



CITY OF MCMINNVILLE

ADOPTED BUDGET

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
647,203	191,541	74,500	4001-01	Designated Begin FB-General Fd - Grants	0	0	0
883,782	0	0	4001-07	Designated Begin FB-General Fd - LOSAP	0	0	0
0	0	0	4001-10	Designated Begin FB-General Fd - Donations	95,398	95,398	95,398
Estimate of Senior Center donations carried over from prior year							
Donations for Mountain Bike Program 16,000							
0	0	0	4001-11	Designated Begin FB-General Fd - Federal Forfeitures Restricted	0	0	0
0	0	0	4001-12	Designated Begin FB-General Fd - State/Local Forfeiture Restrict	0	0	0
0	0	0	4001-25	Designated Begin FB-General Fd - Facility Improvements	1,000,000	1,000,000	1,000,000
Funds set aside for future capital improvements							
0	0	0	4001-26	Designated Begin FB-General Fd - Tree Program	265,100	265,100	265,100
Estimate of funds designated for the Tree Program received through Community Development							
6,494,348	4,653,705	3,162,420	4001-90	Designated Begin FB-General Fd - Committed	1,408,608	1,408,608	1,408,608
Estimate of committed funds that represent ARPA revenue replacement to be spent on projects as approved by Council							
Balance of former ARPA funds 1,408,608							
5,105,180	5,579,761	5,047,946	4090	Beginning Fund Balance	6,033,763	6,033,763	6,033,763
Estimated July 1 undesignated carryover from the prior year.							
0	0	0	4097-01	Designated Begin Fund Balance - Donations - Administration	0	0	0
0	0	0	4097-07	Designated Begin Fund Balance - Donations Comm Development	0	0	0
0	0	0	4097-11	Designated Begin Fund Balance - Donations Police	0	0	0
0	0	0	4097-17	Designated Begin Fund Balance - Donations Parks & Rec	0	0	0
0	0	0	4097-21	Designated Begin Fund Balance - Donations Library	0	0	0
13,130,513	10,425,007	8,284,866	<u>TOTAL BEGINNING FUND BALANCE</u>		8,802,869	8,802,869	8,802,869
13,130,513	10,425,007	8,284,866	<u>TOTAL RESOURCES</u>		8,802,869	8,802,869	8,802,869

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 002 - City Manager's Office	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
<u>RESOURCES</u>						
<u>MISCELLANEOUS</u>						
3,041	0	0 6600	Other Income	0	0	0
3,041	0	0	<u>TOTAL MISCELLANEOUS</u>	0	0	0
3,041	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 002 - City Manager's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				

REQUIREMENTS

PERSONNEL SERVICES

4,279	-295	0	7000	Salaries & Wages	0	0	0
310,369	353,127	323,641	7000-05	Salaries & Wages - Regular Full Time	324,724	324,724	324,724
City Recorder - 0.20 FTE							
Communications & Engagement Manager - 1.00 FTE							
City Manager - 1.00 FTE							
87	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
2,472	1,303	2,500	7000-20	Salaries & Wages - Overtime	1,004	1,004	1,004
6,000	6,000	6,000	7000-30	Salaries & Wages - Auto Allowance	0	0	0
400	800	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
2,900	-189	0	7300	Fringe Benefits	0	0	0
17,579	19,949	17,588	7300-05	Fringe Benefits - FICA - Social Security	19,078	19,078	19,078
4,764	5,381	5,089	7300-06	Fringe Benefits - FICA - Medicare	4,723	4,723	4,723
102,680	115,877	104,564	7300-15	Fringe Benefits - PERS - OPSRP - IAP	105,731	105,731	105,731
15,507	16,403	17,069	7300-18	Fringe Benefits - Retirement Benefit	16,626	16,626	16,626
City Manager's deferred compensation contributions - 8% of salary.							
46,977	49,815	54,826	7300-20	Fringe Benefits - Medical Insurance	51,484	51,484	51,484
6,305	6,600	6,400	7300-22	Fringe Benefits - VEBA Plan	5,400	5,400	5,400
152	164	132	7300-25	Fringe Benefits - Life Insurance	130	130	130
651	688	604	7300-30	Fringe Benefits - Long Term Disability	633	633	633
540	528	562	7300-35	Fringe Benefits - Workers' Compensation Insurance	592	592	592
49	53	46	7300-37	Fringe Benefits - Workers' Benefit Fund	41	41	41
207	1,384	2,860	7300-45	Fringe Benefits - Paid Family Leave City Share	1,303	1,303	1,303
521,917	577,587	541,881	<u>TOTAL PERSONNEL SERVICES</u>		531,469	531,469	531,469

MATERIALS AND SERVICES

0	0	1,500	7520	Public Notices & Printing	500	500	500
484	397	400	7540	Employee Events	500	500	500

Costs shared city-wide for employee training, materials, and events.

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2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 002 - City Manager's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
11,988	8,222	8,000	7550	Travel & Education	8,000	8,000	8,000
				Professional association conferences, seminars, travel and meal costs, professional memberships, dues and subscriptions. Includes allowance for leadership training and development for City staff.			
				Interim/City Manager Travel & Training	3,500		
				City Recorder Presidential attendance at OAMR Annual Conference	1,000		
				City Recorder Presidential attendance at MCA Annual Conference	1,000		
				City Recorder Presidential attendance at IIMC Annual Conference	800		
				City Recorder Presidential attendance at WMCA Annual Conference	750		
				City Recorder Presidential attendance at AAMC Annual Conference	750		
				City Recorder Presidential attendance at OAMR Mid-Year Conference	200		
4,978	5,272	5,899	7610-05	Insurance - Liability	4,897	4,897	4,897
0	0	0	7610-11	Insurance - Cyber liability	226	226	226
8,977	8,776	5,500	7620	Telecommunications	2,880	2,880	2,880
				City Manager Phones (\$960/yr for desk phone + Verizon)	960		
				City Recorder Phones (\$960/yr for desk phone + Verizon)	960		
				Communications & Engagement Manager Phones (\$960/yr for desk phone + Verizon)	960		
1,274	1,342	2,000	7660	Materials & Supplies	1,500	1,500	1,500
1,271	706	1,500	7660-05	Materials & Supplies - Office Supplies	1,000	1,000	1,000
45	2	300	7660-15	Materials & Supplies - Postage	200	200	200
566	95,626	0	7750	Professional Services	100	100	100
2,884	3,600	5,150	7750-01	Professional Services - Audit & other city-wide prof svc	4,570	4,570	4,570
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
6,222	5,830	4,996	7840	M & S Computer Charges	5,933	5,933	5,933
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (1.24%)	5,933		
5,831	1,954	2,900	7840-02	M & S Computer Charges - City Manager's Office	2,600	2,600	2,600
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (City Mgrs Office)" (100.00%)	2,600		

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ACTUAL	ACTUAL	AMENDED BUDGET	Section : 002 - City Manager's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
			Office 365 Licensing - \$1400				
			Adobe Pro Renewals - \$1200				
54,198	55,647	57,475	8000	City Memberships	57,779	57,779	57,779
				League of Oregon Cities			31,925
				Mid-Willamette Valley Council of Governments			23,153
				International City/County Management Association			1,200
				McMinnville Area Chamber of Commerce			721
				Oregon City/County Management Association			455
				International Institute of Municipal Clerks			235
				Oregon Association of Municipal Recorders			90
98,720	187,374	95,620	TOTAL MATERIALS AND SERVICES		90,685	90,685	90,685
<u>CAPITAL OUTLAY</u>							
1,530	237	843	8750	Capital Outlay Computer Charges	637	637	637
				I.S. Fund capital outlay costs shared city-wide			
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (1.24%)	637		
1,530	237	843	TOTAL CAPITAL OUTLAY		637	637	637
622,167	765,198	638,344	TOTAL REQUIREMENTS		622,791	622,791	622,791

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 003 - City Hall & City Property	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>INTERGOVERNMENTAL</u>						
0	0	0 4771	Business Oregon (State)	0	0	0
0	0	0	TOTAL INTERGOVERNMENTAL	0	0	0
<u>CHARGES FOR SERVICES</u>						
0	0	0 5400-02	Property Rentals - The Nelson House	0	0	0
0	0	0	TOTAL CHARGES FOR SERVICES	0	0	0
0	0	0	TOTAL RESOURCES	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 003 - City Hall & City Property		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM : 000 - No Program							
REQUIREMENTS							
MATERIALS AND SERVICES							
1,352	1,366	1,420	7515	City Services Charge expense	1,420	1,420	1,420
15,729	17,031	18,500	7600	Utilities	20,000	20,000	20,000
				For City Hall, Civic Hall and rental building			
4,666	5,022	5,620	7610-05	Insurance - Liability	7,661	7,661	7,661
19,765	24,279	29,863	7610-10	Insurance - Property	26,182	26,182	26,182
0	0	0	7610-11	Insurance - Cyber liability	353	353	353
6,691	6,475	7,350	7620	Telecommunications	9,100	9,100	9,100
				Ziply Fiber	5,000		
				YC Telecom-conference room	2,100		
				Verizon Wireless 1/3 admin cell phones	2,000		
25,399	26,270	26,300	7650-10	Janitorial - Services	27,615	27,615	27,615
750	584	1,200	7650-15	Janitorial - Supplies	700	700	700
28	0	150	7660	Materials & Supplies	0	0	0
0	513	500	7720-06	Repairs & Maintenance - Equipment	0	0	0
5,522	16,440	20,000	7720-08	Repairs & Maintenance - Building Repairs	12,000	12,000	12,000
				General City Hall and Civic Hall repair needs			
2,267	2,826	7,500	7720-10	Repairs & Maintenance - Building Maintenance	5,000	5,000	5,000
				City Hall/Civic Hall building maintenance needs - carpet cleaning, pressure washing, etc.	5,000		
401	8,860	15,000	7720-12	Repairs & Maintenance - Grounds	15,000	15,000	15,000
				General City property camp clean up	10,000		
				City Hall/Civic Hall grounds	5,000		
28,837	13,841	19,950	7720-34	Repairs & Maintenance - Parking Structure & Lots	16,400	16,400	16,400
				Flower baskets	6,400		
				Lighting	5,000		
				Miscellaneous repairs	5,000		

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2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 003 - City Hall & City Property		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
6,119	6,964	7,500	7740-05	Rental Property Repair & Maint - Building	6,500	6,500	6,500
				Rental property upkeep expenses including utilities			
1,118	1,080	1,250	7750	Professional Services	1,300	1,300	1,300
				Records Management	1,300		
12,108	7,364	9,000	7780-17	Contract Services - Parking Structure & Lots	7,500	7,500	7,500
				Lot Sweeping	7,500		
17,911	17,916	36,000	7790	Maintenance & Rental Contracts	19,710	19,710	19,710
				Security system, floor mat cleaning, heating system maintenance, pest control, copier lease, postage machine lease			
				Vestis	5,160		
				Security	4,025		
				Pitney Bowes	3,945		
				Copier	2,700		
				CBM	2,280		
				Orkin	1,600		
5,400	5,400	6,000	7790-05	Maintenance & Rental Contracts - Water & Light Fiber Net	5,500	5,500	5,500
154,063	162,229	213,103	TOTAL MATERIALS AND SERVICES		181,941	181,941	181,941
<u>CAPITAL OUTLAY</u>							
0	9,227	114,000	8800	Building Improvements	1,001,040	1,001,040	1,001,040
				Parking Structure Repairs	183,430		
				Public Works Modular Bldg - 50% & Backflow Preventer	157,020		
				Riverside Dog Park Drainage Improvements	150,000		
				Library Skybridge Repairs & HVAC Controls Update	127,000		
				Nelson House Sidewalk and Tree Replacements	80,000		
				Aquatic Center Pool Painting & Lighting Repairs	65,000		
				Public Safety Building Boiler Replacements	50,000		
				City Hall Painting	50,000		
				Community Center Sidewalk Repairs	41,210		
				Senior Center HVAC replacements, Down spout Replacements	31,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 003 - City Hall & City Property	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
			Aquatic Center Skylights	30,000		
			Civic Hall Fire Alarm Panel & Intrusion Alarms	20,000		
			City Hall Garage Roof Replacement	16,380		
4,272,595	0	0	8900 Land Acquisition	0	0	0
67,257	0	0	8925 Capital Pollution Remediation	0	0	0
4,339,852	9,227	114,000	<u>TOTAL CAPITAL OUTLAY</u>	1,001,040	1,001,040	1,001,040
4,493,914	171,456	327,103	<u>TOTAL REQUIREMENTS</u>	1,182,981	1,182,981	1,182,981

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 005 - Mayor & City Council		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>MISCELLANEOUS</u>							
0	0	0	6405	Donations - Administration	0	0	10,000
				Visit McMinnville Donation			10,000
0	0	0	TOTAL MISCELLANEOUS		0	0	10,000
0	0	0	TOTAL RESOURCES		0	0	10,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 005 - Mayor & City Council		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				

REQUIREMENTS

PERSONNEL SERVICES

83,496	97,245	91,227	7000-05	Salaries & Wages - Regular Full Time	96,496	96,496	96,496
				City Recorder - 0.80 FTE			
3,620	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
3,365	13	0	7000-20	Salaries & Wages - Overtime	0	0	0
100	200	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
5,659	6,307	5,962	7300-05	Fringe Benefits - FICA - Social Security	5,983	5,983	5,983
1,324	1,475	1,429	7300-06	Fringe Benefits - FICA - Medicare	1,399	1,399	1,399
25,691	29,561	29,841	7300-15	Fringe Benefits - PERS - OPSRP - IAP	31,323	31,323	31,323
9,956	13,498	14,886	7300-20	Fringe Benefits - Medical Insurance	16,832	16,832	16,832
800	2,400	1,600	7300-22	Fringe Benefits - VEBA Plan	1,600	1,600	1,600
61	56	48	7300-25	Fringe Benefits - Life Insurance	47	47	47
212	227	202	7300-30	Fringe Benefits - Long Term Disability	228	228	228
89	73	82	7300-35	Fringe Benefits - Workers' Compensation Insurance	77	77	77
18	17	17	7300-37	Fringe Benefits - Workers' Benefit Fund	15	15	15
58	445	785	7300-45	Fringe Benefits - Paid Family Leave City Share	386	386	386
172	0	452	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
134,622	151,516	146,531	TOTAL PERSONNEL SERVICES		154,386	154,386	154,386

MATERIALS AND SERVICES

8,457	318	1,000	7520	Public Notices & Printing	1,000	1,000	1,000
432	432	5,000	7620	Telecommunications	1,440	1,440	1,440
				Mayor Phone (\$960/yr for desk phone + Verizon)	960		
				Councilors (\$480/yr for Verizon only)	480		
3,741	645	1,500	7660	Materials & Supplies	1,000	1,000	1,000
2,523	3,984	1,000	7660-05	Materials & Supplies - Office Supplies	1,000	1,000	1,000
6	59	150	7660-15	Materials & Supplies - Postage	150	150	150
0	0	0	7680	Materials & Supplies - Donations	0	0	10,000
				Visit McMinnville Donation	10,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 005 - Mayor & City Council		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
31,709	73,349	75,500	7750	Professional Services	50,000	50,000	50,000
				Intergovernmental Contracts, State lobbying, and other services.			
4	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
13,756	0	15,000	7750-06	Professional Services - Community Outreach	10,000	10,000	10,000
				City Council's public communication efforts -City's birthday celebration			
16,828	24,621	21,651	7840	M & S Computer Charges	28,883	28,883	28,883
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (6.02%)	28,883		
2,792	2,700	12,100	7840-03	M & S Computer Charges - City Council	7,440	7,440	7,440
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (City Council)" (100.00%)	7,440		
				Replacement Computers - \$4000			
				Shared Leased Copier - Civic Hall - \$500			
				Office 365 Licensing - \$2940			
22,868	33,015	30,000	8005	Mayor/City Council Expenses	25,000	25,000	25,000
				Including Mayor/City Council events like conference/events registrations, council meeting meals/beverages, city swag & If I Were Mayor contest			
				Contingency buffer for all other expenses (i.e. Council Chambers napkins, plates, soap, reimbursements for Mayor/Council, etc.)	12,200		
				City Council Meeting Meals	6,000		
				City Councilors Registration for Events/Dinner (i.e. MDA Dinner, Chamber Dinner)	2,520		
				City Council Conference Budget	2,280		
				City Council Meeting Beverages	1,000		
				If I Were Mayor Contest	500		
				City Branded Swag for Councilors	500		
103,115	139,122	162,901	TOTAL MATERIALS AND SERVICES		125,913	125,913	135,913

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 005 - Mayor & City Council	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>CAPITAL OUTLAY</u>						
4,139	1,000	3,593	8750 Capital Outlay Computer Charges	3,102	3,102	3,102
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (6.02%)	3,102		
4,139	1,000	3,593	<u>TOTAL CAPITAL OUTLAY</u>	3,102	3,102	3,102
241,876	291,638	313,025	<u>TOTAL REQUIREMENTS</u>	283,402	283,402	293,402

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 008 - Legal		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>MISCELLANEOUS</u>							
3,047	5	0 6600	Other Income		0	0	0
0	0	0 6600-06	Other Income - Paid Leave OR		0	0	0
3,047	5	0	TOTAL MISCELLANEOUS		0	0	0
3,047	5	0	TOTAL RESOURCES		0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 008 - Legal		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				

REQUIREMENTS

PERSONNEL SERVICES

93,239	150,490	158,768	7000-05	Salaries & Wages - Regular Full Time	167,525	167,525	167,525
				City Attorney - 1.00 FTE			
0	0	30,140	7000-10	Salaries & Wages - Regular Part Time	34,157	34,157	34,157
				Management Support Specialist - Senior - Legal - 0.50 FTE			
0	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
2,809	0	0	7000-32	Salaries & Wages - Moving Allowance	0	0	0
5,575	9,067	11,428	7300-05	Fringe Benefits - FICA - Social Security	12,504	12,504	12,504
1,304	2,120	2,739	7300-06	Fringe Benefits - FICA - Medicare	2,924	2,924	2,924
7,261	45,749	61,791	7300-15	Fringe Benefits - PERS - OPSRP - IAP	65,466	65,466	65,466
16,746	23,187	34,447	7300-20	Fringe Benefits - Medical Insurance	31,145	31,145	31,145
6,000	3,000	4,000	7300-22	Fringe Benefits - VEBA Plan	3,217	3,217	3,217
45	59	120	7300-25	Fringe Benefits - Life Insurance	118	118	118
247	361	436	7300-30	Fringe Benefits - Long Term Disability	435	435	435
104	119	170	7300-35	Fringe Benefits - Workers' Compensation Insurance	128	128	128
11	19	32	7300-37	Fringe Benefits - Workers' Benefit Fund	28	28	28
0	0	0	7300-40	Fringe Benefits - Unemployment	0	0	0
70	699	1,626	7300-45	Fringe Benefits - Paid Family Leave City Share	807	807	807
133,410	234,869	305,697	TOTAL PERSONNEL SERVICES		318,455	318,455	318,455

MATERIALS AND SERVICES

189	124	200	7540	Employee Events	300	300	300
				Costs shared city-wide for employee training, materials, and events.			
1,401	2,222	3,505	7545	Subscriptions	3,605	3,605	3,605
				Legal research subscriptions; as well as necessary organization dues.			
				Westlaw (Annual Subscription)	2,800		
				Bar Dues	685		
				Oregon City Attorneys Association (OCAA) Membership	95		
				Bar Dues (Government Law Section)	25		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 008 - Legal		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
789	1,230	2,360	7550	Travel & Education	2,000	2,000	2,000
				Professional association conferences, seminars, and workshops including travel and meal costs, supplemental professional memberships, professional reference materials for the City Attorney.			
				Oregon City Attorneys Association (OCAA) Fall Conference	800		
				Oregon City Attorneys Association (OCAA) Spring Conference	800		
				Other Continuing Legal Education (CLE)	400		
797	1,462	1,636	7610-05	Insurance - Liability	1,738	1,738	1,738
0	0	0	7610-11	Insurance - Cyber liability	63	63	63
884	450	1,100	7620	Telecommunications	960	960	960
413	481	500	7660-05	Materials & Supplies - Office Supplies	500	500	500
2	34	50	7660-15	Materials & Supplies - Postage	0	0	0
3,499	0	0	7750	Professional Services	0	0	0
				Provide City Attorney with non-legal, professional assistance.			
7	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
144,723	125,028	185,000	7750-09	Professional Services - Legal	165,000	165,000	165,000
				Provide City Attorney with legal assistance on projects other than city prosecutorial services.			
				Land Use legal	80,000		
				Various other legal	60,000		
				Planning appeals	25,000		
107,491	120,512	165,000	7750-18	Professional Services - Contract Prosecutor	118,000	118,000	118,000
				Contract city prosecutor services to provide City Attorney with assistance.			
2,765	3,886	3,331	7840	M & S Computer Charges	4,747	4,747	4,747
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (0.99%)	4,747		
0	0	3,100	7840-08	M & S Computer Charges - Legal	420	420	420
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Legal)" (100.00%)	420		
				Office 365 Licensing - \$420			
0	0	108,000	8008	Settlement	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 008 - Legal	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
262,960	255,432	473,782	TOTAL MATERIALS AND SERVICES	297,333	297,333	297,333
<u>CAPITAL OUTLAY</u>						
680	158	561	8750 Capital Outlay Computer Charges	510	510	510
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (0.99%)	510		
680	158	561	TOTAL CAPITAL OUTLAY	510	510	510
397,051	490,458	780,040	TOTAL REQUIREMENTS	616,297	616,297	616,297

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 011 - Community Services		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>MISCELLANEOUS</u>							
0	0	0	6405	Donations - Administration	0	0	0
484	0	9,231	6490	Donations - Public Art	6,000	6,000	6,000
				Public donations for the Public Art Program			
5,750	996	5,500	6490-10	Donations - Public Art - Dedicated	0	0	0
				Public donations for specific pieces of artwork for the Public Art Program			
6,234	996	14,731	<u>TOTAL MISCELLANEOUS</u>		6,000	6,000	6,000
6,234	996	14,731	<u>TOTAL RESOURCES</u>		6,000	6,000	6,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 011 - Community Services		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
0	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
0	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
0	0	0	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
0	0	0	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
0	0	0	7300-22	Fringe Benefits - VEBA Plan	0	0	0
0	0	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
0	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
0	0	0	<u>TOTAL PERSONNEL SERVICES</u>		0	0	0
<u>MATERIALS AND SERVICES</u>							
0	0	2,000	7550	Travel & Education	2,000	2,000	2,000
2,320	2,798	9,424	7710	Materials & Supplies - Grants	0	0	0
1,680	1,305	2,000	7720-03	Repairs & Maintenance - Public Art	2,000	2,000	2,000
0	0	0	7750	Professional Services	0	0	0
51,128	66,479	43,856	7750-04	Professional Services - Grants	25,000	25,000	25,000
39,801	21,809	2,905	8010	Holiday Lighting	6,000	6,000	6,000
20,000	10,010	10,000	8012	M&S Downtown Public Art Program	10,000	10,000	10,000
				City's annual support of Downtown Public Art Program includes pedestal construction and artist honorariums.			
484	0	9,231	8012-05	M&S Downtown Public Art Program - Donations - Public Art	6,000	6,000	6,000
				Public art purchases funded through revenue account 6490, Donations-Public Art.			
5,750	996	5,500	8012-10	M&S Downtown Public Art Program - Donations - Dedicated	0	0	0
				Public donations for purchase of specific pieces of artwork for the Downtown Public Art Program; funded through revenue account 6490-10, Donations-Public Art-Dedicated.			
8,884	2,790	7,000	8015	Community Services	11,500	11,500	11,500
				General community engagement needs, printing, and mailers.			
				Printing and supplies; out of sequence DEIAC recruitment			4,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 011 - Community Services		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
14,000	14,000	14,000	8020	McMinnville Downtown Association	14,000	14,000	14,000
				City's contribution to the McMinnville Downtown Association in-lieu of a Downtown Economic Improvement District assessment.			
26,250	30,000	31,500	8025	Yamhill Co - YCTA	40,000	40,000	40,000
94,671	93,000	75,000	8060	Economic Development	75,000	75,000	75,000
				Support of McMinnville Economic Development Partnership			
264,968	243,186	212,416	<u>TOTAL MATERIALS AND SERVICES</u>		191,500	191,500	191,500
<u>CAPITAL OUTLAY</u>							
0	0	0	8712-10	Capital Outlay Downtown Public Art Program - Donations - Dedicated	0	0	0
0	0	0	<u>TOTAL CAPITAL OUTLAY</u>		0	0	0
264,968	243,186	212,416	<u>TOTAL REQUIREMENTS</u>		191,500	191,500	191,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 012 - Human Resources	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
<u>RESOURCES</u>						
<u>INTERGOVERNMENTAL</u>						
44,482	0	0 5029	McMinnville Fire District	0	0	0
44,482	0	0	<u>TOTAL INTERGOVERNMENTAL</u>	0	0	0
44,482	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 012 - Human Resources		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
PERSONNEL SERVICES							
183,234	145,583	153,725	7000-05	Salaries & Wages - Regular Full Time	162,337	162,337	162,337
				Human Resources Analyst - 1.00 FTE (currently a contract employee paid from Professional Services.)			
				Human Resources Director - 1.00 FTE			
0	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
1,800	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
11,302	8,827	9,300	7300-05	Fringe Benefits - FICA - Social Security	10,065	10,065	10,065
2,643	2,064	2,229	7300-06	Fringe Benefits - FICA - Medicare	2,354	2,354	2,354
56,179	44,257	50,283	7300-15	Fringe Benefits - PERS - OPSRP - IAP	52,695	52,695	52,695
22,034	23,449	25,982	7300-20	Fringe Benefits - Medical Insurance	28,131	28,131	28,131
750	750	750	7300-22	Fringe Benefits - VEBA Plan	750	750	750
105	59	60	7300-25	Fringe Benefits - Life Insurance	59	59	59
432	362	352	7300-30	Fringe Benefits - Long Term Disability	346	346	346
195	107	138	7300-35	Fringe Benefits - Workers' Compensation Insurance	130	130	130
34	18	21	7300-37	Fringe Benefits - Workers' Benefit Fund	19	19	19
119	676	1,324	7300-45	Fringe Benefits - Paid Family Leave City Share	649	649	649
278,826	226,152	244,164	TOTAL PERSONNEL SERVICES		257,535	257,535	257,535
MATERIALS AND SERVICES							
0	0	1,000	7520	Public Notices & Printing	0	0	0
				Recruitment advertising and employee communication			
271	0	0	7530	Training	0	0	0
535	278	200	7540	Employee Events	200	200	200
				Costs shared city-wide for employee training, materials, and events, including safety committee			
6,960	6,451	8,000	7550	Travel & Education	8,000	8,000	8,000
				Professional association conferences, seminars and workshops including travel and meal costs, professional memberships, dues, subscriptions, and reference materials.			
				Professional membership dues, conferences, and travel costs	8,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 012 - Human Resources		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
94	117	500	7579	Employee Recognition	500	500	500
				Employee recognition efforts			
0	1,838	2,058	7610-05	Insurance - Liability	1,374	1,374	1,374
0	0	0	7610-11	Insurance - Cyber liability	80	80	80
872	864	1,000	7620	Telecommunications	0	0	0
716	262	0	7660	Materials & Supplies	0	0	0
127	23	250	7660-05	Materials & Supplies - Office Supplies	250	250	250
5	165	100	7660-15	Materials & Supplies - Postage	100	100	100
24,758	95,010	105,000	7750	Professional Services	108,000	108,000	108,000
				HR Analyst, Background and Driving Record Checks, Legal Fees	108,000		
22	4	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
4,148	5,830	3,331	7840	M & S Computer Charges	4,747	4,747	4,747
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (0.99%)	4,747		
3,960	1,219	3,000	7840-12	M & S Computer Charges - Human Resources	1,240	1,240	1,240
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Human Resources)" (100.00%)	1,240		
				Office 365 licensing - \$840			
				Adobe Pro Renewals - \$400			
42,468	112,061	124,439	TOTAL MATERIALS AND SERVICES		124,491	124,491	124,491
CAPITAL OUTLAY							
1,020	237	741	8750	Capital Outlay Computer Charges	510	510	510
				I.S. Fund capital outlay costs shared city-wide			
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (0.99%)	510		
1,020	237	741	TOTAL CAPITAL OUTLAY		510	510	510
322,315	338,450	369,344	TOTAL REQUIREMENTS		382,535	382,535	382,535

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 03 - Finance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 013 - Accounting		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
<u>RESOURCES</u>							
<u>INTERGOVERNMENTAL</u>							
0	0	0 4546	American Rescue Plan		0	0	0
29,319	6,600	0 5029	McMinnville Fire District		0	0	0
29,319	6,600	0	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0
<u>CHARGES FOR SERVICES</u>							
20,551	18,616	12,000 5310	On-Line Lien Search Fees		16,000	16,000	16,000
<p>Net Assets on-line lien search program allows title companies to check any property for City liens. Title companies are billed \$33 per lien search; City pays \$15 per search through expenditure account 7750-27, Professional Services-Net Assets.</p>							
20,551	18,616	12,000	<u>TOTAL CHARGES FOR SERVICES</u>		16,000	16,000	16,000
<u>MISCELLANEOUS</u>							
0	7,216	0 6600-06	Other Income - Paid Leave OR		0	0	0
5,835	298	0 6600-94	Other Income - Finance		0	0	0
5,835	7,514	0	<u>TOTAL MISCELLANEOUS</u>		0	0	0
55,705	32,730	12,000	<u>TOTAL RESOURCES</u>		16,000	16,000	16,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 03 - Finance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 013 - Accounting		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				

REQUIREMENTS

PERSONNEL SERVICES

580	251	0	7000	Salaries & Wages	0	0	0
475,538	474,598	507,123	7000-05	Salaries & Wages - Regular Full Time	527,026	527,026	527,026
				Financial Services Administrator - 1.00 FTE			
				Financial Services Administrator Budget - 1.00 FTE			
				Financial Services Analyst - Payroll - 1.00 FTE			
				Financial Services Specialist - 1.00 FTE			
				Finance Director - 0.90 FTE			
0	13,677	0	7000-15	Salaries & Wages - Temporary	0	0	0
3,535	5,899	5,000	7000-20	Salaries & Wages - Overtime	4,998	4,998	4,998
1,200	500	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
308	658	0	7300	Fringe Benefits	0	0	0
29,123	29,951	30,984	7300-05	Fringe Benefits - FICA - Social Security	32,985	32,985	32,985
6,811	7,005	7,427	7300-06	Fringe Benefits - FICA - Medicare	7,714	7,714	7,714
158,247	157,929	176,360	7300-15	Fringe Benefits - PERS - OPSRP - IAP	181,915	181,915	181,915
0	0	0	7300-16	Fringe Benefits - PERS Employer Incentive Program	0	0	0
78,654	84,545	101,149	7300-20	Fringe Benefits - Medical Insurance	115,322	115,322	115,322
7,675	11,700	11,600	7300-22	Fringe Benefits - VEBA Plan	11,700	11,700	11,700
296	278	291	7300-25	Fringe Benefits - Life Insurance	289	289	289
1,144	1,109	1,216	7300-30	Fringe Benefits - Long Term Disability	1,261	1,261	1,261
491	365	461	7300-35	Fringe Benefits - Workers' Compensation Insurance	426	426	426
88	80	102	7300-37	Fringe Benefits - Workers' Benefit Fund	92	92	92
307	2,291	4,411	7300-45	Fringe Benefits - Paid Family Leave City Share	2,128	2,128	2,128
763,997	790,837	846,124		TOTAL PERSONNEL SERVICES	885,856	885,856	885,856

MATERIALS AND SERVICES

-477	0	0	7514	Fines & Penalties	0	0	0
3,150	2,000	7,000	7520	Public Notices & Printing	2,000	2,000	2,000
				Budget Notices			1,200

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 03 - Finance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 013 - Accounting		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
				Other public notice if needed	500		
				Public Hearing State Shared Revenues	300		
403	487	500	7540	Employee Events	800	800	800
				Costs shared city-wide for employee training, materials, and events.			
18,128	14,692	15,700	7550	Travel & Education	15,000	15,000	15,000
				Professional association dues, subscriptions, staff training, continuing professional education, software provider conference, etc.			
				Tyler conference	4,500		
				OGFOA conference	3,450		
				Euna conference	2,800		
				GFOA conference	2,700		
				GFOA membership	500		
				OGFOA membership	425		
				CIS conference	400		
				AP local training	225		
7,147	4,932	5,519	7610-05	Insurance - Liability	4,208	4,208	4,208
0	0	0	7610-11	Insurance - Cyber liability	194	194	194
2,953	4,141	5,150	7620	Telecommunications	5,300	5,300	5,300
2,335	4,171	6,300	7660-05	Materials & Supplies - Office Supplies	4,500	4,500	4,500
				Paper/office supplies	1,500		
				Budget binders and printing	1,500		
				Coffee/tea/water for City Hall	1,000		
				Banking supplies	500		
0	0	500	7660-10	Materials & Supplies - Office Supplies Inventory	0	0	0
2,250	3,055	8,000	7660-15	Materials & Supplies - Postage	4,000	4,000	4,000
				Postage, mainly for hard copy checks	4,000		
0	0	0	7710	Materials & Supplies - Grants	0	0	0
0	0	0	7720-06	Repairs & Maintenance - Equipment	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 03 - Finance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 013 - Accounting		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
8,758	53,461	25,000	7750	Professional Services	10,000	10,000	10,000
				CPA support			
				CPA consulting if needed	10,000		
2,760	2,049	2,130	7750-01	Professional Services - Audit & other city-wide prof svc	3,000	3,000	3,000
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
0	0	0	7750-24	Professional Services - Audit	0	0	0
9,285	8,445	10,000	7750-27	Professional Services - Net Assets	8,200	8,200	8,200
				Net Assets on-line lien search program allows title companies to check any property for City liens. Title companies are billed \$33 per lien search; revenue recorded in account 5310, On-Line Lien Search Fees. City pays Net Assets \$15 per lien search.			
0	735	0	7750-57	Professional Services - Financing Administration	0	0	0
2,449	2,438	3,000	7790	Maintenance & Rental Contracts	2,600	2,600	2,600
				Printer / scanner / copier lease and per page cost.			
				Ricoh copier monthly	1,920		
				Printer cost per page	680		
0	840	0	7800-03	M & S Equipment - Office	0	0	0
9,679	11,659	9,993	7840	M & S Computer Charges	15,427	15,427	15,427
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (3.22%)	15,427		
7,231	12,356	12,500	7840-05	M & S Computer Charges - Accounting	17,300	17,300	17,300
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Acctg)" (100.00%)	17,300		
				Debtbook software renewal - \$8500			
				Adobe Pro Renewals - \$1000			
				Office 365 Licensing - \$3500			
				Lexmark Printer Maintenance - \$300			
				Replacement Computers - \$4000			
76,052	125,460	111,292	TOTAL MATERIALS AND SERVICES		92,529	92,529	92,529

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 03 - Finance	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 013 - Accounting	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
<u>CAPITAL OUTLAY</u>						
2,380	474	1,685	8750 Capital Outlay Computer Charges	1,657	1,657	1,657
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (3.22%)	1,657		
2,380	474	1,685	<u>TOTAL CAPITAL OUTLAY</u>	1,657	1,657	1,657
842,429	916,770	959,101	<u>TOTAL REQUIREMENTS</u>	980,041	980,041	980,041

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 05 - Engineering		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>INTERGOVERNMENTAL</u>							
0	20,800	10,474	4594-10	OR Dept of Emergency Mgmt (Federal) - Emergency Operations	0	0	0
0	20,800	10,474	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0
<u>CHARGES FOR SERVICES</u>							
56,381	183,215	300,000	5320	Engineering Fees	250,000	250,000	250,000
Engineering Fees have the goal of 100% cost recovery for development.							
56,381	183,215	300,000	<u>TOTAL CHARGES FOR SERVICES</u>		250,000	250,000	250,000
<u>MISCELLANEOUS</u>							
0	11,687	0	6600-06	Other Income - Paid Leave OR	0	0	0
1,106	6,045	0	6600-96	Other Income - Engineering	0	0	0
1,106	17,732	0	<u>TOTAL MISCELLANEOUS</u>		0	0	0
57,487	221,747	310,474	<u>TOTAL RESOURCES</u>		250,000	250,000	250,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 05 - Engineering		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
PERSONNEL SERVICES							
1,698	1,301	0	7000	Salaries & Wages	0	0	0
599,435	662,298	929,987	7000-05	Salaries & Wages - Regular Full Time	1,022,476	1,022,476	1,022,476
				Management Support Specialist, Senior - 0.40 FTE			
				Development Permit Coordinator - 0.25 FTE			
				City Engineer - 1.00 FTE			
				Project Manager - Engineering - 2.00 FTE			
				GIS/CAD Specialist - 1.00 FTE			
				Engineering Program Manager - 1.00 FTE			
				Engineering Technician - 0.08 FTE			
				Development Customer Service Technician - Combined Depts - 0.33 FTE			
				Project Engineer - 1.92 FTE			
				Public Works Director - 1.00 FTE			
30,226	49,266	55,755	7000-10	Salaries & Wages - Regular Part Time	0	0	0
5,600	16,045	23,338	7000-15	Salaries & Wages - Temporary	23,092	23,092	23,092
				Extra Help - Engineering - 0.50 FTE			
3,135	4,556	5,200	7000-20	Salaries & Wages - Overtime	5,498	5,498	5,498
0	0	0	7000-30	Salaries & Wages - Auto Allowance	0	0	0
1,200	1,200	1,200	7000-37	Salaries & Wages - Medical Opt Out Incentive	1,200	1,200	1,200
1,240	1,028	0	7300	Fringe Benefits	0	0	0
38,987	44,741	61,437	7300-05	Fringe Benefits - FICA - Social Security	65,166	65,166	65,166
9,118	10,464	14,723	7300-06	Fringe Benefits - FICA - Medicare	15,240	15,240	15,240
177,332	217,666	328,326	7300-15	Fringe Benefits - PERS - OPSRP - IAP	329,136	329,136	329,136
94,789	105,636	167,477	7300-20	Fringe Benefits - Medical Insurance	206,670	206,670	206,670
12,580	12,580	18,580	7300-22	Fringe Benefits - VEBA Plan	20,530	20,530	20,530
405	430	560	7300-25	Fringe Benefits - Life Insurance	530	530	530
1,524	1,708	2,281	7300-30	Fringe Benefits - Long Term Disability	2,395	2,395	2,395

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 05 - Engineering		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
8,097	8,844	13,833	7300-35	Fringe Benefits - Workers' Compensation Insurance	13,574	13,574	13,574
125	129	197	7300-37	Fringe Benefits - Workers' Benefit Fund	177	177	177
407	3,386	8,744	7300-45	Fringe Benefits - Paid Family Leave City Share	4,145	4,145	4,145
985,898	1,141,277	1,631,638	TOTAL PERSONNEL SERVICES		1,709,829	1,709,829	1,709,829

MATERIALS AND SERVICES

99	100	100	7515	City Services Charge expense	200	200	200
455	859	800	7540	Employee Events	1,500	1,500	1,500
				Costs shared city-wide for employee training, materials, and events.			
3,692	10,230	17,000	7550	Travel & Education	15,000	15,000	15,000
				Memberships in professional organizations, registrations for conferences and seminars, City reimbursed continuing education, and reference materials.			
1,437	1,884	3,500	7590	Fuel - Vehicle & Equipment	1,800	1,800	1,800
3,994	4,075	5,500	7600	Utilities	5,500	5,500	5,500
				Department's share of Community Development Center's electricity expense, ~38%.			
7,315	8,902	9,962	7610-05	Insurance - Liability	8,788	8,788	8,788
2,648	3,241	3,987	7610-10	Insurance - Property	3,605	3,605	3,605
0	0	0	7610-11	Insurance - Cyber liability	405	405	405
9,069	9,640	10,000	7620	Telecommunications	10,000	10,000	10,000
4,405	4,730	4,000	7650	Janitorial	4,200	4,200	4,200
				Department's share of Community Development Center janitorial service and supply costs, ~38%.			
13,506	10,096	15,000	7660	Materials & Supplies	15,000	15,000	15,000
				Uniforms, safety equipment, office, engineering, and surveying materials and supplies. The City's 12CA Erosion Control Permit.			
160	323	2,000	7720	Repairs & Maintenance	2,000	2,000	2,000
				Vehicle and equipment repairs and maintenance.			
3,311	367	2,300	7720-08	Repairs & Maintenance - Building Repairs	2,100	2,100	2,100
				Department's share of Community Development Center's repairs and improvements, ~38%.			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 05 - Engineering		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
2,776	1,939	6,000	7720-10	Repairs & Maintenance - Building Maintenance	6,000	6,000	6,000
				Department's share of routine building maintenance costs including pest control, garbage service, alarm and lighting repair and maintenance, gutter cleaning and roof preventative maintenance, and carpet cleaning, ~38%.			
102,131	37,986	35,000	7750	Professional Services	35,000	35,000	35,000
1,792	2,060	4,520	7750-01	Professional Services - Audit & other city-wide prof svc	3,670	3,670	3,670
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
0	20,800	10,474	7750-04	Professional Services - Grants	0	0	0
				OEM Grant - Emergency Operations Plan			
7,942	5,405	5,100	7790-20	Maintenance & Rental Contracts - Community Development Center	5,100	5,100	5,100
				Department's share of Community Development Center's HVAC services; alarm monitoring; landscape maintenance; and copier lease, ~38%.			
16,136	26,544	22,767	7840	M & S Computer Charges	31,637	31,637	31,637
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (6.60%)	31,637		
19,148	28,867	27,800	7840-10	M & S Computer Charges - Engineering	22,200	22,200	22,200
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Engineering)" (100.00%)	22,200		
				AutoCAD-66% shared with Comm Development - \$3000			
				Bluebeam licensing - \$2900			
				ESRI-17% shared with Street,Park Maint,WWS - \$2700			
				Hansen Development - \$2500			
				Hansen Software-25% shared with Street, Park Maint, WWS - \$4500			
				Office 365 licensing - \$3700			
				Plotter maintenance - \$1200			
				Replacement Computer Share - \$1500			
				Adobe Pro Renewals - \$200			
200,015	178,049	185,810	TOTAL MATERIALS AND SERVICES		173,705	173,705	173,705

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 05 - Engineering	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>CAPITAL OUTLAY</u>						
3,969	1,078	3,839	8750 Capital Outlay Computer Charges	3,398	3,398	3,398
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (6.60%)	3,398		
26,249	0	0	8750-10 Capital Outlay Computer Charges - Engineering	0	0	0
22,112	16,314	0	8800 Building Improvements	0	0	0
0	39,962	0	8850 Vehicles	10,000	10,000	10,000
			Surplus truck from McMinnville Water & Light			
475,312	291,557	0	8930-80 Urban Renewal Projects - 3rd Street Improvements	0	0	0
527,641	348,912	3,839	<u>TOTAL CAPITAL OUTLAY</u>	13,398	13,398	13,398
1,713,555	1,668,238	1,821,287	<u>TOTAL REQUIREMENTS</u>	1,896,931	1,896,931	1,896,931

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>MISCELLANEOUS</u>							
0	5,532	0	6600-06	Other Income - Paid Leave OR	0	0	0
2,076	2,279	200	6600-99	Other Income - Community Development	200	200	200
2,076	7,811	200	TOTAL MISCELLANEOUS		200	200	200
2,076	7,811	200	TOTAL RESOURCES		200	200	200

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
REQUIREMENTS							
PERSONNEL SERVICES							
-239	3,255	0	7000	Salaries & Wages	0	0	0
24,463	26,018	27,496	7000-05	Salaries & Wages - Regular Full Time	30,148	30,148	30,148
Community Development Director - 0.10 FTE							
Planning Analyst - 0.15 FTE							
219	157	607	7000-20	Salaries & Wages - Overtime	494	494	494
-575	2,735	0	7300	Fringe Benefits	0	0	0
1,503	1,595	1,699	7300-05	Fringe Benefits - FICA - Social Security	1,900	1,900	1,900
352	373	408	7300-06	Fringe Benefits - FICA - Medicare	444	444	444
7,494	7,957	9,187	7300-15	Fringe Benefits - PERS - OPSRP - IAP	9,946	9,946	9,946
3,098	3,220	3,548	7300-20	Fringe Benefits - Medical Insurance	6,833	6,833	6,833
450	450	450	7300-22	Fringe Benefits - VEBA Plan	750	750	750
15	15	15	7300-25	Fringe Benefits - Life Insurance	15	15	15
61	59	62	7300-30	Fringe Benefits - Long Term Disability	66	66	66
327	325	390	7300-35	Fringe Benefits - Workers' Compensation Insurance	404	404	404
5	4	5	7300-37	Fringe Benefits - Workers' Benefit Fund	5	5	5
16	122	241	7300-45	Fringe Benefits - Paid Family Leave City Share	117	117	117
37,189	46,285	44,108	TOTAL PERSONNEL SERVICES		51,122	51,122	51,122
MATERIALS AND SERVICES							
96	97	100	7515	City Services Charge expense	100	100	100
0	1,920	1,000	7520	Public Notices & Printing	1,000	1,000	1,000
Committee Recruitment Ads							
288	209	100	7540	Employee Events	100	100	100
Costs shared city-wide for employee training, materials, and events.							
0	0	0	7550	Travel & Education	0	0	0
3,889	3,968	5,400	7600	Utilities	5,400	5,400	5,400
Department's share of Community Development Center electricity expense.							
6,814	9,688	10,841	7610-05	Insurance - Liability	9,565	9,565	9,565

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
2,446	2,997	3,686	7610-10	Insurance - Property	3,187	3,187	3,187
0	0	0	7610-11	Insurance - Cyber liability	441	441	441
3,865	3,804	4,800	7620	Telecommunications	4,200	4,200	4,200
			Yamhill County - Mitel, Department				
4,289	4,607	4,400	7650	Janitorial	4,100	4,100	4,100
			Department's share of Community Development Center janitorial service and supply costs.				
7,122	1,211	3,000	7660	Materials & Supplies	3,000	3,000	3,000
			Office supplies and work station support.				
3,216	1,085	2,220	7720-08	Repairs & Maintenance - Building Repairs	2,200	2,200	2,200
			Department's share of Community Development Center's repairs and improvements.				
1,697	1,888	3,000	7720-10	Repairs & Maintenance - Building Maintenance	6,000	6,000	6,000
0	0	0	7750	Professional Services	5,000	5,000	5,000
			Update Fee Schedule				
2,549	2,877	5,530	7750-01	Professional Services - Audit & other city-wide prof svc	4,290	4,290	4,290
			Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
7,959	6,432	7,400	7790-20	Maintenance & Rental Contracts - Community Development Center	9,600	9,600	9,600
			Copier Lease, HVAC, Fire/Security Alarm, Parking Lot Sweeping, Orkin, Holiday Lights, Misc (Community Development's share of CDC Building)				
1,728	2,429	2,915	7840	M & S Computer Charges	4,153	4,153	4,153
			I.S. Fund materials & supplies costs shared city-wide				
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (0.87%)	4,153		
168	170	3,500	7840-16	M & S Computer Charges - Community Dev Administration	2,120	2,120	2,120
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Admin)" (100.00%)	2,120		
			Office 365 licensing - \$420				
			Replacement Computer Share - \$1500				
			Adobe Pro Renewals - \$200				
46,126	43,381	57,892	TOTAL MATERIALS AND SERVICES		64,456	64,456	64,456

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>CAPITAL OUTLAY</u>						
425	99	402	8750 Capital Outlay Computer Charges	446	446	446
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (0.87%)	446		
21,531	15,886	18,000	8800 Building Improvements	0	0	0
21,956	15,985	18,402	<u>TOTAL CAPITAL OUTLAY</u>	446	446	446
105,271	105,651	120,402	<u>TOTAL REQUIREMENTS</u>	116,025	116,025	116,025

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 025 - Current Planning		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
<u>RESOURCES</u>							
<u>LICENSES AND PERMITS</u>							
141,552	241,250	190,000	4250-03	Planning Fees - Land Use Fees	125,000	125,000	125,000
				Fees for processing land use applications (e.g. variances, conditional use permits, zone changes and plan amendments).			
76,327	48,850	50,000	4250-25	Planning Fees - Building Permit Review Fees	60,000	60,000	60,000
				Fees to cover Planning Division costs associated with the review of building permit applications.			
217,879	290,100	240,000	<u>TOTAL LICENSES AND PERMITS</u>		185,000	185,000	185,000
217,879	290,100	240,000	<u>TOTAL RESOURCES</u>		185,000	185,000	185,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 025 - Current Planning		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				

REQUIREMENTS

PERSONNEL SERVICES

0	0	0	7000	Salaries & Wages	0	0	0
207,689	256,862	324,456	7000-05	Salaries & Wages - Regular Full Time	325,783	325,783	325,783
				Planning Manager - 0.25 FTE			
				Senior Planner - 1.00 FTE			
				Associate Planner - 0.50 FTE			
				Planning Analyst - 0.55 FTE			
				Development Customer Service Technician - Combined Depts - 0.25 FTE			
				Development Permit Coordinator - 0.25 FTE			
				Community Development Director - 0.25 FTE			
3,178	2,639	2,428	7000-20	Salaries & Wages - Overtime	3,004	3,004	3,004
300	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
0	0	0	7300	Fringe Benefits	0	0	0
12,921	15,867	19,776	7300-05	Fringe Benefits - FICA - Social Security	20,385	20,385	20,385
3,022	3,711	4,740	7300-06	Fringe Benefits - FICA - Medicare	4,767	4,767	4,767
68,290	83,553	109,422	7300-15	Fringe Benefits - PERS - OPSRP - IAP	109,286	109,286	109,286
21,136	28,055	42,476	7300-20	Fringe Benefits - Medical Insurance	58,326	58,326	58,326
3,550	3,800	5,050	7300-22	Fringe Benefits - VEBA Plan	6,150	6,150	6,150
141	157	183	7300-25	Fringe Benefits - Life Insurance	180	180	180
517	626	764	7300-30	Fringe Benefits - Long Term Disability	785	785	785
2,593	3,038	4,330	7300-35	Fringe Benefits - Workers' Compensation Insurance	4,118	4,118	4,118
44	48	61	7300-37	Fringe Benefits - Workers' Benefit Fund	57	57	57
134	1,219	2,815	7300-45	Fringe Benefits - Paid Family Leave City Share	1,274	1,274	1,274
323,514	399,575	516,501	TOTAL PERSONNEL SERVICES		534,115	534,115	534,115

MATERIALS AND SERVICES

1,625	2,252	2,500	7500	Credit Card Fees	2,500	2,500	2,500
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Fees paid to offer credit card payment services - monthly and percentage of overall credit card transactions.

