4780-05, Oregon State Aid Grant-Library Odd CY. Ready to Read Grant provided annually by the Oregon State Library on a per capita basis to all Oregon libraries. | 1,770 | 1,770 | 1,770 |
| 0 | 4,682 | 2,500 | 8150-56 | Books & Materials - State Grant Materials Even CY State Ready-to-Read Grant expenditures funded through revenue account 4780-10, Oregon State Aid Grant-Library Even CY. Ready to Read Grant provided annually by the Oregon State Library on a per capita basis to all Oregon libraries. | 3,500 | 3,500 | 3,500 |
| 1,500 | 320 | 3,500 | 8150-60 | Books & Materials - Emerging Collections New trends in public library service emerge regularly to offer unique items for borrowing, such as cake pans, outdoor games, and other exciting new library collections. This budget is used to purchase such items for library patrons to borrow. | 2,000 | 2,000 | 2,000 |
| 0 | 1,934 | 500 | 8160 | Donations - Library Various library purchases funded through revenue account 6440, Donations-Library. | 500 | 500 | 500 |
| 0 | 3 | 0 | 8160-05 | Donations - Library - Bookmobile Books Books and materials for bookmobile funded through revenue account 6440-05, Donations-Library-Bookmobile. | 0 | 0 | 0 |
| 0 | 0 | 0 | 8160-10 | Donations - Library - Adult Programs | 0 | 0 | 0 |
| 0 | 3,055 | 0 | 8160-15 | Donations - Library - Children's Programs Children's programming and supplies, including the Summer Reading Program, funded through revenue account 6440-25, Donations-Library-Children's Programs. | 100 | 100 | 100 |
| 0 | 18,754 | 11,250 | 8160-25 | Donations - Library - Library Foundation Even CY The purchase of materials for borrowing and the bookmobile program supplies come from this budget. Library Foundation revenue account 01-21.6440-10 includes funds to reimburse this line. | 15,500 | 15,500 | 15,500 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 21 - LIBRARY Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|---|--|----------------------------|----------------------------|---------------------------|
| 0 | 11,517 | 14,500 | 8160-30 | Donations - Library - Library Foundation Odd CY The purchase of materials for borrowing and the bookmobile program supplies come from this budget. Library Foundation revenue account 01-21.6440-11 includes funds to reimburse this line. | | 8,500 | 8,500 | 8,500 |
| 6,552 | 527 | 5,000 | 8160-35 | Donations - Library - Kiwanis Sponsoring the purchase of books for the First Grade Reading Program. Revenue account 01-21.6440-35, Donations - Library - Kiwanis. | | 3,000 | 3,000 | 3,000 |
| 0 | 12,896 | 13,000 | 8160-40 | Donations - Library - Friends of the Library The purchase of materials for borrowing. Friends of the Library revenue account 01-21.6440-15 includes funds to reimburse this line. | | 15,000 | 15,000 | 15,000 |
| 349,042 | 391,921 | 436,570 | TOTAL MATERIALS AND SERVICES | | | 457,846 | 457,846 | 457,846 |
| CAPITAL OUTLAY | | | | | | | | |
| 0 | 7,137 | 0 | 8750 | Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide | | 23,134 | 23,134 | 23,134 |
| 41,680 | 0 | 150,000 | 8800 | Building Improvements Exterior security cameras covering the parking lot, native plant garden, and upper city park. | | 20,000 | 20,000 | 20,000 |
| 0 | 0 | 1,000 | 8800-02 | Building Improvements - Grants ARPA Funds: Library HVAC system upgrade | | 150,000 | 150,000 | 150,000 |
| 0 | 0 | 0 | 8850 | Vehicles | | 0 | 0 | 0 |
| 0 | 0 | 52,000 | 8850-15 | Vehicles - Grants ARPA Funds: Electric vehicle for Library home delivery | | 0 | 0 | 0 |
| 41,680 | 7,137 | 203,000 | TOTAL CAPITAL OUTLAY | | | 193,134 | 193,134 | 193,134 |
| 1,746,641 | 2,024,623 | 2,547,658 | TOTAL REQUIREMENTS | | | 2,679,298 | 2,679,298 | 2,679,298 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|---|---|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| PROPERTY TAXES | | | | | | | | |
| 14,194,045 | 14,887,368 | 15,630,000 | 4100-05 | Property Taxes - Current | Permanent operating property tax levy is \$5.02 per \$1,000 of assessed value. For FY 2024, the City will levy \$3.52 per \$1,000 of assessed value. | 16,150,000 | 11,325,000 | 11,325,000 |
| 268,236 | 201,500 | 300,000 | 4100-10 | Property Taxes - Prior | Collection of delinquent property taxes due from prior year permanent rate property tax levies. | 250,000 | 250,000 | 250,000 |
| 14,462,281 | 15,088,868 | 15,930,000 | TOTAL PROPERTY TAXES | | | 16,400,000 | 11,575,000 | 11,575,000 |
| LICENSES AND PERMITS | | | | | | | | |
| 2,766,911 | 2,118,028 | 2,286,000 | 4204 | W&L Payment in Lieu of Tax | McMinnville Water and Light Department payment-in-lieu-of property tax: 6% residential, commercial, and "regular" industrial users. Over the FY2022-23 and FY2023-24 period, heavy industrial users - Cascade Steel Rolling Mills and Air Liquide - will phase up from 3% to 6%. | 2,475,000 | 2,475,000 | 2,475,000 |
| 0 | 0 | 0 | 4205-04 | Franchise Fees - Water-McMinnville Water & Light | | 0 | 0 | 0 |
| 0 | 0 | 0 | 4205-05 | Franchise Fees - PILOT McMinnville Water & Light | | 0 | 0 | 0 |
| 5,008 | 63,350 | 5,000 | 4205-06 | Franchise Fees - Miscellaneous-Telecommunications | Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system. FY22 had one time multi-year catch up from a franchisee. | 6,000 | 6,000 | 6,000 |
| 23,793 | 18,603 | 24,000 | 4205-07 | Franchise Fees - Ziplly-Cable | Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel. | 6,000 | 6,000 | 6,000 |
| 29,860 | 24,511 | 30,000 | 4205-08 | Franchise Fees - Ziplly-Telephone | Note: Estimating reduction due to company's possible reduction of services. | 21,755 | 21,755 | 21,755 |
| 178,704 | 185,955 | 179,000 | 4205-15 | Franchise Fees - Comcast Communications-Cable | Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system. | 179,000 | 179,000 | 179,000 |
| 401,781 | 432,681 | 418,500 | 4205-20 | Franchise Fees - Recology Western Oregon | Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel. | 464,000 | 464,000 | 464,000 |
| 207,320 | 231,144 | 255,000 | 4205-25 | Franchise Fees - Northwest Natural | Recology - Western Oregon franchise fee was increased from 3% to 4% effective October 2017 and from 4% to 5% effective July 2018 | 326,000 | 326,000 | 326,000 |
| | | | | | NW Natural gas franchise fee is 5%. | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-------------------|----------------|---------------------------|--|---|-----------|----------------------------|----------------------------|---------------------------|-----------|
| 522,027 | 554,491 | 644,000 | 4205-30 | Franchise Fees - McMinnville Wastewater Services Wastewater Services franchise fee is 6% starting in FY2022-23. | | 676,000 | 676,000 | 676,000 | |
| 309,129 | 278,224 | 325,000 | 4215 | Marijuana Tax - Local Local City tax is based on 3% of marijuana sales | | 240,075 | 240,075 | 240,075 | |
| 3,847 | 3,259 | 3,800 | 4490 | Licenses & Permits - Misc Fees collected for liquor licenses, bicycle licenses, vehicle permits, etc. | | 3,000 | 3,000 | 3,000 | |
| 4,448,379 | 3,910,246 | 4,170,300 | TOTAL LICENSES AND PERMITS | | | | 4,396,830 | 4,396,830 | 4,396,830 |
| INTERGOVERNMENTAL | | | | | | | | | |
| 142,299 | 12,026 | 0 | 4545 | Federal FEMA Grant | | 0 | 0 | 0 | |
| 0 | 261,080 | 0 | 4546 | American Rescue Plan | | 0 | 0 | 0 | |
| 513,061 | 0 | 0 | 4548 | Coronavirus Relief Fund (CRF) | | 0 | 0 | 0 | |
| 32,803 | 28,562 | 29,100 | 4720 | OR State Cigarette Taxes State Shared Revenue --- Cigarette taxes designed to reduce smoking have been successful. The newest taxes imposed on cigarettes and other tobacco products do not include a city share so cities now receive approximately 0.6% of state imposed taxes on cigarette sales allocated on a per capita basis to Oregon cities. These revenues will continue to trend downwards. | | 24,000 | 24,000 | 24,000 | |
| 445,515 | 431,704 | 450,000 | 4730 | OR State Revenue Sharing State Shared Revenue --- Statutory distribution of 14% of the state's liquor receipts allocated to cities on a formula basis. | | 466,000 | 466,000 | 466,000 | |
| 668,909 | 645,536 | 639,500 | 4750 | OR State Liquor Taxes State Shared Revenue --- Statutory distribution of 20% of the state's liquor receipts allocated to cities on a per capita basis. | | 721,000 | 721,000 | 721,000 | |
| 132,196 | 52,840 | 52,000 | 4755 | OR State Marijuana Taxes State shared revenue - Measure 110 reduced by roughly 74% the statutory distribution of 10% of state's marijuana tax receipts allocated to cities on a per capita basis. The amount shared by cities under the new formula will not increase with time. | | 56,000 | 56,000 | 56,000 | |
| 19,183 | -6,918 | 0 | 5010-01 | Yamhill County - Other County Distributions Miscellaneous revenue from Yamhill County sent with property tax distributions | | 5,000 | 5,000 | 5,000 | |
| 0 | 0 | 0 | 5029 | McMinnville Fire District | | 0 | 4,433,426 | 4,433,426 | |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Pymt from McMinnville Fire District-PERS Transition Liab | 1 | 55,000 | 55,000 | | | |
| | | | Pymt of McMinnville Fire District Loan plus interest | 1 | 4,378,426 | 4,378,426 | | | |
| 1,953,967 | 1,424,830 | 1,170,600 | TOTAL INTERGOVERNMENTAL | | | | 1,272,000 | 5,705,426 | 5,705,426 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|--|----------------|---------------------------|--|---|----------|---------|----------------------------|----------------------------|---------------------------|-----------|
| CHARGES FOR SERVICES | | | | | | | | | | |
| 0 | 0 | 1,663,360 | 5305 | City Service Charge Base rate of \$13/ per month . Rate will be adjusted for low income and multifamily discounts. | | | 2,203,000 | 2,203,000 | 2,203,000 | |
| 0 | 0 | 1,663,360 | TOTAL CHARGES FOR SERVICES | | | | | 2,203,000 | 2,203,000 | 2,203,000 |
| MISCELLANEOUS | | | | | | | | | | |
| 34,923 | 41,798 | 50,000 | 6310 | Interest Estimated interest income earned on investments | | | 327,000 | 327,000 | 327,000 | |
| 36,850 | 36,139 | 25,000 | 6310-01 | Interest - Property taxes Share of interest from delinquent taxes collected at Yamhill County | | | 35,000 | 35,000 | 35,000 | |
| 1,737 | 30 | 0 | 6600 | Other Income | | | 0 | 0 | 0 | |
| 369,248 | 382,293 | 392,782 | 6600-03 | Other Income - PERS Transition Liability Reimb City refinanced PERS transition liability for lower interest rate in 2016. General Fund is paying debt service payments on refinancing loan and operating departments reimburse the General Fund based on the department's covered payroll. | | | 409,764 | 299,172 | 299,172 | |
| NOTE: Reduced by Fire/Ambulance portion of PERS expense. | | | | | | | | | | |
| 442,758 | 460,260 | 467,782 | TOTAL MISCELLANEOUS | | | | | 771,764 | 661,172 | 661,172 |
| TRANSFERS IN | | | | | | | | | | |
| 6,977 | 8,001 | 9,470 | 6900-05 | Transfers In - Special Assessments | | | 9,777 | 9,777 | 9,777 | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Administration and Finance personnel services support. | 1 | 9,777 | 9,777 | | | | |
| 361,365 | 518,908 | 600,383 | 6900-07 | Transfers In - Transient Lodging Tax | | | 606,961 | 675,368 | 675,368 | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Transfer 30% of transient lodging taxes collected-net revenue | 1 | 633,528 | 633,528 | | | | |
| | | | Admin, Finance, & Comm Development personnel services support. | 1 | 41,840 | 41,840 | | | | |
| 0 | 0 | 274,000 | 6900-08 | Transfers In - Affordable Housing | | | 89,393 | 89,393 | 89,393 | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Finance personnel services support. | 1 | 4,989 | 4,989 | | | | |
| | | | CDC staffing Nav Ctr State Grant support | 1 | 84,404 | 84,404 | | | | |
| 0 | 0 | 0 | 6900-10 | Transfers In - Telecommunications | | | 0 | 0 | 0 | |
| 0 | 1,531 | 1,718 | 6900-15 | Transfers In - Emergency Communications | | | 2,550 | 2,550 | 2,550 | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Finance personnel services support. | 1 | 2,550 | 2,550 | | | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 305,591 | 276,923 | 337,516 | 6900-20 | Transfers In - Street | | | 314,522 | 329,113 | 329,113 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Street Fund support of Engineering operations. | 1 | 41,282 | 41,282 | | |
| | | | | Engineering, Admin, & Finance personnel services support. | 1 | 283,141 | 283,141 | | |
| | | | | Street Fund support of centralized Facility operations | 1 | 4,690 | 4,690 | | |
| 98,190 | 96,427 | 53,801 | 6900-25 | Transfers In - Airport | | | 42,723 | 60,153 | 60,153 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Engineering, Admin, & Finance personnel services support. | 1 | 50,627 | 50,627 | | |
| | | | | Airport Fund support of Engineering operations. | 1 | 2,582 | 2,582 | | |
| | | | | Airport Fund support of centralized Facility operations | 1 | 6,944 | 6,944 | | |
| 144,253 | 114,753 | 120,219 | 6900-45 | Transfers In - Transportation | | | 124,529 | 124,529 | 124,529 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Engineering, Admin, & Finance personnel services support. | 1 | 109,724 | 109,724 | | |
| | | | | Transportation Fund support of Engineering operations. | 1 | 14,805 | 14,805 | | |
| 58,119 | 48,906 | 58,460 | 6900-50 | Transfers In - Park Development | | | 62,573 | 62,573 | 62,573 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Parks & Rec Admin & Finance personnel services support. | 1 | 62,573 | 62,573 | | |
| 46,900 | 46,113 | 52,498 | 6900-58 | Transfers In - Urban Renewal | | | 57,700 | 57,700 | 57,700 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Community Development personnel services support | 1 | 57,700 | 57,700 | | |
| 17,331 | 21,458 | 25,371 | 6900-70 | Transfers In - Building | | | 22,763 | 27,846 | 27,846 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Admin & Finance personnel services support. | 1 | 26,306 | 26,306 | | |
| | | | | Building Fund support of centralized Facility operations. | 1 | 1,540 | 1,540 | | |
| 359,141 | 367,708 | 436,227 | 6900-75 | Transfers In - Wastewater Services | | | 594,737 | 601,532 | 601,532 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Engineering, Admin, & Finance personnel services support. | 1 | 516,597 | 516,597 | | |
| | | | | Wastewater Services Fund support of Engineering operations. | 1 | 84,935 | 84,935 | | |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|-------|-----------|----------------------------|----------------------------|---------------------------|
| 168,476 | 211,100 | 229,238 | 6900-77 | Transfers In - Wastewater Capital | | | 268,733 | 268,733 | 268,733 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Engineering, Admin, & Finance personnel services support. | 1 | 228,782 | 228,782 | | |
| | | | | Wastewater Capital Fund support of Engineering operations. | 1 | 39,951 | 39,951 | | |
| 0 | 0 | 0 | 6900-79 | Transfers In - Ambulance | | | 0 | 0 | 0 |
| 599,331 | 186,470 | 208,884 | 6900-85 | Transfers In - Insurance Services | | | 244,919 | 205,297 | 205,297 |
| | | | | Insurance Services Fund distribution is to fund salaries and fringe benefits for Human Resources manager in General Fund Administration Department. | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Insurance Services Fund support of HR Manager position | 1 | 130,147 | 130,147 | | |
| | | | | Administration and Finance personnel services support. | 1 | 75,150 | 75,150 | | |
| 187,293 | 187,297 | 187,288 | 6901-59 | Transfers In - Interfund Debt - Urban Renewal Debt Service | | | 187,295 | 187,295 | 187,295 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Bank loan payment - Interest | 1 | 28,875 | 28,875 | | |
| | | | | Bank loan payment - Principal | 1 | 158,420 | 158,420 | | |
| 570,061 | 0 | 0 | 6901-77 | Transfers In - Interfund Debt - Wastewater Capital | | | 1,582,975 | 5,690,441 | 5,690,441 |
| | | | | Five year term, repaid FY25 to FY29 at 3.75% interest. | | | | | |
| | | | | Exception is the McMinnville Fire District loan to be repaid by 12/31/2023. | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Replace 2014 PD patrol cars 834+837 (Move to Hybrid) | 2 | 68,000 | 136,000 | | |
| | | | | Community Ctr resurface courts + replace carpet | 1 | 142,000 | 142,000 | | |
| | | | | Senior Ctr lit signage + bathroom remodel | 1 | 212,500 | 212,500 | | |
| | | | | City Hall insulation + windows | 1 | 24,000 | 24,000 | | |
| | | | | CDC building: 1996 HVAC replace + secure entry | 1 | 71,250 | 71,250 | | |
| | | | | Library security system | 1 | 20,000 | 20,000 | | |
| | | | | IS shared capital - servers, domain, storage | 1 | 91,871 | 91,871 | | |
| | | | | IS asset management system replacement | 1 | 55,000 | 55,000 | | |
| | | | | IS MDTs for PD | 1 | 50,000 | 50,000 | | |
| | | | | Park Maintenance restroom partitions | 1 | 60,500 | 60,500 | | |
| | | | | Park Maintenance Loo restrooms | 2 | 270,000 | 540,000 | | |
| | | | | Interfund loan for Fire District loan-to be paid by 12/31/2023 | 1 | 4,287,320 | 4,287,320 | | |
| 2,923,029 | 2,085,594 | 2,595,073 | TOTAL TRANSFERS IN | | | | 4,212,150 | 8,392,300 | 8,392,300 |
| 24,230,414 | 22,969,799 | 25,997,115 | TOTAL RESOURCES | | | | 29,255,744 | 32,933,728 | 32,933,728 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--|----------------|---------------------------|--|---|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | | |
| 0 | 6,474 | 14,999 | 7300-40 | Fringe Benefits - Unemployment | | | 10,080 | 10,080 | 10,080 |
| 0 | 6,474 | 14,999 | TOTAL PERSONNEL SERVICES | | | | 10,080 | 10,080 | 10,080 |
| MATERIALS AND SERVICES | | | | | | | | | |
| 0 | 0 | 0 | 7500 | Credit Card Fees | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7750 | Professional Services | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7750-25 | Professional Services - County charges | | | 0 | 0 | 0 |
| 0 | 0 | 95,000 | 7780-40 | Contract Services - Billing | | | 145,800 | 145,800 | 145,800 |
| Billing services to support City Services Charge is new starting Jan 2023. | | | | | | | | | |
| 0 | 0 | 95,000 | TOTAL MATERIALS AND SERVICES | | | | 145,800 | 145,800 | 145,800 |
| SPECIAL PAYMENTS | | | | | | | | | |
| 0 | 0 | 0 | 9394 | Inter-Agency Payment Out | | | 0 | 5,134,553 | 5,134,553 |
| DescriptionUnitsAmt/UnitTotal | | | | | | | | | |
| One-time FY 2024 payout to McMinnville Fire Dist-LOSAP1847,233847,233 | | | | | | | | | |
| Fire District Loan14,287,3204,287,320 | | | | | | | | | |
| 0 | 0 | 0 | 9396 | Grant Pass Through Funds | | | 0 | 0 | 0 |
| 277,532 | 0 | 0 | 9396-05 | Grant Pass Through Funds - Coronavirus Relief Funds | | | 0 | 0 | 0 |
| 277,532 | 0 | 0 | TOTAL SPECIAL PAYMENTS | | | | 0 | 5,134,553 | 5,134,553 |
| DEBT SERVICE | | | | | | | | | |
| 295,290 | 316,540 | 338,820 | 9417-05 | PERS Transition Liability - Principal | | | 362,210 | 362,210 | 362,210 |
| In 2016-17, PERS Transition Liability was refinanced with a 10 year bank loan. | | | | | | | | | |
| 73,958 | 65,753 | 56,962 | 9417-10 | PERS Transition Liability - Interest | | | 47,554 | 47,554 | 47,554 |
| In 2016-17, PERS Transition Liability was refinanced with a 10 year bank loan. | | | | | | | | | |
| 149,060 | 152,120 | 155,230 | 9540-05 | Alpine Avenue-Urban Renewal - Principal | | | 158,420 | 158,420 | 158,420 |
| Payment of principal on debt issued by City in 2016-17 for construction of Urban Renewal portion of Alpine Ave | | | | | | | | | |
| 38,233 | 35,177 | 32,058 | 9540-10 | Alpine Avenue-Urban Renewal - Interest | | | 28,875 | 28,875 | 28,875 |
| Payment of interest on debt issued by City in 2016-17 for construction of Urban Renewal portion of Alpine Ave | | | | | | | | | |
| 556,541 | 569,590 | 583,070 | TOTAL DEBT SERVICE | | | | 597,059 | 597,059 | 597,059 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|-------|-----------|----------------------------|----------------------------|---------------------------|
| TRANSFERS OUT | | | | | | | | | |
| 0 | 0 | 0 | 9700-08 | Transfers Out - Affordable Housing | | | 0 | 831,442 | 831,442 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | General Fund support of 25% for a Housing Associate Planner | 1 | 31,442 | 31,442 | | |
| | | | | Stratus Village | 1 | 300,000 | 300,000 | | |
| | | | | Navigation Center | 1 | 500,000 | 500,000 | | |
| 897,853 | 819,282 | 702,772 | 9700-15 | Transfers Out - Emergency Communications | | | 722,772 | 572,772 | 572,772 |
| | | | | Budget Note: Fire & Ambulance portion of YCOM dues will be billed directly to the McMinnville Fire District. | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | General Fund support for Emergency Comm equipment debt pmt | 1 | 37,172 | 37,172 | | |
| | | | | General Fund support for YCOM dispatching service-Police | 1 | 535,600 | 535,600 | | |
| 0 | 0 | 0 | 9700-58 | Transfers Out - Urban Renewal | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 9700-75 | Transfers Out - Wastewater Services | | | 0 | 100,000 | 100,000 |
| | | | | 13th & Galloway storm line work | | | | | |
| 408,038 | 470,219 | 501,315 | 9700-80 | Transfers Out - Information Systems | | | 545,826 | 520,549 | 520,549 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Information Systems personnel services support. | 1 | 449,869 | 449,869 | | |
| | | | | Continued investment into remote technology, audio/visual gear | 1 | 70,680 | 70,680 | | |
| 0 | 0 | 0 | 9700-99 | Transfers Out - Fire District Transition | | | 0 | 251,750 | 251,750 |
| | | | | ARPA committed balance in General Fund only: transfer equivalent to Fire District Transition Fund due to later timing of purchase of ambulance. | | | | | |
| 37,312 | 157,631 | 157,632 | 9701-77 | Transfers Out - Interfund Debt - Wastewater Capital | | | 157,629 | 4,459,153 | 4,459,153 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Payment on 2020 Police vehicles - 3 | 1 | 37,312 | 37,312 | | |
| | | | | Payment on 2021 Police vehicles - 3 | 1 | 37,699 | 37,699 | | |
| | | | | Payment on 2021 Fire Dept vehicle & air compressor | 1 | 23,655 | 23,655 | | |
| | | | | Payment on 2021 Police audio visual equipment | 1 | 5,716 | 5,716 | | |
| | | | | Payment on 2021 Fire Dept Defibrillators | 1 | 53,247 | 53,247 | | |
| | | | | Pymt for 2021 Fire Dept Debribillators (paid from McM Fire Dist) | 1 | -53,247 | -53,247 | | |
| | | | | Pymt for 2021 Fire Dept veh&compressor (paid from McM Fire Dist) | 1 | -23,655 | -23,655 | | |
| | | | | Payment of McMinnville Fire District loan | 1 | 4,378,426 | 4,378,426 | | |
| 1,343,203 | 1,447,132 | 1,361,719 | TOTAL TRANSFERS OUT | | | | 1,426,227 | 6,735,666 | 6,735,666 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| <u>CONTINGENCIES</u> | | | | | | | |
| 0 | 0 | 904,000 | 9800 | Contingencies | 1,500,000 | 1,500,000 | 1,500,000 |
| 0 | 0 | 904,000 | TOTAL CONTINGENCIES | | 1,500,000 | 1,500,000 | 1,500,000 |
| <u>ENDING FUND BALANCE</u> | | | | | | | |
| 0 | 0 | 0 | 9901-01 | Designated End FB - General Fd - Grants | 0 | 0 | 0 |
| 786,091 | 833,933 | 850,000 | 9901-07 | Designated End FB - General Fd - LOSAP Designated carryover from proposed budget year to sbusequent for the Length of Service Award Program (LOSAP), the City's retirement benefit program for volunteer firefighters. | 832,233 | 0 | 0 |
| 0 | 0 | 0 | 9901-90 | Designated End FB - General Fd - Committed Estimate of committed funds remaining at FY24 year's end that represent ARPA revenue replacement to be spent on projects as approved by Council. | 0 | 2,954,988 | 2,954,988 |
| 4,975,667 | 20,112,670 | 3,005,724 | 9999 | Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from prior year operations. | 2,786,036 | 2,491,363 | 2,491,363 |
| 5,761,758 | 20,946,603 | 3,855,724 | TOTAL ENDING FUND BALANCE | | 3,618,269 | 5,446,351 | 5,446,351 |
| 7,939,034 | 22,969,798 | 6,814,512 | TOTAL REQUIREMENTS | | 7,297,435 | 19,569,509 | 19,569,509 |

Budget Document Report

01 - GENERAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 35,521,993 | 36,280,771 | 43,095,312 | TOTAL RESOURCES | 46,716,656 | 49,423,574 | 49,423,574 |
| 35,521,993 | 36,280,771 | 43,095,312 | TOTAL REQUIREMENTS | 46,716,656 | 49,423,574 | 49,423,574 |

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|--|----------------|---------------------------|--|--|----------|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | | |
| 0 | 0 | 2,656,369 | 4005-01 | Designated Begin Fd Balance - Grants & Special Assess - Grants | | | 160,000 | 160,000 | 160,000 |
| Unspent restricted funds from prior period(s) | | | | | | | | | |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Opioid Settlement Funds | 1 | 160,000 | 160,000 | | | |
| 139,706 | 133,796 | 133,604 | 4090 | Beginning Fund Balance | | | 142,088 | 142,088 | 142,088 |
| Estimated July 1 carryover from prior year | | | | | | | | | |
| 139,706 | 133,796 | 2,789,973 | TOTAL BEGINNING FUND BALANCE | | | 302,088 | 302,088 | 302,088 | |
| INTERGOVERNMENTAL | | | | | | | | | |
| 308,583 | 176,417 | 0 | 4520-19 | Community Development Block Grnt - 2019 Housing Rehabilitation | | | 0 | 0 | 0 |
| 0 | 0 | 724,996 | 4546 | American Rescue Plan | | | 0 | 0 | 0 |
| 28,500 | 0 | 0 | 4548-05 | Coronavirus Relief Fund (CRF) - Covid-19 Business Assist Fund | | | 0 | 0 | 0 |
| 28,500 | 0 | 0 | 4595-05 | OR Business Development Dept - Covid-19 Business Assist Fund | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 4776-05 | OR Dept of Administrative Svcs - Navigation Center Grant | | | 0 | 0 | 0 |
| 365,583 | 176,417 | 724,996 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 | |
| FINES AND FORFEITURES | | | | | | | | | |
| 0 | 0 | 400,000 | 6105 | Opioid Settlement | | | 60,000 | 60,000 | 60,000 |
| Funds from two national opioid settlements to be used on addressing the opioid crisis in the community | | | | | | | | | |
| 0 | 0 | 400,000 | TOTAL FINES AND FORFEITURES | | | 60,000 | 60,000 | 60,000 | |
| SPECIAL ASSESSMENTS | | | | | | | | | |
| 0 | 1,091 | 0 | 6210 | Street Assessment | | | 0 | 0 | 0 |
| 52,226 | 73,818 | 60,000 | 6250 | Downtown Economic Assessment | | | 62,000 | 62,000 | 62,000 |
| Collections from the Downtown Economic Improvement District (DEID) Assessment. Funds collected are passed through to the McMinnville Downtown Association (MDA) per the DEID enabling ordinance. | | | | | | | | | |
| Budget Note: The current three-year DEID Assessment District's duration is from August 1, 2022 to July 31, 2025. | | | | | | | | | |
| 52,226 | 74,910 | 60,000 | TOTAL SPECIAL ASSESSMENTS | | | 62,000 | 62,000 | 62,000 | |

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---------|
| <u>MISCELLANEOUS</u> | | | | | | | | |
| 1,048 | 7,360 | 1,500 | 6310 | Interest | 2,000 | 2,000 | 2,000 | |
| 19 | 14,513 | 50 | 6310-25 | Interest - Assessments | 300 | 300 | 300 | |
| | | | | Interest collected on past due assessment accounts. | | | | |
| 1,067 | 21,873 | 1,550 | <u>TOTAL MISCELLANEOUS</u> | | | 2,300 | 2,300 | 2,300 |
| 558,582 | 406,995 | 3,976,519 | TOTAL RESOURCES | | | 426,388 | 426,388 | 426,388 |

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|--|----------|-------|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | | |
| 57,000 | 0 | 0 | 7595-05 | Business Assistance Grant - Covid-19 | | | 0 | 0 | 0 | |
| 0 | 0 | 400,000 | 7660-07 | Materials & Supplies - Opioid Settlement Programming to address the opioid crisis in the community | | | 220,000 | 220,000 | 220,000 | |
| 0 | 0 | 2,000,000 | 7710 | Materials & Supplies - Grants | | | 0 | 0 | 0 | |
| 0 | 0 | 0 | 7710-17 | Materials & Supplies - Grants - Navigation Center | | | 0 | 0 | 0 | |
| 52,226 | 73,818 | 60,000 | 8020 | McMinnville Downtown Association Pass through to the McMinnville Downtown Association (MDA) of the DEID assessment collections. | | | 62,000 | 62,000 | 62,000 | |
| 308,583 | 176,418 | 0 | 8220-19 | Yamhill Co Affordable Housing - 2019 Community Dev Block Grant | | | 0 | 0 | 0 | |
| 417,809 | 250,236 | 2,460,000 | TOTAL MATERIALS AND SERVICES | | | | | 282,000 | 282,000 | 282,000 |
| TRANSFERS OUT | | | | | | | | | | |
| 6,977 | 8,001 | 9,470 | 9700-01 | Transfers Out - General Fund | | | 9,777 | 9,777 | 9,777 | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Administration and Finance personnel services support. | 1 | 9,777 | 9,777 | | | | |
| 6,977 | 8,001 | 9,470 | TOTAL TRANSFERS OUT | | | | | 9,777 | 9,777 | 9,777 |
| CONTINGENCIES | | | | | | | | | | |
| 0 | 0 | 0 | 9800 | Contingencies | | | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL CONTINGENCIES | | | | | 0 | 0 | 0 |
| ENDING FUND BALANCE | | | | | | | | | | |
| 0 | 0 | 1,381,365 | 9905-01 | Designated Ending Fund Balance - Grants & Special Assess - Grants | | | 0 | 0 | 0 | |
| 133,796 | 148,758 | 125,684 | 9999 | Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. | | | 134,611 | 134,611 | 134,611 | |
| 133,796 | 148,758 | 1,507,049 | TOTAL ENDING FUND BALANCE | | | | | 134,611 | 134,611 | 134,611 |
| 558,582 | 406,995 | 3,976,519 | TOTAL REQUIREMENTS | | | | | 426,388 | 426,388 | 426,388 |

