

## <u>2005 – 2006 Proposed Budget --- Budget Summary</u> <u>Information Systems & Services Fund – Resources</u>

### <u>2005 – 2006 Information Systems and Services</u> <u>Fund – Resources Budget Highlights</u>

- ♣ Beginning Fund Balance (BFB) --- At July 1, 2005, the City has a Designated BFB Reserve of \$225,000 set aside for a new City financial system necessitated by the phasing out of the present Group 4 financial system. The City has received notification that Group 4 will cease to be supported by January 1, 2008.
- Charges For Services Charges For Equipment & Services —
  The charges for equipment and services from other funds is how
  this internal service fund charges the City's operating funds and
  departments for Information System (IS) Fund Internal Information
  Services network materials and services and capital outlay. Each
  fund and/or department is charged an allocation of the network
  Internal IS Department materials and services and capital outlay
  budget based on the number of computers operated. Computer
  equipment purchased for each department is specifically
  allocated. The total fund charge allocations for computer
  equipment and services follow:

\$222,131	General Fund
\$ 18,146	Fire Fund
\$ 28,982	Parks & Recreation Fund
\$ 7,241	Street Fund
\$ 44,250	Sewer Fund
\$ 41,85 <u>5</u>	Ambulance Fund
\$362,605	Total Charges for Equipment & Services

Charges for Services − YCOM Information Systems & Database Support --- The External Information Services Department is the IS Fund department in which primarily personnel time is allocated to YCOM support. The entire External Information Services Department is charged to YCOM as follows:

\$92,700 Personal services
\$ 2,600 IS management contract – Yamhill County
\$ 1,900 Materials and services
\$97,200 Total YCOM Charges for Service

\$163,600	General Fund
\$ 15,861	Fire Fund
\$ 13,447	Parks & Recreation Fund
\$ 4,918	Street Fund
\$ 25,189	Sewer Fund
\$ <u>22,884</u>	Ambulance Fund
<u>\$245,899</u>	<b>Total Personal Services Transfers</b>



# <u>Information Systems & Services Fund – Revenue ---</u> <u>Historical Highlights</u>

1994

Information Systems and Services Fund established to implement the new Information Systems Master Plan. Fund established as an internal service fund that will charge City operating fund and departments for services and equipment.



#### **INFORMATION SYSTEMS & SERVICES FUND**

62 00 **2005-06** 10-May-05

ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05		NUMBER OF EMPLOYEES	PROPOSED 2005-06	APPROVED 2005-06	ADOPTED 2005-06		
RESOURCES									
BEGINNING FUND BALANCE									
0	0	0 60000-02	DESIGNATED BEGIN FUND BALANCE:	0.00	0	0	0		
0	0	reserves "sav which had be	DBFB - PERS RESERVE ERS designated cash carryover at July 1, 2005 discloses estima ved" to off-set possible successful court challenges to PERS 200 ten designated was 5.87% of covered payroll which was the difference and the revised PERS rate which went into affect July 1 form.	03 legislation. Amount erence between the orig	inal	0	0		
			After the March 2005 Supreme Court decisions, PERS Design ated during the 2005 - 2006 fiscal year.	ated Fund Balance rese	rve				
2,300	2,300	2,300 <b>60000-55</b>	DBFB - STREET FUND	0.00	0	0	0		
10,700	10,700	10,700 <b>60000-57</b> July 1, 2005	DBFB - SEWER FUND cash carryover designated for Sewer Fund computer equipment	0.00	7,400	0	0		
0	4,000	0 60000-59	DBFB - ADMIN & FINANCE	0.00	1,200	0	0		
0	1,000	1,000 <b>60000-61</b>	DBFB - POLICE	0.00	0	0	0		
0	0	0 <b>60000-62</b> July 1, 2005	<b>DBFB - MUNICIPAL COURT</b> cash carryover designated for Municipal Court computer equipm	0.00 nent.	1,500	0	0		
0	2,500	2,500 <b>60000-63</b> July 1, 2005	<b>DBFB - ENGINEERING</b> cash carryover designated for Engineering computer equipment	0.00	1,100	0	0		
0	0	0 <b>60000-65</b> July 1, 2005	<b>DBFB - LIBRARY</b> cash carryover designated for Library computer equipment.	0.00	2,300	0	0		
0	0	3,000 <b>60000-91</b> July 1, 2005	<b>DBFB - EMS</b> cash carryover designated for EMS computer equipment.	0.00	3,000	0	0		
6,300	6,300	6,300 <b>60000-93</b> July 1, 2005	<b>DBFB - PARKS MAINTENANCE</b> cash carryover designated for Park Maintenance - telephone sys	0.00 stem and computer	5,000	0	0		
0	0	0 <b>60000-95</b>	DBFB - BUILDING DIVISION	0.00	0	0	0		
0	18,500	0 <b>60000-97</b>	DBFB - EQUIPMENT RESERVE	0.00	0	0	0		
125,970	140,970	165,000 <b>60000-99</b> July 1, 2005	DBFB - FINANCIAL SYSTEM RSV cash carryover "saved" for future City financial system software	0.00 improvements.	225,000	0	0		
51,230	31,325	100,000 <b>60001-00</b> Estimated Ju	<b>BEGINNING FUND BALANCE</b> ly 1, 2005 undesignated cash carryover from the 2004 - 2005 fis	0.00 scal year.	60,000	0	0		
196,500	217,595	303,000 <b>TOTA</b>	AL BEGINNING FUND BALANCE	0.00	329,500	0	0		

