



# 2005 – 2006 Proposed Budget --- Budget Summary Information Systems & Services Fund – Resources

## 2005 – 2006 Information Systems and Services Fund – Resources Budget Highlights

➤ **Beginning Fund Balance (BFB)** --- At July 1, 2005, the City has a Designated BFB Reserve of \$225,000 set aside for a new City financial system necessitated by the phasing out of the present Group 4 financial system. The City has received notification that Group 4 will cease to be supported by January 1, 2008.

➤ **Charges For Services – Charges For Equipment & Services** --- The charges for equipment and services from other funds is how this internal service fund charges the City’s operating funds and departments for Information System (IS) Fund Internal Information Services network materials and services and capital outlay. Each fund and/or department is charged an allocation of the network Internal IS Department materials and services and capital outlay budget based on the number of computers operated. Computer equipment purchased for each department is specifically allocated. The total fund charge allocations for computer equipment and services follow:

\$222,131	General Fund
\$ 18,146	Fire Fund
\$ 28,982	Parks & Recreation Fund
\$ 7,241	Street Fund
\$ 44,250	Sewer Fund
<u>\$ 41,855</u>	Ambulance Fund
<u>\$362,605</u>	Total Charges for Equipment & Services

➤ **Charges for Services – YCOM Information Systems & Database Support** --- The External Information Services Department is the IS Fund department in which primarily personnel time is allocated to YCOM support. The entire External Information Services Department is charged to YCOM as follows:

\$92,700	Personal services
\$ 2,600	IS management contract – Yamhill County
<u>\$ 1,900</u>	Materials and services
<u>\$97,200</u>	Total YCOM Charges for Service

➤ **Transfers From Other Funds** --- The transfer from other funds category is how this internal service fund charges the City’s operating funds and departments for Information System Fund employee support time. Each fund and/or department is charged an allocation of the Information Systems – Internal Services Department personal services based on the number of computers operated. Total transfers to support Internal Information Services personal services from other funds allocations follow:

\$163,600	General Fund
\$ 15,861	Fire Fund
\$ 13,447	Parks & Recreation Fund
\$ 4,918	Street Fund
\$ 25,189	Sewer Fund
<u>\$ 22,884</u>	Ambulance Fund
<u>\$245,899</u>	Total Personal Services Transfers





## Information Systems & Services Fund – Revenue --- Historical Highlights

**1994** Information Systems and Services Fund established to implement the new Information Systems Master Plan. Fund established as an internal service fund that will charge City operating fund and departments for services and equipment.



## INFORMATION SYSTEMS & SERVICES FUND

2005-06

10-May-05

62	00	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05		NUMBER OF EMPLOYEES	PROPOSED 2005-06	APPROVED 2005-06	ADOPTED 2005-06
<b>RESOURCES</b>									
<b><u>BEGINNING FUND BALANCE</u></b>									
		0	0	0	<b>60000-02</b>		0.00	0	0
		0	0	12,200	<b>60000-03</b>		0.00	23,000	0
					<b>DESIGNATED BEGIN FUND BALANCE:</b>				
					<b>DBFB - PERS RESERVE</b>				
					Estimated PERS designated cash carryover at July 1, 2005 discloses estimated accumulation of PERS reserves "saved" to off-set possible successful court challenges to PERS 2003 legislation. Amount which had been designated was 5.87% of covered payroll which was the difference between the original estimated PERS rate and the revised PERS rate which went into affect July 1, 2003 after the PERS 2003 legislative reform.				
					Budget Note: After the March 2005 Supreme Court decisions, PERS Designated Fund Balance reserve will be eliminated during the 2005 - 2006 fiscal year.				
		2,300	2,300	2,300	<b>60000-55</b>		0.00	0	0
		10,700	10,700	10,700	<b>60000-57</b>		0.00	7,400	0
					<b>DBFB - STREET FUND</b>				
					<b>DBFB - SEWER FUND</b>				
					July 1, 2005 cash carryover designated for Sewer Fund computer equipment.				
		0	4,000	0	<b>60000-59</b>		0.00	1,200	0
		0	1,000	1,000	<b>60000-61</b>		0.00	0	0
		0	0	0	<b>60000-62</b>		0.00	1,500	0
					<b>DBFB - ADMIN &amp; FINANCE</b>				
					<b>DBFB - POLICE</b>				
					<b>DBFB - MUNICIPAL COURT</b>				
					July 1, 2005 cash carryover designated for Municipal Court computer equipment.				
		0	2,500	2,500	<b>60000-63</b>		0.00	1,100	0
					<b>DBFB - ENGINEERING</b>				
					July 1, 2005 cash carryover designated for Engineering computer equipment.				
		0	0	0	<b>60000-65</b>		0.00	2,300	0
					<b>DBFB - LIBRARY</b>				
					July 1, 2005 cash carryover designated for Library computer equipment.				
		0	0	3,000	<b>60000-91</b>		0.00	3,000	0
					<b>DBFB - EMS</b>				
					July 1, 2005 cash carryover designated for EMS computer equipment.				
		6,300	6,300	6,300	<b>60000-93</b>		0.00	5,000	0
					<b>DBFB - PARKS MAINTENANCE</b>				
					July 1, 2005 cash carryover designated for Park Maintenance - telephone system and computer				
		0	0	0	<b>60000-95</b>		0.00	0	0
		0	18,500	0	<b>60000-97</b>		0.00	0	0
					<b>DBFB - BUILDING DIVISION</b>				
					<b>DBFB - EQUIPMENT RESERVE</b>				
		125,970	140,970	165,000	<b>60000-99</b>		0.00	225,000	0
					<b>DBFB - FINANCIAL SYSTEM RSV</b>				
					July 1, 2005 cash carryover "saved" for future City financial system software improvements.				
		51,230	31,325	100,000	<b>60001-00</b>		0.00	60,000	0
					<b>BEGINNING FUND BALANCE</b>				
					Estimated July 1, 2005 undesignated cash carryover from the 2004 - 2005 fiscal year.				
		196,500	217,595	303,000	<b>TOTAL BEGINNING FUND BALANCE</b>		0.00	329,500	0



**INFORMATION SYSTEMS & SERVICES FUND**

*2005-06*

10-May-05

62	00	<b>ACTUAL 2002-03</b>	<b>ACTUAL 2003-04</b>	<b>BUDGET 2004-05</b>		<b>NUMBER OF EMPLOYEES</b>	<b>PROPOSED 2005-06</b>	<b>APPROVED 2005-06</b>	<b>ADOPTED 2005-06</b>
		52,564	52,728	23,448	<b>60179-00 SEWER FUND - IS SUPPORT</b>	0.00	25,189	0	0
					Transfer from Sewer Fund for personnel cost allocations for computer support.				
		22,997	23,068	21,301	<b>60181-00 AMBULANCE FUND - IS SUPPORT</b>	0.00	22,884	0	0
					Transfer from Ambulance Fund for personnel cost allocations for computer support.				
		328,524	329,547	228,891	<b>TOTAL TRANSFERS FROM OTHER FUNDS</b>	0.00	245,899	0	0
		<b>973,507</b>	<b>795,747</b>	<b>979,927</b>	<b>TOTAL RESOURCES</b>	0.00	<b>1,040,204</b>	<b>0</b>	<b>0</b>