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 558,582 | 406,995 | 3,976,519 | TOTAL RESOURCES | 426,388 | 426,388 | 426,388 |
| 558,582 | 406,995 | 3,976,519 | TOTAL REQUIREMENTS | 426,388 | 426,388 | 426,388 |

Budget Document Report

07 - TRANSIENT LODGING TAX FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|--------------------------------------|------------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|------------------|
| RESOURCES | | | | | | | | |
| <u>BEGINNING FUND BALANCE</u> | | | | | | | | |
| 0 | 239 | 0 | 4090 | Beginning Fund Balance Estimated July 1 carryover from prior year | 0 | 0 | 0 | |
| 0 | 239 | 0 | <u>TOTAL BEGINNING FUND BALANCE</u> | | | 0 | 0 | 0 |
| <u>LICENSES AND PERMITS</u> | | | | | | | | |
| 1,125,340 | 1,657,452 | 1,959,200 | 4220 | Transient Lodging Tax Transient Lodging Taxes (TLT) are collected by lodging providers and are turned over to the City. In 2017-18, TLT rates were increased from 8% to 10% and RV parks and campgrounds became subject to the tax. | 1,926,977 | 2,155,000 | 2,155,000 | |
| 1,125,340 | 1,657,452 | 1,959,200 | <u>TOTAL LICENSES AND PERMITS</u> | | | 1,926,977 | 2,155,000 | 2,155,000 |
| <u>MISCELLANEOUS</u> | | | | | | | | |
| 85 | 292 | 200 | 6310 | Interest Interest on past due transient lodging tax payments | 1,000 | 1,000 | 1,000 | |
| -16 | 384 | 0 | 6600 | Other Income Penalties on past due transient lodging tax payments | 0 | 0 | 0 | |
| 69 | 675 | 200 | <u>TOTAL MISCELLANEOUS</u> | | | 1,000 | 1,000 | 1,000 |
| 1,125,410 | 1,658,366 | 1,959,400 | <i>TOTAL RESOURCES</i> | | | 1,927,977 | 2,156,000 | 2,156,000 |

Budget Document Report

07 - TRANSIENT LODGING TAX FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------|---------|----------------------------|----------------------------|---------------------------|-----------|
| REQUIREMENTS | | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | | |
| 836 | 966 | 5,000 | 7750 | Professional Services | | | | 0 | 0 | 0 |
| 0 | 0 | 2,302 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | 2,400 | 2,400 | 2,400 |
| 762,970 | 1,138,092 | 1,342,715 | 8017 | Tourism Promotion & Programs Transient Lodging Taxes paid to Visit McMinnville. | | | | 1,318,616 | 1,478,232 | 1,478,232 |
| 763,806 | 1,139,058 | 1,350,017 | TOTAL MATERIALS AND SERVICES | | | | 1,321,016 | 1,480,632 | 1,480,632 | |
| TRANSFERS OUT | | | | | | | | | | |
| 361,365 | 518,908 | 609,383 | 9700-01 | Transfers Out - General Fund | | | | 606,961 | 675,368 | 675,368 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Transfer 30% of transient lodging taxes collected-net revenue | 1 | 633,528 | 633,528 | | | | |
| | | | Admin, Finance, & Comm Development personnel services support. | 1 | 41,840 | 41,840 | | | | |
| 361,365 | 518,908 | 609,383 | TOTAL TRANSFERS OUT | | | | 606,961 | 675,368 | 675,368 | |
| ENDING FUND BALANCE | | | | | | | | | | |
| 239 | 400 | 0 | 9999 | Unappropriated Ending Fd Balance Excess of revenue over expenditures that is carried over to subsequent year is budgeted as contingency. This allows all available dollars to be spent during the fiscal year, if appropriate. | | | | 0 | 0 | 0 |
| 239 | 400 | 0 | TOTAL ENDING FUND BALANCE | | | | 0 | 0 | 0 | |
| 1,125,410 | 1,658,366 | 1,959,400 | TOTAL REQUIREMENTS | | | | 1,927,977 | 2,156,000 | 2,156,000 | |

Budget Document Report

07 - TRANSIENT LODGING TAX FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 1,125,410 | 1,658,366 | 1,959,400 | TOTAL RESOURCES | 1,927,977 | 2,156,000 | 2,156,000 |
| 1,125,410 | 1,658,366 | 1,959,400 | TOTAL REQUIREMENTS | 1,927,977 | 2,156,000 | 2,156,000 |

Budget Document Report

08 - AFFORDABLE HOUSING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---|
| RESOURCES | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | |
| 0 | 0 | 0 | 4008-01 | Designated Begin Fd Balance - Affordable Housing - Grants | 0 | 0 | 0 | |
| 0 | 0 | 0 | 4090 | Beginning Fund Balance | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL BEGINNING FUND BALANCE | | | 0 | 0 | 0 |
| LICENSES AND PERMITS | | | | | | | | |
| 0 | 0 | 0 | 4208 | Construction Excise Tax | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL LICENSES AND PERMITS | | | 0 | 0 | 0 |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4546 | American Rescue Plan | 0 | 0 | 0 | |
| 0 | 0 | 0 | 4776-05 | OR Dept of Administrative Svcs - Navigation Center Grant | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 813 | 0 | 6310 | Interest | 0 | 0 | 0 | |
| 0 | 813 | 0 | TOTAL MISCELLANEOUS | | | 0 | 0 | 0 |
| 0 | 813 | 0 | TOTAL RESOURCES | | | 0 | 0 | 0 |

Budget Document Report

08 - AFFORDABLE HOUSING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|---|
| REQUIREMENTS | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7520 | Public Notices & Printing | 0 | 0 | 0 | |
| 0 | 0 | 0 | 7660 | Materials & Supplies | 0 | 0 | 0 | |
| 0 | 0 | 0 | 7750 | Professional Services | 0 | 0 | 0 | |
| 0 | 0 | 0 | 8016 | Affordable Housing | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL MATERIALS AND SERVICES | | | 0 | 0 | 0 |
| CAPITAL OUTLAY | | | | | | | | |
| 0 | 0 | 0 | 8800 | Building Improvements | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | 0 | 0 | 0 |
| TRANSFERS OUT | | | | | | | | |
| 0 | 0 | 0 | 9700-01 | Transfers Out - General Fund | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL TRANSFERS OUT | | | 0 | 0 | 0 |
| CONTINGENCIES | | | | | | | | |
| 0 | 0 | 0 | 9800 | Contingencies | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL CONTINGENCIES | | | 0 | 0 | 0 |
| ENDING FUND BALANCE | | | | | | | | |
| 0 | 0 | 0 | 9908-01 | Designated Ending Fund Balance - Affordable Housing - Grants | 0 | 0 | 0 | |
| 0 | 813 | 0 | 9999 | Unappropriated Ending Fd Balance | 0 | 0 | 0 | |
| 0 | 813 | 0 | TOTAL ENDING FUND BALANCE | | | 0 | 0 | 0 |
| 0 | 813 | 0 | TOTAL REQUIREMENTS | | | 0 | 0 | 0 |

Budget Document Report

08 - AFFORDABLE HOUSING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 25 - CONSTRUCTION EXCISE TAX Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|----------|---------|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | | |
| 0 | 0 | 0 | 4090 | Beginning Fund Balance Estimated July 1 undesignated carryover from the prior year. | | | 346,934 | 346,934 | 346,934 |
| 0 | 0 | 0 | TOTAL BEGINNING FUND BALANCE | | | | 346,934 | 346,934 | 346,934 |
| LICENSES AND PERMITS | | | | | | | | | |
| 0 | 0 | 600,000 | 4208 | Construction Excise Tax | | | 500,000 | 500,000 | 500,000 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Commercial | 1 | 312,500 | 312,500 | | | |
| | | | Residential | 1 | 187,500 | 187,500 | | | |
| 0 | 0 | 0 | 4208-05 | Construction Excise Tax - Residential | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 4208-10 | Construction Excise Tax - Commercial | | | 0 | 0 | 0 |
| 0 | 0 | 600,000 | TOTAL LICENSES AND PERMITS | | | | 500,000 | 500,000 | 500,000 |
| MISCELLANEOUS | | | | | | | | | |
| 0 | 0 | 0 | 6310 | Interest | | | 30,000 | 30,000 | 30,000 |
| 0 | 0 | 0 | TOTAL MISCELLANEOUS | | | | 30,000 | 30,000 | 30,000 |
| TRANSFERS IN | | | | | | | | | |
| 0 | 0 | 0 | 6900-01 | Transfers In - General Fund General Fund support for 25% of Housing Associate Planner. | | | 0 | 31,442 | 31,442 |
| 0 | 0 | 0 | TOTAL TRANSFERS IN | | | | 0 | 31,442 | 31,442 |
| 0 | 0 | 600,000 | TOTAL RESOURCES | | | | 876,934 | 908,376 | 908,376 |

Budget Document Report

08 - AFFORDABLE HOUSING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 25 - CONSTRUCTION EXCISE TAX Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|-------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7000-05 | Salaries & Wages - Regular Full Time | | 71,785 | 71,785 | 71,785 |
| | | | | Associate Planner - Housing - 1.0 FTE | | | | |
| 0 | 0 | 0 | 7000-20 | Salaries & Wages - Overtime | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-05 | Fringe Benefits - FICA - Social Security | | 4,343 | 4,343 | 4,343 |
| 0 | 0 | 0 | 7300-06 | Fringe Benefits - FICA - Medicare | | 1,041 | 1,041 | 1,041 |
| 0 | 0 | 0 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | | 21,729 | 21,729 | 21,729 |
| 0 | 0 | 0 | 7300-20 | Fringe Benefits - Medical Insurance | | 22,438 | 22,438 | 22,438 |
| 0 | 0 | 0 | 7300-22 | Fringe Benefits - VEBA Plan | | 3,000 | 3,000 | 3,000 |
| 0 | 0 | 0 | 7300-25 | Fringe Benefits - Life Insurance | | 60 | 60 | 60 |
| 0 | 0 | 0 | 7300-30 | Fringe Benefits - Long Term Disability | | 172 | 172 | 172 |
| 0 | 0 | 0 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 912 | 912 | 912 |
| 0 | 0 | 0 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 23 | 23 | 23 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 263 | 263 | 263 |
| 0 | 0 | 0 | TOTAL PERSONNEL SERVICES | | | 125,766 | 125,766 | 125,766 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7520 | Public Notices & Printing | | 2,500 | 2,500 | 2,500 |
| 0 | 0 | 0 | 7540 | Employee Events | | 200 | 200 | 200 |
| 0 | 0 | 0 | 7660 | Materials & Supplies | | 2,500 | 2,500 | 2,500 |
| 0 | 0 | 37,400 | 7750 | Professional Services | | 27,000 | 27,000 | 27,000 |
| | | | | Residential CET - OR Housing Fund (15% Residential) | | | | |
| 0 | 0 | 0 | 7840 | M & S Computer Charges | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7840-68 | M & S Computer Charges - Affordable Housing | | 0 | 6,000 | 6,000 |
| | | | | Description | Units | Amt/Unit | Total | |
| | | | | Software (ESRI, AutoCad, etc) - Housing Assoc Planner | 1 | 2,500 | 2,500 | |
| | | | | Computer/monitor - Housing Assoc Planner | 1 | 3,500 | 3,500 | |
| 0 | 0 | 255,600 | 8016 | Affordable Housing | | 299,239 | 312,122 | 312,122 |
| 0 | 0 | 0 | 8018 | Construction Excise Tax expense | | 0 | 0 | 0 |
| 0 | 0 | 108,000 | 8226 | Developer Incentives | | 345,117 | 358,000 | 358,000 |

Budget Document Report

08 - AFFORDABLE HOUSING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 25 - CONSTRUCTION EXCISE TAX Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|---------------------|----------------|---------------------------|---|----------------------------------|----------|--------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 401,000 | TOTAL MATERIALS AND SERVICES | | | | 676,556 | 708,322 | 708,322 |
| TRANSFERS OUT | | | | | | | | | |
| 0 | 0 | 3,500 | 9700-01 | Transfers Out - General Fund | | | 4,989 | 4,989 | 4,989 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Finance Support Services Transfer | 1 | 4,989 | 4,989 | | | |
| 0 | 0 | 10,500 | 9700-70 | Transfers Out - Building | | | 15,011 | 15,011 | 15,011 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Admin support from Building program staffer | 1 | 15,011 | 15,011 | | | |
| 0 | 0 | 14,000 | TOTAL TRANSFERS OUT | | | | 20,000 | 20,000 | 20,000 |
| CONTINGENCIES | | | | | | | | | |
| 0 | 0 | 180,000 | 9800 | Contingencies | | | 34,000 | 34,000 | 34,000 |
| 0 | 0 | 180,000 | TOTAL CONTINGENCIES | | | | 34,000 | 34,000 | 34,000 |
| ENDING FUND BALANCE | | | | | | | | | |
| 0 | 0 | 0 | 9999 | Unappropriated Ending Fd Balance | | | 20,721 | 20,397 | 20,397 |
| 0 | 0 | 0 | TOTAL ENDING FUND BALANCE | | | | 20,721 | 20,397 | 20,397 |
| 0 | 0 | 595,000 | TOTAL REQUIREMENTS | | | | 877,043 | 908,485 | 908,485 |

Budget Document Report

08 - AFFORDABLE HOUSING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 26 - GRANTS Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|-------|-----------|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | | |
| 0 | 0 | 1,200,000 | 4008-01 | Designated Begin Fd Balance - Affordable Housing - Grants | | | 0 | 0 | 0 |
| 0 | 0 | 1,200,000 | TOTAL BEGINNING FUND BALANCE | | | 0 | 0 | 0 | |
| INTERGOVERNMENTAL | | | | | | | | | |
| 0 | 0 | 800,000 | 4546 | American Rescue Plan | | | 800,000 | 0 | 0 |
| 0 | 0 | 1,500,000 | 4776-05 | OR Dept of Administrative Svcs - Navigation Center Grant | | | 1,440,074 | 1,440,074 | 1,440,074 |
| 0 | 0 | 2,300,000 | TOTAL INTERGOVERNMENTAL | | | 2,240,074 | 1,440,074 | 1,440,074 | |
| TRANSFERS IN | | | | | | | | | |
| 0 | 0 | 0 | 6900-01 | Transfers In - General Fund | | | 0 | 800,000 | 800,000 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Stratus Village | 1 | 300,000 | 300,000 | | |
| | | | | Navigation Center | 1 | 500,000 | 500,000 | | |
| 0 | 0 | 0 | TOTAL TRANSFERS IN | | | 0 | 800,000 | 800,000 | |
| 0 | 0 | 3,500,000 | TOTAL RESOURCES | | | 2,240,074 | 2,240,074 | 2,240,074 | |

Budget Document Report

08 - AFFORDABLE HOUSING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 26 - GRANTS Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--|----------------|---------------------------|--|--|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 0 | 0 | 2,500 | 7520 | Public Notices & Printing | | | 0 | 0 | 0 |
| 0 | 0 | 2,500 | 7660 | Materials & Supplies | | | 0 | 0 | 0 |
| 0 | 0 | 709,500 | 7750 | Professional Services | | | 800,000 | 800,000 | 800,000 |
| <div><div>Description</div><div>Units</div><div>Amt/Unit</div><div>Total</div></div> | | | | | | | | | |
| ARPA - Stratus Village1300,000300,000 | | | | | | | | | |
| ARPA - Navigation Center1500,000500,000 | | | | | | | | | |
| 0 | 0 | 0 | 8016 | Affordable Housing | | | 0 | 0 | 0 |
| 0 | 0 | 714,500 | TOTAL MATERIALS AND SERVICES | | | | 800,000 | 800,000 | 800,000 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 2,700,000 | 8800 | Building Improvements | | | 1,355,561 | 1,355,561 | 1,355,561 |
| Building improvements for the navigation center | | | | | | | | | |
| 0 | 0 | 2,700,000 | TOTAL CAPITAL OUTLAY | | | | 1,355,561 | 1,355,561 | 1,355,561 |
| TRANSFERS OUT | | | | | | | | | |
| 0 | 0 | 90,500 | 9700-01 | Transfers Out - General Fund | | | 84,404 | 84,404 | 84,404 |
| <div><div>Description</div><div>Units</div><div>Amt/Unit</div><div>Total</div></div> | | | | | | | | | |
| CDC staffing Nav Ctr State Grant support184,40484,404 | | | | | | | | | |
| 0 | 0 | 90,500 | TOTAL TRANSFERS OUT | | | | 84,404 | 84,404 | 84,404 |
| ENDING FUND BALANCE | | | | | | | | | |
| 0 | 0 | 0 | 9908-01 | Designated Ending Fund Balance - Affordable Housing - Grants | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL ENDING FUND BALANCE | | | | 0 | 0 | 0 |
| 0 | 0 | 3,505,000 | TOTAL REQUIREMENTS | | | | 2,239,965 | 2,239,965 | 2,239,965 |

Budget Document Report

08 - AFFORDABLE HOUSING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| 0 | 813 | 4,100,000 | TOTAL RESOURCES | 3,117,008 | 3,148,450 | 3,148,450 |
| 0 | 813 | 4,100,000 | TOTAL REQUIREMENTS | 3,117,008 | 3,148,450 | 3,148,450 |

Budget Document Report

10 - TELECOMMUNICATIONS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | |
| 1,933 | 1,955 | 1,975 | 4090 | Beginning Fund Balance Estimated July 1 carryover from the prior year | 2,008 | 2,008 | 2,008 |
| 1,933 | 1,955 | 1,975 | TOTAL BEGINNING FUND BALANCE | | 2,008 | 2,008 | 2,008 |
| LICENSES AND PERMITS | | | | | | | |
| 19,467 | 15,220 | 23,000 | 4205-07 | Franchise Fees - Ziply-Cable Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel. | 5,000 | 5,000 | 5,000 |
| 146,213 | 152,145 | 147,000 | 4205-15 | Franchise Fees - Comcast Communications-Cable Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel. | 147,000 | 147,000 | 147,000 |
| 6,829 | 4,564 | 8,200 | 4275-07 | Subscriber Fees - PEG - Ziply-Cable \$1 per month subscriber fee received from Ziply Fiber for public access channel capital expenditures; passed through to McMinnville Community Media (MCM). | 1,500 | 1,500 | 1,500 |
| 73,548 | 72,600 | 74,000 | 4275-15 | Subscriber Fees - PEG - Comcast-Cable \$1 per month subscriber fee received from Comcast for public access channel capital expenditures; passed through to McMinnville Community Media (MCM). | 70,000 | 70,000 | 70,000 |
| 246,057 | 244,529 | 252,200 | TOTAL LICENSES AND PERMITS | | 223,500 | 223,500 | 223,500 |
| MISCELLANEOUS | | | | | | | |
| 22 | 3 | 25 | 6310 | Interest | 50 | 50 | 50 |
| 22 | 3 | 25 | TOTAL MISCELLANEOUS | | 50 | 50 | 50 |
| 248,012 | 246,487 | 254,200 | TOTAL RESOURCES | | 225,558 | 225,558 | 225,558 |

Budget Document Report

10 - TELECOMMUNICATIONS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | |
| 146,213 | 152,145 | 147,000 | 8170-05 | McMinnville Community Media - Comcast Franchise Fees-Cable Comcast cable franchise fee passed through to McMinnville Community Media (MCM) for management of local public access channel. | 147,000 | 147,000 | 147,000 | |
| 19,467 | 15,220 | 23,000 | 8170-07 | McMinnville Community Media - Ziplly Franchise Fee-Cable Ziplly cable franchise fee passed through to McMinnville Community Media (MCM) for management of local public access channel. | 5,000 | 5,000 | 5,000 | |
| | | | | Note: Estimating reduction due to company's possible reduction of services. | | | | |
| 73,548 | 72,600 | 74,000 | 8170-15 | McMinnville Community Media - PEG Access Support-Comcast City pass through to McMinnville Community Media (MCM) of the \$1 per month subscriber fee collected by Comcast. Fee is required to be spent on cable access channel capital equipment. | 70,000 | 70,000 | 70,000 | |
| 6,829 | 4,564 | 8,200 | 8170-17 | McMinnville Community Media - PEG Access Support-Ziplly City pass through to McMinnville Community Media (MCM) of the \$1 per month subscriber fee collected by Ziplly. Fee is required to be spent on cable access channel capital equipment. | 1,500 | 1,500 | 1,500 | |
| | | | | Note: Estimating reduction due to company's possible reduction of services. | | | | |
| 246,057 | 244,529 | 252,200 | TOTAL MATERIALS AND SERVICES | | | 223,500 | 223,500 | 223,500 |
| TRANSFERS OUT | | | | | | | | |
| 0 | 0 | 0 | 9700-01 | Transfers Out - General Fund | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL TRANSFERS OUT | | | 0 | 0 | 0 |
| CONTINGENCIES | | | | | | | | |
| 0 | 0 | 1,500 | 9800 | Contingencies | 1,500 | 1,500 | 1,500 | |
| 0 | 0 | 1,500 | TOTAL CONTINGENCIES | | | 1,500 | 1,500 | 1,500 |
| ENDING FUND BALANCE | | | | | | | | |
| 1,955 | 1,958 | 500 | 9999 | Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes excess (deficit) of revenues over (under) expenditures from proposed budget year operations. | 558 | 558 | 558 | |
| 1,955 | 1,958 | 500 | TOTAL ENDING FUND BALANCE | | | 558 | 558 | 558 |
| 248,012 | 246,487 | 254,200 | TOTAL REQUIREMENTS | | | 225,558 | 225,558 | 225,558 |

10 - TELECOMMUNICATIONS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 248,012 | 246,487 | 254,200 | TOTAL RESOURCES | 225,558 | 225,558 | 225,558 |
| 248,012 | 246,487 | 254,200 | TOTAL REQUIREMENTS | 225,558 | 225,558 | 225,558 |

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | |
| 111,613 | 110,934 | 141,006 | 4090 | Beginning Fund Balance Estimated July 1 carryover from the prior year | 142,534 | 142,534 | 142,534 | |
| 111,613 | 110,934 | 141,006 | TOTAL BEGINNING FUND BALANCE | | | 142,534 | 142,534 | 142,534 |
| LICENSES AND PERMITS | | | | | | | | |
| 3,761 | 47,627 | 3,600 | 4205-06 | Franchise Fees - Miscellaneous-Telecommunications Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system. | 3,600 | 3,600 | 3,600 | |
| 22,425 | 18,409 | 23,000 | 4205-08 | Franchise Fees - Ziply-Telephone Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system. | 21,200 | 21,200 | 21,200 | |
| 26,186 | 66,037 | 26,600 | TOTAL LICENSES AND PERMITS | | | 24,800 | 24,800 | 24,800 |
| INTERGOVERNMENTAL | | | | | | | | |
| 7,500 | 7,500 | 7,500 | 5040-05 | Yamhill Communications Agency - Radio System City funds for radio equipment reserve held by Yamhill County | 8,000 | 8,000 | 8,000 | |
| 7,500 | 7,500 | 7,500 | TOTAL INTERGOVERNMENTAL | | | 8,000 | 8,000 | 8,000 |
| CHARGES FOR SERVICES | | | | | | | | |
| 15,480 | 15,480 | 15,598 | 5325 | System Access Fees Fees charged for access to City's radio system. | 15,480 | 15,480 | 15,480 | |
| 15,480 | 15,480 | 15,598 | TOTAL CHARGES FOR SERVICES | | | 15,480 | 15,480 | 15,480 |
| MISCELLANEOUS | | | | | | | | |
| 135 | 452 | 200 | 6310 | Interest | 2,600 | 2,600 | 2,600 | |
| 135 | 452 | 200 | TOTAL MISCELLANEOUS | | | 2,600 | 2,600 | 2,600 |
| TRANSFERS IN | | | | | | | | |
| 897,853 | 819,282 | 702,772 | 6900-01 | Transfers In - General Fund | 722,772 | 572,772 | 572,772 | |

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | General Fund support for Emergency Comm equipment debt payment | 1 | 37,172 | 37,172 | | |
| | | | General Fund support for YCOM dispatching services- Police | 1 | 535,600 | 535,600 | | |
| 897,853 | 819,282 | 702,772 | <u>TOTAL TRANSFERS IN</u> | | | 722,772 | 572,772 | 572,772 |
| 1,058,767 | 1,019,684 | 893,676 | <u>TOTAL RESOURCES</u> | | | 916,186 | 766,186 | 766,186 |

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 1,300 | 1,318 | 11,320 | 7720-06 | Repairs & Maintenance - Equipment | | | 11,300 | 11,300 | 11,300 |
| 45,335 | 45,086 | 45,476 | 7750 | Professional Services | | | 45,476 | 45,476 | 45,476 |
| 0 | 0 | 1,100 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | 1,300 | 1,300 | 1,300 |
| 3,346 | 0 | 0 | 7800 | M & S Equipment | | | 0 | 0 | 0 |
| 860,681 | 782,110 | 665,600 | 8180-05 | YCOM - Other Governmental Services City's support for dispatching emergency communication services provided by Yamhill Communications Agency (YCOM). Includes a 3% increase. Fire & EMS dispatching emergency services will be billed directly to McMinnville Fire District by YCOM. | | | 685,600 | 535,600 | 535,600 |
| 910,662 | 828,514 | 723,496 | TOTAL MATERIALS AND SERVICES | | | 743,676 | 593,676 | 593,676 | |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 0 | 8710 | Equipment | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | 0 | 0 | 0 | |
| DEBT SERVICE | | | | | | | | | |
| 29,124 | 30,333 | 31,592 | 9520-05 | Equipment-Lease Purchase - Principal Principal payment for lease authorized in 2019-20. Payment due on September 15th. Lease used to purchase new mobile and portable radios for the Police Department, as well as convert MPD's primary radio channel from analog to digital and encrypt the frequency. | | | 32,903 | 32,903 | 32,903 |
| 8,047 | 6,839 | 5,580 | 9520-10 | Equipment-Lease Purchase - Interest Interest payment on lease due September 15th. | | | 4,269 | 4,269 | 4,269 |
| 37,172 | 37,172 | 37,172 | TOTAL DEBT SERVICE | | | 37,172 | 37,172 | 37,172 | |
| TRANSFERS OUT | | | | | | | | | |
| 0 | 1,531 | 1,718 | 9700-01 | Transfers Out - General Fund | | | 2,550 | 2,550 | 2,550 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Finance personnel services support. | 1 | 2,550 | 2,550 | | | |
| 0 | 1,531 | 1,718 | TOTAL TRANSFERS OUT | | | 2,550 | 2,550 | 2,550 | |
| CONTINGENCIES | | | | | | | | | |
| 0 | 0 | 45,000 | 9800 | Contingencies | | | 50,000 | 50,000 | 50,000 |
| 0 | 0 | 45,000 | TOTAL CONTINGENCIES | | | 50,000 | 50,000 | 50,000 | |

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|---|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| ENDING FUND BALANCE | | | | | | |
| 110,934 | 152,468 | 86,290 | 9999 Unappropriated Ending Fd Balance | 82,788 | 82,788 | 82,788 |
| Undesignated carryover from proposed budget year to subsequent year, includes excess (deficit) of revenues over (under) expenditures from proposed budget year operations | | | | | | |
| 110,934 | 152,468 | 86,290 | TOTAL ENDING FUND BALANCE | 82,788 | 82,788 | 82,788 |
| 1,058,768 | 1,019,684 | 893,676 | TOTAL REQUIREMENTS | 916,186 | 766,186 | 766,186 |

15 - EMERGENCY COMMUNICATIONS FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------|------------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 1,058,767 | 1,019,684 | 893,676 | TOTAL RESOURCES | 916,186 | 766,186 | 766,186 |
| 1,058,768 | 1,019,684 | 893,676 | TOTAL REQUIREMENTS | 916,186 | 766,186 | 766,186 |

Budget Document Report

20 - STREET FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|---|---|--|--|----------------------------|----------------------------|---------------------------|-----------|
| RESOURCES | | | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | | | |
| 1,774,118 | 1,779,174 | 2,580,907 | 4090 | Beginning Fund Balance | | | | 1,968,792 | 2,030,792 | 2,030,792 |
| | | | Estimated July 1 undesignated carryover from prior year | | | | | | | |
| 0 | 0 | 0 | 4092 | Designated Begin Fund Balance-Capital Replacement Reserve | | | | 0 | 0 | 0 |
| | | | Designated Beginning Fund Balance reserve for future vehicle and equipment acquisition. | | | | | | | |
| 1,774,118 | 1,779,174 | 2,580,907 | TOTAL BEGINNING FUND BALANCE | | | | 1,968,792 | 2,030,792 | 2,030,792 | |
| LICENSES AND PERMITS | | | | | | | | | | |
| 12 | 27 | 50 | 4300 | Bicycle Fees | | | | 50 | 50 | 50 |
| 12 | 27 | 50 | TOTAL LICENSES AND PERMITS | | | | 50 | 50 | 50 | |
| INTERGOVERNMENTAL | | | | | | | | | | |
| 0 | 49 | 0 | 4545 | Federal FEMA Grant | | | | 0 | 0 | 0 |
| 0 | 9,859 | 0 | 4546 | American Rescue Plan | | | | 0 | 0 | 0 |
| 28,265 | 0 | 0 | 4548 | Coronavirus Relief Fund (CRF) | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 4590-30 | ODOT Federal Grants - Hwy Infrastruct Prog(HIP-CRRSAA) | | | | 277,590 | 277,590 | 277,590 |
| 2,553,783 | 2,755,403 | 2,750,000 | 4740 | OR State Gas Taxes | | | | 2,665,000 | 2,665,000 | 2,665,000 |
| | | | State highway revenues (fuel taxes, license fees, weight-mile taxes) distributed monthly to cities on a per capita basis. | | | | | | | |
| 2,582,048 | 2,765,311 | 2,750,000 | TOTAL INTERGOVERNMENTAL | | | | 2,942,590 | 2,942,590 | 2,942,590 | |
| MISCELLANEOUS | | | | | | | | | | |
| 10,310 | 9,187 | 11,000 | 6310 | Interest | | | | 43,000 | 43,000 | 43,000 |
| 8,741 | 7,454 | 0 | 6600 | Other Income | | | | 10,000 | 10,000 | 10,000 |
| 19,050 | 16,641 | 11,000 | TOTAL MISCELLANEOUS | | | | 53,000 | 53,000 | 53,000 | |
| TRANSFERS IN | | | | | | | | | | |
| 22,889 | 6,016 | 6,473 | 6900-85 | Transfers In - Insurance Services | | | | 7,225 | 7,225 | 7,225 |
| | | | DescriptionUnitsAmt/UnitTotal | | | | | | | |
| | | | Insurance Services Fund support of HR Manager position17,2257,225 | | | | | | | |
| 22,889 | 6,016 | 6,473 | TOTAL TRANSFERS IN | | | | 7,225 | 7,225 | 7,225 | |
| 4,398,117 | 4,567,169 | 5,348,430 | TOTAL RESOURCES | | | | 4,971,657 | 5,033,657 | 5,033,657 | |