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 025 - Current Planning		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
4,995	6,247	7,000	7520	Public Notices & Printing	7,000	7,000	7,000
				Legal notices for public hearings, public open houses, printing brochures, forms and surveys.			
245	679	300	7540	Employee Events	500	500	500
				Costs shared city-wide for employee training, materials, and events.			
1,744	3,939	5,000	7550	Travel & Education	5,500	5,500	5,500
				Memberships in professional organizations (APA, ORAPA, ULI, ICMA); staff training, Planning Commissioner training.			
373	83	500	7590	Fuel - Vehicle & Equipment	250	250	250
				Inspection Vehicle			
1,761	2,276	3,000	7620	Telecommunications	2,750	2,750	2,750
				Cell phones for planners (split 50/50 between current and long range planning)			
2,974	3,073	3,500	7660	Materials & Supplies	3,000	3,000	3,000
				Office supplies and work station support.			
12,672	5,698	32,500	7750	Professional Services	41,000	41,000	41,000
				Contract Transportation Planning	25,000		
				Planning Fee Schedule Update	10,000		
				Transcriptionist - PC, LRC, HLC	6,000		
15	2	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
12,444	17,489	25,398	7840	M & S Computer Charges	33,037	33,037	33,037
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (6.89%)	33,037		
8,095	9,296	26,600	7840-17	M & S Computer Charges - Community Dev Current	11,500	11,500	11,500
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Current)" (100.00%)	11,500		
				AutoCAD maintenance - \$750			
				Bluebeam licensing - \$1400			
				ESRI-12.5% shared with Street,Park Maint,WWS - \$1350			
				Office 365 licensing - \$6000			
				Shared Leased Copier-Civic Hall - \$500			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 025 - Current Planning		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
Adobe Pro Renewals - \$1500							
46,944	51,035	106,298	TOTAL MATERIALS AND SERVICES		107,037	107,037	107,037
<u>CAPITAL OUTLAY</u>							
3,061	711	3,160	8750	Capital Outlay Computer Charges	3,548	3,548	3,548
I.S. Fund capital outlay costs shared city-wide							
Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (6.89%)							
0	24,731	0	8850	Vehicles	0	0	0
3,061	25,442	3,160	TOTAL CAPITAL OUTLAY		3,548	3,548	3,548
373,519	476,052	625,959	TOTAL REQUIREMENTS		644,700	644,700	644,700

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 028 - Long Range Planning		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>LICENSES AND PERMITS</u>							
0	0	0	4245	Fee in Lieu-Tree Program	0	0	0
Mitigation funds collected for approved removal of trees that cannot be replaced on site. Will fund replacement elsewhere in the community.							
0	0	0	<u>TOTAL LICENSES AND PERMITS</u>		0	0	0
<u>INTERGOVERNMENTAL</u>							
13,020	3,980	16,000	4535	Federal NPS CLG Grant	16,000	16,000	16,000
Federal National Park Service Certified Local Government grant for historic preservation program.							
0	64,500	0	4778	OR Dept of Land Conservation & Dev (DLCD)	225,000	225,000	225,000
Technical Assistance and Planning grants.							
				DLCD Development Code Compliance	150,000		
				DLCD Housing Production Strategy Grant	75,000		
13,020	68,480	16,000	<u>TOTAL INTERGOVERNMENTAL</u>		241,000	241,000	241,000
<u>CHARGES FOR SERVICES</u>							
250	20	0	5410	Sales	0	0	0
250	20	0	<u>TOTAL CHARGES FOR SERVICES</u>		0	0	0
13,270	68,500	16,000	<u>TOTAL RESOURCES</u>		241,000	241,000	241,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 028 - Long Range Planning		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
PERSONNEL SERVICES							
0	0	0	7000	Salaries & Wages	0	0	0
188,225	278,008	293,620	7000-05	Salaries & Wages - Regular Full Time	345,435	345,435	345,435
				Planning Manager - 0.50 FTE			
				Senior Planner - 1.00 FTE			
				Associate Planner - 0.50 FTE			
				Planning Analyst - 0.20 FTE			
				Development Customer Service Technician - Combined Depts - 0.05 FTE			
				Associate Planner - Housing - 0.50 FTE			
				Community Development Director - 0.30 FTE			
0	0	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
0	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
767	862	1,822	7000-20	Salaries & Wages - Overtime	2,006	2,006	2,006
300	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
0	0	0	7300	Fringe Benefits	0	0	0
11,573	17,045	17,874	7300-05	Fringe Benefits - FICA - Social Security	21,541	21,541	21,541
2,706	3,986	4,283	7300-06	Fringe Benefits - FICA - Medicare	5,038	5,038	5,038
59,313	89,882	99,132	7300-15	Fringe Benefits - PERS - OPSRP - IAP	115,341	115,341	115,341
19,477	30,905	38,687	7300-20	Fringe Benefits - Medical Insurance	61,899	61,899	61,899
3,650	4,400	4,650	7300-22	Fringe Benefits - VEBA Plan	6,550	6,550	6,550
117	156	153	7300-25	Fringe Benefits - Life Insurance	180	180	180
467	693	688	7300-30	Fringe Benefits - Long Term Disability	828	828	828
2,476	3,433	4,063	7300-35	Fringe Benefits - Workers' Compensation Insurance	4,542	4,542	4,542
35	47	51	7300-37	Fringe Benefits - Workers' Benefit Fund	57	57	57
121	1,329	2,544	7300-45	Fringe Benefits - Paid Family Leave City Share	1,339	1,339	1,339
289,226	430,747	467,567	TOTAL PERSONNEL SERVICES		564,756	564,756	564,756

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 028 - Long Range Planning		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>MATERIALS AND SERVICES</u>							
6,639	11,140	10,000	7520	Public Notices & Printing	10,000	10,000	10,000
				Legal notices for public hearings, public open houses, printing brochures, forms and surveys for long range planning projects			
69	613	400	7540	Employee Events	500	500	500
				Costs shared city-wide for employee training, materials, and events.			
6,559	8,818	4,000	7550	Travel & Education	5,500	5,500	5,500
				Memberships in professional organizations. Staff training. Planning Commissioner training.			
1,761	2,276	3,200	7620	Telecommunications	2,750	2,750	2,750
				Cell phones for planners (split 50/50 between current and long range planning)			
5,139	2,683	5,000	7660	Materials & Supplies	6,500	6,500	6,500
				Work Station (PM) and Office Supplies			
0	0	0	7660-26	Materials & Supplies - Tree Program	265,100	265,100	265,100
0	0	0	7710	Materials & Supplies - Grants	0	0	0
205,754	183,098	455,000	7750	Professional Services	95,500	95,500	95,500
				Consultant Services	40,000		
				Southwest Area Plan (Carryover 26)	35,000		
				CLG Grant HP Match (Carryover 26)	16,000		
				Transcriptionist	4,500		
13	2	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
6,083	26,534	16,000	7750-04	Professional Services - Grants	225,000	225,000	225,000
				DLCD TA Grants / CLG Grants			
				DLCD Development Code Compliance	150,000		
				DLCD TA HPS Grant	75,000		
0	0	0	7750-26	Professional Services - Tree Program	0	0	0
8,988	11,174	2,915	7840	M & S Computer Charges	4,153	4,153	4,153
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (0.87%)	4,153		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 028 - Long Range Planning			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
3,622	2,763	3,700	7840-18	M & S Computer Charges - Community Dev Long Range		3,680	3,680	3,680
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Long Range)" (100.00%)	3,680			
				AutoCAD maintenance - \$750				
				Bluebeam licensing \$440				
				ESRI-12.5% shared with Street,Park Maint,WWS - \$1350				
				Office 365 licensing - \$840				
				Adobe Pro Renewals - \$300				
244,627	249,101	500,215	TOTAL MATERIALS AND SERVICES			618,683	618,683	618,683
<u>CAPITAL OUTLAY</u>								
2,210	454	1,211	8750	Capital Outlay Computer Charges		446	446	446
				I.S. Fund capital outlay costs shared city-wide				
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (0.87%)	446			
2,210	454	1,211	TOTAL CAPITAL OUTLAY			446	446	446
536,063	680,302	968,993	TOTAL REQUIREMENTS			1,183,885	1,183,885	1,183,885

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 031 - Code Compliance		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
<u>RESOURCES</u>							
<u>FINES AND FORFEITURES</u>							
5,224	9,164	7,500	6115	Code Enforcement	7,500	7,500	7,500
Fines for non-compliance with City ordinances and reimbursement to City for costs for involuntary abatement.							
5,224	9,164	7,500	<u>TOTAL FINES AND FORFEITURES</u>		7,500	7,500	7,500
<u>MISCELLANEOUS</u>							
0	1,275	0	6310	Interest	500	500	500
0	0	250	6407-31	Donations-Community Development - Code Compliance	250	250	250
16,357	0	0	6600-06	Other Income - Paid Leave OR	0	0	0
-3,041	241	150	6600-99	Other Income - Community Development	0	0	0
13,316	1,516	400	<u>TOTAL MISCELLANEOUS</u>		750	750	750
18,540	10,680	7,900	<u>TOTAL RESOURCES</u>		8,250	8,250	8,250

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 031 - Code Compliance		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
REQUIREMENTS							
PERSONNEL SERVICES							
142,968	84,228	91,454	7000-05	Salaries & Wages - Regular Full Time	96,386	96,386	96,386
				Code Compliance Officer - 1.00 FTE			
				Planning Analyst - 0.10 FTE			
				Development Customer Service Technician - Combined Depts - 0.03 FTE			
				Community Development Director - 0.10 FTE			
0	0	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
431	352	2,428	7000-20	Salaries & Wages - Overtime	2,006	2,006	2,006
0	0	0	7300	Fringe Benefits	0	0	0
8,655	5,162	5,682	7300-05	Fringe Benefits - FICA - Social Security	6,100	6,100	6,100
2,024	1,207	1,361	7300-06	Fringe Benefits - FICA - Medicare	1,427	1,427	1,427
42,196	25,711	30,717	7300-15	Fringe Benefits - PERS - OPSRP - IAP	31,938	31,938	31,938
26,769	11,129	12,270	7300-20	Fringe Benefits - Medical Insurance	15,738	15,738	15,738
4,430	1,430	1,430	7300-22	Fringe Benefits - VEBA Plan	1,630	1,630	1,630
118	72	74	7300-25	Fringe Benefits - Life Insurance	73	73	73
348	201	212	7300-30	Fringe Benefits - Long Term Disability	232	232	232
1,820	1,003	1,280	7300-35	Fringe Benefits - Workers' Compensation Insurance	1,272	1,272	1,272
33	21	26	7300-37	Fringe Benefits - Workers' Benefit Fund	23	23	23
89	395	808	7300-45	Fringe Benefits - Paid Family Leave City Share	390	390	390
89	0	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
229,971	130,911	147,742	TOTAL PERSONNEL SERVICES		157,216	157,216	157,216
MATERIALS AND SERVICES							
0	0	100	7500	Credit Card Fees	100	100	100
				Transactional fees for paying code enforcement fines with credit card.			
749	123	1,500	7520	Public Notices & Printing	500	500	500
				Print materials for door hangers, property notices, certified mailings.			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 031 - Code Compliance		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
102	185	200	7540	Employee Events	200	200	200
				Costs shared city-wide for employee training, materials, and events.			
1,542	90	2,500	7550	Travel & Education	2,500	2,500	2,500
				Memberships in Oregon Code Enforcement Association, staff training.			
851	496	750	7590	Fuel - Vehicle & Equipment	500	500	500
2,942	2,373	1,900	7620	Telecommunications	1,900	1,900	1,900
437	0	300	7630	Uniforms	300	300	300
1,480	694	2,000	7660	Materials & Supplies	1,000	1,000	1,000
				Office supplies, work station support, neighborhood clean-up supplies.			
0	0	250	7680-31	Materials & Supplies - Donations - Code Compliance	250	250	250
9,374	5,320	14,000	7750	Professional Services	33,000	33,000	33,000
				Abatement	30,000		
				Hearings Officer	3,000		
19	3	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
2,765	3,886	3,331	7840	M & S Computer Charges	2,373	2,373	2,373
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (0.49%)	2,373		
6,063	340	1,000	7840-19	M & S Computer Charges - Community Dev Code Compliance	620	620	620
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Code Compl.)" (100.00%)	620		
				Office 365 licensing - \$420			
				Adobe Pro Renewals - \$200			
26,323	13,509	27,831	TOTAL MATERIALS AND SERVICES		43,243	43,243	43,243
<u>CAPITAL OUTLAY</u>							
680	158	561	8750	Capital Outlay Computer Charges	255	255	255
				I.S. Fund capital outlay costs shared city-wide			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 031 - Code Compliance	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (0.49%)	255		
680	158	561	TOTAL CAPITAL OUTLAY	255	255	255
256,974	144,578	176,134	TOTAL REQUIREMENTS	200,714	200,714	200,714

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 035 - Economic Development	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>INTERGOVERNMENTAL</u>						
0	160,000	0 4771	Business Oregon (State)	0	0	0
0	160,000	0	<u>TOTAL INTERGOVERNMENTAL</u>	0	0	0
0	160,000	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 035 - Economic Development		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
123,908	131,240	138,098	7000-05	Salaries & Wages - Regular Full Time	0	0	0
1,200	200	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
7,757	7,972	8,355	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
1,814	1,864	2,002	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
37,986	39,958	45,172	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
0	21,448	29,957	7300-20	Fringe Benefits - Medical Insurance	0	0	0
0	1,500	750	7300-22	Fringe Benefits - VEBA Plan	0	0	0
60	59	60	7300-25	Fringe Benefits - Life Insurance	0	0	0
291	331	320	7300-30	Fringe Benefits - Long Term Disability	0	0	0
1,685	1,504	1,920	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
20	17	21	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
82	605	1,189	7300-45	Fringe Benefits - Paid Family Leave City Share	0	0	0
174,801	206,697	227,844	TOTAL PERSONNEL SERVICES		0	0	0
<u>MATERIALS AND SERVICES</u>							
34	83	100	7540	Employee Events	200	200	200
Costs shared city-wide for employee training, materials, and events.							
113,195	0	0	7595-10	Business Assistance Grant - Business Resiliency	0	0	0
716	0	0	7660-25	Materials & Supplies - Grants	0	0	0
0	0	0	7750	Professional Services	50,000	50,000	50,000
Temp Services for elimination of Special Projects Mgr 50,000							
6	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
Legislative Work							
317,079	440,155	493,500	7750-04	Professional Services - Grants	45,000	45,000	45,000
ADA Transition Plan 45,000							

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 07 - Community Development		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 035 - Economic Development		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
1,383	1,943	1,665	7840	M & S Computer Charges	2,373	2,373	2,373
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (0.49%)	2,373		
168	170	500	7840-14	M & S Computer Charges - Community Dev Econ Development	620	620	620
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Econ Dvprmt)" (100.00%)	620		
				Office 365 licensing - \$420			
				Adobe Pro Renewals - \$200			
432,580	442,352	495,765	<u>TOTAL MATERIALS AND SERVICES</u>		98,193	98,193	98,193
<u>CAPITAL OUTLAY</u>							
340	79	281	8750	Capital Outlay Computer Charges	255	255	255
				I.S. Fund capital outlay costs shared city-wide			
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (0.49%)	255		
0	0	0	8750-14	Capital Outlay Computer Charges - Community Dev Econ Development	0	0	0
340	79	281	<u>TOTAL CAPITAL OUTLAY</u>		255	255	255
607,722	649,128	723,890	<u>TOTAL REQUIREMENTS</u>		98,448	98,448	98,448

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
<u>RESOURCES</u>							
<u>LICENSES AND PERMITS</u>							
12,846	16,247	13,000	4490	Licenses & Permits - Misc	13,000	13,000	13,000
Permit fee for second hand merchants and pawnbrokers. Canine licensing fee received quarterly from Yamhill County.							
12,846	16,247	13,000	<u>TOTAL LICENSES AND PERMITS</u>		13,000	13,000	13,000
<u>INTERGOVERNMENTAL</u>							
0	87,746	0	4545	Federal FEMA Grant	0	0	0
0	0	0	4547-20	Federal Stimulus Funds - Justice Assist Recovery Grant	0	0	0
5,254	1,542	7,200	4560	BVP Grant	7,000	7,000	7,000
Federal Bulletproof Vest Partnership Grant which funds 50% of the bulletproof vest purchases.							
0	0	0	4590-25	ODOT Federal Grants - Pedestrian Safety Grant	0	0	0
40,467	40,467	0	4597-05	US Department of Justice - SRT Body Worn/In Car Cameras	0	0	0
378	3,721	5,000	4600	Traffic Safety Grant-DUII	5,000	5,000	5,000
5,540	6,119	5,000	4605	Traffic Safety Grant-Speed	5,000	5,000	5,000
2,811	2,293	5,000	4609	Distracted Driving Enforcement Grant	5,000	5,000	5,000
3,983	3,462	5,000	4610	Traffic Safety Grant-Safety Belt	5,000	5,000	5,000
58,433	145,350	27,200	<u>TOTAL INTERGOVERNMENTAL</u>		27,000	27,000	27,000
<u>CHARGES FOR SERVICES</u>							
13,097	20,050	17,000	5330	Police Fees	17,000	17,000	17,000
Fees charged by the Police Department for public records requests and special event applications							
0	0	0	5350	Registration Fees	0	0	0
Fees received for department hosted trainings							
32,637	33,290	33,955	5400-30	Property Rentals - YCOM	34,635	34,635	34,635
Yamhill Communications Agency (YCOM) rental of space in Police Department for emergency communications operation.							
45,734	53,340	50,955	<u>TOTAL CHARGES FOR SERVICES</u>		51,635	51,635	51,635

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
<u>FINES AND FORFEITURES</u>							
0	0	0	6110	Drug Forfeitures	0	0	0
0	0	0	<u>TOTAL FINES AND FORFEITURES</u>		0	0	0
<u>MISCELLANEOUS</u>							
6,953	0	0	6360-20	Grants - City County Insurance Services	0	0	0
7,465	9,196	10,000	6400	Donations - Police	10,000	10,000	10,000
0	0	0	6400-10	Donations-Police-Mountain Bike Program	0	0	0
Donations for Mountain Bike Program							
0	2,032	0	6600-05	Other Income - Workers' Comp Reimbursement	0	0	0
Workers compensation time-loss reimbursements while injured worker is unable to work due to on-the-job injury. Also, State of Oregon Employer-at-Injury Program pays 5% of light duty wages up to a cap.							
66,246	80,286	60,000	6600-06	Other Income - Paid Leave OR	0	0	0
38,889	40,652	42,000	6600-22	Other Income - Airshow	18,000	18,000	18,000
Air Show overtime cost recovery 18,000							
0	0	0	6600-25	Other Income - PD Reserves	0	0	0
113,967	100,631	35,000	6600-95	Other Income - Police	25,000	25,000	25,000
Miscellaneous police revenue including unclaimed property and surplus property sale; police officer witness fees for appearing in other than Municipal Court, such as before the Grand Jury or Circuit Court; and special event police officer coverage							
233,519	232,798	147,000	<u>TOTAL MISCELLANEOUS</u>		53,000	53,000	53,000
<u>OTHER FINANCING SOURCE</u>							
0	12,000	8,000	6845	Proceeds from asset sale	8,000	8,000	8,000
Sales of assets such as police vehicles							
0	12,000	8,000	<u>TOTAL OTHER FINANCING SOURCE</u>		8,000	8,000	8,000
350,532	459,734	246,155	<u>TOTAL RESOURCES</u>		152,635	152,635	152,635

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				

REQUIREMENTS

PERSONNEL SERVICES

4,999	-5,855	0	7000	Salaries & Wages	0	-56,000	-56,000
				Vacancy Savings	(56,000)		
290,123	333,886	294,208	7000-05	Salaries & Wages - Regular Full Time	368,356	368,356	368,356
				Support Services Manager - 1.00 FTE			
				Management Support Specialist - 1.00 FTE			
				Police Chief - 1.00 FTE			
20,689	0	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
0	51	0	7000-20	Salaries & Wages - Overtime	0	0	0
4,440	2,341	4,200	7000-30	Salaries & Wages - Auto Allowance	0	0	0
420	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
3,339	2,158	0	7300	Fringe Benefits	0	0	0
19,119	20,298	17,451	7300-05	Fringe Benefits - FICA - Social Security	22,838	22,838	22,838
4,479	4,776	4,327	7300-06	Fringe Benefits - FICA - Medicare	5,341	5,341	5,341
97,036	103,182	105,312	7300-15	Fringe Benefits - PERS - OPSRP - IAP	127,301	127,301	127,301
47,833	55,671	51,106	7300-20	Fringe Benefits - Medical Insurance	86,600	86,600	86,600
6,000	15,000	6,000	7300-22	Fringe Benefits - VEBA Plan	9,000	9,000	9,000
171	149	126	7300-25	Fringe Benefits - Life Insurance	242	242	242
670	694	702	7300-30	Fringe Benefits - Long Term Disability	796	796	796
5,068	5,241	5,781	7300-35	Fringe Benefits - Workers' Compensation Insurance	5,860	5,860	5,860
49	44	42	7300-37	Fringe Benefits - Workers' Benefit Fund	56	56	56
203	1,625	2,569	7300-45	Fringe Benefits - Paid Family Leave City Share	1,448	1,448	1,448
0	0	45	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
504,640	539,261	491,869	TOTAL PERSONNEL SERVICES		627,839	571,839	571,839

MATERIALS AND SERVICES

885	0	0	7500	Credit Card Fees	0	0	0
1,789	4,502	5,000	7520	Public Notices & Printing	5,000	5,000	5,000

Advertising for employment positions, community events, and newspaper subscriptions.

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
950	1,459	2,500	7530	Training	2,500	2,500	2,500
				Safety Training and Equipment			
				Annual Fire Extinguisher Service	2,500		
3,479	4,328	5,200	7540	Employee Events	7,800	7,800	7,800
				Costs shared city-wide for employee training, materials, and events.			
7,764	9,384	10,000	7550	Travel & Education	10,000	10,000	10,000
				Memberships and training for Chief, Support Services Manager			
10,176	8,225	8,000	7570	Dept Employee Recognition	8,000	8,000	8,000
				Employees, volunteers, and reserves appreciation dinner, plaques, certificates, etc.			
804	719	1,000	7590	Fuel - Vehicle & Equipment	9,200	9,200	9,200
224,650	252,379	281,876	7610-05	Insurance - Liability	293,627	293,627	293,627
26,153	31,869	36,910	7610-10	Insurance - Property	41,234	41,234	41,234
0	0	0	7610-11	Insurance - Cyber liability	13,500	13,500	13,500
10,203	10,592	11,085	7620	Telecommunications	11,085	11,085	11,085
647	1,823	1,000	7630-05	Uniforms - Employee	1,000	1,000	1,000
				Uniforms for Chief			
11,682	13,421	14,000	7660	Materials & Supplies	14,000	14,000	14,000
0	0	0	7660-25	Materials & Supplies - Grants	0	0	0
7,465	9,196	10,000	7680	Materials & Supplies - Donations	10,000	10,000	10,000
				Materials and supplies purchases funded by revenue account 6400, Donations - Police.			
0	0	0	7680-27	Materials & Supplies - Donations - Mountain Bike Program	0	0	0
548	2,154	2,500	7720-14	Repairs & Maintenance - Vehicles	2,500	2,500	2,500
				Admin Vehicle and Surveillance Trailer			
75,439	87,736	51,010	7750	Professional Services	74,710	74,710	74,710
				Homeward Bound Pets Kenneling	43,800		
				Psychologist services	7,500		
				Homeward Bound Pets Redemption	7,210		
				Responder Life Peer Support	5,200		
				Supplemental Kennel Services	5,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
				Vet Services Euthanization	5,000		
				Language Line	1,000		
17,045	19,246	25,510	7750-01	Professional Services - Audit & other city-wide prof svc	23,410	23,410	23,410
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
0	0	0	7750-04	Professional Services - Grants	0	0	0
63,994	68,724	72,200	7790	Maintenance & Rental Contracts	39,200	39,200	39,200
				Verizon in-car communications	18,000		
				Lexipol Subscription	5,650		
				Copier Lease	4,200		
				Leads Online	3,500		
				Parking Citation Module	3,480		
				Copier Usage	2,400		
				Shredding Service	1,020		
				Space Saver Maintenance	950		
0	0	0	7800	M & S Equipment	0	0	0
0	0	0	7810-27	M&S Equipment - Donations - Mountain Bike Program	0	0	0
10,730	15,798	23,146	7820	M & S Equipment - Grants	15,000	15,000	15,000
87,887	0	0	7820-10	M & S Equipment - Grants - SRT Body Worn/In Car Cameras	0	0	0
562,290	541,555	560,937	TOTAL MATERIALS AND SERVICES		581,766	581,766	581,766
<u>CAPITAL OUTLAY</u>							
0	87,746	106,854	8720	Equipment - Grants	0	0	0
0	87,746	106,854	TOTAL CAPITAL OUTLAY		0	0	0
<u>TRANSFERS OUT</u>							
577,972	642,869	703,438	9700-15	Transfers Out - Emergency Communications	732,892	785,892	786,193
				General Fund support for YCOM dispatching service	732,892		
				GF support for YCOM (add'l amount)	53,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration			
			YCOM Dues Adjust to final YCOM Board Increase	301		
577,972	642,869	703,438	<u>TOTAL TRANSFERS OUT</u>	732,892	785,892	786,193
1,644,902	1,811,431	1,863,098	<u>TOTAL REQUIREMENTS</u>	1,942,497	1,939,497	1,939,798

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
198,319	207,862	217,274	7000-05	Salaries & Wages - Regular Full Time	225,380	225,380	225,380
				Support Services Specialist - 3.00 FTE			
2,385	0	993	7000-20	Salaries & Wages - Overtime	998	998	998
12,079	12,489	13,201	7300-05	Fringe Benefits - FICA - Social Security	14,035	14,035	14,035
2,825	2,921	3,164	7300-06	Fringe Benefits - FICA - Medicare	3,282	3,282	3,282
60,939	63,190	71,374	7300-15	Fringe Benefits - PERS - OPSRP - IAP	73,482	73,482	73,482
55,934	60,462	65,376	7300-20	Fringe Benefits - Medical Insurance	68,606	68,606	68,606
1,350	1,350	1,350	7300-22	Fringe Benefits - VEBA Plan	2,700	2,700	2,700
180	176	180	7300-25	Fringe Benefits - Life Insurance	177	177	177
487	481	502	7300-30	Fringe Benefits - Long Term Disability	539	539	539
207	160	225	7300-35	Fringe Benefits - Workers' Compensation Insurance	181	181	181
54	54	63	7300-37	Fringe Benefits - Workers' Benefit Fund	56	56	56
127	958	1,879	7300-45	Fringe Benefits - Paid Family Leave City Share	906	906	906
334,885	350,102	375,581	<u>TOTAL PERSONNEL SERVICES</u>		390,343	390,343	390,343
<u>MATERIALS AND SERVICES</u>							
883	4,080	3,500	7550	Travel & Education	3,500	3,500	3,500
				Travel and training for 4 Admin/Records staff	3,500		
711	725	750	7630-05	Uniforms - Employee	750	750	750
5,826	5,305	6,000	7660	Materials & Supplies	3,000	3,000	3,000
				File folders for police reports	3,000		
0	0	0	7750	Professional Services	0	0	0
15	2	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
0	0	5,000	7800	M & S Equipment	5,000	5,000	5,000
5,588	5,340	5,600	8040	Regional Automated Info Network	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office Program: 580 - Records	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Budget Note: withdrew membership						
13,023	15,452	20,850	<u>TOTAL MATERIALS AND SERVICES</u>	12,250	12,250	12,250
347,908	365,554	396,431	<u>TOTAL REQUIREMENTS</u>	402,593	402,593	402,593

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office Program: 589 - IS - Technology	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION

REQUIREMENTS

MATERIALS AND SERVICES

85,728	126,310	113,254	7840 M & S Computer Charges	137,653	137,653	137,653
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I.S. Fund materials & supplies costs shared city-wide

Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (28.70%) 137,653

127,273	157,135	188,280	7840-20 M & S Computer Charges - Police	149,500	149,500	149,500
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Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Police)" (100.00%) 149,500

Absolute/Netmotion Maintenance - \$6,000

Adobe Pro Renewals - \$2,800

Central Square Maintenance - \$44,000

IA Pro Software - \$6,000

InTime software - \$5,000

Office 365 licensing - \$20,000

OnQ Maintenance - \$17,000

Toughbook Software licensing - \$3,000

MDT Repair - \$2,000

Replacement Computers - \$6,000

Zebra Printers - \$6,000

Cyberserve Maintenance - \$700

Livescan Renewal - \$3,000

RMS Hardware Maintenance - \$10,000

Toughbook Computers - \$18,000

213,001	283,445	301,534	<u>TOTAL MATERIALS AND SERVICES</u>	287,153	287,153	287,153
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CAPITAL OUTLAY

21,084	5,132	18,562	8750 Capital Outlay Computer Charges	14,784	14,784	14,784
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I.S. Fund capital outlay costs shared city-wide

Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (28.70%) 14,784

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office Program: 589 - IS - Technology	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
91,321	88,311	80,000	8750-20 Capital Outlay Computer Charges - Police	0	0	0
112,404	93,443	98,562	<u>TOTAL CAPITAL OUTLAY</u>	14,784	14,784	14,784
325,405	376,887	400,096	<u>TOTAL REQUIREMENTS</u>	301,938	301,938	301,938

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 040 - Chief's Office Program: 592 - Community Education	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>						
<u>MATERIALS AND SERVICES</u>						
3,025	3,289	3,700	7660 Materials & Supplies	4,000	4,000	4,000
			Funds Used for Community Events (NNO, School Fairs, Trick or Treat on 3rd, etc.)			
3,025	3,289	3,700	<u>TOTAL MATERIALS AND SERVICES</u>	4,000	4,000	4,000
3,025	3,289	3,700	<u>TOTAL REQUIREMENTS</u>	4,000	4,000	4,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
REQUIREMENTS							
PERSONNEL SERVICES							
134,210	146,059	155,994	7000-05	Salaries & Wages - Regular Full Time	160,153	160,153	160,153
				Police Captain - 1.00 FTE			
8,219	8,944	9,438	7300-05	Fringe Benefits - FICA - Social Security	9,929	9,929	9,929
1,922	2,092	2,262	7300-06	Fringe Benefits - FICA - Medicare	2,322	2,322	2,322
41,537	45,264	48,124	7300-15	Fringe Benefits - PERS - OPSRP - IAP	49,007	49,007	49,007
14,872	16,194	18,606	7300-20	Fringe Benefits - Medical Insurance	21,040	21,040	21,040
2,000	2,000	2,000	7300-22	Fringe Benefits - VEBA Plan	2,000	2,000	2,000
61	62	66	7300-25	Fringe Benefits - Life Insurance	124	124	124
305	322	344	7300-30	Fringe Benefits - Long Term Disability	346	346	346
3,578	3,906	4,649	7300-35	Fringe Benefits - Workers' Compensation Insurance	4,789	4,789	4,789
19	18	21	7300-37	Fringe Benefits - Workers' Benefit Fund	19	19	19
85	707	1,343	7300-45	Fringe Benefits - Paid Family Leave City Share	641	641	641
206,808	225,568	242,847	TOTAL PERSONNEL SERVICES		250,369	250,369	250,369

MATERIALS AND SERVICES							
187	0	1,500	7530	Training	1,500	1,500	1,500
				IACP or similar conference	1,500		
1,853	1,360	3,000	7550	Travel & Education	3,000	3,000	3,000
				Membership and training			
				Training travel and per diem	2,500		
				Professional Memberships	500		
22,877	21,844	25,204	7620	Telecommunications	27,220	27,220	27,220
				Includes telecommunications for entire Field Operations Division.			
				Cell Phones for Field Ops	19,500		
				Telecom Landlines	6,720		
				Cell Phone repair/replacement	1,000		
62	100	900	7630-05	Uniforms - Employee	900	900	900

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
596	1,366	7,000	7660	Materials & Supplies	7,000	7,000	7,000
				Peer Support	3,000		
				Awards, Recognition	2,000		
				1033 Surplus Program	1,000		
				Patrol Supplies	1,000		
7	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
0	0	0	7800	M & S Equipment	0	0	0
25,582	24,671	37,604	<u>TOTAL MATERIALS AND SERVICES</u>		39,620	39,620	39,620
232,391	250,239	280,451	<u>TOTAL REQUIREMENTS</u>		289,989	289,989	289,989

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 553 - Patrol				
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
2,635,070	2,785,401	2,998,031	7000-05	Salaries & Wages - Regular Full Time	3,274,736	3,274,736	3,274,736
				Police Corporal - 4.00 FTE			
				Police Officer - 22.00 FTE			
				Police Sergeant - 4.00 FTE			
36,513	50,307	60,244	7000-15	Salaries & Wages - Temporary	62,235	62,235	62,235
				Extra Help - Police Officer - 0.60 FTE			
563,766	473,139	499,993	7000-20	Salaries & Wages - Overtime	534,154	534,154	534,154
				Bike program overtime & benefits	10,000		
197,577	199,837	231,625	7300-05	Fringe Benefits - FICA - Social Security	239,390	239,390	239,390
46,426	47,569	55,514	7300-06	Fringe Benefits - FICA - Medicare	55,986	55,986	55,986
1,055,199	1,066,329	1,410,462	7300-15	Fringe Benefits - PERS - OPSRP - IAP	1,361,082	1,361,082	1,361,082
477,587	526,915	653,760	7300-20	Fringe Benefits - Medical Insurance	686,060	686,060	686,060
10,650	11,250	11,700	7300-22	Fringe Benefits - VEBA Plan	23,100	23,100	23,100
1,676	1,678	1,980	7300-25	Fringe Benefits - Life Insurance	3,795	3,795	3,795
5,905	6,281	7,295	7300-30	Fringe Benefits - Long Term Disability	7,481	7,481	7,481
76,583	81,180	114,086	7300-35	Fringe Benefits - Workers' Compensation Insurance	115,448	115,448	115,448
561	534	691	7300-37	Fringe Benefits - Workers' Benefit Fund	573	573	573
0	0	0	7300-40	Fringe Benefits - Unemployment	0	0	0
2,064	15,074	32,965	7300-45	Fringe Benefits - Paid Family Leave City Share	15,445	15,445	15,445
5,109,578	5,265,493	6,078,346	<u>TOTAL PERSONNEL SERVICES</u>		6,379,484	6,379,484	6,379,484
<u>MATERIALS AND SERVICES</u>							
7,691	6,144	11,700	7550	Travel & Education	14,700	14,700	14,700
				Patrol Officer Training	14,700		
64,771	57,911	80,000	7590	Fuel - Vehicle & Equipment	90,000	90,000	90,000
				Patrol Fuel based on 3 year average for consumption	90,000		
0	7	0	7630	Uniforms	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 553 - Patrol					
31,231	15,322	28,500	7630-05	Uniforms - Employee		32,500	32,500	32,500
				Uniforms and Equipment for Patrol to include new and current employees replacements and new hires	32,500			
15,744	13,479	92,032	7660	Materials & Supplies		16,000	16,000	16,000
				Batteries, USB, Form, Equip for Patrol	11,000			
				Trauma Kit Supplies	5,000			
0	2,550	0	7720	Repairs & Maintenance		2,700	2,700	2,700
				Budget Note: Radar calibrations every other year				
				Radar repair/calibration	2,700			
0	570	0	7720-10	Repairs & Maintenance - Building Maintenance		0	0	0
54,697	50,290	70,000	7720-14	Repairs & Maintenance - Vehicles		72,500	72,500	72,500
				Small and major repair, car washes, oil change, tires	72,500			
0	0	2,500	7720-20	Repairs & Maintenance - Vehicle Electronics		0	0	0
0	0	0	7750	Professional Services		0	0	0
53	9	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
49,560	26,790	28,900	7800	M & S Equipment		29,100	29,100	29,100
				Rifle Plates	12,800			
				Motorola APX 4000 Batteries	5,200			
				Handheld Lidar	5,000			
				Ballistic Helmets	3,600			
				Misc Patrol Items	2,500			
0	0	0	7820	M & S Equipment - Grants		6,000	6,000	6,000
				6 mountain bikes for new police bike program				
				Bike program uniforms & safety equipment	3,000			
				Bike program repairs & maintenance	2,000			
				Bike program training	1,000			
223,748	173,071	313,632	TOTAL MATERIALS AND SERVICES			263,500	263,500	263,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027	
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION	
			Program: 553 - Patrol					
<u>CAPITAL OUTLAY</u>								
51,220	338,308	243,700	8850	Vehicles		168,000	168,000	168,000
				Police Patrol Vehicle	84,000			
				Police Patrol Vehicle	84,000			
51,220	338,308	243,700	<u>TOTAL CAPITAL OUTLAY</u>		168,000	168,000	168,000	
<u>DEBT SERVICE</u>								
31,844	0	0	9410-05	Vehicle Lease/Purchase - Principal	0	0	0	
1,236	0	0	9410-10	Vehicle Lease/Purchase - Interest	0	0	0	
33,080	0	0	<u>TOTAL DEBT SERVICE</u>		0	0	0	
5,417,626	5,776,872	6,635,678	<u>TOTAL REQUIREMENTS</u>		6,810,984	6,810,984	6,810,984	

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 562 - Reserves			
<u>RESOURCES</u>						
<u>MISCELLANEOUS</u>						
0	2,197	0 6331	MVRT Academy Tuition	0	0	0
0	2,197	0	<u>TOTAL MISCELLANEOUS</u>	0	0	0
0	2,197	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 562 - Reserves				
REQUIREMENTS							
PERSONNEL SERVICES							
8,575	9,078	0	7000-15	Salaries & Wages - Temporary	15,624	3,818	3,818
				Extra Help - Police Reserves - 0.05 FTE			
532	563	0	7300-05	Fringe Benefits - FICA - Social Security	969	237	237
124	132	0	7300-06	Fringe Benefits - FICA - Medicare	227	55	55
0	8	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP	2,500	611	611
228	251	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	467	114	114
3	3	0	7300-37	Fringe Benefits - Workers' Benefit Fund	4	1	1
7	52	0	7300-45	Fringe Benefits - Paid Family Leave City Share	62	15	15
13	10	20	7400-05	Fringe Benefits - Volunteers - Life Insurance	0	0	0
288	77	995	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	600	600	600
9,770	10,173	1,015	TOTAL PERSONNEL SERVICES		20,453	5,453	5,453
MATERIALS AND SERVICES							
0	0	0	7550	Travel & Education	0	0	0
100	0	0	7630-10	Uniforms - Volunteer	0	0	0
10	0	0	7660	Materials & Supplies	0	0	0
0	2,197	0	7660-31	Materials & Supplies - Mid Valley Reserve Training	0	0	0
				This expenditure account is tied directly to the MVRT revenue account 01-011-043-562.6331			
				MVRT Academy Tuition			
110	2,197	0	TOTAL MATERIALS AND SERVICES		0	0	0
9,880	12,370	1,015	TOTAL REQUIREMENTS		20,453	5,453	5,453

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 565 - Canine			
<u>RESOURCES</u>						
<u>MISCELLANEOUS</u>						
0	0	0 6400	Donations - Police	0	0	0
0	0	0	<u>TOTAL MISCELLANEOUS</u>	0	0	0
0	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 043 - Field Operations		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>MATERIALS AND SERVICES</u>							
3,759	2,757	6,145	7550	Travel & Education	10,145	10,145	10,145
				Other K9 Training	5,000		
				OPCA Conferences	3,000		
				Specialized Trainer Assistance	2,000		
				OPCA/CNCA Dues	145		
7,797	12,821	10,080	7660	Materials & Supplies	11,430	11,430	11,430
				Vet Services	4,500		
				Dog Food	2,800		
				Boarding	1,500		
				K9 Jump Suits	1,350		
				Leashes, Harnesses, Kennel Supplies	1,000		
				Pactrack K9 software	280		
0	0	0	7680	Materials & Supplies - Donations	0	0	0
				Matches with Donation revenue account 01-11-043-565.6400			
11,556	15,578	16,225	TOTAL MATERIALS AND SERVICES		21,575	21,575	21,575
<u>CAPITAL OUTLAY</u>							
7,658	17,304	0	8710-15	Equipment - Canine	0	0	0
0	0	84,335	8850	Vehicles	0	0	0
7,658	17,304	84,335	TOTAL CAPITAL OUTLAY		0	0	0
19,214	32,882	100,560	TOTAL REQUIREMENTS		21,575	21,575	21,575

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				

REQUIREMENTS

PERSONNEL SERVICES

238,858	274,307	287,512	7000-05	Salaries & Wages - Regular Full Time	301,881	301,881	301,881
				Police Sergeant - Administration - 1.00 FTE			
				Police Captain - 1.00 FTE			
0	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
32,522	36,202	35,033	7000-20	Salaries & Wages - Overtime	35,029	35,029	35,029
2,640	2,760	2,880	7000-30	Salaries & Wages - Auto Allowance	0	0	0
16,415	19,025	19,683	7300-05	Fringe Benefits - FICA - Social Security	20,888	20,888	20,888
3,893	4,449	4,718	7300-06	Fringe Benefits - FICA - Medicare	4,885	4,885	4,885
93,056	107,001	108,953	7300-15	Fringe Benefits - PERS - OPSRP - IAP	113,808	113,808	113,808
36,072	42,409	47,345	7300-20	Fringe Benefits - Medical Insurance	47,895	47,895	47,895
3,450	3,450	3,450	7300-22	Fringe Benefits - VEBA Plan	3,900	3,900	3,900
116	127	132	7300-25	Fringe Benefits - Life Insurance	249	249	249
527	611	628	7300-30	Fringe Benefits - Long Term Disability	646	646	646
6,385	7,181	9,698	7300-35	Fringe Benefits - Workers' Compensation Insurance	10,074	10,074	10,074
37	37	42	7300-37	Fringe Benefits - Workers' Benefit Fund	37	37	37
191	1,441	2,801	7300-45	Fringe Benefits - Paid Family Leave City Share	1,348	1,348	1,348
434,161	499,000	522,875	TOTAL PERSONNEL SERVICES		540,639	540,639	540,639

MATERIALS AND SERVICES

4,144	3,935	3,000	7550	Travel & Education	3,000	3,000	3,000
				Trainings (IACP, etc)	2,500		
				Memberships	500		
14,995	13,921	14,798	7620	Telecommunications	14,840	14,840	14,840
				Telecom - landlines (16)	7,800		
				Cell phones for Inv & Supp (11)	6,500		
				Evidence facility landline	540		
483	461	600	7630-05	Uniforms - Employee	600	600	600
				Uniforms for Captain			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
1,126	1,199	800	7660	Materials & Supplies	4,000	4,000	4,000
				Axon Taser 7 Batteries	3,000		
				Office Supplies	1,000		
190	0	1,000	7720-16	Repairs & Maintenance - Radio & Pagers	1,000	1,000	1,000
21,818	178,610	185,647	7750	Professional Services	193,975	193,975	193,975
				Axon body worn cameras (42)	80,934		
				Axon in-car video systems (18)	55,458		
				Axon Taser 7 plan	30,628		
				Computer forensics (NDPD)	20,000		
				Axon auto-tagging	6,955		
7	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
1,932	0	0	7800	M & S Equipment	0	0	0
5,964	2,773	27,160	7800-06	M & S Equipment - Weapons	4,600	4,600	4,600
				Ballistic shield (replacement, handgun rated)	2,800		
				40MM launcher (replacement)	1,800		
50,660	200,900	233,005	TOTAL MATERIALS AND SERVICES		222,015	222,015	222,015
484,821	699,900	755,880	TOTAL REQUIREMENTS		762,654	762,654	762,654

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
46,192	0	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
0	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
2,864	0	0	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
670	0	0	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
11,253	0	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
55	0	0	7300-25	Fringe Benefits - Life Insurance	0	0	0
109	0	0	7300-30	Fringe Benefits - Long Term Disability	0	0	0
1,363	0	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
17	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
30	0	0	7300-45	Fringe Benefits - Paid Family Leave City Share	0	0	0
62,553	0	0	TOTAL PERSONNEL SERVICES		0	0	0
<u>MATERIALS AND SERVICES</u>							
1,092	1,104	1,150	7515	City Services Charge expense	2,000	2,000	2,000
50,281	48,345	50,000	7600	Utilities	50,000	50,000	50,000
2,732	2,991	3,347	7610-05	Insurance - Liability	3,205	3,205	3,205
14,784	18,558	22,827	7610-10	Insurance - Property	17,467	17,467	17,467
0	0	0	7610-11	Insurance - Cyber liability	148	148	148
0	0	0	7630-05	Uniforms - Employee	0	0	0
42,326	40,510	45,600	7650-10	Janitorial - Services	45,000	45,000	45,000
3,188	4,215	3,600	7650-15	Janitorial - Supplies	4,000	4,000	4,000
73,657	62,425	80,500	7720-10	Repairs & Maintenance - Building Maintenance	80,500	80,500	80,500
				Maintenance contracts	39,000		
				Facility repairs and maintenance	13,500		
				Parts and supplies	10,000		
				Miscellaneous	10,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support Program: 550 - Building Maintenance	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
		Building permits		8,000		
188,059	178,147	207,024	<u>TOTAL MATERIALS AND SERVICES</u>	202,320	202,320	202,320
250,612	178,147	207,024	<u>TOTAL REQUIREMENTS</u>	202,320	202,320	202,320

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support Program: 559 - Parking Enforcement	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>FINES AND FORFEITURES</u>						
0	0	0 6115	Code Enforcement	0	0	0
0	0	0	<u>TOTAL FINES AND FORFEITURES</u>	0	0	0
0	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM : 559 - Parking Enforcement							
REQUIREMENTS							
PERSONNEL SERVICES							
58,453	63,387	68,623	7000-05	Salaries & Wages - Regular Full Time	74,218	74,218	74,218
				Parking Enforcement Specialist - 1.00 FTE			
147	454	993	7000-20	Salaries & Wages - Overtime	1,004	1,004	1,004
3,572	3,892	4,208	7300-05	Fringe Benefits - FICA - Social Security	4,664	4,664	4,664
835	910	1,008	7300-06	Fringe Benefits - FICA - Medicare	1,091	1,091	1,091
17,792	19,408	22,750	7300-15	Fringe Benefits - PERS - OPSRP - IAP	24,417	24,417	24,417
18,645	20,154	21,792	7300-20	Fringe Benefits - Medical Insurance	22,869	22,869	22,869
450	450	450	7300-22	Fringe Benefits - VEBA Plan	900	900	900
60	59	60	7300-25	Fringe Benefits - Life Insurance	59	59	59
152	154	158	7300-30	Fringe Benefits - Long Term Disability	185	185	185
1,490	1,668	2,075	7300-35	Fringe Benefits - Workers' Compensation Insurance	2,249	2,249	2,249
19	18	21	7300-37	Fringe Benefits - Workers' Benefit Fund	19	19	19
37	296	599	7300-45	Fringe Benefits - Paid Family Leave City Share	301	301	301
280	407	995	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
101,933	111,256	123,732	TOTAL PERSONNEL SERVICES		131,974	131,974	131,974
MATERIALS AND SERVICES							
90	0	700	7550	Travel & Education	250	250	250
				Memberships and training			
1,210	1,081	1,500	7590	Fuel - Vehicle & Equipment	1,500	1,500	1,500
0	7	0	7630	Uniforms	0	0	0
403	103	750	7630-05	Uniforms - Employee	500	500	500
8,357	1,821	3,000	7660	Materials & Supplies	3,000	3,000	3,000
				Tow charges, postal charges, tow stickers, postage, parking permits			
0	671	0	7720-10	Repairs & Maintenance - Building Maintenance	0	0	0
404	182	1,000	7720-14	Repairs & Maintenance - Vehicles	1,500	1,500	1,500
132,486	24,747	40,000	7750	Professional Services	50,000	50,000	50,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support Program: 559 - Parking Enforcement	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Dismantle and Disposal of Abandoned RV			50,000
142,951	28,612	46,950	<u>TOTAL MATERIALS AND SERVICES</u>	56,750	56,750	56,750
244,884	139,868	170,682	<u>TOTAL REQUIREMENTS</u>	188,724	188,724	188,724

