



2007 – 2008 Proposed Budget --- Budget Summary Information Systems & Services Fund – Resources

2007 – 2008 Information Systems and Services Fund – Resources Budget Highlights

➤ **Beginning Fund Balance (BFB) ---** At July 1, 2006, the City had a Designated BFB Reserve of \$225,000 set aside for a new City financial system necessitated by the phasing out of the present Group 4 financial system. \$44,500 of that reserve is still available for this coming year to complete payment for the City's new ERP financial software. Selection of a new software vendor, New World Systems, has been completed. Implementation of the new financial system is in progress at this time. The City has received notification that Group 4 will cease to be supported January 1, 2008.

➤ **Charges For Services – Charges For Equipment & Services ---** The charges for equipment and services from other funds is how this internal service fund charges the City's operating funds and departments for Information System (IS) Fund Internal Information Services network materials and services and capital outlay. Each fund and/or department is charged an allocation of the network Internal IS Department materials and services and capital outlay budget based on the number of computers operated. Computer equipment purchased for each department is specifically allocated. The total fund charge allocations for computer equipment and services follow:

\$305,429	General Fund
57,178	Fire Fund
28,366	Parks & Recreation Fund
7,579	Street Fund
48,320	Wastewater Services
44,902	Ambulance Fund
<u>\$491,774</u>	Total Charges for Equipment and Materials & Services

➤ **Charges for Services – YCOM Information Systems & Database Support ---** The External Information Services Department was the IS Fund department in which primarily personnel time was allocated to YCOM support. Due to the restructuring of YCOM, this department will only have historical information from 2005 - 2006 forward.

➤ **Transfers From Other Funds ---** The transfer from other funds category is how this internal service fund charges the City's operating funds and departments for Information System Fund employee support time. Each fund and/or department is charged an allocation of the Information Systems – Internal Services Department personal services based on the number of computers operated. Total transfers to support Internal Information Services personal services from other funds allocations follow:

\$177,892	General Fund
16,384	Fire Fund
15,243	Parks & Recreation Fund
5,365	Street Fund
28,511	Wastewater Services Fund
24,849	Ambulance Fund
<u>\$268,244</u>	Total Personal Services Transfers





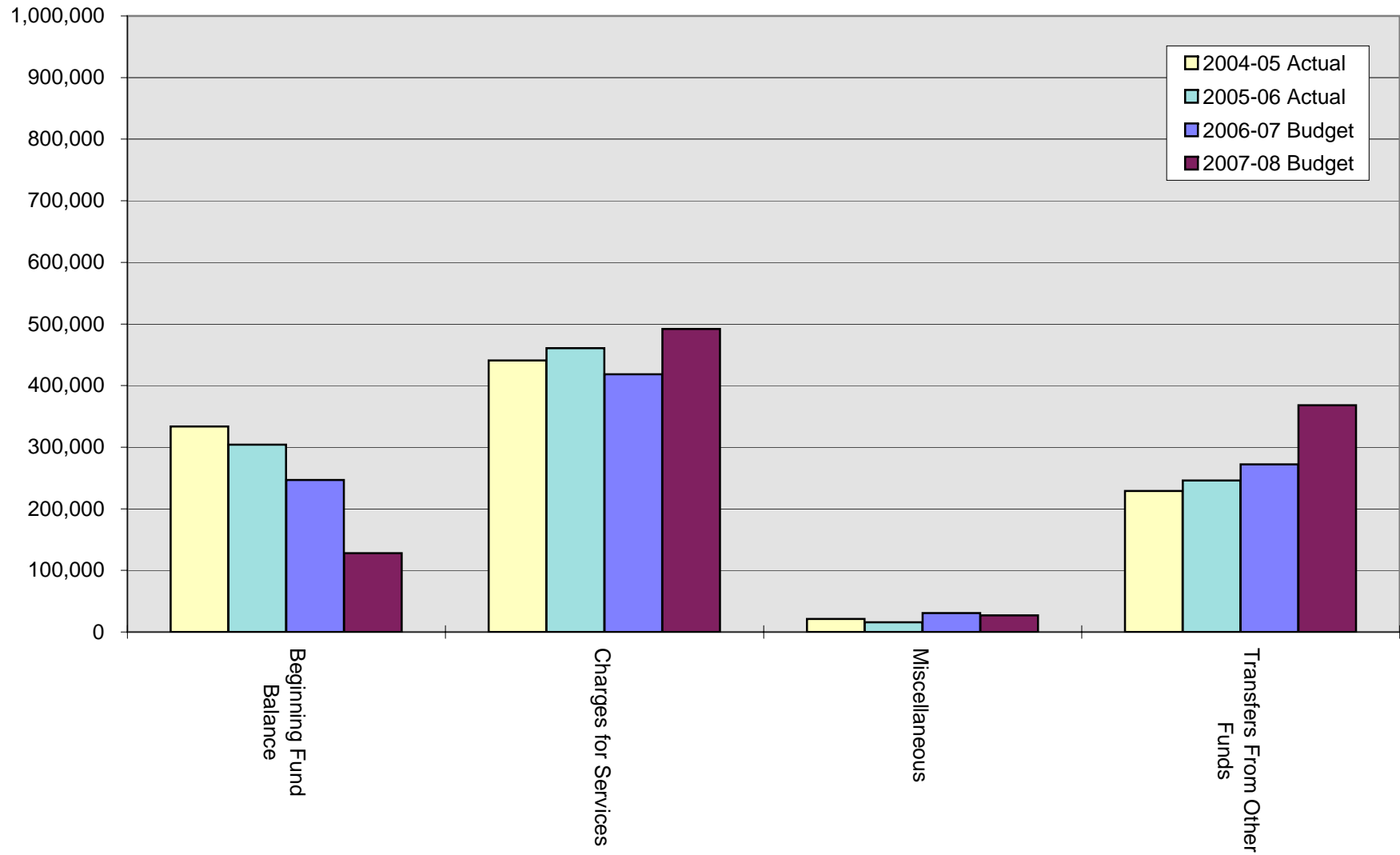
Information Systems & Services Fund – Resources --- Historical Highlights