Budget Document Report

20 - STREET FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| -4,174 | 1,099 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 479,592 | 486,260 | 561,078 | 7000-05 | Salaries & Wages - Regular Full Time | 555,712 | 555,712 | 555,712 |
| | | | | Maintenance & Operations - Superintendent - 0.50 FTE | | | |
| | | | | Maintenance & Operations - Supervisor - Street - 0.95 FTE | | | |
| | | | | Maintenance & Operations - Supervisor - Park Maint - 0.05 FTE | | | |
| | | | | Wastewater Svcs Supervisor-Conveyance - 0.10 FTE | | | |
| | | | | Mechanic - Ops & Maint - 0.45 FTE | | | |
| | | | | Senior Utility Worker - 1.00 FTE | | | |
| | | | | Utility Worker II - 3.00 FTE | | | |
| | | | | Utility Worker II - WWS - 0.40 FTE | | | |
| | | | | Utility Worker I - 1.00 FTE | | | |
| | | | | Management Support Specialist - Senior - 0.50 FTE | | | |
| 33,804 | 32,790 | 63,650 | 7000-15 | Salaries & Wages - Temporary | 77,250 | 77,250 | 77,250 |
| | | | | Extra Help - Streets - 1.95 FTE | | | |
| 9,665 | 6,441 | 8,080 | 7000-20 | Salaries & Wages - Overtime | 11,000 | 11,000 | 11,000 |
| 120 | 5 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 0 | 0 | 0 |
| -974 | -174 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 31,355 | 31,441 | 38,286 | 7300-05 | Fringe Benefits - FICA - Social Security | 38,960 | 38,960 | 38,960 |
| 7,333 | 7,353 | 9,174 | 7300-06 | Fringe Benefits - FICA - Medicare | 9,337 | 9,337 | 9,337 |
| 144,452 | 151,117 | 184,275 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 191,538 | 191,538 | 191,538 |
| 124,899 | 122,725 | 135,578 | 7300-20 | Fringe Benefits - Medical Insurance | 139,476 | 139,476 | 139,476 |
| 19,400 | 18,600 | 18,400 | 7300-22 | Fringe Benefits - VEBA Plan | 17,750 | 17,750 | 17,750 |
| 849 | 607 | 483 | 7300-25 | Fringe Benefits - Life Insurance | 477 | 477 | 477 |
| 2,699 | 1,793 | 1,262 | 7300-30 | Fringe Benefits - Long Term Disability | 1,311 | 1,311 | 1,311 |
| 40,685 | 40,730 | 31,730 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 27,436 | 27,436 | 27,436 |
| 174 | 163 | 230 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 225 | 225 | 225 |
| 4,044 | -1,078 | 4,001 | 7300-40 | Fringe Benefits - Unemployment | 3,990 | 3,990 | 3,990 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 2,326 | 2,326 | 2,326 |
| 893,924 | 899,871 | 1,056,227 | TOTAL PERSONNEL SERVICES | | 1,076,788 | 1,076,788 | 1,076,788 |
| MATERIALS AND SERVICES | | | | | | | |
| 1,834 | 1,078 | 1,725 | 7530 | Training | 2,500 | 2,500 | 2,500 |
| 640 | 585 | 900 | 7540 | Employee Events | 1,200 | 1,200 | 1,200 |
| Costs shared city-wide for employee training, materials, and events. | | | | | | | |

Budget Document Report

20 - STREET FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| 516 | 2,376 | 5,900 | 7550 | Travel & Education | | 8,500 | 8,500 | 8,500 |
| 19,655 | 25,586 | 46,000 | 7590 | Fuel - Vehicle & Equipment | | 40,000 | 40,000 | 40,000 |
| 13,172 | 14,399 | 13,500 | 7600 | Utilities | | 13,500 | 13,500 | 13,500 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 65,500 | 64,907 | 73,340 | 7610-05 | Insurance - Liability | | 84,320 | 84,320 | 84,320 |
| 9,600 | 9,893 | 11,180 | 7610-10 | Insurance - Property | | 15,700 | 15,700 | 15,700 |
| 7,052 | 7,550 | 18,125 | 7620 | Telecommunications | | 11,000 | 11,000 | 11,000 |
| | | | | Includes funding for redundant communications capability-cell phones and radio system maintenance | | | | |
| 2,295 | 2,448 | 2,900 | 7650 | Janitorial | | 2,900 | 2,900 | 2,900 |
| 15,425 | 18,394 | 17,500 | 7660 | Materials & Supplies | | 18,000 | 18,000 | 18,000 |
| 17,950 | 35,784 | 78,500 | 7720 | Repairs & Maintenance | | 85,000 | 85,000 | 85,000 |
| | | | | Materials and supplies for street maintenance activities | | | | |
| 0 | 0 | 0 | 7720-05 | Repairs & Maintenance - Inventory-InterDept Projects | | 0 | 0 | 0 |
| 12,297 | 43,597 | 30,000 | 7720-06 | Repairs & Maintenance - Equipment | | 25,000 | 25,000 | 25,000 |
| 0 | 0 | 0 | 7720-07 | Repairs & Maintenance - Inventory-Equipment | | 0 | 0 | 0 |
| 4,331 | 2,676 | 7,500 | 7720-10 | Repairs & Maintenance - Building Maintenance | | 7,500 | 7,500 | 7,500 |
| | | | | Street Maintenance Section's shared cost of Public Works Shop buildings and grounds maintenance. | | | | |
| 0 | 0 | 0 | 7720-14 | Repairs & Maintenance - Vehicles | | 0 | 0 | 0 |
| 5,070 | 15,888 | 6,500 | 7720-28 | Repairs & Maintenance - Right of Way | | 7,500 | 7,500 | 7,500 |
| | | | | Materials and supplies for maintenance of right-of-way and landscape areas within city street right-of-way. | | | | |
| 4,750 | 17,950 | 40,000 | 7720-30 | Repairs & Maintenance - Sidewalks | | 50,000 | 50,000 | 50,000 |
| | | | | Repair and construction of city sidewalks and wheelchair ramps. | | | | |
| 7,635 | 2,232 | 10,000 | 7720-32 | Repairs & Maintenance - Traffic Signal | | 10,000 | 10,000 | 10,000 |
| | | | | Oregon Department of Transportation (ODOT) contract for traffic signal maintenance of City-owned traffic signals. | | | | |
| 4,530 | 5,284 | 100,000 | 7720-35 | Repairs & Maintenance - Storm Drains | | 100,000 | 100,000 | 100,000 |
| | | | | Repair of the storm drainage system within the public right-of-way. | | | | |
| 6,389 | 2,519 | 27,000 | 7750 | Professional Services | | 15,000 | 27,000 | 27,000 |
| | | | | <div> <div>Description</div> <div>Units</div> <div>Amt/Unit</div> <div>Total</div> </div> <div> <div>Pavement Rating Services</div> <div>1</div> <div>27,000</div> <div>27,000</div> </div> | | | | |
| 0 | 0 | 2,970 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 5,000 | 5,000 | 5,000 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |
| 265,356 | 324,471 | 472,800 | 7780-12 | Contract Services - Street Maintenance | | 461,500 | 511,500 | 511,500 |

Budget Document Report

20 - STREET FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| | | | Various contract services with private companies and other agencies for sweeping, striping, mowing, street repair, landscape, maintenance, snow removal, etc. | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Downtown Sweeping | 1 | 34,800 | 34,800 | | |
| | | | Citywide Sweeping | 1 | 249,500 | 249,500 | | |
| | | | Striping | 1 | 50,000 | 50,000 | | |
| | | | Pavement Repairs | 1 | 150,000 | 150,000 | | |
| | | | Backflow Testing | 1 | 1,200 | 1,200 | | |
| | | | Graffiti Removal | 1 | 3,000 | 3,000 | | |
| | | | Homeless Camp Cleanup | 1 | 15,000 | 15,000 | | |
| | | | Emergency Street Sweeping | 1 | 3,000 | 3,000 | | |
| | | | Litter Patrol | 1 | 5,000 | 5,000 | | |
| 1,358 | 19,095 | 5,500 | 7800 M & S Equipment | | | 5,000 | 5,000 | 5,000 |
| | | | Miscellaneous small equipment for operations and maintenance | | | | | |
| 2,446 | 1,071 | 1,500 | 7800-42 M & S Equipment - Shop | | | 1,500 | 1,500 | 1,500 |
| | | | Miscellaneous small equipment and tools for shop operations and maintenance | | | | | |
| 5,357 | 7,018 | 9,556 | 7840 M & S Computer Charges | | | 8,326 | 8,326 | 8,326 |
| | | | I.S. Fund materials & supplies costs shared city-wide | | | | | |
| 11,096 | 9,277 | 15,910 | 7840-75 M & S Computer Charges - Street | | | 13,450 | 13,450 | 13,450 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | ESRI - 17%, shared with Bldg,Comm Dvlpmnt,Eng,Park Maint,WWS | 1 | 2,500 | 2,500 | | |
| | | | Street Saver Maintenance | 1 | 4,500 | 4,500 | | |
| | | | Desktop Replacement (1) - 50%, shared with Park Maint | 1 | 600 | 600 | | |
| | | | Adobe Pro Licensing (2) | 2 | 200 | 400 | | |
| | | | Hansen Software Maint - 25%, shared with Eng, Park Maint, WWS | 1 | 4,000 | 4,000 | | |
| | | | Office 365 Licensing (5.5) | 1 | 1,450 | 1,450 | | |
| 16,631 | 35,197 | 38,000 | 8190 Signs | | | 25,000 | 25,000 | 25,000 |
| | | | Street signing materials and supplies, along with replacement of downtown parking signage. | | | | | |
| 274,917 | 282,962 | 294,000 | 8200 Street & Parking Lot Lighting | | | 300,000 | 300,000 | 300,000 |
| | | | McMinnville Water & Light Department charges for electrical service, installation of new luminaries, and cost of material for maintenance of street lights. | | | | | |
| 0 | 2,128 | 30,000 | 8210 Street Tree Program | | | 30,000 | 30,000 | 30,000 |
| | | | The street tree program includes activities related to planting, removal and pruning of street trees in the downtown core. It also includes work on right of way trees around the community related to storm damage, including clean-up, pruning, and removals. | | | | | |
| 775,801 | 954,363 | 1,360,806 | TOTAL MATERIALS AND SERVICES | | | 1,347,396 | 1,409,396 | 1,409,396 |

Budget Document Report

20 - STREET FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|-------|----------|----------------------------|----------------------------|---------------------------|
| CAPITAL OUTLAY | | | | | | | | | |
| 34,162 | 0 | 270,980 | 8710 | Equipment | | | 257,500 | 257,500 | 257,500 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | 1 Ton 4x4 Pickup with 3 yard Dump Box | 1 | 90,000 | 90,000 | | |
| | | | | 1 Ton 4x4 Flatbed | 1 | 75,000 | 75,000 | | |
| | | | | 5 Ton Asphalt Roller | 1 | 40,000 | 40,000 | | |
| | | | | Chipper Box for Flatbed (Shared with Park Maintenance) | 1 | 10,000 | 10,000 | | |
| | | | | Barricade Trailer | 1 | 4,000 | 4,000 | | |
| | | | | Sanding Unit for 5 yard Dump Truck | 1 | 30,000 | 30,000 | | |
| | | | | Flail Mower Attachment for Ventrac Mower | 1 | 8,500 | 8,500 | | |
| 0 | 654 | 0 | 8750 | Capital Outlay Computer Charges | | | 2,232 | 2,232 | 2,232 |
| | | | | I.S. Fund capital outlay costs shared city-wide | | | | | |
| 0 | 0 | 0 | 8750-75 | Capital Outlay Computer Charges - Street | | | 27,500 | 27,500 | 27,500 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Hansen Upgrade - 25% , shared with Engineering, Street, WWS | 1 | 27,500 | 27,500 | | |
| 34,162 | 654 | 270,980 | TOTAL CAPITAL OUTLAY | | | | 287,232 | 287,232 | 287,232 |
| TRANSFERS OUT | | | | | | | | | |
| 305,591 | 276,923 | 337,516 | 9700-01 | Transfers Out - General Fund | | | 314,522 | 329,113 | 329,113 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Street Fund support of Engineering operations. | 1 | 41,282 | 41,282 | | |
| | | | | Engineering, Admin, & Finance personnel services support. | 1 | 283,141 | 283,141 | | |
| | | | | Street Fund support of centralized Facility operations | 1 | 4,690 | 4,690 | | |
| 600,000 | 200,000 | 375,000 | 9700-45 | Transfers Out - Transportation | | | 230,000 | 230,000 | 230,000 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Gas tax revenues used to fund Transportation Fund expenses. | 1 | 230,000 | 230,000 | | |
| 9,464 | 10,960 | 11,694 | 9700-80 | Transfers Out - Information Systems | | | 12,733 | 12,733 | 12,733 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Information Systems personnel services support. | 1 | 12,733 | 12,733 | | |
| 915,055 | 487,883 | 724,210 | TOTAL TRANSFERS OUT | | | | 557,255 | 571,846 | 571,846 |
| CONTINGENCIES | | | | | | | | | |
| 0 | 0 | 500,000 | 9800 | Contingencies | | | 500,000 | 500,000 | 500,000 |

Budget Document Report

20 - STREET FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-----------------------------------|------------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 500,000 | <u>TOTAL CONTINGENCIES</u> | 500,000 | 500,000 | 500,000 |
| <u>ENDING FUND BALANCE</u> | | | | | | |
| 0 | 0 | 0 | 9992 Designated Ending Fund Balance-Capital Replacement Reserve Designated ending fund balance reserve for future vehicle and equipment acquisition. | 30,000 | 30,000 | 30,000 |
| 1,779,174 | 2,224,397 | 1,436,207 | 9999 Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. | 1,172,986 | 1,158,395 | 1,158,395 |
| 1,779,174 | 2,224,397 | 1,436,207 | <u>TOTAL ENDING FUND BALANCE</u> | 1,202,986 | 1,188,395 | 1,188,395 |
| 4,398,117 | 4,567,169 | 5,348,430 | <u>TOTAL REQUIREMENTS</u> | 4,971,657 | 5,033,657 | 5,033,657 |

Budget Document Report

20 - STREET FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 4,398,117 | 4,567,169 | 5,348,430 | TOTAL RESOURCES | 4,971,657 | 5,033,657 | 5,033,657 |
| 4,398,117 | 4,567,169 | 5,348,430 | TOTAL REQUIREMENTS | 4,971,657 | 5,033,657 | 5,033,657 |

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|--|----------|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | | |
| 562,914 | 552,840 | 581,081 | 4090 | Beginning Fund Balance Estimated July 1 carryover from prior year | | | 779,786 | 779,786 | 779,786 |
| 562,914 | 552,840 | 581,081 | TOTAL BEGINNING FUND BALANCE | | | 779,786 | 779,786 | 779,786 | |
| INTERGOVERNMENTAL | | | | | | | | | |
| 7,909 | 1,326,403 | 225,000 | 4580 | FAA Grant FY24: FAA Grant (90% FAA,10% Airport Fund) FY24: FAA BIL Grant (90% FAA, 10% Airport Fund) | | | 355,000 | 355,000 | 355,000 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Airport Master Plan (FAA NonPrimary & Airport Improvement) | 1 | 270,000 | 270,000 | | | |
| | | | Airport Fencing (FAA Bipartisan Infrastructure Law) | 1 | 85,000 | 85,000 | | | |
| 39,782 | 29,218 | 0 | 4580-20 | FAA Grant - CARES Act Airport Grant | | | 0 | 0 | 0 |
| 0 | 23,000 | 23,000 | 4580-21 | FAA Grant - CRRSA-Coronavirus Response & Rel | | | 0 | 0 | 0 |
| 0 | 6,839 | 59,000 | 4580-22 | FAA Grant - Airport Rescue Grant | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 4775-10 | ODOT State Grants - Connect Oregon | | | 0 | 0 | 0 |
| 1,653 | 0 | 0 | 4790 | OR Aviation Department Grant Critical Oregon Airport Relief (COAR) Program grant | | | 15,000 | 15,000 | 15,000 |
| 49,344 | 1,385,460 | 307,000 | TOTAL INTERGOVERNMENTAL | | | 370,000 | 370,000 | 370,000 | |
| CHARGES FOR SERVICES | | | | | | | | | |
| 70,658 | 68,271 | 74,000 | 5400-05 | Property Rentals - Crop Share & USDA | | | 80,040 | 80,040 | 80,040 |
| 66,940 | 71,977 | 68,500 | 5400-10 | Property Rentals - Land Leases | | | 69,000 | 69,000 | 69,000 |
| 147,432 | 169,475 | 173,900 | 5400-15 | Property Rentals - OSP Building | | | 164,910 | 164,910 | 164,910 |
| 0 | 0 | 0 | 5400-17 | Property Rentals - 4025 Nimbus Loop Newly acquired property. | | | 56,000 | 56,000 | 56,000 |
| 8,171 | 9,026 | 10,100 | 5400-20 | Property Rentals - Fixed Base Operator Lease | | | 10,350 | 10,350 | 10,350 |
| 50,567 | 72,220 | 51,000 | 5400-25 | Property Rentals - City Hangar | | | 67,700 | 67,700 | 67,700 |
| 343,768 | 390,969 | 377,500 | TOTAL CHARGES FOR SERVICES | | | 448,000 | 448,000 | 448,000 | |
| MISCELLANEOUS | | | | | | | | | |
| 3,425 | 2,061 | 3,500 | 6310 | Interest | | | 12,000 | 12,000 | 12,000 |
| 0 | 0 | 0 | 6600 | Other Income | | | 0 | 0 | 0 |

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|------------------|---------------------------|--|----------------------------------|----------------------------|----------------------------|---------------------------|
| 0 | 10,000 | 10,000 | 6600-22 | Other Income - Airshow | 10,800 | 10,800 | 10,800 |
| 9,303 | 10,775 | 10,000 | 6600-40 | Other Income - Fuel Flowage Fees | 10,000 | 10,000 | 10,000 |
| 12,728 | 22,836 | 23,500 | <u>TOTAL MISCELLANEOUS</u> | | 32,800 | 32,800 | 32,800 |
| 968,754 | 2,352,105 | 1,289,081 | <i>TOTAL RESOURCES</i> | | 1,630,586 | 1,630,586 | 1,630,586 |

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|----------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 0 | 538 | 0 | 7000 | Salaries & Wages | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | | 56,771 | 56,771 | 56,771 |
| | | | | Airport Administrator - 0.50 FTE | | | | |
| 0 | 41 | 0 | 7300 | Fringe Benefits | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-05 | Fringe Benefits - FICA - Social Security | | 3,435 | 3,435 | 3,435 |
| 0 | 0 | 0 | 7300-06 | Fringe Benefits - FICA - Medicare | | 823 | 823 | 823 |
| 0 | 0 | 0 | 7300-25 | Fringe Benefits - Life Insurance | | 60 | 60 | 60 |
| 0 | 0 | 0 | 7300-30 | Fringe Benefits - Long Term Disability | | 138 | 138 | 138 |
| 0 | 0 | 0 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | | 208 | 208 | 208 |
| 0 | 579 | 0 | TOTAL PERSONNEL SERVICES | | | 61,435 | 61,435 | 61,435 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7540 | Employee Events | | 100 | 100 | 100 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 8,500 | 8,269 | 9,340 | 7610-05 | Insurance - Liability | | 9,040 | 9,040 | 9,040 |
| 11,900 | 11,395 | 12,880 | 7610-10 | Insurance - Property | | 17,490 | 17,490 | 17,490 |
| 1,287 | 2,931 | 4,000 | 7660 | Materials & Supplies | | 5,000 | 5,000 | 5,000 |
| | | | | Airport restroom, janitorial and office supplies, miscellaneous permits. | | | | |
| 0 | 0 | 0 | 7720 | Repairs & Maintenance | | 0 | 0 | 0 |
| 42,745 | 24,665 | 70,000 | 7720-40 | Repairs & Maintenance - Runway/Taxiway | | 30,000 | 30,000 | 30,000 |
| 8,474 | 12,157 | 18,200 | 7740-05 | Rental Property Repair & Maint - Building | | 22,690 | 22,690 | 22,690 |
| | | | Description | Units | Amt/Unit | Total | | |
| | | | Liability insurance premium | 1 | 3,690 | 3,690 | | |
| | | | Miscellaneous repairs, maintenance, landscaping, etc | 1 | 19,000 | 19,000 | | |

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|---|-----------------|----------------------------|----------------------------|---------------------------|
| 35,020 | 70,366 | 133,780 | 7740-10 | Rental Property Repair & Maint - OSP | | 146,120 | 166,120 | 166,120 |
| | | | Includes carryover projects from FY 2023. | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Liability insurance premium | 1 | 870 | 870 | | |
| | | | Property insurance premium | 1 | 5,250 | 5,250 | | |
| | | | Carpet Replacement | 1 | 80,000 | 80,000 | | |
| | | | Interior Repainting | 1 | 40,000 | 40,000 | | |
| | | | HVAC, Generator, Infrastructure maintenance and upgrade projects | 1 | 15,000 | 15,000 | | |
| | | | Miscellaneous Repairs, Service, and Supplies | 1 | 5,000 | 5,000 | | |
| | | | HVAC roof unit #3 & #5 | 1 | 20,000 | 20,000 | | |
| 7,984 | 6,642 | 10,000 | 7740-15 | Rental Property Repair & Maint - Fuel Tanks | | 10,200 | 10,200 | 10,200 |
| 0 | 0 | 0 | 7740-20 | Rental Property Repair & Maint - 4025 Nimbus Loop | | 53,300 | 53,300 | 53,300 |
| | | | New rental property | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Deferred Maintenance at time of reversion to Airport Ownership | 1 | 35,000 | 35,000 | | |
| | | | Liability Insurance Premium | 1 | 900 | 900 | | |
| | | | Property Insurance Premium | 1 | 5,400 | 5,400 | | |
| | | | Miscellaneous Supplies and Repairs | 1 | 2,000 | 2,000 | | |
| | | | Landscaping | 1 | 10,000 | 10,000 | | |
| 37,310 | 56,998 | 438,500 | 7750 | Professional Services | | 101,000 | 101,000 | 101,000 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Contract On Site Airport Management | 1 | 37,000 | 37,000 | | |
| | | | Contract Airport Maintenance & Admin | 1 | 28,000 | 28,000 | | |
| | | | Miscellaneous Professional Services | 1 | 5,000 | 5,000 | | |
| | | | Airport Engineering Consultant | 1 | 31,000 | 31,000 | | |
| 0 | 0 | 2,100 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 6,000 | 6,000 | 6,000 |
| | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | |
| 0 | 0 | 0 | 7750-04 | Professional Services - Grants | | 395,000 | 395,000 | 395,000 |
| | | | Airport Master Plan, Fencing & Wind Cone projects | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Airport Master Plan (grant project) | 1 | 300,000 | 300,000 | | |
| | | | Fencing & Wind Cone project - Environmental & Design phase | 1 | 95,000 | 95,000 | | |
| 0 | 156,987 | 0 | 7770-53 | Professional Services - Projects - Apron Rehabilitation | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7840 | M & S Computer Charges | | 1,514 | 1,514 | 1,514 |
| | | | I.S. Fund materials & supplies costs shared city-wide | | | | | |

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|---------------------|----------------|---------------------------|---|--|-------|----------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7840-77 | M & S Computer Charges - Airport | | | 200 | 200 | 200 |
| | | | Description | | Units | Amt/Unit | Total | | |
| | | | Adobe Pro License | | 1 | 200 | 200 | | |
| 6,198 | 14,539 | 20,000 | 8215 | Airport Lighting Runway, beacon, street, and parking area lighting maintenance and power costs. | | | 20,000 | 20,000 | 20,000 |
| 159,418 | 364,949 | 718,800 | TOTAL MATERIALS AND SERVICES | | | | 817,654 | 837,654 | 837,654 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 0 | 8750 | Capital Outlay Computer Charges I.S. Fund capital outlay costs shared city-wide | | | 406 | 406 | 406 |
| 158,306 | 0 | 0 | 8920 | Land Improvements | | | 0 | 0 | 0 |
| 0 | 1,272,907 | 0 | 8920-11 | Land Improvements - FAA - Apron Rehab Construction | | | 0 | 0 | 0 |
| 158,306 | 1,272,907 | 0 | TOTAL CAPITAL OUTLAY | | | | 406 | 406 | 406 |
| TRANSFERS OUT | | | | | | | | | |
| 98,190 | 96,427 | 53,801 | 9700-01 | Transfers Out - General Fund | | | 42,723 | 60,153 | 60,153 |
| | | | Description | | Units | Amt/Unit | Total | | |
| | | | Airport Fund support of Engineering operations. | | 1 | 2,582 | 2,582 | | |
| | | | Engineering, Admin, & Finance personnel services support. | | 1 | 50,627 | 50,627 | | |
| | | | Airport Fund support of centralized Facility operations | | 1 | 6,944 | 6,944 | | |
| 98,190 | 96,427 | 53,801 | TOTAL TRANSFERS OUT | | | | 42,723 | 60,153 | 60,153 |
| CONTINGENCIES | | | | | | | | | |
| 0 | 0 | 300,000 | 9800 | Contingencies | | | 300,000 | 300,000 | 300,000 |
| 0 | 0 | 300,000 | TOTAL CONTINGENCIES | | | | 300,000 | 300,000 | 300,000 |
| ENDING FUND BALANCE | | | | | | | | | |
| 552,840 | 617,242 | 216,480 | 9999 | Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. | | | 408,368 | 370,938 | 370,938 |
| 552,840 | 617,242 | 216,480 | TOTAL ENDING FUND BALANCE | | | | 408,368 | 370,938 | 370,938 |
| 968,754 | 2,352,104 | 1,289,081 | TOTAL REQUIREMENTS | | | | 1,630,586 | 1,630,586 | 1,630,586 |

25 - AIRPORT MAINTENANCE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 968,754 | 2,352,105 | 1,289,081 | TOTAL RESOURCES | 1,630,586 | 1,630,586 | 1,630,586 |
| 968,754 | 2,352,105 | 1,289,081 | TOTAL REQUIREMENTS | 1,630,586 | 1,630,586 | 1,630,586 |

Budget Document Report

45 - TRANSPORTATION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | |
| 3,044,236 | 0 | 0 | 4045-05 | Designated Begin FB-Transport Fd - Transportation SDC | 0 | 3,194,933 | 3,194,933 |
| 2,352,288 | 0 | 0 | 4045-15 | Designated Begin FB-Transport Fd - Bond Proceeds | 0 | 0 | 0 |
| 0 | 0 | 0 | 4045-20 | Designated Begin FB-Transport Fd - ODOT Fund Exchange Reserve | 0 | 0 | 0 |
| 406,768 | 2,930,746 | 3,325,111 | 4090 | Beginning Fund Balance Estimated July 1 undesignated carryover from prior year | 3,743,996 | 859,063 | 859,063 |
| 5,803,291 | 2,930,746 | 3,325,111 | TOTAL BEGINNING FUND BALANCE | | 3,743,996 | 4,053,996 | 4,053,996 |
| INTERGOVERNMENTAL | | | | | | | |
| 0 | 0 | 0 | 4777 | OR Department of Transportation Safe Routes to School grant for school related pedestrian improvements | 90,720 | 90,720 | 90,720 |
| 1,201,248 | 201,248 | 201,248 | 4810 | OR Federal Exchange - TEA 21 The City exchanges its Federal Surface Transportation Program (STP) allocations for State funds. The amount includes fund exchange to cover the principal/interest on the ODOT loan for the City's share of the Newberg/Dundee Bypass (\$201,428). | 937,425 | 937,425 | 937,425 |
| 1,201,248 | 201,248 | 201,248 | TOTAL INTERGOVERNMENTAL | | 1,028,145 | 1,028,145 | 1,028,145 |
| CHARGES FOR SERVICES | | | | | | | |
| 470,544 | 678,011 | 500,000 | 5500 | System Development Charges Transportation system development charges (SDC) received from new development. Oregon Revised Statutes require transportation SDCs be used to fund projects that increase the city's transportation system capacity. | 300,000 | 300,000 | 300,000 |
| 470,544 | 678,011 | 500,000 | TOTAL CHARGES FOR SERVICES | | 300,000 | 300,000 | 300,000 |
| MISCELLANEOUS | | | | | | | |
| 17,681 | 13,126 | 15,000 | 6310 | Interest | 70,000 | 70,000 | 70,000 |
| 9,097 | 0 | 0 | 6310-30 | Interest - Bond | 0 | 0 | 0 |
| 0 | 0 | 0 | 6600 | Other Income | 0 | 0 | 0 |
| 26,777 | 13,126 | 15,000 | TOTAL MISCELLANEOUS | | 70,000 | 70,000 | 70,000 |
| TRANSFERS IN | | | | | | | |
| 600,000 | 200,000 | 375,000 | 6900-20 | Transfers In - Street | 230,000 | 230,000 | 230,000 |

Budget Document Report

45 - TRANSPORTATION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Gas tax revenues used to fund Transportation Fund expenses. | 1 | 230,000 | 230,000 | | |
| 600,000 | 200,000 | 375,000 | TOTAL TRANSFERS IN | | | 230,000 | 230,000 | 230,000 |
| 8,101,861 | 4,023,131 | 4,416,359 | TOTAL RESOURCES | | | 5,372,141 | 5,682,141 | 5,682,141 |

Budget Document Report

45 - TRANSPORTATION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|-------|----------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 31,353 | 30,142 | 118,500 | 7750 | Professional Services | | | 131,900 | 186,900 | 186,900 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Yamhill Parkway Committee Support | 1 | 18,500 | 18,500 | | |
| | | | | Design Services-Safe Routes to School Grant projects | 1 | 113,400 | 113,400 | | |
| | | | | Meadows/Baker Creek Rd RRFB design | 1 | 55,000 | 55,000 | | |
| 0 | 0 | 3,800 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 5,000 | 5,000 | 5,000 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | |
| 1,794 | 0 | 0 | 7750-57 | Professional Services - Financing Administration | | | 0 | 0 | 0 |
| 0 | 0 | 400,000 | 7760-10 | Professional Svcs - Plan/Study - Transportation System Plan | | | 400,000 | 450,000 | 450,000 |
| | | | | Transportation System Plan Update (FY23-24) | | | | | |
| 0 | 20,300 | 0 | 7770-20 | Professional Services - Projects - Baker Cr Rd & Michelbook signal | | | 0 | 60,000 | 60,000 |
| 0 | 0 | 0 | 7770-65 | Professional Services - Projects - Curb Ramp Replacement | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7770-67 | Professional Services - Projects - Street Resurfacing | | | 0 | 0 | 0 |
| 105,670 | 0 | 0 | 7770-74 | Professional Services - Projects - Old Sheridan Road | | | 0 | 0 | 0 |
| 138,817 | 50,442 | 522,300 | TOTAL MATERIALS AND SERVICES | | | | 536,900 | 701,900 | 701,900 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 0 | 9000-20 | Traffic Signals - Baker Cr Rd & Michelbook | | | 450,000 | 450,000 | 450,000 |
| | | | | Installation of new traffic signal. | | | | | |
| 0 | 175,725 | 300,000 | 9020-05 | Street Resurfacing - Seal Coating | | | 308,000 | 308,000 | 308,000 |
| | | | | Slurry seal application on various City streets. | | | | | |
| 1,298,117 | 0 | 0 | 9020-10 | Street Resurfacing - Contract Overlays | | | 200,000 | 200,000 | 200,000 |
| | | | | Pavement overlay of various City streets, primarily using fund exchange resources. | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Contract Overlay PROWAG work | 1 | 200,000 | 200,000 | | |
| 0 | 0 | 120,000 | 9020-20 | Street Resurfacing - Bond Measure | | | 0 | 0 | 0 |
| | | | | Street repair and repaving projects | | | | | |
| 564 | 0 | 0 | 9030-08 | Street Improvements - Hill Road North | | | 0 | 0 | 0 |
| 3,388,116 | 0 | 0 | 9030-09 | Street Improvements - Old Sheridan Road | | | 0 | 0 | 0 |
| 0 | 0 | 200,000 | 9030-12 | Street Improvements - Pedestrian & Safety | | | 0 | 145,000 | 145,000 |
| 0 | 0 | 0 | 9150-05 | Developer Reimbursement - Storm Drainage | | | 0 | 0 | 0 |
| 4,686,796 | 175,725 | 620,000 | TOTAL CAPITAL OUTLAY | | | | 958,000 | 1,103,000 | 1,103,000 |