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 568 - Investigations							
REQUIREMENTS							
PERSONNEL SERVICES							
527,720	571,950	689,162	7000-05	Salaries & Wages - Regular Full Time	608,468	608,468	608,468
				Police Officer - 4.00 FTE			
				Police Sergeant - 1.00 FTE			
36,689	44,505	38,187	7000-15	Salaries & Wages - Temporary	57,724	57,724	57,724
				Extra Help - Investigations - 0.60 FTE			
160,269	147,146	119,998	7000-20	Salaries & Wages - Overtime	120,018	120,018	120,018
1,750	2,495	2,516	7000-35	Salaries & Wages - Clothing Allowance	2,520	2,520	2,520
				Detectives' \$5 annual clothing allowance.			
38,912	44,679	51,413	7300-05	Fringe Benefits - FICA - Social Security	48,745	48,745	48,745
10,460	10,983	12,324	7300-06	Fringe Benefits - FICA - Medicare	11,400	11,400	11,400
240,044	254,296	303,750	7300-15	Fringe Benefits - PERS - OPSRP - IAP	284,094	284,094	284,094
87,594	100,770	130,752	7300-20	Fringe Benefits - Medical Insurance	114,343	114,343	114,343
2,100	2,100	2,550	7300-22	Fringe Benefits - VEBA Plan	4,200	4,200	4,200
307	325	396	7300-25	Fringe Benefits - Life Insurance	622	622	622
1,094	1,216	1,468	7300-30	Fringe Benefits - Long Term Disability	1,325	1,325	1,325
15,925	17,969	25,250	7300-35	Fringe Benefits - Workers' Compensation Insurance	23,508	23,508	23,508
109	114	135	7300-37	Fringe Benefits - Workers' Benefit Fund	105	105	105
470	3,287	7,317	7300-45	Fringe Benefits - Paid Family Leave City Share	3,145	3,145	3,145
1,123,443	1,201,835	1,385,218	TOTAL PERSONNEL SERVICES		1,280,215	1,280,215	1,280,215
MATERIALS AND SERVICES							
12,063	13,785	10,280	7550	Travel & Education	12,350	12,350	12,350
				Homicide conference	3,850		
				Child Abuse conference	3,000		
				Misc training (including one new detective)	3,000		
				Supervisor training	2,500		
5,259	4,701	6,000	7590	Fuel - Vehicle & Equipment	6,000	6,000	6,000
1,092	463	700	7630-05	Uniforms - Employee	700	700	700

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 568 - Investigations				
1,111	668	4,000	7660	Materials & Supplies	4,000	4,000	4,000
				Investigative funds	2,000		
				Misc Materials & Supplies	1,000		
				Greykey Preserve (annual)	1,000		
9,458	1,989	3,000	7720-14	Repairs & Maintenance - Vehicles	3,000	3,000	3,000
				Repairs, oil changes, tires	3,000		
3,964	1,799	6,380	7750	Professional Services	5,480	5,480	5,480
				Transcription services	4,000		
				The Last One (TLO)	1,000		
				Comcast internet line	480		
7	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
0	0	0	7800	M & S Equipment	0	0	0
32,955	23,406	30,360	<u>TOTAL MATERIALS AND SERVICES</u>		31,530	31,530	31,530
<u>CAPITAL OUTLAY</u>							
0	68,846	0	8850	Vehicles	0	0	0
0	68,846	0	<u>TOTAL CAPITAL OUTLAY</u>		0	0	0
1,156,398	1,294,087	1,415,578	<u>TOTAL REQUIREMENTS</u>		1,311,745	1,311,745	1,311,745

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 571 - Narcotics			
<u>RESOURCES</u>						
<u>INTERGOVERNMENTAL</u>						
0	0	0 5200	YCINT - ERAD Grant	0	0	0
0	0	0	<u>TOTAL INTERGOVERNMENTAL</u>	0	0	0
0	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
0	0	0	7000-05	Salaries & Wages - Regular Full Time	0	0	0
0	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
0	0	0	7000-35	Salaries & Wages - Clothing Allowance	0	0	0
0	0	0	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
0	0	0	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
0	0	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
0	0	0	7300-20	Fringe Benefits - Medical Insurance	0	0	0
0	0	0	7300-22	Fringe Benefits - VEBA Plan	0	0	0
0	0	0	7300-25	Fringe Benefits - Life Insurance	0	0	0
0	0	0	7300-30	Fringe Benefits - Long Term Disability	0	0	0
0	0	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
0	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
0	0	0	7300-45	Fringe Benefits - Paid Family Leave City Share	0	0	0
0	0	0	<u>TOTAL PERSONNEL SERVICES</u>		0	0	0
<u>MATERIALS AND SERVICES</u>							
0	0	0	7550	Travel & Education	0	0	0
0	0	0	7590	Fuel - Vehicle & Equipment	0	0	0
0	0	0	7620	Telecommunications	0	0	0
0	0	0	7630-05	Uniforms - Employee	0	0	0
0	0	0	7660	Materials & Supplies	0	0	0
0	0	0	7720-14	Repairs & Maintenance - Vehicles	0	0	0
0	0	0	7800	M & S Equipment	0	0	0
0	0	0	<u>TOTAL MATERIALS AND SERVICES</u>		0	0	0
0	0	0	<u>TOTAL REQUIREMENTS</u>		0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>INTERGOVERNMENTAL</u>							
36,450	68,740	74,170	5020-05	McMinnville School Dist #40 - SRO - High School	73,600	73,600	73,600
				McMinnville School District #4 reimburses the City for 50% of School Resource Officer's salary and fringe benefits for the nine-month school year.			
0	0	0	5020-10	McMinnville School Dist #40 - SRO - Middle School	0	0	0
36,450	68,740	74,170	<u>TOTAL INTERGOVERNMENTAL</u>		73,600	73,600	73,600
36,450	68,740	74,170	<u>TOTAL RESOURCES</u>		73,600	73,600	73,600

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 574 - School Resource							
REQUIREMENTS							
PERSONNEL SERVICES							
103,467	110,947	118,141	7000-05	Salaries & Wages - Regular Full Time	115,935	115,935	115,935
				Police Officer - 1.00 FTE			
4,564	11,247	3,245	7000-20	Salaries & Wages - Overtime	6,938	6,938	6,938
6,600	7,436	7,343	7300-05	Fringe Benefits - FICA - Social Security	7,618	7,618	7,618
1,544	1,739	1,760	7300-06	Fringe Benefits - FICA - Medicare	1,782	1,782	1,782
36,638	37,383	45,890	7300-15	Fringe Benefits - PERS - OPSRP - IAP	46,360	46,360	46,360
18,645	20,154	21,792	7300-20	Fringe Benefits - Medical Insurance	22,869	22,869	22,869
600	450	450	7300-22	Fringe Benefits - VEBA Plan	300	300	300
66	60	66	7300-25	Fringe Benefits - Life Insurance	124	124	124
236	214	242	7300-30	Fringe Benefits - Long Term Disability	256	256	256
2,681	2,928	3,618	7300-35	Fringe Benefits - Workers' Compensation Insurance	3,674	3,674	3,674
13	17	21	7300-37	Fringe Benefits - Workers' Benefit Fund	19	19	19
70	431	1,045	7300-45	Fringe Benefits - Paid Family Leave City Share	491	491	491
175,123	193,005	203,613	TOTAL PERSONNEL SERVICES		206,365	206,365	206,365
MATERIALS AND SERVICES							
468	110	1,250	7550	Travel & Education	1,250	1,250	1,250
0	150	300	7660	Materials & Supplies	300	300	300
7	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
476	261	1,550	TOTAL MATERIALS AND SERVICES		1,550	1,550	1,550
175,599	193,266	205,163	TOTAL REQUIREMENTS		207,915	207,915	207,915

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>MATERIALS AND SERVICES</u>							
3,121	3,098	8,400	7550	Travel & Education	8,400	8,400	8,400
				Drone conference (LEDA conf, out of state)	6,000		
				Pilot Part 107 initial online training and FAA test (4)	1,600		
				Membership in LEDA (drone association)	800		
15	825	3,500	7660	Materials & Supplies	2,500	2,500	2,500
				Drone batteries (M30T, Avata)	1,500		
				Misc supplies (cords, props, parts)	1,000		
7,225	3,243	10,000	7800	M & S Equipment	10,000	10,000	10,000
				Flight management software (for two M30Ts)	7,500		
				Misc repairs and/or replace Avata	2,500		
10,362	7,167	21,900	TOTAL MATERIALS AND SERVICES		20,900	20,900	20,900
<u>CAPITAL OUTLAY</u>							
12,489	0	0	8710	Equipment	0	0	0
12,489	0	0	TOTAL CAPITAL OUTLAY		0	0	0
22,851	7,167	21,900	TOTAL REQUIREMENTS		20,900	20,900	20,900

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support Program: 577 - In-Service	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
10,000	10,500	10,000	5380-02 Facility Rentals - Training Facility Revenue received from neighboring agencies for use of the Firearms Facility.	10,500	10,500	10,500
10,000	10,500	10,000	<u>TOTAL CHARGES FOR SERVICES</u>	10,500	10,500	10,500
10,000	10,500	10,000	<u>TOTAL RESOURCES</u>	10,500	10,500	10,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 577 - In-Service				
<u>REQUIREMENTS</u>							
<u>MATERIALS AND SERVICES</u>							
990	0	2,000	7550-05	Travel & Education - Defensive Tactics	1,000	1,000	1,000
				DT instructor training (2 new instructors)	1,000		
32	808	0	7550-10	Travel & Education - Driving Training	1,000	1,000	1,000
				EVOC instructor training (two new instructors)	1,000		
1,778	2,653	2,500	7550-20	Travel & Education - Firearms Training	2,000	2,000	2,000
25,523	25,924	47,795	7660	Materials & Supplies	45,700	45,700	45,700
				Firearms ammunition	31,500		
				Firearms supplies/maintenance (targets, cleaning, armorer)	5,400		
				Firearms portable moving target system	2,800		
				TCCC training aides	2,000		
				UTM supplies (marking rounds, parts, repair)	2,000		
				DT training aides (handcuffs, folding knives)	1,000		
				TCCC instructor training	500		
				"Calibre Press" video training portal (annual)	500		
453	1,026	11,410	7720-18	Repairs & Maintenance - Training Facility	7,600	7,600	7,600
				Supplies	2,350		
				Gravel	2,000		
				Chem can rental	1,500		
				Mowing and range maintenance	1,000		
				Tractor maintenance	750		
22,299	0	0	7800	M & S Equipment	0	0	0
51,076	30,411	63,705	<u>TOTAL MATERIALS AND SERVICES</u>		57,300	57,300	57,300
51,076	30,411	63,705	<u>TOTAL REQUIREMENTS</u>		57,300	57,300	57,300

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 583 - Evidence							
REQUIREMENTS							
PERSONNEL SERVICES							
73,536	76,349	78,744	7000-05	Salaries & Wages - Regular Full Time	82,370	82,370	82,370
				Police Evidence & Property Technician - 1.00 FTE			
19,039	2,388	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
1,796	219	1,987	7000-20	Salaries & Wages - Overtime	2,005	2,005	2,005
5,716	4,755	4,900	7300-05	Fringe Benefits - FICA - Social Security	5,231	5,231	5,231
1,337	1,112	1,175	7300-06	Fringe Benefits - FICA - Medicare	1,223	1,223	1,223
28,454	24,003	26,495	7300-15	Fringe Benefits - PERS - OPSRP - IAP	27,388	27,388	27,388
18,645	20,154	21,792	7300-20	Fringe Benefits - Medical Insurance	22,869	22,869	22,869
450	450	450	7300-22	Fringe Benefits - VEBA Plan	900	900	900
60	59	60	7300-25	Fringe Benefits - Life Insurance	59	59	59
181	174	182	7300-30	Fringe Benefits - Long Term Disability	193	193	193
1,996	2,039	2,405	7300-35	Fringe Benefits - Workers' Compensation Insurance	2,523	2,523	2,523
26	16	21	7300-37	Fringe Benefits - Workers' Benefit Fund	19	19	19
60	353	697	7300-45	Fringe Benefits - Paid Family Leave City Share	337	337	337
151,296	132,071	138,908	TOTAL PERSONNEL SERVICES		145,116	145,116	145,116
MATERIALS AND SERVICES							
1,530	214	2,000	7550	Travel & Education	2,000	2,000	2,000
				Training for evidence personnel	2,000		
0	125	500	7590	Fuel - Vehicle & Equipment	500	500	500
267	923	1,000	7630-05	Uniforms - Employee	1,000	1,000	1,000
6,495	3,205	5,500	7660	Materials & Supplies	5,500	5,500	5,500
				Evidence processing and packing	5,500		
0	221	300	7720-14	Repairs & Maintenance - Vehicles	300	300	300
6,028	2,249	8,000	7750	Professional Services	8,000	8,000	8,000
				Vehicle tows (evidence, maintenance, RV tows)			
				Evidence vehicle tows	8,000		
7	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support Program: 583 - Evidence	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
0	0	250 7790	Maintenance & Rental Contracts	250	250	250
			Evidence storage building alarm contract			
0	0	0 7800	M & S Equipment	0	0	0
14,328	6,938	17,550	TOTAL MATERIALS AND SERVICES	17,550	17,550	17,550
<u>CAPITAL OUTLAY</u>						
0	0	0 8850	Vehicles	0	0	0
0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
165,624	139,009	156,458	TOTAL REQUIREMENTS	162,666	162,666	162,666

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 11 - Police	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 046 - Investigations and Support Program: 586 - Professional Standards	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>						
<u>MATERIALS AND SERVICES</u>						
2,975	2,975	2,975	7660 Materials & Supplies	2,975	2,975	2,975
			NWAA Accreditation	2,975		
2,975	2,975	2,975	<u>TOTAL MATERIALS AND SERVICES</u>	2,975	2,975	2,975
2,975	2,975	2,975	<u>TOTAL REQUIREMENTS</u>	2,975	2,975	2,975

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 13 - Municipal Court		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 060 - Court		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>INTERGOVERNMENTAL</u>							
0	0	0	4597	US Department of Justice	0	0	0
0	0	0	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0
<u>FINES AND FORFEITURES</u>							
355,861	350,568	260,000	6120	Fines & Bail Forfeitures	350,000	350,000	350,000
The City of McMinnville's share of the Municipal Court fine and bail collections from Police Department issuance of citations into Municipal Court or Circuit Court.							
40	0	0	6140	Peer Court Assessment	0	0	0
Prior to 2012, individuals cited were assessed \$1 which was passed through to the Yamhill County Peer Court Program. The Court will continue to collect assessments on citations issued prior to 2012.							
4,684	5,750	3,500	6150	Court Appointed Attorney Fees	2,000	2,000	2,000
Municipal Court defendants charged with misdemeanors must be provided an attorney at City expense if the defendants allege they can not afford to hire counsel. Whenever possible, defendants are required to reimburse the City for court-appointed attorney costs.							
360,586	356,319	263,500	<u>TOTAL FINES AND FORFEITURES</u>		352,000	352,000	352,000
<u>MISCELLANEOUS</u>							
186	463	200	6600-93	Other Income - Municipal Court	500	500	500
186	463	200	<u>TOTAL MISCELLANEOUS</u>		500	500	500
360,771	356,782	263,700	<u>TOTAL RESOURCES</u>		352,500	352,500	352,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 13 - Municipal Court		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 060 - Court		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
PERSONNEL SERVICES							
387	-685	0	7000	Salaries & Wages	0	0	0
270,015	212,493	298,644	7000-05	Salaries & Wages - Regular Full Time	303,573	303,573	303,573
				Court Supervisor - 1.00 FTE			
				Senior Court Clerk - 0.95 FTE			
				Court Clerk I - 2.00 FTE			
				Finance Director - 0.10 FTE			
82,731	101,681	96,030	7000-10	Salaries & Wages - Regular Part Time	93,496	93,496	93,496
				Judge - 0.38 FTE			
				Municipal Court Security Officer - 0.20 FTE			
0	464	0	7000-15	Salaries & Wages - Temporary	0	0	0
0	6,687	6,071	7000-20	Salaries & Wages - Overtime	5,000	5,000	5,000
919	-323	0	7300	Fringe Benefits	0	0	0
21,279	19,420	24,246	7300-05	Fringe Benefits - FICA - Social Security	24,928	24,928	24,928
4,977	4,542	5,811	7300-06	Fringe Benefits - FICA - Medicare	5,830	5,830	5,830
104,903	95,326	130,989	7300-15	Fringe Benefits - PERS - OPSRP - IAP	130,224	130,224	130,224
70,240	56,113	87,764	7300-20	Fringe Benefits - Medical Insurance	103,370	103,370	103,370
8,175	6,400	10,250	7300-22	Fringe Benefits - VEBA Plan	7,150	7,150	7,150
241	173	246	7300-25	Fringe Benefits - Life Insurance	239	239	239
681	499	718	7300-30	Fringe Benefits - Long Term Disability	736	736	736
522	459	361	7300-35	Fringe Benefits - Workers' Compensation Insurance	244	244	244
85	63	100	7300-37	Fringe Benefits - Workers' Benefit Fund	87	87	87
0	0	0	7300-40	Fringe Benefits - Unemployment	0	0	0
224	1,431	3,451	7300-45	Fringe Benefits - Paid Family Leave City Share	1,608	1,608	1,608
565,379	504,744	664,681	TOTAL PERSONNEL SERVICES		676,485	676,485	676,485

MATERIALS AND SERVICES

0	29	250	7510	Service Fees	250	250	250
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Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 13 - Municipal Court		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 060 - Court		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
377	509	500	7540	Employee Events	800	800	800
				Costs shared city-wide for employee training, materials, and events.			
2,402	2,257	7,000	7550	Travel & Education	7,000	7,000	7,000
				Professional memberships, dues, subscriptions, reference materials, and attendance at legal seminars for the City Judge, City Prosecutor, and Municipal Court staff; also includes travel and meal costs.			
2,410	3,749	4,195	7610-05	Insurance - Liability	2,751	2,751	2,751
0	0	0	7610-11	Insurance - Cyber liability	127	127	127
4,988	4,881	6,000	7620	Telecommunications	4,000	4,000	4,000
1,448	1,841	4,000	7630	Uniforms	1,600	1,600	1,600
6,499	8,746	20,000	7660-05	Materials & Supplies - Office Supplies	10,000	10,000	10,000
1,951	3,718	6,500	7660-15	Materials & Supplies - Postage	6,500	6,500	6,500
1,476	4,315	2,000	7750	Professional Services	2,500	2,500	2,500
1,284	1,271	1,660	7750-01	Professional Services - Audit & other city-wide prof svc	1,240	1,240	1,240
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
0	0	0	7750-04	Professional Services - Grants	0	0	0
2,175	1,230	2,500	7750-12	Professional Services - Contract Judge	2,000	2,000	2,000
				Back-up Judge if necessary to cover Judge's absences.			
29,625	27,075	40,000	7750-15	Professional Services - Court Appointed Attorney	40,000	40,000	40,000
				Attorney costs for legal defense of Municipal Court defendants unable to afford their own legal counsel. Reimbursement of costs assessed against defendants received through revenue account 6150, Court Appointed Attorney Fees.			
162	114	200	7750-21	Professional Services - Security	200	200	200
				Security contract to provide panic button monitoring.			
40	0	0	7750-22	Professional Services - Peer Court Assessment	0	0	0
				Peer Court assessments collected by Municipal Court are passed through to the Yamhill County Peer Court Program.			
0	1,015	1,500	7800	M & S Equipment	1,500	1,500	1,500
11,062	15,546	9,993	7840	M & S Computer Charges	17,800	17,800	17,800
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (3.71%)	17,800		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 13 - Municipal Court		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 060 - Court		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
13,366	17,137	29,700	7840-25	M & S Computer Charges - Municipal Court	70,094	70,094	70,094
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Muni Court)" (100.00%)	70,094		
				Court software integration - \$10000			
				Office 365 licensing - \$2940			
				Shared leased copier - Civic Hall - \$500			
				Tyler maintenance - \$7800			
				Caselle Maintenance - \$3000			
				Adobe Pro Renewal - \$200			
1,178	521	2,000	8050	Trial Expense	2,000	2,000	2,000
				Juror, witness, and special interpreter fees for Municipal Court jury and non-jury trials.			
80,443	93,953	137,998	<u>TOTAL MATERIALS AND SERVICES</u>		170,362	170,362	170,362
<u>CAPITAL OUTLAY</u>							
2,720	632	2,044	8750	Capital Outlay Computer Charges	1,912	1,912	1,912
				I.S. Fund capital outlay costs shared city-wide			
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (3.71%)	1,912		
0	0	0	8750-25	Capital Outlay Computer Charges - Municipal Court	0	0	0
2,720	632	2,044	<u>TOTAL CAPITAL OUTLAY</u>		1,912	1,912	1,912
648,543	599,329	804,723	<u>TOTAL REQUIREMENTS</u>		848,759	848,759	848,759

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 13 - Municipal Court		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 063 - Parking Tickets		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>FINES AND FORFEITURES</u>							
17,740	14,384	12,000	6130	Parking Tickets	15,000	15,000	15,000
				Downtown Parking Patrol and Police Officer parking citations revenue.			
17,740	14,384	12,000	<u>TOTAL FINES AND FORFEITURES</u>		15,000	15,000	15,000
17,740	14,384	12,000	<u>TOTAL RESOURCES</u>		15,000	15,000	15,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 13 - Municipal Court		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 063 - Parking Tickets		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
3,331	3,538	3,682	7000-05	Salaries & Wages - Regular Full Time	3,791	3,791	3,791
				Senior Court Clerk - 0.05 FTE			
0	0	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
0	352	0	7000-20	Salaries & Wages - Overtime	0	0	0
194	227	223	7300-05	Fringe Benefits - FICA - Social Security	235	235	235
45	53	53	7300-06	Fringe Benefits - FICA - Medicare	55	55	55
1,011	1,182	1,205	7300-15	Fringe Benefits - PERS - OPSRP - IAP	1,231	1,231	1,231
1,115	1,159	1,278	7300-20	Fringe Benefits - Medical Insurance	1,443	1,443	1,443
150	150	150	7300-22	Fringe Benefits - VEBA Plan	150	150	150
3	3	3	7300-25	Fringe Benefits - Life Insurance	3	3	3
9	8	8	7300-30	Fringe Benefits - Long Term Disability	9	9	9
4	3	3	7300-35	Fringe Benefits - Workers' Compensation Insurance	2	2	2
1	1	1	7300-37	Fringe Benefits - Workers' Benefit Fund	1	1	1
2	18	32	7300-45	Fringe Benefits - Paid Family Leave City Share	15	15	15
5,865	6,695	6,638	TOTAL PERSONNEL SERVICES		6,936	6,936	6,936
<u>MATERIALS AND SERVICES</u>							
0	0	0	7510	Service Fees	0	0	0
1	0	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
1	0	0	TOTAL MATERIALS AND SERVICES		0	0	0
5,867	6,695	6,638	TOTAL REQUIREMENTS		6,936	6,936	6,936

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 15 - Fire	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 070 - Fire Administration & Operati	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
<u>REQUIREMENTS</u>						
<u>PERSONNEL SERVICES</u>						
0	0	0 7000	Salaries & Wages	0	0	0
0	0	0 7300	Fringe Benefits	0	0	0
0	0	0	<u>TOTAL PERSONNEL SERVICES</u>	0	0	0
<u>MATERIALS AND SERVICES</u>						
0	0	0 7660	Materials & Supplies	0	0	0
0	0	0	<u>TOTAL MATERIALS AND SERVICES</u>	0	0	0
0	0	0	<u>TOTAL REQUIREMENTS</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 15 - Fire	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 079 - Ambulance Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
0	0	0 5700	Transport Fees	0	0	0
0	0	0	<u>TOTAL CHARGES FOR SERVICES</u>	0	0	0
0	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 15 - Fire	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 079 - Ambulance	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
<u>REQUIREMENTS</u>						
<u>PERSONNEL SERVICES</u>						
0	0	0 7000	Salaries & Wages	0	0	0
0	0	0 7300	Fringe Benefits	0	0	0
0	0	0	<u>TOTAL PERSONNEL SERVICES</u>	0	0	0
<u>MATERIALS AND SERVICES</u>						
0	0	0 7660	Materials & Supplies	0	0	0
0	0	0	<u>TOTAL MATERIALS AND SERVICES</u>	0	0	0
0	0	0	<u>TOTAL REQUIREMENTS</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>MISCELLANEOUS</u>							
69	0	0	6420	Donations - Parks & Recreation	0	0	0
233	1,768	2,000	6420-02	Donations - Parks & Recreation - Community Events	2,000	2,000	2,000
Account #8140 Community Events is the expenditure line but they are not matching accounts. #6420-02 only funds a portion of the expenditures in #8140.							
11,736	4,071	5,000	6420-05	Donations - Parks & Recreation - Scholarships	8,000	8,000	8,000
Scholarship revenue that is disbursed to Parks & Recreation programs							
15,545	20,665	25,000	6420-06	Donations - Parks & Recreation - Sponsorships	20,000	20,000	20,000
Sponsorships to support Parks & Recreation programs.							
1,275	-150	3,000	6600	Other Income	1,000	1,000	1,000
Miscellaneous Income including large event permits or revenue from food carts as part of community events							
28,859	26,354	35,000	<u>TOTAL MISCELLANEOUS</u>		31,000	31,000	31,000
28,859	26,354	35,000	<u>TOTAL RESOURCES</u>		31,000	31,000	31,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			

REQUIREMENTS

PERSONNEL SERVICES

186	-1,591	0	7000	Salaries & Wages	0	0	0
138,641	152,842	151,625	7000-05	Salaries & Wages - Regular Full Time	155,662	155,662	155,662
				Parks & Recreation Director - 1.00 FTE			
0	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
100	-1,171	0	7300	Fringe Benefits	0	0	0
8,469	9,380	9,173	7300-05	Fringe Benefits - FICA - Social Security	9,651	9,651	9,651
1,981	2,194	2,199	7300-06	Fringe Benefits - FICA - Medicare	2,257	2,257	2,257
51,231	56,536	49,597	7300-15	Fringe Benefits - PERS - OPSRP - IAP	50,528	50,528	50,528
16,227	13,987	23,596	7300-20	Fringe Benefits - Medical Insurance	28,867	28,867	28,867
2,000	2,000	3,000	7300-22	Fringe Benefits - VEBA Plan	3,000	3,000	3,000
60	49	60	7300-25	Fringe Benefits - Life Insurance	59	59	59
331	299	352	7300-30	Fringe Benefits - Long Term Disability	346	346	346
1,687	1,774	2,108	7300-35	Fringe Benefits - Workers' Compensation Insurance	2,055	2,055	2,055
18	17	21	7300-37	Fringe Benefits - Workers' Benefit Fund	19	19	19
89	561	1,305	7300-45	Fringe Benefits - Paid Family Leave City Share	559	559	559
0	0	632	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
221,019	236,877	243,668		TOTAL PERSONNEL SERVICES	253,002	253,002	253,002

MATERIALS AND SERVICES

177	251	150	7500	Credit Card Fees	250	250	250
62,018	57,488	22,000	7520-15	Public Notices & Printing - Brochure	22,000	22,000	22,000
				Outreach and inclusion efforts for Parks and Recreation activities and planning.			
				P&R brochure	22,000		
218	83	100	7540	Employee Events	200	200	200
				Costs shared city-wide for employee training, materials, and events.			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
9,450	10,549	12,000	7550	Travel & Education	15,000	15,000	15,000
				Professional development conferences and workshop fees including membership fees for State and National Park and Recreation Association.			
				Parks & Recreation Director training	5,000		
				Oregon Recreation & Parks Association (ORPA) conference lodging and meals	2,400		
				Oregon Recreation & Parks Association (ORPA) membership	2,000		
				ActiveNet training	1,400		
				Oregon Recreation & Parks Association (ORPA) conference	1,350		
				National Recreation & Parks Association (NRPA) memberships	945		
				Staff appreciation event	800		
				Aquatic Management Professional Certification training	475		
				Aquatic Facility Operator (AFO) training	375		
				Additional trainings	255		
1,925	2,100	2,350	7610-05	Insurance - Liability	2,183	2,183	2,183
372	448	552	7610-10	Insurance - Property	454	454	454
0	0	0	7610-11	Insurance - Cyber liability	101	101	101
763	2,255	1,400	7620	Telecommunications	1,920	1,920	1,920
				Verizon cell phone plan	1,920		
1,007	3,010	1,500	7660	Materials & Supplies	1,500	1,500	1,500
0	0	0	7680	Materials & Supplies - Donations	0	0	0
				Matching line for admin donations - 6420			
13,600	63,198	178,108	7750	Professional Services	100,559	100,559	100,559
				CPR dollars to support a future general obligation bond.			
4,010	5,372	7,550	7750-01	Professional Services - Audit & other city-wide prof svc	6,930	6,930	6,930
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
38,108	55,671	41,892	7750-04	Professional Services - Grants	0	0	0
1,383	1,943	3,331	7840	M & S Computer Charges	4,747	4,747	4,747
				I.S. Fund materials & supplies costs shared city-wide			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
			Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (0.99%)		4,747		
1,497	1,557	6,500	7840-35	M & S Computer Charges - Parks & Rec Administration	5,620	5,620	5,620
			Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Admin)" (100.00%)		5,620		
			Office 365 licensing - \$420				
			WhenToWork renewal - \$600				
			Replacement Computer - \$3000				
			Activenet renewal - \$1600				
11,736	4,071	5,000	8137	Scholarships Utilized	8,000	8,000	8,000
			Parks & Recreation Scholarships matched with revenue account #6420-05 Donations - Parks & Recreation Scholarships				
15,545	20,665	25,000	8138	Sponsorships Utilized	20,000	20,000	20,000
			Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships				
15,830	27,001	30,000	8140	Community Events	25,000	25,000	25,000
			Core Services: Removing barriers to participation. This is for special, free, community wide events, Parks and Rec month, concerts, movies (Summer Fun, etc.). Admin donation line item 6420-02 funds some of this.				
			Concert Series & Licensing		15,000		
			Program Supplies		6,000		
			Marketing, Prizes, Promotion		3,000		
			Movie Licensing		1,000		
177,638	255,661	337,433	TOTAL MATERIALS AND SERVICES		214,464	214,464	214,464
<u>CAPITAL OUTLAY</u>							
340	79	382	8750	Capital Outlay Computer Charges	510	510	510
			I.S. Fund capital outlay costs shared city-wide				
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (0.99%)		510		
0	32,686	0	8850-15	Vehicles - Grants	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 001 - Administration Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
0	10,000	0 8900	Land Acquisition	0	0	0
340	42,765	382	<u>TOTAL CAPITAL OUTLAY</u>	510	510	510
398,998	535,303	581,483	<u>TOTAL REQUIREMENTS</u>	467,975	467,975	467,975

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				

RESOURCES

CHARGES FOR SERVICES

0	413	0	5360	Admissions	0	0	0
28,980	28,941	36,000	5360-05	Admissions - Child/Student	30,000	30,000	30,000
				Aquatic Center daily child/student admission fees.			
47,470	53,498	57,000	5360-10	Admissions - Adult/Seniors	60,000	60,000	60,000
				Aquatic Center daily adult/senior admission fees.			
0	5,099	0	5370	Memberships	0	0	0
63,588	63,677	73,000	5370-05	Memberships - Family	80,000	80,000	80,000
				Aquatic Center family memberships. Family memberships no longer offset facility rental fee for MSC			
109,110	112,192	115,000	5370-10	Memberships - Individual	125,000	125,000	125,000
				Aquatic Center individual memberships.			
10,754	9,544	13,500	5380-05	Facility Rentals - Pool & Facility	8,000	8,000	8,000
				Aquatic Center facility rental fees received from private groups, public agencies, schools, businesses, and other organizations.			
24,944	17,087	18,500	5380-10	Facility Rentals - McM Swim Club & McM High School	45,000	45,000	45,000
				Mac Swim Club (MSC) and high school. MSC pays per lane per hour. HS billed for meets and saturday swims			
				Swim team used to offset rental fees with memberships. Now paying direct for pool use.	45,000		
2,672	1,722	3,500	5380-15	Facility Rentals - Lockers & Equipment	2,000	2,000	2,000
287,518	292,171	316,500	<u>TOTAL CHARGES FOR SERVICES</u>		350,000	350,000	350,000

MISCELLANEOUS

0	0	0	6420-05	Donations - Parks & Recreation - Scholarships	0	0	0
2,500	2,500	2,500	6420-06	Donations - Parks & Recreation - Sponsorships	2,500	2,500	2,500
				Parks & Recreation Sponsorships for Aquatic Center programs.			
0	0	0	6420-10	Donations - Parks & Recreation - Equipment	0	0	0
				Donations that fund Aquatic Center expenditure account 7810, M&S Equipment-Donations. Donations used to purchase Aquatic Center equipment.			
3,479	828	100	6600	Other Income	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center Program: 501 - Administration	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
0	400	0	6600-06 Other Income - Paid Leave OR	0	0	0
5,979	3,727	2,600	<u>TOTAL MISCELLANEOUS</u>	2,500	2,500	2,500
293,497	295,899	319,100	<u>TOTAL RESOURCES</u>	352,500	352,500	352,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
REQUIREMENTS							
PERSONNEL SERVICES							
250	1,461	0	7000	Salaries & Wages	0	4,283	4,283
244,231	290,088	236,271	7000-05	Salaries & Wages - Regular Full Time	226,362	226,362	226,362
				Recreation Supervisor - 1.00 FTE			
				Management Support Specialist, Lead - 1.00 FTE			
				Recreation Manager - 1.00 FTE			
38,945	233,512	246,641	7000-10	Salaries & Wages - Regular Part Time	232,035	344,107	344,107
				Head Guard - Shift Supervisor - 0.28 FTE			
				Head Guard - 1.49 FTE			
				Lifeguard - 5.43 FTE			
				Customer Service Assistant - 1.63 FTE			
				Recreation Program Coordinator - 0.60 FTE			
183,016	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
181	941	600	7000-20	Salaries & Wages - Overtime	601	601	601
0	2,060	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	1,200	1,200	1,200
-27	-1,365	0	7300	Fringe Benefits	0	0	0
28,543	32,325	29,251	7300-05	Fringe Benefits - FICA - Social Security	28,458	35,406	35,406
6,675	7,560	7,012	7300-06	Fringe Benefits - FICA - Medicare	6,655	8,281	8,281
124,472	132,578	130,983	7300-15	Fringe Benefits - PERS - OPSRP - IAP	123,237	142,831	142,831
54,058	47,128	85,553	7300-20	Fringe Benefits - Medical Insurance	51,321	51,321	51,321
				No adjustment to insurance	(5,225)		
7,000	9,000	7,000	7300-22	Fringe Benefits - VEBA Plan	5,000	5,000	5,000
				No adjustment to VEBA	(520)		
240	284	240	7300-25	Fringe Benefits - Life Insurance	354	354	354
				No adjustment to Life Insurance	(50)		
696	741	698	7300-30	Fringe Benefits - Long Term Disability	736	736	736
				No adjustment to Long Term Disability	(30)		
13,658	12,698	13,541	7300-35	Fringe Benefits - Workers' Compensation Insurance	10,679	13,649	13,649

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
194	193	196	7300-37	Fringe Benefits - Workers' Benefit Fund	173	233	233
296	2,588	4,163	7300-45	Fringe Benefits - Paid Family Leave City Share	1,836	2,284	2,284
12	0	45	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
702,440	771,792	762,194	TOTAL PERSONNEL SERVICES		688,647	836,647	836,647
<u>MATERIALS AND SERVICES</u>							
8,398	10,443	9,500	7500	Credit Card Fees	10,000	10,000	10,000
1,665	1,682	1,700	7515	City Services Charge expense	1,700	1,700	1,700
515	0	150	7530	Training	0	0	0
246	1,042	1,100	7540	Employee Events	1,900	1,900	1,900
Costs shared city-wide for employee training, materials, and events.							
2,207	2,799	2,250	7550	Travel & Education	1,000	1,000	1,000
Primarily re-certification training for Aquatic Center lifeguards. May also include limited registration fees and other expenses associated with professional development workshops. Also used to cover recertification fees and travel for certifications.							
Professional certification fees 1,000							
106,631	104,562	100,000	7600	Utilities	105,000	105,000	105,000
5,832	7,156	8,008	7610-05	Insurance - Liability	6,988	6,988	6,988
12,488	15,396	18,937	7610-10	Insurance - Property	16,297	16,297	16,297
0	0	0	7610-11	Insurance - Cyber liability	322	322	322
4,414	4,175	5,500	7620	Telecommunications	5,500	5,500	5,500
General facility phone line usage expense including manager, supervisor, and business office cell phones.							
47,072	47,772	50,250	7650-10	Janitorial - Services	51,750	51,750	51,750
4,353	4,394	5,500	7650-15	Janitorial - Supplies	5,500	5,500	5,500
0	1	0	7660	Materials & Supplies	0	0	0
405	1,286	1,750	7660-05	Materials & Supplies - Office Supplies	1,750	1,750	1,750
Office supplies, sign holders, laminating sheets, paper							
17,432	21,135	18,000	7690	Chemicals	20,000	20,000	20,000
Chemicals used to sanitize, oxidize, and test pool water as prescribed by state code; i.e., chlorine, carbon dioxide, sodium bicarbonate, soda ash, calcium carbonate, and sodium thiosulfate.							

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
73,873	95,210	100,000	7720	Repairs & Maintenance	80,000	80,000	80,000
				General day to day repairs and maintenance of the AC building including hvac, electrical, plumbing and mechanical systems.			
0	0	0	7750	Professional Services	0	0	0
25	4	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
14,400	19,607	20,000	7790	Maintenance & Rental Contracts	20,000	20,000	20,000
				Annual chlorinator service, hvac preventative maintenance visits, annual fire prevention system testing, fire alarm monitoring, copy machine contract, garbage service, etc.			
0	4,953	8,500	7800	M & S Equipment	0	0	0
116	292	2,000	7800-03	M & S Equipment - Office	500	500	500
				Miscellaneous office equipment.			
0	0	0	7800-36	M & S Equipment - Weight Room	0	0	0
0	0	0	7810	M & S Equipment - Donations	0	0	0
6,914	11,659	9,993	7840	M & S Computer Charges	16,613	16,613	16,613
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (3.46%)	16,613		
3,844	9,291	8,400	7840-40	M & S Computer Charges - Aquatic Center	10,400	10,400	10,400
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Aquatic Ctr)" (100.00%)	10,400		
				Dock/Monitors Upstairs - \$800			
				Monitor 27" - \$300			
				Printer Maintenance - \$1000			
				Replacement Computer - \$2500			
				Activenet renewal - \$1600			
				Adobe Pro Renewal - \$200			
				Office 365 licensing - \$2500			
				Activenet Peripherals - \$1500			
4,351	5,129	7,000	8130	Recreation Program Expenses	7,000	7,000	7,000
				Purchase of general recreation program supplies. Used for staff uniforms and general recreation program materials.			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Department : 17 - Parks & Recreation Section : 087 - Aquatic Center Program: 501 - Administration	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
0	0	2,500	8138 Sponsorships Utilized	2,500	2,500	2,500
			Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships and some Survival Swim lifeguard personnel expense.			
315,179	367,989	381,038	TOTAL MATERIALS AND SERVICES	364,720	364,720	364,720
<u>CAPITAL OUTLAY</u>						
1,700	474	1,685	8750 Capital Outlay Computer Charges	1,784	1,784	1,784
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (3.46%)	1,784		
1,700	474	1,685	TOTAL CAPITAL OUTLAY	1,784	1,784	1,784
1,019,319	1,140,255	1,144,917	TOTAL REQUIREMENTS	1,055,152	1,203,152	1,203,152

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center Program: 621 - Swim Lessons	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
79,665	86,852	105,000	5350 Registration Fees Aquatic Center - Swim Lessons	120,000	120,000	120,000
79,665	86,852	105,000	<u>TOTAL CHARGES FOR SERVICES</u>	120,000	120,000	120,000
79,665	86,852	105,000	<u>TOTAL RESOURCES</u>	120,000	120,000	120,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 621 - Swim Lessons					
REQUIREMENTS								
PERSONNEL SERVICES								
0	24,165	29,851	7000-10	Salaries & Wages - Regular Part Time		38,427	38,427	38,427
			Rec Program Instructor 2 - 0.07 FTE					
			Swim Instructor - 1.09 FTE					
22,970	0	0	7000-15	Salaries & Wages - Temporary		0	0	0
1,424	1,498	1,807	7300-05	Fringe Benefits - FICA - Social Security		2,382	2,382	2,382
333	350	433	7300-06	Fringe Benefits - FICA - Medicare		557	557	557
1,134	1,426	4,850	7300-15	Fringe Benefits - PERS - OPSRP - IAP		6,148	6,148	6,148
0	0	0	7300-20	Fringe Benefits - Medical Insurance		0	0	0
0	0	0	7300-22	Fringe Benefits - VEBA Plan		0	0	0
0	0	0	7300-25	Fringe Benefits - Life Insurance		0	0	0
0	0	0	7300-30	Fringe Benefits - Long Term Disability		0	0	0
0	0	835	7300-35	Fringe Benefits - Workers' Compensation Insurance		1,018	1,018	1,018
17	16	19	7300-37	Fringe Benefits - Workers' Benefit Fund		22	22	22
11	91	257	7300-45	Fringe Benefits - Paid Family Leave City Share		154	154	154
25,889	27,546	38,052	TOTAL PERSONNEL SERVICES			48,709	48,709	48,709
MATERIALS AND SERVICES								
672	284	800	8130	Recreation Program Expenses		2,500	2,500	2,500
			Swimming lesson supplies (i.e. candy, lesson toys, masks, snorkels & fins, personal flotation devices).					
			Swim platforms for lessons in deeper water			2,500		
672	284	800	TOTAL MATERIALS AND SERVICES			2,500	2,500	2,500
26,561	27,831	38,852	TOTAL REQUIREMENTS			51,209	51,209	51,209

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 626 - Fitness Classes				
REQUIREMENTS							
PERSONNEL SERVICES							
0	5,015	9,225	7000-10	Salaries & Wages - Regular Part Time	16,213	16,213	16,213
				Rec Program Instructor 2 - 0.37 FTE			
3,528	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
219	311	558	7300-05	Fringe Benefits - FICA - Social Security	1,005	1,005	1,005
51	73	134	7300-06	Fringe Benefits - FICA - Medicare	235	235	235
19	4	1,499	7300-15	Fringe Benefits - PERS - OPSRP - IAP	2,594	2,594	2,594
0	0	258	7300-35	Fringe Benefits - Workers' Compensation Insurance	430	430	430
2	3	5	7300-37	Fringe Benefits - Workers' Benefit Fund	7	7	7
3	24	79	7300-45	Fringe Benefits - Paid Family Leave City Share	65	65	65
3,821	5,429	11,758	TOTAL PERSONNEL SERVICES		20,549	20,549	20,549
MATERIALS AND SERVICES							
231	50	1,100	8130	Recreation Program Expenses	1,000	1,000	1,000
				Fitness program supplies (i.e. exercise belts & hand weights).			
				Noodle and barbell replacements	1,000		
231	50	1,100	TOTAL MATERIALS AND SERVICES		1,000	1,000	1,000
4,052	5,479	12,858	TOTAL REQUIREMENTS		21,549	21,549	21,549

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 632 - Pro Shop			
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
5,169	4,197	6,000	5410 Sales	6,000	6,000	6,000
			Aquatic Center revenues from sale of swim accessories, related merchandise & vending machine contract.			
5,169	4,197	6,000	<u>TOTAL CHARGES FOR SERVICES</u>	6,000	6,000	6,000
5,169	4,197	6,000	<u>TOTAL RESOURCES</u>	6,000	6,000	6,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>						
<u>MATERIALS AND SERVICES</u>						
1,675	2,593	3,750	7660 Materials & Supplies	3,000	3,000	3,000
			Retail goods purchased for sale to customers; i.e., goggles, caps, etc., in the Aquatic Center Swim Shop. Also for branded merch and concession items.			
			Adding merch sales	3,000		
1,675	2,593	3,750	<u>TOTAL MATERIALS AND SERVICES</u>	3,000	3,000	3,000
1,675	2,593	3,750	<u>TOTAL REQUIREMENTS</u>	3,000	3,000	3,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 635 - Classes & Programs			
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
200	385	350	Registration Fees	0	0	0
200	385	350	<u>TOTAL CHARGES FOR SERVICES</u>	0	0	0
200	385	350	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 087 - Aquatic Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
0	269	320	7000-10	Salaries & Wages - Regular Part Time	0	0	0
84	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
5	17	19	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
1	4	4	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
0	0	52	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
121	225	9	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
0	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
0	1	3	7300-45	Fringe Benefits - Paid Family Leave City Share	0	0	0
211	516	407	TOTAL PERSONNEL SERVICES		0	0	0
<u>MATERIALS AND SERVICES</u>							
891	989	1,200	8130	Recreation Program Expenses	2,500	2,500	2,500
				AED trainers for lifeguard and CPR classes			
				Yearly certification fees for lifeguard staff	2,500		
891	989	1,200	TOTAL MATERIALS AND SERVICES		2,500	2,500	2,500
1,102	1,505	1,607	TOTAL REQUIREMENTS		2,500	2,500	2,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
RESOURCES							
INTERGOVERNMENTAL							
0	0	0	5061	Clackamas Education Services District	0	0	0
0	0	0	TOTAL INTERGOVERNMENTAL		0	0	0
CHARGES FOR SERVICES							
12,042	13,120	12,000	5380-20	Facility Rentals - Meeting Rooms Community Center general meeting room rentals.	8,000	8,000	8,000
7,815	14,618	10,000	5380-25	Facility Rentals - Auditorium Community Center auditorium rental for major events including theater, large banquets, major exhibits, dances, auctions, sports events, etc.	10,000	10,000	10,000
3,429	5,758	4,000	5380-30	Facility Rentals - Kitchen Facilities Community Center flat-fee kitchen use fees generated from rental groups and revenue from contracted vendors.	5,500	5,500	5,500
7,488	8,767	10,000	5380-35	Facility Rentals - Athletic Facilities Community Center athletic membership fees for track, racquetball, basketball, pickleball, and various recreation drop-in programs.	10,000	10,000	10,000
4,572	4,400	3,000	5380-40	Facility Rentals - Staff Fees Staff fees charged to user groups when the Community Center is rented beyond normal operating hours.	2,000	2,000	2,000
0	0	200	5380-42	Facility Rentals - Contract Event Security Fees received from rental groups at the Community Center to cover the cost of contracted event security, when needed.	0	0	0
35,345	46,662	39,200	TOTAL CHARGES FOR SERVICES		35,500	35,500	35,500
MISCELLANEOUS							
2,403	2,597	0	6360-17	Grants - Oregon Community Foundation	0	0	0
0	0	1,000	6420	Donations - Parks & Recreation Matches with Donation expense account 01-17-090-501.7680	3,251	3,251	3,251
0	2,000	2,000	6420-06	Donations - Parks & Recreation - Sponsorships Parks & Recreation Sponsorships for Community Center programs. Matching acct 8138	2,000	2,000	2,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
1,009	1,290	700	6600	Other Income	700	700	700
				Incidental revenue received at Community Center from copy machine, av equipment user fees, etc .			
0	0	0	6600-06	Other Income - Paid Leave OR	0	0	0
3,412	5,887	3,700	<u>TOTAL MISCELLANEOUS</u>		5,951	5,951	5,951
38,757	52,549	42,900	<u>TOTAL RESOURCES</u>		41,451	41,451	41,451

