



2005 – 2006 Proposed Budget --- Budget Summary Emergency Communications Fund

2005 – 2006 Emergency Communications Fund Budget Highlights

- **Verizon NW – Local E-911 Fee** --- \$5,000 decrease indicates a continued erosion of the Verizon NW franchise fee 3% allocation to the Emergency Communications Fund.
- **State – 911 Emergency Service** --- \$16,600 increase in State of Oregon shared revenues distributed from telephone system tax revenues assessed at a flat rate of 75 cents per month on every retail telephone subscriber, including cellular and other wireless technologies to support 911 emergency services.
- **Transfers From Other Funds** --- Total transfers increased from City Funds by \$100,000 to address the City's significant Yamhill Communications Agency (YCOM) member contribution increase.
 - Transfer From General Fund --- Drop due to Fire Fund and Ambulance Fund transfers made directly to the Emergency Communications Fund, rather than first transferring fire and ambulance dollars to the General Fund.
 - Transfer From Fire Fund --- Increase due to direct transfer, rather than transferring fire support of YCOM first to the General Fund.
 - Transfer From Ambulance Fund --- Increase due to direct transfer, rather than transferring ambulance support of YCOM first to the General Fund.
- **YCOM – Other Governmental Services** --- \$63,400 increase in City of McMinnville's support of YCOM due to YCOM's eroding financial situation.
- **Ending Fund Balance** --- Increase budgeted due to use of fund balance to fund YCOM's increased City of McMinnville member contribution over the last three years.

Short- and Long-Term Issues

➤ **Short-Term Issues**

- Addressed by 2004 – 2005 Proposed Budget.
- Continued develop of the City of McMinnville's Emergency Operations Center (EOC).

- **Long-Term Issue** --- General Fund, Fire Fund, and Ambulance Fund support for YCOM will need to continue to increase due to YCOM's eroding financial position.

Core Services

- City of McMinnville's YCOM membership provides the most significant portion of YCOM's funding – 45%. The next largest member contribution is paid by Yamhill County – 37%.
- City of McMinnville must establish an Emergency Operations Center to be able to respond to large natural disasters or public safety incidences.

The YCOM funding formula is based on a distribution of YCOM costs:



85% law enforcement



15% fire protection and emergency medical services



Emergency Communications Fund --- Historical Highlights

- 1987** Yamhill Communications Agency (YCOM) is formed under ORS 190. Previously Yamhill County and City of McMinnville operated joint emergency communication center in the basement of Yamhill County Courthouse. During this time, emergency communication expenses are a department in the General Fund.

- 1988** YCOM moves into a remodeled portion of the Police Department rent and primarily utility free.

- 1990** July 1, 1990, telephone franchise fee increased from four percent to seven percent. Franchise fee increase allowed by State of Oregon to fund enhanced 911 telephone service.

- 1990** July 1, 1990, Emergency Communications Fund implemented to receive additional three percent of telephone franchise fee dedicated to enhanced 911 with original four percent of telephone franchise fee continuing as General Fund revenues.

- 1990** State of Oregon shared revenues distributed from telephone tax revenue moved from General Fund to the new Emergency Communication Fund.

- 1990** YCOM City of McMinnville membership contribution made from the new Emergency Communication Fund.

- 1990** Emergency Communications Fund balanced by an annual transfer from the General Fund. Transfer funded 75% from General Fund property taxes, 8.75% Fire Fund property taxes, and 16.25% Ambulance Fund emergency medical service fees.

- 1992** City funds YCOM equipment purchase to move toward providing enhanced 911 - \$86,800.

- 2002** YCOM Policy Board revises funding formula to allocate costs 85% to police member entities and 15% to fire member entities.

- 2004** City's begins implementing its Emergency Operations Center (EOC).