Budget Document Report

45 - TRANSPORTATION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|---------------------|----------------|---------------------------|---|---|----------|---------|----------------------------|----------------------------|---------------------------|-----------|
| DEBT SERVICE | | | | | | | | | | |
| 150,568 | 146,097 | 149,399 | 9472-05 | ODOT Loan - Newberg/Dundee Bypass - Principal Payment on ODOT loan for Phase I of project | | | | 146,093 | 146,093 | 146,093 |
| 50,680 | 55,151 | 51,850 | 9472-10 | ODOT Loan - Newberg/Dundee Bypass - Interest Interest payment for City's loan balance | | | | 55,156 | 55,156 | 55,156 |
| 201,248 | 201,248 | 201,249 | TOTAL DEBT SERVICE | | | | 201,249 | 201,249 | 201,249 | |
| TRANSFERS OUT | | | | | | | | | | |
| 144,253 | 114,753 | 120,219 | 9700-01 | Transfers Out - General Fund | | | | 124,529 | 124,529 | 124,529 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Transportation Fund support of Engineering operations. | 1 | 14,805 | 14,805 | | | | |
| | | | Engineering, Admin, & Finance personnel services support. | 1 | 109,724 | 109,724 | | | | |
| 144,253 | 114,753 | 120,219 | TOTAL TRANSFERS OUT | | | | 124,529 | 124,529 | 124,529 | |
| CONTINGENCIES | | | | | | | | | | |
| 0 | 0 | 500,000 | 9800 | Contingencies Contingency dollars are considered to be SDC funds. | | | | 500,000 | 500,000 | 500,000 |
| 0 | 0 | 500,000 | TOTAL CONTINGENCIES | | | | 500,000 | 500,000 | 500,000 | |
| ENDING FUND BALANCE | | | | | | | | | | |
| 0 | 0 | 0 | 9945-05 | Designated End FB - Transport Fd - Transportation SDC Developer reimbursements for oversizing storm drainage systems that benefit future growth requirements of the city beyond a particular development's immediate storm drainage needs. | | | | 2,361,988 | 2,361,988 | 2,361,988 |
| 0 | 0 | 0 | 9945-15 | Designated End FB - Transport Fd - Bond Proceeds | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 9945-20 | Designated End FB - Transport Fd - ODOT Fund Exchange Reserve Fund Exchange balance for future projects | | | | 536,176 | 536,176 | 536,176 |
| 2,930,746 | 3,480,963 | 2,452,591 | 9999 | Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. | | | | 153,299 | 153,299 | 153,299 |
| 2,930,746 | 3,480,963 | 2,452,591 | TOTAL ENDING FUND BALANCE | | | | 3,051,463 | 3,051,463 | 3,051,463 | |
| 8,101,860 | 4,023,131 | 4,416,359 | TOTAL REQUIREMENTS | | | | 5,372,141 | 5,682,141 | 5,682,141 | |

Budget Document Report

45 - TRANSPORTATION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 8,101,861 | 4,023,131 | 4,416,359 | TOTAL RESOURCES | 5,372,141 | 5,682,141 | 5,682,141 |
| 8,101,860 | 4,023,131 | 4,416,359 | TOTAL REQUIREMENTS | 5,372,141 | 5,682,141 | 5,682,141 |

Budget Document Report

50 - PARK DEVELOPMENT FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | |
| 0 | 0 | 0 | 4050-05 | Designated Begin FB-Park Dev Fd - Park Development Bond Proceeds | | 0 | 0 | 0 |
| 16,000 | 16,000 | 16,000 | 4050-25 | Designated Begin FB-Park Dev Fd - Heather Hollow July 1 carryover donation from the Heather Glen Homeowners Association for future improvements to Heather Hollow Neighborhood Park. | | 16,000 | 16,000 | 16,000 |
| 1,459,213 | 1,675,276 | 1,924,541 | 4090 | Beginning Fund Balance Estimated July 1 undesignated carryover from prior year Budget Note: SDC accounting discloses a negative system development charge (SDC) fund balance. This negative balance indicates that qualifying park improvement projects could have been all or partially funded by SDCs, but were instead funded by park improvement bond proceeds since adequate SDCs were not available. This will continue to be the case for the foreseeable future. | | 2,234,690 | 2,234,690 | 2,234,690 |
| 1,475,213 | 1,691,276 | 1,940,541 | TOTAL BEGINNING FUND BALANCE | | | 2,250,690 | 2,250,690 | 2,250,690 |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4546 | American Rescue Plan | | 0 | 0 | 0 |
| 5,161 | 0 | 0 | 4770-27 | OR State Park & Recreation Grant - NW Neighborhood Park | | 0 | 0 | 0 |
| 5,161 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| 261,277 | 401,250 | 400,000 | 5500 | System Development Charges Park system development charges (SDC) for park development from apartment and new home construction projects. Oregon Revised Statutes require SDCs be used to fund projects related to population growth. (FY 22/23= \$2,795). Residential units estimated to stay steady at approx. 110 units. A slight increase for potential commercial & industrial SDC's is included to align with the new PROS Plan Update and SDC work. | | 400,000 | 400,000 | 400,000 |
| 261,277 | 401,250 | 400,000 | TOTAL CHARGES FOR SERVICES | | | 400,000 | 400,000 | 400,000 |
| MISCELLANEOUS | | | | | | | | |
| 9,344 | 7,725 | 7,000 | 6310 | Interest Interest earned on SDC, grant, intergovernmental, etc balances | | 40,000 | 40,000 | 40,000 |
| 1,073 | 0 | 0 | 6310-30 | Interest - Bond | | 0 | 0 | 0 |
| 0 | 0 | 0 | 6360-16 | Grants - The Collins Foundation | | 0 | 0 | 0 |
| 0 | 0 | 0 | 6360-18 | Grants - Ford Family Foundation | | 0 | 0 | 0 |
| 0 | 0 | 500 | 6450 | Donations - Park Development Misc. donations | | 0 | 0 | 0 |

Budget Document Report

50 - PARK DEVELOPMENT FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|---|
| 0 | 0 | 0 | 6450-21 | Donations - Park Development - NW Neighborhood Park | | | 0 | 0 | 0 |
| 580 | 0 | 0 | 6600 | Other Income | | | 0 | 0 | 0 |
| 10,997 | 7,725 | 7,500 | TOTAL MISCELLANEOUS | | | 40,000 | 40,000 | 40,000 | |
| 1,752,648 | 2,100,252 | 2,348,041 | TOTAL RESOURCES | | | 2,690,690 | 2,690,690 | 2,690,690 | |

Budget Document Report

50 - PARK DEVELOPMENT FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|---|----------------|---------------------------|--|---|----------|----------------------------|----------------------------|---------------------------|--------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 0 | 0 | 0 | 7680 | Materials & Supplies - Donations | | | 0 | 0 | 0 |
| 1,552 | 1,206 | 0 | 7750 | Professional Services | | | 0 | 0 | 0 |
| 0 | 0 | 800 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | 600 | 600 | 600 |
| 500 | 0 | 0 | 7750-57 | Professional Services - Financing Administration | | | 0 | 0 | 0 |
| 0 | 189 | 220,000 | 7760-50 | Professional Svcs - Plan/Study - Parks & Rec Open Space Plan The PROS Plan Update is scheduled to be completed fall/winter 2023. Total project cost is estimated to be \$250,000 | | | 70,000 | 70,000 | 70,000 |
| 0 | 0 | 0 | 7770-27 | Professional Services - Projects - NW Neighborhood Park | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7840 | M & S Computer Charges | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7840-63 | M & S Computer Charges - Park Development | | | 1,980 | 1,980 | 1,980 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | ESRI Desktop License | 1 | 1,650 | 1,650 | | | |
| | | | ESRI Annual Maintenance (Shared) | 1 | 330 | 330 | | | |
| 2,052 | 1,395 | 220,800 | TOTAL MATERIALS AND SERVICES | | | 72,580 | 72,580 | 72,580 | |
| CAPITAL OUTLAY | | | | | | | | | |
| 1,200 | 0 | 0 | 8725-05 | Equipment - Donations - NW Park Playground | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 9250 | Park Construction Unanticipated park development either as grant match or to provide partnership opportunities for projects in the Parks Master Plan that qualify for SDC funding. | | | 0 | 0 | 0 |
| 0 | 0 | 20,000 | 9250-25 | Park Construction - NW Neighborhood Park Donor signage added, etc. | | | 20,000 | 20,000 | 20,000 |
| 0 | 0 | 0 | 9300-02 | Park Improvements - Grants | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 9300-25 | Park Improvements - Heather Hollow City Park For future improvements within Heather Hollow Neighborhood Park. Specific improvements will be identified through discussions with residents of the Heather Glen subdivision in SW McMinnville who provided the money for the yet to be determined Heather Hollow Park needs. | | | 0 | 0 | 0 |
| Budget Note: Project funded 100% by donation. | | | | | | | | | |
| 1,200 | 0 | 20,000 | TOTAL CAPITAL OUTLAY | | | 20,000 | 20,000 | 20,000 | |

Budget Document Report

50 - PARK DEVELOPMENT FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|---------------------|----------------|---------------------------|--|--|----------|--------|----------------------------|----------------------------|---------------------------|-----------|
| TRANSFERS OUT | | | | | | | | | | |
| 58,119 | 48,906 | 58,460 | 9700-01 | Transfers Out - General Fund | | | | 62,573 | 62,573 | 62,573 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Parks & Rec Admin, & Finance personnel services support. | 1 | 62,573 | 62,573 | | | | |
| 58,119 | 48,906 | 58,460 | TOTAL TRANSFERS OUT | | | | 62,573 | 62,573 | 62,573 | |
| CONTINGENCIES | | | | | | | | | | |
| 0 | 0 | 500,000 | 9800 | Contingencies | | | | 500,000 | 500,000 | 500,000 |
| 0 | 0 | 500,000 | TOTAL CONTINGENCIES | | | | 500,000 | 500,000 | 500,000 | |
| ENDING FUND BALANCE | | | | | | | | | | |
| 0 | 0 | 0 | 9950-05 | Designated End FB - Park Dev Fd - Park Development Bond Proceeds | | | | 0 | 0 | 0 |
| 16,000 | 0 | 16,000 | 9950-25 | Designated End FB - Park Dev Fd - Heather Hollow | | | | 16,000 | 16,000 | 16,000 |
| 1,675,276 | 2,049,951 | 1,532,781 | 9999 | Unappropriated Ending Fd Balance | | | | 2,019,537 | 2,019,537 | 2,019,537 |
| | | | All funds remaining at June 30 are budgeted as contingency instead of ending fund balance, which allows those funds to be spent. Funding for the PROS Plan Update comes from this line item. | | | | | | | |
| 1,691,276 | 2,049,951 | 1,548,781 | TOTAL ENDING FUND BALANCE | | | | 2,035,537 | 2,035,537 | 2,035,537 | |
| 1,752,647 | 2,100,252 | 2,348,041 | TOTAL REQUIREMENTS | | | | 2,690,690 | 2,690,690 | 2,690,690 | |

Budget Document Report

50 - PARK DEVELOPMENT FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 1,752,648 | 2,100,252 | 2,348,041 | TOTAL RESOURCES | 2,690,690 | 2,690,690 | 2,690,690 |
| 1,752,647 | 2,100,252 | 2,348,041 | TOTAL REQUIREMENTS | 2,690,690 | 2,690,690 | 2,690,690 |

Budget Document Report

60 - DEBT SERVICE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|-----------|
| RESOURCES | | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | | |
| 121,500 | 0 | 0 | 4060-27 | Designated Begin FB-Debt Svc Fd - '15 PS Bldg Refunding Int Aug 1 | | | 0 | 0 | 0 |
| 600,000 | 0 | 0 | 4060-32 | Designated Begin FB-Debt Svc Fd - 2011 Pk Bond Refund Prin Pmt Aug | | | 0 | 0 | 0 |
| 21,300 | 0 | 0 | 4060-33 | Designated Begin FB-Debt Svc Fd - 2011 Pk Bond Refund Int Pmt Aug | | | 0 | 0 | 0 |
| 255,125 | 0 | 0 | 4060-35 | Designated Begin FB-Debt Svc Fd - '15 Transport Bnd Int Pmt Aug 1 | | | 0 | 0 | 0 |
| 111,550 | 0 | 0 | 4060-36 | Designated Begin FB-Debt Svc Fd - '18 Transport Bnd Int Pmt Aug 1 | | | 0 | 0 | 0 |
| 246,759 | 1,296,097 | 510,198 | 4090 | Beginning Fund Balance Estimated July 1 undesignated carryover from prior year | | | 314,250 | 314,250 | 314,250 |
| 1,356,234 | 1,296,097 | 510,198 | TOTAL BEGINNING FUND BALANCE | | | 314,250 | 314,250 | 314,250 | |
| PROPERTY TAXES | | | | | | | | | |
| 3,586,294 | 2,739,163 | 2,794,800 | 4100-05 | Property Taxes - Current \$3,091,410 2023-24 debt service property tax levy (\$147,210) Less uncollected taxes - 5% \$2,944,200 2023-2024 Current property taxes Debt Service property tax rate estimated at \$0.9361 per \$1,000 of assessed value compared to \$0.9035 in 2022-23 | | | 2,944,200 | 2,944,200 | 2,944,200 |
| 67,428 | 51,507 | 65,000 | 4100-10 | Property Taxes - Prior Collections of delinquent property taxes from prior year Debt Service Fund property tax levies. | | | 65,000 | 65,000 | 65,000 |
| 3,653,723 | 2,790,670 | 2,859,800 | TOTAL PROPERTY TAXES | | | 3,009,200 | 3,009,200 | 3,009,200 | |
| INTERGOVERNMENTAL | | | | | | | | | |
| 4,220 | -1,273 | 0 | 5010-01 | Yamhill County - Other County Distributions | | | 0 | 0 | 0 |
| 4,220 | -1,273 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 | |
| MISCELLANEOUS | | | | | | | | | |
| 7,573 | 3,567 | 8,000 | 6310 | Interest | | | 6,000 | 6,000 | 6,000 |
| 9,297 | 9,238 | 8,000 | 6310-01 | Interest - Property taxes | | | 7,000 | 7,000 | 7,000 |
| 16,870 | 12,805 | 16,000 | TOTAL MISCELLANEOUS | | | 13,000 | 13,000 | 13,000 | |
| 5,031,047 | 4,098,299 | 3,385,998 | TOTAL RESOURCES | | | 3,336,450 | 3,336,450 | 3,336,450 | |

Budget Document Report

60 - DEBT SERVICE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|-----------|
| REQUIREMENTS | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7750-25 | Professional Services - County charges | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL MATERIALS AND SERVICES | | | 0 | 0 | 0 |
| DEBT SERVICE | | | | | | | | |
| 725,000 | 650,000 | 680,000 | 9462-05 | 2015 Public Safety Bldg Refunding Bond - Principal - Feb 1 2015 Public Safety Building Bond Refunding principal payment due February 1, 2024 | 720,000 | 720,000 | 720,000 | |
| 121,500 | 110,625 | 94,375 | 9462-10 | 2015 Public Safety Bldg Refunding Bond - Interest - Feb 1 2015 Public Safety Building Bond Refunding interest payment due February 1, 2024 | 77,375 | 77,375 | 77,375 | |
| 121,500 | 110,625 | 94,375 | 9462-15 | 2015 Public Safety Bldg Refunding Bond - Interest - Aug 1 2015 Public Safety Building Bond Refunding principal payment due August 1, 2023 | 77,375 | 77,375 | 77,375 | |
| 950,000 | 980,000 | 1,025,000 | 9475-05 | 2015 Transportation Bond - Principal - Feb 1 2015 Transportation Bond principal payment due February 1, 2024 | 1,080,000 | 1,080,000 | 1,080,000 | |
| 255,125 | 240,875 | 216,375 | 9475-10 | 2015 Transportation Bond - Interest - Feb 1 2015 Transportation Bond interest payment due February 1, 2024 | 190,750 | 190,750 | 190,750 | |
| 255,125 | 240,875 | 216,375 | 9475-15 | 2015 Transportation Bond - Interest - Aug 1 2015 Transportation Bond interest payment due August 1, 2023 | 190,750 | 190,750 | 190,750 | |
| 450,000 | 465,000 | 480,000 | 9476-05 | 2018 Transportation Bond - Principal - Feb 1 2018 Transportation Bond principal payment due February 1, 2024 | 490,000 | 490,000 | 490,000 | |
| 111,550 | 104,800 | 97,825 | 9476-10 | 2018 Transportation Bond - Interest - Feb 1 2018 Transportation Bond interest payment due February 1, 2024 | 90,625 | 90,625 | 90,625 | |
| 111,550 | 104,800 | 97,825 | 9476-15 | 2018 Transportation Bond - Interest - Aug 1 2018 Transportation Bond interest payment due August 1, 2023 | 90,625 | 90,625 | 90,625 | |
| 600,000 | 615,000 | 0 | 9485-05 | 2011 Park Bond Refunding - Principal - Aug 1 | 0 | 0 | 0 | |
| 12,300 | 0 | 0 | 9485-10 | 2011 Park Bond Refunding - Interest - Feb 1 | 0 | 0 | 0 | |
| 21,300 | 12,300 | 0 | 9485-15 | 2011 Park Bond Refunding - Interest - Aug 1 | 0 | 0 | 0 | |
| 3,734,950 | 3,634,900 | 3,002,150 | TOTAL DEBT SERVICE | | | 3,007,500 | 3,007,500 | 3,007,500 |
| ENDING FUND BALANCE | | | | | | | | |
| 0 | 0 | 0 | 9960-27 | Designated End FB - Debt Svc Fd - '15 PS Bldg Refunding Int Aug 1 July 1 designated carryover from proposed budget year to subsequent year for payment of 2015 Public Safety Building Refunding Bond interest due August 1, which is prior to receipt of proposed budget year property taxes | 0 | 0 | 0 | |
| 0 | 0 | 0 | 9960-32 | Designated End FB - Debt Svc Fd - 2011 Pk Bond Refund Prin Pmt Aug July 1 designated carryover from proposed budget year to subsequent year for payment of the 2011 Park Refunding Bond principal due August 1, which is prior to receipt of proposed budget year property taxes | 0 | 0 | 0 | |

Budget Document Report

60 - DEBT SERVICE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 9960-33 | Designated End FB - Debt Svc Fd - 2011 Pk Bond Refund Int Pmt Aug July 1 designated carryover from prior year to subsequent year for payment of the 2011 Park Refunding Bond interest due August 1, which is prior to receipt of proposed budget year property taxes | 0 | 0 | 0 |
| 0 | 0 | 0 | 9960-35 | Designated End FB - Debt Svc Fd - '15 Transport Bnd Int Pmt Aug 1 July 1 designated carryover from proposed budget year to subsequent year for payment of 2015 Transportation Bond interest due August 1, which is prior to receipt of proposed budget year property taxes | 0 | 0 | 0 |
| 0 | 0 | 0 | 9960-36 | Designated End FB - Debt Svc Fd - '18 Transport Bnd Int Pmt Aug 1 July 1 designated carryover from proposed budget year to subsequent year for payment of 2018 Transportation Bond interest due August 1, which is prior to receipt of proposed budget year property taxes | 0 | 0 | 0 |
| 1,296,097 | 463,399 | 383,848 | 9999 | Unappropriated Ending Fd Balance Undesignated carryover to July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. | 328,950 | 328,950 | 328,950 |
| 1,296,097 | 463,399 | 383,848 | TOTAL ENDING FUND BALANCE | | 328,950 | 328,950 | 328,950 |
| 5,031,047 | 4,098,299 | 3,385,998 | TOTAL REQUIREMENTS | | 3,336,450 | 3,336,450 | 3,336,450 |

Budget Document Report

60 - DEBT SERVICE FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 5,031,047 | 4,098,299 | 3,385,998 | TOTAL RESOURCES | 3,336,450 | 3,336,450 | 3,336,450 |
| 5,031,047 | 4,098,299 | 3,385,998 | TOTAL REQUIREMENTS | 3,336,450 | 3,336,450 | 3,336,450 |

Budget Document Report

70 - BUILDING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | |
| 1,504,769 | 1,659,704 | 1,608,787 | 4090 | Beginning Fund Balance Estimated July 1 carryover from prior year | 1,795,781 | 1,795,781 | 1,795,781 |
| 1,504,769 | 1,659,704 | 1,608,787 | TOTAL BEGINNING FUND BALANCE | | 1,795,781 | 1,795,781 | 1,795,781 |
| LICENSES AND PERMITS | | | | | | | |
| 505,945 | 660,253 | 410,000 | 4400-05 | Building Fees - Building Permit Fees Building plan review and permit fees; fire and life safety plan review fees. | 410,000 | 410,000 | 410,000 |
| 157,158 | 207,564 | 135,000 | 4400-10 | Building Fees - Mechanical Permit Fees Mechanical plan review and permit fees. | 135,000 | 135,000 | 135,000 |
| 98,977 | 86,543 | 80,000 | 4400-15 | Building Fees - Plumbing Permit Fees Plumbing plan review and permit fees. | 80,000 | 80,000 | 80,000 |
| 1,075 | 1,217 | 1,500 | 4400-20 | Building Fees - Mobile Home Permit Fees Manufactured home setup permit fees including mobile home park plan review and permit fees. | 1,500 | 1,500 | 1,500 |
| 161 | 1 | 500 | 4400-25 | Building Fees - Miscellaneous Permit Fees Miscellaneous Building Division charges including re-inspection fees. | 500 | 500 | 500 |
| 0 | 0 | 0 | 4400-30 | Building Fees - Local Option Permit Fees | 0 | 0 | 0 |
| 763,316 | 955,578 | 627,000 | TOTAL LICENSES AND PERMITS | | 627,000 | 627,000 | 627,000 |
| INTERGOVERNMENTAL | | | | | | | |
| 0 | 54 | 0 | 4545 | Federal FEMA Grant | 0 | 0 | 0 |
| 0 | 99 | 0 | 4546 | American Rescue Plan | 0 | 0 | 0 |
| 9,976 | 0 | 0 | 4548 | Coronavirus Relief Fund (CRF) | 0 | 0 | 0 |
| 9,976 | 153 | 0 | TOTAL INTERGOVERNMENTAL | | 0 | 0 | 0 |
| MISCELLANEOUS | | | | | | | |
| 9,853 | 7,358 | 10,000 | 6310 | Interest | 36,000 | 36,000 | 36,000 |
| 2,977 | 4,418 | 2,500 | 6600-97 | Other Income - Building Includes the 1% Administration Fee paid by the School District for the Building Division's collection of their Construction Excise Tax on new construction. | 2,500 | 2,500 | 2,500 |
| 12,829 | 11,777 | 12,500 | TOTAL MISCELLANEOUS | | 38,500 | 38,500 | 38,500 |

Budget Document Report

70 - BUILDING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|-------|----------|----------------------------|----------------------------|---------------------------|
| TRANSFERS IN | | | | | | | | | |
| 0 | 0 | 10,500 | 6900-08 | Transfers In - Affordable Housing | | | 15,011 | 15,011 | 15,011 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Affordable Housing support for Building program staffer | 1 | 15,011 | 15,011 | | |
| 14,969 | 3,008 | 3,236 | 6900-85 | Transfers In - Insurance Services | | | 5,007 | 5,007 | 5,007 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Insurance Services Fund support of HR Manager position | 1 | 5,007 | 5,007 | | |
| 14,969 | 3,008 | 13,736 | TOTAL TRANSFERS IN | | | | 20,018 | 20,018 | 20,018 |
| 2,305,858 | 2,630,220 | 2,262,023 | TOTAL RESOURCES | | | | 2,481,299 | 2,481,299 | 2,481,299 |

Budget Document Report

70 - BUILDING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| -2,254 | 1,897 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 253,967 | 256,701 | 288,912 | 7000-05 | Salaries & Wages - Regular Full Time Community Development Director - 0.25 FTE Combination Inspector - Senior - 1.00 FTE Combination Inspector - 1.00 FTE Development Review Specialist - 1.00 FTE Development Customer Service Technician - Combined Depts - 0.34 FTE | 314,989 | 314,989 | 314,989 |
| 0 | 4,805 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 |
| 90,721 | 97,715 | 106,080 | 7000-15 | Salaries & Wages - Temporary Extra Help - Building Official - 0.75 FTE | 108,592 | 108,592 | 108,592 |
| 770 | 343 | 5,000 | 7000-20 | Salaries & Wages - Overtime | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 0 | 0 | 0 |
| -3,154 | 854 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 20,849 | 21,823 | 24,200 | 7300-05 | Fringe Benefits - FICA - Social Security | 25,930 | 25,930 | 25,930 |
| 4,876 | 5,104 | 5,800 | 7300-06 | Fringe Benefits - FICA - Medicare | 6,216 | 6,216 | 6,216 |
| 108,272 | 116,517 | 128,944 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 141,961 | 141,961 | 141,961 |
| 61,802 | 57,844 | 66,588 | 7300-20 | Fringe Benefits - Medical Insurance | 62,604 | 62,604 | 62,604 |
| 7,750 | 8,090 | 8,770 | 7300-22 | Fringe Benefits - VEBA Plan | 8,090 | 8,090 | 8,090 |
| 378 | 267 | 215 | 7300-25 | Fringe Benefits - Life Insurance | 215 | 215 | 215 |
| 1,463 | 972 | 637 | 7300-30 | Fringe Benefits - Long Term Disability | 733 | 733 | 733 |
| 4,931 | 5,233 | 4,310 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 4,320 | 4,320 | 4,320 |
| 87 | 81 | 100 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 100 | 100 | 100 |
| 3,495 | 134 | 1,999 | 7300-40 | Fringe Benefits - Unemployment | 1,890 | 1,890 | 1,890 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1,556 | 1,556 | 1,556 |
| 553,953 | 578,379 | 641,555 | TOTAL PERSONNEL SERVICES | | 682,196 | 682,196 | 682,196 |
| MATERIALS AND SERVICES | | | | | | | |
| 14,175 | 24,167 | 17,000 | 7500 | Credit Card Fees | 17,000 | 17,000 | 17,000 |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 0 | 0 | 0 |
| 344 | 140 | 500 | 7520 | Public Notices & Printing Building inspection/correction notices and various building inspection job cards, as well as brochures to inform contractors of code changes, departmental policies, and other relevant information. | 500 | 500 | 500 |

Budget Document Report

70 - BUILDING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
| 521 | 264 | 800 | 7540 | Employee Events | Costs shared city-wide for employee training, materials, and events. | 600 | 600 | 600 |
| 1,980 | 2,788 | 9,500 | 7550 | Travel & Education | Training seminars and classes to maintain staff certifications; attendance at the Accela (building permit program) annual conference. | 9,500 | 9,500 | 9,500 |
| 1,023 | 1,437 | 1,500 | 7590 | Fuel - Vehicle & Equipment | | 2,000 | 2,000 | 2,000 |
| 2,441 | 2,612 | 3,000 | 7600 | Utilities | Division's share of Community Development Center's electricity expense, ~25%. | 3,300 | 3,300 | 3,300 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 6,000 | 5,218 | 5,900 | 7610-05 | Insurance - Liability | | 6,940 | 6,940 | 6,940 |
| 2,000 | 1,889 | 2,130 | 7610-10 | Insurance - Property | | 2,660 | 2,660 | 2,660 |
| 8,429 | 8,055 | 9,000 | 7620 | Telecommunications | | 9,000 | 9,000 | 9,000 |
| 3,169 | 10,643 | 3,500 | 7650 | Janitorial | Division's share of Community Development Center janitorial service and supplies cost, ~25%. | 3,800 | 3,800 | 3,800 |
| 4,358 | 6,345 | 9,000 | 7660 | Materials & Supplies | Code books and related material regarding structural, mechanical, plumbing, and fire codes; office supplies; postage; uniforms and safety equipment. | 9,000 | 9,000 | 9,000 |
| 18 | 15 | 1,000 | 7720 | Repairs & Maintenance | Repairs and maintenance of vehicles and office equipment. | 1,000 | 1,000 | 1,000 |
| 3,869 | 1,284 | 1,300 | 7720-08 | Repairs & Maintenance - Building Repairs | Division's share of Community Development Center's repairs and improvements, ~25%. | 7,600 | 7,600 | 7,600 |
| 1,479 | 1,692 | 6,400 | 7720-10 | Repairs & Maintenance - Building Maintenance | Division's share of routine building maintenance costs including pest control, garbage service, alarm and lighting repair and maintenance, gutter cleaning and roof preventative maintenance, and carpet cleaning, ~25%. | 2,900 | 2,900 | 2,900 |
| 930 | 782 | 0 | 7750 | Professional Services | | 0 | 0 | 0 |
| 0 | 0 | 1,060 | 7750-01 | Professional Services - Audit & other city-wide prof svc | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | 1,900 | 1,900 | 1,900 |
| 270 | 4,283 | 35,000 | 7750-33 | Professional Services - Contract Inspections | Contract inspection services for large commercial projects and to augment staff building inspectors, when needed. | 35,000 | 35,000 | 35,000 |
| 2,441 | 383 | 20,000 | 7750-36 | Professional Services - Contract Plan Review | Contract plan reviews and engineering services on commercial projects. | 20,000 | 20,000 | 20,000 |
| 1,488 | 1,692 | 3,200 | 7790-20 | Maintenance & Rental Contracts - Community Development Center | Division's share of Community Development Center HVAC services; alarm monitoring; landscape maintenance; and copier leases, ~25%. | 3,500 | 3,500 | 3,500 |
| 0 | 0 | 0 | 7800 | M & S Equipment | Vehicle retrofits or maintenance | 0 | 0 | 0 |

Budget Document Report

70 - BUILDING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 8,389 | 8,179 | 9,189 | 7840 | M & S Computer Charges | | | 10,975 | 10,975 | 10,975 |
| | | | | I.S. Fund materials & supplies costs shared city-wide | | | | | |
| 2,083 | 12,084 | 4,210 | 7840-80 | M & S Computer Charges - Building | | | 6,060 | 6,060 | 6,060 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Office 365 Licensing (4) | 1 | 1,060 | 1,060 | | |
| | | | | ESRI 17% - shared with Bldg,Plan,Eng,Street,Park | 1 | 2,500 | 2,500 | | |
| | | | | Accela Peripherals | 1 | 1,000 | 1,000 | | |
| | | | | Replacement Computer | 1 | 1,500 | 1,500 | | |
| 65,406 | 93,950 | 143,189 | TOTAL MATERIALS AND SERVICES | | | | 153,235 | 153,235 | 153,235 |
| | | | CAPITAL OUTLAY | | | | | | |
| 0 | 762 | 0 | 8750 | Capital Outlay Computer Charges | | | 2,942 | 2,942 | 2,942 |
| | | | | I.S. Fund capital outlay costs shared city-wide | | | | | |
| 0 | 0 | 0 | 8750-80 | Capital Outlay Computer Charges - Building | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8800 | Building Improvements | | | 23,750 | 23,750 | 23,750 |
| | | | | Division's share of Community Development Center's building improvements, ~25%. | | | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Install Secure Entryway at CDC (25% share) | 1 | 15,000 | 15,000 | | |
| | | | | Replace RTU #1 - 1996 HVAC Unit at CDC (25% share) | 1 | 8,750 | 8,750 | | |
| 0 | 0 | 0 | 8850 | Vehicles | | | 0 | 0 | 0 |
| 0 | 762 | 0 | TOTAL CAPITAL OUTLAY | | | | 26,692 | 26,692 | 26,692 |
| | | | TRANSFERS OUT | | | | | | |
| 17,331 | 21,458 | 25,371 | 9700-01 | Transfers Out - General Fund | | | 22,763 | 27,846 | 27,846 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Admin & Finance personnel services support. | 1 | 26,306 | 26,306 | | |
| | | | | Building Fund support of centralized Facility operations | 1 | 1,540 | 1,540 | | |
| 9,464 | 10,960 | 11,694 | 9700-80 | Transfers Out - Information Systems | | | 12,733 | 12,733 | 12,733 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Information Systems personnel services support. | 1 | 12,733 | 12,733 | | |
| 26,795 | 32,418 | 37,065 | TOTAL TRANSFERS OUT | | | | 35,496 | 40,579 | 40,579 |
| | | | CONTINGENCIES | | | | | | |
| 0 | 0 | 200,000 | 9800 | Contingencies | | | 200,000 | 200,000 | 200,000 |
| 0 | 0 | 200,000 | TOTAL CONTINGENCIES | | | | 200,000 | 200,000 | 200,000 |

Budget Document Report

70 - BUILDING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-----------------------------------|------------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| <u>ENDING FUND BALANCE</u> | | | | | | |
| 1,659,704 | 1,924,710 | 1,240,214 | 9999 Unappropriated Ending Fd Balance Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. Target reserve = 24 months operating expenses. | 1,383,680 | 1,378,597 | 1,378,597 |
| 1,659,704 | 1,924,710 | 1,240,214 | <u>TOTAL ENDING FUND BALANCE</u> | 1,383,680 | 1,378,597 | 1,378,597 |
| 2,305,858 | 2,630,220 | 2,262,023 | <u>TOTAL REQUIREMENTS</u> | 2,481,299 | 2,481,299 | 2,481,299 |