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 501 - Administration							
REQUIREMENTS							
PERSONNEL SERVICES							
-385	1,665	0	7000	Salaries & Wages	0	0	0
177,264	206,301	219,069	7000-05	Salaries & Wages - Regular Full Time	233,894	233,894	233,894
				Recreation Program Coordinator - 1.00 FTE			
				Management Support Technician, Lead - 1.00 FTE			
				Recreation Manager - 1.00 FTE			
0	47,282	75,658	7000-10	Salaries & Wages - Regular Part Time	72,330	72,330	72,330
				Customer Service Assistant - 2.16 FTE			
64,186	18,623	20,818	7000-15	Salaries & Wages - Temporary	479	479	479
				Customer Service Assistant - 0.01 FTE			
0	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
-227	1,129	0	7300	Fringe Benefits	0	0	0
14,814	16,700	17,832	7300-05	Fringe Benefits - FICA - Social Security	19,016	19,016	19,016
3,465	3,906	4,273	7300-06	Fringe Benefits - FICA - Medicare	4,447	4,447	4,447
64,649	71,951	91,098	7300-15	Fringe Benefits - PERS - OPSRP - IAP	87,571	87,571	87,571
22,669	25,719	28,345	7300-20	Fringe Benefits - Medical Insurance	40,768	40,768	40,768
3,250	2,250	2,250	7300-22	Fringe Benefits - VEBA Plan	2,500	2,500	2,500
173	176	180	7300-25	Fringe Benefits - Life Insurance	177	177	177
456	500	506	7300-30	Fringe Benefits - Long Term Disability	574	574	574
1,815	1,723	2,198	7300-35	Fringe Benefits - Workers' Compensation Insurance	1,962	1,962	1,962
101	97	109	7300-37	Fringe Benefits - Workers' Benefit Fund	97	97	97
155	1,261	2,717	7300-45	Fringe Benefits - Paid Family Leave City Share	1,227	1,227	1,227
30	0	92	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
352,414	399,281	465,145	TOTAL PERSONNEL SERVICES		465,041	465,041	465,041
MATERIALS AND SERVICES							
6,932	9,103	5,000	7500	Credit Card Fees	5,000	5,000	5,000
1,665	1,682	1,700	7515	City Services Charge expense	1,750	1,750	1,750

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
205	572	800	7540	Employee Events	1,200	1,200	1,200
				Costs shared city-wide for employee training, materials, and events.			
180	915	300	7550	Travel & Education	300	300	300
				Professional development conferences, workshops, certifications in the Oregon Recreation and Parks Association and National Recreation and Park Association.			
81,595	90,790	85,000	7600	Utilities	90,000	90,000	90,000
				Water & Light	89,300		
				Natural Gas	700		
6,907	7,772	8,698	7610-05	Insurance - Liability	8,452	8,452	8,452
29,514	36,386	44,755	7610-10	Insurance - Property	37,018	37,018	37,018
0	0	0	7610-11	Insurance - Cyber liability	389	389	389
5,135	4,620	6,000	7620	Telecommunications	5,990	5,990	5,990
				CC Telecom	3,000		
				Fire Alarm Phone	1,080		
				CC Cellphones	1,035		
				Elevator Phone	875		
62,862	63,808	67,000	7650-10	Janitorial - Services	65,000	65,000	65,000
4,729	5,114	6,000	7650-15	Janitorial - Supplies	6,250	6,250	6,250
				Janitorial Supplies	4,500		
				Deodorizers	1,500		
				Misc supplies	250		
3,672	4,650	3,500	7660	Materials & Supplies	3,500	3,500	3,500
				Office Supplies	2,000		
				Misc Supplies	1,500		
2,403	1,381	0	7660-25	Materials & Supplies - Grants	0	0	0
0	0	1,000	7680	Materials & Supplies - Donations	200	200	200
				Matches with Donation revenue account 01-17-090-501.6420			
28,968	38,506	40,000	7720	Repairs & Maintenance	40,000	40,000	40,000
				Routine annual maintenance and special projects.			
				HVAC	15,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
			Electrical		10,000		
			Plumbing		10,000		
			Misc Repairs & Supplies		5,000		
175	150	500	7750	Professional Services	150	150	150
18	3	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
20,946	20,264	18,000	7790	Maintenance & Rental Contracts	23,000	23,000	23,000
			HVAC Quarterly		10,060		
			Recology-Trash		6,840		
			Copier		3,700		
			Wifi		1,200		
			Pest Patrol		1,200		
0	0	0	7800	M & S Equipment	0	0	0
			Misc. equipment replacement				
8,296	11,659	9,993	7840	M & S Computer Charges	15,023	15,023	15,023
			I.S. Fund materials & supplies costs shared city-wide				
			Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (3.13%)		15,023		
1,929	1,727	7,400	7840-45	M & S Computer Charges - Community Center	10,600	10,600	10,600
			Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Comm Ctr)" (100.00%)		10,600		
			Activenet Peripherals - \$1000				
			Replacement Computers - \$4000				
			Activenet renewal - \$1600				
			Adobe Pro Renewal - \$200				
			Office 365 licensing - \$3800				
0	0	2,000	8138	Sponsorships Utilized	2,000	2,000	2,000
			Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships				
266,133	299,102	307,646	TOTAL MATERIALS AND SERVICES		315,822	315,822	315,822

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro Program: 501 - Administration	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>CAPITAL OUTLAY</u>						
2,040	474	1,685	8750 Capital Outlay Computer Charges	1,614	1,614	1,614
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (3.13%)	1,614		
36,830	22,639	204,585	8800 Building Improvements	0	0	0
38,870	23,113	206,270	<u>TOTAL CAPITAL OUTLAY</u>	1,614	1,614	1,614
657,417	721,495	979,061	<u>TOTAL REQUIREMENTS</u>	782,477	782,477	782,477

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 635 - Classes & Programs				
<u>RESOURCES</u>							
<u>CHARGES FOR SERVICES</u>							
181,632	192,547	200,000	5350	Registration Fees	210,000	210,000	210,000
Community Center special interest programs and classes serving children and adults.							
0	0	0	5350-12	Registration Fees - Piano	0	0	0
181,632	192,547	200,000	<u>TOTAL CHARGES FOR SERVICES</u>		210,000	210,000	210,000
<u>MISCELLANEOUS</u>							
0	0	0	6420-27	Donations - Parks & Recreation - Piano	0	0	0
0	0	0	<u>TOTAL MISCELLANEOUS</u>		0	0	0
181,632	192,547	200,000	<u>TOTAL RESOURCES</u>		210,000	210,000	210,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 635 - Classes & Programs				
REQUIREMENTS							
PERSONNEL SERVICES							
113	96	0	7000-05	Salaries & Wages - Regular Full Time	0	0	0
0	57,670	72,573	7000-10	Salaries & Wages - Regular Part Time	96,464	96,464	96,464
				Program Assistant - 0.17 FTE			
				Recreation Assistant - 0.41 FTE			
				Recreation Program Instructors 1, 2, & 3 - 1.71 FTE			
81,757	40,812	35,545	7000-15	Salaries & Wages - Temporary	1,999	1,999	1,999
				Recreation Assistant - 0.04 FTE			
				Program Assistant - 0.02 FTE			
26	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
5,078	6,112	6,269	7300-05	Fringe Benefits - FICA - Social Security	6,105	6,105	6,105
1,188	1,429	1,502	7300-06	Fringe Benefits - FICA - Medicare	1,428	1,428	1,428
7,485	13,787	17,570	7300-15	Fringe Benefits - PERS - OPSRP - IAP	15,754	15,754	15,754
1,257	834	856	7300-35	Fringe Benefits - Workers' Compensation Insurance	679	679	679
50	53	53	7300-37	Fringe Benefits - Workers' Benefit Fund	44	44	44
44	422	932	7300-45	Fringe Benefits - Paid Family Leave City Share	394	394	394
96,998	121,214	135,300	TOTAL PERSONNEL SERVICES		122,867	122,867	122,867
MATERIALS AND SERVICES							
38,552	40,079	42,000	8130	Recreation Program Expenses	45,000	45,000	45,000
				Materials and supplies consumed in recreational classes and programs offered for children and adults. Also includes fees paid to contract instructors/camps.			
				Summer Camps	25,000		
				Misc Supplies	20,000		
38,552	40,079	42,000	TOTAL MATERIALS AND SERVICES		45,000	45,000	45,000
135,550	161,294	177,300	TOTAL REQUIREMENTS		167,867	167,867	167,867

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
9,420	8,269	8,000	5350 Registration Fees	8,000	8,000	8,000
			Tiny Tot Indoor Playpark Program registration fees for pre-school aged children and their parents.			
9,420	8,269	8,000	<u>TOTAL CHARGES FOR SERVICES</u>	8,000	8,000	8,000
9,420	8,269	8,000	<u>TOTAL RESOURCES</u>	8,000	8,000	8,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>						
<u>MATERIALS AND SERVICES</u>						
194	457	500	8130 Recreation Program Expenses	500	500	500
			Materials and supplies needed to support Tiny Tots Indoor Playpark.			
			New Toys	400		
			Cleaning Supplies	100		
194	457	500	<u>TOTAL MATERIALS AND SERVICES</u>	500	500	500
194	457	500	<u>TOTAL REQUIREMENTS</u>	500	500	500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>CHARGES FOR SERVICES</u>							
5,762	6,520	6,500	5350	Registration Fees	4,200	4,200	4,200
Community Center fees and other revenues received from annual community-wide special event fees; i.e., Fun Runs, and other major one-time programs, performing arts, and interactive exhibits directly sponsored by the Parks and Recreation Department.							
5,762	6,520	6,500	<u>TOTAL CHARGES FOR SERVICES</u>		4,200	4,200	4,200
5,762	6,520	6,500	<u>TOTAL RESOURCES</u>		4,200	4,200	4,200

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 090 - Community Center & Rec Pro Program: 641 - Special Events	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>						
<u>MATERIALS AND SERVICES</u>						
2,897	3,131	3,500	8130 Recreation Program Expenses	1,750	1,750	1,750
			Expenses for major community events or department-sponsored special events including Alien Abduction Dash.			
			Space Alien Fun Run Supplies	1,500		
			Kids Free Fun Run Supplies	250		
2,897	3,131	3,500	<u>TOTAL MATERIALS AND SERVICES</u>	1,750	1,750	1,750
2,897	3,131	3,500	<u>TOTAL REQUIREMENTS</u>	1,750	1,750	1,750

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>CHARGES FOR SERVICES</u>							
1,315	1,405	1,500	5380-60	Facility Rentals - Field Rentals	1,500	1,500	1,500
Fees collected from soccer, baseball, softball, running/walking trail field-use rentals at Dancer and Discovery Meadows Parks. Facility use fees charged to leagues and event sponsors who are independent of Park and Recreation sponsored programs.							
1,315	1,405	1,500	<u>TOTAL CHARGES FOR SERVICES</u>		1,500	1,500	1,500
1,315	1,405	1,500	<u>TOTAL RESOURCES</u>		1,500	1,500	1,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				

REQUIREMENTS

PERSONNEL SERVICES

-1,070	1,210	0	7000	Salaries & Wages	0	0	0
111,029	65,733	69,864	7000-05	Salaries & Wages - Regular Full Time	74,189	74,189	74,189
				Recreation Supervisor - 1.00 FTE			
17,149	53,890	53,541	7000-10	Salaries & Wages - Regular Part Time	56,715	56,715	56,715
				Recreation Manager - 0.50 FTE			
958	787	13,081	7000-15	Salaries & Wages - Temporary	1,597	1,597	1,597
				Program Assistant - 0.04 FTE			
84	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
250	600	600	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
-487	388	0	7300	Fringe Benefits	0	0	0
7,923	7,447	8,294	7300-05	Fringe Benefits - FICA - Social Security	8,215	8,215	8,215
1,853	1,742	1,988	7300-06	Fringe Benefits - FICA - Medicare	1,921	1,921	1,921
44,922	36,925	41,681	7300-15	Fringe Benefits - PERS - OPSRP - IAP	41,692	41,692	41,692
12,368	8,068	8,894	7300-20	Fringe Benefits - Medical Insurance	10,047	10,047	10,047
2,000	1,000	1,000	7300-22	Fringe Benefits - VEBA Plan	1,000	1,000	1,000
83	117	120	7300-25	Fringe Benefits - Life Insurance	118	118	118
271	280	296	7300-30	Fringe Benefits - Long Term Disability	329	329	329
2,084	2,120	1,041	7300-35	Fringe Benefits - Workers' Compensation Insurance	914	914	914
37	41	39	7300-37	Fringe Benefits - Workers' Benefit Fund	29	29	29
86	535	1,180	7300-45	Fringe Benefits - Paid Family Leave City Share	530	530	530
887	0	3,073	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
200,428	180,882	204,692	TOTAL PERSONNEL SERVICES		197,296	197,296	197,296

MATERIALS AND SERVICES

5,194	6,933	5,300	7500	Credit Card Fees	6,200	6,200	6,200
				Activenet registration	6,200		
68	266	400	7540	Employee Events	600	600	600
				Costs shared city-wide for employee training, materials, and events.			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration					
48	0	300	7550	Travel & Education		300	300	300
				Professional memberships and miscellaneous workshops.				
				ORPA training sessions	300			
471	563	1,000	7590	Fuel - Vehicle & Equipment		900	900	900
				Rec Van & Truck fuel and maintenance				
				Fuel	600			
				Maintenance/repair (i.e. battery or wiper blades)	300			
1,729	2,274	2,545	7610-05	Insurance - Liability		1,918	1,918	1,918
163	197	242	7610-10	Insurance - Property		202	202	202
0	0	0	7610-11	Insurance - Cyber liability		88	88	88
1,870	2,100	2,600	7620	Telecommunications		2,100	2,100	2,100
				Office landlines and staff cell phones (2)				
				Office landlines	1,100			
				Cell phones (2)	1,000			
0	0	0	7660	Materials & Supplies		0	0	0
5	90	50	7660-05	Materials & Supplies - Office Supplies		50	50	50
0	0	0	7750	Professional Services		0	0	0
12	2	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
1,383	3,886	3,331	7840	M & S Computer Charges		4,747	4,747	4,747
				I.S. Fund materials & supplies costs shared city-wide				
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (0.99%)	4,747			
1,597	4,300	6,400	7840-55	M & S Computer Charges - Recreational Sports		2,640	2,640	2,640
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Rec Sports)" (100.00%)	2,640			
				Adobe Pro Renewal - \$200				
				Office 365 licensing - \$840				
				Activenet renewal - \$1600				
12,541	20,611	22,168	TOTAL MATERIALS AND SERVICES			19,745	19,745	19,745

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration			
<u>CAPITAL OUTLAY</u>						
340	158	561	8750 Capital Outlay Computer Charges	510	510	510
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (0.99%)	510		
340	158	561	<u>TOTAL CAPITAL OUTLAY</u>	510	510	510
213,308	201,651	227,421	<u>TOTAL REQUIREMENTS</u>	217,550	217,550	217,550

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 647 - Adult Sports			
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
20,265	20,847	20,000	5350 Registration Fees	21,000	21,000	21,000
			Recreational Sports registration fees from teams and/or participants in a variety of year-round Adult Sports leagues and programs.			
20,265	20,847	20,000	<u>TOTAL CHARGES FOR SERVICES</u>	21,000	21,000	21,000
20,265	20,847	20,000	<u>TOTAL RESOURCES</u>	21,000	21,000	21,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 647 - Adult Sports				
REQUIREMENTS							
PERSONNEL SERVICES							
9,984	11,685	18,583	7000-15	Salaries & Wages - Temporary	15,361	15,361	15,361
			Recreation Assistant - 0.17 FTE				
			Program Assistant - 0.22 FTE				
619	724	1,124	7300-05	Fringe Benefits - FICA - Social Security	952	952	952
145	169	270	7300-06	Fringe Benefits - FICA - Medicare	223	223	223
218	245	3,020	7300-15	Fringe Benefits - PERS - OPSRP - IAP	2,458	2,458	2,458
0	0	377	7300-35	Fringe Benefits - Workers' Compensation Insurance	106	106	106
5	4	10	7300-37	Fringe Benefits - Workers' Benefit Fund	7	7	7
5	52	160	7300-45	Fringe Benefits - Paid Family Leave City Share	61	61	61
10,975	12,881	23,544	TOTAL PERSONNEL SERVICES		19,169	19,169	19,169
MATERIALS AND SERVICES							
8,423	7,866	10,500	8130	Recreation Program Expenses	10,500	10,500	10,500
			Portable toilet rentals, field paint/chalk, balls, and other expenses/supplies related to the Adult Sports Program.				
			Portable toilets		5,500		
			Basketball referee fees		2,600		
			Field Paint		1,000		
			ASB game balls/scorebooks		700		
			Marking chalk		300		
			Misc. staff supplies (shirts, water, etc.)		300		
			Equipment repair/replace		100		
8,423	7,866	10,500	TOTAL MATERIALS AND SERVICES		10,500	10,500	10,500
19,398	20,747	34,044	TOTAL REQUIREMENTS		29,669	29,669	29,669

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>CHARGES FOR SERVICES</u>							
100,328	107,794	105,000	5350	Registration Fees	105,000	105,000	105,000
				Recreational Sports registration fees for fall and spring Youth Soccer seasons.			
0	50	400	5380-55	Facility Rentals - Concessions	400	400	400
100,328	107,844	105,400	<u>TOTAL CHARGES FOR SERVICES</u>		105,400	105,400	105,400
100,328	107,844	105,400	<u>TOTAL RESOURCES</u>		105,400	105,400	105,400

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 650 - Youth Soccer				
REQUIREMENTS							
PERSONNEL SERVICES							
24,484	28,826	26,968	7000-15	Salaries & Wages - Temporary	28,567	28,567	28,567
				Recreation Assistant - 0.56 FTE			
				Program Assistant - 0.19 FTE			
1,518	1,787	1,631	7300-05	Fringe Benefits - FICA - Social Security	1,771	1,771	1,771
355	418	390	7300-06	Fringe Benefits - FICA - Medicare	414	414	414
247	785	4,382	7300-15	Fringe Benefits - PERS - OPSRP - IAP	4,571	4,571	4,571
0	0	666	7300-35	Fringe Benefits - Workers' Compensation Insurance	197	197	197
7	11	15	7300-37	Fringe Benefits - Workers' Benefit Fund	14	14	14
19	43	232	7300-45	Fringe Benefits - Paid Family Leave City Share	114	114	114
26,631	31,870	34,284	TOTAL PERSONNEL SERVICES		35,648	35,648	35,648
MATERIALS AND SERVICES							
24,525	38,006	32,000	8130	Recreation Program Expenses	32,000	32,000	32,000
				Soccer equipment, team t-shirts, field supplies, etc.			
				Player jerseys	10,000		
				Portable toilets	9,800		
				Field Maintenance (w/PW)	7,500		
				Soccer balls/nets/stakes	3,000		
				Field paint	1,000		
				Background checks	500		
				Staff uniforms, water, supplies	200		
24,525	38,006	32,000	TOTAL MATERIALS AND SERVICES		32,000	32,000	32,000
51,156	69,875	66,284	TOTAL REQUIREMENTS		67,648	67,648	67,648

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 653 - Youth Basketball				
<u>RESOURCES</u>							
<u>CHARGES FOR SERVICES</u>							
16,728	16,288	17,000	5350	Registration Fees	18,700	18,700	18,700
				Recreational Sports registration fees or Youth Basketball.			
16,728	16,288	17,000	<u>TOTAL CHARGES FOR SERVICES</u>		18,700	18,700	18,700
16,728	16,288	17,000	<u>TOTAL RESOURCES</u>		18,700	18,700	18,700

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 653 - Youth Basketball				
REQUIREMENTS							
PERSONNEL SERVICES							
13,683	15,040	14,084	7000-15	Salaries & Wages - Temporary	15,838	15,838	15,838
				Recreation Assistant - 0.17 FTE			
				Program Assistant - 0.23 FTE			
848	932	852	7300-05	Fringe Benefits - FICA - Social Security	982	982	982
199	218	204	7300-06	Fringe Benefits - FICA - Medicare	230	230	230
224	2,156	2,289	7300-15	Fringe Benefits - PERS - OPSRP - IAP	2,534	2,534	2,534
0	0	226	7300-35	Fringe Benefits - Workers' Compensation Insurance	109	109	109
6	8	8	7300-37	Fringe Benefits - Workers' Benefit Fund	7	7	7
11	129	121	7300-45	Fringe Benefits - Paid Family Leave City Share	63	63	63
14,971	18,484	17,784	TOTAL PERSONNEL SERVICES		19,763	19,763	19,763
MATERIALS AND SERVICES							
3,364	2,892	3,200	8130	Recreation Program Expenses	3,200	3,200	3,200
				T-shirts, basketballs, printing, and other supplies related to the Youth Basketball Program.			
				Player jerseys	2,300		
				Practice/game balls and supplies	400		
				Background checks	300		
				Staff uniforms/supplies	200		
3,364	2,892	3,200	TOTAL MATERIALS AND SERVICES		3,200	3,200	3,200
18,335	21,375	20,984	TOTAL REQUIREMENTS		22,963	22,963	22,963

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 656 - Youth Baseball/Softball					
<u>RESOURCES</u>								
<u>CHARGES FOR SERVICES</u>								
52,426	54,079	50,000	5350	Registration Fees	50,000	50,000	50,000	50,000
			Recreational Sports registration fees for Youth Baseball and Softball Programs.					
300	750	600	5380-55	Facility Rentals - Concessions	700	700	700	700
			Baseball/Softball concessionaire profit sharing with City.					
52,726	54,829	50,600	<u>TOTAL CHARGES FOR SERVICES</u>			50,700	50,700	50,700
<u>MISCELLANEOUS</u>								
12,750	15,500	15,500	6420-06	Donations - Parks & Recreation - Sponsorships	15,500	15,500	15,500	15,500
			Parks & Recreation Sponsorships for Recreational Sports programs.					
0	0	0	6420-35	Donations - Parks & Recreation - Base/Softball Sponsorships	0	0	0	0
			Youth Baseball and Softball Team sponsorships received to support baseball and softball programs for boys and girls, grades K-8. Donations collected in P&R Admin 1-17-9-51.					
12,750	15,500	15,500	<u>TOTAL MISCELLANEOUS</u>			15,500	15,500	15,500
65,476	70,329	66,100	<u>TOTAL RESOURCES</u>			66,200	66,200	66,200

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 656 - Youth Baseball/Softball				

REQUIREMENTS

PERSONNEL SERVICES

11,941	9,839	15,378	7000-15	Salaries & Wages - Temporary	14,562	14,562	14,562
				Recreation Assistant - 0.26 FTE			
				Program Assistant - 0.12 FTE			
740	610	930	7300-05	Fringe Benefits - FICA - Social Security	903	903	903
173	143	223	7300-06	Fringe Benefits - FICA - Medicare	211	211	211
50	252	2,500	7300-15	Fringe Benefits - PERS - OPSRP - IAP	2,330	2,330	2,330
0	0	346	7300-35	Fringe Benefits - Workers' Compensation Insurance	100	100	100
7	5	8	7300-37	Fringe Benefits - Workers' Benefit Fund	7	7	7
4	47	132	7300-45	Fringe Benefits - Paid Family Leave City Share	58	58	58
12,916	10,896	19,517	TOTAL PERSONNEL SERVICES		18,172	18,172	18,172

MATERIALS AND SERVICES

0	0	0	7680	Materials & Supplies - Donations	0	0	0
17,810	21,664	21,000	8130	Recreation Program Expenses	21,000	21,000	21,000
				Youth baseball/softball related materials, supplies, and equipment necessary to sustain program operations for boys and girls 6-14 years.			
				Portable toilets	8,750		
				Player hats	7,000		
				Player equipment	3,100		
				Field equipment/repair	700		
				Field paint	400		
				Ump gear/water	400		
				Background checks	300		
				Marking chalk	250		
				Staff uniforms	100		
12,750	15,857	15,500	8138	Sponsorships Utilized	15,500	15,500	15,500
				Parks & Recreation Sponsorships matched with revenue account #6420-06 Donations - Parks & Recreation Sponsorships			
				Player uniform	12,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 656 - Youth Baseball/Softball			
		Game balls		2,800		
		Batting tees/player development		400		
		Sponsor banners		300		
30,560	37,521	36,500	<u>TOTAL MATERIALS AND SERVICES</u>	36,500	36,500	36,500
43,476	48,417	56,017	<u>TOTAL REQUIREMENTS</u>	54,672	54,672	54,672

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 659 - Youth Sports Camps			
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
672	0	16,500	5350 Registration Fees	16,500	16,500	16,500
			Recreational Sports registration fees for classes, camps, clinics.			
672	0	16,500	<u>TOTAL CHARGES FOR SERVICES</u>	16,500	16,500	16,500
672	0	16,500	<u>TOTAL RESOURCES</u>	16,500	16,500	16,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 096 - Recreational Sports		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 659 - Youth Sports Camps				
REQUIREMENTS							
PERSONNEL SERVICES							
0	0	416	7000-10	Salaries & Wages - Regular Part Time	0	0	0
0	0	3,468	7000-15	Salaries & Wages - Temporary	4,872	4,872	4,872
				Program Assistant - 0.04 FTE			
				Rec Program Instructor-2 - 0.02 FTE			
				Recreation Assistant - 0.06 FTE			
0	0	235	7300-05	Fringe Benefits - FICA - Social Security	302	302	302
0	0	57	7300-06	Fringe Benefits - FICA - Medicare	71	71	71
0	0	631	7300-15	Fringe Benefits - PERS - OPSRP - IAP	780	780	780
0	0	76	7300-35	Fringe Benefits - Workers' Compensation Insurance	34	34	34
0	0	2	7300-37	Fringe Benefits - Workers' Benefit Fund	2	2	2
0	0	35	7300-45	Fringe Benefits - Paid Family Leave City Share	19	19	19
0	0	4,920	TOTAL PERSONNEL SERVICES		6,080	6,080	6,080
MATERIALS AND SERVICES							
0	0	3,000	8130	Recreation Program Expenses	3,000	3,000	3,000
				Incidental equipment or supplies to support youth sports camps and classes as needed.			
				Participant shirts, equipment, supplies	2,800		
				Staff uniforms and supplies	200		
0	0	3,000	TOTAL MATERIALS AND SERVICES		3,000	3,000	3,000
0	0	7,920	TOTAL REQUIREMENTS		9,080	9,080	9,080

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				

RESOURCES

INTERGOVERNMENTAL

0	49,589	0	4830-05	OR Dept of Human Services - Transportation grant	0	0	0
0	49,589	0	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0

CHARGES FOR SERVICES

3,330	5,325	4,500	5380-20	Facility Rentals - Meeting Rooms	5,800	5,800	5,800
Small meeting room rentals for Medicare Meetings, Parkinson's Resources and Tai Chi rentals. Budget Note: Since the Community Center elevator has been out of order, the Senior Center has been the host site for RISE Partnerships and they have been renting a space for 18-27 hours per month. They will likely return to the Community Center when the elevator is operating.							
0	0	0	5380-30	Facility Rentals - Kitchen Facilities	0	0	0
Senior Center kitchen facility rentals.							
563	1,530	1,500	5380-40	Facility Rentals - Staff Fees	1,800	1,800	1,800
Staff fee is charged for rentals outside of our operating hours.							
305	1,045	1,000	5380-45	Facility Rentals - Reception Facilities	500	500	500
Dining Room							
0	0	0	5380-50	Facility Rentals - Meal Site	0	0	0
Northwest Senior & Disabled Services moved to a new location March 28, 219							
0	0	0	5420	Newsletter	0	0	0
Eliminated newsletter and subscriptions as part of transition effort to P&R guide.							
4,198	7,900	7,000	<u>TOTAL CHARGES FOR SERVICES</u>		8,100	8,100	8,100

MISCELLANEOUS

0	500	500	6420-06	Donations - Parks & Recreation - Sponsorships	0	0	0
Receive Scholarship funds from the Friends of the McMinnville Senior Center.							
23,495	135,661	30,000	6420-45	Donations - Parks & Recreation - Seniors	4,000	4,000	4,000
Miscellaneous contributions to support the Senior Center and senior activities. Expenses posted to account #7680. Received a substantial donation (\$129,693.13) in March 2023 from the Glaze Family 1990 Trust and in March 2025 the Senior Center received a donation of \$20,000 from an anonymous donor to support recreation and social opportunities the Senior Center provides.							
				Coffee and Senior Center Donations	2,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
0	1	0	6420-60	Donations - Parks & Recreation - Building Improvements	0	0	0
405	1,303	350	6600	Other Income	3,000	3,000	3,000
				Senior Center equipment rental fees, other incidental revenues (copies) and administration fee for holding funds for the Friends of the McMinnville Senior Center.			
2,310	4,405	1,800	6600-35	Other Income - Wortman Gallery	2,000	2,000	2,000
				Income received from the sale of art work displayed in the Wortman Gallery at the Senior Center. Senior Center receives a small percentage (25%) of art sales proceeds. Payments to artists are reflected in expense account # 8135. Contributions which support incidental expenses related to Gallery programs are also recorded in this account.			
26,210	141,869	32,650	<u>TOTAL MISCELLANEOUS</u>		9,000	9,000	9,000
30,407	199,358	39,650	<u>TOTAL RESOURCES</u>		17,100	17,100	17,100

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM : 501 - Administration							
REQUIREMENTS							
PERSONNEL SERVICES							
717	138	0	7000	Salaries & Wages	0	0	0
74,805	80,591	85,555	7000-05	Salaries & Wages - Regular Full Time	90,812	90,812	90,812
				Recreation Manager - 1.00 FTE			
33,108	48,422	68,710	7000-10	Salaries & Wages - Regular Part Time	57,684	57,684	57,684
				Submitted an add package, Reclassify Patchouli Bunnell from a Admin Management Tech to a Recreation Program Coordinator (Part-Time Plus)			
				Customer Service Assistant - 0.32 FTE			
				Recreation Program Coordinator - 0.80 FTE			
12,287	3,389	5,394	7000-15	Salaries & Wages - Temporary	13,384	13,384	13,384
				Customer Service Assistant - 0.41 FTE			
125	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
164	270	0	7300	Fringe Benefits	0	0	0
7,160	7,863	9,659	7300-05	Fringe Benefits - FICA - Social Security	10,037	10,037	10,037
1,675	1,839	2,315	7300-06	Fringe Benefits - FICA - Medicare	2,347	2,347	2,347
32,288	41,105	46,287	7300-15	Fringe Benefits - PERS - OPSRP - IAP	48,615	48,615	48,615
30,071	31,255	34,447	7300-20	Fringe Benefits - Medical Insurance	32,512	32,512	32,512
4,000	4,000	4,000	7300-22	Fringe Benefits - VEBA Plan	3,348	3,348	3,348
120	117	120	7300-25	Fringe Benefits - Life Insurance	118	118	118
289	278	296	7300-30	Fringe Benefits - Long Term Disability	346	346	346
1,204	1,238	1,724	7300-35	Fringe Benefits - Workers' Compensation Insurance	1,862	1,862	1,862
42	43	62	7300-37	Fringe Benefits - Workers' Benefit Fund	47	47	47
77	597	1,375	7300-45	Fringe Benefits - Paid Family Leave City Share	648	648	648
148	0	902	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
198,278	221,146	260,846	TOTAL PERSONNEL SERVICES		261,759	261,759	261,759
MATERIALS AND SERVICES							
1,548	2,056	2,000	7500	Credit Card Fees	2,000	2,000	2,000
832	840	860	7515	City Services Charge expense	890	890	890

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
123	237	300	7540	Employee Events	600	600	600
				Costs shared city-wide for employee training, materials, and events.			
1,064	977	1,000	7550	Travel & Education	500	500	500
				Registration fees and other expenses associated with professional development workshops, conference, and training for Senior Center staff and certifications for fitness instructors.			
0	157	1,500	7590	Fuel - Vehicle & Equipment	1,500	1,500	1,500
				Fuel for the bus that is primarily used for Senior Center Day Trips.			
6,046	11,961	14,000	7600	Utilities	12,000	12,000	12,000
				McMinnville Water & Light, NW Natural, Recology			
				McMinnville Water & Light	7,000		
				Northwest Natural and Gas	2,550		
				Recology	2,450		
1,762	2,272	3,642	7610-05	Insurance - Liability	3,790	3,790	3,790
5,011	6,166	7,584	7610-10	Insurance - Property	7,645	7,645	7,645
0	0	0	7610-11	Insurance - Cyber liability	175	175	175
6,126	5,639	7,300	7620	Telecommunications	5,800	5,800	5,800
				Internet, Yamhill Communications (5 telephones), Ziplly Fiber and Verizon for 1 staff cell phone.			
				Yamhill Communications	3,200		
				Hunter Communications (Internet)	1,200		
				Ziplly Fiber	900		
				Verizon Wireless	500		
19,815	21,238	22,000	7650-10	Janitorial - Services	22,000	22,000	22,000
2,801	1,852	2,500	7650-15	Janitorial - Supplies	2,500	2,500	2,500
1,877	1,934	2,300	7660	Materials & Supplies	2,300	2,300	2,300
				Office supplies, staff shirts, name tags.			
23,495	25,540	30,000	7680	Materials & Supplies - Donations	32,000	32,000	32,000
				Materials and supplies purchased from general donations that support the Senior Center and expenses for recreation and social opportunities from the large donations through revenue account 6420-45, Donations-Parks & Recreation-Seniors.			
				Anonymous Donation for Classes & Social Activities	20,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
			Glaze Family Trust for Social Activities		10,000		
			Coffee Expenses		2,000		
38,920	13,983	20,000	7720	Repairs & Maintenance	15,000	15,000	15,000
			Unexpected expenses if equipment at the Senior Center needs to be repaired or replaced.				
0	0	0	7750	Professional Services	0	0	0
15	2	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
17,099	13,700	12,500	7790	Maintenance & Rental Contracts	11,600	11,600	11,600
			A & E Security, De Lage Landen (Copier Monthly Lease), Commercial Business Machines (Copier Monthly Printing Costs), Fresh Aire (Monthly Deodorizing), Auto-Chlor (Monthly Dishwashing Servicing) Bug Busters (Quarterly Service)				
			Auto Chlor (Dishwashing Maintenance)		2,800		
			Commercial Business Machines (Printing)		2,400		
			De Lage Landen (Printer Lease)		2,200		
			A & E Security		1,600		
			Fresh Aire (Deodorizer)		1,600		
			Pest Control (Bug Busters)		1,000		
504	620	500	7800	M & S Equipment	500	500	500
			Office Supplies				
4,604	6,471	5,546	7840	M & S Computer Charges	7,903	7,903	7,903
			I.S. Fund materials & supplies costs shared city-wide				
			Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (1.65%)		7,903		
3,126	4,040	7,400	7840-60	M & S Computer Charges - Senior Center	4,060	4,060	4,060
			Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Senior Ctr)" (100.00%)		4,060		
			Adobe Pro Renewal - \$200				
			Office 365 licensing \$1260				
			Activenet Peripherals - \$1000				
			Activenet renewal - \$1600				
1,761	3,894	1,800	8135	Wortman Gallery Expenses	2,200	2,200	2,200
			Reflects payments to Gallery artists from sales of their art work. Includes incidental expenses supporting the Gallery (artist cards) and background checks for all artists.				

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 501 - Administration				
0	0	500 8138	Sponsorships Utilized		0	0	0
136,529	123,579	143,232	TOTAL MATERIALS AND SERVICES		134,963	134,963	134,963
<u>CAPITAL OUTLAY</u>							
1,132	263	935 8750	Capital Outlay Computer Charges		849	849	849
			I.S. Fund capital outlay costs shared city-wide				
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (1.65%)		849		
0	0	78,900 8800	Building Improvements		0	0	0
0	49,589	9,500 8850	Vehicles		0	0	0
1,132	49,852	89,335	TOTAL CAPITAL OUTLAY		849	849	849
335,940	394,577	493,413	TOTAL REQUIREMENTS		397,571	397,571	397,571

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 635 - Classes & Programs			
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
44,251	44,143	41,000 5350	Registration Fees	42,500	42,500	42,500
44,251	44,143	41,000	<u>TOTAL CHARGES FOR SERVICES</u>	42,500	42,500	42,500
44,251	44,143	41,000	<u>TOTAL RESOURCES</u>	42,500	42,500	42,500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 635 - Classes & Programs				
REQUIREMENTS							
PERSONNEL SERVICES							
0	42	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
5,865	9,004	21,484	7000-15	Salaries & Wages - Temporary	18,522	18,522	18,522
Instructors for art, fitness, journaling, dance and conversational spanish classes.							
Recreation Program Instructor 3 - 0.28 FTE							
Recreation Program Instructor 2 - 0.02 FTE							
Program Assistant - 0.06 FTE							
361	561	1,300	7300-05	Fringe Benefits - FICA - Social Security	1,148	1,148	1,148
84	131	311	7300-06	Fringe Benefits - FICA - Medicare	269	269	269
33	134	3,491	7300-15	Fringe Benefits - PERS - OPSRP - IAP	2,964	2,964	2,964
84	90	232	7300-35	Fringe Benefits - Workers' Compensation Insurance	200	200	200
3	4	8	7300-37	Fringe Benefits - Workers' Benefit Fund	7	7	7
4	48	184	7300-45	Fringe Benefits - Paid Family Leave City Share	74	74	74
6,434	10,013	27,010	TOTAL PERSONNEL SERVICES		23,184	23,184	23,184
MATERIALS AND SERVICES							
13,125	16,177	13,500	8130	Recreation Program Expenses	16,000	16,000	16,000
Materials and supplies for Senior Center classes and programs including costs associated with instructors who are independent contractors. Background checks for new instructors.							
13,125	16,177	13,500	TOTAL MATERIALS AND SERVICES		16,000	16,000	16,000
19,559	26,190	40,510	TOTAL REQUIREMENTS		39,184	39,184	39,184

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
1,181	2,496	2,000	5350 Registration Fees	2,700	2,700	2,700
			Music, Mingle & Mocktails			
1,181	2,496	2,000	TOTAL CHARGES FOR SERVICES	2,700	2,700	2,700
1,181	2,496	2,000	TOTAL RESOURCES	2,700	2,700	2,700

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center Program: 641 - Special Events	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>						
<u>MATERIALS AND SERVICES</u>						
0	0	0 8130	Recreation Program Expenses	0	0	0
			Expenses incurred for Music, Mingle & Mocktails will come out of account 01-17-099-501.7680			
0	0	0	<u>TOTAL MATERIALS AND SERVICES</u>	0	0	0
0	0	0	<u>TOTAL REQUIREMENTS</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 665 - Day Tours			
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
3,524	315	6,000	5350 Registration Fees	8,000	8,000	8,000
Registration fees include bus fuel / mileage / insurance, staffing, admission fees and meals (if part of the trip).						
3,524	315	6,000	<u>TOTAL CHARGES FOR SERVICES</u>	8,000	8,000	8,000
3,524	315	6,000	<u>TOTAL RESOURCES</u>	8,000	8,000	8,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 665 - Day Tours				
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
0	0	2,325	7000-15	Salaries & Wages - Temporary	0	0	0
0	0	141	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
0	0	34	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
0	0	378	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
0	0	25	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
0	0	1	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
0	0	20	7300-45	Fringe Benefits - Paid Family Leave City Share	0	0	0
0	0	2,924	<u>TOTAL PERSONNEL SERVICES</u>		0	0	0
<u>MATERIALS AND SERVICES</u>							
2,608	953	5,500	8130	Recreation Program Expenses	5,000	5,000	5,000
				Senior Center day trip adventures includes, admission fees, parking, and other related trip expenses.			
2,608	953	5,500	<u>TOTAL MATERIALS AND SERVICES</u>		5,000	5,000	5,000
2,608	953	8,424	<u>TOTAL REQUIREMENTS</u>		5,000	5,000	5,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center Program: 668 - Overnight Tours	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
649	1,649	500	5350 Registration Fees	500	500	500
No expenses attached to this program. Revenue is a percentage from a participant registering and attending an Overnight Trip through Collette Travel.						
649	1,649	500	<u>TOTAL CHARGES FOR SERVICES</u>	500	500	500
649	1,649	500	<u>TOTAL RESOURCES</u>	500	500	500

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 17 - Parks & Recreation	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 099 - Senior Center	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 670 - Wortman Park Cafe			
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
0	0	0	5410-05 Sales - Wortman Park Cafe	0	0	0
0	0	0	<u>TOTAL CHARGES FOR SERVICES</u>	0	0	0
0	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 19 - Park Maintenance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>INTERGOVERNMENTAL</u>							
11,702	52,583	0 4545	Federal FEMA Grant		0	0	0
11,702	52,583	0	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0
<u>CHARGES FOR SERVICES</u>							
0	0	0 5305	City Service Charge		0	0	0
4,119	7,170	5,000 5390	Park Rentals		6,500	6,500	6,500
			Picnic site reservation fees for Wortman and Discovery Meadows picnic facilities.				
4,119	7,170	5,000	<u>TOTAL CHARGES FOR SERVICES</u>		6,500	6,500	6,500
<u>MISCELLANEOUS</u>							
3,287	633	500 6600	Other Income		500	500	500
667	5,033	1,000 6600-06	Other Income - Paid Leave OR		1,000	1,000	1,000
3,953	5,666	1,500	<u>TOTAL MISCELLANEOUS</u>		1,500	1,500	1,500
19,775	65,419	6,500	<u>TOTAL RESOURCES</u>		8,000	8,000	8,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 19 - Park Maintenance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
PERSONNEL SERVICES							
3,389	63	0	7000	Salaries & Wages	0	0	0
651,036	795,054	896,045	7000-05	Salaries & Wages - Regular Full Time	940,501	940,501	940,501
				Maintenance & Operations - Supervisor - Park Maint - 0.95 FTE			
				Maintenance & Operations - Supervisor - Streets - 0.05 FTE			
				Facility Maintenance Coordinator - 1.00 FTE			
				Facility Maintenance Tech II - 1.00 FTE			
				Senior Utility Worker - 2.00 FTE			
				Utility Worker II - 5.00 FTE			
				Mechanic - Operations & Maintenance - 0.45 FTE			
				Management Support Specialist - Senior - 0.50 FTE			
				Maintenance & Operations - Superintendent - 0.50 FTE			
31,479	29,922	11,816	7000-15	Salaries & Wages - Temporary	46,082	46,082	46,082
				Extra Help - Park Maintenance - 1.00 FTE			
9,325	15,225	21,000	7000-20	Salaries & Wages - Overtime	21,755	21,755	21,755
2,400	2,400	2,400	7000-37	Salaries & Wages - Medical Opt Out Incentive	1,200	1,200	1,200
1,236	700	0	7300	Fringe Benefits	0	0	0
42,074	51,031	56,342	7300-05	Fringe Benefits - FICA - Social Security	62,517	62,517	62,517
9,840	11,934	13,503	7300-06	Fringe Benefits - FICA - Medicare	14,621	14,621	14,621
215,190	260,588	307,879	7300-15	Fringe Benefits - PERS - OPSRP - IAP	324,193	324,193	324,193
113,936	126,752	162,377	7300-20	Fringe Benefits - Medical Insurance	215,727	215,727	215,727
15,250	15,250	17,700	7300-22	Fringe Benefits - VEBA Plan	21,150	21,150	21,150
570	612	687	7300-25	Fringe Benefits - Life Insurance	676	676	676
1,668	1,878	2,125	7300-30	Fringe Benefits - Long Term Disability	2,296	2,296	2,296
21,662	23,557	29,789	7300-35	Fringe Benefits - Workers' Compensation Insurance	32,547	32,547	32,547
191	197	245	7300-37	Fringe Benefits - Workers' Benefit Fund	233	233	233
440	3,856	8,020	7300-45	Fringe Benefits - Paid Family Leave City Share	4,007	4,007	4,007

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 19 - Park Maintenance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
118	0	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
1,119,804	1,339,021	1,529,928	TOTAL PERSONNEL SERVICES		1,687,506	1,687,506	1,687,506
MATERIALS AND SERVICES							
4,888	4,940	5,035	7515	City Services Charge expense	5,200	5,200	5,200
1,182	1,234	1,200	7530	Training	1,200	1,200	1,200
				Safety meetings, training films, posters and handouts, etc.			
				CPR/First Aid Recert	600		
				Safety Meeting supplies	425		
				Hearing Tests	175		
697	1,032	1,300	7540	Employee Events	1,900	1,900	1,900
				Costs shared city-wide for employee training, materials, and events.			
10,724	9,776	13,500	7550	Travel & Education	13,000	13,000	13,000
				Registration for professional conferences and reimbursement to employees for approved training programs, licenses, and certifications.			
				ORPA Conference	3,500		
				Executive Forum on Leadership	3,000		
				Leadership Training	2,000		
				CPSI Training Renewal	2,000		
				Pesticide Continuing Education Credits	1,300		
				Miscellaneous Training	600		
				Pesticide License Renewal	300		
				ISA Membership Renewal	300		
21,605	20,986	30,000	7590	Fuel - Vehicle & Equipment	23,000	23,000	23,000
				Fuel costs for vehicles and equipment used for park maintenance and city building landscaping.			
27,224	27,820	29,000	7600	Utilities	29,000	29,000	29,000
				Electrical for city park operations including lighting, irrigation, camera systems, etc.			
17,085	20,838	22,893	7610-05	Insurance - Liability	20,438	20,438	20,438
23,511	29,806	36,147	7610-10	Insurance - Property	29,736	29,736	29,736

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 19 - Park Maintenance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
0	0	0	7610-11	Insurance - Cyber liability	941	941	941
7,821	8,208	9,000	7620	Telecommunications	9,000	9,000	9,000
				Funding for cells phones, landline service with Yamhill Co.			
				Employee Cell Phones	7,000		
				Maintenance & Operations Telephone Service	2,000		
2,531	2,528	2,900	7650	Janitorial	2,675	2,675	2,675
				Contract janitorial services and supplies.			
18,899	15,761	20,000	7660	Materials & Supplies	20,000	20,000	20,000
				Department costs for employee protective clothing, safety gear, general cleaning supplies, office supplies, printing, postage and shipping costs.			
				Employee Clothing	6,400		
				Recurring monthly purchase orders for operational expenses	6,300		
				Pre-approved annual purchasing allocations for operational expenses	3,200		
				Miscellaneous Supplies	2,600		
				Annual Fire Extinguisher Recertification	1,000		
				Advertising	500		
549	3,429	5,000	7660-16	Materials & Supplies - Facilities Maintenance	5,000	5,000	5,000
5,383	3,764	4,500	7720-10	Repairs & Maintenance - Building Maintenance	4,500	4,500	4,500
				Parks Maintenance Department's shared cost of Public Works Shop buildings and grounds maintenance.			
				Miscellaneous Repairs	2,895		
				Quarterly HVAC Maintenance	1,305		
				Quarterly Pest Control	300		
18,615	13,514	16,000	7720-14	Repairs & Maintenance - Vehicles	16,000	16,000	16,000
				Maintenance costs for vehicles and equipment used for park maintenance activities.			
				Miscellaneous Vehicle and Equipment Repairs-demand	7,100		
				Miscellaneous Monthly Purchase Orders	4,800		
				Pre-approved annual purchasing allocations for operational expenses	1,800		
				Monthly Tire Center Purchase Order	1,800		
				Annual Maintenance and Operations Shop Lift Inspection	500		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 19 - Park Maintenance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
136,419	177,697	115,000	7720-26	Repairs & Maintenance - Park Maintenance	115,000	115,000	115,000
				Park maintenance costs include solid waste disposal, fertilizer, lime, janitorial supplies, park amenity repairs/replacement, herbicides, garbage bags, dog waste station supplies, irrigation parts, play equipment parts, landscape bark, fall attenuation material, dog park surfacing and trail surfacing material. Budget Note: Resource constraints require service level reduction.			
				Waste Removal Services	27,000		
				Play Equipment Repairs	25,000		
				Landscaping Material	25,000		
				Portable Restroom Rentals	16,000		
				Park Rounds Materials	15,000		
				Miscellaneous Park Repairs	7,000		
25,149	20,758	25,000	7720-27	Repairs & Maintenance - Park Vandalism	23,000	23,000	23,000
				Park vandalism costs including contract and material expenses to clean up graffiti and repair vandalized elements in the park system.			
				Vandalism Repair/Graffiti Removal	13,000		
				Camp Remediation	10,000		
253	285	500	7750	Professional Services	500	500	500
				Background checks, pre-employment physicals, etc.	500		
2,850	3,782	5,110	7750-01	Professional Services - Audit & other city-wide prof svc	5,590	5,590	5,590
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
36,284	44,151	9,910	7750-04	Professional Services - Grants	440,849	440,849	440,849
				Discovery Meadows Splash Pad	440,849		
11,694	12,199	12,600	7780-07	Contract Services - Downtown	13,230	13,230	13,230
				Downtown & Alpine Avenue solid waste disposal			
259,038	318,744	425,639	7780-15	Contract Services - Park Maintenance	382,695	382,695	382,695
				Contract services augment staff capacity to address systems needs relative to security, building maintenance, electrical, plumbing, light construction, irrigation repairs, play equipment repairs, tree planting/pruning/removal, turf/landscape maintenance projects, herbicide/pesticide applications and water feature maintenance. Budget Note: Resource constraints significantly reduce the City's capacity to utilize contract forces, which will have significant negative impact on service levels.			
				Miscellaneous Repairs & Maintenance	142,000		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 19 - Park Maintenance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
			Park Security Contract		120,000		
			Hazard Tree		50,000		
			Park Building Maintenance		50,000		
			Landscaping		25,000		
			Tree Planting		20,000		
			Sweeping		10,000		
			Pickleball/tennis court Maintenance		8,000		
133	7,050	40,000	7780-16	Contract Services - Facilities Maintenance	40,000	40,000	40,000
			Maintenance contracts for services City-wide. Service examples would be roof inspection/repair, gutter cleaning, pressure washing, minor construction, electrical, plumbing, painting and other facility maintenance items.				
			Facility Maintenance Contracts-City wide		40,000		
1,468	4,449	5,000	7800-16	M & S Equipment - Facilities Maintenance	5,000	5,000	5,000
			Misc. small equipment and tools for Facility Maintenance				
2,817	2,415	4,000	7800-39	M & S Equipment - Parks	3,000	3,000	3,000
			Miscellaneous small equipment for operations and maintenance				
1,513	1,263	2,500	7800-42	M & S Equipment - Shop	2,000	2,000	2,000
			Miscellaneous small equipment and tools for Fleet shop				
7,605	11,659	9,993	7840	M & S Computer Charges	14,240	14,240	14,240
			I.S. Fund materials & supplies costs shared city-wide				
			Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (2.97%)		14,240		
10,735	12,021	21,450	7840-65	M & S Computer Charges - Park Maintenance	18,700	18,700	18,700
			Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Park Maint)" (100.00%)		18,700		
			Discovery Meadows Communications - \$3000				
			Hansen Mobiles - \$1500				
			Adobe Pro licensing - \$600				
			Bluebeam licensing - \$400				
			ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Street,WWS - \$2700				
			Hansen development - \$2500				

