



## 2005 – 2006 Proposed Budget --- Fund Definitions

### Budget Basis

#### General Fund - #01

The General Fund accounts for the financial resources of the City, which are not accounted for in any other fund. Principal sources of revenue are operating property taxes, licenses and permits, which include franchise and building fees, and intergovernmental revenues. Primary expenditures are for police, engineering, library, planning, building, City administration, and financial services.

#### Special Revenue Funds

Special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes, not including major capital outlay projects. Principal revenue sources include property taxes, charges for services, and intergovernmental revenues including state shared revenues, federal and state grants and expenditures for the coinciding specified purposes. Funds in this fund category include the following:

- **Fire Fund – #25** -- accounts for the portion of the City's operating property tax levy allocated to this fund and the McMinnville Rural Fire District contract services allocation for fire fighting and fire and life safety expenditures.
- **Telecommunications Fund – #27** -- accounts for the funds to be received as negotiated during the cable franchise renewal process with AT&T (previously TCI Cablevision of Oregon) and now Comcast.
- **Emergency Communications Fund – #29** -- accounts for the cost of the City's participation in the Central Emergency Dispatch Center operated by Yamhill Communications Agency.

- **Park & Recreation Fund – #30** -- accounts for the portion of the City's operating property tax levy allocated to this fund and charges for parks and recreation activities and services used for parks and recreation activity funding.

- **Street (State Gas Tax) Fund – #33** -- accounts for state gasoline tax revenues administered in accordance with Article IX, Section 3 of the Constitution of the State of Oregon used to finance street maintenance improvements and street equipment purchases.

- **Capital Improvement Fund – #39** -- accounts for the portion of the City's operating property tax levy allocated to this fund for major capital improvements in new or improved public facilities.

- **Airport Maintenance Fund – #75** -- accounts for charges for airport services primarily building, hangar, and land lease rental income, and Federal Aviation Administration grants used to support airport operations, capital expenditures and airport improvements.

- **Special Assessment Fund – #80** -- accounts for street and sidewalk local improvement districts and the downtown economic improvement district.

## **Capital Projects Funds**

Capital projects funds account for the acquisition and construction of major capital projects other than those financed by proprietary funds. The principal revenue sources are bond sale proceeds, intergovernmental grants, and system development charges. Funds included in this fund category are:

- **Transportation Fund – #51** -- accounts for transportation system development charges, federal ISTEA revenues, a yearly transfer of state gas tax from the Street Fund, and investment earnings used for implementing selected portions of the City transportation master plan.
- **Special Capital Projects Fund – #53** -- accounts for capital projects funded primarily through grants. Currently the City is the recipient or “pass through recipient of two grants: Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Housing Rehabilitation Grant administered by the Housing Authority of Yamhill County for the City and passed through to the Yamhill County Affordable Housing Corporation, and a HUD CDBG Virginia Garcia Clinic grant.
- **Park Development Fund – #91** -- accounts for fees from park system development charges collected from property developers used for park system improvements and park system improvement bond proceeds. With the August 2001 bond sale, this former special revenue fund became a capital projects fund.

## **Internal Service Funds**

Internal Service Funds account for operations that provide services to other departments or agencies of the City or to other governments on a cost-reimbursement basis. Funds included in this category are the following:

- **Insurance Reserve Fund – #60** -- accounts for the payment of premiums on City insurance coverage for property, liability, workers’ compensation, health, and state employment insurance. Principal sources of revenue are charges to other City funds for services and interest.
- **Information Systems and Services Fund – #62** -- accounts for charges for computer services and transfers received from internal sources; i.e., City operating departments and funds, and external sources; i.e., Yamhill Communications Agency; and the associated expenditures for computer support for personal services, computer software and equipment, and computer repairs and maintenance.

## **Enterprise Funds**

Enterprise Funds account for the acquisition, operation, and maintenance of City facilities and services that are entirely or primarily self-supporting through service charges to customers. Funds included in this category include the following:

- **Sewer Fund – #55** -- accounts for water reclamation facility operations and storm and sanitary system repairs and maintenance.
- **Sewer Capital Fund – #56** -- accounts for major water reclamation facility and sanitary system construction projects.
- **Ambulance Fund – #70** -- accounts for emergency medical charges for services and the associated expenses for emergency medical service provision. July 1, 2004 the non-emergency transport service was terminated.