Budget Document Report

70 - BUILDING FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 2,305,858 | 2,630,220 | 2,262,023 | TOTAL RESOURCES | 2,481,299 | 2,481,299 | 2,481,299 |
| 2,305,858 | 2,630,220 | 2,262,023 | TOTAL REQUIREMENTS | 2,481,299 | 2,481,299 | 2,481,299 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--------------------------------------|------------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | |
| <u>BEGINNING FUND BALANCE</u> | | | | | | |
| 1,000,000 | 0 | 0 | 4075-05 Designated Begin FB-WW Svc Fd - Sewer A/R Non-cash Designated Beginning Fund Balance for estimated Sewer Accounts Receivable balance at July 1 | 0 | 0 | 0 |
| 2,699,258 | 3,934,952 | 3,738,745 | 4090 Beginning Fund Balance Estimated July 1 undesignated carryover from prior year | 3,285,046 | 3,318,571 | 3,318,571 |
| 3,699,258 | 3,934,952 | 3,738,745 | <u>TOTAL BEGINNING FUND BALANCE</u> | 3,285,046 | 3,318,571 | 3,318,571 |
| 3,699,258 | 3,934,952 | 3,738,745 | <i>TOTAL RESOURCES</i> | 3,285,046 | 3,318,571 | 3,318,571 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 100 | 407 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 151,703 | 167,695 | 178,858 | 7000-05 | Salaries & Wages - Regular Full Time Wastewater Services Manager - 1.00 FTE Management Support Specialist - 1.00 FTE Mechanic - Operations & Maintenance - 0.10 FTE | 191,621 | 191,621 | 191,621 |
| 0 | 0 | 0 | 7000-10 | Salaries & Wages - Regular Part Time Project Engineer - 0.75 FTE | 74,614 | 74,614 | 74,614 |
| 135 | 111 | 199 | 7000-20 | Salaries & Wages - Overtime | 302 | 302 | 302 |
| 49 | 205 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 9,171 | 10,140 | 10,833 | 7300-05 | Fringe Benefits - FICA - Social Security | 16,125 | 16,125 | 16,125 |
| 2,145 | 2,371 | 2,597 | 7300-06 | Fringe Benefits - FICA - Medicare | 3,865 | 3,865 | 3,865 |
| 55,388 | 60,144 | 64,173 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 93,278 | 93,278 | 93,278 |
| 31,412 | 32,560 | 33,768 | 7300-20 | Fringe Benefits - Medical Insurance | 34,273 | 34,273 | 34,273 |
| 4,200 | 4,200 | 4,200 | 7300-22 | Fringe Benefits - VEBA Plan | 4,200 | 4,200 | 4,200 |
| 227 | 168 | 126 | 7300-25 | Fringe Benefits - Life Insurance | 186 | 186 | 186 |
| 817 | 571 | 377 | 7300-30 | Fringe Benefits - Long Term Disability | 552 | 552 | 552 |
| 4,391 | 4,767 | 3,145 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 4,080 | 4,080 | 4,080 |
| 42 | 41 | 48 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 65 | 65 | 65 |
| 6,783 | 324 | 3,999 | 7300-40 | Fringe Benefits - Unemployment | 3,990 | 3,990 | 3,990 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 978 | 978 | 978 |
| 266,562 | 283,704 | 302,323 | TOTAL PERSONNEL SERVICES | | 428,129 | 428,129 | 428,129 |
| MATERIALS AND SERVICES | | | | | | | |
| 275 | 1,140 | 1,500 | 7530 | Training Safety meetings, training films, posters, and handouts, etc. | 1,500 | 1,500 | 1,500 |
| 1,792 | 1,694 | 2,100 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 3,000 | 3,000 | 3,000 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|---|----------------------------|----------------------------|---------------------------|
| 5,952 | 15,563 | 15,000 | 7550 | Travel & Education | Memberships and registrations to professional organizations, attendance at the Water Environment Federation National Conference; and reimbursements to employees for approved education programs and travel expenses incurred. Includes continuing education required for employee state certification. | 17,000 | 17,000 | 17,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Professional membership | 1 | 1,000 | 1,000 | |
| | | | | Training/conferences | 1 | 2,200 | 2,200 | |
| | | | | Certification/LME licenses renewal and exam | 1 | 13,800 | 13,800 | |
| 69,700 | 71,587 | 80,890 | 7610-05 | Insurance - Liability | | 94,300 | 94,300 | 94,300 |
| 82,700 | 85,591 | 96,720 | 7610-10 | Insurance - Property | | 124,990 | 124,990 | 124,990 |
| 23,983 | 24,334 | 28,000 | 7620 | Telecommunications | | 29,000 | 29,000 | 29,000 |
| | | | | Telephone and fax usage, pagers, and Verizon communication system charges. Maintenance costs for fiber connection to Water Reclamation Facility (WRF) for computer services. | | | | |
| 12,612 | 12,969 | 14,000 | 7650 | Janitorial | | 16,000 | 16,000 | 16,000 |
| | | | | WRF Administration and Headworks building janitorial charges. | | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Janitorial service contract | 1 | 15,000 | 15,000 | |
| | | | | Janitorial supplies | 1 | 1,000 | 1,000 | |
| 23,469 | 29,736 | 29,000 | 7660 | Materials & Supplies | | 30,000 | 30,000 | 30,000 |
| | | | | Department costs for employee protective clothing, safety gear, general cleaning supplies, office supplies, garbage service, advertisement, printing, postage, and shipping costs. | | | | |
| 8,832 | 5,368 | 8,670 | 7740-05 | Rental Property Repair & Maint - Building | | 10,100 | 10,100 | 10,100 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Misc maintenance, repair, etc. | 1 | 9,000 | 9,000 | |
| | | | | Liability insurance premium | 1 | 170 | 170 | |
| | | | | Property insurance premium | 1 | 930 | 930 | |
| 18,092 | 35,309 | 42,250 | 7750 | Professional Services | | 45,000 | 45,000 | 45,000 |
| | | | | Engineering, professional services and membership dues: Total Maximum Daily Load process (TMDL), permitting, plans development, etc. | | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Environmental legal assistance | 1 | 9,700 | 9,700 | |
| | | | | Miscellaneous wastewater facility consulting fee | 1 | 28,000 | 28,000 | |
| | | | | Northwest Biosolids association dues | 1 | 650 | 650 | |
| | | | | Rental agreement | 1 | 1,500 | 1,500 | |
| | | | | ACWA membership/program fees | 1 | 5,150 | 5,150 | |
| 0 | 0 | 5,650 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 17,900 | 17,900 | 17,900 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|-------|----------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7750-04 | Professional Services - Grants | | | 0 | 0 | 0 |
| 0 | 0 | 50,000 | 7750-43 | Professional Services - Stormwater Consultant Services for Mercury TMDL/Stormwater Account moved to 75-78-325 | | | 0 | 0 | 0 |
| 26,049 | 41,129 | 50,000 | 7790 | Maintenance & Rental Contracts Wastewater Services contracts for maintenance and inspections of various facility systems and grounds. | | | 68,700 | 68,700 | 68,700 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Landscape contract | 1 | 60,000 | 60,000 | | |
| | | | | Elevator maintenance contract | 1 | 2,300 | 2,300 | | |
| | | | | Fire alarm system inspection contract and monitoring | 1 | 2,050 | 2,050 | | |
| | | | | Fire extinguisher and backflow preventer certification | 1 | 4,350 | 4,350 | | |
| 20,357 | 25,519 | 30,874 | 7840 | M & S Computer Charges I.S. Fund materials & supplies costs shared city-wide | | | 31,789 | 31,789 | 31,789 |
| 34,381 | 33,276 | 41,450 | 7840-85 | M & S Computer Charges - WWS | | | 45,150 | 45,150 | 45,150 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | ESRI-17%, shared with Bldg,Comm Dvlpmt,Eng,Street,Park Maint | 1 | 2,500 | 2,500 | | |
| | | | | Hansen Maint-25%, shared with Street, Park Maint, Eng | 1 | 4,000 | 4,000 | | |
| | | | | Office 365 Licensing (20) | 1 | 5,800 | 5,800 | | |
| | | | | Cradlepoint Maintenance | 1 | 350 | 350 | | |
| | | | | Adobe Pro Licensing (2) | 2 | 200 | 400 | | |
| | | | | Desktops (2), Laptops (1) | 1 | 8,600 | 8,600 | | |
| | | | | CUES Maintenance | 1 | 3,000 | 3,000 | | |
| | | | | Swift Comply FOG Maintenance | 1 | 3,100 | 3,100 | | |
| | | | | WWS-MP2 Maintenance | 1 | 2,800 | 2,800 | | |
| | | | | Rockwell Control Maintenance | 1 | 5,500 | 5,500 | | |
| | | | | Wonderware Maintenance | 1 | 5,500 | 5,500 | | |
| | | | | Hach WIMS Maintenance | 1 | 2,800 | 2,800 | | |
| | | | | Win 911 Maintenance | 1 | 800 | 800 | | |
| 0 | 0 | 0 | 8229 | Customers Helping Customers matching funds | | | 0 | 0 | 0 |
| 52,490 | 58,346 | 56,600 | 8260 | Permit & Basin Council Fees State and federal agency fees and permits. | | | 60,000 | 60,000 | 60,000 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | DEQ National Pollutant Discharge Elim (NPDES) | 1 | 36,000 | 36,000 | | |
| | | | | Federal USGS monitoring site fee - Yamhill | 1 | 18,900 | 18,900 | | |
| | | | | DEQ certification program fee | 1 | 2,000 | 2,000 | | |
| | | | | DEQ stormwater program fee | 1 | 2,000 | 2,000 | | |
| | | | | Oregon Hazardous substance fee | 1 | 400 | 400 | | |
| | | | | Electrical inspection | 1 | 700 | 700 | | |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 01 - ADMINISTRATION Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|---|----------------|---------------------------|--|---|----------|--------|----------------------------|----------------------------|---------------------------|
| 380,684 | 441,561 | 552,704 | TOTAL MATERIALS AND SERVICES | | | | 594,429 | 594,429 | 594,429 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 2,379 | 0 | 8750 | Capital Outlay Computer Charges | | | 8,523 | 8,523 | 8,523 |
| I.S. Fund capital outlay costs shared city-wide | | | | | | | | | |
| 0 | 0 | 0 | 8750-85 | Capital Outlay Computer Charges - Wastewater Services | | | 27,500 | 27,500 | 27,500 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Hansen Upgrade-25%, shared with Engineering, Park Maint, Street | 1 | 27,500 | 27,500 | | | |
| 0 | 0 | 0 | 8800 | Building Improvements | | | 0 | 0 | 0 |
| 0 | 0 | 35,000 | 8850 | Vehicles | | | 80,000 | 80,000 | 80,000 |
| Replacement of two vehicles. | | | | | | | | | |
| 0 | 2,379 | 35,000 | TOTAL CAPITAL OUTLAY | | | | 116,023 | 116,023 | 116,023 |
| 647,246 | 727,644 | 890,027 | TOTAL REQUIREMENTS | | | | 1,138,581 | 1,138,581 | 1,138,581 |

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 72 - PLANT Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| 279 | 1,087 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 537,063 | 574,722 | 615,883 | 7000-05 | Salaries & Wages - Regular Full Time Supervisor - Operations - 1.00 FTE Wastewater Operator - Senior - 1.00 FTE Wastewater Operator II - 2.00 FTE Wastewater Operator I - 2.00 FTE Plant Mechanic - Senior - 1.00 FTE Plant Mechanic - 2.00 FTE | 611,800 | 611,800 | 611,800 |
| 25,774 | 4,276 | 0 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 |
| 5,562 | 8,907 | 12,428 | 7000-15 | Salaries & Wages - Temporary Extra Help - Wastewater Services - 0.44 FTE | 18,077 | 18,077 | 18,077 |
| 10,844 | 12,450 | 13,000 | 7000-20 | Salaries & Wages - Overtime | 22,997 | 22,997 | 22,997 |
| -897 | 379 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 34,533 | 35,848 | 38,797 | 7300-05 | Fringe Benefits - FICA - Social Security | 39,500 | 39,500 | 39,500 |
| 8,076 | 8,384 | 9,299 | 7300-06 | Fringe Benefits - FICA - Medicare | 9,466 | 9,466 | 9,466 |
| 165,923 | 175,416 | 189,060 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 198,711 | 198,711 | 198,711 |
| 141,647 | 142,262 | 150,493 | 7300-20 | Fringe Benefits - Medical Insurance | 149,082 | 149,082 | 149,082 |
| 21,667 | 22,000 | 20,000 | 7300-22 | Fringe Benefits - VEBA Plan | 20,000 | 20,000 | 20,000 |
| 1,060 | 697 | 540 | 7300-25 | Fringe Benefits - Life Insurance | 540 | 540 | 540 |
| 3,231 | 2,084 | 1,402 | 7300-30 | Fringe Benefits - Long Term Disability | 1,381 | 1,381 | 1,381 |
| 22,412 | 22,976 | 15,647 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 15,016 | 15,016 | 15,016 |
| 195 | 182 | 239 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 217 | 217 | 217 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 2,317 | 2,317 | 2,317 |
| 977,367 | 1,011,670 | 1,066,788 | TOTAL PERSONNEL SERVICES | | 1,089,104 | 1,089,104 | 1,089,104 |
| MATERIALS AND SERVICES | | | | | | | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 2,670 | 2,670 | 2,670 |
| 0 | 0 | 0 | 7550 | Travel & Education | 0 | 0 | 0 |
| 3,195 | 4,187 | 10,000 | 7590 | Fuel - Vehicle & Equipment Gas and diesel - vehicles, rolling stock and generators. | 8,000 | 8,000 | 8,000 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 72 - PLANT Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|--|----------------------------|----------------------------|---------------------------|
| 388,591 | 389,832 | 420,000 | 7600 | Utilities | Electric and natural gas for the Water Reclamation Facility at 3500 Clearwater Drive and Pump Stations | 420,000 | 420,000 | 420,000 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7660 | Materials & Supplies | | 0 | 0 | 0 |
| 93,387 | 126,825 | 135,000 | 7690 | Chemicals | Various chemicals used at the Water Reclamation Facility. | 140,000 | 140,000 | 140,000 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Aluminum compounds | 1 | 76,000 | 76,000 | | |
| | | | Polymers | 1 | 26,000 | 26,000 | | |
| | | | Sodium Hypochlorite | 1 | 11,000 | 11,000 | | |
| | | | Alkalinity products | 1 | 21,000 | 21,000 | | |
| | | | Miscellaneous plant chemicals | 1 | 6,000 | 6,000 | | |
| 33,494 | 32,320 | 35,000 | 7720-04 | Repairs & Maintenance - Supplies | Supplies related to the Water Reclamation Facility and pump stations. | 40,000 | 40,000 | 40,000 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Pump parts and accessories | 1 | 2,000 | 2,000 | | |
| | | | Landscape-barkdust, irrigation, etc | 1 | 4,000 | 4,000 | | |
| | | | Lubricants | 1 | 5,000 | 5,000 | | |
| | | | Materials for equipment rehabilitation | 1 | 5,000 | 5,000 | | |
| | | | Operations lab supplies | 1 | 5,000 | 5,000 | | |
| | | | Fasteners, belts, seals, filters, etc | 1 | 11,000 | 11,000 | | |
| | | | Grit/garbage service | 1 | 4,500 | 4,500 | | |
| | | | Tools | 1 | 2,000 | 2,000 | | |
| | | | Electrical components | 1 | 1,500 | 1,500 | | |
| 150,892 | 132,235 | 200,000 | 7720-06 | Repairs & Maintenance - Equipment | Repairs and replacement of existing Water Reclamation Facility and pump station equipment and processes. | 420,000 | 420,000 | 420,000 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 72 - PLANT Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-----------------------|----------------|---------------------------|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|------------------|
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Instrumentation and controls | 1 | 9,000 | 9,000 | | | |
| | | | Rental equipment | 1 | 3,000 | 3,000 | | | |
| | | | Building and structure repair | 1 | 15,000 | 15,000 | | | |
| | | | Electrical systems | 1 | 10,000 | 10,000 | | | |
| | | | HVAC systems | 1 | 8,000 | 8,000 | | | |
| | | | Mechanical equipment repairs | 1 | 105,000 | 105,000 | | | |
| | | | Landscape and irrigation | 1 | 4,000 | 4,000 | | | |
| | | | Chemical delivery systems | 1 | 4,000 | 4,000 | | | |
| | | | Pump station SCADA systems | 1 | 19,000 | 19,000 | | | |
| | | | UV lamps | 1 | 18,000 | 18,000 | | | |
| | | | Biofilter media | 1 | 25,000 | 25,000 | | | |
| | | | BSST cleaning and inspection | 1 | 150,000 | 150,000 | | | |
| | | | Old STP fencing and gate | 1 | 50,000 | 50,000 | | | |
| 3,244 | 3,316 | 5,000 | 7720-14 Repairs & Maintenance - Vehicles | | | | 5,000 | 5,000 | 5,000 |
| | | | Water Reclamation Facility vehicle and forklift repairs and preventative maintenance. | | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Wear items batteries, tires, etc | 1 | 1,500 | 1,500 | | | |
| | | | Mechanical repairs | 1 | 2,500 | 2,500 | | | |
| | | | Preventative maintenance | 1 | 1,000 | 1,000 | | | |
| 248 | 221 | 0 | 7750 Professional Services | | | | 0 | 0 | 0 |
| 0 | 0 | 240 | 7750-01 Professional Services - Audit & other city-wide prof svc | | | | 300 | 300 | 300 |
| | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | | |
| 177,361 | 131,120 | 180,000 | 7780-25 Contract Services - Biosolids | | | | 220,000 | 220,000 | 220,000 |
| | | | Biosolids contract hauling from the Water Reclamation Facility, includes minor road dust control and associated costs. | | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Hauling and application | 1 | 217,800 | 217,800 | | | |
| | | | Site management | 1 | 2,200 | 2,200 | | | |
| 3,325 | 1,500 | 5,000 | 7800 M & S Equipment | | | | 5,000 | 5,000 | 5,000 |
| | | | Equipment necessary for plant and pump station operations and maintenance. | | | | | | |
| 853,737 | 821,556 | 990,240 | TOTAL MATERIALS AND SERVICES | | | | 1,260,970 | 1,260,970 | 1,260,970 |
| CAPITAL OUTLAY | | | | | | | | | |
| 15,000 | 0 | 0 | 8710 Equipment | | | | 0 | 0 | 0 |
| | | | Plant equipment replacement | | | | | | |
| 0 | 0 | 0 | 8800 Building Improvements | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8850 Vehicles | | | | 0 | 0 | 0 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 72 - PLANT Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 15,000 | 0 | 0 | <u>TOTAL CAPITAL OUTLAY</u> | 0 | 0 | 0 |
| 1,846,103 | 1,833,226 | 2,057,028 | <i>TOTAL REQUIREMENTS</i> | 2,350,074 | 2,350,074 | 2,350,074 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 74 - ENVIRONMENTAL SERVICES Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**PERSONNEL SERVICES**

| | | | | | | | |
|----------------|----------------|----------------|---------------------------------|---|----------------|----------------|----------------|
| -320 | 1,014 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 255,247 | 228,065 | 287,032 | 7000-05 | Salaries & Wages - Regular Full Time Supervisor - Environmental Services - 1.00 FTE Environmental Compliance Specialist - Senior - 1.00 FTE Environmental Compliance Specialist - 1.00 FTE Laboratory Technician - Senior - 1.00 FTE Laboratory Technician - 1.00 FTE | 364,832 | 364,832 | 364,832 |
| 0 | 26,507 | 42,043 | 7000-10 | Salaries & Wages - Regular Part Time | 0 | 0 | 0 |
| 4,792 | 604 | 12,428 | 7000-15 | Salaries & Wages - Temporary Extra Help - Wastewater Services - 0.36 FTE | 15,104 | 15,104 | 15,104 |
| 163 | 17 | 501 | 7000-20 | Salaries & Wages - Overtime | 504 | 504 | 504 |
| 100 | 0 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 0 | 0 | 0 |
| 405 | 166 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 15,657 | 15,335 | 20,692 | 7300-05 | Fringe Benefits - FICA - Social Security | 23,017 | 23,017 | 23,017 |
| 3,662 | 3,586 | 4,959 | 7300-06 | Fringe Benefits - FICA - Medicare | 5,517 | 5,517 | 5,517 |
| 68,443 | 69,395 | 103,015 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 118,379 | 118,379 | 118,379 |
| 53,673 | 54,467 | 81,732 | 7300-20 | Fringe Benefits - Medical Insurance | 86,498 | 86,498 | 86,498 |
| 10,000 | 8,000 | 11,000 | 7300-22 | Fringe Benefits - VEBA Plan | 12,000 | 12,000 | 12,000 |
| 423 | 320 | 300 | 7300-25 | Fringe Benefits - Life Insurance | 300 | 300 | 300 |
| 1,389 | 917 | 755 | 7300-30 | Fringe Benefits - Long Term Disability | 850 | 850 | 850 |
| 10,347 | 9,928 | 8,346 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 8,751 | 8,751 | 8,751 |
| 85 | 75 | 117 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 123 | 123 | 123 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1,397 | 1,397 | 1,397 |
| 424,067 | 418,397 | 572,920 | TOTAL PERSONNEL SERVICES | | 637,272 | 637,272 | 637,272 |

MATERIALS AND SERVICES

| | | | | | | | |
|--------|--------|--------|-------------|---|--------------|-----------------|--------------|
| 21,680 | 25,514 | 30,000 | 7660 | Materials & Supplies | 30,000 | 30,000 | 30,000 |
| | | | | Materials and supplies to support permit, pretreatment, and laboratory work and activities. | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> |
| | | | | Permit lab materials and supplies to support permit | 1 | 26,000 | 26,000 |
| | | | | Pretreatment training and outreach supplies | 1 | 4,000 | 4,000 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 74 - ENVIRONMENTAL SERVICES Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--|-------|----------|----------------------------|----------------------------|---------------------------|--------|
| 6,814 | 10,949 | 11,875 | 7750 | Professional Services | | | | 10,000 | 10,000 | 10,000 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Lab instrumentation calibration/fume hood certification | 1 | 2,250 | 2,250 | | | |
| | | | | DI Water system rental/sanitization | 1 | 3,750 | 3,750 | | | |
| | | | | Pretreatment assistance | 1 | 4,000 | 4,000 | | | |
| 0 | 0 | 50 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | | 100 | 100 | 100 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | | |
| 45,312 | 50,110 | 60,000 | 7780-30 | Contract Services - Lab | | | | 70,000 | 70,000 | 70,000 |
| | | | | Outside laboratory services necessary for permit and industrial compliance which includes ambient water quality sampling of South Yamhill River. | | | | | | |
| 4,975 | 1,622 | 5,000 | 7800 | M & S Equipment | | | | 5,000 | 5,000 | 5,000 |
| | | | | Laboratory instrumentation or sampling monitoring equipment | | | | | | |
| 78,781 | 88,195 | 106,925 | TOTAL MATERIALS AND SERVICES | | | | 115,100 | 115,100 | 115,100 | |
| CAPITAL OUTLAY | | | | | | | | | | |
| 12,943 | 0 | 0 | 8710 | Equipment | | | | 0 | 0 | 0 |
| | | | | Laboratory equipment replacement | | | | | | |
| 12,943 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | | 0 | 0 | 0 | |
| 515,791 | 506,591 | 679,845 | TOTAL REQUIREMENTS | | | | 752,372 | 752,372 | 752,372 | |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 78 - CONVEYANCE SYSTEMS Section : 320 - SANITARY Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | |
| PERSONNEL SERVICES | | | | | | | |
| -792 | -1,455 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 |
| 332,229 | 285,554 | 346,962 | 7000-05 | Salaries & Wages - Regular Full Time Supervisor - Conveyance - 0.90 FTE Senior Utility Worker - 1.00 FTE Utility Worker II - 3.60 FTE | 371,520 | 371,520 | 371,520 |
| 1,337 | 390 | 2,000 | 7000-20 | Salaries & Wages - Overtime | 4,997 | 4,997 | 4,997 |
| 1,080 | 45 | 0 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 0 | 0 | 0 |
| -495 | -698 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 |
| 20,496 | 17,495 | 21,113 | 7300-05 | Fringe Benefits - FICA - Social Security | 22,780 | 22,780 | 22,780 |
| 4,793 | 4,092 | 5,061 | 7300-06 | Fringe Benefits - FICA - Medicare | 5,460 | 5,460 | 5,460 |
| 102,386 | 78,807 | 111,260 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 119,673 | 119,673 | 119,673 |
| 36,600 | 33,364 | 41,522 | 7300-20 | Fringe Benefits - Medical Insurance | 70,822 | 70,822 | 70,822 |
| 5,400 | 7,200 | 5,400 | 7300-22 | Fringe Benefits - VEBA Plan | 9,300 | 9,300 | 9,300 |
| 575 | 368 | 324 | 7300-25 | Fringe Benefits - Life Insurance | 330 | 330 | 330 |
| 1,794 | 1,020 | 788 | 7300-30 | Fringe Benefits - Long Term Disability | 872 | 872 | 872 |
| 19,310 | 16,665 | 15,698 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 15,905 | 15,905 | 15,905 |
| 104 | 89 | 126 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 128 | 128 | 128 |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1,366 | 1,366 | 1,366 |
| 524,818 | 442,935 | 550,254 | TOTAL PERSONNEL SERVICES | | 623,153 | 623,153 | 623,153 |
| MATERIALS AND SERVICES | | | | | | | |
| 16,427 | 21,193 | 35,000 | 7590 | Fuel - Vehicle & Equipment | 32,000 | 32,000 | 32,000 |
| 1,022 | 1,036 | 1,200 | 7600 | Utilities Electric costs associated with Conveyance building. | 1,200 | 1,200 | 1,200 |
| 0 | 0 | 0 | 7600-04 | Utilities - Water | 0 | 0 | 0 |
| 9,292 | 6,252 | 20,000 | 7720-04 | Repairs & Maintenance - Supplies Repair and maintenance supplies: fasteners, hydraulic connectors, switches, fittings, cables, hose, tools, camera seals, and root cutter blades, etc. | 20,000 | 20,000 | 20,000 |
| 20,163 | 12,336 | 20,000 | 7720-06 | Repairs & Maintenance - Equipment Includes routine repairs of the cameras, monitors, computers, generator, transporters, and other mechanical devices not associated with vehicle repairs. | 20,000 | 20,000 | 20,000 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 78 - CONVEYANCE SYSTEMS Section : 320 - SANITARY Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|---|---|----------------------------|----------------------------|---------------------------|---------|
| 22,755 | 32,152 | 32,000 | 7720-14 | Repairs & Maintenance - Vehicles Includes routine repairs for VacCon, TV van, conveyance service truck, and rental replacements when equipment is out of service. | 40,000 | 40,000 | 40,000 | |
| 23,041 | 11,778 | 30,000 | 7720-36 | Repairs & Maintenance - Sanitary Sewer Mainline/Lateral Routine repairs and maintenance of sewer mainlines, laterals, and manholes; including: pipe patching, lining, grouting, and other repairs to meet infiltration and inflow (I&I) reduction goals. | 30,000 | 30,000 | 30,000 | |
| 0 | 30 | 10,000 | 7750 | Professional Services Consulting and engineering services related to sanitary sewer systems including infiltration & inflow assessment, design, planning and other related services. | 10,000 | 10,000 | 10,000 | |
| 0 | 0 | 50 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | 100 | 100 | 100 | |
| 4,100 | 1,380 | 5,000 | 7800 | M & S Equipment Conveyance System maintenance equipment. | 5,000 | 5,000 | 5,000 | |
| 96,799 | 86,158 | 153,250 | TOTAL MATERIALS AND SERVICES | | | 158,300 | 158,300 | 158,300 |
| CAPITAL OUTLAY | | | | | | | | |
| 0 | 0 | 0 | 8710 | Equipment | 0 | 0 | 0 | |
| 0 | 0 | 0 | 8850 | Vehicles | 0 | 0 | 0 | |
| 32,700 | 0 | 100,000 | 9110-05 | Sanitary Sewer Replacements - Mainline/Lateral Preservation repair and replacement of sewer system mainlines and manholes. | 100,000 | 100,000 | 100,000 | |
| 32,700 | 0 | 100,000 | TOTAL CAPITAL OUTLAY | | | 100,000 | 100,000 | 100,000 |
| 654,317 | 529,093 | 803,504 | TOTAL REQUIREMENTS | | | 881,453 | 881,453 | 881,453 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 78 - CONVEYANCE SYSTEMS Section : 325 - STORM Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|-------------------|----------------|---------------------------|--|----------------------|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | |
| 0 | 0 | 25,000 | 4546 | American Rescue Plan | 100,000 | 0 | 0 |
| 0 | 0 | 25,000 | TOTAL INTERGOVERNMENTAL | | 100,000 | 0 | 0 |
| 0 | 0 | 25,000 | TOTAL RESOURCES | | 100,000 | 0 | 0 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 78 - CONVEYANCE SYSTEMS Section : 325 - STORM Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|----------|---------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | |
| 0 | 0 | 25,000 | 7750-43 | Professional Services - Stormwater | | | 200,000 | 233,525 | 233,525 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | ARPA - Design work on 13th & Galloway storm lines | 1 | 100,000 | 100,000 | | | |
| | | | Mercury TMDL | 1 | 100,000 | 100,000 | | | |
| | | | GIS mapping and utility study - carry over from FY23 | 1 | 33,525 | 33,525 | | | |
| 0 | 0 | 25,000 | TOTAL MATERIALS AND SERVICES | | | | 200,000 | 233,525 | 233,525 |
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 0 | 9110-43 | Sanitary Sewer Replacements - Storm Line Repairs | | | 100,000 | 100,000 | 100,000 |
| | | | For Storm line repairs that are not in the street right of way. | | | | | | |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Orchard St. Stormline Repair | 1 | 100,000 | 100,000 | | | |
| 0 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | | 100,000 | 100,000 | 100,000 |
| 0 | 0 | 25,000 | TOTAL REQUIREMENTS | | | | 300,000 | 333,525 | 333,525 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|--|----------|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 7,720 | 1,409 | 0 | 4545 | Federal FEMA Grant | | 0 | 0 | 0 |
| 0 | 22,485 | 0 | 4546 | American Rescue Plan | | 0 | 0 | 0 |
| -6,647 | 0 | 0 | 4548 | Coronavirus Relief Fund (CRF) | | 0 | 0 | 0 |
| 1,074 | 23,894 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| 13,172 | 13,541 | 13,200 | 5400-40 | Property Rentals - House Riverside Drive house rental income. | | 13,200 | 13,200 | 13,200 |
| 13,121 | 13,129 | 13,128 | 5400-45 | Property Rentals - Farm Farm land lease on Water Reclamation Facility property. | | 13,171 | 13,171 | 13,171 |
| 10,831,413 | 10,726,556 | 10,790,000 | 5520 | Sewer User Charges Monthly sewer charges based on water consumption and discharge loading. | | 11,000,000 | 11,000,000 | 11,000,000 |
| 94,473 | 79,454 | 91,000 | 5530 | Septage Fees Dumping fees collected from haulers for septic tank and portable toilet waste. | | 100,000 | 100,000 | 100,000 |
| 10,952,179 | 10,832,680 | 10,907,328 | TOTAL CHARGES FOR SERVICES | | | 11,126,371 | 11,126,371 | 11,126,371 |
| MISCELLANEOUS | | | | | | | | |
| 15,436 | 10,459 | 15,000 | 6310 | Interest | | 49,000 | 49,000 | 49,000 |
| 5,499 | 2,503 | 1,000 | 6600 | Other Income | | 1,000 | 1,000 | 1,000 |
| 0 | 2,961 | 0 | 6600-05 | Other Income - Workers' Comp Reimbursement | | 0 | 0 | 0 |
| 20,935 | 15,923 | 16,000 | TOTAL MISCELLANEOUS | | | 50,000 | 50,000 | 50,000 |
| TRANSFERS IN | | | | | | | | |
| 0 | 0 | 0 | 6900-01 | Transfers In - General Fund 132th & Galloway storm line work | | 0 | 100,000 | 100,000 |
| 57,237 | 15,039 | 16,182 | 6900-85 | Transfers In - Insurance Services | | 18,052 | 18,052 | 18,052 |
| | | | Description | Units | Amt/Unit | Total | | |
| | | | Insurance Services Fund support of HR Manager position | 1 | 18,052 | 18,052 | | |
| 57,237 | 15,039 | 16,182 | TOTAL TRANSFERS IN | | | 18,052 | 118,052 | 118,052 |
| 11,031,424 | 10,887,535 | 10,939,510 | TOTAL RESOURCES | | | 11,194,423 | 11,294,423 | 11,294,423 |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|--|-------|-----------|----------------------------|----------------------------|---------------------------|-----------|
| REQUIREMENTS | | | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | | | |
| 7,386 | 19,810 | 40,000 | 7500 | Credit Card Fees | | | | 16,200 | 16,200 | 16,200 |
| | | | | This is to cover new Credit card processing fees from W&L. | | | | | | |
| 0 | 39,566 | 34,000 | 7750 | Professional Services | | | | 54,000 | 54,000 | 54,000 |
| | | | | New billing charges from W&L. software charges, mail processing fees, and collection fees. | | | | | | |
| 0 | 0 | 40,000 | 7780-40 | Contract Services - Billing | | | | 77,000 | 77,000 | 77,000 |
| | | | | McMinnville Water & Light new customer service charges, accountant costs, and management fees. | | | | | | |
| 522,027 | 554,491 | 644,000 | 8227 | Franchise Fee expense | | | | 676,000 | 676,000 | 676,000 |
| | | | | Wastewater utility will pay a 6% franchise fee, up from 5% in FY2021-22. | | | | | | |
| 20,000 | 19,920 | 20,000 | 8229 | Customers Helping Customers matching funds | | | | 20,000 | 20,000 | 20,000 |
| 549,413 | 633,787 | 778,000 | TOTAL MATERIALS AND SERVICES | | | | 843,200 | 843,200 | 843,200 | |
| TRANSFERS OUT | | | | | | | | | | |
| 359,141 | 367,708 | 436,227 | 9700-01 | Transfers Out - General Fund | | | | 594,737 | 601,532 | 601,532 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Wastewater Services Fund support of Engineering operations. | 1 | 84,935 | 84,935 | | | |
| | | | | Engineering, Admin, & Finance personnel services support. | 1 | 516,597 | 516,597 | | | |
| 6,177,497 | 6,013,408 | 6,154,866 | 9700-77 | Transfers Out - Wastewater Capital | | | | 6,308,224 | 6,308,224 | 6,308,224 |
| | | | | Transfer to Wastewater Capital Fund for wastewater system capital improvements per the Wastewater System (WWS) Financial Plan. | | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Ratepayer contribution for FY24 | 1 | 6,308,224 | 6,308,224 | | | |
| 46,222 | 55,851 | 59,995 | 9700-80 | Transfers Out - Information Systems | | | | 65,343 | 65,343 | 65,343 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Information Systems personnel services support. | 1 | 65,343 | 65,343 | | | |
| 6,582,860 | 6,436,967 | 6,651,088 | TOTAL TRANSFERS OUT | | | | 6,968,304 | 6,975,099 | 6,975,099 | |
| CONTINGENCIES | | | | | | | | | | |
| 0 | 0 | 900,000 | 9800 | Contingencies | | | | 900,000 | 900,000 | 900,000 |
| 0 | 0 | 900,000 | TOTAL CONTINGENCIES | | | | 900,000 | 900,000 | 900,000 | |