<u>Fiscal Year</u>	<u>YCOM City Contribution</u>
1989 – 1990	133,400
1990 – 1991	167,447
1991 – 1992	206,019
1992 – 1993	231,069
1993 – 1994	237,459
1994 – 1995	261,759
1995 – 1996	295,466
1996 – 1997	317,427
1997 – 1998	282,158
1998 – 1999	300,762
1999 – 2000	382,240
2000 – 2001	378,240
2001 – 2002	388,725
2002 – 2003	400,387
2003 – 2004	437,700
2004 – 2005	458,800



EMERGENCY COMMUNICATIONS FUND

2005-06

10-May-05

29	00								
ACTUAL	ACTUAL	BUDGET			NUMBER OF	PROPOSED	APPROVED	ADOPTED	
2002-03	2003-04	2004-05			EMPLOYEES	2005-06	2005-06	2005-06	
<u>RESOURCES</u>									
<u>BEGINNING FUND BALANCE</u>									
45,430	26,303	12,000	60001-00	BEGINNING FUND BALANCE Estimated July 1, 2005 cash carryover from the 2004 - 2005 fiscal year.	0.00	20,000	0	0	
45,430	26,303	12,000		TOTAL BEGINNING FUND BALANCE	0.00	20,000	0	0	
<u>LICENSES & PERMITS</u>									
63,081	57,134	50,000	60019-00	VERIZON NW - LOCAL E-911 FEE 3% allocation of the Verizon Northwest franchise fee, which was increased July 1, 1990 to help fund the development and operation of the "enhanced 911" emergency communication system. Note: Original 4% franchise fee allocated to General Fund operations.	0.00	45,000	0	0	
63,081	57,134	50,000		TOTAL LICENSES & PERMITS	0.00	45,000	0	0	
<u>INTERGOVERNMENTAL REVENUES</u>									
98,288	134,269	120,000	60116-00	STATE - 911 EMERGENCY SERVICE State of Oregon shared revenues distributed from telephone system tax revenues which are assessed at a flat rate of 75 cents per month on every retail telephone subscriber, including cellular and other wireless technologies to support 911 emergency services.	0.00	136,600	0	0	
98,288	134,269	120,000		TOTAL INTERGOVERNMENTAL REVENUES	0.00	136,600	0	0	
<u>MISCELLANEOUS</u>									
704	314	100	60151-00	INTEREST	0.00	300	0	0	
704	314	100		TOTAL MISCELLANEOUS	0.00	300	0	0	
<u>TRANSFERS FROM OTHER FUNDS</u>									
325,000	375,000	425,000	60178-00	GENERAL FUND - YCOM Transfer from General Fund for support of police dispatching emergency communication services provided by Yamhill Communications Agency (YCOM). General Fund support is 75% of City's YCOM member contribution.	0.00	393,750	0	0	
<p>Budget Note: Fire Fund, Account #29-00-60179-00, and Ambulance Fund, Account #29-00-60180-00, transfers for YCOM support changed to direct transfers to the Emergency Communications Fund rather than first transferring to the General Fund as in prior years.</p>									

EMERGENCY COMMUNICATIONS FUND

2005-06

10-May-05

29 00	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05		NUMBER OF EMPLOYEES	PROPOSED 2005-06	APPROVED 2005-06	ADOPTED 2005-06
	0	0	0	60179-00 FIRE FUND - YCOM	0.00	45,925	0	0
				Transfer from Fire Fund for support of fire dispatching emergency communication services provided by Yamhill Communications Agency (YCOM). Fire Fund support is 8.75% of City's YCOM member contribution.				
				Budget Note: Fire Fund and Ambulance Fund Transfers for YCOM support changed to directly transferring to the Emergency Communications Fund rather than first transferring to the General Fund.				
	0	0	0	60180-00 AMBULANCE FUND - YCOM	0.00	85,325	0	0
				Transfer from Ambulance Fund for support of ambulance dispatching emergency communication services provided by Yamhill Communications Agency (YCOM). Ambulance Fund support is 16.25% of City's YCOM member contribution.				
				Budget Note: Fire Fund and Ambulance Fund Transfers for YCOM support changed to directly transferring to the Emergency Communications Fund rather than first transferring to the General Fund.				
	325,000	375,000	425,000	TOTAL TRANSFERS FROM OTHER FUNDS	0.00	525,000	0	0
	532,503	593,020	607,100	TOTAL RESOURCES	0.00	726,900	0	0