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 19 - Park Maintenance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED	APPROVED	COUNCIL
			Program: 000 - No Program		BUDGET	BUDGET	BUDGET ADOPTION
			Hansen SW Maintenance - 25%, shared w/Eng,Park Maint,WWS - \$4500				
			Office 365 licensing - \$3500				
656,669	780,112	873,177	TOTAL MATERIALS AND SERVICES		1,245,394	1,245,394	1,245,394
<u>CAPITAL OUTLAY</u>							
1,870	474	1,685	8750	Capital Outlay Computer Charges	1,529	1,529	1,529
			I.S. Fund capital outlay costs shared city-wide				
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (2.97%)		1,529		
26,249	0	0	8750-65	Capital Outlay Computer Charges - Park Maintenance	0	0	0
0	50,302	0	8800	Building Improvements	0	0	0
56,408	173,025	0	8850	Vehicles	0	0	0
89,121	0	0	8850-15	Vehicles - Grants	0	0	0
75,540	54,391	219,600	9300-02	Park Improvements - Grants	0	0	0
			Grant funded neighborhood park renovations				
0	13,300	635,236	9300-05	Park Improvements - Play Equipment	0	0	0
249,188	291,492	856,521	TOTAL CAPITAL OUTLAY		1,529	1,529	1,529
2,025,661	2,410,624	3,259,626	TOTAL REQUIREMENTS		2,934,429	2,934,429	2,934,429

Budget Document Report

01 - GENERAL FUND

2024 ACTUAL	2025 ACTUAL	2026 AMENDED BUDGET	Department : 21 - Library Section : 000 - No Section Program: 000 - No Program		2027 PROPOSED BUDGET	2027 APPROVED BUDGET	2027 COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>							
<u>INTERGOVERNMENTAL</u>							
381	3,104	0	4530-05	Fed State Library of OR - LSTA Grant	0	0	0
3,620	4,237	0	4532	Fed Oregon Humanities Grant	0	0	0
2,253	5,835	0	4780-05	OR State Aid Grant - Library - Odd CY	5,600	5,600	5,600
				The Ready to Read Grant is provided annually the Oregon State Library on a per capita basis to all Oregon libraries, expended through account 8150-55 Books & Materials-State Grant Materials. This grant is run on a calendar year, so is listed in separate accounts for easier tracking.			
5,670	0	5,800	4780-10	OR State Aid Grant - Library - Even CY	0	0	0
				The Ready to Read Grant is provided annually the Oregon State Library on a per capita basis to all Oregon libraries, expended through account 8150-56 Books & Materials-State Grant Materials. This grant is run on a calendar year, so is listed in separate accounts for easier tracking.			
0	0	0	4781-05	State Library of Oregon - Library Svcs and Tech Grant	0	0	0
43,325	111,675	0	5015	Yamhill Community Care Org	0	0	0
229,544	234,006	217,000	5050	CCRLS - Library	217,000	217,000	217,000
				Chemeketa Cooperative Regional Library Service (CCRLS) reimburses cities for library use by individuals who live outside the City service area (generally the school district boundaries) to equalize the property tax disparity between what City residents pay for library service and what county residents pay.			
284,793	358,857	222,800	<u>TOTAL INTERGOVERNMENTAL</u>		222,600	222,600	222,600
<u>CHARGES FOR SERVICES</u>							
420	300	480	5430	Outside City User Fee	300	300	300
				\$60 per household per year for full borrowing privileges as determined by the Chemeketa Cooperative Regional Library Service(CCRLS) Advisory Council to provide "equity" for the difference between City resident tax rate and county resident tax rate dedicated to CCRLS.			
420	300	480	<u>TOTAL CHARGES FOR SERVICES</u>		300	300	300
<u>FINES AND FORFEITURES</u>							
8,236	10,954	7,000	6160	Fines & Lost Books	7,000	7,000	7,000
				Charges to library patrons for materials borrowed and not returned.			
8,236	10,954	7,000	<u>TOTAL FINES AND FORFEITURES</u>		7,000	7,000	7,000

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
MISCELLANEOUS							
0	1,500	0	6360-19	Grants - Yamhill County Cultural Coalitio	0	0	0
1,971	10,489	500	6440	Donations - Library	500	500	500
General library donations received from the public and local service groups for books, materials, equipment, and special programs. These funds are expended through account 8160 Donations-Library.							
0	0	0	6440-05	Donations - Library - Bookmobile	0	0	0
Donations received from the public and local service groups for bookmobile materials. These funds are expended through account 8160-05 Donations-Library-Bookmobile Books.							
31,066	16,561	22,000	6440-10	Donations - Library - Library Foundation Even CY	25,000	25,000	25,000
The Library Foundation raises money to support the bookmobile program, the purchase of materials for borrowing, and other library programs. These funds are expended through accounts 8160-25 Donations - Library Foundation Even CY and 7000-10 Salaries & Wages - Regular Part Time.							
14,419	16,108	21,000	6440-11	Donations - Library - Library Foundation Odd CY	21,000	21,000	21,000
The Library Foundation raises money to support the bookmobile program, the purchase of materials for borrowing, and other library programs. These funds are expended through account 8160-30 Donations - Library Foundation Odd CY and 7000-10 Salaries & Wages - Regular Part Time.							
27,273	47,032	13,700	6440-15	Donations - Library - Friends of the Library	37,000	37,000	37,000
The Friends of the Library support library programming and the purchase of materials for borrowing. These funds are expended through account 8160-40 Donations - Friends of the Library.							
284	189	100	6440-25	Donations - Library - Children's Programs	50	50	50
Donations received from the public, granting agencies, and local service groups. These funds are expended through account 8160-15 Donations - Children's Programs.							
3,592	3,772	4,500	6440-35	Donations - Library - Kiwanis	4,500	4,500	4,500
Donations received from this local service group. These funds are expended through account 8160-35 Donations - Library - Kiwanis.							
0	3,765	0	6600-06	Other Income - Paid Leave OR	0	0	0
5,098	6,263	5,000	6600-98	Other Income - Library	5,000	5,000	5,000
Library revenues including reimbursement for postage charge on inter-library loans, public access computer terminal printing fees, public access copy machine copy fees, and miscellaneous library revenues.							
83,705	105,679	66,800	TOTAL MISCELLANEOUS		93,050	93,050	93,050
377,153	475,790	297,080	TOTAL RESOURCES		322,950	322,950	322,950

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
PERSONNEL SERVICES							
1,444	-828	0	7000	Salaries & Wages	0	8,038	-1,962
				To balance to Budget Committee approved	(1,962)		
1,026,818	1,077,207	836,216	7000-05	Salaries & Wages - Regular Full Time	705,089	705,089	705,089
				Library Manager - 3.00 FTE			
				Librarian - 1.00 FTE			
				Library Specialist - 3.00 FTE			
				Library Director - 1.00 FTE			
256,450	295,648	442,003	7000-10	Salaries & Wages - Regular Part Time	534,888	584,638	584,638
				Library Specialist - 2.06 FTE			
				Library Assistant - 0.93 FTE			
				Library Technician - 0.69 FTE			
				Utility Worker I - 0.13 FTE			
				Librarian - 3.18 FTE			
22,354	23,334	6,895	7000-15	Salaries & Wages - Temporary	4,612	4,612	4,612
				Library Technician - 0.10 FTE			
637	2,402	0	7000-20	Salaries & Wages - Overtime	0	0	0
2,600	2,100	2,100	7000-37	Salaries & Wages - Medical Opt Out Incentive	1,200	1,200	1,200
1,554	920	0	7300	Fringe Benefits	0	0	0
79,436	84,833	77,877	7300-05	Fringe Benefits - FICA - Social Security	77,164	80,249	80,249
18,578	19,840	18,665	7300-06	Fringe Benefits - FICA - Medicare	18,047	18,768	18,768
418,607	450,294	436,632	7300-15	Fringe Benefits - PERS - OPSRP - IAP	418,588	434,737	434,737
177,976	201,533	202,638	7300-20	Fringe Benefits - Medical Insurance	211,729	211,729	211,729
				No insurance changes	(9,924)		
24,395	26,250	24,110	7300-22	Fringe Benefits - VEBA Plan	21,467	21,467	21,467
				No VEBA changes	(745)		
898	938	930	7300-25	Fringe Benefits - Life Insurance	886	886	886
				No Life Insurance changes	(56)		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
2,934	2,928	2,944	7300-30	Fringe Benefits - Long Term Disability	2,735	2,738	2,738
				No Long Term Disability (97)			
1,366	1,118	1,318	7300-35	Fringe Benefits - Workers' Compensation Insurance	1,184	1,223	1,223
332	319	316	7300-37	Fringe Benefits - Workers' Benefit Fund	268	282	282
828	6,307	11,082	7300-45	Fringe Benefits - Paid Family Leave City Share	4,978	5,177	5,177
325	0	271	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
2,037,532	2,195,143	2,063,997	TOTAL PERSONNEL SERVICES		2,002,834	2,080,834	2,070,834
<u>MATERIALS AND SERVICES</u>							
495	578	600	7500	Credit Card Fees	623	623	623
				Charges for credit card payment at circulation desk for lost items and out of area library card fees.			
				monthly fee average for credit card processing 324			
				annual fee for credit card processing 299			
1,243	1,396	1,800	7540	Employee Events	2,300	2,300	2,300
				Costs shared city-wide for employee training, materials, and events.			
4,121	8,311	2,000	7550	Travel & Education	8,000	8,000	8,000
				Membership in professional organizations, registration and travel to workshops, conferences and seminars.			
				Executive Forum Leadership Lab 3,000			
				Oregon Library Association Conference registration 2,700			
				Oregon Library Association Conference lodging 1,500			
				Oregon Library Association Conference meals 800			
858	1,668	2,250	7580	Volunteer Recognition	2,250	2,250	2,250
				Online background checks for library volunteers, recognition and gifts			
				background checks 1,750			
				recognition 500			
634	707	1,000	7590	Fuel - Vehicle & Equipment	1,050	1,050	1,050
				Fuel costs for the bookmobile. Mileage reimbursement for the homebound program, and outreach to preschools and daycares.			
				fuel for bookmobile 500			
				volunteer mileage reimbursement for homebound outreach and delivery 350			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
			mileage reimbursement to library staff for outreach to preschools and daycare	200			
19,200	25,230	25,000	7600 Utilities		25,200	25,200	25,200
			McMinnville Water & Light 12 months at \$2100 average	25,200			
14,804	18,106	20,261	7610-05 Insurance - Liability		16,791	16,791	16,791
17,064	21,028	25,865	7610-10 Insurance - Property		22,437	22,437	22,437
0	0	0	7610-11 Insurance - Cyber liability		773	773	773
14,879	15,161	15,000	7620 Telecommunications		16,680	16,680	16,680
			Staff telephone service, elevator phone line, public WiFi, bookmobile hotspot, and home delivery cell phone.				
			Library staff landlines	12,000			
			Hunter communications wifi	2,400			
			Verizon cell phone plan and hotspot	1,200			
			Library alarm line	1,080			
51,181	51,355	54,000	7650 Janitorial		55,000	55,000	55,000
			Contract janitorial services and supplies, and other supplies.				
			services	48,000			
			supplies	7,000			
0	0	0	7650-05 Janitorial - City		0	0	0
452	639	1,000	7660 Materials & Supplies		750	750	750
			General library and staff room supplies.				
486	485	500	7660-15 Materials & Supplies - Postage		500	500	500
			Inter-library loan books returned by mail and other library mailing costs.				
3,100	4,535	3,500	7660-20 Materials & Supplies - Public Services		3,500	3,500	3,500
			Supplies for adult services work group including office supplies, copy paper, toner, and supplies for teen and adult computer use.				
2,510	1,004	3,500	7660-30 Materials & Supplies - Public Information		1,500	1,500	1,500
			Brochures, bookmarks, and other materials to inform public of library services, hours, and contact information.				
1,031	1,018	1,500	7660-60 Materials & Supplies - Administration		1,200	1,200	1,200

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
2,589	2,568	2,500	7660-63	Materials & Supplies - Library Circulation	2,600	2,600	2,600
				Chemeketa Cooperative Regional Library Service (CCRLS) chargebacks for courier service and circulation work group supplies.			
6,814	7,962	8,000	7660-64	Materials & Supplies - Library Technical Services	8,000	8,000	8,000
				Processing supplies for books, AV, and Library of Things; book covers, labels, AV cases, and Library of Things containers and supplies. Office supplies for the technical services work group.			
2,500	2,286	2,500	7660-65	Materials & Supplies - Children's Programs	2,500	2,500	2,500
				Supplies for the children's services work group including staff office supplies, craft supplies, and other miscellaneous costs for children's programming.			
				Programs supplies	1,300		
				Office and craft supplies	1,000		
				staff development and professional literature	200		
0	0	0	7680-15	Materials & Supplies - Donations - Children's Programs	0	0	0
40,589	92,777	0	7710	Materials & Supplies - Grants	0	0	0
23,896	13,994	20,000	7720-08	Repairs & Maintenance - Building Repairs	16,000	16,000	16,000
				HVAC, plumbing, and electrical repairs.			
34,149	22,603	28,000	7720-10	Repairs & Maintenance - Building Maintenance	35,615	35,615	35,615
				Building maintenance including pest control, inspections, gutter cleaning, moss treatment for roof, elevator and HVAC maintenance, garbage, windows, carpet cleaning and other regularly scheduled building maintenance.			
				carpet cleaning	6,000		
				HVAC quarterly maintenance	5,020		
				gutter cleaning annual	5,000		
				miscellaneous	5,000		
				Recology	4,000		
				elevator maintenance	3,000		
				sprinkler annual test	2,300		
				fire extinguisher inspection	1,300		
				pest control	1,200		
				parking lot sweeping	1,100		
				building alarm monitoring	840		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
				backflow test			350
				fire alarm annual test			305
				elevator permit			200
28	1,429	2,000	7720-14	Repairs & Maintenance - Vehicles	2,180	2,180	2,180
				Repairs, maintenance, and supplies for the library bookmobile and home delivery vehicle.			
				delivery vehicle maintenance			1,000
				bookmobile maintenance			1,000
				car wash			180
0	15,670	81,120	7750	Professional Services	81,120	81,120	91,120
				Security guard at 40 hours per week.			
				Security for Sundays			10,000
4,833	4,954	6,490	7750-01	Professional Services - Audit & other city-wide prof svc	5,790	5,790	5,790
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
8,593	9,922	10,000	7790	Maintenance & Rental Contracts	11,550	11,550	11,550
				Equipment maintenance agreements, leases, software license renewals, storage space rental, postage meter lease, book vendor access and movie license renewals.			
				public copier coin & bill acceptor (CBA) lease			3,500
				staff copier lease			3,000
				storage unit			2,500
				public copier lease			1,300
				lpage annual access			500
				public copier contract			400
				postage meter lease			350
3,225	1,357	2,000	7800	M & S Equipment	1,000	1,000	1,000
				Furniture and equipment.			
78,815	108,821	88,271	7840	M & S Computer Charges	123,413	123,413	123,413
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)" (25.73%)			123,413

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
8,745	21,861	27,800	7840-70	M & S Computer Charges - Library	26,450	26,450	26,450
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Library)" (100.00%)	26,450		
				Hublet renewal - \$1900			
				Office 365 licensing - \$9700			
				KVM Switch - \$400			
				Replacement Computers - \$12200			
				Envision CoinOp Software - \$500			
				Volgistics volunteer software - \$650			
				Routific Software - \$900			
				Deepfreeze software - \$200			
20,030	28,011	28,000	8150-05	Books & Materials - Adult Books	28,000	28,000	28,000
				Fiction and non-fiction print books for adult borrowing.			
11,925	12,395	12,000	8150-20	Books & Materials - Children's Books	12,000	12,000	12,000
				Books, audio visuals, and other materials for borrowing for children ages - 12.			
4,517	4,475	4,500	8150-25	Books & Materials - Young Adult Books	4,500	4,500	4,500
				Books for borrowing for young adults ages 12 - 17.			
5,796	5,689	6,000	8150-30	Books & Materials - Large Print Books	6,000	6,000	6,000
				Large print books for borrowing for visually impaired adults.			
2,025	1,972	2,000	8150-35	Books & Materials - Spanish Language Materials	2,000	2,000	2,000
				Books and media for borrowing in Spanish.			
4,501	4,081	4,500	8150-45	Books & Materials - Periodicals	4,500	4,500	4,500
				Newspaper subscriptions for in library reading and magazine subscriptions for borrowing.			
8,118	7,731	5,000	8150-50	Books & Materials - Audio Visuals-DVD	5,000	5,000	5,000
				DVDs and Blu-rays for borrowing.			
5,577	4,839	4,000	8150-51	Books & Materials - Audio Visuals-CD Books	4,000	4,000	4,000
				Audiobooks on CD for borrowing.			
2,994	3,997	4,000	8150-53	Books & Materials - Audio & Ebooks	4,000	4,000	4,000
				Downloadable audiobooks and ebooks.			
0	0	0	8150-54	Books & Materials - Grants	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
2,253	5,656	0	8150-55	Books & Materials - State Grant Materials Odd CY State Ready-to-Read Grant expenditures funded through revenue account 4780-05 Oregon State Aid Grant-Library Odd CY. Ready to Read Grant provided annually by the Oregon State Library on a per capita basis to all Oregon libraries.	5,600	5,600	5,600
5,670	0	5,800	8150-56	Books & Materials - State Grant Materials Even CY State Ready-to-Read Grant expenditures funded through revenue account 4780-10 Oregon State Aid Grant-Library Even CY. Ready to Read Grant provided annually by the Oregon State Library on a per capita basis to all Oregon libraries.	0	0	0
1,666	1,163	2,000	8150-60	Books & Materials - Emerging Collections New trends in public library service emerge regularly to offer unique items for borrowing. This budget is used to purchase such items for library patrons to borrow.	0	0	0
2,471	8,812	500	8160	Donations - Library Funds donated and matching revenue line 6400, Carnegie Foundation donation of \$10,000 expected in FY 2026 to be expensed in FY 2027	10,500	10,500	10,500
0	0	0	8160-05	Donations - Library - Bookmobile Books	0	0	0
284	50	100	8160-15	Donations - Library - Children's Programs Children's programming and supplies, including the Summer Reading Program, funded through revenue account 6440-25 Donations-Library-Children's Programs.	0	0	0
23,610	12,070	15,000	8160-25	Donations - Library - Library Foundation Even CY Support of the bookmobile program, Summer Fun, and the purchase of materials for borrowing (books, ebooks, and hotspots). Revenue account 6440-10 Donations - Library - Library Foundation Even CY includes funds to reimburse this line.	15,000	15,000	15,000
14,419	12,837	13,000	8160-30	Donations - Library - Library Foundation Odd CY Support of the bookmobile program, Summer Fun, and the purchase of materials for borrowing (books, ebooks, and hotspots). Revenue account 6440-11 Donations - Library - Library Foundation Odd CY includes funds to reimburse this line.	15,000	15,000	15,000
3,592	3,772	4,500	8160-35	Donations - Library - Kiwanis Sponsoring the purchase of books for the First Grade Reading Program. Revenue account 6440-35 Donations - Library - Kiwanis.	4,500	4,500	4,500
20,708	45,188	13,700	8160-40	Donations - Library - Friends of the Library The purchase of materials for borrowing and library programs. Revenue account 6440-15 Donations - Library - Friends of the Library includes funds to reimburse this line.	37,000	37,000	37,000
486,992	620,164	561,057	TOTAL MATERIALS AND SERVICES		632,372	632,372	642,372

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 21 - Library	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>CAPITAL OUTLAY</u>						
19,384	4,421	15,423	8750 Capital Outlay Computer Charges	13,255	13,255	13,255
			I.S. Fund capital outlay costs shared city-wide			
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)" (25.73%)	13,255		
20,044	0	25,000	8800 Building Improvements	0	0	0
0	0	0	8800-02 Building Improvements - Grants	0	0	0
39,427	4,421	40,423	<u>TOTAL CAPITAL OUTLAY</u>	13,255	13,255	13,255
2,563,951	2,819,728	2,665,477	<u>TOTAL REQUIREMENTS</u>	2,648,461	2,726,461	2,726,461

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
RESOURCES							
PROPERTY TAXES							
11,467,391	13,572,573	15,860,000	4100-05	Property Taxes - Current	18,280,000	18,280,000	18,280,000
For FY 2026-27, the proposed amount is the full permanent operating property tax levy of \$5.02 per \$1000 of assessed value							
258,812	261,463	200,000	4100-10	Property Taxes - Prior	260,000	260,000	260,000
Collection of delinquent property taxes due from prior year permanent rate property tax levies. With underlevies, amounts will decline.							
11,726,204	13,834,036	16,060,000	TOTAL PROPERTY TAXES		18,540,000	18,540,000	18,540,000
LICENSES AND PERMITS							
2,496,781	2,770,056	2,775,000	4204	W&L Payment in Lieu of Tax	2,900,000	2,900,000	2,900,000
McMinnville Water and Light payment-in-lieu-of property tax: 6% residential, commercial, and "regular" industrial users.							
7,906	9,090	6,500	4205-06	Franchise Fees - Miscellaneous-Telecommunications	8,300	8,300	8,300
Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.							
8,869	5,390	1,000	4205-07	Franchise Fees - Ziply-Cable	3,025	3,025	3,025
Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel. Anticipate company exiting cable business in FY2025-26.							
22,789	15,038	22,800	4205-08	Franchise Fees - Ziply-Telephone	0	0	0
Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.							
154,006	137,498	150,000	4205-15	Franchise Fees - Comcast Communications-Cable	130,000	130,000	130,000
Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.							
481,025	512,750	500,000	4205-20	Franchise Fees - Recology Western Oregon	535,000	535,000	535,000
329,261	314,060	398,400	4205-25	Franchise Fees - Northwest Natural	325,000	325,000	325,000
NW Natural gas franchise fee is 5%.							

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
683,426	713,851	700,000	4205-30	Franchise Fees - McMinnville Wastewater Services	728,000	728,000	728,000
				Wastewater Services franchise fee is 6%			
237,237	210,870	220,000	4215	Marijuana Tax - Local	215,000	215,000	215,000
				Local City tax is based on 3% of marijuana sales			
3,829	3,796	3,800	4490	Licenses & Permits - Misc	3,700	3,700	3,700
				Fees collected for liquor licenses, bicycle licenses, vehicle permits, etc.			
4,425,129	4,692,400	4,777,500	TOTAL LICENSES AND PERMITS		4,848,025	4,848,025	4,848,025
<u>INTERGOVERNMENTAL</u>							
0	0	0	4546	American Rescue Plan	0	0	0
22,688	19,529	19,900	4720	OR State Cigarette Taxes	19,000	19,000	19,000
				State Shared Revenue --- Cigarette taxes designed to reduce smoking have been successful. The newest taxes imposed on cigarettes and other tobacco products do not include a city share so cities now receive approximately 0.6% of state imposed taxes on cigarette sales allocated on a per capita basis to Oregon cities. These revenues will continue to trend downwards.			
428,226	360,514	420,000	4730	OR State Revenue Sharing	370,000	370,000	370,000
				State Shared Revenue --- Statutory distribution of 14% of the state's liquor receipts allocated to cities on a formula basis under ORS 221.			
650,740	545,357	640,500	4750	OR State Liquor Taxes	575,000	575,000	575,000
				State Shared Revenue --- Statutory distribution of 2% of the state's liquor receipts allocated to cities on a per capita basis under ORS 471 and 473.			
61,167	65,186	60,000	4755	OR State Marijuana Taxes	65,000	65,000	65,000
				State shared revenue - Measure 11 reduced by roughly 74% the statutory distribution of 1% of state's marijuana tax receipts allocated to cities on a per capita basis. The amount shared by cities under the new formula will not increase with time though per capital share is declining.			
15,939	0	0	4840	OR Conflagration Reimbursement	0	0	0
4,892	5,479	5,000	5010-01	Yamhill County - Other County Distributions	0	0	0
				Miscellaneous revenue from Yamhill County sent with property tax distributions			
3,984,417	112,027	115,985	5029	McMinnville Fire District	118,013	118,013	118,013
				Payment for portion of PERS debt service; continues through FY2027-28			
5,168,069	1,108,092	1,261,385	TOTAL INTERGOVERNMENTAL		1,147,013	1,147,013	1,147,013

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>CHARGES FOR SERVICES</u>							
2,202,033	2,241,875	2,265,000	5305	City Service Charge	2,270,000	2,270,000	2,270,000
				Base rate with discounts for low income (9%) and multifamily (25%). Assumes CPI % increase annually.			
2,202,033	2,241,875	2,265,000	<u>TOTAL CHARGES FOR SERVICES</u>		2,270,000	2,270,000	2,270,000
<u>MISCELLANEOUS</u>							
680,771	550,662	475,000	6310	Interest	450,000	450,000	450,000
				Estimated interest income earned on investments			
41,676	44,381	35,000	6310-01	Interest - Property taxes	35,000	35,000	35,000
				Share of interest from delinquent taxes collected at Yamhill County			
0	1,500	0	6360-20	Grants - City County Insurance Services	0	0	0
94,826	88,901	0	6600	Other Income	5,000	5,000	5,000
409,764	312,193	323,225	6600-03	Other Income - PERS Transition Liability Reimb	334,630	334,630	334,630
				City refinanced PERS transition liability for lower interest rate in 2016. General Fund is paying debt service payments on refinancing loan and operating departments reimburse the General Fund based on the department's covered payroll. NOTE: Reduced by McMinnville Fire District's portion of PERS expense.			
0	0	0	6600-08	Other Income Revenue suspense	0	0	0
1,227,036	997,638	833,225	<u>TOTAL MISCELLANEOUS</u>		824,630	824,630	824,630
<u>TRANSFERS IN</u>							
9,777	12,158	12,643	6900-05	Transfers In - Special Assessments	12,820	12,820	12,820
				Administration and Finance personnel services support	12,820		
605,567	603,729	669,478	6900-07	Transfers In - Transient Lodging Tax	587,778	587,778	587,778
				Transfer 30% of transient lodging taxes collected-net revenue	550,356		
				Admin, Finance, & Comm Development personnel services support	37,422		
91,331	3,303	2,500	6900-08	Transfers In - Affordable Housing	2,652	2,652	2,652
				Administration and Finance personnel services support	2,652		
2,550	2,334	2,371	6900-15	Transfers In - Emergency Communications	2,344	2,344	2,344
				Finance personnel services support	2,344		

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 99 - Non-Departmental			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
329,113	303,906	309,072	6900-20	Transfers In - Street		349,330	349,330	349,330
				Engineering, Admin, & Finance personnel services support	312,358			
				Street Fund support of Engineering operations	24,531			
				Street Fund support of centralized Facility operations	12,441			
60,153	62,136	70,518	6900-25	Transfers In - Airport		73,640	73,640	73,640
				Engineering, Admin, & Finance personnel services support	53,486			
				Airport Fund support of centralized Facility operations	18,420			
				Airport Fund support of Engineering operations	1,734			
124,529	138,075	139,952	6900-45	Transfers In - Transportation		163,523	163,523	163,523
				Engineering, Admin, & Finance personnel services support	151,252			
				Transportation Fund support of Engineering operations	12,271			
62,573	70,648	63,889	6900-50	Transfers In - Park Development		63,684	63,684	63,684
				Parks & Rec Admin, Finance, & Eng personnel srvc support	61,950			
				Park Development Fund support of Engineering operations	1,734			
67,343	61,800	66,200	6900-58	Transfers In - Urban Renewal		70,900	70,900	70,900
				Community Development personnel services support	70,900			
27,846	68,266	65,324	6900-70	Transfers In - Building		81,994	81,994	81,994
				Admin, Finance, & Engineering personnel services support	77,909			
				Building Fund support of centralized Facility operations	4,085			
601,532	629,606	624,694	6900-75	Transfers In - Wastewater Services		595,081	595,081	595,081
				Engineering, Admin, & Finance personnel services support	549,288			
				Wastewater Services Fund support of Engineering operations	45,793			
268,733	250,736	464,525	6900-77	Transfers In - Wastewater Capital		426,095	426,095	426,095
				Engineering, Admin, & Finance personnel services support	386,515			
				Wastewater Capital Fund support of Engineering operations	39,580			
205,297	82,528	82,499	6900-85	Transfers In - Insurance Services		100,443	100,443	100,443
				Administration and Finance personnel services support	100,443			
187,295	403,052	403,058	6901-59	Transfers In - Interfund Debt - Urban Renewal Debt Service		403,058	403,058	403,058
				Payment on Urban Renewal NE Gateway property purchase	215,766			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED	APPROVED	COUNCIL
			Program: 000 - No Program		BUDGET	BUDGET	BUDGET ADOPTION
				Bank loan payment - principal	164,980		
				Bank loan payment - interest	22,312		
8,389,213	550,595	266,108	6901-77	Transfers In - Interfund Debt - Wastewater Capital	0	0	0
11,032,852	3,242,873	3,242,831		<u>TOTAL TRANSFERS IN</u>	2,933,342	2,933,342	2,933,342
35,781,323	26,116,914	28,439,941		<u>TOTAL RESOURCES</u>	30,563,010	30,563,010	30,563,010

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
PERSONNEL SERVICES							
0	27,941	10,080	7300-40	Fringe Benefits - Unemployment	20,000	20,000	20,000
0	27,941	10,080	TOTAL PERSONNEL SERVICES		20,000	20,000	20,000
MATERIALS AND SERVICES							
3,581	3,856	4,000	7500	Credit Card Fees	4,500	4,500	4,500
Share of McMinnville Water & Light credit card fees for city services charge							
62,182	65,594	67,500	7750	Professional Services	72,000	72,000	72,000
Share of McMinnville Water & Light software system							
89,901	85,302	90,000	7780-40	Contract Services - Billing	90,000	90,000	90,000
Billing services to support City Services Charge							
155,664	154,752	161,500	TOTAL MATERIALS AND SERVICES		166,500	166,500	166,500
DEBT SERVICE							
362,210	386,720	412,440	9417-05	PERS Transition Liability - Principal	439,380	439,380	439,380
In 2016-17, PERS Transition Liability was refinanced with a 1 year bank loan.							
47,554	37,500	26,770	9417-10	PERS Transition Liability - Interest	15,328	15,328	15,328
In 2016-17, PERS Transition Liability was refinanced with a 1 year bank loan.							
158,420	161,660	164,980	9540-05	Alpine Avenue-Urban Renewal - Principal	168,370	168,370	168,370
Payment of principal on debt issued by City in 2016-17 for construction of Urban Renewal portion of Alpine Ave							
28,875	25,626	22,312	9540-10	Alpine Avenue-Urban Renewal - Interest	18,929	18,929	18,929
Payment of interest on debt issued by City in 2016-17 for construction of Urban Renewal portion of Alpine Ave							
597,058	611,507	626,502	TOTAL DEBT SERVICE		642,007	642,007	642,007
TRANSFERS OUT							
0	15,000	15,000	9700-05	Transfers Out - Special Assessments	0	0	0
567,200	327,975	0	9700-08	Transfers Out - Affordable Housing	0	0	0
0	0	0	9700-15	Transfers Out - Emergency Communications	0	0	0

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
0	0	500,000	9700-72	Transfers Out Stormwater Capital	350,000	350,000	350,000
				ARPA funds for Linear Park Stormwater	350,000		
43,638	105,472	58,025	9700-75	Transfers Out - Wastewater Services	0	0	0
527,497	636,855	923,526	9700-80	Transfers Out - Information Systems	632,030	632,030	632,030
				Information Systems personnel services support	632,030		
252,888	0	0	9700-99	Transfers Out - Fire District Transition	0	0	0
4,065,045	337,471	469,236	9701-77	Transfers Out - Interfund Debt - Wastewater Capital	384,928	384,928	384,928
				FY 2026-27 Internal Borrowing Payments (see appendix for details)	384,928		
5,456,268	1,422,772	1,965,787	TOTAL TRANSFERS OUT		1,366,958	1,366,958	1,366,958
SPECIAL PAYMENTS							
4,340,581	0	0	9394	Inter-Agency Payment Out	0	0	0
4,340,581	0	0	TOTAL SPECIAL PAYMENTS		0	0	0
OTHER FINANCING USES							
930,615	0	0	9685	Elimination of Asset	0	0	0
930,615	0	0	TOTAL OTHER FINANCING USES		0	0	0
CONTINGENCIES							
0	0	1,227,000	9800	Contingencies	1,500,000	1,500,000	1,500,000
0	0	1,227,000	TOTAL CONTINGENCIES		1,500,000	1,500,000	1,500,000
ENDING FUND BALANCE							
191,541	40,876	0	9901-01	Designated End FB - General Fd - Grants	0	0	0
				Balance for Business Resiliency Grant			
0	0	0	9901-07	Designated End FB - General Fd - LOSAP	0	0	0
0	109,398	0	9901-10	Designated End FB - General Fd - Donations	49,398	49,398	49,398
				Designated carryover of Senior Center donations			
0	0	0	9901-11	Designated End FB - General Fd - Federal Forfeitures Restricted	0	0	0
0	0	0	9901-12	Designated End FB - General Fd - State/Local Forfeitures Restrict	0	0	0
0	0	1,000,000	9901-25	Designated End FB - General Fd - Facility Improvements	2,000,000	1,900,000	1,900,000
				Designated funds set aside for future large capital projects			

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027	
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION	
			Program: 000 - No Program					
			BC adjust to fund aquatics / library		(100,000)			
0	0	0	9901-26	Designated End FB - General Fd - Tree Program	0	0	0	
4,653,705	3,318,755	667,641	9901-90	Designated End FB - General Fd - Committed	547,759	547,759	547,759	
			Estimate of committed funds remaining at year's end that represent ARPA revenue replacement to be spent on projects as approved by Council.					
			Adjust for Linear Park Stormwater project		(350,000)			
0	0	0	9997-01	Designated Ending Fund Balance - Donations - Administration	0	0	0	
0	0	0	9997-07	Designated Ending Fund Balance - Donations - Comm Development	0	0	0	
0	0	0	9997-11	Designated Ending Fund Balance - Donations - Police	0	0	0	
0	0	0	9997-17	Designated Ending Fund Balance - Donations - Parks & Rec	0	0	0	
0	0	0	9997-21	Designated Ending Fund Balance - Donations - Library	0	0	0	
5,579,761	6,765,316	2,263,966	9999	Unappropriated Ending Fd Balance	4,840,761	4,732,761	4,732,460	
			Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from prior year operations.					
			YCOM Dues Adjust to final YCOM Board Increase		(301)			
10,425,007	10,234,345	3,931,607	TOTAL ENDING FUND BALANCE		7,437,918	7,229,918	7,229,617	
21,905,193	12,451,318	7,922,476	TOTAL REQUIREMENTS		11,133,383	10,925,383	10,925,082	

Budget Document Report

01 - GENERAL FUND

2024	2025	2026	Department : N/A	2027	2027	01-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
51,433,772	39,926,281	39,274,217	TOTAL RESOURCES	42,080,765	42,080,765	42,090,765
51,433,772	39,926,281	39,274,217	TOTAL REQUIREMENTS	42,080,765	42,080,765	42,090,765

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
<u>RESOURCES</u>								
<u>BEGINNING FUND BALANCE</u>								
0	0	0	4005-01	Designated Begin Fd Balance - Grants & Special Assess - Grants	0	0	0	0
145,411	150,926	0	4090	Beginning Fund Balance	276,656	276,656	276,656	276,656
				Estimated July 1 carryover from prior year				
145,411	150,926	0	<u>TOTAL BEGINNING FUND BALANCE</u>			276,656	276,656	276,656
<u>FINES AND FORFEITURES</u>								
2,400	0	95,000	6105	Opioid Settlement	104,000	104,000	104,000	104,000
				Funds from several national opioid settlements to be used on addressing the opioid crisis in the community				
2,400	0	95,000	<u>TOTAL FINES AND FORFEITURES</u>			104,000	104,000	104,000
<u>MISCELLANEOUS</u>								
19,838	27,523	10,000	6310	Interest	25,000	25,000	25,000	25,000
4	74	100	6310-25	Interest - Assessments	100	100	100	100
				Interest collected on past due assessment accounts.				
6,250	25,000	25,000	6360-05	Grants - Local	0	0	0	0
26,091	52,597	35,100	<u>TOTAL MISCELLANEOUS</u>			25,100	25,100	25,100
<u>TRANSFERS IN</u>								
0	15,000	15,000	6900-01	Transfers In - General Fund	0	0	0	0
0	15,000	15,000	<u>TOTAL TRANSFERS IN</u>			0	0	0
<u>SPECIAL ASSESSMENTS</u>								
60,937	62,400	60,000	6250	Downtown Economic Assessment	60,000	60,000	60,000	60,000
				Collections from the Downtown Economic Improvement District (DEID) Assessment. Funds collected are passed through to the McMinnville Downtown Association (MDA) per the DEID enabling ordinance. Budget Note: Three-year DEID Assessment District's duration is from August 1, 2025 to July 31, 2028.				
60,937	62,400	60,000	<u>TOTAL SPECIAL ASSESSMENTS</u>			60,000	60,000	60,000
234,839	280,922	205,100	<u>TOTAL RESOURCES</u>			465,756	465,756	465,756

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
MATERIALS AND SERVICES							
0	0	62,457	7660-07	Materials & Supplies - Opioid Settlement	0	0	0
				Programming to address the opioid crisis in the community			
0	0	0	7710	Materials & Supplies - Grants	0	0	0
13,200	26,800	40,000	7750	Professional Services	40,000	40,000	40,000
0	0	0	7750-04	Professional Services - Grants	0	0	0
60,937	62,330	60,000	8020	McMinnville Downtown Association	60,000	60,000	60,000
				Pass through to the McMinnville Downtown Association (MDA) of the DEID assessment collections.			
74,137	89,130	162,457	TOTAL MATERIALS AND SERVICES		100,000	100,000	100,000
TRANSFERS OUT							
9,777	12,158	12,643	9700-01	Transfers Out - General Fund	12,820	12,820	12,820
				Administration and Finance personnel services support	12,820		
9,777	12,158	12,643	TOTAL TRANSFERS OUT		12,820	12,820	12,820
CONTINGENCIES							
0	0	30,000	9800	Contingencies	30,000	30,000	30,000
0	0	30,000	TOTAL CONTINGENCIES		30,000	30,000	30,000
ENDING FUND BALANCE							
0	0	0	9905-01	Designated Ending Fund Balance - Grants & Special Assess - Grants	0	0	0
150,926	179,634	0	9999	Unappropriated Ending Fd Balance	322,936	322,936	322,936
				Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.			
150,926	179,634	0	TOTAL ENDING FUND BALANCE		322,936	322,936	322,936
234,839	280,922	205,100	TOTAL REQUIREMENTS		465,756	465,756	465,756

Budget Document Report

05 - GRANTS AND SPECIAL ASSESSMENTS FUND

2024	2025	2026	Department : N/A	2027	2027	05-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
234,839	280,922	205,100	TOTAL RESOURCES	465,756	465,756	465,756
234,839	280,922	205,100	TOTAL REQUIREMENTS	465,756	465,756	465,756

Budget Document Report

07 - TRANSIENT LODGING TAX FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED	APPROVED	COUNCIL
			Program: 000 - No Program		BUDGET	BUDGET	BUDGET ADOPTION
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
464	0	0	4090	Beginning Fund Balance	0	0	0
				Estimated July 1 carryover from prior year			
464	0	0	TOTAL BEGINNING FUND BALANCE		0	0	0
<u>LICENSES AND PERMITS</u>							
1,915,759	1,909,934	2,145,000	4220	Transient Lodging Tax	1,872,050	1,872,050	1,872,050
				Transient Lodging Taxes (TLT) are collected by lodging providers and are turned over to the City. In 2017-18, TLT rates were increased from 8% to 10% and RV parks and campgrounds became subject to the tax.			
1,915,759	1,909,934	2,145,000	TOTAL LICENSES AND PERMITS		1,872,050	1,872,050	1,872,050
<u>MISCELLANEOUS</u>							
5,058	2,974	2,500	6310	Interest	2,550	2,550	2,550
				Interest on past due transient lodging tax payments			
1,684	25	0	6600	Other Income	0	0	0
				Penalties on past due transient lodging tax payments			
6,742	2,999	2,500	TOTAL MISCELLANEOUS		2,550	2,550	2,550
1,922,965	1,912,933	2,147,500	TOTAL RESOURCES		1,874,600	1,874,600	1,874,600

Budget Document Report

07 - TRANSIENT LODGING TAX FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
MATERIALS AND SERVICES							
0	97	35	7660	Materials & Supplies	100	100	100
2,036	2,517	3,220	7750-01	Professional Services - Audit & other city-wide prof svc	2,550	2,550	2,550
Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses							
1,315,362	1,306,589	1,474,767	8017	Tourism Promotion & Programs	1,284,172	1,284,172	1,284,172
Transient Lodging Taxes paid to Visit McMinnville.							
1,317,398	1,309,204	1,478,022	TOTAL MATERIALS AND SERVICES		1,286,822	1,286,822	1,286,822
TRANSFERS OUT							
605,567	603,729	669,478	9700-01	Transfers Out - General Fund	587,778	587,778	587,778
Transfer 30% of transient lodging taxes collected-net revenue 550,356							
Admin, Finance, & Comm Development personnel services support 37,422							
605,567	603,729	669,478	TOTAL TRANSFERS OUT		587,778	587,778	587,778
ENDING FUND BALANCE							
0	0	0	9999	Unappropriated Ending Fd Balance	0	0	0
Excess of revenue over expenditures that is carried over to subsequent year is budgeted as contingency. This allows all available dollars to be spent during the fiscal year, if appropriate.							
0	0	0	TOTAL ENDING FUND BALANCE		0	0	0
1,922,965	1,912,933	2,147,500	TOTAL REQUIREMENTS		1,874,600	1,874,600	1,874,600

Budget Document Report

07 - TRANSIENT LODGING TAX FUND

2024	2025	2026	Department : N/A	2027	2027	07-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
1,922,965	1,912,933	2,147,500	TOTAL RESOURCES	1,874,600	1,874,600	1,874,600
1,922,965	1,912,933	2,147,500	TOTAL REQUIREMENTS	1,874,600	1,874,600	1,874,600

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2024	2025	2026	Department : 25 - Construction Excise Tax		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
306,064	908,561	1,168,468	4090	Beginning Fund Balance	1,599,674	1,599,674	1,599,674
Estimated July 1 undesignated carryover from the prior year.							
306,064	908,561	1,168,468	<u>TOTAL BEGINNING FUND BALANCE</u>		1,599,674	1,599,674	1,599,674
<u>LICENSES AND PERMITS</u>							
307,801	88,456	150,000	4208-05	Construction Excise Tax - Residential	200,000	200,000	200,000
304,074	290,110	100,000	4208-10	Construction Excise Tax - Commercial	200,000	200,000	200,000
611,875	378,566	250,000	<u>TOTAL LICENSES AND PERMITS</u>		400,000	400,000	400,000
<u>MISCELLANEOUS</u>							
84,394	47,344	40,000	6310	Interest	45,000	45,000	45,000
84,394	47,344	40,000	<u>TOTAL MISCELLANEOUS</u>		45,000	45,000	45,000
1,002,333	1,334,471	1,458,468	<u>TOTAL RESOURCES</u>		2,044,674	2,044,674	2,044,674

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2024	2025	2026	Department : 25 - Construction Excise Tax		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
1,482	81	0	7000	Salaries & Wages	0	0	0
23,069	73,679	103,341	7000-05	Salaries & Wages - Regular Full Time	76,336	76,336	76,336
				Associate Planner - Housing - 0.50 FTE			
				Planning Manager - 0.25 FTE			
0	721	1,215	7000-20	Salaries & Wages - Overtime	1,001	1,001	1,001
386	544	0	7300	Fringe Benefits	0	0	0
1,396	4,528	6,325	7300-05	Fringe Benefits - FICA - Social Security	4,795	4,795	4,795
327	1,059	1,516	7300-06	Fringe Benefits - FICA - Medicare	1,121	1,121	1,121
0	18,874	34,199	7300-15	Fringe Benefits - PERS - OPSRP - IAP	25,103	25,103	25,103
4,947	12,319	18,132	7300-20	Fringe Benefits - Medical Insurance	21,650	21,650	21,650
1,500	1,500	2,000	7300-22	Fringe Benefits - VEBA Plan	2,250	2,250	2,250
19	44	60	7300-25	Fringe Benefits - Life Insurance	44	44	44
67	184	244	7300-30	Fringe Benefits - Long Term Disability	189	189	189
365	826	1,454	7300-35	Fringe Benefits - Workers' Compensation Insurance	1,021	1,021	1,021
5	13	21	7300-37	Fringe Benefits - Workers' Benefit Fund	14	14	14
18	347	900	7300-45	Fringe Benefits - Paid Family Leave City Share	278	278	278
33,579	114,719	169,407	TOTAL PERSONNEL SERVICES		133,802	133,802	133,802
<u>MATERIALS AND SERVICES</u>							
0	0	2,500	7520	Public Notices & Printing	2,000	2,000	2,000
34	81	100	7540	Employee Events	200	200	200
				Costs shared city-wide for employee training, materials, and events.			
62	123	138	7610-05	Insurance - Liability	638	638	638
0	0	0	7610-11	Insurance - Cyber liability	29	29	29
0	119	1,500	7660	Materials & Supplies	1,500	1,500	1,500
0	0	0	7750	Professional Services	0	0	0

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2024	2025	2026	Department : 25 - Construction Excise Tax		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
0	977	9,520	7750-01	Professional Services - Audit & other city-wide prof svc	480	480	480
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
0	1,457	1,249	7840	M & S Computer Charges	1,788	1,788	1,788
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (Afford Hsing Fund)" (100.00%)	1,788		
3,428	0	0	7840-68	M & S Computer Charges - Affordable Housing	0	0	0
0	0	588,520	8016	Affordable Housing Programs	709,154	709,154	709,154
				26 Rollover	709,154		
44,349	12,738	22,500	8018	Construction Excise Tax expense	30,000	30,000	30,000
				Residential CET - OR Housing Fund (15% Residential)			
0	0	652,420	8226	Developer Incentives	1,150,240	1,150,240	1,150,240
				26 Rollover	796,240		
				27 Projections	354,000		
47,874	15,495	1,278,447	TOTAL MATERIALS AND SERVICES		1,896,028	1,896,028	1,896,028
<u>CAPITAL OUTLAY</u>							
0	59	211	8750	Capital Outlay Computer Charges	192	192	192
				I.S. Fund capital outlay costs shared city-wide			
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (Afford Hsing Fund)" (100.00%)	192		
0	59	211	TOTAL CAPITAL OUTLAY		192	192	192
<u>TRANSFERS OUT</u>							
4,989	3,303	2,500	9700-01	Transfers Out - General Fund	2,652	2,652	2,652
				Administration & Finance personnel services support	2,652		
7,330	9,453	7,500	9700-70	Transfers Out - Building	12,000	12,000	12,000
				Building personnel services support	12,000		
12,319	12,756	10,000	TOTAL TRANSFERS OUT		14,652	14,652	14,652

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2024	2025	2026	Department : 25 - Construction Excise Tax	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>CONTINGENCIES</u>						
0	0	0 9800	Contingencies	0	0	0
0	0	0	<u>TOTAL CONTINGENCIES</u>	0	0	0
<u>ENDING FUND BALANCE</u>						
908,561	1,191,442	403 9999	Unappropriated Ending Fd Balance	0	0	0
908,561	1,191,442	403	<u>TOTAL ENDING FUND BALANCE</u>	0	0	0
1,002,333	1,334,471	1,458,468	<u>TOTAL REQUIREMENTS</u>	2,044,674	2,044,674	2,044,674

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2024	2025	2026	Department : 26 - Grants		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
RESOURCES							
BEGINNING FUND BALANCE							
813	-113,137	0	4008-01	Designated Begin Fd Balance - Affordable Housing - Grants	40,163	40,163	40,163
813	-113,137	0	TOTAL BEGINNING FUND BALANCE		40,163	40,163	40,163
INTERGOVERNMENTAL							
0	15,000	450,000	4520	Community Development Block Grnt McMinnville Housing Rehabilitation Program	400,000	400,000	400,000
0	0	195,094	4771-05	Business Oregon (State) MV Advancement-Infrastructure	0	0	0
0	0	2,000,000	4771-10	Business Oregon (State) Holt Homes-Water Infrastructure	0	0	0
1,465,106	0	0	4776-05	OR Dept of Administrative Svcs - Navigation Center Grant	0	0	0
19,525	0	0	4779-05	YCAP - Navigation Center Grant	0	0	0
609,500	0	0	5015	Yamhill Community Care Org	0	0	0
2,094,131	15,000	2,645,094	TOTAL INTERGOVERNMENTAL		400,000	400,000	400,000
TRANSFERS IN							
567,200	327,975	0	6900-01	Transfers In - General Fund	0	0	0
567,200	327,975	0	TOTAL TRANSFERS IN		0	0	0
2,662,144	229,838	2,645,094	TOTAL RESOURCES		440,163	440,163	440,163