Budget Document Report

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|---|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|-----------|
| ENDING FUND BALANCE | | | | | | | | |
| 0 | 0 | 0 | 9975-05 | Designated End FB - WW Svc Fd - Sewer A/R | 0 | 0 | 0 | |
| Non-cash Designated Ending Fund Balance for estimated Sewer Accounts Receivable balance at June 30 | | | | | | | | |
| 3,934,952 | 3,816,781 | 1,918,763 | 9999 | Unappropriated Ending Fd Balance | 445,485 | 438,690 | 438,690 | |
| Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budge year operations | | | | | | | | |
| 3,934,952 | 3,816,781 | 1,918,763 | TOTAL ENDING FUND BALANCE | | | 445,485 | 438,690 | 438,690 |
| 11,067,225 | 10,887,535 | 10,247,851 | TOTAL REQUIREMENTS | | | 9,156,989 | 9,156,989 | 9,156,989 |

75 - WASTEWATER SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 14,730,683 | 14,822,487 | 14,703,255 | TOTAL RESOURCES | 14,579,469 | 14,612,994 | 14,612,994 |
| 14,730,683 | 14,822,487 | 14,703,255 | TOTAL REQUIREMENTS | 14,579,469 | 14,612,994 | 14,612,994 |

Budget Document Report

77 - WASTEWATER CAPITAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|---|----------------|---------------------------|--|--|----------|--------|----------------------------|----------------------------|---------------------------|------------|
| RESOURCES | | | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | | | |
| 2,855,600 | 2,531,000 | 2,226,800 | 4077-99 | Designated Begin FB-WW Cap Fd - PERS Refinancing Reserve | | | | 1,878,600 | 1,878,600 | 1,878,600 |
| 29,351,857 | 33,663,306 | 36,200,799 | 4090 | Beginning Fund Balance | | | | 39,332,565 | 41,064,065 | 41,064,065 |
| Estimated July 1 undesignated carryover from prior year | | | | | | | | | | |
| 32,207,457 | 36,194,306 | 38,427,599 | TOTAL BEGINNING FUND BALANCE | | | | 41,211,165 | 42,942,665 | 42,942,665 | |
| INTERGOVERNMENTAL | | | | | | | | | | |
| 0 | 0 | 0 | 5080-05 | Inter-Agency Loan Repayment - Principal | | | | 0 | 76,902 | 76,902 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Payment on 2021 Fire Defibrillators | 1 | 53,247 | 53,247 | | | | |
| | | | Payment on 2021 Fire vehicle & air compressor | 1 | 23,655 | 23,655 | | | | |
| 0 | 0 | 0 | 5080-10 | Inter-Agency Loan Repayment - Interest | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | | 0 | 76,902 | 76,902 | |
| CHARGES FOR SERVICES | | | | | | | | | | |
| 519,909 | 765,242 | 550,000 | 5500 | System Development Charges | | | | 600,000 | 600,000 | 600,000 |
| Sewer system development charges (SDC) collected from new construction and additions to commercial or industrial projects that increase the loading on the sanitary sewer system. | | | | | | | | | | |
| 519,909 | 765,242 | 550,000 | TOTAL CHARGES FOR SERVICES | | | | 600,000 | 600,000 | 600,000 | |
| MISCELLANEOUS | | | | | | | | | | |
| 224,957 | 156,165 | 225,000 | 6310 | Interest | | | | 750,000 | 750,000 | 750,000 |
| 0 | 0 | 2,500 | 6500-05 | Private Sewer Lateral - Loan Repayment | | | | 2,500 | 2,500 | 2,500 |
| Payments on "loans" City has made to property owners to enable the property owner to repair a defective private sewer lateral. | | | | | | | | | | |
| 8,350 | 11,150 | 10,000 | 6500-10 | Private Sewer Lateral - Penalty | | | | 10,000 | 10,000 | 10,000 |
| Property owner penalty of \$50 per month when owner fails to repair private sewer lateral. | | | | | | | | | | |
| Budget Note: Penalty begins accruing 90 days after Notice of Defect issued. If private lateral is repaired within 10 months, penalty accruals absolved. | | | | | | | | | | |
| 0 | 0 | 0 | 6600 | Other Income | | | | 0 | 0 | 0 |
| 233,307 | 167,315 | 237,500 | TOTAL MISCELLANEOUS | | | | 762,500 | 762,500 | 762,500 | |

Budget Document Report

77 - WASTEWATER CAPITAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--|-----------|-----------|----------------------------|----------------------------|---------------------------|-----------|
| TRANSFERS IN | | | | | | | | | | |
| 6,177,497 | 6,013,408 | 6,154,866 | 6900-75 | Transfers In - Wastewater Services | | | | 6,308,224 | 6,308,224 | 6,308,224 |
| | | | Transfer from the Wastwater Services Fund for capital improvements per the Wastewater System (WWS) Financial Plan. | | | | | | | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Ratepayer contribution for FY24 | 1 | 6,308,224 | 6,308,224 | | | | |
| 37,312 | 157,631 | 157,632 | 6901-01 | Transfers In - Interfund Debt - General Fund | | | | 157,629 | 4,459,153 | 4,459,153 |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Payment on 2021 Police vehicles -3 | 1 | 37,699 | 37,699 | | | | |
| | | | Payment on 2021 Police audio visual equipment | 1 | 5,716 | 5,716 | | | | |
| | | | Payment on 2020 Police vehicles - 3 | 1 | 37,312 | 37,312 | | | | |
| | | | Payment of interfund loan for Fire District | 1 | 4,378,426 | 4,378,426 | | | | |
| 6,214,809 | 6,171,039 | 6,312,498 | TOTAL TRANSFERS IN | | | | 6,465,853 | 10,767,377 | 10,767,377 | |
| 39,175,483 | 43,297,903 | 45,527,597 | TOTAL RESOURCES | | | | 49,039,518 | 55,149,444 | 55,149,444 | |

Budget Document Report

77 - WASTEWATER CAPITAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|---|-------|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | | | |
| MATERIALS AND SERVICES | | | | | | | | |
| 15,782 | 10,297 | 20,000 | 7750 | Professional Services | | 20,000 | 20,000 | 20,000 |
| 0 | 0 | 16,000 | 7750-01 | Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | 5,800 | 5,800 | 5,800 |
| 0 | 0 | 1,100,000 | 7770-05 | Professional Services - Projects - Master Plan Update This is to fund the current Conveyance and WRF Master Plan Update. | | 1,000,000 | 2,050,000 | 2,050,000 |
| 183,054 | 0 | 0 | 7770-40 | Professional Services - Projects - Grit System Expansion | | 0 | 0 | 0 |
| 0 | 633,108 | 2,000,000 | 7770-41 | Professional Services - Projects - Solids Treatment Capacity improv Engineering services for the Solids Treatment Capacity Improvement Project. | | 2,000,000 | 2,000,000 | 2,000,000 |
| 4,807 | 0 | 0 | 7770-44 | Professional Services - Projects - Filtration System Expansion | | 0 | 0 | 0 |
| 12,360 | 11,880 | 0 | 7770-49 | Professional Services - Projects - 3 Mile Ln Bridge Force Main Engineering services for the installation of a 16" diameter sanitary sewer force main on ODOT's new 3-mile Lane Bridge. | | 50,000 | 50,000 | 50,000 |
| 27,380 | 1,935 | 340,000 | 7770-57 | Professional Services - Projects - I&I Reduction Design Engineering services for the design and contract documents for the Inflow and Infiltration (I&I) Reduction Projects. | | 350,000 | 350,000 | 350,000 |
| 0 | 1,045 | 1,200,000 | 7770-59 | Professional Services - Projects - Admin Building Addition/Upgrade Design services for Admin building project | | 1,000,000 | 1,021,500 | 1,021,500 |
| 2,000 | 2,565 | 3,500 | 8230 | Private Sewer Lateral Repair Incentive Private Sewer Lateral Repair Incentive Program - maximum of \$250 per private lateral repair completed within 90 days of Notice of Defect. | | 3,500 | 3,500 | 3,500 |
| 0 | 0 | 2,500 | 8240-10 | Private Sewer Lateral Loans - Low Income Loans "Loans" the City has made to property owners to enable the property owner to repair a defective private sewer lateral. | | 2,500 | 2,500 | 2,500 |
| 245,384 | 660,830 | 4,682,000 | TOTAL MATERIALS AND SERVICES | | | 4,431,800 | 5,503,300 | 5,503,300 |
| CAPITAL OUTLAY | | | | | | | | |
| 761,795 | 476,140 | 1,100,000 | 8710 | Equipment Planned major equipment replacement at the WRF and/or system pump stations. | | 1,000,000 | 1,660,000 | 1,660,000 |
| | | | | Description | Units | Amt/Unit | Total | |
| | | | | Cozine generator | 1 | 300,000 | 300,000 | |
| | | | | Shop truck | 1 | 100,000 | 100,000 | |
| | | | | Combination/hyrdro cleaning truck | 1 | 600,000 | 600,000 | |
| | | | | Generators (2), pump & loader/dump truck-carry over | 1 | 660,000 | 660,000 | |

Budget Document Report

77 - WASTEWATER CAPITAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|---|-------|-----------|----------------------------|----------------------------|---------------------------|------------|
| 427,864 | 1,947,428 | 1,460,000 | 9120-25 | Sewer Construction - I&I Reduction Projects | | | | 2,000,000 | 2,000,000 | 2,000,000 |
| | | | | Sewer rehabilitation and reconstruction at various locations around the City to address inflow and infiltration (I&I). | | | | | | |
| 0 | 0 | 0 | 9120-40 | Sewer Construction - Grit System Expansion | | | | 0 | 0 | 0 |
| 0 | 0 | 2,000,000 | 9120-41 | Sewer Construction - Solids Treatment Capacity Improv | | | | 14,000,000 | 14,000,000 | 14,000,000 |
| | | | | Construction on the Solids Capacity Improvement Project. | | | | | | |
| 0 | 0 | 0 | 9120-44 | Sewer Construction - Filtration System Expansion | | | | 0 | 0 | 0 |
| 807,596 | 0 | 100,000 | 9120-49 | Sewer Construction - 3 Mile Ln Bridge Force Main | | | | 50,000 | 50,000 | 50,000 |
| | | | | Funding for any additional work on the 3 Mile Bridge Force Main. | | | | | | |
| 0 | 0 | 1,300,000 | 9120-59 | Sewer Construction - Admin Building Addition/Upgrade | | | | 2,000,000 | 2,000,000 | 2,000,000 |
| 0 | 0 | 15,000 | 9150-10 | Developer Reimbursement - Sanitary Sewer | | | | 15,000 | 15,000 | 15,000 |
| | | | | Reimbursement to commercial and subdivision developers for sewer pipe constructed with extra capacity over what the developer requires which benefits the future growth requirements of the city. | | | | | | |
| 1,997,255 | 2,423,568 | 5,975,000 | TOTAL CAPITAL OUTLAY | | | | 19,065,000 | 19,725,000 | 19,725,000 | |
| TRANSFERS OUT | | | | | | | | | | |
| 168,476 | 211,100 | 229,238 | 9700-01 | Transfers Out - General Fund | | | | 268,733 | 268,733 | 268,733 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Wastewater Capital Fund support of Engineering operations. | 1 | 39,951 | 39,951 | | | |
| | | | | Engineering, Admin, & Finance personnel services support. | 1 | 228,782 | 228,782 | | | |
| 570,061 | 0 | 0 | 9701-01 | Transfers Out - Interfund Debt - General Fund | | | | 1,582,975 | 5,690,441 | 5,690,441 |
| | | | | See details in general fund, non departmental 01-99-6901-77. FY24 loans at 4.25% to be repaid in equal payments FY25 until FY29. | | | | | | |
| | | | | Exception: McMinnville Fire District loan to be repaid by 12/31/2023. | | | | | | |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Loan to new McMinnville Fire District to cover initial 6 mths | 1 | 4,287,320 | 4,287,320 | | | |
| | | | | City capital purchases funded by interfund monies | 1 | 1,403,121 | 1,403,121 | | | |
| 738,537 | 211,100 | 229,238 | TOTAL TRANSFERS OUT | | | | 1,851,708 | 5,959,174 | 5,959,174 | |
| CONTINGENCIES | | | | | | | | | | |
| 0 | 0 | 1,500,000 | 9800 | Contingencies | | | | 2,500,000 | 6,750,000 | 6,750,000 |
| | | | | With the large Solids project getting started, we have increased our contingencies to help with any unexpected expenditures. | | | | | | |
| 0 | 0 | 1,500,000 | TOTAL CONTINGENCIES | | | | 2,500,000 | 6,750,000 | 6,750,000 | |

Budget Document Report

77 - WASTEWATER CAPITAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|---------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| ENDING FUND BALANCE | | | | | | | |
| 2,531,000 | 2,226,800 | 1,878,600 | 9977-99 | Designated End FB - WW Cap Fd - PERS Refinancing Reserve | 1,506,300 | 1,506,300 | 1,506,300 |
| 33,663,306 | 37,775,605 | 31,262,759 | 9999 | Unappropriated Ending Fd Balance | 19,684,710 | 15,705,670 | 15,705,670 |
| | | | Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. | | | | |
| 36,194,306 | 40,002,405 | 33,141,359 | TOTAL ENDING FUND BALANCE | | 21,191,010 | 17,211,970 | 17,211,970 |
| 39,175,482 | 43,297,903 | 45,527,597 | TOTAL REQUIREMENTS | | 49,039,518 | 55,149,444 | 55,149,444 |

77 - WASTEWATER CAPITAL FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 39,175,483 | 43,297,903 | 45,527,597 | TOTAL RESOURCES | 49,039,518 | 55,149,444 | 55,149,444 |
| 39,175,482 | 43,297,903 | 45,527,597 | TOTAL REQUIREMENTS | 49,039,518 | 55,149,444 | 55,149,444 |

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|--|----------|----------------------------|----------------------------|---------------------------|---------|
| RESOURCES | | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | | |
| 15,075 | 15,075 | 15,075 | 4080-15 | Designated Begin FB-Info Sys Fd - Financial System Reserve July 1 carryover from prior year reserved for future City financial system software improvements | | | 15,075 | 15,075 | 15,075 |
| 196,697 | 150,431 | 143,117 | 4090 | Beginning Fund Balance Estimated July 1 undesignated carryover from prior year | | | 159,304 | 159,304 | 159,304 |
| 211,772 | 165,506 | 158,192 | TOTAL BEGINNING FUND BALANCE | | | 174,379 | 174,379 | 174,379 | |
| INTERGOVERNMENTAL | | | | | | | | | |
| 0 | 76,815 | 199,000 | 4546 | American Rescue Plan | | | 50,680 | 0 | 0 |
| 152,672 | 0 | 0 | 4548 | Coronavirus Relief Fund (CRF) | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 5029 | McMinnville Fire District I.S. personnel services, materials & services, and equipment provided to McMinnville Fire District. | | | 0 | 444,178 | 444,178 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Professional Services - to support start-up of new fire district | 1 | 100,000 | 100,000 | | | |
| | | | Materials & Supplies - shared costs | 1 | 78,717 | 78,717 | | | |
| | | | Software Maint & Rental Contracts-Fire (details in acct 7794-30) | 1 | 38,800 | 38,800 | | | |
| | | | Software Maint & Rental Contracts-Amb (details in acct 7794-95) | 1 | 45,100 | 45,100 | | | |
| | | | Mobile Replacements - EOC (2) | 2 | 2,500 | 5,000 | | | |
| | | | Replacement Laptop | 1 | 3,000 | 3,000 | | | |
| | | | Laptops - new district board members | 5 | 2,000 | 10,000 | | | |
| | | | Laptops - new personnel to support start-up of new fire district | 2 | 3,500 | 7,000 | | | |
| | | | Computer Replacements | 2 | 2,250 | 4,500 | | | |
| | | | Upstairs Printer/Scanner | 1 | 1,000 | 1,000 | | | |
| | | | R12 Peripherals | 1 | 2,000 | 2,000 | | | |
| | | | Capital Outlay - IS shared costs | 1 | 21,105 | 21,105 | | | |
| | | | Replacement MDTs (3) | 1 | 22,000 | 22,000 | | | |
| | | | Personnel Services Fire/Amb allocation | 1 | 95,956 | 95,956 | | | |
| | | | Audio Visual for fire station board room | 1 | 10,000 | 10,000 | | | |
| 152,672 | 76,815 | 199,000 | TOTAL INTERGOVERNMENTAL | | | 50,680 | 444,178 | 444,178 | |

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------------|----------------|---------------------------|--|--|-------|----------|----------------------------|----------------------------|---------------------------|
| CHARGES FOR SERVICES | | | | | | | | | |
| 531,933 | 584,292 | 740,391 | 6000-01 | Charges for Equipment & Services - General Fund Operating departments are charged for equipment & services provided by the IS Fund. Departments are also charged a pro-rated portion of City-shared network costs. | | | 1,009,933 | 837,711 | 837,711 |
| 0 | 0 | 0 | 6000-08 | Charges for Equipment & Services - Affordable Housing | | | 0 | 6,000 | 6,000 |
| 16,453 | 16,949 | 25,466 | 6000-20 | Charges for Equipment & Services - Street Fund | | | 51,508 | 51,508 | 51,508 |
| 0 | 0 | 0 | 6000-25 | Charges for Equipment & Services - Airport | | | 2,120 | 2,120 | 2,120 |
| 0 | 0 | 0 | 6000-50 | Charges for Equipment & Services - Park Development | | | 1,980 | 1,980 | 1,980 |
| 10,473 | 21,025 | 13,399 | 6000-70 | Charges for Equipment & Services - Building Fund | | | 19,977 | 19,977 | 19,977 |
| 54,738 | 61,174 | 72,324 | 6000-75 | Charges for Equipment & Services - Wastewater Services Fund | | | 112,962 | 112,962 | 112,962 |
| 0 | 0 | 0 | 6000-79 | Charges for Equipment & Services - Ambulance Fund | | | 0 | 0 | 0 |
| 613,597 | 683,440 | 851,580 | TOTAL CHARGES FOR SERVICES | | | | 1,198,480 | 1,032,258 | 1,032,258 |
| MISCELLANEOUS | | | | | | | | | |
| 1,247 | 787 | 1,200 | 6310 | Interest | | | 3,500 | 3,500 | 3,500 |
| 84 | 0 | 0 | 6600 | Other Income | | | 0 | 0 | 0 |
| 1,332 | 787 | 1,200 | TOTAL MISCELLANEOUS | | | | 3,500 | 3,500 | 3,500 |
| TRANSFERS IN | | | | | | | | | |
| 408,038 | 470,219 | 501,315 | 6900-01 | Transfers In - General Fund | | | 545,826 | 520,549 | 520,549 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Information Systems personnel services support. | 1 | 449,869 | 449,869 | | |
| | | | | Continued investment into remote technology, audio/visual gear | 1 | 70,680 | 70,680 | | |
| 9,464 | 10,960 | 11,694 | 6900-20 | Transfers In - Street | | | 12,733 | 12,733 | 12,733 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Information Systems personnel services support. | 1 | 12,733 | 12,733 | | |
| 9,464 | 10,960 | 11,694 | 6900-70 | Transfers In - Building | | | 12,733 | 12,733 | 12,733 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Information Systems personnel services support. | 1 | 12,733 | 12,733 | | |
| 46,222 | 55,851 | 59,995 | 6900-75 | Transfers In - Wastewater Services | | | 65,343 | 65,343 | 65,343 |
| | | | | Description | Units | Amt/Unit | Total | | |
| | | | | Information Systems personnel services support. | 1 | 65,343 | 65,343 | | |
| 473,188 | 547,990 | 584,698 | TOTAL TRANSFERS IN | | | | 636,635 | 611,358 | 611,358 |

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| 1,452,561 | 1,474,539 | 1,794,670 | TOTAL RESOURCES | 2,063,674 | 2,265,673 | 2,265,673 |

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| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|---------|
| REQUIREMENTS | | | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| -1,053 | 2,549 | 0 | 7000 | Salaries & Wages | 0 | 0 | 0 | |
| 321,433 | 345,843 | 376,441 | 7000-05 | Salaries & Wages - Regular Full Time Information Systems Director - 1.00 FTE Information Services Administrator - 1.00 FTE Information Services Specialist - 2.00 FTE | 406,031 | 406,031 | 406,031 | |
| 0 | 166 | 0 | 7000-15 | Salaries & Wages - Temporary | 0 | 0 | 0 | |
| 3,159 | 1,191 | 5,000 | 7000-20 | Salaries & Wages - Overtime For required maintenance scheduled after working hours and occasional extra work required during peak activity periods. | 8,000 | 8,000 | 8,000 | |
| 2,400 | 2,400 | 2,400 | 7000-37 | Salaries & Wages - Medical Opt Out Incentive | 2,400 | 2,400 | 2,400 | |
| -333 | 795 | 0 | 7300 | Fringe Benefits | 0 | 0 | 0 | |
| 19,717 | 21,130 | 23,223 | 7300-05 | Fringe Benefits - FICA - Social Security | 25,194 | 25,194 | 25,194 | |
| 4,611 | 4,942 | 5,566 | 7300-06 | Fringe Benefits - FICA - Medicare | 6,039 | 6,039 | 6,039 | |
| 88,230 | 101,511 | 111,505 | 7300-15 | Fringe Benefits - PERS - OPSRP - IAP | 126,055 | 126,055 | 126,055 | |
| 52,369 | 50,128 | 51,924 | 7300-20 | Fringe Benefits - Medical Insurance | 52,682 | 52,682 | 52,682 | |
| 8,000 | 7,000 | 7,000 | 7300-22 | Fringe Benefits - VEBA Plan | 7,000 | 7,000 | 7,000 | |
| 432 | 320 | 240 | 7300-25 | Fringe Benefits - Life Insurance | 240 | 240 | 240 | |
| 1,845 | 1,280 | 846 | 7300-30 | Fringe Benefits - Long Term Disability | 942 | 942 | 942 | |
| 246 | 298 | 460 | 7300-35 | Fringe Benefits - Workers' Compensation Insurance | 458 | 458 | 458 | |
| 79 | 76 | 92 | 7300-37 | Fringe Benefits - Workers' Benefit Fund | 92 | 92 | 92 | |
| 0 | 268 | 1,001 | 7300-40 | Fringe Benefits - Unemployment | 1,050 | 1,050 | 1,050 | |
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 1,501 | 1,501 | 1,501 | |
| 501,134 | 539,896 | 585,698 | TOTAL PERSONNEL SERVICES | | | 637,684 | 637,684 | 637,684 |
| MATERIALS AND SERVICES | | | | | | | | |
| 350 | 290 | 500 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 600 | 600 | 600 | |
| -499 | 3,331 | 8,000 | 7550 | Travel & Education Technical training, network training, desktop training, and application development training, including travel and meal expenses to seminars and conferences. | 5,000 | 5,000 | 5,000 | |
| 0 | 136 | 500 | 7590 | Fuel - Vehicle & Equipment Fuel and repair expense for IS Department vehicle | 300 | 300 | 300 | |
| 3,600 | 4,172 | 4,710 | 7610-05 | Insurance - Liability | 5,510 | 5,510 | 5,510 | |

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| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--------------|----------------------------|----------------------------|---------------------------|
| 600 | 437 | 490 | 7610-10 | Insurance - Property | | 770 | 770 | 770 |
| 9,013 | 13,560 | 10,000 | 7620 | Telecommunications | | 11,000 | 11,000 | 11,000 |
| | | | | Information Services Department telephones, cell phones, and modem lines. | | | | |
| 8,193 | 5,483 | 6,000 | 7660 | Materials & Supplies | | 6,000 | 6,000 | 6,000 |
| | | | | General office supplies, postage, shipping, professional subscriptions and dues, expendable computer supplies, and training materials; including purchased training videos and miscellaneous training materials. | | | | |
| 0 | 204 | 4,000 | 7720 | Repairs & Maintenance | | 1,000 | 1,000 | 1,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Furniture and Expenses - office area | 1 | 1,000 | 1,000 | |
| 0 | 0 | 2,000 | 7720-06 | Repairs & Maintenance - Equipment | | 2,000 | 2,000 | 2,000 |
| | | | | Equipment repairs and software upgrades not covered by maintenance contracts. | | | | |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Printer maintenance kits for in-house repairs | 1 | 500 | 500 | |
| | | | | Printer and non-warranty equipment repairs | 1 | 1,500 | 1,500 | |
| 10 | 54 | 0 | 7720-14 | Repairs & Maintenance - Vehicles | | 0 | 0 | 0 |
| 20,444 | 12,904 | 58,500 | 7750 | Professional Services | | 51,500 | 151,500 | 151,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Application, network, design & support services | 1 | 40,000 | 40,000 | |
| | | | | Civic Building A/V maintenance | 1 | 1,500 | 1,500 | |
| | | | | Website services | 1 | 10,000 | 10,000 | |
| | | | | Professional Services for start-up of new fire district | 1 | 100,000 | 100,000 | |
| 0 | 0 | 1,800 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | 1,900 | 1,900 | 1,900 |
| | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | |
| 0 | 0 | 0 | 7770-03 | Professional Services - Projects - ERP | | 0 | 0 | 0 |
| 48,972 | 34,750 | 50,000 | 7792 | Hardware Maintenance & Rental Contracts | | 35,000 | 35,000 | 35,000 |
| 8,188 | 7,731 | 10,000 | 7792-20 | Hardware Maintenance & Rental Contracts - Police | | 11,000 | 11,000 | 11,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Data 911 hardware maintenance | 1 | 11,000 | 11,000 | |
| 0 | 0 | 0 | 7792-30 | Hardware Maintenance & Rental Contracts - Fire | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7792-95 | Hardware Maintenance & Rental Contracts - Ambulance | | 0 | 0 | 0 |
| 226,033 | 261,209 | 240,000 | 7794 | Software Maintenance & Rental Contracts | | 300,000 | 300,000 | 300,000 |
| 0 | 0 | 2,140 | 7794-02 | Software Maintenance & Rental Contracts - City Manager's Office | | 2,750 | 2,750 | 2,750 |

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| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Adobe Creative Cloud / Indesign Renewals | 1 | 1,700 | 1,700 | | |
| | | | Office 365 Licensing (4) | 1 | 1,050 | 1,050 | | |
| 0 | 0 | 1,800 | 7794-03 Software Maintenance & Rental Contracts - City Council | | | 1,850 | 1,850 | 1,850 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Office 365 Licensing (7) | 1 | 1,850 | 1,850 | | |
| 0 | 6,500 | 7,700 | 7794-05 Software Maintenance & Rental Contracts - Accounting | | | 8,250 | 8,250 | 8,250 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Adobe Pro Licensing | 5 | 200 | 1,000 | | |
| | | | Adobe Indesign | 1 | 400 | 400 | | |
| | | | Office 365 Licensing (7) | 1 | 1,850 | 1,850 | | |
| | | | DebtBook Renewal | 1 | 5,000 | 5,000 | | |
| 0 | 0 | 720 | 7794-08 Software Maintenance & Rental Contracts - Legal | | | 530 | 530 | 530 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Office 365 licensing (2) | 1 | 530 | 530 | | |
| 8,821 | 7,869 | 10,990 | 7794-10 Software Maintenance & Rental Contracts - Engineering | | | 12,800 | 12,800 | 12,800 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | ESRI-17%, shared with Bldg,Comm | 1 | 2,500 | 2,500 | | |
| | | | Dvlprmt,Eng,Street,WWS | | | | | |
| | | | Hansen sewer database-25%, shared with Street, Park | 1 | 4,000 | 4,000 | | |
| | | | Maint, WWS | | | | | |
| | | | AutoCAD maintenance - 66%, shared with Comm | 1 | 3,000 | 3,000 | | |
| | | | Dvlprmt | | | | | |
| | | | Adobe Licenses | 2 | 200 | 400 | | |
| | | | Office 365 licensing (11) | 2,900 | 1 | 2,900 | | |
| 0 | 0 | 18,720 | 7794-12 Software Maintenance & Rental Contracts - Human Resources | | | 930 | 930 | 930 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Adobe Pro Licensing | 2 | 200 | 400 | | |
| | | | Office 365 Licensing | 2 | 265 | 530 | | |
| 0 | 0 | 0 | 7794-14 Software Maintenance & Rental Contracts - Community Dev Econ Development | | | 460 | 460 | 460 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Adobe Pro Licensing | 1 | 200 | 200 | | |
| | | | Office 365 Licensing | 1 | 260 | 260 | | |
| 0 | 0 | 0 | 7794-15 Software Maintenance & Rental Contracts - Community Development | | | 0 | 0 | 0 |