1994 Information Systems and Services Fund established to implement the new Information Systems Master Plan. Fund established as an internal service fund that will charge City operating fund and departments for services and equipment.

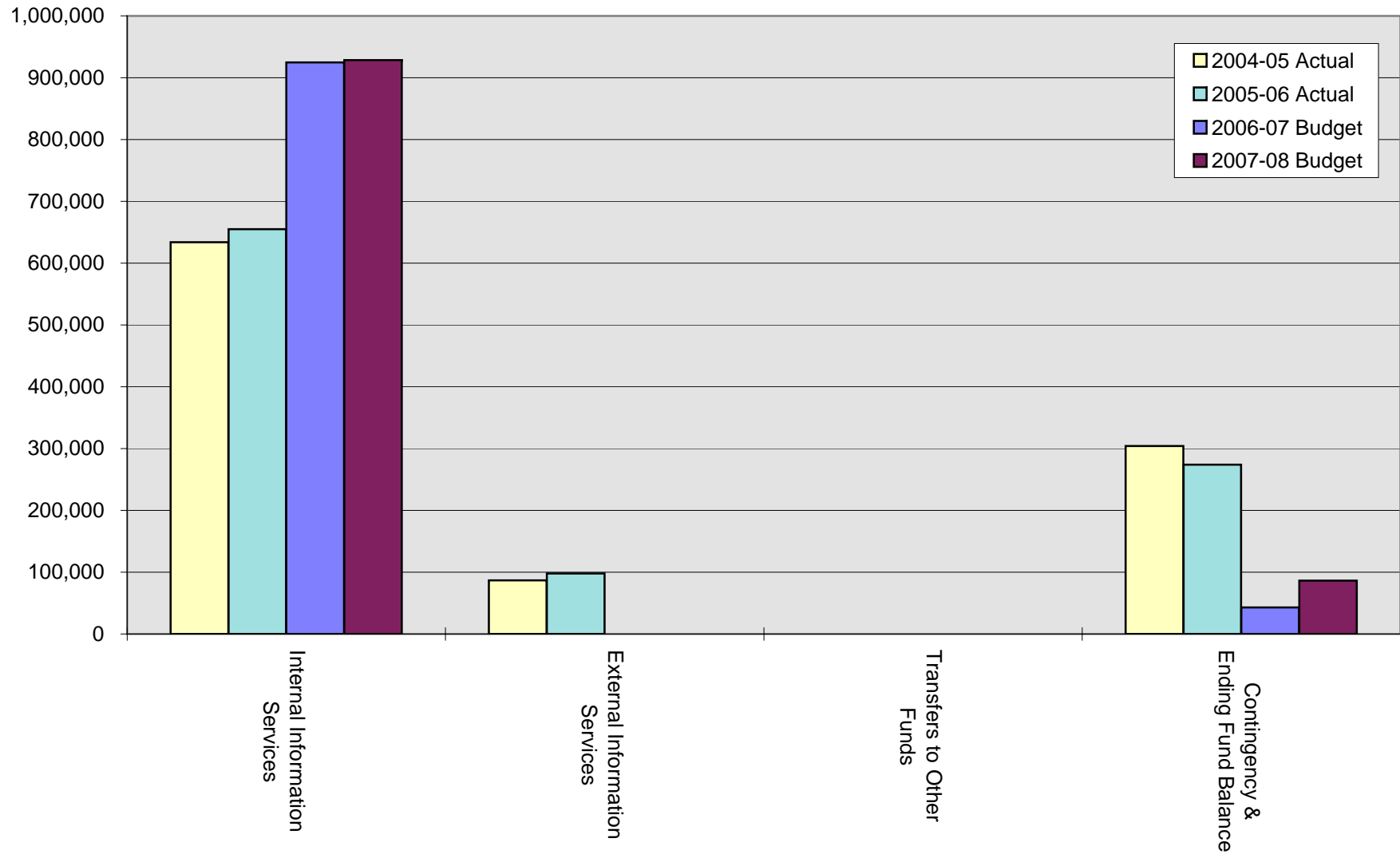


2006 YCOM governing structure change eliminates need for External IS Division, #62-18. All IS services are now internal to the City only.

Information Systems & Services Fund Resources



Information Systems & Services Fund Requirements



INFORMATION SYSTEMS & SERVICES FUND

62 00

2007-08

11-Jul-07

ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07		NUMBER OF EMPLOYEES	PROPOSED 2007-08	APPROVED 2007-08	ADOPTED 2007-08
RESOURCES							
<u>BEGINNING FUND BALANCE</u>							
0	0	0	60000-02 DESIGNATED BEGIN FUND BALANCE:	0.00	0	0	0
11,027	23,254	0	60000-03 DBFB - PERS RESERVE	0.00	0	0	0
The Designated Beginning Fund Balance PERS Reserve was eliminated due to Oregon Supreme Court decisions received in March 2005. The decisions did not require entities to "pay back" the difference between the lower PERS rates enacted July 1, 2003, due to the 2003 PERS legislative reforms, and the PERS rates that would have gone into affect without the legislative reforms.							
2,300	0	0	60000-55 DBFB - STREET FUND	0.00	0	0	0