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2024	2025	2026	Department : 26 - Grants		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
MATERIALS AND SERVICES							
0	0	0	7660	Materials & Supplies	0	0	0
0	0	0	7660-25	Materials & Supplies - Grants	0	0	0
300,000	0	450,000	7750	Professional Services	0	0	0
0	15,000	0	7750-04	Professional Services - Grants	400,000	400,000	400,000
				CDBG Housing Rehabilitation	400,000		
300,000	15,000	450,000	TOTAL MATERIALS AND SERVICES		400,000	400,000	400,000
CAPITAL OUTLAY							
2,388,940	174,675	0	8800	Building Improvements	0	0	0
0	0	2,195,094	8800-02	Building Improvements - Grants	0	0	0
				Infrastructure for Holt Home and MV Advancements Workforce Housing			
2,388,940	174,675	2,195,094	TOTAL CAPITAL OUTLAY		0	0	0
TRANSFERS OUT							
86,342	0	0	9700-01	Transfers Out - General Fund	0	0	0
86,342	0	0	TOTAL TRANSFERS OUT		0	0	0
ENDING FUND BALANCE							
-113,137	40,163	0	9908-01	Designated Ending Fund Balance - Affordable Housing - Grants	40,163	40,163	40,163
-113,137	40,163	0	TOTAL ENDING FUND BALANCE		40,163	40,163	40,163
2,662,144	229,838	2,645,094	TOTAL REQUIREMENTS		440,163	440,163	440,163

Budget Document Report

08 - AFFORDABLE HOUSING FUND

2024	2025	2026	Department : N/A	2027	2027	08-25
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
3,664,478	1,564,309	4,103,562	TOTAL RESOURCES	2,484,837	2,484,837	2,484,837
3,664,478	1,564,309	4,103,562	TOTAL REQUIREMENTS	2,484,837	2,484,837	2,484,837

Budget Document Report

10 - TELECOMMUNICATIONS FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
RESOURCES							
BEGINNING FUND BALANCE							
2,005	2,123	2,243	4090	Beginning Fund Balance	2,334	2,334	2,334
Estimated July 1 carryover from the prior year							
2,005	2,123	2,243	TOTAL BEGINNING FUND BALANCE		2,334	2,334	2,334
LICENSES AND PERMITS							
7,257	4,410	800	4205-07	Franchise Fees - Ziply-Cable	2,475	2,475	2,475
Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel. Note: Estimating decrease due to company's possible reduction of services.							
126,005	112,498	122,000	4205-15	Franchise Fees - Comcast Communications-Cable	105,000	105,000	105,000
Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.							
1,411	793	250	4275-07	Subscriber Fees - PEG - Ziply-Cable	1,100	1,100	1,100
\$1 per month subscriber fee received from Ziply Fiber for public access channel capital expenditures; passed through to McMinnville Community Media (MCM). Note: Estimating decrease due to company's possible reduction of services.							
45,686	59,658	50,000	4275-15	Subscriber Fees - PEG - Comcast-Cable	65,000	65,000	65,000
Cable franchise is for \$1 per month subscriber fee received from Comcast for public access channel capital expenditures; passed through to McMinnville Community Media (MCM).							
180,359	177,359	173,050	TOTAL LICENSES AND PERMITS		173,575	173,575	173,575
MISCELLANEOUS							
118	111	100	6310	Interest	100	100	100
118	111	100	TOTAL MISCELLANEOUS		100	100	100
182,482	179,594	175,393	TOTAL RESOURCES		176,009	176,009	176,009

Budget Document Report

10 - TELECOMMUNICATIONS FUND

2024	2025	2026	Department : No Department		2027	2027	2027	
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION	
PROGRAM: 000 - No Program								
REQUIREMENTS								
MATERIALS AND SERVICES								
126,005	113,241	122,000	8170-05	McMinnville Community Media - Comcast Franchise Fees-Cable Comcast cable franchise fee passed through to McMinnville Community Media (MCM) for management of local public access channel.	105,000	105,000	105,000	
7,257	3,667	800	8170-07	McMinnville Community Media - Ziplly Franchise Fee-Cable Ziplly cable franchise fee passed through to McMinnville Community Media (MCM) for management of local public access channel. Note: Estimating decrease due to company's possible reduction of services.	2,475	2,475	2,475	
45,686	59,658	50,000	8170-15	McMinnville Community Media - PEG Access Support-Comcast City pass through to McMinnville Community Media (MCM) of the \$1 per month subscriber fee collected by Comcast. Fee is required to be spent on cable access channel capital equipment.	65,000	65,000	65,000	
1,411	793	250	8170-17	McMinnville Community Media - PEG Access Support-Ziplly City pass through to McMinnville Community Media (MCM) of the \$1 per month subscriber fee collected by Ziplly. Fee is required to be spent on cable access channel capital equipment. Note: Estimating decrease due to company's possible reduction of services.	1,100	1,100	1,100	
180,359	177,359	173,050	TOTAL MATERIALS AND SERVICES			173,575	173,575	173,575
CONTINGENCIES								
0	0	1,500	9800	Contingencies	1,500	1,500	1,500	
0	0	1,500	TOTAL CONTINGENCIES			1,500	1,500	1,500
ENDING FUND BALANCE								
2,123	2,234	843	9999	Unappropriated Ending Fd Balance Undesignated carryover from proposed budget year to subsequent year, includes excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	934	934	934	
2,123	2,234	843	TOTAL ENDING FUND BALANCE			934	934	934
182,482	179,594	175,393	TOTAL REQUIREMENTS			176,009	176,009	176,009

Budget Document Report

10 - TELECOMMUNICATIONS FUND

2024	2025	2026	Department : N/A	2027	2027	10-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
182,482	179,594	175,393	TOTAL RESOURCES	176,009	176,009	176,009
182,482	179,594	175,393	TOTAL REQUIREMENTS	176,009	176,009	176,009

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
154,231	170,007	169,991	4090	Beginning Fund Balance	168,354	168,354	168,354
				Estimated July 1 carryover from the prior year			
154,231	170,007	169,991	<u>TOTAL BEGINNING FUND BALANCE</u>		168,354	168,354	168,354
<u>LICENSES AND PERMITS</u>							
5,939	6,828	5,000	4205-06	Franchise Fees - Miscellaneous-Telecommunications	6,200	6,200	6,200
				Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.			
17,118	11,287	17,100	4205-08	Franchise Fees - Ziply-Telephone	0	0	0
				Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.			
				Budget Note: No payments received in FY26 and unable to reach franchisee. This has been turned over to legal for resolution but no revenue anticipated.			
23,057	18,115	22,100	<u>TOTAL LICENSES AND PERMITS</u>		6,200	6,200	6,200
<u>INTERGOVERNMENTAL</u>							
0	0	0	4760	OR State 911 Emergency Services	0	0	0
				SB 1559, effective January 1, 213, requires the State to distribute 911 emergency excise taxes directly to 911 jurisdictions. As a result, 911 taxes are no longer received by the City and passed through to YCOM.			
8,000	8,000	8,000	5040-05	Yamhill Communications Agency - Radio System	8,000	8,000	8,000
				City funds for radio equipment reserve held by Yamhill County			
8,000	8,000	8,000	<u>TOTAL INTERGOVERNMENTAL</u>		8,000	8,000	8,000
<u>CHARGES FOR SERVICES</u>							
15,480	12,633	14,666	5325	System Access Fees	14,325	14,325	14,325
				Fees charged for access to City's radio system.			
15,480	12,633	14,666	<u>TOTAL CHARGES FOR SERVICES</u>		14,325	14,325	14,325

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
<u>MISCELLANEOUS</u>								
7,381	8,133	7,000	6310	Interest		7,000	7,000	7,000
7,381	8,133	7,000	<u>TOTAL MISCELLANEOUS</u>			7,000	7,000	7,000
<u>TRANSFERS IN</u>								
577,972	642,869	703,438	6900-01	Transfers In - General Fund		732,892	785,892	786,193
				General Fund Police support for YCOM dispatching services	732,892			
				YCOM Dues Adjust to final YCOM Board Increase	301			
577,972	642,869	703,438	<u>TOTAL TRANSFERS IN</u>			732,892	785,892	786,193
786,121	859,758	925,195	<u>TOTAL RESOURCES</u>			936,771	989,771	990,072

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
MATERIALS AND SERVICES							
1,436	3,916	11,300	7720-06	Repairs & Maintenance - Equipment	2,000	2,000	2,000
				IP address for radio system	2,000		
33,093	35,243	37,900	7750	Professional Services	36,000	36,000	36,000
				Day Wireless Radio Maintenance	36,000		
1,063	1,458	1,410	7750-01	Professional Services - Audit & other city-wide prof svc	1,260	1,260	1,260
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
540,800	605,696	666,266	8180-05	YCOM - Other Governmental Services	732,892	785,892	786,193
				City's support for dispatching emergency communication services provided by Yamhill Communications Agency (YCOM).			
				Increase of 18% projected by YCOM	53,000		
				YCOM Dues Adjust to final YCOM Board Increase	301		
576,392	646,312	716,876	TOTAL MATERIALS AND SERVICES		772,152	825,152	825,453
CAPITAL OUTLAY							
0	0	0	8710	Equipment	0	0	0
0	0	0	TOTAL CAPITAL OUTLAY		0	0	0
DEBT SERVICE							
32,903	34,268	35,691	9520-05	Equipment-Lease Purchase - Principal	0	0	0
				Paid in full September 2025			
4,269	2,903	1,482	9520-10	Equipment-Lease Purchase - Interest	0	0	0
				Paid in full September 2025			
37,172	37,172	37,173	TOTAL DEBT SERVICE		0	0	0
TRANSFERS OUT							
2,550	2,334	2,371	9700-01	Transfers Out - General Fund	2,344	2,344	2,344
				Finance personnel services support	2,344		
2,550	2,334	2,371	TOTAL TRANSFERS OUT		2,344	2,344	2,344

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>CONTINGENCIES</u>						
0	0	50,000 9800	Contingencies	50,000	50,000	50,000
0	0	50,000	<u>TOTAL CONTINGENCIES</u>	50,000	50,000	50,000
<u>ENDING FUND BALANCE</u>						
170,007	173,940	118,775 9999	Unappropriated Ending Fd Balance	112,275	112,275	112,275
Undesignated carryover from proposed budget year to subsequent year, includes excess (deficit) of revenues over (under) expenditures from proposed budget year operations						
170,007	173,940	118,775	<u>TOTAL ENDING FUND BALANCE</u>	112,275	112,275	112,275
786,121	859,758	925,195	<u>TOTAL REQUIREMENTS</u>	936,771	989,771	990,072

Budget Document Report

15 - EMERGENCY COMMUNICATIONS FUND

2024	2025	2026	Department : N/A	2027	2027	15-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
786,121	859,758	925,195	TOTAL RESOURCES	936,771	989,771	990,072
786,121	859,758	925,195	TOTAL REQUIREMENTS	936,771	989,771	990,072

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
2,263,203	2,413,870	1,364,142	4090	Beginning Fund Balance	1,634,021	1,634,021	1,634,021
				Estimated July 1 undesignated carryover from prior year			
0	0	60,000	4092	Designated Begin Fund Balance-Capital Replacement Reserve	90,000	90,000	90,000
				Designated Beginning Fund Balance reserve for future vehicle and equipment acquisition.			
2,263,203	2,413,870	1,424,142	<u>TOTAL BEGINNING FUND BALANCE</u>		1,724,021	1,724,021	1,724,021
<u>LICENSES AND PERMITS</u>							
12	14	50	4300	Bicycle Fees	50	50	50
12	14	50	<u>TOTAL LICENSES AND PERMITS</u>		50	50	50
<u>INTERGOVERNMENTAL</u>							
0	15,768	0	4545	Federal FEMA Grant	0	0	0
248,974	33,778	0	4590-30	ODOT Federal Grants - Hwy Infrastruct Prog(HIP-CRRSAA)	0	0	0
2,707,786	2,816,577	2,775,000	4740	OR State Gas Taxes	2,825,000	2,825,000	2,825,000
				State highway revenues (fuel taxes, license fees, weight-mile taxes) distributed monthly to cities on a per capita basis.			
0	29,375	0	4777	OR Department of Transportation	0	0	0
2,956,759	2,895,499	2,775,000	<u>TOTAL INTERGOVERNMENTAL</u>		2,825,000	2,825,000	2,825,000
<u>MISCELLANEOUS</u>							
108,367	84,144	85,000	6310	Interest	70,000	70,000	70,000
565	4,993	10,000	6600	Other Income	10,000	10,000	10,000
3,719	13,632	0	6600-06	Other Income - Paid Leave OR	0	0	0
112,651	102,770	95,000	<u>TOTAL MISCELLANEOUS</u>		80,000	80,000	80,000
<u>TRANSFERS IN</u>							
0	0	0	6900-45	Transfers In - Transportation	430,000	430,000	430,000
				Transfer to support purchase of new street sweeper	430,000		

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department :	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	No Department	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Section : 000 - No Section			
			Program: 000 - No Program			
7,225	0	0	6900-85 Transfers In - Insurance Services	0	0	0
7,225	0	0	<u>TOTAL TRANSFERS IN</u>	430,000	430,000	430,000
5,339,850	5,412,152	4,294,192	<u>TOTAL RESOURCES</u>	5,059,071	5,059,071	5,059,071

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
REQUIREMENTS							
PERSONNEL SERVICES							
1,697	1,244	0	7000	Salaries & Wages	0	0	0
560,524	647,586	661,760	7000-05	Salaries & Wages - Regular Full Time	764,784	764,784	764,784
				Management Support Specialist, Senior - 0.20 FTE			
				Maintenance & Operations - Supervisor - Street - 0.95 FTE			
				Maintenance & Operations - Supervisor - Park Maint - 0.05 FTE			
				Wastewater Svcs Supervisor-Conveyance - 0.15 FTE			
				Mechanic - Ops & Maint - 0.45 FTE			
				Senior Utility Worker - 1.00 FTE			
				Senior Utility Worker - WWS - 0.15 FTE			
				Utility Worker II - 5.00 FTE			
				Utility Worker II - WWS - 0.60 FTE			
				Management Support Specialist - Senior - 0.50 FTE			
				Maintenance & Operations - Superintendent - 0.50 FTE			
57,025	80,122	92,051	7000-15	Salaries & Wages - Temporary	98,874	98,874	98,874
				Extra Help - Streets - 2.15 FTE			
10,472	9,257	13,500	7000-20	Salaries & Wages - Overtime	13,996	13,996	13,996
40	120	180	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
491	991	0	7300	Fringe Benefits	0	0	0
37,509	44,084	46,435	7300-05	Fringe Benefits - FICA - Social Security	54,415	54,415	54,415
8,772	10,310	11,128	7300-06	Fringe Benefits - FICA - Medicare	12,726	12,726	12,726
183,697	227,908	233,084	7300-15	Fringe Benefits - PERS - OPSRP - IAP	261,273	261,273	261,273
141,678	155,822	177,326	7300-20	Fringe Benefits - Medical Insurance	238,627	238,627	238,627
17,900	20,400	21,150	7300-22	Fringe Benefits - VEBA Plan	24,750	24,750	24,750
467	467	496	7300-25	Fringe Benefits - Life Insurance	564	564	564
1,405	1,485	1,562	7300-30	Fringe Benefits - Long Term Disability	1,869	1,869	1,869
27,810	28,734	35,171	7300-35	Fringe Benefits - Workers' Compensation Insurance	33,496	33,496	33,496
175	177	218	7300-37	Fringe Benefits - Workers' Benefit Fund	219	219	219

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
0	837	3,990	7300-40	Fringe Benefits - Unemployment	4,000	4,000	4,000
381	3,314	6,608	7300-45	Fringe Benefits - Paid Family Leave City Share	3,477	3,477	3,477
89	0	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
1,050,132	1,232,857	1,304,659	TOTAL PERSONNEL SERVICES		1,513,070	1,513,070	1,513,070
<u>MATERIALS AND SERVICES</u>							
1,626	2,572	2,750	7530	Training	3,139	3,139	3,139
				Safety meetings, training films, posters, and handouts, etc.			
				CDL Physicals	840		
				CPR/AED/First Aid Recertification	600		
				CDL Driver Annual Consortium Fee	450		
				CDL Random Drug and Alcohol Testingesting	417		
				Safety Meeting	390		
				CDL Randon Drug Testing	267		
				Hearing Tests	175		
551	819	1,000	7540	Employee Events	1,700	1,700	1,700
				Costs shared city-wide for employee training, materials, and events.			
6,350	8,354	12,750	7550	Travel & Education	14,460	14,460	14,460
				Registration for professional conferences and reimbursement to employees for approved training programs, licenses, and certifications.			
				APWA Leadership Classes	6,130		
				Executive Forum on Leadership Training	3,000		
				APWA Street Maintenance Short School	2,360		
				Pesticide Recertification Classes	1,320		
				Miscellaneous Training	750		
				APWA Membership Renewal	600		
				Pesticide License Renewal	300		
27,829	26,026	32,000	7590	Fuel - Vehicle & Equipment	49,200	49,200	49,200
				Fuel costs for vehicles and equipment used for street maintenance services			
				Estimated Additional Fuel Cost	17,200		

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
8,761	8,868	12,500	7600	Utilities	12,500	12,500	12,500
				Electric and natural gas for the PW Maintenance and Operations facility at 1900 NE Riverside Dr.			
27,948	30,546	34,181	7610-05	Insurance - Liability	31,892	31,892	31,892
14,308	18,136	22,308	7610-10	Insurance - Property	18,440	18,440	18,440
0	0	0	7610-11	Insurance - Cyber liability	1,469	1,469	1,469
10,459	10,646	11,000	7620	Telecommunications	11,500	11,500	11,500
				Includes funding for redundant communications capability-cell phones and radio system maintenance			
				Employee Cell Phones	6,000		
				Maintenance and Operations Telephone Service	2,750		
				Radios	2,750		
2,531	2,528	2,900	7650	Janitorial	3,045	3,045	3,045
				Contract janitorial services and supplies, and other supplies.			
20,244	16,702	20,000	7660	Materials & Supplies	21,000	21,000	21,000
				Department costs for employee protective clothing, safety gear, general cleaning supplies, office supplies, garbage service, advertisement, printing, postage, and shipping costs.			
				Reoccurring Monthly Purchase Orders for Operational Expenses	6,300		
				Employee Clothing	5,550		
				Pre-approved Annual Purchasing Allocations for Operational Expenses	3,700		
				Miscellaneous Supplies	3,350		
				Advertising	1,500		
				Annual Fire Extinguisher Recertification	600		
65,419	76,875	100,000	7720	Repairs & Maintenance	99,750	99,750	99,750
				Materials and supplies for street maintenance activities			
				Mastic Material	20,000		
				Thermoplastic Pavement Markings	15,000		
				Crack Sealant	12,000		
				Hot Mix Asphalt	12,000		
				Miscellaneous Street Maintenance Items	10,000		
				Traffic Paint	6,000		

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Cold Mix Asphalt			6,000
			Barricade Panels			5,000
			3/4-0 Gravel			5,000
			Maintenance and Operations Garbage Pit Disposal			3,000
			Castings			2,000
			Barricade Repair			2,000
			Propane			1,000
			Portable Restroom Rental			750
0	0	0	7720-05 Repairs & Maintenance - Inventory-InterDept Projects	0	0	0
31,201	31,283	30,000	7720-06 Repairs & Maintenance - Equipment	50,000	50,000	50,000
			Repair and maintenance of vehicles and equipment used in street maintenance activities.			
			Miscellaneous Vehicle and Equipment Repairs			20,000
			Estimated Annual Maintenance Cost			15,000
			Reoccurring Monthly Purchase Orders for Operational Expenses			5,800
			Annual Crack Seal Machine Maintenance			3,000
			Monthly Auto Parts Store Purchase Orders			3,000
			Annual Maintenance on 83-4 Bucket Truck			1,500
			Monthly Tire Center Purchase Orders			1,200
			Annual Maintenance and Operation Shop Lift Inspection			500
0	0	0	7720-07 Repairs & Maintenance - Inventory-Equipment	0	0	0
5,385	3,847	4,500	7720-10 Repairs & Maintenance - Building Maintenance	4,105	4,105	4,105
			Street Maintenance Section's shared cost of Public Works Shop buildings and grounds maintenance.			
			Miscellaneous Repairs			2,500
			Quarterly HVAC Maintenance			1,305
			Quarterly Pest Control			300
5,058	7,613	7,500	7720-28 Repairs & Maintenance - Right of Way	30,300	30,300	30,300
			Materials and supplies for maintenance of right-of-way and landscape areas within city street right-of-way.			
			Street Sweeping Disposal			24,000

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
				Pre and Post Emergent Herbicides	3,000		
				Irrigation Repairs	2,500		
				Fertilizer	800		
51,382	62,899	50,000	7720-30	Repairs & Maintenance - Sidewalks	75,000	75,000	75,000
				Repair and construction of city sidewalks and wheelchair ramps.			
4,214	5,760	10,000	7720-32	Repairs & Maintenance - Traffic Signal	10,000	10,000	10,000
				Oregon Department of Transportation (ODOT) contract for traffic signal maintenance of City-owned traffic signals.			
10,560	3,591	20,000	7720-35	Repairs & Maintenance - Storm Drains	20,000	20,000	20,000
				Repair of the storm drainage system within the public right-of-way.			
29,912	190	27,000	7750	Professional Services	25,660	25,660	25,660
				Engineering professional services and street pavement rating services.			
				Miscellaneous Professional Services	15,000		
				Pavement Rating Services	10,660		
4,567	8,089	6,070	7750-01	Professional Services - Audit & other city-wide prof svc	5,620	5,620	5,620
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
348,924	729,872	703,450	7780-12	Contract Services - Street Maintenance	431,230	431,230	431,230
				Various contract services with private companies and other agencies for sweeping, striping, mowing, street repair, landscape, maintenance, snow removal, etc.			
				Pavement Repairs	325,000		
				Citywide Street Sweeping	270,000		
				Striping	50,000		
				Downtown Street Sweeping	34,980		
				Homeless Camp Cleanup	10,000		
				Graffiti Removal	5,000		
				Adopt-A-Road Program	5,000		
				Emergency Sweeping	3,000		
				Backflow Testing	1,250		
				Emergency Sweeping	(3,000)		
				Citywide Street Sweeping	(270,000)		

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
5,406	4,023	5,000	7800	M & S Equipment	5,000	5,000	5,000
				Miscellaneous small equipment for operations and maintenance			
				Miscellaneous Equipment	3,000		
				Walk Behind Push Mower	2,000		
1,513	1,263	2,000	7800-42	M & S Equipment - Shop	2,000	2,000	2,000
				Miscellaneous small equipment and tools for shop operations and maintenance			
				Miscellaneous Equipment and Tools	2,000		
7,605	11,659	8,327	7840	M & S Computer Charges	11,843	11,843	11,843
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (Street Fund)" (100.00%)	11,843		
12,670	17,034	24,450	7840-75	M & S Computer Charges - Street	18,500	18,500	18,500
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Street Fund)" (100.00%)	18,500		
				Adobe Pro Renewals - \$400			
				Bluebeam licensing - \$400			
				ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Park Maint,WWS - \$2700			
				Hansen Development - \$2500			
				Hansen SW Maintenance - 25%, shared w/Eng,Park Maint,WWS - \$4500			
				Office 365 licensing - \$3500			
				Street Saver software - \$4500			
21,044	16,704	27,500	8190	Signs	27,500	27,500	27,500
				Street signing materials and supplies, along with replacement of downtown parking signage.			
				Sign Posts and Anchors	12,500		
				Miscellaneous Signage	7,500		
				In-Ground Pedestrian Crossing Signs	2,500		
				Sign Sheeting	2,500		
				Miscellaneous Sign Hardware	1,500		
				Premix Concrete	1,000		

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
304,068	320,001	330,000	8200	Street & Parking Lot Lighting	330,000	330,000	330,000
				McMinnville Water & Light Department charges for electrical service, installation of new luminaries, and cost of material for maintenance of street lights.			
3,321	4,585	30,000	8210	Street Tree Program	20,000	20,000	20,000
				The street tree program includes activities related to planting, removal and pruning of street trees in the downtown core. It also includes work on right of way trees around the community related to storm damage, including clean-up, pruning, and removals.			
1,032,854	1,430,484	1,537,186	TOTAL MATERIALS AND SERVICES		1,334,853	1,334,853	1,334,853
<u>CAPITAL OUTLAY</u>							
243,028	36,528	17,000	8710	Equipment	837,000	837,000	837,000
				Capital vehicle and equipment purchases			
				Purchase of New Street Sweeper	450,000		
				Purchase of Used Street Sweeper as Backup Equipment	150,000		
				PW Office Building Replacement - 50%, shared with Park Maintenance	150,000		
				3/4 Ton 4x4 Pickup	62,000		
				Purchase of 2 - 16'/13cuyd Swaploader Drop Boxes	25,000		
1,870	474	1,583	8750	Capital Outlay Computer Charges	1,272	1,272	1,272
				I.S. Fund capital outlay costs shared city-wide			
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (Street Fund)" (100.00%)	1,272		
26,249	0	0	8750-75	Capital Outlay Computer Charges - Street	0	0	0
271,147	37,002	18,583	TOTAL CAPITAL OUTLAY		838,272	838,272	838,272
<u>TRANSFERS OUT</u>							
329,113	303,906	309,072	9700-01	Transfers Out - General Fund	349,330	349,330	349,330
				Engineering, Admin, & Finance personnel services support	312,358		
				Street Fund support of Engineering operations	24,531		
				Street Fund support of centralized Facility operations	12,441		
230,000	500,000	0	9700-45	Transfers Out - Transportation	0	0	0
12,733	13,317	14,209	9700-80	Transfers Out - Information Systems	14,726	14,726	14,726

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
Information Systems personnel services support					14,726		
571,846	817,223	323,281	TOTAL TRANSFERS OUT		364,056	364,056	364,056
<u>CONTINGENCIES</u>							
0	0	500,000	9800	Contingencies	500,000	500,000	500,000
0	0	500,000	TOTAL CONTINGENCIES		500,000	500,000	500,000
<u>ENDING FUND BALANCE</u>							
30,000	60,000	90,000	9992	Designated Ending Fund Balance-Capital Replacement Reserve	118,000	118,000	118,000
Designated ending fund balance reserve for future vehicle and equipment acquisition.							
Sweeper Replacement Reserve Funding					60,000		
2,383,870	1,834,586	520,483	9999	Unappropriated Ending Fd Balance	390,820	390,820	390,820
Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.							
2,413,870	1,894,586	610,483	TOTAL ENDING FUND BALANCE		508,820	508,820	508,820
5,339,850	5,412,152	4,294,192	TOTAL REQUIREMENTS		5,059,071	5,059,071	5,059,071

Budget Document Report

20 - STREET FUND

2024	2025	2026	Department : N/A	2027	2027	20-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
5,339,850	5,412,152	4,294,192	<u>TOTAL RESOURCES</u>	5,059,071	5,059,071	5,059,071
5,339,850	5,412,152	4,294,192	<u>TOTAL REQUIREMENTS</u>	5,059,071	5,059,071	5,059,071

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
RESOURCES							
BEGINNING FUND BALANCE							
819,368	1,098,360	1,073,832	4090	Beginning Fund Balance	807,714	807,714	807,714
Estimated July 1 carryover from prior year							
819,368	1,098,360	1,073,832	TOTAL BEGINNING FUND BALANCE		807,714	807,714	807,714
INTERGOVERNMENTAL							
446,893	194,403	1,210,500	4580	FAA Grant	1,603,215	1,603,215	1,603,215
FAA grants - Perimeter Fence Construction and Runway Rehab Design Services							
FAA Grant 3-41-0036-026-2026 1,453,215							
FAA Grant 3-41-0036-027-2027 150,000							
0	0	0	4580-22	FAA Grant - Airport Rescue Grant	0	0	0
16,567	15,415	42,724	4790	OR Aviation Department Grant	69,863	69,863	69,863
Critical Oregon Airport Relief (COAR) Program grants							
COAR-2026-MMV-00033 57,363							
COAR-2027-MMM-XXXX 12,500							
463,460	209,818	1,253,224	TOTAL INTERGOVERNMENTAL		1,673,078	1,673,078	1,673,078
CHARGES FOR SERVICES							
80,177	82,267	82,500	5400-05	Property Rentals - Crop Share & USDA	85,000	85,000	85,000
64,261	65,194	73,500	5400-10	Property Rentals - Land Leases	86,471	86,471	86,471
167,963	174,733	174,995	5400-15	Property Rentals - OSP Building	174,995	174,995	174,995
0	0	50,000	5400-17	Property Rentals - 4025 Nimbus Loop	54,000	54,000	54,000
11,278	12,642	11,000	5400-20	Property Rentals - Fixed Base Operator Lease	36,000	36,000	36,000
57,500	54,285	68,000	5400-25	Property Rentals - City Hangar	68,000	68,000	68,000
381,179	389,121	459,995	TOTAL CHARGES FOR SERVICES		504,466	504,466	504,466
MISCELLANEOUS							
43,635	50,925	45,000	6310	Interest	45,000	45,000	45,000
0	0	0	6600	Other Income	0	0	0
12,050	11,250	10,000	6600-22	Other Income - Airshow	13,000	13,000	13,000

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
9,259	7,915	10,000	6600-40 Other Income - Fuel Flowage Fees	15,000	15,000	15,000
64,944	70,090	65,000	<u>TOTAL MISCELLANEOUS</u>	73,000	73,000	73,000
1,728,952	1,767,388	2,852,051	<u>TOTAL RESOURCES</u>	3,058,258	3,058,258	3,058,258

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
136	531	0	7000	Salaries & Wages	0	0	0
0	0	120,073	7000-05	Salaries & Wages - Regular Full Time	143,881	143,881	143,881
				Airport Manager - 1.00 FTE			
53,525	61,631	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
6	45	0	7300	Fringe Benefits	0	0	0
3,319	3,821	7,264	7300-05	Fringe Benefits - FICA - Social Security	8,921	8,921	8,921
776	894	1,741	7300-06	Fringe Benefits - FICA - Medicare	2,086	2,086	2,086
0	0	39,276	7300-15	Fringe Benefits - PERS - OPSRP - IAP	46,704	46,704	46,704
0	0	25,553	7300-20	Fringe Benefits - Medical Insurance	28,867	28,867	28,867
0	0	3,000	7300-22	Fringe Benefits - VEBA Plan	3,000	3,000	3,000
60	59	60	7300-25	Fringe Benefits - Life Insurance	59	59	59
153	140	304	7300-30	Fringe Benefits - Long Term Disability	346	346	346
339	296	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	1,899	1,899	1,899
0	0	21	7300-37	Fringe Benefits - Workers' Benefit Fund	19	19	19
0	0	1,034	7300-45	Fringe Benefits - Paid Family Leave City Share	576	576	576
58,312	67,417	198,326	TOTAL PERSONNEL SERVICES		236,357	236,357	236,357
<u>MATERIALS AND SERVICES</u>							
3,775	4,174	4,600	7515	City Services Charge expense	4,500	4,500	4,500
				McMinnville Water & Light			
17	42	100	7540	Employee Events	200	200	200
				Costs shared city-wide for employee training, materials, and events.			
0	0	0	7550	Travel & Education	3,000	3,000	3,000
				AAAE, NWAAAE, OAMA Memberships & Conferences			
10,411	9,690	10,196	7610-05	Insurance - Liability	0	0	0
16,737	13,611	16,742	7610-10	Insurance - Property	12,723	12,723	12,723
0	0	0	7610-11	Insurance - Cyber liability	278	278	278
0	0	0	7610-12	Insurance - Airport liability	10,230	10,230	10,230

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
0	0	0	7610-13	Insurance - Rental prop-liability		6,037	6,037	6,037
				Hangars	4,507			
				Oregon State Police	1,138			
				Nimbus Loop	392			
0	0	0	7610-14	Insurance - Rental prop-property		17,507	17,507	17,507
				Hangars	6,145			
				Nimbus Loop	5,839			
				Oregon State Police	5,523			
2,664	2,793	9,000	7660	Materials & Supplies		5,000	5,000	5,000
				Airport restroom, janitorial and office supplies, miscellaneous permits.				
2,771	13,237	5,000	7720	Repairs & Maintenance		5,000	5,000	5,000
				Maintenance required on city owned hangars and buildings. This includes locks, exterior and interior repairs.				
423	380	40,000	7720-40	Repairs & Maintenance - Runway/Taxiway		80,000	80,000	80,000
				Asphalt repair and striping on runways/taxiways/ramps				
5,148	16,410	18,000	7740-05	Rental Property Repair & Maint - Building		65,000	65,000	65,000
				General Repairs on City-owned hangars				
				East & West Hangars - New Siding	55,000			
				Misc. Hangar Maintenance	10,000			
29,831	88,916	138,685	7740-10	Rental Property Repair & Maint - OSP		37,820	37,820	37,820
				General Building Repair and Maintenance				
				Roof Rehabilitation	27,820			
				General Maintenance	10,000			
59	0	30,000	7740-15	Rental Property Repair & Maint - Fuel Tanks		40,000	40,000	40,000
				Fuel Facility				
				Old Jet-A Tank Rehab or Removal	30,000			
				Filter Replacements and General Mx	10,000			
12,199	69,010	7,640	7740-20	Rental Property Repair & Maint - 4025 Nimbus Loop		3,000	3,000	3,000
				Budget Note: Vacant rental property				

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
37,493	41,061	150,000	7750	Professional Services	91,000	91,000	91,000
				Contract Airport Maintenance Support			36,000
				Miscellaneous Professional Services			20,000
				Business and Economic Development Plan			20,000
				Airport Engineering Support (CWE)			15,000
5,099	598	2,500	7750-01	Professional Services - Audit & other city-wide prof svc	3,850	3,850	3,850
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
376,985	222,363	1,345,000	7750-04	Professional Services - Grants	1,673,078	1,673,078	1,673,078
				FAA Grants - Perimeter Fence Construction and Runway Rehab Design			
				FAA Grant 3-41-0036-026-2026			1,453,215
				FAA Grant 3-41-0036-027-2027			150,000
				COAR-2026-MMV-00033			57,363
				COAR-2027-MMV-XXXX			12,500
1,383	1,943	1,665	7840	M & S Computer Charges	2,346	2,346	2,346
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (Airport Fund)" (100.00%)			2,346
168	170	3,000	7840-77	M & S Computer Charges - Airport	620	620	620
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Airport Fund)" (100.00%)			620
				Adobe Pro Renewal - \$200			
				Office 365 licensing - \$420			
6,624	6,885	21,000	8215	Airport Lighting	15,000	15,000	15,000
				Airfield, navigational aids, and street/parking lot lighting repairs			
511,787	491,281	1,803,128	TOTAL MATERIALS AND SERVICES		2,076,189	2,076,189	2,076,189
CAPITAL OUTLAY							
340	79	281	8750	Capital Outlay Computer Charges	252	252	252
				I.S. Fund capital outlay costs shared city-wide			

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
			Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (Airport Fund)" (100.00%)			252		
340	79	281	TOTAL CAPITAL OUTLAY			252	252	252
<u>TRANSFERS OUT</u>								
60,153	62,136	70,518	9700-01	Transfers Out - General Fund		73,640	73,640	73,640
			Engineering, Admin, & Finance personnel services support			53,486		
			Airport Fund support of centralized Facility operations			18,420		
			Airport Fund support of Engineering operations			1,734		
60,153	62,136	70,518	TOTAL TRANSFERS OUT			73,640	73,640	73,640
<u>CONTINGENCIES</u>								
0	0	300,000	9800	Contingencies		300,000	300,000	300,000
0	0	300,000	TOTAL CONTINGENCIES			300,000	300,000	300,000
<u>ENDING FUND BALANCE</u>								
1,098,360	1,146,475	479,798	9999	Unappropriated Ending Fd Balance		371,820	371,820	371,820
			Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.					
1,098,360	1,146,475	479,798	TOTAL ENDING FUND BALANCE			371,820	371,820	371,820
1,728,952	1,767,388	2,852,051	TOTAL REQUIREMENTS			3,058,258	3,058,258	3,058,258

Budget Document Report

25 - AIRPORT MAINTENANCE FUND

2024	2025	2026	Department : N/A	2027	2027	25-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
1,728,952	1,767,388	2,852,051	TOTAL RESOURCES	3,058,258	3,058,258	3,058,258
1,728,952	1,767,388	2,852,051	TOTAL REQUIREMENTS	3,058,258	3,058,258	3,058,258

Budget Document Report

45 - TRANSPORTATION FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
0	4,372,615	5,128,235	4045-05	Designated Begin FB-Transport Fd - Transportation SDC	6,010,438	6,010,438	6,010,438
0	1,349,259	1,637,061	4045-20	Designated Begin FB-Transport Fd - ODOT Fund Exchange Reserve	0	0	0
4,127,693	456,683	501,817	4090	Beginning Fund Balance	1,117,631	1,117,631	1,117,631
Estimated July 1 undesignated carryover from prior year							
4,127,693	6,178,557	7,267,113	<u>TOTAL BEGINNING FUND BALANCE</u>		7,128,069	7,128,069	7,128,069
<u>INTERGOVERNMENTAL</u>							
0	0	0	4777	OR Department of Transportation	48,000	48,000	48,000
IGA Revenue for 4th & Baker ramps							
1,550,507	429,006	429,000	4810	OR Federal Exchange - TEA 21	432,600	432,600	432,600
The City receives its Federal Surface Transportation Program (STP) allocation on an annual basis, typically in January of each year.							
1,550,507	429,006	429,000	<u>TOTAL INTERGOVERNMENTAL</u>		480,600	480,600	480,600
<u>CHARGES FOR SERVICES</u>							
721,002	569,632	600,000	5500	System Development Charges	600,000	600,000	600,000
Transportation system development charges (SDC) received from new development. Oregon Revised Statutes require transportation SDCs be used to fund projects that increase the city's transportation system capacity.							
721,002	569,632	600,000	<u>TOTAL CHARGES FOR SERVICES</u>		600,000	600,000	600,000
<u>MISCELLANEOUS</u>							
247,712	285,396	260,000	6310	Interest	260,000	260,000	260,000
247,712	285,396	260,000	<u>TOTAL MISCELLANEOUS</u>		260,000	260,000	260,000
<u>TRANSFERS IN</u>							
230,000	500,000	0	6900-20	Transfers In - Street	0	0	0
230,000	500,000	0	<u>TOTAL TRANSFERS IN</u>		0	0	0
6,876,914	7,962,591	8,556,113	<u>TOTAL RESOURCES</u>		8,468,669	8,468,669	8,468,669

Budget Document Report

45 - TRANSPORTATION FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
REQUIREMENTS							
MATERIALS AND SERVICES							
21,521	20,450	18,500	7750	Professional Services	18,500	18,500	18,500
				Yamhill County Parkway committee support	18,500		
4,268	738	910	7750-01	Professional Services - Audit & other city-wide prof svc	1,460	1,460	1,460
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
0	1,715	0	7750-57	Professional Services - Financing Administration	0	0	0
0	0	500,000	7760-10	Professional Svcs - Plan/Study - Transportation System Plan	250,000	250,000	250,000
				Transportation System Plan Update			
0	0	75,000	7770-20	Professional Services - Projects - Baker Cr Rd & Michelbook signal	75,000	75,000	75,000
				Design Services	75,000		
8,466	0	60,000	7770-67	Professional Services - Projects - Street Resurfacing	0	0	0
0	0	0	7770-70	Professional Services - Projects - 2nd Street Improvements	0	0	0
34,255	22,903	654,410	TOTAL MATERIALS AND SERVICES		344,960	344,960	344,960
CAPITAL OUTLAY							
0	0	500,000	9000-20	Traffic Signals - Baker Cr Rd & Michelbook	0	0	0
				Installation of new traffic signal.			
302,308	318,131	0	9020-05	Street Resurfacing - Seal Coating	0	0	0
				Slurry seal application on various City streets.			
0	405,548	1,375,000	9020-10	Street Resurfacing - Contract Overlays	0	0	0
				Pavement overlay of various City streets, primarily using fund exchange resources.			
36,018	0	0	9030-12	Street Improvements - Pedestrian & Safety	198,000	198,000	198,000
				Cypress and Old Sheridan Rapid Flashing Beacon	150,000		
				Accessible Ramps, 4th & Baker	48,000		
338,325	723,679	1,875,000	TOTAL CAPITAL OUTLAY		198,000	198,000	198,000
DEBT SERVICE							
176,102	143,410	147,541	9472-05	ODOT Loan - Newberg/Dundee Bypass - Principal	147,541	147,541	147,541
				Payment on ODOT loan for Phases I and II of the Newberg/Dundee bypass project			

Budget Document Report

45 - TRANSPORTATION FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
25,146	57,838	53,707	9472-10	ODOT Loan - Newberg/Dundee Bypass - Interest		53,707	53,707	53,707
				Interest payment for City's loan balance				
201,248	201,248	201,248	TOTAL DEBT SERVICE			201,248	201,248	201,248
TRANSFERS OUT								
124,529	138,075	139,952	9700-01	Transfers Out - General Fund		163,523	163,523	163,523
				Engineering, Admin, & Finance personnel services support		151,252		
				Transportation Fund support of Engineering operations		12,271		
0	0	0	9700-20	Transfers Out - Street		430,000	430,000	430,000
				Transfer to support new street sweeper purchase		430,000		
124,529	138,075	139,952	TOTAL TRANSFERS OUT			593,523	593,523	593,523
CONTINGENCIES								
0	0	0	9800	Contingencies		0	0	0
0	0	0	TOTAL CONTINGENCIES			0	0	0
ENDING FUND BALANCE								
4,372,615	5,144,822	5,061,715	9945-05	Designated End FB - Transport Fd - Transportation SDC		6,419,168	6,419,168	6,419,168
1,349,259	1,639,525	488,393	9945-20	Designated End FB - Transport Fd - ODOT Fund Exchange Reserve		0	0	0
				Federal allotment balance for future projects				
456,683	92,339	135,395	9999	Unappropriated Ending Fd Balance		711,770	711,770	711,770
				Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.				
6,178,557	6,876,686	5,685,503	TOTAL ENDING FUND BALANCE			7,130,938	7,130,938	7,130,938
6,876,914	7,962,591	8,556,113	TOTAL REQUIREMENTS			8,468,669	8,468,669	8,468,669

Budget Document Report

45 - TRANSPORTATION FUND

2024	2025	2026	Department : N/A	2027	2027	45-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
6,876,914	7,962,591	8,556,113	<u>TOTAL RESOURCES</u>	8,468,669	8,468,669	8,468,669
6,876,914	7,962,591	8,556,113	<u>TOTAL REQUIREMENTS</u>	8,468,669	8,468,669	8,468,669

Budget Document Report

50 - PARK DEVELOPMENT FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
16,000	16,000	16,000	4050-25	Designated Begin FB-Park Dev Fd - Heather Hollow	16,000	16,000	16,000
July 1 carryover donation from the Heather Glen Homeowners Association for future improvements to Heather Hollow Neighborhood Park.							
2,285,702	2,964,511	3,423,353	4090	Beginning Fund Balance	4,029,815	4,029,815	4,029,815
Estimated July 1 undesignated carryover from prior year Budget Note: SDC accounting discloses a negative system development charge (SDC) fund balance. This negative balance indicates that qualifying park improvement projects could have been all or partially funded by SDCs, but were instead funded by park improvement bond proceeds since adequate SDCs were not available. This will continue to be the case for the foreseeable future.							
2,301,702	2,980,511	3,439,353	<u>TOTAL BEGINNING FUND BALANCE</u>		4,045,815	4,045,815	4,045,815
<u>INTERGOVERNMENTAL</u>							
0	0	0	4770-20	OR State Park & Recreation Grant - Kiwanis Marine Park Renovation	0	0	0
0	0	0	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0
<u>CHARGES FOR SERVICES</u>							
736,453	643,906	900,000	5500	System Development Charges	400,000	400,000	400,000
These estimates do not include the updated methodology pending City Council approval, this would be significantly larger next FY.							
736,453	643,906	900,000	<u>TOTAL CHARGES FOR SERVICES</u>		400,000	400,000	400,000
<u>MISCELLANEOUS</u>							
122,913	154,427	150,000	6310	Interest	140,000	140,000	140,000
Interest earned on SDC, grant, intergovernmental, etc balances							
0	224	0	6600	Other Income	0	0	0
122,913	154,651	150,000	<u>TOTAL MISCELLANEOUS</u>		140,000	140,000	140,000
3,161,069	3,779,068	4,489,353	<u>TOTAL RESOURCES</u>		4,585,815	4,585,815	4,585,815

Budget Document Report

50 - PARK DEVELOPMENT FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
REQUIREMENTS								
MATERIALS AND SERVICES								
499	333	290	7750-01	Professional Services - Audit & other city-wide prof svc		610	610	610
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
117,204	9,587	120,000	7760-50	Professional Svcs - Plan/Study - Parks & Rec Open Space Plan		0	0	0
				Parks design, community involvement, etc.				
282	0	0	7840-63	M & S Computer Charges - Park Development		0	0	0
117,984	9,920	120,290	TOTAL MATERIALS AND SERVICES			610	610	610
CAPITAL OUTLAY								
0	0	1,000,000	9250	Park Construction		0	0	0
0	301,586	315,000	9300-31	Park Improvements Jay Pearson Park		0	0	0
0	301,586	1,315,000	TOTAL CAPITAL OUTLAY			0	0	0
TRANSFERS OUT								
62,573	70,648	63,889	9700-01	Transfers Out - General Fund		63,684	63,684	63,684
				Parks & Rec Admin, Finance, & Eng personnel svc support	61,950			
				Park Development Fund support of Engineering operations	1,734			
62,573	70,648	63,889	TOTAL TRANSFERS OUT			63,684	63,684	63,684
CONTINGENCIES								
0	0	0	9800	Contingencies		0	0	0
0	0	0	TOTAL CONTINGENCIES			0	0	0
ENDING FUND BALANCE								
16,000	16,000	16,000	9950-25	Designated End FB - Park Dev Fd - Heather Hollow		16,000	16,000	16,000
2,964,511	3,380,914	2,974,174	9999	Unappropriated Ending Fd Balance		4,505,521	4,505,521	4,505,521
2,980,511	3,396,914	2,990,174	TOTAL ENDING FUND BALANCE			4,521,521	4,521,521	4,521,521
3,161,069	3,779,068	4,489,353	TOTAL REQUIREMENTS			4,585,815	4,585,815	4,585,815

Budget Document Report

50 - PARK DEVELOPMENT FUND

2024	2025	2026	Department : N/A	2027	2027	50-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
3,161,069	3,779,068	4,489,353	<u>TOTAL RESOURCES</u>	4,585,815	4,585,815	4,585,815
3,161,069	3,779,068	4,489,353	<u>TOTAL REQUIREMENTS</u>	4,585,815	4,585,815	4,585,815

Budget Document Report

60 - DEBT SERVICE FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
Program: 000 - No Program							
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
313,575	301,476	247,276	4090	Beginning Fund Balance	217,779	217,779	217,779
Estimated July 1 undesignated carryover from prior year							
313,575	301,476	247,276	<u>TOTAL BEGINNING FUND BALANCE</u>		217,779	217,779	217,779
<u>PROPERTY TAXES</u>							
2,897,373	2,852,774	2,878,200	4100-05	Property Taxes - Current	2,848,122	2,848,122	2,848,122
Debt Service property tax rate estimated is \$0.7702 per \$1,000 of assessed value compared to \$0.8135 in 2025-2026							
2026-2027 Debt service property tax levy 2,990,528							
5% Uncollectable taxes (142,406)							
61,421	58,771	63,000	4100-10	Property Taxes - Prior	65,000	65,000	65,000
Collections of delinquent property taxes from prior year Debt Service Fund property tax levies.							
2,958,794	2,911,545	2,941,200	<u>TOTAL PROPERTY TAXES</u>		2,913,122	2,913,122	2,913,122
<u>INTERGOVERNMENTAL</u>							
1,225	1,207	0	5010-01	Yamhill County - Other County Distributions	0	0	0
1,225	1,207	0	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0
<u>MISCELLANEOUS</u>							
26,948	21,737	20,000	6310	Interest	20,000	20,000	20,000
8,434	10,014	6,974	6310-01	Interest - Property taxes	5,000	5,000	5,000
35,382	31,751	26,974	<u>TOTAL MISCELLANEOUS</u>		25,000	25,000	25,000
3,308,976	3,245,979	3,215,450	<u>TOTAL RESOURCES</u>		3,155,901	3,155,901	3,155,901