EMERGENCY COMMUNICATIONS FUND

2005-06

10-May-05

29	00	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05		NUMBER OF EMPLOYEES	PROPOSED 2005-06	APPROVED 2005-06	ADOPTED 2005-06
REQUIREMENTS									
<u>MATERIALS & SERVICES</u>									
		400,387	437,700	458,800	80667-00 YCOM - OTHER GOVERNMENTAL SVCS	0.00	522,200	0	0
					The major portion of the City's share of the Yamhill Communications Agency's (YCOM) central dispatch center funding. The YCOM Board decided in 2002 - 2003 that police member entities fund 85% and fire member entities fund 15% of YCOM member contributions. For 2005 - 2006, the City's member contribution increased by \$63,400 due to YCOM's decreasing fund balance. The City's \$522,200 YCOM member contribution comprises ~46% of YCOM's member jurisdiction fees.				
		98,288	134,269	120,000	80688-00 YCOM - STATE OF OREGON 911 ES	0.00	136,600	0	0
					The smaller portion of the City's share of the YCOM central dispatch center funding which is a "pass through" of the State of Oregon 911 emergency telephone system tax. In fiscal 2005 - 2006, the City's "pass through" 911 emergency services support represents approximately 30% of YCOM member jurisdiction total E-911 "pass through" support.				
		0	0	0	80690-00 EMERGENCY OPERATIONS CENTER:	0.00	0	0	0
		0	0	3,000	80690-01 EOC - TELECOMMUNICATIONS	0.00	3,000	0	0
					Annual cost of 10 dedication telephones lines for the City's Emergency Operations Center (EOC).				
		0	0	500	80690-03 EOC - MATERIALS & SUPPLIES	0.00	500	0	0
		0	0	1,000	80690-05 EOC - M&S EQUIPMENT	0.00	0	0	0
		498,675	571,969	583,300	TOTAL MATERIALS & SERVICES	0.00	662,300	0	0
<u>TRANSFERS TO OTHER FUNDS</u>									
		7,525	7,634	5,986	80901-00 GENERAL FUND - ADMIN & FINANCE	0.00	0	0	0
					Transfer to General Fund for personnel cost allocations for administration and finance services.				
		7,525	7,634	5,986	TOTAL TRANSFERS TO OTHER FUNDS	0.00	0	0	0
<u>OPERATING CONTINGENCIES</u>									
		0	0	15,000	80801-00 OPERATING CONTINGENCIES	0.00	30,000	0	0
		0	0	15,000	TOTAL OPERATING CONTINGENCIES	0.00	30,000	0	0
<u>UNAPPROPRIATED ENDING FUND BAL</u>									
		26,303	13,417	2,814	80997-00 UNAPPROPRIATED ENDING FUND BAL	0.00	34,600	0	0
					Budgeted cash carryover for July 1, 2006. Actual cash carryover will also include all remaining money from the Operating Contingency account and the excess (deficit) of revenues over (under) expenditures from 2005 - 2006 operations.				
		26,303	13,417	2,814	TOTAL UNAPPROPRIATED ENDING FUND BAL	0.00	34,600	0	0

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2005-06

10-May-05

29	00	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05		NUMBER OF EMPLOYEES	PROPOSED 2005-06	APPROVED 2005-06	ADOPTED 2005-06
		532,503	593,020	607,100	TOTAL REQUIREMENTS	0.00	726,900	0	0

EMERGENCY COMMUNICATIONS FUND

2005-06

10-May-05

29	00	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05		NUMBER OF EMPLOYEES	PROPOSED 2005-06	APPROVED 2005-06	ADOPTED 2005-06
					EMERGENCY COMMUNICATIONS FUND				
					TOTAL REQUIREMENTS		726,900	0	0