10,700	0	0	60000-57 DBFB - WRF	0.00	0	0	0
1,500	1,000	0	60000-59 DBFB - ADMIN & FINANCE	0.00	0	0	0
1,000	0	0	60000-61 DBFB - POLICE	0.00	0	0	10,000
0	1,600	3,400	60000-62 DBFB - MUNICIPAL COURT	0.00	3,400	3,400	3,400
2,500	1,000	0	60000-63 DBFB - ENGINEERING	0.00	0	0	4,000
0	0	0	60000-65 DBFB - LIBRARY	0.00	0	0	0
0	0	0	60000-89 DBFB - FIRE	0.00	0	0	20,000
3,000	0	0	60000-91 DBFB - EMS	0.00	0	0	0
6,300	5,000	3,400	60000-93 DBFB - PARKS MAINTENANCE	0.00	0	0	0
0	0	0	60000-95 DBFB - BUILDING	0.00	0	0	0
165,000	232,000	225,000	60000-99 DBFB - FINANCIAL SYSTEM RSV	0.00	44,500	44,500	145,000
July 1, 2007 cash carryover "saved" for future City financial system software improvements. Significant reduction due to progress payments to New World Systems during 2006-2007.							
Budget Note: In October 2006, the City signed a contract with New World Systems to purchase the financial suite and portions of the payroll and human resources suite of LOGOS as the basis for the City's new ERP financial system.							
130,138	40,393	15,000	60001-00 BEGINNING FUND BALANCE	0.00	80,000	80,000	0
Estimated July 1, 2007 undesignated cash carryover from the 2006-2007 fiscal year.							
333,465	304,247	246,800	TOTAL BEGINNING FUND BALANCE	0.00	127,900	127,900	182,400