Budget Document Report

60 - DEBT SERVICE FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>REQUIREMENTS</u>							
<u>DEBT SERVICE</u>							
720,000	755,000	790,000	9462-05	2015 Public Safety Bldg Refunding Bond - Principal - Feb 1	830,000	830,000	830,000
				2015 Public Safety Building Bond Refunding principal payment due February 1, 2027			
77,375	59,375	40,500	9462-10	2015 Public Safety Bldg Refunding Bond - Interest - Feb 1	20,750	20,750	20,750
				2015 Public Safety Building Bond Refunding interest payment due February 1, 2027			
77,375	59,375	40,500	9462-15	2015 Public Safety Bldg Refunding Bond - Interest - Aug 1	20,750	20,750	20,750
				2015 Public Safety Building Bond Refunding principal payment due August 1, 2026			
1,080,000	1,130,000	1,190,000	9475-05	2015 Transportation Bond - Principal - Feb 1	1,245,000	1,245,000	1,245,000
				2015 Transportation Bond principal payment due February 1, 2027			
190,750	163,750	135,500	9475-10	2015 Transportation Bond - Interest - Feb 1	105,750	105,750	105,750
				2015 Transportation Bond interest payment due February 1, 2027			
190,750	163,750	135,500	9475-15	2015 Transportation Bond - Interest - Aug 1	105,750	105,750	105,750
				2015 Transportation Bond interest payment due August 1, 2026			
490,000	505,000	520,000	9476-05	2018 Transportation Bond - Principal - Feb 1	540,000	540,000	540,000
				2018 Transportation Bond principal payment due February 1, 2027			
90,625	80,825	73,250	9476-10	2018 Transportation Bond - Interest - Feb 1	65,450	65,450	65,450
				2018 Transportation Bond interest payment due February 1, 2027			
90,625	80,825	73,250	9476-15	2018 Transportation Bond - Interest - Aug 1	65,450	65,450	65,450
				2018 Transportation Bond interest payment due August 1, 2026			
3,007,500	2,997,900	2,998,500	<u>TOTAL DEBT SERVICE</u>		2,998,900	2,998,900	2,998,900
<u>ENDING FUND BALANCE</u>							
301,476	248,079	216,950	9999	Unappropriated Ending Fd Balance	157,001	157,001	157,001
				Undesignated carryover to July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.			
301,476	248,079	216,950	<u>TOTAL ENDING FUND BALANCE</u>		157,001	157,001	157,001
3,308,976	3,245,979	3,215,450	<u>TOTAL REQUIREMENTS</u>		3,155,901	3,155,901	3,155,901

Budget Document Report

60 - DEBT SERVICE FUND

2024	2025	2026	Department : N/A	2027	2027	60-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
3,308,976	3,245,979	3,215,450	<u>TOTAL RESOURCES</u>	3,155,901	3,155,901	3,155,901
3,308,976	3,245,979	3,215,450	<u>TOTAL REQUIREMENTS</u>	3,155,901	3,155,901	3,155,901

Budget Document Report

70 - BUILDING FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				

RESOURCES

BEGINNING FUND BALANCE

2,062,688	2,286,605	2,101,341	4090	Beginning Fund Balance	2,296,841	2,296,841	2,296,841
				Estimated July 1 carryover from prior year			
2,062,688	2,286,605	2,101,341	TOTAL BEGINNING FUND BALANCE		2,296,841	2,296,841	2,296,841

LICENSES AND PERMITS

637,813	498,466	410,000	4400-05	Building Fees - Building Permit Fees	500,000	500,000	500,000
				Building plan review and permit fees; fire and life safety plan review fees.			
139,673	145,340	135,000	4400-10	Building Fees - Mechanical Permit Fees	135,000	135,000	135,000
				Mechanical plan review and permit fees.			
185,937	139,539	80,000	4400-15	Building Fees - Plumbing Permit Fees	100,000	100,000	100,000
				Plumbing plan review and permit fees.			
762	2,112	2,750	4400-20	Building Fees - Mobile Home Permit Fees	2,750	2,750	2,750
				Manufactured home setup permit fees including mobile home park plan review and permit fees.			
0	485	500	4400-25	Building Fees - Miscellaneous Permit Fees	500	500	500
				Miscellaneous Building Division charges including re-inspection fees.			
964,185	785,942	628,250	TOTAL LICENSES AND PERMITS		738,250	738,250	738,250

MISCELLANEOUS

106,031	105,579	100,000	6310	Interest	95,000	95,000	95,000
0	1,354	0	6600-06	Other Income - Paid Leave OR	0	0	0
4,742	745	0	6600-97	Other Income - Building	3,000	3,000	3,000
				Includes the 1% Administration Fee paid by the School District for the Building Division's collection of their Construction Excise Tax on new construction.			
110,773	107,678	100,000	TOTAL MISCELLANEOUS		98,000	98,000	98,000

TRANSFERS IN

7,330	9,453	7,500	6900-08	Transfers In - Affordable Housing	12,000	12,000	12,000
				Building personnel services support	12,000		

Budget Document Report

70 - BUILDING FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
5,007	0	0	6900-85 Transfers In - Insurance Services	0	0	0
12,337	9,453	7,500	<u>TOTAL TRANSFERS IN</u>	12,000	12,000	12,000
3,149,984	3,189,677	2,837,091	<u>TOTAL RESOURCES</u>	3,145,091	3,145,091	3,145,091

Budget Document Report

70 - BUILDING FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
PERSONNEL SERVICES							
731	953	0	7000	Salaries & Wages	0	0	0
317,574	336,737	357,834	7000-05	Salaries & Wages - Regular Full Time	415,145	415,145	415,145
				Development Permit Coordinator - 0.50 FTE			
				Combination Inspector - Senior - 1.00 FTE			
				Combination Inspector - 1.00 FTE			
				Development Review Specialist - 1.00 FTE			
				Development Customer Service Technician - Combined Depts - 0.34 FTE			
				Community Development Director - 0.25 FTE			
113,594	108,881	115,510	7000-15	Salaries & Wages - Temporary	118,396	118,396	118,396
				Extra Help - Building Official - 0.75 FTE			
3,497	3,082	5,000	7000-20	Salaries & Wages - Overtime	5,010	5,010	5,010
300	420	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
339	519	0	7300	Fringe Benefits	0	0	0
26,525	27,293	28,939	7300-05	Fringe Benefits - FICA - Social Security	33,390	33,390	33,390
6,203	6,383	6,936	7300-06	Fringe Benefits - FICA - Medicare	7,809	7,809	7,809
144,858	144,072	158,155	7300-15	Fringe Benefits - PERS - OPSRP - IAP	176,513	176,513	176,513
62,247	64,710	71,333	7300-20	Fringe Benefits - Medical Insurance	95,050	95,050	95,050
8,090	8,090	8,090	7300-22	Fringe Benefits - VEBA Plan	9,590	9,590	9,590
216	210	215	7300-25	Fringe Benefits - Life Insurance	241	241	241
794	798	820	7300-30	Fringe Benefits - Long Term Disability	1,002	1,002	1,002
4,514	4,242	5,153	7300-35	Fringe Benefits - Workers' Compensation Insurance	5,635	5,635	5,635
85	78	91	7300-37	Fringe Benefits - Workers' Benefit Fund	91	91	91
0	0	1,890	7300-40	Fringe Benefits - Unemployment	2,000	2,000	2,000
279	2,050	4,118	7300-45	Fringe Benefits - Paid Family Leave City Share	2,137	2,137	2,137
689,847	708,518	764,084	TOTAL PERSONNEL SERVICES		872,008	872,008	872,008

Budget Document Report

70 - BUILDING FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>MATERIALS AND SERVICES</u>							
28,579	25,640	25,000	7500	Credit Card Fees	29,000	29,000	29,000
0	490	500	7520	Public Notices & Printing	500	500	500
				Building inspection/correction notices and various building inspection job cards, as well as brochures to inform contractors of code changes, departmental policies, and other relevant information.			
366	778	500	7540	Employee Events	700	700	700
				Costs shared city-wide for employee training, materials, and events.			
2,101	1,575	4,000	7550	Travel & Education	4,000	4,000	4,000
				Training seminars and classes to maintain staff certifications; attendance at the Accela (building permit program) annual conference.			
3,093	3,345	2,500	7590	Fuel - Vehicle & Equipment	2,500	2,500	2,500
2,692	2,747	3,600	7600	Utilities	3,600	3,600	3,600
				Division's share of Community Development Center's electricity expense, ~25%.			
6,136	7,214	8,073	7610-05	Insurance - Liability	6,327	6,327	6,327
2,497	2,886	3,550	7610-10	Insurance - Property	2,696	2,696	2,696
0	0	0	7610-11	Insurance - Cyber liability	291	291	291
9,714	10,718	10,000	7620	Telecommunications	10,000	10,000	10,000
2,898	3,128	3,000	7650	Janitorial	2,750	2,750	2,750
				Division's share of Community Development Center janitorial service and supplies cost, ~25%.			
7,361	4,620	5,000	7660	Materials & Supplies	4,000	4,000	4,000
				Code books and related material regarding structural, mechanical, plumbing, and fire codes; office supplies; postage; uniforms and safety equipment.			
0	0	1,000	7720	Repairs & Maintenance	0	0	0
				Repairs and maintenance of vehicles and office equipment.			
2,177	1,080	1,500	7720-08	Repairs & Maintenance - Building Repairs	1,500	1,500	1,500
				Division's share of Community Development Center's repairs and improvements, ~25%.			
1,105	1,276	4,000	7720-10	Repairs & Maintenance - Building Maintenance	4,000	4,000	4,000
				Division's share of routine building maintenance costs including pest control, garbage service, alarm and lighting repair and maintenance, gutter cleaning and roof preventative maintenance, and carpet cleaning, ~25%.			
2,277	0	0	7750	Professional Services	0	0	0

Budget Document Report

70 - BUILDING FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
3,690	1,577	2,070	7750-01	Professional Services - Audit & other city-wide prof svc	1,670	1,670	1,670
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
16,647	18,241	35,000	7750-33	Professional Services - Contract Inspections	25,000	25,000	25,000
				Contract inspection services for large commercial projects and to augment staff building inspectors, when needed.			
6,824	2,141	20,000	7750-36	Professional Services - Contract Plan Review	20,000	20,000	20,000
				Contract plan reviews and engineering services on commercial projects.			
4,776	3,483	4,000	7790-20	Maintenance & Rental Contracts - Community Development Center	4,000	4,000	4,000
				Division's share of Community Development Center HVAC services; alarm monitoring; landscape maintenance; and copier leases, ~25%.			
10,025	11,485	9,160	7840	M & S Computer Charges	13,240	13,240	13,240
				I.S. Fund materials & supplies costs shared city-wide			
				Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (Building Fund)" (100.00%)	13,240		
2,982	2,726	7,960	7840-80	M & S Computer Charges - Building	14,500	14,500	14,500
				Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Building Fund)" (100.00%)	14,500		
				Accela Peripherals - \$1000			
				ESRI SW - 17%, shared w/Street,Comm Dvlpmt,Eng,Park Maint,WWS - \$2700			
				Office 365 licensing - \$2100			
				Replacement Computer Share - \$1500			
				Replacement Computers - \$7000			
				Adobe Pro Renewals - \$200			
115,939	105,149	150,413	TOTAL MATERIALS AND SERVICES		150,274	150,274	150,274

CAPITAL OUTLAY

2,465	467	1,618	8750	Capital Outlay Computer Charges	1,422	1,422	1,422
				I.S. Fund capital outlay costs shared city-wide			
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (Building Fund)" (100.00%)	1,422		
14,548	10,733	0	8800	Building Improvements	0	0	0

Budget Document Report

70 - BUILDING FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
Division's share of Community Development Center's building improvements, ~25%.							
17,013	11,200	1,618	TOTAL CAPITAL OUTLAY		1,422	1,422	1,422
TRANSFERS OUT							
27,846	68,266	65,324	9700-01	Transfers Out - General Fund	81,994	81,994	81,994
				Admin, Finance, & Engineering personnel services support	77,909		
				Building Fund support of centralized Facility operations	4,085		
12,733	13,317	14,209	9700-80	Transfers Out - Information Systems	14,726	14,726	14,726
				Information Systems personnel services support	14,726		
40,579	81,583	79,533	TOTAL TRANSFERS OUT		96,720	96,720	96,720
CONTINGENCIES							
0	0	200,000	9800	Contingencies	200,000	200,000	200,000
0	0	200,000	TOTAL CONTINGENCIES		200,000	200,000	200,000
ENDING FUND BALANCE							
2,286,605	2,283,227	1,641,443	9999	Unappropriated Ending Fd Balance	1,824,666	1,824,666	1,824,666
				Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations. Target reserve = 24 months operating expenses.			
2,286,605	2,283,227	1,641,443	TOTAL ENDING FUND BALANCE		1,824,666	1,824,666	1,824,666
3,149,984	3,189,677	2,837,091	TOTAL REQUIREMENTS		3,145,091	3,145,091	3,145,091

Budget Document Report

70 - BUILDING FUND

2024	2025	2026	Department : N/A	2027	2027	70-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
3,149,984	3,189,677	2,837,091	<u>TOTAL RESOURCES</u>	3,145,091	3,145,091	3,145,091
3,149,984	3,189,677	2,837,091	<u>TOTAL REQUIREMENTS</u>	3,145,091	3,145,091	3,145,091

Budget Document Report

71 - STORMWATER OPERATIONS FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>BEGINNING FUND BALANCE</u>						
0	0	0 4090	Beginning Fund Balance	0	0	0
0	0	0	<u>TOTAL BEGINNING FUND BALANCE</u>	0	0	0
<u>MISCELLANEOUS</u>						
0	0	0 6310	Interest	0	0	0
0	0	0	<u>TOTAL MISCELLANEOUS</u>	0	0	0
0	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

71 - STORMWATER OPERATIONS FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>REQUIREMENTS</u>							
<u>MATERIALS AND SERVICES</u>							
0	0	0	7750-43	Professional Services - Stormwater	0	0	0
0	0	0	<u>TOTAL MATERIALS AND SERVICES</u>		0	0	0
<u>TRANSFERS OUT</u>							
0	0	0	9700-01	Transfers Out - General Fund	0	0	0
0	0	0	<u>TOTAL TRANSFERS OUT</u>		0	0	0
<u>ENDING FUND BALANCE</u>							
0	0	0	9999	Unappropriated Ending Fd Balance	0	0	0
0	0	0	<u>TOTAL ENDING FUND BALANCE</u>		0	0	0
0	0	0	<u>TOTAL REQUIREMENTS</u>		0	0	0

Budget Document Report

71 - STORMWATER OPERATIONS FUND

2024	2025	2026	Department : N/A	2027	2027	71-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
0	0	0	TOTAL RESOURCES	0	0	0
0	0	0	TOTAL REQUIREMENTS	0	0	0

Budget Document Report

72 - STORMWATER CAPITAL FUND

2024	2025	2026	Department :	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	No Department	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Section : 000 - No Section			
			Program: 000 - No Program			
<u>RESOURCES</u>						
<u>BEGINNING FUND BALANCE</u>						
0	0	0 4090	Beginning Fund Balance	10,405	10,405	10,405
0	0	0	<u>TOTAL BEGINNING FUND BALANCE</u>	10,405	10,405	10,405
<u>MISCELLANEOUS</u>						
0	0	0 6310	Interest	2,000	2,000	2,000
0	0	0	<u>TOTAL MISCELLANEOUS</u>	2,000	2,000	2,000
<u>TRANSFERS IN</u>						
0	0	500,000 6900-01	Transfers In - General Fund	350,000	350,000	350,000
			ARPA funds for Linear Park Stormline	350,000		
0	0	500,000	<u>TOTAL TRANSFERS IN</u>	350,000	350,000	350,000
0	0	500,000	<u>TOTAL RESOURCES</u>	362,405	362,405	362,405

Budget Document Report

72 - STORMWATER CAPITAL FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>REQUIREMENTS</u>							
<u>MATERIALS AND SERVICES</u>							
0	0	500,000	7750-43	Professional Services - Stormwater	0	0	0
0	0	500,000	<u>TOTAL MATERIALS AND SERVICES</u>		0	0	0
<u>CAPITAL OUTLAY</u>							
0	0	0	9110-43	Sanitary Sewer Replacements - Storm Line Repairs	350,000	350,000	350,000
				Linear Park Stormline Replacement	350,000		
0	0	0	<u>TOTAL CAPITAL OUTLAY</u>		350,000	350,000	350,000
<u>ENDING FUND BALANCE</u>							
0	0	0	9999	Unappropriated Ending Fd Balance	12,405	12,405	12,405
0	0	0	<u>TOTAL ENDING FUND BALANCE</u>		12,405	12,405	12,405
0	0	500,000	<u>TOTAL REQUIREMENTS</u>		362,405	362,405	362,405

Budget Document Report

72 - STORMWATER CAPITAL FUND

2024	2025	2026	Department : N/A	2027	2027	72-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
0	0	500,000	TOTAL RESOURCES	362,405	362,405	362,405
0	0	500,000	TOTAL REQUIREMENTS	362,405	362,405	362,405

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>BEGINNING FUND BALANCE</u>						
3,823,190	3,114,543	2,261,711	4090 Beginning Fund Balance Estimated July 1 undesignated carryover from prior year	2,802,875	2,802,875	2,802,875
3,823,190	3,114,543	2,261,711	<u>TOTAL BEGINNING FUND BALANCE</u>	2,802,875	2,802,875	2,802,875
3,823,190	3,114,543	2,261,711	<u>TOTAL RESOURCES</u>	2,802,875	2,802,875	2,802,875

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
PERSONNEL SERVICES							
-412	-544	0	7000	Salaries & Wages	0	0	0
193,493	208,559	216,468	7000-05	Salaries & Wages - Regular Full Time	224,356	224,356	224,356
				Management Support Specialist, Senior - 0.40 FTE			
				Management Support Specialist Senior - 1.00 FTE			
				Mechanic - Operations & Maintenance - 0.10 FTE			
				Wastewater Services Manager - 1.00 FTE			
71,227	47,493	53,956	7000-10	Salaries & Wages - Regular Part Time	0	0	0
237	244	500	7000-20	Salaries & Wages - Overtime	503	503	503
-140	-128	0	7300	Fringe Benefits	0	0	0
16,174	15,597	16,391	7300-05	Fringe Benefits - FICA - Social Security	13,941	13,941	13,941
3,783	3,648	3,928	7300-06	Fringe Benefits - FICA - Medicare	3,260	3,260	3,260
93,127	91,400	96,293	7300-15	Fringe Benefits - PERS - OPSRP - IAP	75,298	75,298	75,298
34,077	35,636	40,412	7300-20	Fringe Benefits - Medical Insurance	64,340	64,340	64,340
4,200	4,200	4,301	7300-22	Fringe Benefits - VEBA Plan	6,500	6,500	6,500
186	167	186	7300-25	Fringe Benefits - Life Insurance	148	148	148
606	582	632	7300-30	Fringe Benefits - Long Term Disability	547	547	547
3,760	3,228	4,080	7300-35	Fringe Benefits - Workers' Compensation Insurance	3,387	3,387	3,387
54	46	55	7300-37	Fringe Benefits - Workers' Benefit Fund	47	47	47
0	0	3,990	7300-40	Fringe Benefits - Unemployment	4,000	4,000	4,000
170	1,210	2,333	7300-45	Fringe Benefits - Paid Family Leave City Share	838	838	838
420,543	411,338	443,525	TOTAL PERSONNEL SERVICES		397,165	397,165	397,165
MATERIALS AND SERVICES							
1,708	3,600	1,600	7530	Training	2,500	2,500	2,500
				Safety meetings, training films, posters, and handouts, etc.			
1,449	1,916	2,400	7540	Employee Events	3,500	3,500	3,500
				Costs shared city-wide for employee training, materials, and events.			

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED	Section : 000 - No Section		PROPOSED	APPROVED	COUNCIL
		BUDGET	Program: 000 - No Program		BUDGET	BUDGET	BUDGET
							ADOPTION
10,821	22,413	25,500	7550	Travel & Education	25,500	25,500	25,500
				Memberships and registrations to professional organizations, attendance at the Water Environment Federation National Conference; and reimbursements to employees for approved education programs and travel expenses incurred. Includes continuing education required for employee state certification.			
				Certifications/License renewals and exams	14,000		
				Training and Conferences	4,000		
				Leadership Lab Traing	3,500		
				Ready to Lead Training	3,000		
				Professional Memberships	1,000		
135,417	145,110	161,950	7610-05	Insurance - Liability	150,603	150,603	150,603
117,606	150,778	184,938	7610-10	Insurance - Property	165,061	165,061	165,061
0	0	0	7610-11	Insurance - Cyber liability	6,998	6,998	6,998
0	0	0	7610-13	Insurance - Rental prop-liability	0	0	0
0	0	0	7610-14	Insurance - Rental prop-property	0	0	0
25,297	26,109	29,000	7620	Telecommunications	30,000	30,000	30,000
				Telephone and fax usage, pagers, and Verizon communication system charges. Maintenance costs for fiber connection to Water Reclamation Facility (WRF) for computer services.			
15,711	16,937	17,500	7650	Janitorial	19,000	19,000	19,000
				WRF Administration and Headworks building janitorial charges.			
				Janitorial Service Contract	17,000		
				Janitorial Supplies	2,000		
29,488	32,454	35,000	7660	Materials & Supplies	35,000	35,000	35,000
				Department costs for employee protective clothing, safety gear, general cleaning supplies, office supplies, garbage service, advertisement, printing, postage, and shipping costs.			
8,229	12,465	16,520	7740-05	Rental Property Repair & Maint - Building	4,900	4,900	4,900
				Property Taxes	4,900		
3,868	14,928	45,700	7750	Professional Services	146,300	146,300	146,300
				Engineering, professional services and membership dues: Total Maximum Daily Load process (TMDL), permitting, plans development, etc.			
				NPDES Temperature mitigation work	100,000		
				Misc. Wastewater Consulting Fees	28,000		

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 01 - Administration			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
			Environmental Legal Assistance		10,000			
			ACWA Membership Fees		6,000			
			Rental Agreements		1,500			
			Northwest Biosolids Assoc Fees		800			
16,070	10,153	13,420	7750-01	Professional Services - Audit & other city-wide prof svc		9,700	9,700	9,700
			Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses					
12,100	0	0	7750-43	Professional Services - Stormwater		0	0	0
			Consultant Services for Mercury TMDL/Stormwater Account moved to org set 75-78-325					
44,037	47,613	71,600	7790	Maintenance & Rental Contracts		67,000	67,000	67,000
			Wastewater Services contracts for maintenance and inspections of various facility systems and grounds.					
			Landscape Contract		60,000			
			Elevator Maintenance Contract		4,000			
			Fire Alarm System Inspections		3,000			
29,037	40,808	34,975	7840	M & S Computer Charges		49,832	49,832	49,832
			I.S. Fund materials & supplies costs shared city-wide					
			Sent from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (WWS Fund)" (100.00%)			49,832		
35,041	44,641	60,250	7840-85	M & S Computer Charges - WWS		57,850	57,850	57,850
			Sent from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (WWS Fund)" (100.00%)			57,850		
			Adobe Pro Renewals - \$600					
			Cradlepoint maintenance \$350					
			Department Specific Software renewals - \$30000					
			ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Park Maint,Street - \$2700					
			Hansen Development - \$2500					
			Hansen SW Maintenance - 25%, shared w/Eng, Park Maint, Street - \$4500					
			Office 365 licensing - \$8200					
			Replacement Computers - \$9000					

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 01 - Administration		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
56,805	57,392	64,200	8260	Permit & Basin Council Fees	67,450	67,450	67,450
				State and federal agency fees and permits.			
				DEQ NPDES Permit	40,000		
				Federal USGS River Monitoring Site Fee (S. Yamhill River)	20,000		
				DEQ Stormwater Program Fee (1200Z Permit)	3,000		
				DEQ Certification Program	2,200		
				State Required Inspections	1,000		
				WRF Electrical Permit Inspection	750		
				Oregon Hazardous Substance Fee	500		
542,684	627,314	764,553		TOTAL MATERIALS AND SERVICES	841,194	841,194	841,194
<u>CAPITAL OUTLAY</u>							
7,141	1,658	5,892	8750	Capital Outlay Computer Charges	5,352	5,352	5,352
				I.S. Fund capital outlay costs shared city-wide			
				Sent from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (WWS Fund)" (100.00%)	5,352		
26,249	0	0	8750-85	Capital Outlay Computer Charges - Wastewater Services	100,000	100,000	100,000
				Sent from Allocation "Capital Outlay-Specific - IS Cost Allocation - CO Specific (WWS Fund)" (100.00%)	100,000		
				Departmental Work Order Software - \$100,000			
52,051	38,598	0	8850	Vehicles	0	0	0
85,441	40,255	5,892		TOTAL CAPITAL OUTLAY	105,352	105,352	105,352
1,048,668	1,078,908	1,213,970		TOTAL REQUIREMENTS	1,343,710	1,343,710	1,343,710

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 72 - Plant	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>CHARGES FOR SERVICES</u>						
0	0	0 5305	City Service Charge	0	0	0
0	0	0	<u>TOTAL CHARGES FOR SERVICES</u>	0	0	0
0	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 72 - Plant		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
PERSONNEL SERVICES							
1,577	577	0	7000	Salaries & Wages	0	0	0
631,646	629,853	708,309	7000-05	Salaries & Wages - Regular Full Time	793,621	793,621	793,621
				Wastewater Operator II - 3.00 FTE			
				Maintenance Supervisor - 1.00 FTE			
				Supervisor - Operations - 1.00 FTE			
				Wastewater Operator - Senior - 1.00 FTE			
				Wastewater Operator I - 1.00 FTE			
				Wastewater Operator Trainee - 1.00 FTE			
				Plant Mechanic - Senior - 1.00 FTE			
				Plant Mechanic - 2.00 FTE			
0	0	0	7000-10	Salaries & Wages - Regular Part Time	0	0	0
9,456	9,307	20,711	7000-15	Salaries & Wages - Temporary	20,427	20,427	20,427
				Extra Help - Wastewater Services - 0.48 FTE			
23,247	29,703	28,999	7000-20	Salaries & Wages - Overtime	33,010	33,010	33,010
395	296	0	7300	Fringe Benefits	0	0	0
39,863	40,178	45,859	7300-05	Fringe Benefits - FICA - Social Security	52,518	52,518	52,518
9,323	9,397	10,990	7300-06	Fringe Benefits - FICA - Medicare	12,282	12,282	12,282
203,432	199,425	247,189	7300-15	Fringe Benefits - PERS - OPSRP - IAP	275,181	275,181	275,181
149,582	144,544	194,589	7300-20	Fringe Benefits - Medical Insurance	241,665	241,665	241,665
22,000	21,000	23,000	7300-22	Fringe Benefits - VEBA Plan	22,000	22,000	22,000
545	513	600	7300-25	Fringe Benefits - Life Insurance	649	649	649
1,583	1,510	1,695	7300-30	Fringe Benefits - Long Term Disability	1,980	1,980	1,980
14,310	13,202	16,678	7300-35	Fringe Benefits - Workers' Compensation Insurance	16,917	16,917	16,917
179	161	221	7300-37	Fringe Benefits - Workers' Benefit Fund	215	215	215
422	3,055	6,527	7300-45	Fringe Benefits - Paid Family Leave City Share	3,310	3,310	3,310
1,107,560	1,102,721	1,305,367	TOTAL PERSONNEL SERVICES		1,473,775	1,473,775	1,473,775

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 72 - Plant		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>MATERIALS AND SERVICES</u>							
2,600	2,628	2,800	7515	City Services Charge expense	2,800	2,800	2,800
4,257	5,362	6,000	7590	Fuel - Vehicle & Equipment	6,200	6,200	6,200
				Gas and diesel - vehicles, rolling stock and generators.			
399,019	418,060	495,000	7600	Utilities	450,000	450,000	450,000
				Electric and natural gas for the Water Reclamation Facility at 3500 Clearwater Drive and Pump Stations.			
173,678	171,471	172,000	7690	Chemicals	180,000	180,000	180,000
				Various chemicals used at the Water Reclamation Facility.			
				Aluminum Compounds	104,000		
				Polymers	32,000		
				Alkalinity Products	27,000		
				Sodium Hypochloride	11,000		
				Misc. Plant Chemicals	6,000		
29,934	39,702	45,500	7720-04	Repairs & Maintenance - Supplies	50,000	50,000	50,000
				Supplies related to the Water Reclamation Facility and pump stations.			
				Lubricants	8,000		
				Grit, Garbage Service	7,000		
				Materials for Equipment Rehab.	6,000		
				Operations Lab Supplies	6,000		
				Fasteners, Belts, Seals, Filters, Etc.	6,000		
				Landscape barkdust irrigation items	5,000		
				Electrical Componets	5,000		
				Pump Parts and Accesories	5,000		
				Tools	2,000		
214,437	211,849	275,000	7720-06	Repairs & Maintenance - Equipment	370,000	370,000	370,000
				Repairs and replacement of existing Water Reclamation Facility and pump station equipment and processes.			
				Mechanical Equipment Repairs	200,000		
				SCADA Systems	50,000		

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 72 - Plant		2027	2027	2027	
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION	
			Program: 000 - No Program					
			UV Lamps		35,000			
			Electrical Systems		30,000			
			HVAC Systems		15,000			
			Building/Structure Repairs		15,000			
			Instrumentation & Controls		10,000			
			Landscape and Irrigation		5,000			
			Chemical Systems		5,000			
			Rental Equipment		5,000			
5,014	3,300	6,000	7720-14	Repairs & Maintenance - Vehicles		8,000	8,000	8,000
			Water Reclamation Facility vehicle and forklift repairs and preventative maintenance.					
			Mechanical Repairs		3,500			
			Wear items, Batteries, Tires, Etc.		3,000			
			Preventative Maint.		1,500			
0	0	0	7750	Professional Services		0	0	0
35	6	0	7750-01	Professional Services - Audit & other city-wide prof svc		0	0	0
156,494	192,928	220,000	7780-25	Contract Services - Biosolids		225,000	225,000	225,000
			Biosolids contract hauling from the Water Reclamation Facility, includes minor road dust control and associated costs.					
			Hauling and Application		220,000			
			Site Management		5,000			
0	0	0	7790	Maintenance & Rental Contracts		122,000	122,000	122,000
			Annual maintenance contracts.					
			Annual SCADA Support Contract		50,000			
			On Call Electrician		40,000			
			Annual Generator service/Testing		23,000			
			Annual Fire Ext. Service/Insp.		6,500			
			Annual OSHA Crane Inspections		2,500			
4,778	3,821	5,000	7800	M & S Equipment		5,000	5,000	5,000
			Equipment necessary for plant and pump station operations and maintenance.					
990,246	1,049,126	1,227,300	TOTAL MATERIALS AND SERVICES		1,419,000	1,419,000	1,419,000	

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 72 - Plant	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>CAPITAL OUTLAY</u>						
0	0	0 8710	Equipment	0	0	0
0	0	100,000 8800	Building Improvements	0	0	0
0	0	60,000 8850	Vehicles	0	0	0
0	0	160,000	<u>TOTAL CAPITAL OUTLAY</u>	0	0	0
2,097,806	2,151,848	2,692,667	<u>TOTAL REQUIREMENTS</u>	2,892,775	2,892,775	2,892,775

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 74 - Environmental Services		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
609	-207	0	7000	Salaries & Wages	0	0	0
301,405	321,566	302,256	7000-05	Salaries & Wages - Regular Full Time	359,886	359,886	359,886
				Environmental Compliance Specialist - Senior - 1.00 FTE			
				Laboratory Technician - Senior - 1.00 FTE			
				Laboratory Technician - 1.00 FTE			
				Supervisor - Environmental Services - 1.00 FTE			
9,450	6,159	14,345	7000-15	Salaries & Wages - Temporary	12,256	12,256	12,256
				Extra Help - Wastewater Services - 0.29 FTE			
0	0	500	7000-20	Salaries & Wages - Overtime	510	510	510
199	212	0	7300	Fringe Benefits	0	0	0
18,759	19,801	19,184	7300-05	Fringe Benefits - FICA - Social Security	23,104	23,104	23,104
4,387	4,631	4,598	7300-06	Fringe Benefits - FICA - Medicare	5,403	5,403	5,403
97,626	104,245	105,660	7300-15	Fringe Benefits - PERS - OPSRP - IAP	123,481	123,481	123,481
58,465	59,062	58,461	7300-20	Fringe Benefits - Medical Insurance	67,370	67,370	67,370
8,000	8,000	8,000	7300-22	Fringe Benefits - VEBA Plan	7,000	7,000	7,000
240	234	210	7300-25	Fringe Benefits - Life Insurance	236	236	236
751	781	702	7300-30	Fringe Benefits - Long Term Disability	886	886	886
7,103	6,253	6,977	7300-35	Fringe Benefits - Workers' Compensation Insurance	7,748	7,748	7,748
82	75	81	7300-37	Fringe Benefits - Workers' Benefit Fund	80	80	80
195	1,495	2,731	7300-45	Fringe Benefits - Paid Family Leave City Share	1,491	1,491	1,491
507,273	532,308	523,705	TOTAL PERSONNEL SERVICES		609,453	609,453	609,453
<u>MATERIALS AND SERVICES</u>							
18,087	16,980	25,000	7660	Materials & Supplies	25,000	25,000	25,000
				Materials and supplies to support permit, pretreatment, and laboratory work and activities.			
				Permit Lab Materials	20,000		
				Pretreatment Training and Outreach	5,000		

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 74 - Environmental Services		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
6,133	7,228	11,000	7750	Professional Services	17,000	17,000	17,000
				Pretreatment Assistance	17,000		
				Lab Instrument Calib. and F. Hood Cert			
				DI Water System			
				Hazardous Waste Disposal			
7	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
35,611	28,314	70,000	7780-30	Contract Services - Lab	70,000	70,000	70,000
				Outside laboratory services necessary for permit and industrial compliance which includes ambient water quality sampling of South Yamhill River.			
0	2,406	14,000	7800	M & S Equipment	5,000	5,000	5,000
				Laboratory instrumentation or sampling monitoring equipment			
59,839	54,929	120,000	TOTAL MATERIALS AND SERVICES		117,000	117,000	117,000
<u>CAPITAL OUTLAY</u>							
0	0	6,000	8710	Equipment	0	0	0
0	0	6,000	TOTAL CAPITAL OUTLAY		0	0	0
567,111	587,237	649,705	TOTAL REQUIREMENTS		726,453	726,453	726,453

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 78 - Conveyance Systems		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 320 - Sanitary		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
PERSONNEL SERVICES							
1,690	300	0	7000	Salaries & Wages	0	0	0
309,964	362,129	364,063	7000-05	Salaries & Wages - Regular Full Time	365,446	365,446	365,446
				Senior Utility Worker - 0.85 FTE			
				Utility Worker II - 3.40 FTE			
				Supervisor - Conveyance - 0.85 FTE			
5,555	6,169	6,501	7000-20	Salaries & Wages - Overtime	7,003	7,003	7,003
360	1,080	1,020	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
77	640	0	7300	Fringe Benefits	0	0	0
19,215	22,573	22,480	7300-05	Fringe Benefits - FICA - Social Security	23,092	23,092	23,092
4,494	5,279	5,388	7300-06	Fringe Benefits - FICA - Medicare	5,401	5,401	5,401
97,305	114,850	124,251	7300-15	Fringe Benefits - PERS - OPSRP - IAP	105,457	105,457	105,457
54,074	45,174	47,000	7300-20	Fringe Benefits - Medical Insurance	76,581	76,581	76,581
9,900	5,400	5,100	7300-22	Fringe Benefits - VEBA Plan	7,650	7,650	7,650
293	316	306	7300-25	Fringe Benefits - Life Insurance	301	301	301
831	863	854	7300-30	Fringe Benefits - Long Term Disability	912	912	912
13,990	15,258	17,010	7300-35	Fringe Benefits - Workers' Compensation Insurance	15,202	15,202	15,202
90	96	108	7300-37	Fringe Benefits - Workers' Benefit Fund	95	95	95
204	1,724	3,199	7300-45	Fringe Benefits - Paid Family Leave City Share	1,490	1,490	1,490
518,040	581,852	597,280	TOTAL PERSONNEL SERVICES		608,631	608,631	608,631
MATERIALS AND SERVICES							
19,307	18,387	25,000	7590	Fuel - Vehicle & Equipment	30,000	30,000	30,000
1,033	1,098	1,500	7600	Utilities	1,500	1,500	1,500
				Electric costs associated with Conveyance building.			
11,852	15,771	22,000	7720-04	Repairs & Maintenance - Supplies	22,000	22,000	22,000
				Repair and maintenance supplies: fasteners, hydraulic connectors, switches, fittings, cables, hose, tools, camera seals, and root cutter blades, etc.			

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 78 - Conveyance Systems		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 320 - Sanitary		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
16,502	29,060	25,000	7720-06	Repairs & Maintenance - Equipment	27,000	27,000	27,000
				Includes routine repairs of the cameras, monitors, computers, generator, transporters, and other mechanical devices not associated with vehicle repairs.			
39,806	9,327	40,000	7720-14	Repairs & Maintenance - Vehicles	42,000	42,000	42,000
				Includes routine repairs for VacCon, TV van, conveyance service truck, and rental replacements when equipment is out of service.			
28,924	64,696	50,000	7720-36	Repairs & Maintenance - Sanitary Sewer Mainline/Lateral	52,000	52,000	52,000
				Routine repairs and maintenance of sewer mainlines, laterals, and manholes; including: pipe patching, lining, grouting, and other repairs to meet infiltration and inflow (I&I) reduction goals.			
3,557	2,789	15,000	7750	Professional Services	15,000	15,000	15,000
				Consulting and engineering services related to sanitary sewer systems including infiltration & inflow assessment, design, planning and other related services.			
6	1	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
4,978	4,581	5,000	7800	M & S Equipment	5,000	5,000	5,000
				Conveyance System maintenance equipment.			
125,964	145,711	183,500	TOTAL MATERIALS AND SERVICES		194,500	194,500	194,500
CAPITAL OUTLAY							
0	0	20,000	8710	Equipment	0	0	0
0	94,226	150,000	9110-05	Sanitary Sewer Replacements - Mainline/Lateral	150,000	150,000	150,000
				Preservation repair and replacement of sewer system mainlines and manholes.			
0	94,226	170,000	TOTAL CAPITAL OUTLAY		150,000	150,000	150,000
644,004	821,789	950,780	TOTAL REQUIREMENTS		953,131	953,131	953,131

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 78 - Conveyance Systems		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 325 - Storm		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
MATERIALS AND SERVICES							
82,110	192,585	0	7750-43	Professional Services - Stormwater	0	0	0
82,110	192,585	0	TOTAL MATERIALS AND SERVICES		0	0	0
CAPITAL OUTLAY							
79,963	0	100,000	9110-43	Sanitary Sewer Replacements - Storm Line Repairs	0	0	0
				For Storm line repairs that are not in the street right of way.			
79,963	0	100,000	TOTAL CAPITAL OUTLAY		0	0	0
162,074	192,585	100,000	TOTAL REQUIREMENTS		0	0	0

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 99 - Non-Departmental			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
<u>RESOURCES</u>								
<u>INTERGOVERNMENTAL</u>								
0	0	0	4545	Federal FEMA Grant	0	0	0	
0	0	0	<u>TOTAL INTERGOVERNMENTAL</u>			0	0	0
<u>CHARGES FOR SERVICES</u>								
0	30,000	0	5400	Property Rentals	0	0	0	
11,215	13,732	14,400	5400-40	Property Rentals - House	0	0	0	
13,207	13,217	13,217	5400-45	Property Rentals - Farm	13,217	13,217	13,217	
Farm land lease on Water Reclamation Facility property.								
11,379,174	11,932,288	12,000,000	5520	Sewer User Charges	12,300,000	12,300,000	12,300,000	
Monthly sewer charges based on water consumption and discharge loading.								
79,505	78,605	100,000	5530	Septage Fees	90,000	90,000	90,000	
Dumping fees collected from haulers for septic tank and portable toilet waste.								
11,483,101	12,067,842	12,127,617	<u>TOTAL CHARGES FOR SERVICES</u>			12,403,217	12,403,217	12,403,217
<u>MISCELLANEOUS</u>								
94,139	53,564	50,000	6310	Interest	50,000	50,000	50,000	
1,853	16,212	1,000	6600	Other Income	1,000	1,000	1,000	
0	6,324	0	6600-05	Other Income - Workers' Comp Reimbursement	0	0	0	
0	21,604	0	6600-06	Other Income - Paid Leave OR	0	0	0	
95,992	97,704	51,000	<u>TOTAL MISCELLANEOUS</u>			51,000	51,000	51,000
<u>TRANSFERS IN</u>								
43,638	105,472	58,025	6900-01	Transfers In - General Fund	0	0	0	
18,052	0	0	6900-85	Transfers In - Insurance Services	0	0	0	
61,690	105,472	58,025	<u>TOTAL TRANSFERS IN</u>			0	0	0
11,640,783	12,271,017	12,236,642	<u>TOTAL RESOURCES</u>			12,454,217	12,454,217	12,454,217

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
REQUIREMENTS							
MATERIALS AND SERVICES							
21,489	23,135	22,000	7500	Credit Card Fees	23,000	23,000	23,000
Credit card processing fees from McMinnville Water & Light (W&L).							
56,036	58,834	70,000	7750	Professional Services	72,000	72,000	72,000
Billing charges from W&L: software charges, mail processing fees, and collection fees.							
81,517	85,302	80,000	7780-40	Contract Services - Billing	85,000	85,000	85,000
McMinnville Water & Light new customer service charges, accountant costs, and management fees.							
683,426	713,851	750,000	8227	Franchise Fee expense	750,000	750,000	750,000
Wastewater utility will pay a 6% franchise fee.							
12,198	15,295	20,000	8229	Customers Helping Customers matching funds	20,000	20,000	20,000
854,667	896,418	942,000	TOTAL MATERIALS AND SERVICES		950,000	950,000	950,000
TRANSFERS OUT							
601,532	629,606	624,694	9700-01	Transfers Out - General Fund	595,081	595,081	595,081
Engineering, Admin, & Finance personnel services support 549,288							
Wastewater Services Fund support of Engineering operations 45,793							
6,308,224	6,076,520	5,583,604	9700-77	Transfers Out - Wastewater Capital	6,223,239	6,223,239	6,223,239
Transfer to Wastewater Capital Fund for wastewater system capital improvements per the Wastewater System (WWS) Financial Plan.							
Ratepayer contribution for FY27 6,223,239							
65,343	68,270	72,936	9700-80	Transfers Out - Information Systems	74,811	74,811	74,811
Information Systems personnel services support 74,811							
6,975,099	6,774,396	6,281,234	TOTAL TRANSFERS OUT		6,893,131	6,893,131	6,893,131
CONTINGENCIES							
0	0	825,000	9800	Contingencies	900,000	900,000	900,000
0	0	825,000	TOTAL CONTINGENCIES		900,000	900,000	900,000

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>ENDING FUND BALANCE</u>							
3,114,543	2,882,380	842,997	9999	Unappropriated Ending Fd Balance	597,892	597,892	597,892
Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budge year operations							
3,114,543	2,882,380	842,997	<u>TOTAL ENDING FUND BALANCE</u>		597,892	597,892	597,892
10,944,309	10,553,194	8,891,231	<u>TOTAL REQUIREMENTS</u>		9,341,023	9,341,023	9,341,023

Budget Document Report

75 - WASTEWATER SERVICES FUND

2024	2025	2026	Department : N/A	2027	2027	75-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
15,463,972	15,385,560	14,498,353	<u>TOTAL RESOURCES</u>	15,257,092	15,257,092	15,257,092
15,463,972	15,385,560	14,498,353	<u>TOTAL REQUIREMENTS</u>	15,257,092	15,257,092	15,257,092

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>RESOURCES</u>							
<u>BEGINNING FUND BALANCE</u>							
1,878,600	1,506,300	1,108,800	4077-99	Designated Begin FB-WW Cap Fd - PERS Refinancing Reserve	684,910	684,910	684,910
43,410,908	37,099,426	23,031,762	4090	Beginning Fund Balance	32,499,818	32,499,818	32,499,818
Estimated July 1 undesignated carryover from prior year							
45,289,508	38,605,726	24,140,562	<u>TOTAL BEGINNING FUND BALANCE</u>		33,184,728	33,184,728	33,184,728
<u>INTERGOVERNMENTAL</u>							
76,902	76,902	76,902	5080-05	Inter-Agency Loan Repayment - Principal	0	0	0
76,902	76,902	76,902	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0
<u>CHARGES FOR SERVICES</u>							
1,059,653	583,151	700,000	5500	System Development Charges	750,000	750,000	750,000
Sewer system development charges (SDC) collected from new construction and additions to commercial or industrial projects that increase the loading on the sanitary sewer system.							
1,059,653	583,151	700,000	<u>TOTAL CHARGES FOR SERVICES</u>		750,000	750,000	750,000
<u>MISCELLANEOUS</u>							
1,996,554	1,538,171	1,500,000	6310	Interest	1,200,000	1,200,000	1,200,000
0	0	2,500	6500-05	Private Sewer Lateral - Loan Repayment	2,500	2,500	2,500
Payments on "loans" City has made to property owners to enable the property owner to repair a defective private sewer lateral.							
10,450	3,650	15,000	6500-10	Private Sewer Lateral - Penalty	15,000	15,000	15,000
Property owner penalty of \$100 per month per EDU from end of grace period to the beginning of the penalty period, with an additional \$100.00 per month per EDU added every month thereafter when owner fails to repair private sewer lateral. Budget Note: Penalty begins accruing 9 days after Notice of Defect issued. If private lateral is repaired within 10 months, penalty accruals absolved.							
2,007,004	1,541,821	1,517,500	<u>TOTAL MISCELLANEOUS</u>		1,217,500	1,217,500	1,217,500
<u>TRANSFERS IN</u>							
6,308,224	6,076,520	5,583,604	6900-75	Transfers In - Wastewater Services	6,223,239	6,223,239	6,223,239
Transfer from the Wastewater Services Fund for capital improvements per the Wastewater System (WWS) Financial Plan.							
				Ratepayer contribution for FY27	6,223,239		

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED	APPROVED	COUNCIL
			Program: 000 - No Program		BUDGET	BUDGET	BUDGET ADOPTION
4,065,045	337,471	469,236	6901-01	Transfers In - Interfund Debt - General Fund	384,928	384,928	384,928
			FY 2026-27 Internal Borrowing Payments (see appendix for details)		384,928		
10,373,269	6,413,991	6,052,840	TOTAL TRANSFERS IN		6,608,167	6,608,167	6,608,167
58,806,336	47,221,591	32,487,804	TOTAL RESOURCES		41,760,395	41,760,395	41,760,395

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
PROGRAM: 000 - No Program							
REQUIREMENTS							
MATERIALS AND SERVICES							
0	0	20,000	7750	Professional Services	20,000	20,000	20,000
4,931	4,788	28,170	7750-01	Professional Services - Audit & other city-wide prof svc	33,890	33,890	33,890
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
374,885	580,303	760,000	7770-05	Professional Services - Projects - Master Plan Update	75,000	75,000	75,000
834,399	1,078,306	525,000	7770-41	Professional Services - Projects - Solids Treatment Capacity improv	100,000	100,000	100,000
0	0	1,500,000	7770-55	Professional Services - Projects - NE Gateway WW and Stormwater	800,000	800,000	800,000
				Engineering services for the design and contract documents for Sewer line replacement/upgrade and stormwater line repair/replacement			
0	0	1,500,000	7770-56	Professional Services - Projects - Div Struct Screen offline storag	200,000	200,000	200,000
				Engineering services for the design and budget contract documents for the diversion structure expansion and offline storage.			
90,500	3,666	500,000	7770-57	Professional Services - Projects - I&I Reduction Design	500,000	500,000	500,000
				Engineering services for the design and contract documents for the Inflow and Infiltration (I&I) Reduction Projects.			
52,617	370,592	1,500,000	7770-59	Professional Services - Projects - Admin Building Addition/Upgrade	1,000,000	1,000,000	1,000,000
				Design services for Admin building project			
0	0	0	7770-61	Professional Services - Projects - SCADA Upgrade Design	300,000	300,000	300,000
				Engineering services for the design/upgrade of SCADA telemetry systems			
0	18,000	20,000	7770-80	Professional Services - Projects - 3rd Street Improvements	29,000	29,000	29,000
				Design Services for Sewer line replacements during 3rd Street Improvement Project			
0	1,001	15,000	8230	Private Sewer Lateral Repair Incentive	15,000	15,000	15,000
				Private Sewer Lateral Repair Incentive Program - If repairs are completed and accepted within the grace period, the property owner shall be eligible for a monetary incentive equal to 10 percent of the pipe repair costs up to a maximum limit of \$500.00 per EDU			
0	0	1,000	8240-10	Private Sewer Lateral Loans - Low Income Loans	1,000	1,000	1,000
				"Loans" the City has made to property owners to enable the property owner to repair a defective private sewer lateral.			
1,357,330	2,056,657	6,369,170	TOTAL MATERIALS AND SERVICES		3,073,890	3,073,890	3,073,890