City of McMinnville Budget Supplement

#### **INFORMATION SYSTEMS & SERVICES FUND**

62 00 **2005-06** 10-May-05

ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05		NUMBER OF EMPLOYEES	PROPOSED 2005-06	APPROVED 2005-06	ADOPTED 2005-06		
CHARGES FOR SERVICES									
0 0 0 60050-00 CHARGES FOR EQUIP & SERVICES:  Budget Note: Each operating fund listed below is charged for equipment and services provided by the IS&S Fund. Amount charged is based on budgeted equipment and services approved for each operating department, plus a pro-rated portion of City-shared network costs required to keep the City-shared network systems operational. Operating funds pay to the IS&S Fund through Accounts: Computer Services, #'s 612; M&S Computers, #'s 683; and Equipment - Computers, #'s 704, in each of the separate operating funds and department budgets.									
204,975	80,140	200,460 60050-01	CHGS EQ & SVCS - GENERAL FD	0.00	222,131	0	0		
17,275	8,890	13,462 <b>60050-11</b>	CHGS EQ & SVCS - FIRE FD	0.00	18,146	0	0		
24,690	7,260	26,984 <b>60050-21</b>	CHGS EQ & SVCS - P&R FD	0.00	28,982	0	0		
7,060	4,510	5,251 <b>60050-31</b>	CHGS EQ & SVCS - STREET FD	0.00	7,241	0	0		
57,220	24,940	49,583 <b>60050-41</b>	CHGS EQ & SVCS - SEWER FD	0.00	44,250	0	0		
43,260	20,100	56,296 <b>60050-51</b>	CHGS EQ & SVCS - AMB FD	0.00	41,855	0	0		
91,000	84,500	92,700 2,600	YCOM - IS & DATA BASE SUPPORT om YCOM for IS service: Personal services IS Management Contract - Yamhill County Material and services	0.00	97,200	0	0		
445,480	230,340	440,836 <b>TOT</b>	TAL CHARGES FOR SERVICES	0.00	459,805	0	0		
			<u>MISCELLANEOUS</u>						
2,632	3,245	2,200 <b>60151-00</b>	INTEREST	0.00	5,000	0	0		
371	15,020	5,000 <b>60167-00</b>	OTHER INCOME	0.00	0	0	0		
3,003	18,265	7,200 <b>TOT</b>	TAL MISCELLANEOUS	0.00	5,000	0	0		
			TRANSFERS FROM OTHER FUNDS						
197,114	197,728	152,284 <b>60171-00</b> Transfer fro	GENERAL FUND - IS SUPPORT om General Fund for personnel cost allocations for computer so	0.00 upport.	163,600	0	0		
22,997	23,068	14,762 <b>60174-00</b> Transfer fro	FIRE FUND - IS SUPPORT om Fire Fund for personnel cost allocations for computer support	0.00 ort.	15,861	0	0		
26,282	26,364		PARKS & REC FUND - IS SUPPORT om Parks & Recreation Fund for personnel cost allocations for	0.00 computer support.	13,447	0	0		
6,570	6,591	4,578 <b>60177-00</b> Transfer fro	STREET FUND - IS SUPPORT om Street Fund for personnel cost allocations for computer sup	0.00 pport.	4,918	0	0		

#### **INFORMATION SYSTEMS & SERVICES FUND**

62	00 <b>2005-06</b> 10							10-May-05	
	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05			NUMBER OF EMPLOYEES	PROPOSED 2005-06	APPROVED 2005-06	ADOPTED 2005-06
	52,564	52,728	23,448	60179-00 Transfer from	SEWER FUND - IS SUPPORT  a Sewer Fund for personnel cost allocations for computer support.	0.00	25,189	0	0
	22,997	23,068	21,301	60181-00 Transfer from	AMBULANCE FUND - IS SUPPORT a Ambulance Fund for personnel cost allocations for computer support.	0.00	22,884	0	0
	328,524	329,547	228,891	TOTA	AL TRANSFERS FROM OTHER FUNDS	0.00	245,899	0	0
	973,507	795,747	979,927		TOTAL RESOURCES	0.00	1,040,204	0	0