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| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|---|--------------|----------------------------|----------------------------|---------------------------|--------|
| 0 | 0 | 240 | 7794-16 | Software Maintenance & Rental Contracts - Community Dev Administration | | | 460 | 460 | 460 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Adobe Pro Licensing | 1 | 200 | 200 | | |
| | | | | Office 365 Licensing | 1 | 260 | 260 | | |
| 1,553 | 1,626 | 2,705 | 7794-17 | Software Maintenance & Rental Contracts - Community Dev Current | | | 3,130 | 3,130 | 3,130 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | ESRI Software - 12.5 % | 1 | 1,250 | 1,250 | | |
| | | | | Adobe Pro / Indesign Licensing | 1 | 600 | 600 | | |
| | | | | AutoCAD Maintenance | 1 | 750 | 750 | | |
| | | | | Office 365 Licensing (2) | 1 | 530 | 530 | | |
| 1,553 | 1,626 | 2,305 | 7794-18 | Software Maintenance & Rental Contracts - Community Dev Long Range | | | 2,730 | 2,730 | 2,730 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | ESRI Software - 12.5% | 1 | 1,250 | 1,250 | | |
| | | | | AutoCAD Maintenance | 1 | 750 | 750 | | |
| | | | | Adobe Pro Licensing | 1 | 200 | 200 | | |
| | | | | Office 365 Licensing | 1 | 530 | 530 | | |
| 0 | 395 | 480 | 7794-19 | Software Maintenance & Rental Contracts - Community Dev Code Compliance | | | 530 | 530 | 530 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Office 365 Licensing (2) | 1 | 530 | 530 | | |
| 49,573 | 49,722 | 68,320 | 7794-20 | Software Maintenance & Rental Contracts - Police | | | 83,000 | 83,000 | 83,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Adobe Pro Licensing | 10 | 200 | 2,000 | | |
| | | | | Office 365 Licensing (54) | 1 | 14,000 | 14,000 | | |
| | | | | OnQ Maintenance | 1 | 21,500 | 21,500 | | |
| | | | | Netmotion Maint - 50% shared with FD, AMB | 1 | 3,400 | 3,400 | | |
| | | | | CS Maintenance | 1 | 26,500 | 26,500 | | |
| | | | | E-ticketing Maintenance | 1 | 9,400 | 9,400 | | |
| | | | | WebLEDS Maintenance | 1 | 1,200 | 1,200 | | |
| | | | | PowerDMS Maintenance | 1 | 5,000 | 5,000 | | |

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| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--|-------|----------|----------------------------|----------------------------|---------------------------|--------|
| 9,783 | 10,776 | 17,400 | 7794-25 | Software Maintenance & Rental Contracts - Municipal Court | | | | 18,950 | 18,950 | 18,950 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | E-Ticketing Maintenance - 33%, shared with Police Dept | 1 | 5,400 | 5,400 | | | |
| | | | | Caselle Utils / Integration | 1 | 5,000 | 5,000 | | | |
| | | | | Caselle Maintenance | 1 | 6,000 | 6,000 | | | |
| | | | | Notification Software | 1 | 1,500 | 1,500 | | | |
| | | | | Office 365 Licensing (4) | 1 | 1,050 | 1,050 | | | |
| 33,584 | 32,523 | 32,940 | 7794-30 | Software Maintenance & Rental Contracts - Fire | | | | 38,800 | 38,800 | 38,800 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Lexipol Policy Maintenance | 1 | 5,000 | 5,000 | | | |
| | | | | ESO Maint - 100% RMS, 50% Personnel - shared with AMB | 1 | 10,000 | 10,000 | | | |
| | | | | Netmotion Maint - 25%, shared with AMB, Police Dept | 1 | 1,800 | 1,800 | | | |
| | | | | CS Maint-65%, shared with AMB | 1 | 6,200 | 6,200 | | | |
| | | | | Target Software Maintenance 50% shared with AMB | 1 | 4,100 | 4,100 | | | |
| | | | | Fire Inspection Software Maintenance | 1 | 2,500 | 2,500 | | | |
| | | | | Cradlepoint Maintenance | 1 | 2,400 | 2,400 | | | |
| | | | | Office 365 Licensing (26) | 1 | 6,800 | 6,800 | | | |
| 1,200 | 1,200 | 16,280 | 7794-35 | Software Maintenance & Rental Contracts - Parks & Rec Administration | | | | 2,300 | 2,300 | 2,300 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | WhenToWork Software | 1 | 600 | 600 | | | |
| | | | | Activenet Maintenance | 1 | 1,440 | 1,440 | | | |
| | | | | Office 365 Licensing (1) | 1 | 260 | 260 | | | |
| 1,200 | 1,200 | 2,640 | 7794-40 | Software Maintenance & Rental Contracts - Aquatic Center | | | | 2,760 | 2,760 | 2,760 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Office 365 Licensing (5) | 1 | 1,320 | 1,320 | | | |
| | | | | Activenet Maintenance | 1 | 1,440 | 1,440 | | | |
| 1,200 | 1,200 | 2,640 | 7794-45 | Software Maintenance & Rental Contracts - Community Center | | | | 2,760 | 2,760 | 2,760 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Office 365 Licensing (5) | 1 | 1,320 | 1,320 | | | |
| | | | | Activenet Maintenance | 1 | 1,440 | 1,440 | | | |
| 1,200 | 1,200 | 0 | 7794-50 | Software Maintenance & Rental Contracts - Kids on the Block | | | | 0 | 0 | 0 |
| 1,200 | 1,200 | 1,680 | 7794-55 | Software Maintenance & Rental Contracts - Recreational Sports | | | | 1,700 | 1,700 | 1,700 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Office 365 Licensing | 1 | 260 | 260 | | | |
| | | | | Activenet Maintenance | 1 | 1,440 | 1,440 | | | |

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| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|---|-------|----------|----------------------------|----------------------------|---------------------------|--------|
| 1,200 | 1,200 | 2,160 | 7794-60 | Software Maintenance & Rental Contracts - Senior Center | | | | 1,970 | 1,970 | 1,970 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Office 365 Licensing (2) | 1 | 530 | 530 | | | |
| | | | | Activenet Maintenance | 1 | 1,440 | 1,440 | | | |
| 0 | 0 | 0 | 7794-63 | Software Maintenance & Rental Contracts - Park Development | | | | 330 | 330 | 330 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | ESRI Maintenance (shared) | 1 | 330 | 330 | | | |
| 5,469 | 5,607 | 7,070 | 7794-65 | Software Maintenance & Rental Contracts - Park Maintenance | | | | 8,350 | 8,350 | 8,350 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | ESRI Maintenance-17%, shared with Bldg,Comm Dvpmt,Eng,Street,WWS | 1 | 2,500 | 2,500 | | | |
| | | | | Hansen Software-25%, shared with Street, Eng, WWS | 1 | 4,000 | 4,000 | | | |
| | | | | Adobe Pro Licensing | 2 | 200 | 400 | | | |
| | | | | Office 365 Licensing (5.5) | 1 | 1,450 | 1,450 | | | |
| 0 | 0 | 0 | 7794-68 | Software Maintenance & Rental Contracts - Affordable Housing | | | | 0 | 2,500 | 2,500 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Housing Associate Planner - software (ESRI, AutoCad, etc) | 1 | 2,500 | 2,500 | | | |
| 1,397 | 0 | 5,760 | 7794-70 | Software Maintenance & Rental Contracts - Library | | | | 6,000 | 6,000 | 6,000 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Office 365 Licensing (21) | 1 | 5,800 | 5,800 | | | |
| | | | | Adobe Pro Licensing | 1 | 200 | 200 | | | |
| 8,969 | 9,106 | 11,810 | 7794-75 | Software Maintenance & Rental Contracts - Streets | | | | 12,850 | 12,850 | 12,850 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | ESRI Maintenance-17%, shared w/Bldg,Comm Dvmt,Eng,Park Maint,WWS | 1 | 2,500 | 2,500 | | | |
| | | | | Street Saver Software | 1 | 4,500 | 4,500 | | | |
| | | | | Adobe Pro Licensing (2) | 2 | 200 | 400 | | | |
| | | | | Hansen Software-25%, shared with Eng,Park Maint, WWS | 1 | 4,000 | 4,000 | | | |
| | | | | Office 365 Licensing (5.5) | 1 | 1,450 | 1,450 | | | |
| 0 | 0 | 0 | 7794-77 | Software Maintenance & Rental Contracts - Airport | | | | 200 | 200 | 200 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Adobe Pro License | 1 | 200 | 200 | | | |

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| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|-----------------|----------------------------|----------------------------|---------------------------|
| 2,083 | 2,124 | 3,210 | 7794-80 | Software Maintenance & Rental Contracts - Building | | 3,560 | 3,560 | 3,560 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Office 365 Licensing (4) | 1 | 1,060 | 1,060 | | |
| | | | ESRI Maintenance-17%, shared w/Park Maint,Comm Dvpmt,Street,WWS | 1 | 2,500 | 2,500 | | |
| 24,664 | 27,104 | 34,650 | 7794-85 | Software Maintenance & Rental Contracts - Wastewater Services | | 36,550 | 36,550 | 36,550 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | ESRI Maintenance-17%, shared w/Bldg,Comm Dvlpmt,Eng,Street,Park | 1 | 2,500 | 2,500 | | |
| | | | Hansen-25%, shared with Street, Park Maint, Eng | 1 | 4,000 | 4,000 | | |
| | | | Office 365 Licensing (20) | 1 | 5,800 | 5,800 | | |
| | | | WWS-MP2 Maint Management Software | 1 | 2,800 | 2,800 | | |
| | | | Rockwell Control Software | 1 | 5,500 | 5,500 | | |
| | | | Wonderware Software | 1 | 5,500 | 5,500 | | |
| | | | Hach WIMS Software | 1 | 3,100 | 3,100 | | |
| | | | Win 911 Software | 1 | 800 | 800 | | |
| | | | Swift Comply FOG Software | 1 | 2,800 | 2,800 | | |
| | | | Cradlepoint Maintenance | 1 | 350 | 350 | | |
| | | | CUES Software Maintenance | 1 | 3,000 | 3,000 | | |
| | | | Adobe Pro Licensing | 2 | 200 | 400 | | |
| 12,446 | 30,528 | 40,920 | 7794-95 | Software Maintenance & Rental Contracts - Ambulance | | 45,100 | 45,100 | 45,100 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Office 365 Licensing (26) | 1 | 6,800 | 6,800 | | |
| | | | ESO Inventory Module | 1 | 5,000 | 5,000 | | |
| | | | ESO Chart Maintenance | 1 | 12,500 | 12,500 | | |
| | | | Netmotion Maintenance-25%, shared with Fire Dept, Police Dept | 1 | 1,800 | 1,800 | | |
| | | | CS Maint - 35%, shared with Fire Dept | 1 | 3,000 | 3,000 | | |
| | | | ESP Personnel Maint-50%, shared with Fire Dept | 1 | 1,500 | 1,500 | | |
| | | | Target Software Maintenance-50%, shared with Fire Dept | 1 | 4,100 | 4,100 | | |
| | | | Cradlepoint Maintenance | 1 | 2,400 | 2,400 | | |
| | | | Respond Billing Maintenance | 1 | 8,000 | 8,000 | | |
| 0 | 0 | 54,000 | 7794-97 | Software Maintenance & Rental Contracts - ARPA | | 30,680 | 30,680 | 30,680 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | CitizenLab Renewal | 1 | 12,500 | 12,500 | | |
| | | | FAMS Software Renewal | 1 | 6,180 | 6,180 | | |
| | | | NeoGov Learn Module & Licensing | 1 | 12,000 | 12,000 | | |

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80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 66,407 | 1,515 | 3,500 | 7800-15 | M & S Equipment - Information Systems | | | 4,000 | 4,000 | 4,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Replacement Laptop / Monitor | 1 | 4,000 | 4,000 | | |
| 27,312 | 17,339 | 21,000 | 7800-18 | M & S Equipment - Hardware | | | 15,000 | 15,000 | 15,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | UPS Replacements | 1 | 3,000 | 3,000 | | |
| | | | | NAS Replacement Storage | 1 | 3,000 | 3,000 | | |
| | | | | Network Switch Replacements | 2 | 2,000 | 4,000 | | |
| | | | | Loaner Laptop Replacements | 1 | 5,000 | 5,000 | | |
| 0 | 0 | 0 | 7800-21 | M & S Equipment - Software | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7800-24 | M & S Equipment - Inventory | | | 0 | 0 | 0 |
| | | | | Spare inventory computer equipment for emergency replacements. Miscellaneous supplies; e.g., keyboards, mice, surge strips, tools, etc. | | | | | |
| 0 | 0 | 0 | 7840 | M & S Computer Charges | | | 0 | 0 | 0 |
| 0 | 0 | 2,500 | 7840-02 | M & S Computer Charges - City Manager's Office | | | 750 | 750 | 750 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | New Monitors | 3 | 250 | 750 | | |
| 2,877 | 2,749 | 0 | 7840-03 | M & S Computer Charges - City Council | | | 2,950 | 2,950 | 2,950 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Replace Presentation Laptop | 1 | 1,500 | 1,500 | | |
| | | | | Replace Control iPads | 2 | 600 | 1,200 | | |
| | | | | New Monitor | 1 | 250 | 250 | | |
| 9,452 | 6,375 | 4,700 | 7840-05 | M & S Computer Charges - Accounting | | | 1,300 | 1,300 | 1,300 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Printer maintenance - Lexmark | 1 | 300 | 300 | | |
| | | | | Scanner Replacement | 1 | 1,000 | 1,000 | | |
| 0 | 0 | 6,200 | 7840-08 | M & S Computer Charges - Legal | | | 0 | 0 | 0 |
| 1,200 | 7,488 | 3,700 | 7840-10 | M & S Computer Charges - Engineering | | | 7,700 | 7,700 | 7,700 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Plotter maintenance | 1 | 1,200 | 1,200 | | |
| | | | | New Laptop for GIS | 1 | 3,500 | 3,500 | | |
| | | | | Replacement desktops | 2 | 1,500 | 3,000 | | |
| 0 | 0 | 6,000 | 7840-12 | M & S Computer Charges - Human Resources | | | 0 | 3,500 | 3,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Computer, monitor | 1 | 3,500 | 3,500 | | |
| 0 | 0 | 6,000 | 7840-14 | M & S Computer Charges - Community Dev Econ Development | | | 0 | 0 | 0 |

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|-----------------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7840-15 | M & S Computer Charges - Community Development | | 0 | 0 | 0 |
| 0 | 0 | 0 | 7840-16 | M & S Computer Charges - Community Dev Administration | | 0 | 0 | 0 |
| 3,787 | 5,941 | 10,200 | 7840-17 | M & S Computer Charges - Community Dev Current | | 6,250 | 6,250 | 6,250 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Replacement desktops (2) + Monitor | 1 | 3,250 | 3,250 | | |
| | | | GIS Laptop / Tech - 50% | 1 | 3,000 | 3,000 | | |
| 3,815 | 0 | 7,200 | 7840-18 | M & S Computer Charges - Community Dev Long Range | | 3,000 | 3,000 | 3,000 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | GIS Laptop / Tech - 50% | 1 | 3,000 | 3,000 | | |
| 311 | 0 | 0 | 7840-19 | M & S Computer Charges - Community Dev Code Compliance | | 6,000 | 6,000 | 6,000 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Replacement Laptops | 2 | 3,000 | 6,000 | | |
| 25,270 | 12,329 | 16,600 | 7840-20 | M & S Computer Charges - Police | | 50,400 | 50,400 | 50,400 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Desktop/Mobile Replacements (3) | 3 | 2,000 | 6,000 | | |
| | | | New Monitors | 1 | 3,000 | 3,000 | | |
| | | | New Printers | 2 | 1,000 | 2,000 | | |
| | | | Zebra Mobile Printers | 5 | 1,000 | 5,000 | | |
| | | | MDT Repair | 1 | 2,000 | 2,000 | | |
| | | | RMS Server Rehost | 1 | 15,000 | 15,000 | | |
| | | | InTime Software | 1 | 17,400 | 17,400 | | |
| 10,822 | 379 | 6,000 | 7840-25 | M & S Computer Charges - Municipal Court | | 1,500 | 1,500 | 1,500 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Replacement Monitors | 6 | 250 | 1,500 | | |
| 7,842 | 12,611 | 8,000 | 7840-30 | M & S Computer Charges - Fire | | 8,000 | 21,500 | 21,500 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Mobile Replacements - EOC (2) | 2 | 2,500 | 5,000 | | |
| | | | Replacement Laptop | 1 | 3,000 | 3,000 | | |
| | | | Laptops - new fire district board members - 50%; shared with Amb | 5 | 1,000 | 5,000 | | |
| | | | Laptops-new fire district personnel - 50%; shared with Amb | 2 | 1,750 | 3,500 | | |
| | | | Audio visual equip fire station - 50%; shared with Amb | 1 | 5,000 | 5,000 | | |
| 31 | 534 | 0 | 7840-35 | M & S Computer Charges - Parks & Rec Administration | | 0 | 0 | 0 |

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|---|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 2,490 | 3,430 | 1,000 | 7840-40 | M & S Computer Charges - Aquatic Center | | | 3,000 | 3,000 | 3,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Activenet Peripherals | 1 | 1,500 | 1,500 | | |
| | | | | Desktop Replacement | 1 | 1,500 | 1,500 | | |
| 6,576 | 3,466 | 4,400 | 7840-45 | M & S Computer Charges - Community Center | | | 1,000 | 1,000 | 1,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Activenet Peripherals | 1 | 1,000 | 1,000 | | |
| 0 | 0 | 0 | 7840-50 | M & S Computer Charges - Kids on the Block | | | 0 | 0 | 0 |
| 3,003 | 0 | 0 | 7840-55 | M & S Computer Charges - Recreational Sports | | | 0 | 0 | 0 |
| 1,784 | 397 | 5,000 | 7840-60 | M & S Computer Charges - Senior Center | | | 2,500 | 2,500 | 2,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Activenet Peripherals | 1 | 1,000 | 1,000 | | |
| | | | | Projector | 1 | 1,500 | 1,500 | | |
| 0 | 0 | 0 | 7840-63 | M & S Computer Charges - Park Development | | | 1,650 | 1,650 | 1,650 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | ESRI - Desktop License | 1 | 1,650 | 1,650 | | |
| 2,091 | 1,897 | 9,200 | 7840-65 | M & S Computer Charges - Park Maintenance | | | 2,100 | 5,600 | 5,600 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Replacement Desktop - 50%, shared with Street | 1 | 600 | 600 | | |
| | | | | Discovery Network Connection | 1 | 1,500 | 1,500 | | |
| | | | | Facilities Computer / Tech | 1 | 3,500 | 3,500 | | |
| 0 | 0 | 0 | 7840-68 | M & S Computer Charges - Affordable Housing | | | 0 | 3,500 | 3,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Housing Associate Planner computer/tech | 1 | 3,500 | 3,500 | | |
| 14,982 | 11,716 | 15,200 | 7840-70 | M & S Computer Charges - Library | | | 7,000 | 7,000 | 7,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Replacement Computers (3) | 1 | 4,500 | 4,500 | | |
| | | | | New Monitors | 10 | 250 | 2,500 | | |
| 2,127 | 171 | 4,100 | 7840-75 | M & S Computer Charges - Street | | | 600 | 600 | 600 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | Desktop Replacement - 50%, shared with Park Maint | 1 | 600 | 600 | | |
| 0 | 0 | 0 | 7840-77 | M & S Computer Charges - Airport | | | 0 | 0 | 0 |

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|--|-------|----------|----------------------------|----------------------------|---------------------------|-----------|
| 330 | 9,961 | 1,000 | 7840-80 | M & S Computer Charges - Building | | | | 2,500 | 2,500 | 2,500 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Accela Peripherals | 1 | 1,000 | 1,000 | | | |
| | | | | Replacement Computers (1) | 1 | 1,500 | 1,500 | | | |
| 14,666 | 6,173 | 6,800 | 7840-85 | M & S Computer Charges - WWS | | | | 8,600 | 8,600 | 8,600 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Replacement Desktops (2), Mobile (1) | 1 | 8,600 | 8,600 | | | |
| 0 | 0 | 0 | 7840-90 | M & S Computer Charges - Sewer Maintenance | | | | 0 | 0 | 0 |
| 3,141 | 2,455 | 3,500 | 7840-95 | M & S Computer Charges - Ambulance | | | | 7,500 | 21,000 | 21,000 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Computer Replacements (2) | 1 | 4,500 | 4,500 | | | |
| | | | | Upstairs Printer/Scanner | 1 | 1,000 | 1,000 | | | |
| | | | | R12 Peripherals | 1 | 2,000 | 2,000 | | | |
| | | | | Audio visual equip fire station - 50%; shared with Fire Ops | 1 | 5,000 | 5,000 | | | |
| | | | | Laptops-new fire district board members-50%;shared with Fire Ops | 5 | 1,000 | 5,000 | | | |
| | | | | Laptops-new fire district personnel-50%; shared with Fire Ops | 2 | 1,750 | 3,500 | | | |
| 5,605 | 5,872 | 8,000 | 8280 | Data Communications | | | | 8,000 | 8,000 | 8,000 |
| 707,920 | 649,764 | 905,580 | TOTAL MATERIALS AND SERVICES | | | | | 913,160 | 1,053,160 | 1,053,160 |
| CAPITAL OUTLAY | | | | | | | | | | |
| 0 | 33,677 | 0 | 8730-05 | Equipment - Computers - Hardware | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8730-10 | Equipment - Computers - Software | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8750 | Capital Outlay Computer Charges | | | | 120,000 | 120,000 | 120,000 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | VM Host Replacements | 2 | 20,000 | 40,000 | | | |
| | | | | Domain Upgrade | 1 | 10,000 | 10,000 | | | |
| | | | | Storage Replacement | 1 | 70,000 | 70,000 | | | |
| 0 | 0 | 0 | 8750-10 | Capital Outlay Computer Charges - Engineering | | | | 27,500 | 27,500 | 27,500 |
| | | | | Description | Units | Amt/Unit | Total | | | |
| | | | | Hansen Upgrade - 25% shared with Park, Street, WWS | 1 | 27,500 | 27,500 | | | |
| 0 | 0 | 0 | 8750-14 | Capital Outlay Computer Charges - Community Dev Econ Development | | | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8750-15 | Capital Outlay Computer Charges - Community Development | | | | 0 | 0 | 0 |

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--------------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 8750-16 | Capital Outlay Computer Charges - Community Dev Administration | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8750-17 | Capital Outlay Computer Charges - Community Dev Current | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8750-18 | Capital Outlay Computer Charges - Community Dev Long Range | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8750-19 | Capital Outlay Computer Charges - Community Dev Code Enforcement | | 0 | 0 | 0 |
| 51,161 | 0 | 0 | 8750-20 | Capital Outlay Computer Charges - Police | | 50,000 | 92,000 | 92,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Replacement MDTs | 1 | 92,000 | 92,000 | |
| 16,755 | 0 | 0 | 8750-30 | Capital Outlay Computer Charges - Fire | | 12,000 | 12,000 | 12,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Replacement MDTs | 1 | 12,000 | 12,000 | |
| 0 | 0 | 0 | 8750-35 | Capital Outlay Computer Charges - Parks & Rec Administration | | 14,000 | 14,000 | 14,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Activenet Mobile Software | 1 | 14,000 | 14,000 | |
| 0 | 0 | 0 | 8750-65 | Capital Outlay Computer Charges - Park Maintenance | | 27,500 | 27,500 | 27,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Hansen Upgrade - 25% split with Engineering, Street, WWS | 1 | 27,500 | 27,500 | |
| 0 | 0 | 0 | 8750-75 | Capital Outlay Computer Charges - Street | | 27,500 | 27,500 | 27,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Hansen Upgrade - 25% split with Engineering, Park Maint, WWS | 1 | 27,500 | 27,500 | |
| 0 | 0 | 0 | 8750-77 | Capital Outlay Computer Charges - Airport | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8750-80 | Capital Outlay Computer Charges - Building | | 0 | 0 | 0 |
| 0 | 0 | 0 | 8750-85 | Capital Outlay Computer Charges - Wastewater Services | | 27,500 | 27,500 | 27,500 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Hansen Upgrade - 25% split with Engineering, Park Maint, Street | 1 | 27,500 | 27,500 | |
| 10,085 | 0 | 0 | 8750-95 | Capital Outlay Computer Charges - Ambulance | | 10,000 | 10,000 | 10,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | MDT Replacements (3) | 1 | 10,000 | 10,000 | |
| 0 | 43,895 | 145,000 | 8750-97 | Capital Outlay Computer Charges - ARPA Projects | | 40,000 | 40,000 | 40,000 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | |
| | | | | Firewall Upgrade Year 2 | 1 | 40,000 | 40,000 | |

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------|------------------|---------------------------|--|---|--|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 8750-98 | Capital Outlay Computer Charges - ERP | | 0 | 0 | 0 |
| 78,001 | 77,572 | 145,000 | | <u>TOTAL CAPITAL OUTLAY</u> | | 356,000 | 398,000 | 398,000 |
| | | | | <u>CONTINGENCIES</u> | | | | |
| 0 | 0 | 75,000 | 9800 | Contingencies | | 75,000 | 75,000 | 75,000 |
| 0 | 0 | 75,000 | | <u>TOTAL CONTINGENCIES</u> | | 75,000 | 75,000 | 75,000 |
| | | | | <u>ENDING FUND BALANCE</u> | | | | |
| 15,075 | 15,075 | 15,075 | 9980-15 | Designated End FB - Info Sys Fd - Financial System Reserve | | 15,075 | 15,075 | 15,075 |
| 150,431 | 192,232 | 68,317 | 9999 | Unappropriated Ending Fd Balance | | 66,755 | 86,754 | 86,754 |
| | | | | Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations | | | | |
| 165,506 | 207,307 | 83,392 | | <u>TOTAL ENDING FUND BALANCE</u> | | 81,830 | 101,829 | 101,829 |
| 1,452,561 | 1,474,539 | 1,794,670 | | <u>TOTAL REQUIREMENTS</u> | | 2,063,674 | 2,265,673 | 2,265,673 |

80 - INFORMATION SYSTEMS & SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 1,452,561 | 1,474,539 | 1,794,670 | TOTAL RESOURCES | 2,063,674 | 2,265,673 | 2,265,673 |
| 1,452,561 | 1,474,539 | 1,794,670 | TOTAL REQUIREMENTS | 2,063,674 | 2,265,673 | 2,265,673 |

Budget Document Report

85 - INSURANCE SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|------------------------|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|-----------|
| RESOURCES | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | |
| 1,465,769 | 966,780 | 616,472 | 4090 | Beginning Fund Balance Estimated July 1 undesignated carryover from prior year | 628,429 | 628,429 | 628,429 | |
| 1,465,769 | 966,780 | 616,472 | TOTAL BEGINNING FUND BALANCE | | | 628,429 | 628,429 | 628,429 |
| CHARGES FOR SERVICES | | | | | | | | |
| 418,800 | 449,152 | 506,550 | 6050-05 | Insurance - Liability Total charges to the operating departments and funds for pro-rata share of the liability insurance premiums: general liability, automobile liability, and employee excess crime coverage. | 596,250 | 514,780 | 514,780 | |
| 267,800 | 276,447 | 312,380 | 6050-10 | Insurance - Property Total charges to the operating departments and funds for pro-rata share of the property insurance premiums: property, automobile, mobile equipment, earthquake, and boiler and machinery. | 386,720 | 329,640 | 329,640 | |
| 476,139 | 476,833 | 502,803 | 6070 | Workers' Compensation Insurance Charges to payroll operating departments and funds for worker's compensation insurance coverage. | 497,622 | 405,319 | 405,319 | |
| 1,162,739 | 1,202,433 | 1,321,733 | TOTAL CHARGES FOR SERVICES | | | 1,480,592 | 1,249,739 | 1,249,739 |
| MISCELLANEOUS | | | | | | | | |
| 6,947 | 2,130 | 6,000 | 6310 | Interest | 7,500 | 7,500 | 7,500 | |
| 22,513 | 13,082 | 25,000 | 6510-05 | Insurance Loss Reimbursement - Property | 25,000 | 25,000 | 25,000 | |
| 0 | 3,074 | 5,000 | 6510-10 | Insurance Loss Reimbursement - Parks | 5,000 | 5,000 | 5,000 | |
| 6,467 | 7,158 | 22,000 | 6510-15 | Insurance Loss Reimbursement - Automobile | 15,000 | 15,000 | 15,000 | |
| 0 | 0 | 0 | 6600 | Other Income | 0 | 0 | 0 | |
| 82,897 | 33,831 | 40,000 | 6600-15 | Other Income - City County Insurance Services Revenue from CIS multi-line credit | 43,000 | 43,000 | 43,000 | |
| 118,824 | 59,275 | 98,000 | TOTAL MISCELLANEOUS | | | 95,500 | 95,500 | 95,500 |
| 2,747,331 | 2,228,488 | 2,036,205 | TOTAL RESOURCES | | | 2,204,521 | 1,973,668 | 1,973,668 |

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85 - INSURANCE SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|

REQUIREMENTS**MATERIALS AND SERVICES**

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---------|----------|----------|--|--|---------|---------|-------------|-------|----------|-------|--|---|---------|---------|---|---|---------|---------|--|---|--------|--------|---|---|-------|-------|---|---|----------|----------|
| 1,254 | 1,284 | 0 | 7750 | Professional Services | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| 0 | 0 | 1,700 | 7750-01 | Professional Services - Audit & other city-wide prof svc | 1,300 | 1,300 | 1,300 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 646,583 | 709,724 | 818,930 | 8300 | Property & Liability Ins Premium | 982,970 | 844,420 | 844,420 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | Insurance premiums for the following coverages: general liability, automobile, property, crime, mobile equipment, earthquake, employee crime coverage, and boiler and machinery. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | <table><tr><td>Description</td><td>Units</td><td>Amt/Unit</td><td>Total</td></tr><tr><td>General Liability Insurance (10% increase over prior year)</td><td>1</td><td>545,640</td><td>545,640</td></tr><tr><td>Property Insurance (24% increase over prior year)</td><td>1</td><td>386,730</td><td>386,730</td></tr><tr><td>Cyber Insurance (25% increase over prior year)</td><td>1</td><td>41,600</td><td>41,600</td></tr><tr><td>Airport Insurance (5% increase over prior year)</td><td>1</td><td>9,000</td><td>9,000</td></tr><tr><td>Remove Fire/Amb portion of insurance coverage</td><td>1</td><td>-138,550</td><td>-138,550</td></tr></table> | | | Description | Units | Amt/Unit | Total | General Liability Insurance (10% increase over prior year) | 1 | 545,640 | 545,640 | Property Insurance (24% increase over prior year) | 1 | 386,730 | 386,730 | Cyber Insurance (25% increase over prior year) | 1 | 41,600 | 41,600 | Airport Insurance (5% increase over prior year) | 1 | 9,000 | 9,000 | Remove Fire/Amb portion of insurance coverage | 1 | -138,550 | -138,550 |
| Description | Units | Amt/Unit | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General Liability Insurance (10% increase over prior year) | 1 | 545,640 | 545,640 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Insurance (24% increase over prior year) | 1 | 386,730 | 386,730 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cyber Insurance (25% increase over prior year) | 1 | 41,600 | 41,600 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Airport Insurance (5% increase over prior year) | 1 | 9,000 | 9,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Remove Fire/Amb portion of insurance coverage | 1 | -138,550 | -138,550 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 0 | 0 | 0 | 8330-18 | Liability Aggregate Deductible - 2017 - 2018 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| 7,599 | 41,729 | 30,000 | 8330-19 | Liability Aggregate Deductible - 2018 - 2019 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| 5,250 | 0 | 0 | 8330-20 | Liability Aggregate Deductible - 2019 - 2020 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| 43,599 | 3,877 | 40,000 | 8330-21 | Liability Aggregate Deductible - 2020 - 2021 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| 0 | 30,470 | 25,000 | 8330-22 | Liability Aggregate Deductible - 2021 - 2022 | 6,000 | 6,000 | 6,000 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | Total Liability deductible is \$50,000 for the year | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 0 | 0 | 50,000 | 8330-23 | Liability Aggregate Deductible - 2022 - 2023 | 6,500 | 6,500 | 6,500 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | Total Liability deductible is \$50,000 for the year | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 0 | 0 | 0 | 8330-24 | Liability Aggregate Deductible - 2023 - 2024 | 50,000 | 50,000 | 50,000 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | Total Liability deductible is \$50,000 for the year | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 0 | 0 | 0 | 8350 | Workers' Compensation | 412,250 | 240,100 | 240,100 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | <table><tr><td>Description</td><td>Units</td><td>Amt/Unit</td><td>Total</td></tr><tr><td>Workers Compensation Annual Premium</td><td>1</td><td>227,850</td><td>227,850</td></tr><tr><td>Workers Compensation program</td><td>1</td><td>12,250</td><td>12,250</td></tr></table> | | | Description | Units | Amt/Unit | Total | Workers Compensation Annual Premium | 1 | 227,850 | 227,850 | Workers Compensation program | 1 | 12,250 | 12,250 | | | | | | | | | | | | |
| Description | Units | Amt/Unit | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Workers Compensation Annual Premium | 1 | 227,850 | 227,850 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Workers Compensation program | 1 | 12,250 | 12,250 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 40,680 | 0 | 0 | 8350-16 | Workers' Compensation - 2015 - 2016 Retro Closed | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | No open claims for this year | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11,849 | 0 | 0 | 8350-17 | Workers' Compensation - 2016 - 2017 Retro Closed | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | No open workers' compensation claims for this plan year | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12,377 | 0 | 0 | 8350-18 | Workers' Compensation - 2017 - 2018 Retro Closed | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | No open workers' compensation claims for this plan year | | | | | | | | | | | | | | | | | | | | | | | | | | |