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>CAPITAL OUTLAY</u>							
1,201,809	440,107	335,000	8710	Equipment	930,000	930,000	930,000
Planned major equipment replacement at the WRF and/or system pump stations.							
				Influent Screens Rebuild	280,000		
				Lift Station Pump Replacement	200,000		
				RSPS Check Valve Replacements	150,000		
				NE Pump Station Discharge pipe and Rail	150,000		
				ASU Replacement	150,000		
0	0	0	8800	Building Improvements	230,000	230,000	230,000
Headworks Building 30 Elevator upgrade to meet new code.							
				Elevator Upgrade	230,000		
0	3,419,902	20,000	8900	Land Acquisition	0	0	0
101,603	1,755,586	0	9120-25	Sewer Construction - I&I Reduction Projects	0	0	0
Sewer rehabilitation and reconstruction at various locations around the City to address inflow and infiltration (I&I).							
8,818,965	9,747,362	1,000,000	9120-41	Sewer Construction - Solids Treatment Capacity Improv	100,000	100,000	100,000
62,957	-14,589	0	9120-49	Sewer Construction - 3 Mile Ln Bridge Force Main	0	0	0
0	0	0	9120-55	Sewer Construction - NE Gateway WW and Stormwater	500,000	500,000	500,000
Construction of new sewer lines through McMinnville Manor to diversion structure and stormline repair/replacement.							
0	0	1,000,000	9120-59	Sewer Construction - Admin Building Addition/Upgrade	500,000	500,000	500,000
Construction funds to address the main administration building needs.							
0	0	0	9120-61	Sewer Construction - SCADA Upgrade	400,000	400,000	400,000
Upgrade of all SCADA and Telemetry systems for WRF and pump stations.							
0	0	15,000	9150-10	Developer Reimbursement - Sanitary Sewer	15,000	15,000	15,000
Reimbursement to commercial and subdivision developers for sewer pipe constructed with extra capacity over what the developer requires which benefits the future growth requirements of the city.							
10,185,334	15,348,368	2,370,000	TOTAL CAPITAL OUTLAY		2,675,000	2,675,000	2,675,000

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>TRANSFERS OUT</u>							
268,733	250,736	464,525	9700-01	Transfers Out - General Fund	426,095	426,095	426,095
				Engineering, Admin, & Finance personnel services support	386,515		
				Wastewater Capital Fund support of Engineering operations	39,580		
8,389,213	550,595	266,108	9701-01	Transfers Out - Interfund Debt - General Fund	0	0	0
8,657,946	801,331	730,633	<u>TOTAL TRANSFERS OUT</u>		426,095	426,095	426,095
<u>CONTINGENCIES</u>							
0	0	2,500,000	9800	Contingencies	2,500,000	2,500,000	2,500,000
0	0	2,500,000	<u>TOTAL CONTINGENCIES</u>		2,500,000	2,500,000	2,500,000
<u>ENDING FUND BALANCE</u>							
1,506,300	1,108,800	684,910	9977-99	Designated End FB - WW Cap Fd - PERS Refinancing Reserve	233,350	233,350	233,350
37,099,426	27,906,434	19,833,091	9999	Unappropriated Ending Fd Balance	32,852,060	32,852,060	32,852,060
				Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.			
38,605,726	29,015,234	20,518,001	<u>TOTAL ENDING FUND BALANCE</u>		33,085,410	33,085,410	33,085,410
58,806,336	47,221,591	32,487,804	<u>TOTAL REQUIREMENTS</u>		41,760,395	41,760,395	41,760,395

Budget Document Report

77 - WASTEWATER CAPITAL FUND

2024	2025	2026	Department : N/A	2027	2027	77-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
58,806,336	47,221,591	32,487,804	<u>TOTAL RESOURCES</u>	41,760,395	41,760,395	41,760,395
58,806,336	47,221,591	32,487,804	<u>TOTAL REQUIREMENTS</u>	41,760,395	41,760,395	41,760,395

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				

RESOURCES

BEGINNING FUND BALANCE

15,075	15,075	15,075	4080-15	Designated Begin FB-Info Sys Fd - Financial System Reserve	15,075	15,075	15,075
July 1 carryover from prior year reserved for future City financial system software improvements							
183,453	200,245	241,386	4090	Beginning Fund Balance	247,341	247,341	247,341
Estimated July 1 undesignated carryover from prior year							
198,528	215,320	256,461	TOTAL BEGINNING FUND BALANCE		262,416	262,416	262,416

INTERGOVERNMENTAL

0	42,546	7,500	4594-05	OR Dept of Emergency Mgmt (Federal) - State/Local Cybersecurity Grant	0	0	0
276,287	46,329	0	5029	McMinnville Fire District	0	0	0
276,287	88,875	7,500	TOTAL INTERGOVERNMENTAL		0	0	0

CHARGES FOR SERVICES

732,931	807,252	895,872	6000-01	Charges for Equipment & Services - General Fund	898,918	898,918	898,918
Operating departments are charged for equipment & services provided by the IS Fund. Departments are also charged a pro-rated portion of City-shared network costs.							
				Recovery from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (General Fund)"	479,604		
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Police)"	149,500		
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Muni Court)"	70,094		
				Recovery from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (General Fund)"	51,510		
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Library)"	26,450		
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Engineering)"	22,200		
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Park Maint)"	18,700		
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Acctg)"	17,300		
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Current)"	11,500		

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Comm Ctr)"			10,600
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Aquatic Ctr)"			10,400
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (City Council)"			7,440
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Admin)"			5,620
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Senior Ctr)"			4,060
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Long Range)"			3,680
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (P&R Rec Sports)"			2,640
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (City Mgrs Office)"			2,600
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Admin)"			2,120
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Human Resources)"			1,240
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Code Compl.)"			620
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (CD Econ Dvprmt)"			620
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Legal)"			420
3,428	1,517	1,461	6000-08 Charges for Equipment & Services - Affordable Housing	1,980	1,980	1,980
			Recovery from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (Afford Hsing Fund)"			1,788
			Recovery from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (Afford Hsing Fund)"			192
48,394	29,167	34,361	6000-20 Charges for Equipment & Services - Street Fund	31,615	31,615	31,615
			Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Street Fund)"			18,500
			Recovery from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (Street Fund)"			11,843
			Recovery from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (Street Fund)"			1,272

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED	Section : 000 - No Section			PROPOSED	APPROVED	COUNCIL
		BUDGET	Program: 000 - No Program			BUDGET	BUDGET	BUDGET ADOPTION
1,891	2,192	4,947	6000-25	Charges for Equipment & Services - Airport		3,218	3,218	3,218
				Recovery from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (Airport Fund)"	2,346			
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Airport Fund)"	620			
				Recovery from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (Airport Fund)"	252			
282	0	0	6000-50	Charges for Equipment & Services - Park Development		0	0	0
15,472	14,677	18,738	6000-70	Charges for Equipment & Services - Building Fund		29,162	29,162	29,162
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (Building Fund)"	14,500			
				Recovery from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (Building Fund)"	13,240			
				Recovery from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (Building Fund)"	1,422			
97,468	87,107	101,118	6000-75	Charges for Equipment & Services - Wastewater Services Fund		213,034	213,034	213,034
				Recovery from Allocation "Capital Outlay-Specific - IS Cost Allocation - CO Specific (WWS Fund)"	100,000			
				Recovery from Allocation "Materials & Services-Specific - IS Cost Allocation - M&S Specific (WWS Fund)"	57,850			
				Recovery from Allocation "Materials & Services-Shared - IS Cost Allocation - M&S Shared (WWS Fund)"	49,832			
				Recovery from Allocation "Capital Outlay-Shared - IS Cost Allocation - CO Shared (WWS Fund)"	5,352			
899,864	941,911	1,056,497	TOTAL CHARGES FOR SERVICES			1,177,927	1,177,927	1,177,927
MISCELLANEOUS								
9,555	11,647	10,000	6310	Interest		13,000	13,000	13,000
0	67	0	6600	Other Income		0	0	0
9,555	11,714	10,000	TOTAL MISCELLANEOUS			13,000	13,000	13,000
TRANSFERS IN								
527,497	636,855	923,526	6900-01	Transfers In - General Fund		632,030	632,030	632,030
				Information Systems personnel services support	632,030			
12,733	13,317	14,209	6900-20	Transfers In - Street		14,726	14,726	14,726
				Information Systems personnel services support	14,726			

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
12,733	13,317	14,209	6900-70	Transfers In - Building	14,726	14,726	14,726
				Information Systems personnel services support	14,726		
65,343	68,270	72,936	6900-75	Transfers In - Wastewater Services	74,811	74,811	74,811
				Information Systems personnel services support	74,811		
618,306	731,759	1,024,880	<u>TOTAL TRANSFERS IN</u>		736,293	736,293	736,293
2,002,539	1,989,579	2,355,338	<u>TOTAL RESOURCES</u>		2,189,636	2,189,636	2,189,636

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
456	413	0	7000	Salaries & Wages	0	0	0
405,557	428,732	445,466	7000-05	Salaries & Wages - Regular Full Time	454,702	454,702	454,702
				Information Services Administrator - 1.00 FTE			
				Information Services Specialist - 2.00 FTE			
				Information Systems Director - 1.00 FTE			
0	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
1,622	9,257	7,000	7000-20	Salaries & Wages - Overtime	6,995	6,995	6,995
				For required maintenance scheduled after working hours and occasional extra work required during peak activity periods.			
2,400	2,400	2,400	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
196	505	0	7300	Fringe Benefits	0	0	0
24,813	26,683	27,519	7300-05	Fringe Benefits - FICA - Social Security	28,625	28,625	28,625
5,803	6,240	6,597	7300-06	Fringe Benefits - FICA - Medicare	6,695	6,695	6,695
124,358	133,325	148,786	7300-15	Fringe Benefits - PERS - OPSRP - IAP	149,867	149,867	149,867
52,377	54,442	60,000	7300-20	Fringe Benefits - Medical Insurance	77,828	77,828	77,828
7,000	7,000	7,000	7300-22	Fringe Benefits - VEBA Plan	8,000	8,000	8,000
240	234	240	7300-25	Fringe Benefits - Life Insurance	236	236	236
1,000	1,017	1,033	7300-30	Fringe Benefits - Long Term Disability	1,055	1,055	1,055
416	330	408	7300-35	Fringe Benefits - Workers' Compensation Insurance	369	369	369
74	73	84	7300-37	Fringe Benefits - Workers' Benefit Fund	75	75	75
0	0	1,050	7300-40	Fringe Benefits - Unemployment	1,000	1,000	1,000
261	2,049	3,917	7300-45	Fringe Benefits - Paid Family Leave City Share	1,847	1,847	1,847
626,573	672,700	711,500	TOTAL PERSONNEL SERVICES		737,294	737,294	737,294
<u>MATERIALS AND SERVICES</u>							
274	332	400	7540	Employee Events	700	700	700
				Costs shared city-wide for employee training, materials, and events.			

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
3,995	4,514	1,000	7550	Travel & Education	8,000	8,000	8,000
				Technical training, network training, desktop training, and application development training, including travel and meal expenses to seminars and conferences.			
41	0	300	7590	Fuel - Vehicle & Equipment	300	300	300
				Fuel and repair expense for IS Department vehicle			
3,717	4,459	4,990	7610-05	Insurance - Liability	7,001	7,001	7,001
180	217	267	7610-10	Insurance - Property	220	220	220
0	0	0	7610-11	Insurance - Cyber liability	322	322	322
11,899	9,596	8,000	7620	Telecommunications	6,000	6,000	6,000
				Information Services Department telephones, cell phones, and modem lines.			
6,487	4,649	4,000	7660	Materials & Supplies	4,000	4,000	4,000
				General office supplies, postage, shipping, professional subscriptions and dues, expendable computer supplies, and training materials; including purchased training videos and miscellaneous training materials.			
0	1,380	0	7720	Repairs & Maintenance	0	0	0
1,641	0	1,000	7720-06	Repairs & Maintenance - Equipment	1,000	1,000	1,000
				Equipment repairs and software upgrades not covered by maintenance contracts.			
0	0	0	7720-14	Repairs & Maintenance - Vehicles	0	0	0
9,125	9,479	26,500	7750	Professional Services	31,500	31,500	31,500
				Application, network design & support services	23,000		
				NWS Disaster Recovery Services Implementation	5,000		
				Website Services	2,000		
				Civic Building AV Maintenance	1,500		
1,743	2,827	4,420	7750-01	Professional Services - Audit & other city-wide prof svc	4,010	4,010	4,010
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
0	0	0	7750-04	Professional Services - Grants	0	0	0
5,961	67,787	70,000	7792	Hardware Maintenance & Rental Contracts	70,000	70,000	70,000
0	0	0	7792-20	Hardware Maintenance & Rental Contracts - Police	0	0	0
341,720	362,842	260,000	7794	Software Maintenance & Rental Contracts	399,600	399,600	399,600
				Other City-wide software renewals	168,000		

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department :	2027	2027	2027
ACTUAL	ACTUAL	AMENDED	No Department	PROPOSED	APPROVED	COUNCIL
		BUDGET	Section : 000 - No Section	BUDGET	BUDGET	BUDGET
			Program: 000 - No Program			ADOPTION
			New World ERP software renewal			
			NeoGov licensing			
			Euna budget software renewal			
			NWS Disaster Recovery Services			
1,693	1,646	2,900	7794-02 Software Maintenance & Rental Contracts - City Manager's Office	2,600	2,600	2,600
			Office 365 Licensing			
			Adobe Pro Renewals			
84	492	2,500	7794-03 Software Maintenance & Rental Contracts - City Council	3,440	3,440	3,440
			Office 365 Licensing			
			Shared Leased Copier - Civic Hall			
6,257	7,351	8,200	7794-05 Software Maintenance & Rental Contracts - Accounting	13,000	13,000	13,000
			Debtbook software renewal			
			Office 365 Licensing			
			Adobe Pro Renewals			
0	0	600	7794-08 Software Maintenance & Rental Contracts - Legal	420	420	420
			Office 365 Licensing			
10,134	12,538	20,600	7794-10 Software Maintenance & Rental Contracts - Engineering	20,700	20,700	20,700
			Hansen Software-25% shared with Street, Park Maint, WWS			
			Office 365 licensing			
			AutoCAD-66% shared with Comm Development			
			Bluebeam licensing			
			ESRI-17% shared with Street,Park Maint,WWS			
			Hansen Development			
			Plotter maintenance			
			Adobe Pro Renewals			
336	1,219	1,000	7794-12 Software Maintenance & Rental Contracts - Human Resources	1,240	1,240	1,240
			Office 365 licensing			
			Adobe Pro Renewals			

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
168	170	500	7794-14	Software Maintenance & Rental Contracts - Community Dev Econ Development	620	620	620
				Office 365 licensing			420
				Adobe Pro Renewals			200
168	170	500	7794-16	Software Maintenance & Rental Contracts - Community Dev Administration	620	620	620
				Office 365 licensing			420
				Adobe Pro Renewals			200
2,768	4,416	18,600	7794-17	Software Maintenance & Rental Contracts - Community Dev Current	11,500	11,500	11,500
				Office 365 licensing			6,000
				Adobe Pro Renewals			1,500
				Bluebeam licensing			1,400
				ESRI-12.5% shared with Street,Park Maint,WWS			1,350
				AutoCAD maintenance			750
				Shared Leased Copier-Civic Hall			500
2,214	2,763	3,700	7794-18	Software Maintenance & Rental Contracts - Community Dev Long Range	3,680	3,680	3,680
				ESRI-12.5% shared with Street,Park Maint,WWS			1,350
				Office 365 licensing			840
				AutoCAD maintenance			750
				Bluebeam licensing			440
				Adobe Pro Renewals			300
0	340	1,000	7794-19	Software Maintenance & Rental Contracts - Community Dev Code Compliance	620	620	620
				Office 365 licensing			420
				Adobe Pro Renewals			200
70,535	86,849	121,400	7794-20	Software Maintenance & Rental Contracts - Police	107,500	107,500	107,500
				Central Square Maintenance			44,000
				Office 365 licensing			20,000
				OnQ Maintenance			17,000
				Absolute/Netmotion Maintenance			6,000

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			IA Pro Software			6,000
			InTime software			5,000
			Toughbook Software licensing			3,000
			Livescan Renewal			3,000
			Adobe Pro Renewals			2,800
			Cyberserve Maintenance			700
12,587	13,334	22,200	7794-25 Software Maintenance & Rental Contracts - Municipal Court	70,094	70,094	70,094
			Municipal Justice Renewal			45,654
			Court software integration			10,000
			Tyler maintenance			7,800
			Caselle Maintenance			3,000
			Office 365 licensing			2,940
			Shared leased copier - Civic Hall			500
			Adobe Pro Renewal			200
42,558	0	0	7794-30 Software Maintenance & Rental Contracts - Fire	0	0	0
1,497	1,557	2,500	7794-35 Software Maintenance & Rental Contracts - Parks & Rec Administration	2,620	2,620	2,620
			Activenet renewal			1,600
			WhenToWork renewal			600
			Office 365 licensing			420
1,497	1,557	3,400	7794-40 Software Maintenance & Rental Contracts - Aquatic Center	4,300	4,300	4,300
			Office 365 licensing			2,500
			Activenet renewal			1,600
			Adobe Pro Renewal			200
1,665	1,727	3,400	7794-45 Software Maintenance & Rental Contracts - Community Center	5,600	5,600	5,600
			Office 365 licensing			3,800
			Activenet renewal			1,600
			Adobe Pro Renewal			200
1,597	1,727	2,400	7794-55 Software Maintenance & Rental Contracts - Recreational Sports	2,640	2,640	2,640
			Activenet renewal			1,600

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
			Office 365 licensing		840			
			Adobe Pro Renewal		200			
1,497	1,557	2,900	7794-60	Software Maintenance & Rental Contracts - Senior Center		3,060	3,060	3,060
			Activenet renewal		1,600			
			Office 365 licensing		1,260			
			Adobe Pro Renewal		200			
282	0	0	7794-63	Software Maintenance & Rental Contracts - Park Development		0	0	0
6,456	7,838	14,450	7794-65	Software Maintenance & Rental Contracts - Park Maintenance		14,200	14,200	14,200
			Hansen SW Maintenance - 25%, shared w/Eng,Park Maint,WWS		4,500			
			Office 365 licensing		3,500			
			ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Street,WWS		2,700			
			Hansen development		2,500			
			Adobe Pro licensing		600			
			Bluebeam licensing		400			
400	0	0	7794-68	Software Maintenance & Rental Contracts - Affordable Housing		0	0	0
604	2,756	9,600	7794-70	Software Maintenance & Rental Contracts - Library		13,850	13,850	13,850
			Office 365 licensing		9,700			
			Hublet renewal		1,900			
			Routific Software		900			
			Volgistics Volunteer Software		650			
			Envision CoinOp Software		500			
			Deepfreeze software		200			
11,838	13,155	18,950	7794-75	Software Maintenance & Rental Contracts - Streets		18,500	18,500	18,500
			Hansen SW Maintenance - 25%, shared w/Eng,Park Maint,WWS		4,500			
			Street Saver software		4,500			
			Office 365 licensing		3,500			
			ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Park Maint,WWS		2,700			
			Hansen Development		2,500			
			Bluebeam licensing		400			

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
			Adobe Pro Renewals		400		
168	170	500	7794-77	Software Maintenance & Rental Contracts - Airport		620	620
			Office 365 licensing		420		
			Adobe Pro Renewal		200		
2,427	2,726	3,960	7794-80	Software Maintenance & Rental Contracts - Building		5,000	5,000
			ESRI SW - 17%, shared w/Street,Comm Dvlpmt,Eng,Park Maint,WWS		2,700		
			Office 365 licensing		2,100		
			Adobe Pro Renewals		200		
27,487	31,299	49,900	7794-85	Software Maintenance & Rental Contracts - Wastewater Services		48,850	48,850
			Department Specific Software renewals		30,000		
			Office 365 licensing		8,200		
			Hansen SW Maintenance - 25%, shared w/Eng, Park Maint, Street		4,500		
			ESRI SW - 17%, shared w/Bldg,Comm Dvlpmt,Eng,Park Maint,Street		2,700		
			Hansen Development		2,500		
			Adobe Pro Renewals		600		
			Cradlepoint maintenance		350		
19,811	0	0	7794-95	Software Maintenance & Rental Contracts - Ambulance		0	0
0	0	7,500	7794-96	Software Maintenance & Rental Contracts - Grants		0	0
27,732	65,899	73,865	7794-97	Software Maintenance & Rental Contracts - ARPA		0	0
3,772	3,536	10,500	7800-15	M & S Equipment - Information Systems		6,000	6,000
			IS Department replacement computers				
			Replacement Computers		6,000		
6,391	3,109	12,000	7800-18	M & S Equipment - Hardware		12,000	12,000
			Network Switch Replacements		5,000		
			NAS Replacement Storage		3,000		
			UPS Replacements		3,000		
			Equipment Replacement		1,000		
4,138	308	0	7840-02	M & S Computer Charges - City Manager's Office		0	0

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department			2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section			PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program					
11,708	2,208	9,600	7840-03	M & S Computer Charges - City Council		4,000	4,000	4,000
				Replacement Computers	4,000			
974	5,005	4,300	7840-05	M & S Computer Charges - Accounting		4,300	4,300	4,300
				Replacement Computers	4,000			
				Lexmark Printer Maintenance	300			
0	0	2,500	7840-08	M & S Computer Charges - Legal		0	0	0
9,014	16,330	7,200	7840-10	M & S Computer Charges - Engineering		1,500	1,500	1,500
				Replacement Computer Share	1,500			
3,624	0	2,000	7840-12	M & S Computer Charges - Human Resources		0	0	0
0	0	0	7840-14	M & S Computer Charges - Community Dev Econ Development		0	0	0
0	0	3,000	7840-16	M & S Computer Charges - Community Dev Administration		1,500	1,500	1,500
				Replacement Computer Share	1,500			
5,328	4,880	8,000	7840-17	M & S Computer Charges - Community Dev Current		0	0	0
1,408	0	0	7840-18	M & S Computer Charges - Community Dev Long Range		0	0	0
6,063	0	0	7840-19	M & S Computer Charges - Community Dev Code Compliance		0	0	0
56,738	70,286	66,880	7840-20	M & S Computer Charges - Police		42,000	42,000	42,000
				Toughbook Computers	18,000			
				RMS Hardware Maintenance	10,000			
				Zebra Printers	6,000			
				Replacement Computers	6,000			
				MDT Repair	2,000			
779	3,803	7,500	7840-25	M & S Computer Charges - Municipal Court		0	0	0
16,775	0	0	7840-30	M & S Computer Charges - Fire		0	0	0
0	0	4,000	7840-35	M & S Computer Charges - Parks & Rec Administration		3,000	3,000	3,000
				Replacement Computer	3,000			
2,347	7,734	5,000	7840-40	M & S Computer Charges - Aquatic Center		6,100	6,100	6,100
				Replacement Computer	2,500			
				Activenet Peripherals	1,500			
				Printer Maintenance	1,000			

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
				Dock/Monitors Upstairs	800		
				Monitor 27"	300		
264	0	4,000	7840-45	M & S Computer Charges - Community Center	5,000	5,000	5,000
				Replacement Computers	4,000		
				Activenet Peripherals	1,000		
0	2,573	4,000	7840-55	M & S Computer Charges - Recreational Sports	0	0	0
1,629	2,483	4,500	7840-60	M & S Computer Charges - Senior Center	1,000	1,000	1,000
				Activenet Peripherals	1,000		
0	0	0	7840-63	M & S Computer Charges - Park Development	0	0	0
4,279	4,184	7,000	7840-65	M & S Computer Charges - Park Maintenance	4,500	4,500	4,500
				Discovery Meadows Communications	3,000		
				Hansen Mobiles	1,500		
3,028	0	0	7840-68	M & S Computer Charges - Affordable Housing	0	0	0
8,141	19,104	18,200	7840-70	M & S Computer Charges - Library	12,600	12,600	12,600
				Replacement Computers	12,200		
				KVM Switch	400		
833	3,878	5,500	7840-75	M & S Computer Charges - Street	0	0	0
0	0	2,500	7840-77	M & S Computer Charges - Airport	0	0	0
555	0	4,000	7840-80	M & S Computer Charges - Building	9,500	9,500	9,500
				Replacement Computers	7,000		
				Replacement Computer Share	1,500		
				Accela Peripherals	1,000		
7,554	13,342	10,350	7840-85	M & S Computer Charges - WWS	9,000	9,000	9,000
				Replacement Computers	9,000		
0	0	0	7840-90	M & S Computer Charges - Sewer Maintenance	0	0	0
9,723	0	0	7840-95	M & S Computer Charges - Ambulance	0	0	0
0	0	89,565	7840-97	M & S Computer Charges - ARPA	0	0	0
5,704	5,874	8,000	8280	Data Communications	8,000	8,000	8,000
812,008	899,974	1,077,997	TOTAL MATERIALS AND SERVICES		1,017,927	1,017,927	1,017,927

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>CAPITAL OUTLAY</u>							
0	0	0	8730-05	Equipment - Computers - Hardware	0	0	0
0	0	0	8730-10	Equipment - Computers - Software	0	0	0
0	42,546	0	8730-25	Equipment - Computers - Grants	0	0	0
100,546	19,525	69,428	8750	Capital Outlay Computer Charges	50,000	50,000	50,000
				Windows Licensing	50,000		
0	0	0	8750-08	Capital Outlay Computer Charges - Legal	0	0	0
26,249	0	0	8750-10	Capital Outlay Computer Charges - Engineering	0	0	0
0	0	0	8750-14	Capital Outlay Computer Charges - Community Dev Econ Development	0	0	0
0	0	0	8750-16	Capital Outlay Computer Charges - Community Dev Administration	0	0	0
0	0	0	8750-17	Capital Outlay Computer Charges - Community Dev Current	0	0	0
0	0	0	8750-18	Capital Outlay Computer Charges - Community Dev Long Range	0	0	0
0	0	0	8750-19	Capital Outlay Computer Charges - Community Dev Code Enforcement	0	0	0
91,321	88,311	80,000	8750-20	Capital Outlay Computer Charges - Police	0	0	0
0	0	0	8750-25	Capital Outlay Computer Charges - Municipal Court	0	0	0
896	0	0	8750-30	Capital Outlay Computer Charges - Fire	0	0	0
0	0	0	8750-35	Capital Outlay Computer Charges - Parks & Rec Administration	0	0	0
26,249	0	0	8750-65	Capital Outlay Computer Charges - Park Maintenance	0	0	0
26,249	0	0	8750-75	Capital Outlay Computer Charges - Street	0	0	0
0	0	0	8750-77	Capital Outlay Computer Charges - Airport	0	0	0
0	0	0	8750-80	Capital Outlay Computer Charges - Building	0	0	0
26,249	0	0	8750-85	Capital Outlay Computer Charges - Wastewater Services	100,000	100,000	100,000
				Departmental Work Order Software	100,000		
984	0	0	8750-95	Capital Outlay Computer Charges - Ambulance	0	0	0
49,896	0	151,000	8750-97	Capital Outlay Computer Charges - ARPA Projects	0	0	0
0	0	0	8850	Vehicles	10,000	10,000	10,000
				2015 Ford Escape	10,000		
348,638	150,382	300,428	<u>TOTAL CAPITAL OUTLAY</u>		160,000	160,000	160,000

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026		Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET		Section : 000 - No Section	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
				Program: 000 - No Program			
<u>CONTINGENCIES</u>							
0	0	75,000	9800	Contingencies	75,000	75,000	75,000
0	0	75,000		<u>TOTAL CONTINGENCIES</u>	75,000	75,000	75,000
<u>ENDING FUND BALANCE</u>							
15,075	15,075	15,075	9980-15	Designated End FB - Info Sys Fd - Financial System Reserve	15,075	15,075	15,075
200,245	251,448	175,338	9999	Unappropriated Ending Fd Balance	184,340	184,340	184,340
Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations							
215,320	266,523	190,413		<u>TOTAL ENDING FUND BALANCE</u>	199,415	199,415	199,415
2,002,539	1,989,579	2,355,338		<u>TOTAL REQUIREMENTS</u>	2,189,636	2,189,636	2,189,636

Budget Document Report

80 - INFORMATION SYSTEMS & SERVICES FUND

2024	2025	2026	Department : N/A	2027	2027	80-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
2,002,539	1,989,579	2,355,338	TOTAL RESOURCES	2,189,636	2,189,636	2,189,636
2,002,539	1,989,579	2,355,338	TOTAL REQUIREMENTS	2,189,636	2,189,636	2,189,636

Budget Document Report

85 - INSURANCE SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				

RESOURCES

BEGINNING FUND BALANCE

706,555	548,125	420,247	4090	Beginning Fund Balance	620,931	620,931	620,931
Estimated July 1 undesignated carryover from prior year							
706,555	548,125	420,247	TOTAL BEGINNING FUND BALANCE		620,931	620,931	620,931

CHARGES FOR SERVICES

536,987	560,919	625,638	6050-05	Insurance - Liability	595,034	595,034	595,034
Total charges to the operating departments and funds for pro-rata share of the liability insurance premiums: general liability, automobile liability, and employee excess crime coverage.							
361,311	396,087	483,863	6050-10	Insurance - Property	404,604	404,604	404,604
Total charges to the operating departments and funds for pro-rata share of the property insurance premiums: property, automobile, mobile equipment, earthquake, and boiler and machinery.							
0	0	0	6050-11	Insurance - Cyber liability	27,721	27,721	27,721
0	0	0	6050-12	Insurance - Airport liability	10,230	10,230	10,230
0	0	0	6050-13	Insurance - Rental Prop-liability	6,037	6,037	6,037
0	0	0	6050-14	Insurance - Rental Prop-property	17,507	17,507	17,507
0	0	0	6050-20	Insurance - Paid Leave OR	166,000	166,000	166,000
Charges to payroll operating departments and employees for Paid Leave OR program							
353,136	260,255	345,438	6070	Workers' Compensation Insurance	343,262	343,262	338,080
Charges to payroll operating departments and funds for worker's compensation insurance coverage.							
1,251,433	1,217,261	1,454,939	TOTAL CHARGES FOR SERVICES		1,570,395	1,570,395	1,565,213

MISCELLANEOUS

11,939	15,847	12,000	6310	Interest	14,000	14,000	14,000
0	0	25,000	6510-05	Insurance Loss Reimbursement - Property	25,000	25,000	25,000
0	0	5,000	6510-10	Insurance Loss Reimbursement - Parks	5,000	5,000	5,000
26,219	13,771	20,000	6510-15	Insurance Loss Reimbursement - Automobile	20,000	20,000	20,000
69,328	75,626	25,000	6600	Other Income	60,000	60,000	60,000
Includes annual SAIF dividend							

Budget Document Report

85 - INSURANCE SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED	APPROVED	COUNCIL
			Program: 000 - No Program		BUDGET	BUDGET	BUDGET ADOPTION
46,358	44,735	45,000	6600-15	Other Income - City County Insurance Services	50,000	50,000	50,000
			Revenue from CIS multi-line credit				
153,843	149,980	132,000	TOTAL MISCELLANEOUS		174,000	174,000	174,000
2,111,831	1,915,365	2,007,186	TOTAL RESOURCES		2,365,326	2,365,326	2,360,144

Budget Document Report

85 - INSURANCE SERVICES FUND

2024	2025	2026	Department :	2027	2027	2027
ACTUAL	ACTUAL	AMENDED	No Department	PROPOSED	APPROVED	COUNCIL
		BUDGET	Section : 000 - No Section	BUDGET	BUDGET	BUDGET
			Program: 000 - No Program			ADOPTION

REQUIREMENTS

MATERIALS AND SERVICES

0	0	0	7750	Professional Services	0	0	0
1,063	2,388	3,250	7750-01	Professional Services - Audit & other city-wide prof svc	2,560	2,560	2,560
				Costs shared city-wide for audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
944,656	957,006	1,154,501	8300	Property & Liability Ins Premium	1,061,133	1,061,133	1,061,133
				Insurance premiums for the following coverages: general liability, automobile, property, crime, mobile equipment, earthquake, employee crime coverage, and boiler and machinery.			
0	0	0	8330-22	Liability Aggregate Deductible - 2021 - 2022	0	0	0
0	0	0	8330-23	Liability Aggregate Deductible - 2022 - 2023	0	0	0
16,197	16,200	0	8330-24	Liability Aggregate Deductible - 2023 - 2024	0	0	0
0	24,149	0	8330-25	Liability Aggregate Deductible - 2024 - 2025	0	0	0
0	0	50,000	8330-26	Liability Aggregate Deductible - 2025 - 2026	50,000	50,000	50,000
326,286	250,901	356,436	8350	Workers' Compensation	338,080	338,080	338,080
0	0	0	8365	Paid Leave OR expense	0	0	0
0	0	25,000	8370-05	Property & Auto Damage Claims - Property Loss & Damage	25,000	25,000	25,000
0	0	5,000	8370-10	Property & Auto Damage Claims - Park Loss & Damage	5,000	5,000	5,000
11,500	0	20,000	8370-15	Property & Auto Damage Claims - Automobile Damage	20,000	20,000	20,000
				The City's automobile insurance carries a \$500 collision deductible and a \$100 comprehensive deductible.			
1,299,701	1,250,644	1,614,187		TOTAL MATERIALS AND SERVICES	1,501,773	1,501,773	1,501,773

CAPITAL OUTLAY

28,424	62,546	30,000	8850-10	Vehicles - Replacement	0	0	0
28,424	62,546	30,000		TOTAL CAPITAL OUTLAY	0	0	0

TRANSFERS OUT

205,297	82,528	82,499	9700-01	Transfers Out - General Fund	100,443	100,443	100,443
				Administration and Finance personnel services support	100,443		
7,225	0	0	9700-20	Transfers Out - Street	0	0	0
5,007	0	0	9700-70	Transfers Out - Building	0	0	0

Budget Document Report

85 - INSURANCE SERVICES FUND

2024	2025	2026	Department : No Department		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
18,052	0	0	9700-75	Transfers Out - Wastewater Services	0	0	0
235,581	82,528	82,499	TOTAL TRANSFERS OUT		100,443	100,443	100,443
<u>CONTINGENCIES</u>							
0	0	150,000	9800	Contingencies	250,000	250,000	250,000
				Contingency for catastrophic capital loss	150,000		
				Contingency for Paid Leave Oregon needs (supplemental transfer to other funds)	100,000		
0	0	150,000	TOTAL CONTINGENCIES		250,000	250,000	250,000
<u>ENDING FUND BALANCE</u>							
548,125	519,648	130,500	9999	Unappropriated Ending Fd Balance	513,110	513,110	507,928
				Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations			
548,125	519,648	130,500	TOTAL ENDING FUND BALANCE		513,110	513,110	507,928
2,111,831	1,915,365	2,007,186	TOTAL REQUIREMENTS		2,365,326	2,365,326	2,360,144

Budget Document Report

85 - INSURANCE SERVICES FUND

2024	2025	2026	Department : N/A	2027	2027	85-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
2,111,831	1,915,365	2,007,186	TOTAL RESOURCES	2,365,326	2,365,326	2,360,144
2,111,831	1,915,365	2,007,186	TOTAL REQUIREMENTS	2,365,326	2,365,326	2,360,144

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : No Department	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>BEGINNING FUND BALANCE</u>						
0	0	0	4001-07 Designated Begin FB-General Fd - LOSAP	0	0	0
0	0	0	<u>TOTAL BEGINNING FUND BALANCE</u>	0	0	0
0	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 70 - Fire Administration & Operations	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
<u>RESOURCES</u>						
<u>LICENSES AND PERMITS</u>						
5,090	0	0 4490	Licenses & Permits - Misc	0	0	0
5,090	0	0	<u>TOTAL LICENSES AND PERMITS</u>	0	0	0
<u>INTERGOVERNMENTAL</u>						
-1,493	0	0 4555	Ground Emergency Medical Transport (GEMT) Reimbursement	0	0	0
9,071	0	0 4840-05	OR Conflagration Reimbursement - Personnel	0	0	0
5,390	0	0 4840-10	OR Conflagration Reimbursement - Equipment	0	0	0
12,969	0	0	<u>TOTAL INTERGOVERNMENTAL</u>	0	0	0
<u>CHARGES FOR SERVICES</u>						
1,907	0	0 5340	Fire Department Service Fees	0	0	0
19,727	0	0 5400	Property Rentals	0	0	0
21,634	0	0	<u>TOTAL CHARGES FOR SERVICES</u>	0	0	0
<u>MISCELLANEOUS</u>						
2,754	0	0 6410	Donations - Fire	0	0	0
55	0	0 6600	Other Income	0	0	0
0	0	0 6600-06	Other Income - Paid Leave OR	0	0	0
36,722	0	0 6600-22	Other Income - Airshow	0	0	0
39,531	0	0	<u>TOTAL MISCELLANEOUS</u>	0	0	0
79,224	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 70 - Fire Administration & Operations	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			

REQUIREMENTS

PERSONNEL SERVICES

-47,061	0	0	7000	Salaries & Wages	0	0	0
791,905	0	0	7000-05	Salaries & Wages - Regular Full Time	0	0	0
1,808	0	0	7000-15	Salaries & Wages - Temporary	0	0	0
8,165	0	0	7000-17	Salaries & Wages - Volunteer Reimbursement	0	0	0
182,068	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
500	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
-28,574	0	0	7300	Fringe Benefits	0	0	0
59,717	0	0	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
14,043	0	0	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
326,304	0	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
106,543	0	0	7300-20	Fringe Benefits - Medical Insurance	0	0	0
17,975	0	0	7300-22	Fringe Benefits - VEBA Plan	0	0	0
436	0	0	7300-25	Fringe Benefits - Life Insurance	0	0	0
1,427	0	0	7300-30	Fringe Benefits - Long Term Disability	0	0	0
34,052	0	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
239	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
627	0	0	7300-45	Fringe Benefits - Paid Family Leave City Share	0	0	0
100	0	0	7400-05	Fringe Benefits - Volunteers - Life Insurance	0	0	0
4,834	0	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
51,296	0	0	7400-15	Fringe Benefits - Volunteers - Fire Volunteer LOSA - Current	0	0	0
6,341	0	0	7400-25	Fringe Benefits - Volunteers - Volunteer Accident Insurance	0	0	0
1,532,745	0	0	TOTAL PERSONNEL SERVICES		0	0	0

MATERIALS AND SERVICES

1,378	0	0	7515	City Services Charge expense	0	0	0
1,907	0	0	7540	Employee Events	0	0	0
9,916	0	0	7550	Travel & Education	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 70 - Fire Administration & Operations	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
14,092	0	0	7590 Fuel - Vehicle & Equipment	0	0	0
9,989	0	0	7600 Utilities	0	0	0
15,526	0	0	7610-05 Insurance - Liability	0	0	0
33,413	0	0	7610-10 Insurance - Property	0	0	0
9,084	0	0	7620 Telecommunications	0	0	0
1,165	0	0	7630-05 Uniforms - Employee	0	0	0
3,517	0	0	7630-15 Uniforms - Protective Clothing	0	0	0
3,374	0	0	7650 Janitorial	0	0	0
8,089	0	0	7660 Materials & Supplies	0	0	0
388	0	0	7700 Hazardous Materials	0	0	0
1,173	0	0	7720 Repairs & Maintenance	0	0	0
1,700	0	0	7720-06 Repairs & Maintenance - Equipment	0	0	0
9,749	0	0	7720-08 Repairs & Maintenance - Building Repairs	0	0	0
42,689	0	0	7720-14 Repairs & Maintenance - Vehicles	0	0	0
545	0	0	7720-16 Repairs & Maintenance - Radio & Pagers	0	0	0
1,811	0	0	7720-22 Repairs & Maintenance - Breathing Apparatus	0	0	0
53,287	0	0	7750 Professional Services	0	0	0
4,861	0	0	7750-01 Professional Services - Audit & other city-wide prof svc	0	0	0
16,832	0	0	7790 Maintenance & Rental Contracts	0	0	0
2,066	0	0	7800 M & S Equipment	0	0	0
598	0	0	7800-09 M & S Equipment - Radios	0	0	0
37,043	0	0	8090 Hydrant Rental & Maintenance	0	0	0
211	0	0	8110 Hoses, Nozzles, & Adapters	0	0	0
6,163	0	0	8120 Hose & Ladder Testing	0	0	0
29,717	0	0	8180-05 YCOM - Other Governmental Services	0	0	0
320,284	0	0	TOTAL MATERIALS AND SERVICES	0	0	0
1,853,029	0	0	TOTAL REQUIREMENTS	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 73 - Fire Prevention & Life Safety	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>INTERGOVERNMENTAL</u>						
10,000	0	0 4774-06	OR State Fire Marshall - Wildland/Urban Interface	0	0	0
10,000	0	0	<u>TOTAL INTERGOVERNMENTAL</u>	0	0	0
10,000	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 73 - Fire Prevention & Life Safety		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED	APPROVED	COUNCIL
			Program: 000 - No Program		BUDGET	BUDGET	BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
119,954	0	0	7000-05	Salaries & Wages - Regular Full Time	0	0	0
370	0	0	7000-17	Salaries & Wages - Volunteer Reimbursement	0	0	0
6,248	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
7,722	0	0	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
1,806	0	0	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
42,287	0	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
18,156	0	0	7300-20	Fringe Benefits - Medical Insurance	0	0	0
1,875	0	0	7300-22	Fringe Benefits - VEBA Plan	0	0	0
55	0	0	7300-25	Fringe Benefits - Life Insurance	0	0	0
235	0	0	7300-30	Fringe Benefits - Long Term Disability	0	0	0
4,912	0	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
21	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
66	0	0	7300-45	Fringe Benefits - Paid Family Leave City Share	0	0	0
39	0	0	7400-10	Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
203,745	0	0	<u>TOTAL PERSONNEL SERVICES</u>		0	0	0
<u>MATERIALS AND SERVICES</u>							
2,749	0	0	7550	Travel & Education	0	0	0
1,046	0	0	7750	Professional Services	0	0	0
8	0	0	7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
35	0	0	8080	Fire Prevention Education	0	0	0
3,838	0	0	<u>TOTAL MATERIALS AND SERVICES</u>		0	0	0
207,583	0	0	<u>TOTAL REQUIREMENTS</u>		0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 79 - Ambulance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED	APPROVED	COUNCIL
			Program: 000 - No Program		BUDGET	BUDGET	BUDGET ADOPTION
<u>RESOURCES</u>							
<u>INTERGOVERNMENTAL</u>							
-3,483	0	0 4555	Ground Emergency Medical Transport (GEMT) Reimbursement		0	0	0
413,120	0	0 4555-05	Ground Emergency Medical Transport (GEMT) Reimbursement - Coordinated Care Org (CCO)		0	0	0
3,024	0	0 4840-05	OR Conflagration Reimbursement - Personnel		0	0	0
412,661	0	0	<u>TOTAL INTERGOVERNMENTAL</u>		0	0	0
<u>CHARGES FOR SERVICES</u>							
2,133,200	0	0 5700	Transport Fees		0	0	0
76,455	0	0 5710	FireMed Fees		0	0	0
2,209,655	0	0	<u>TOTAL CHARGES FOR SERVICES</u>		0	0	0
<u>MISCELLANEOUS</u>							
155	0	0 6460	Donations - Ambulance		0	0	0
2,470	0	0 6600	Other Income		0	0	0
0	0	0 6600-06	Other Income - Paid Leave OR		0	0	0
19,773	0	0 6600-22	Other Income - Airshow		0	0	0
29,706	0	0 6610	Collections - EMS		0	0	0
52,105	0	0	<u>TOTAL MISCELLANEOUS</u>		0	0	0
2,674,421	0	0	<u>TOTAL RESOURCES</u>		0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 79 - Ambulance		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>REQUIREMENTS</u>							
<u>PERSONNEL SERVICES</u>							
-64,780	0	0	7000	Salaries & Wages	0	0	0
1,223,189	0	0	7000-05	Salaries & Wages - Regular Full Time	0	0	0
330,314	0	0	7000-20	Salaries & Wages - Overtime	0	0	0
700	0	0	7000-37	Salaries & Wages - Medical Opt Out Incentive	0	0	0
-39,919	0	0	7300	Fringe Benefits	0	0	0
94,308	0	0	7300-05	Fringe Benefits - FICA - Social Security	0	0	0
22,200	0	0	7300-06	Fringe Benefits - FICA - Medicare	0	0	0
521,320	0	0	7300-15	Fringe Benefits - PERS - OPSRP - IAP	0	0	0
165,461	0	0	7300-20	Fringe Benefits - Medical Insurance	0	0	0
31,150	0	0	7300-22	Fringe Benefits - VEBA Plan	0	0	0
729	0	0	7300-25	Fringe Benefits - Life Insurance	0	0	0
2,275	0	0	7300-30	Fringe Benefits - Long Term Disability	0	0	0
55,541	0	0	7300-35	Fringe Benefits - Workers' Compensation Insurance	0	0	0
412	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	0	0	0
915	0	0	7300-45	Fringe Benefits - Paid Family Leave City Share	0	0	0
2,343,815	0	0	TOTAL PERSONNEL SERVICES		0	0	0
<u>MATERIALS AND SERVICES</u>							
1,280	0	0	7500	Credit Card Fees	0	0	0
357	0	0	7540	Employee Events	0	0	0
9,339	0	0	7550	Travel & Education	0	0	0
28,704	0	0	7590	Fuel - Vehicle & Equipment	0	0	0
351	0	0	7600	Utilities	0	0	0
23,566	0	0	7610-05	Insurance - Liability	0	0	0
12,004	0	0	7610-10	Insurance - Property	0	0	0
9,097	0	0	7620	Telecommunications	0	0	0
2,066	0	0	7630-05	Uniforms - Employee	0	0	0
111	0	0	7640	Laundry	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 79 - Ambulance	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program			
1,125	0	0 7650	Janitorial	0	0	0
10,968	0	0 7660	Materials & Supplies	0	0	0
21	0	0 7660-15	Materials & Supplies - Postage	0	0	0
74,940	0	0 7660-45	Materials & Supplies - Medical Equipment & Supplies	0	0	0
675	0	0 7660-55	Materials & Supplies - Oxygen	0	0	0
3,570	0	0 7720-08	Repairs & Maintenance - Building Repairs	0	0	0
28,326	0	0 7720-14	Repairs & Maintenance - Vehicles	0	0	0
1,012	0	0 7720-16	Repairs & Maintenance - Radio & Pagers	0	0	0
9,888	0	0 7735	Rental Property	0	0	0
149,251	0	0 7750	Professional Services	0	0	0
8,511	0	0 7750-01	Professional Services - Audit & other city-wide prof svc	0	0	0
23,621	0	0 7790	Maintenance & Rental Contracts	0	0	0
68	0	0 7800-09	M & S Equipment - Radios	0	0	0
55,189	0	0 8180-05	YCOM - Other Governmental Services	0	0	0
454,039	0	0	<u>TOTAL MATERIALS AND SERVICES</u>	0	0	0
<u>CAPITAL OUTLAY</u>						
256,446	0	0 8850-15	Vehicles - Grants	0	0	0
256,446	0	0	<u>TOTAL CAPITAL OUTLAY</u>	0	0	0
3,054,300	0	0	<u>TOTAL REQUIREMENTS</u>	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 99 - Non-Departmental	2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section Program: 000 - No Program	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
<u>RESOURCES</u>						
<u>INTERGOVERNMENTAL</u>						
4,392,846	0	0 5029	McMinnville Fire District	0	0	0
4,392,846	0	0	<u>TOTAL INTERGOVERNMENTAL</u>	0	0	0
<u>TRANSFERS IN</u>						
252,888	0	0 6900-01	Transfers In - General Fund	0	0	0
252,888	0	0	<u>TOTAL TRANSFERS IN</u>	0	0	0
4,645,734	0	0	<u>TOTAL RESOURCES</u>	0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : 99 - Non-Departmental		2027	2027	2027
ACTUAL	ACTUAL	AMENDED BUDGET	Section : 000 - No Section		PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: 000 - No Program				
<u>REQUIREMENTS</u>							
<u>DEBT SERVICE</u>							
626,817	0	0	9442-05	2014 Fire Vehicle Financing - Principal	0	0	0
18,688	0	0	9442-10	2014 Fire Vehicle Financing - Interest	0	0	0
645,505	0	0	<u>TOTAL DEBT SERVICE</u>		0	0	0
<u>SPECIAL PAYMENTS</u>							
1,648,962	0	0	9394	Inter-Agency Payment Out	0	0	0
1,648,962	0	0	<u>TOTAL SPECIAL PAYMENTS</u>		0	0	0
2,294,467	0	0	<u>TOTAL REQUIREMENTS</u>		0	0	0

Budget Document Report

99 - FIRE DISTRICT TRANSITION FUND

2024	2025	2026	Department : N/A	2027	2027	99-00
ACTUAL	ACTUAL	AMENDED BUDGET	Section : N/A	PROPOSED BUDGET	APPROVED BUDGET	COUNCIL BUDGET ADOPTION
			Program: N/A			
7,409,378	0	0	TOTAL RESOURCES	0	0	0
7,409,378	0	0	TOTAL REQUIREMENTS	0	0	0