CHARGES FOR SERVICES

INFORMATION SYSTEMS & SERVICES FUND

62 00

2007-08

11-Jul-07

ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07		NUMBER OF EMPLOYEES	PROPOSED 2007-08	APPROVED 2007-08	ADOPTED 2007-08
0	0	0	60050-00 CHARGES FOR EQUIP & SERVICES:	0.00	0	0	0
Budget Note: Each operating fund listed below is charged for equipment and services provided by the IS&S Fund. Amount charged is based on budgeted equipment and services approved for each operating department, plus a pro-rated portion of City-shared network costs required to keep the City-shared network systems operational. Operating funds pay to the IS&S Fund through Accounts: Computer Services, #'s 612; M&S Computers, #'s 683; and Equipment - Computers, #'s 704, in each of the separate operating funds and department budgets.							
200,460	222,133	239,329	60050-01 CHGS EQ & SVCS - GENERAL FD	0.00	305,430	305,430	305,430
13,462	18,145	38,103	60050-11 CHGS EQ & SVCS - FIRE FD	0.00	57,178	57,178	57,178
26,984	28,980	42,776	60050-21 CHGS EQ & SVCS - P&R FD	0.00	28,383	28,383	28,383
5,251	7,241	18,587	60050-31 CHGS EQ & SVCS - STREET FD	0.00	7,579	7,579	7,579
49,583	44,250	43,853	60050-41 CHGS EQ & SVCS - WW SVC FD	0.00	48,320	48,320	48,320
56,296	41,854	35,794	60050-51 CHGS EQ & SVCS - AMB FD	0.00	44,902	44,902	44,902
88,800	97,966	0	60060-00 YCOM - IS & DATA BASE SUPPORT	0.00	0	0	0
440,836	460,569	418,442	TOTAL CHARGES FOR SERVICES	0.00	491,792	491,792	491,792
<u>MISCELLANEOUS</u>							
6,339	10,767	10,700	60151-00 INTEREST	0.00	2,100	2,100	2,100
15,047	5,179	20,000	60167-00 OTHER INCOME	0.00	25,000	25,000	45,000
21,386	15,946	30,700	TOTAL MISCELLANEOUS	0.00	27,100	27,100	47,100
<u>TRANSFERS FROM OTHER FUNDS</u>							
152,284	163,739	180,929	60171-00 GENERAL FUND - IS SUPPORT	0.00	177,892	177,892	178,328
Transfer from General Fund for personnel cost allocations for computer support.							
14,762	15,866	17,463	60174-00 FIRE FUND - IS SUPPORT	0.00	16,384	16,384	16,410
Transfer from Fire Fund for personnel cost allocations for computer support.							
12,518	13,465	14,928	60175-00 PARKS & REC FUND - IS SUPPORT	0.00	15,243	15,243	15,290
Transfer from Parks & Recreation Fund for personnel cost allocations for computer support.							
4,578	4,922	5,440	60177-00 STREET FUND - IS SUPPORT	0.00	5,365	5,365	5,378
Transfer from Street Fund for personnel cost allocations for computer support.							

INFORMATION SYSTEMS & SERVICES FUND

62 00

2007-08

11-Jul-07

ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07		NUMBER OF EMPLOYEES	PROPOSED 2007-08	APPROVED 2007-08	ADOPTED 2007-08
0	0	0	60178-00 STREET FUND - ERP FIN SYSTEM	0.00	2,000	2,000	2,000
			Transfer from Street Fund to augment original \$260,000 financial system reserve "saved" by July 1, 2006 toward the new ERP financial system. Funds Street Fund's allocated portion of \$100,000 transfer needed for 2007-2008 ERP capital expenditure.				
			Budget Note: In October 2006, the City signed a contract with New World Systems to purchase the financial suite and portions of the payroll and human resources suite of LOGOS as the basis for the City's new ERP financial system.				
23,448	25,221	27,958	60179-00 WSTWTR SVC FUND - IS SUPPORT	0.00	28,511	28,511	28,598
			Transfer from Wastewater Services Fund for personnel cost allocations for computer support.				
0	0	0	60180-00 WASTEWATER FD - ERP FIN SYSTEM	0.00	14,000	14,000	14,000
			Transfer from Wastewater Services Fund to augment original \$260,000 financial system reserve "saved" by July 1, 2006 toward the new ERP financial system. Funds Wastewater Fund's allocated portion of \$100,000 transfer needed for 2007-2008 ERP capital expenditure.				
			Budget Note: In October 2006, the City signed a contract with New World Systems to purchase the financial suite and portions of the payroll and human resources suite of LOGOS as the basis for the City's new ERP financial system.				
21,301	22,903	25,305	60181-00 AMBULANCE FUND - IS SUPPORT	0.00	24,849	24,849	24,909
			Transfer from Ambulance Fund for personnel cost allocations for computer support.				
0	0	0	60183-00 IMPROVEMENT FD - ERP FIN SYSTM	0.00	84,000	84,000	84,000
			Transfer from Improvement Fund to augment original \$260,000 financial system reserve "saved" by July 1, 2006 toward the new ERP financial system. Funds property tax funds' allocated portion of \$100,000 transfer needed for 2007-2008 capital expenditure.				
			Budget Note: In October 2006, the City signed a contract with New World Systems to purchase the financial suite and portions of the payroll and human resources suite of LOGOS as the basis for the City's new ERP financial system.				
228,891	246,116	272,023	TOTAL TRANSFERS FROM OTHER FUNDS	0.00	368,244	368,244	368,913
1,024,578	1,026,878	967,965	TOTAL RESOURCES	0.00	1,015,036	1,015,036	1,090,205