Budget Document Report

85 - INSURANCE SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|--|---|----------|---------|----------------------------|----------------------------|---------------------------|-----------|
| 16,312 | 0 | 0 | 8350-19 | Workers' Compensation - 2018 - 2019 Retro No open workers' compensation claims for this plan year | | | 0 | 0 | 0 | |
| 59,773 | 1,443 | 5,000 | 8350-20 | Workers' Compensation - 2019 - 2020 Retro Open workers' compensation claims for this plan year. | | | 2,000 | 2,000 | 2,000 | |
| 206,870 | 74,477 | 0 | 8350-21 | Workers' Compensation - 2020 - 2021 Retro Open workers' compensation claims for this plan year. | | | 4,000 | 4,000 | 4,000 | |
| 0 | 314,892 | 0 | 8350-22 | Workers' Compensation - 2021 - 2022 | | | 0 | 0 | 0 | |
| 0 | 0 | 400,000 | 8350-23 | Workers' Compensation - 2022 - 2023 | | | 0 | 0 | 0 | |
| 19,625 | 150 | 25,000 | 8370-05 | Property & Auto Damage Claims - Property Loss & Damage The City's property insurance carries a \$1,000 deductible. | | | 25,000 | 25,000 | 25,000 | |
| 7,194 | 3,924 | 5,000 | 8370-10 | Property & Auto Damage Claims - Park Loss & Damage | | | 5,000 | 5,000 | 5,000 | |
| 7,159 | 6,468 | 22,000 | 8370-15 | Property & Auto Damage Claims - Automobile Damage The City's automobile insurance carries a \$500 collision deductible and a \$250 comprehensive deductible. | | | 10,000 | 10,000 | 10,000 | |
| 1,086,125 | 1,188,438 | 1,422,630 | TOTAL MATERIALS AND SERVICES | | | | | 1,505,020 | 1,194,320 | 1,194,320 |
| CAPITAL OUTLAY | | | | | | | | | | |
| 0 | 0 | 0 | 8850-10 | Vehicles - Replacement | | | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | | | 0 | 0 | 0 |
| TRANSFERS OUT | | | | | | | | | | |
| 599,331 | 186,470 | 208,884 | 9700-01 | Transfers Out - General Fund | | | 244,919 | 205,297 | 205,297 | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Administration and Finance personnel services support. | 1 | 75,150 | 75,150 | | | | |
| | | | Insurance Services Fund support of HR Manager position | 1 | 130,147 | 130,147 | | | | |
| 22,889 | 6,016 | 6,473 | 9700-20 | Transfers Out - Street | | | 7,225 | 7,225 | 7,225 | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Insurance Services Fund support of HR Manager position | 1 | 7,225 | 7,225 | | | | |
| 14,969 | 3,008 | 3,236 | 9700-70 | Transfers Out - Building | | | 5,007 | 5,007 | 5,007 | |
| | | | Description | Units | Amt/Unit | Total | | | | |
| | | | Insurance Services Fund support of HR Manager position | 1 | 5,007 | 5,007 | | | | |

Budget Document Report

85 - INSURANCE SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------|----------------|---------------------------|---|-------------------------------------|--------------|-----------------|----------------------------|----------------------------|---------------------------|---------|
| 57,237 | 15,039 | 16,182 | 9700-75 | Transfers Out - Wastewater Services | | | | 18,052 | 18,052 | 18,052 |
| | | | <u>Description</u> | | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | | |
| | | | Insurance Services Fund support of HR Manager position | | 1 | 18,052 | 18,052 | | | |
| 694,426 | 210,533 | 234,775 | TOTAL TRANSFERS OUT | | | | 275,203 | 235,581 | 235,581 | |
| | | | CONTINGENCIES | | | | | | | |
| 0 | 0 | 150,000 | 9800 | Contingencies | | | | 250,000 | 250,000 | 250,000 |
| 0 | 0 | 150,000 | TOTAL CONTINGENCIES | | | | 250,000 | 250,000 | 250,000 | |
| | | | ENDING FUND BALANCE | | | | | | | |
| 966,780 | 829,517 | 228,800 | 9999 | Unappropriated Ending Fd Balance | | | | 174,298 | 293,767 | 293,767 |
| | | | Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations | | | | | | | |
| 966,780 | 829,517 | 228,800 | TOTAL ENDING FUND BALANCE | | | | 174,298 | 293,767 | 293,767 | |
| 2,747,331 | 2,228,488 | 2,036,205 | TOTAL REQUIREMENTS | | | | 2,204,521 | 1,973,668 | 1,973,668 | |

Budget Document Report

85 - INSURANCE SERVICES FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| 2,747,331 | 2,228,488 | 2,036,205 | TOTAL RESOURCES | 2,204,521 | 1,973,668 | 1,973,668 |
| 2,747,331 | 2,228,488 | 2,036,205 | TOTAL REQUIREMENTS | 2,204,521 | 1,973,668 | 1,973,668 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|------------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|
| RESOURCES | | | | | | | | |
| BEGINNING FUND BALANCE | | | | | | | | |
| 0 | 0 | 0 4090 | Beginning Fund Balance | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL BEGINNING FUND BALANCE | | | 0 | 0 | 0 |
| 0 | 0 | 0 | TOTAL RESOURCES | | | 0 | 0 | 0 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 70 - FIRE ADMINISTRATION & OPERATIONS | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|--|---|----------------------------|----------------------------|---------------------------|--------|
| Section : N/A | | | | | | | | |
| Program : N/A | | | | | | | | |
| RESOURCES | | | | | | | | |
| LICENSES AND PERMITS | | | | | | | | |
| 0 | 0 | 0 | 4490 | Licenses & Permits - Misc 6 months worth of anticipated revenue | 0 | 4,250 | 4,250 | |
| 0 | 0 | 0 | TOTAL LICENSES AND PERMITS | | | 0 | 4,250 | 4,250 |
| CHARGES FOR SERVICES | | | | | | | | |
| 0 | 0 | 0 | 5340 | Fire Department Service Fees 6 months worth of anticipated revenue | 0 | 6,000 | 6,000 | |
| 0 | 0 | 0 | TOTAL CHARGES FOR SERVICES | | | 0 | 6,000 | 6,000 |
| 0 | 0 | 0 | TOTAL RESOURCES | | | 0 | 10,250 | 10,250 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 70 - FIRE ADMINISTRATION & OPERATIONS Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|---------------------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | |
| PERSONNEL SERVICES | | | | | | |
| 0 | 0 | 0 | 7000 Salaries & Wages Budget Note: All McMinnville Fire District costs are for 6 months: July 1, 2023 - Dec 31, 2023; unless specifically noted as a 1 year cost. | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-05 Salaries & Wages - Regular Full Time Fire Chief - 0.75 FTE Assistant Chief - Operations - 0.50 FTE Assistant Chief - Training - 0.75 FTE Fire Battalion Chief - 1.05 FTE Fire Captain - 1.05 FTE Fire Engineer - 1.05 FTE Firefighter - 10.85 FTE Management Support Supervisor - 0.75 FTE Support Services Technician - 1.00 FTE Management Support Specialist - Senior - 0.25 FTE *Anticipating three Firefighter position vacancies for the 1st six months of the fiscal year. The FTE count was not adjusted for these vacancies. | 0 | 797,710 | 797,710 |
| 0 | 0 | 0 | 7000-15 Salaries & Wages - Temporary Extra Help - Clerical - 0.34 FTE Extra Help - Fire - 0.60 FTE | 0 | 15,600 | 15,600 |
| 0 | 0 | 0 | 7000-17 Salaries & Wages - Volunteer Reimbursement Support for McMinnville Fire Volunteer Association (MFVA) program. Reimburses volunteers for participation on a "point-per-event" basis and helps off-set volunteers' costs for clothing, gasoline, training, etc. | 0 | 15,000 | 15,000 |
| 0 | 0 | 0 | 7000-20 Salaries & Wages - Overtime | 0 | 111,985 | 111,985 |
| 0 | 0 | 0 | 7000-37 Salaries & Wages - Medical Opt Out Incentive | 0 | 645 | 645 |
| 0 | 0 | 0 | 7300 Fringe Benefits | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-05 Fringe Benefits - FICA - Social Security | 0 | 56,925 | 56,925 |
| 0 | 0 | 0 | 7300-06 Fringe Benefits - FICA - Medicare | 0 | 13,642 | 13,642 |
| 0 | 0 | 0 | 7300-15 Fringe Benefits - PERS - OPSRP - IAP | 0 | 314,134 | 314,134 |
| 0 | 0 | 0 | 7300-20 Fringe Benefits - Medical Insurance | 0 | 135,841 | 135,841 |
| 0 | 0 | 0 | 7300-22 Fringe Benefits - VEBA Plan | 0 | 31,459 | 31,459 |
| 0 | 0 | 0 | 7300-25 Fringe Benefits - Life Insurance | 0 | 568 | 568 |
| 0 | 0 | 0 | 7300-30 Fringe Benefits - Long Term Disability | 0 | 1,730 | 1,730 |
| 0 | 0 | 0 | 7300-35 Fringe Benefits - Workers' Compensation Insurance | 0 | 33,940 | 33,940 |
| 0 | 0 | 0 | 7300-37 Fringe Benefits - Workers' Benefit Fund | 0 | 278 | 278 |
| 0 | 0 | 0 | 7300-40 Fringe Benefits - Unemployment | 0 | 0 | 0 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 70 - FIRE ADMINISTRATION & OPERATIONS Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|--|----------------|---------------------------|--|--|----------------------------|----------------------------|---------------------------|-----------|
| 0 | 0 | 0 | 7300-45 | Fringe Benefits - Paid Family Leave City Share | 0 | 2,405 | 2,405 | |
| 0 | 0 | 0 | 7400-05 | Fringe Benefits - Volunteers - Life Insurance | 0 | 132 | 132 | |
| 0 | 0 | 0 | 7400-10 | Fringe Benefits - Volunteers - Workers' Compensation Insurance | 0 | 14,018 | 14,018 | |
| 0 | 0 | 0 | 7400-15 | Fringe Benefits - Volunteers - Fire Volunteer LOSA - Current | 0 | 30,000 | 30,000 | |
| 0 | 0 | 0 | 7400-25 | Fringe Benefits - Volunteers - Volunteer Accident Insurance | 0 | 7,500 | 7,500 | |
| 0 | 0 | 0 | TOTAL PERSONNEL SERVICES | | | 0 | 1,583,512 | 1,583,512 |
| MATERIALS AND SERVICES | | | | | | | | |
| 0 | 0 | 0 | 7515 | City Services Charge expense | 0 | 2,075 | 2,075 | |
| 0 | 0 | 0 | 7540 | Employee Events | 0 | 2,400 | 2,400 | |
| Costs shared city-wide for employee training, materials, and events. | | | | | | | | |
| Budget Note: 1 year of cost | | | | | | | | |
| 0 | 0 | 0 | 7550 | Travel & Education | 0 | 14,250 | 14,250 | |
| 0 | 0 | 0 | 7590 | Fuel - Vehicle & Equipment | 0 | 19,000 | 19,000 | |
| 0 | 0 | 0 | 7600 | Utilities | 0 | 14,225 | 14,225 | |
| 0 | 0 | 0 | 7610-05 | Insurance - Liability | 0 | 37,890 | 37,890 | |
| 1 year liability insurance premium | | | | | | | | |
| 0 | 0 | 0 | 7610-10 | Insurance - Property | 0 | 37,730 | 37,730 | |
| 1 year property insurance premium | | | | | | | | |
| 0 | 0 | 0 | 7620 | Telecommunications | 0 | 12,500 | 12,500 | |
| 0 | 0 | 0 | 7630-05 | Uniforms - Employee | 0 | 8,000 | 8,000 | |
| Career, part-time, and volunteer fire uniforms. | | | | | | | | |
| 0 | 0 | 0 | 7630-15 | Uniforms - Protective Clothing | 0 | 35,000 | 35,000 | |
| Safety clothing for firefighting and OSHA compliance. National Fire Protection Association (NFPA) requires replacement of all turnouts over 10 years old. Cost remained higher due to new employees. | | | | | | | | |
| 0 | 0 | 0 | 7650 | Janitorial | 0 | 6,000 | 6,000 | |
| 0 | 0 | 0 | 7660 | Materials & Supplies | 0 | 19,500 | 19,500 | |
| 0 | 0 | 0 | 7700 | Hazardous Materials | 0 | 500 | 500 | |
| 0 | 0 | 0 | 7720 | Repairs & Maintenance | 0 | 1,250 | 1,250 | |
| 0 | 0 | 0 | 7720-06 | Repairs & Maintenance - Equipment | 0 | 2,500 | 2,500 | |
| 0 | 0 | 0 | 7720-08 | Repairs & Maintenance - Building Repairs | 0 | 28,000 | 28,000 | |
| 0 | 0 | 0 | 7720-14 | Repairs & Maintenance - Vehicles | 0 | 30,000 | 30,000 | |
| 0 | 0 | 0 | 7720-16 | Repairs & Maintenance - Radio & Pagers | 0 | 5,000 | 5,000 | |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 70 - FIRE ADMINISTRATION & OPERATIONS Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|---|----------------|---------------------------|--|--|----------|----------------------------|----------------------------|---------------------------|--------|
| 0 | 0 | 0 | 7720-22 | Repairs & Maintenance - Breathing Apparatus | | | 0 | 3,000 | 3,000 |
| 0 | 0 | 0 | 7750 | Professional Services | | | 0 | 27,320 | 27,320 |
| Budget note: Costs shared with Ambulance Division are indicated with percentages. | | | | | | | | | |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Attorney services | 1 | 15,000 | 15,000 | | | |
| | | | New employee physicals | 3 | 625 | 1,875 | | | |
| | | | New employee psychological testing | 3 | 375 | 1,125 | | | |
| | | | National Testing Network | 1 | 90 | 90 | | | |
| | | | Peer support contract - 35% | 1 | 640 | 640 | | | |
| | | | MSDS Online - 75% | 1 | 565 | 565 | | | |
| | | | Lexipol Policy Program - 50% | 1 | 2,500 | 2,500 | | | |
| | | | LOSAP Actuarial | 1 | 4,250 | 4,250 | | | |
| | | | On and Off Mental Health Platform - 50% | 1 | 375 | 375 | | | |
| | | | Chaplaincy services - 50% | 6 | 150 | 900 | | | |
| 0 | 0 | 0 | 7750-01 | Professional Services - Audit & other city-wide prof svc | | | 0 | 6,800 | 6,800 |
| Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses | | | | | | | | | |
| Budget Note: 1 year cost | | | | | | | | | |
| 0 | 0 | 0 | 7790 | Maintenance & Rental Contracts | | | 0 | 20,775 | 20,775 |
| Budget note: Costs shared with Ambulance Division are indicated with percentages. | | | | | | | | | |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | MTS Storage | 1 | 3,400 | 3,400 | | | |
| | | | HVAC maintenance - 50% | 1 | 3,375 | 3,375 | | | |
| | | | Extinguisher maintenance | 1 | 375 | 375 | | | |
| | | | Fire sprinkler system | 1 | 750 | 750 | | | |
| | | | Fire alarm system | 1 | 375 | 375 | | | |
| | | | NFPA vehicle inspections | 3 | 1,350 | 4,050 | | | |
| | | | Breathing apparatus bench testing | 1 | 3,050 | 3,050 | | | |
| | | | Copier contract | 1 | 1,150 | 1,150 | | | |
| | | | Crew Sense scheduling | 1 | 1,580 | 1,580 | | | |
| | | | Active 911 alerting | 1 | 670 | 670 | | | |
| | | | NFPA building inspection | 1 | 2,000 | 2,000 | | | |
| 0 | 0 | 0 | 7800 | M & S Equipment | | | 0 | 6,000 | 6,000 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | Misc materials & supplies | 1 | 3,000 | 3,000 | | | |
| | | | Equipment title transfers | 1 | 3,000 | 3,000 | | | |
| 0 | 0 | 0 | 7800-09 | M & S Equipment - Radios | | | 0 | 2,500 | 2,500 |
| 0 | 0 | 0 | 7800-30 | M & S Equipment - Breathing Apparatus | | | 0 | 2,500 | 2,500 |
| 0 | 0 | 0 | 8090 | Hydrant Rental & Maintenance | | | 0 | 37,500 | 37,500 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 70 - FIRE ADMINISTRATION & OPERATIONS Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 8110 | Hoses, Nozzles, & Adapters | | | 0 | 7,500 | 7,500 |
| 0 | 0 | 0 | 8120 | Hose & Ladder Testing | | | 0 | 7,000 | 7,000 |
| | | | Budget note: 1 year cost | | | | | | |
| 0 | 0 | 0 | 8180-05 | YCOM - Other Governmental Services | | | 0 | 29,330 | 29,330 |
| | | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | | YCOM dispatching services - Fire | 6 | 4,375 | 26,250 | | |
| | | | | YCOM dispatching services - McM Rural Fire consolid. | 1 | 3,080 | 3,080 | | |
| 0 | 0 | 0 | <u>TOTAL MATERIALS AND SERVICES</u> | | | | 0 | 426,045 | 426,045 |
| 0 | 0 | 0 | <u>TOTAL REQUIREMENTS</u> | | | | 0 | 2,009,557 | 2,009,557 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 73 - FIRE PREVENTION & LIFE SAFETY Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--------------------------------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 0 | 0 | 0 | 7000-05 Salaries & Wages - Regular Full Time Assistant Chief - Fire Marshal - 1.00 FTE Deputy Fire Marshal -1.00 FTE Budget Note: All McMinnville Fire District costs are for 6 months: July 1, 2023 - Dec 31, 2023; unless noted as a 1 year expense | 0 | 116,021 | 116,021 |
| 0 | 0 | 0 | 7000-15 Salaries & Wages - Temporary | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-17 Salaries & Wages - Volunteer Reimbursement | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-20 Salaries & Wages - Overtime | 0 | 4,997 | 4,997 |
| 0 | 0 | 0 | 7300-05 Fringe Benefits - FICA - Social Security | 0 | 7,321 | 7,321 |
| 0 | 0 | 0 | 7300-06 Fringe Benefits - FICA - Medicare | 0 | 1,754 | 1,754 |
| 0 | 0 | 0 | 7300-15 Fringe Benefits - PERS - OPSRP - IAP | 0 | 42,191 | 42,191 |
| 0 | 0 | 0 | 7300-20 Fringe Benefits - Medical Insurance | 0 | 21,840 | 21,840 |
| 0 | 0 | 0 | 7300-22 Fringe Benefits - VEBA Plan | 0 | 5,250 | 5,250 |
| 0 | 0 | 0 | 7300-25 Fringe Benefits - Life Insurance | 0 | 66 | 66 |
| 0 | 0 | 0 | 7300-30 Fringe Benefits - Long Term Disability | 0 | 272 | 272 |
| 0 | 0 | 0 | 7300-35 Fringe Benefits - Workers' Compensation Insurance | 0 | 4,792 | 4,792 |
| 0 | 0 | 0 | 7300-37 Fringe Benefits - Workers' Benefit Fund | 0 | 22 | 22 |
| 0 | 0 | 0 | 7300-45 Fringe Benefits - Paid Family Leave City Share | 0 | 340 | 340 |
| 0 | 0 | 0 | 7400-10 Fringe Benefits - Volunteers - Workers' Compensation Insurance | 0 | 200 | 200 |
| 0 | 0 | 0 | <u>TOTAL PERSONNEL SERVICES</u> | 0 | 205,066 | 205,066 |
| <u>MATERIALS AND SERVICES</u> | | | | | | |
| 0 | 0 | 0 | 7550 Travel & Education | 0 | 4,500 | 4,500 |
| 0 | 0 | 0 | 7750 Professional Services NFPA membership Budget note: 1 year expense | 0 | 500 | 500 |
| 0 | 0 | 0 | 7750-01 Professional Services - Audit & other city-wide prof svc | 0 | 100 | 100 |
| 0 | 0 | 0 | 8080 Fire Prevention Education | 0 | 4,000 | 4,000 |
| 0 | 0 | 0 | <u>TOTAL MATERIALS AND SERVICES</u> | 0 | 9,100 | 9,100 |
| 0 | 0 | 0 | <u>TOTAL REQUIREMENTS</u> | 0 | 214,166 | 214,166 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 79 - AMBULANCE Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|----------------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|-----------|
| RESOURCES | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | |
| 0 | 0 | 0 | 4546 | American Rescue Plan | 0 | 0 | 0 | |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | | | |
| 0 | 0 | 0 | 5700 | Transport Fees | 0 | 1,200,000 | 1,200,000 | |
| | | | | \$300,000 per month estimate, 2 months accrue to prior year, with 4 months in first half of year | | | | |
| 0 | 0 | 0 | 5710 | FireMed Fees | 0 | 68,000 | 68,000 | |
| | | | | Estimate 50% anticipated revenue arrives in first half of the year | | | | |
| 0 | 0 | 0 | TOTAL CHARGES FOR SERVICES | | | 0 | 1,268,000 | 1,268,000 |
| MISCELLANEOUS | | | | | | | | |
| 0 | 0 | 0 | 6610 | Collections - EMS | 0 | 3,333 | 3,333 | |
| | | | | \$833 per month estimate, 2 months accrue to prior year, with 4 months in first half of year | | | | |
| 0 | 0 | 0 | TOTAL MISCELLANEOUS | | | 0 | 3,333 | 3,333 |
| 0 | 0 | 0 | TOTAL RESOURCES | | | 0 | 1,271,333 | 1,271,333 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 79 - AMBULANCE Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|--------------------------------------|----------------|---------------------------|---|----------------------------|----------------------------|---------------------------|
| REQUIREMENTS | | | | | | |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 0 | 0 | 0 | 7000 Salaries & Wages Budget Note: All McMinnville Fire District costs are for 6 months: July 1, 2023 - Dec 31, 2023; unless specifically noted as a 1 year cost. | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-05 Salaries & Wages - Regular Full Time Fire Chief - 0.25 FTE Assistant Chief - Operations - 0.50 FTE Assistant Chief - Training - 0.25 FTE Fire Battalion Chief - 1.95 FTE Fire Captain - 1.95 FTE Fire Engineer - 1.95 FTE Firefighter - 20.15 FTE Paramedic - Single Role - 2.00 FTE Management Support Supervisor - 0.25 FTE Management Support Specialist - Senior - 0.75 FTE *Anticipating three Firefighter position vacancies for the 1st six months of the fiscal year. The FTE count was not adjusted for these vacancies. | 0 | 1,259,778 | 1,259,778 |
| 0 | 0 | 0 | 7000-10 Salaries & Wages - Regular Part Time | 0 | 0 | 0 |
| 0 | 0 | 0 | 7000-20 Salaries & Wages - Overtime | 0 | 207,518 | 207,518 |
| 0 | 0 | 0 | 7000-37 Salaries & Wages - Medical Opt Out Incentive | 0 | 855 | 855 |
| 0 | 0 | 0 | 7300 Fringe Benefits | 0 | 0 | 0 |
| 0 | 0 | 0 | 7300-05 Fringe Benefits - FICA - Social Security | 0 | 88,829 | 88,829 |
| 0 | 0 | 0 | 7300-06 Fringe Benefits - FICA - Medicare | 0 | 21,289 | 21,289 |
| 0 | 0 | 0 | 7300-15 Fringe Benefits - PERS - OPSRP - IAP | 0 | 502,558 | 502,558 |
| 0 | 0 | 0 | 7300-20 Fringe Benefits - Medical Insurance | 0 | 209,973 | 209,973 |
| 0 | 0 | 0 | 7300-22 Fringe Benefits - VEBA Plan | 0 | 45,050 | 45,050 |
| 0 | 0 | 0 | 7300-25 Fringe Benefits - Life Insurance | 0 | 928 | 928 |
| 0 | 0 | 0 | 7300-30 Fringe Benefits - Long Term Disability | 0 | 2,708 | 2,708 |
| 0 | 0 | 0 | 7300-35 Fringe Benefits - Workers' Compensation Insurance | 0 | 56,831 | 56,831 |
| 0 | 0 | 0 | 7300-37 Fringe Benefits - Workers' Benefit Fund | 0 | 413 | 413 |
| 0 | 0 | 0 | 7300-45 Fringe Benefits - Paid Family Leave City Share | 0 | 3,737 | 3,737 |
| 0 | 0 | 0 | <u>TOTAL PERSONNEL SERVICES</u> | 0 | 2,400,467 | 2,400,467 |
| <u>MATERIALS AND SERVICES</u> | | | | | | |
| 0 | 0 | 0 | 7515 City Services Charge expense | 0 | 700 | 700 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 79 - AMBULANCE Section : N/A Program : N/A | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|--|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7540 | Employee Events Costs shared city-wide for employee training, materials, and events. | 0 | 4,300 | 4,300 |
| | | | Budget Note: 1 year of cost | | | | |
| 0 | 0 | 0 | 7550 | Travel & Education | 0 | 15,000 | 15,000 |
| 0 | 0 | 0 | 7590 | Fuel - Vehicle & Equipment | 0 | 37,500 | 37,500 |
| 0 | 0 | 0 | 7600 | Utilities | 0 | 4,800 | 4,800 |
| 0 | 0 | 0 | 7610-05 | Insurance - Liability 1 year liability insurance premium | 0 | 43,580 | 43,580 |
| 0 | 0 | 0 | 7610-10 | Insurance - Property 1 year property insurance premium | 0 | 19,350 | 19,350 |
| 0 | 0 | 0 | 7620 | Telecommunications | 0 | 13,500 | 13,500 |
| 0 | 0 | 0 | 7630-05 | Uniforms - Employee Career, part-time, and volunteer fire uniforms. | 0 | 15,000 | 15,000 |
| 0 | 0 | 0 | 7640 | Laundry | 0 | 250 | 250 |
| 0 | 0 | 0 | 7650 | Janitorial | 0 | 2,000 | 2,000 |
| 0 | 0 | 0 | 7660 | Materials & Supplies | 0 | 18,000 | 18,000 |
| 0 | 0 | 0 | 7660-15 | Materials & Supplies - Postage | 0 | 0 | 0 |
| 0 | 0 | 0 | 7660-45 | Materials & Supplies - Medical Equipment & Supplies | 0 | 68,500 | 68,500 |
| 0 | 0 | 0 | 7660-55 | Materials & Supplies - Oxygen | 0 | 750 | 750 |
| 0 | 0 | 0 | 7720-06 | Repairs & Maintenance - Equipment | 0 | 2,500 | 2,500 |
| 0 | 0 | 0 | 7720-08 | Repairs & Maintenance - Building Repairs | 0 | 9,000 | 9,000 |
| 0 | 0 | 0 | 7720-14 | Repairs & Maintenance - Vehicles | 0 | 30,000 | 30,000 |
| 0 | 0 | 0 | 7720-16 | Repairs & Maintenance - Radio & Pagers | 0 | 4,500 | 4,500 |
| 0 | 0 | 0 | 7735 | Rental Property | 0 | 13,000 | 13,000 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 79 - AMBULANCE Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|--------------|-----------------|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | 7750 Professional Services | | | 0 | 122,370 | 122,370 |
| | | | Budget note: Costs shared with Fire Ops are indicated with percentages. | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Attorney services | 1 | 15,000 | 15,000 | | |
| | | | GEMT Grant Writer - 1 year cost | 1 | 20,000 | 20,000 | | |
| | | | Physician Advisor contract | 6 | 1,000 | 6,000 | | |
| | | | Peer support contract - 65% | 1 | 1,190 | 1,190 | | |
| | | | National Testing Network | 1 | 115 | 115 | | |
| | | | OHA Licensing | 8 | 250 | 2,000 | | |
| | | | MSDS Online | 1 | 190 | 190 | | |
| | | | SDW Ambulance billing | 1 | 62,500 | 62,500 | | |
| | | | Lexipol Policy Program - 50% | 1 | 2,500 | 2,500 | | |
| | | | Fire Med processing fee Life Flight | 1 | 12,500 | 12,500 | | |
| | | | On and Off Mental Health Platform - 50% | 1 | 375 | 375 | | |
| 0 | 0 | 0 | 7750-01 Professional Services - Audit & other city-wide prof svc | | | 0 | 12,000 | 12,000 |
| | | | Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses. | | | | | |
| | | | Budget Note: 1 year cost | | | | | |
| 0 | 0 | 0 | 7790 Maintenance & Rental Contracts | | | 0 | 5,365 | 5,365 |
| | | | Budget Note: Costs shared with Fire Ops are indicated with percentages. | | | | | |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | MTS Storage - 25% | 1 | 1,090 | 1,090 | | |
| | | | HVAC maintenance - 25% | 1 | 1,125 | 1,125 | | |
| | | | Copier contract | 1 | 1,150 | 1,150 | | |
| | | | Stryker defibrillator service contract | 1 | 2,000 | 2,000 | | |
| 0 | 0 | 0 | 7800 M & S Equipment | | | 0 | 7,000 | 7,000 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | Misc materials & supplies for equipment | 1 | 6,000 | 6,000 | | |
| | | | Equipment title transfers | 1 | 1,000 | 1,000 | | |
| 0 | 0 | 0 | 7800-09 M & S Equipment - Radios | | | 0 | 500 | 500 |
| 0 | 0 | 0 | 8180-05 YCOM - Other Governmental Services | | | 0 | 54,470 | 54,470 |
| | | | <u>Description</u> | <u>Units</u> | <u>Amt/Unit</u> | <u>Total</u> | | |
| | | | YCOM dispatching services - Amb | 6 | 8,125 | 48,750 | | |
| | | | YCOM dispatching services - Amb - McM Rural Fire | 1 | 5,720 | 5,720 | | |
| 0 | 0 | 0 | TOTAL MATERIALS AND SERVICES | | | 0 | 503,935 | 503,935 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 79 - AMBULANCE Section : N/A Program : N/A | | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|---|-------------------|----------|---------|----------------------------|----------------------------|---------------------------|
| CAPITAL OUTLAY | | | | | | | | | |
| 0 | 0 | 0 | 8850-15 | Vehicles - Grants | | | 0 | 251,750 | 251,750 |
| | | | Description | Units | Amt/Unit | Total | | | |
| | | | ARPA Ambulance - balance of original budget | 1 | 212,000 | 212,000 | | | |
| | | | Ambulance - additional cost over original ARPA budget | 1 | 39,750 | 39,750 | | | |
| 0 | 0 | 0 | TOTAL CAPITAL OUTLAY | | | | 0 | 251,750 | 251,750 |
| 0 | 0 | 0 | TOTAL REQUIREMENTS | | | | 0 | 3,156,152 | 3,156,152 |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A | | | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET | |
|-------------------|----------------|---------------------------|--|--|--|----------------------------|----------------------------|---------------------------|-----------|
| RESOURCES | | | | | | | | | |
| INTERGOVERNMENTAL | | | | | | | | | |
| 0 | 0 | 0 | 5029 | McMinnville Fire District 6 months (July 1, 2023-Dec 31, 2023) McMinnville Fire District reimbursement of operating costs provided by the City. | | | 0 | 3,846,542 | 3,846,542 |
| 0 | 0 | 0 | TOTAL INTERGOVERNMENTAL | | | 0 | 3,846,542 | 3,846,542 | |
| TRANSFERS IN | | | | | | | | | |
| 0 | 0 | 0 | 6900-01 | Transfers In - General Fund | | | 0 | 251,750 | 251,750 |
| 0 | 0 | 0 | TOTAL TRANSFERS IN | | | 0 | 251,750 | 251,750 | |
| 0 | 0 | 0 | TOTAL RESOURCES | | | 0 | 4,098,292 | 4,098,292 | |

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

| 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDGET | Department : N/A Section : N/A Program : N/A | 2024 PROPOSED BUDGET | 2024 APPROVED BUDGET | 2024 ADOPTED BUDGET |
|----------------|----------------|---------------------------|--|----------------------------|----------------------------|---------------------------|
| 0 | 0 | 0 | TOTAL RESOURCES | 0 | 5,379,875 | 5,379,875 |
| 0 | 0 | 0 | TOTAL REQUIREMENTS | 0 | 5,379,875 | 5,379,875 |