



# 2008 – 2009 Proposed Budget --- Budget Summary Ambulance Fund

## 2008 – 2009 Ambulance Budget Highlights

- Three (3) Firefighter/Paramedic positions added to increase the ability of the department to meet the increased EMS & Fire call volume. The increase in personnel is in response to the needs that have been discussed throughout the last couple of years through consultant studies. The new positions will add capacity for increased EMS responses and will move the department closer to staffing a fire engine 24 hours a day/7 days a week. The ability to add additional staff is mainly due to the increase in Ambulance collections as it relates to the sizeable increase in transport rates that were implemented in July 2007. The increase in rates has provided additional revenue that has allowed the City to reduce the subsidy needed from the Fire Fund to balance the Ambulance Fund, the new positions were added at 50% Fire – General Fund & 50% Ambulance Fund.
- Continue present level of service provided by McMinnville Fire Department EMS Division.
- Continue to develop strategies to meet and maintain the requirements of the McMinnville Fire Department Ambulance Service Area.
- Complete interface with the new mobile data computer system in the records management database.
- Continue to expand Volunteer EMS programs.
- Provide full range of Advanced Life Support training for personnel.
- Purchase new ambulance to replace current ambulance that has over 220,000 miles. Ambulances are driving over 70,000 miles per year.

- Remodel current upstairs storage room into women's locker / bathroom in addition to repairing current upstairs bathroom to fix leaking shower area.
- Purchase two new defibrillators to replace current defibrillators that are 9 years old.

## Full-Time Equivalents

	<u>2007-2008</u>	<u>Change</u>	<u>2008-2009</u>
<b>FTE Adopted Budget</b>	<b>13.97</b>		
Firefighter / Paramedic		+ 1.50	
Firefighter / Paramedic - PT+		+ 0.28	
Office Specialist I		+ <u>0.29</u>	
<b>FTE Proposed Budget</b>		<b>+ 2.07</b>	<b>16.04</b>

## Short- and Long-Term Issues

- **Short-Term Issues**
  - Complete implementation of the mobile computer terminals.
  - Develop funding strategies for the operation of the ambulance service that will reduce the reliance on property tax subsidy from the General Fund.
  - Implement requirements of the Yamhill County Ambulance Service Agreement.
  - Continue monitoring effects of the new Medicare fee schedule.
  - Continue compliance with federal HIPPA requirements.

## **Short- and Long-Term Issues – Continued**

### **➤ Long-Term Issues**

- Implement goals and objectives of Fire Strategic Plan.
- Identify future staffing needs to accommodate increasing call volume.
- Evaluate response needs of entire Ambulance Service Area.
- Continue to improve partnerships with outlying rescue agencies.
- Identify future facility needs throughout Ambulance Service Area and develop implementation plan.

### **Core Services**

- Continue to provide Advanced Life Support Care to City's 450 square mile Ambulance Service Area.
  - Provide Advanced & Basic Life Support training to all department EMS personnel.
  - Provide training to City partner rescue companies.
  - Ensure that the City meets the requirements of the Yamhill County Ambulance Service Area plan.
  - Provide for a Quality Assurance Program to continue to improve the EMS delivery system.
- Continue and improve partnerships with physician advisor and Willamette Valley Medical Center.



## Ambulance Fund --- Historical Highlights

**1928** McMinnville Fire Department starts ambulance transport service. McMinnville was one of the first Fire Departments in Oregon to provide ambulance transportation.

**1950** According to retired Fire Chief Jerry Smith, a typical ambulance transport cost ~\$2.50.

**1971** First group of McMinnville paid & volunteer firefighters are trained and certified through the State of Oregon as EMT-1's. Paid staff operates the ambulance during the day and volunteers at night.

**1979** Jay Lilly, first advanced life support (ALS) employee, is certified as an EMT-3 for the Fire Department.

**1982** Ross Rutschman hired as Fire Department's first state certified paramedic.

**1983**



Three ALS employees re-assigned to work 24-hour shifts in three-day rotations to provide advanced life first ambulance response. Paid staff continues to provide ambulance transports during the day and volunteers are called in at night to respond to ambulance requests.

**1987**

Ambulance subscription sold for the first time at \$35 per household – FireMed.

**1996**

Fire Department Cost of Service Study completed and designates ambulance portion of operations at 65% with fire at 35%.

**1997**

Department re-organized so that career and part-time staff provide ambulance transports 24 hours a day and volunteers are then assigned to provide rescue response. Two ALS ambulances are staffed 24 hours a day.

**2001**

Fire Department EMS Division starts Non-Emergency Transport (NET) Team to provide non-medical transports from the hospital back to care facilities and also to provide service to doctor appointments.

**2002**

Medicare starts their new fee schedule with a five-year implementation process decreasing the amount paid for medical transports over that time period.

**2004**

First transfer from Fire Fund supported by property taxes to support ambulance operations - \$50,000.

**2004**

Non-Emergency Transport (NET) Team program discontinued due to its inability to financially support itself because of changes with MEDICAID.

**2004**

Yamhill County completes Ambulance Service Area plan required by the State of Oregon. McMinnville Fire Department (MFD) is awarded MFD's current Ambulance Service Area, which is scheduled to be implemented July 1, 2005.



McMinnville EMS stretchers are rated to a capacity of 600 lbs.



## Ambulance Fund --- Historical Highlights

**2005** Basic life support (BLS) transport, similar to the 1950 ~\$2.50 transport today costs ~\$530.

**2005** Second transfer from Fire Fund supported by property taxes to supplement ambulance operations - \$100,000.

**2005** First time Ambulance Fund operations cannot support purchase of a new ambulance. Improvements Fund budgets to purchase \$130,000 with a combination of property taxes and remaining public safety full-faith and credit obligation certificates financing dollars.

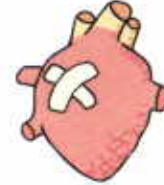
**2006** Third transfer from Fire Fund supported by property taxes to supplement ambulance operations - \$300,000.

**2006** The Field Data program implemented to integrate pre-hospital care reports directly to the ambulance billing system using lap top computers in each of the ambulances.

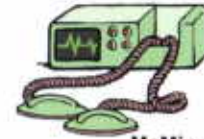
**2007** New ambulance purchased from Med-Tec. Purchase funded from combination of remaining dollars from the 2002 public safety full faith and credit financing and property taxes.

**2007** Continuance of the transfer from the Fire Fund to the Ambulance Fund to subsidize EMS service operations - \$300,000.

**2007** Average 27% rate increase to help offset increasing property tax subsidy.



**McMinnville EMS responded to 38 cardiac arrests in 2006.**



**McMinnville EMS defibrillators are able to provide and send a 12 lead EKG to the McMinnville emergency room, prior to arrival.**



**Medic 10 drives 50,000 miles a year. The average family car drives 10,000-15,000 miles a year.**

**2008 - 2009 Proposed Budget --- Personal Services Summary**  
**Salaries Paid From More Than One Source**  
**Ambulance Fund**

<u>Position Description</u>					
Fund	Number of	Total	<u>Detailed Summary</u>		
Department	Employees	Salary	Range	Page	Amount
<b><u>Fire Chief</u></b>	1	359	88,412		
General Fund					
Fire (0.75 FTE)				85	66,309
Ambulance Fund (0.25 FTE)				325	22,103
<b><u>Assistant Fire Chief</u></b>	1	352	90,780		
General Fund					
Fire (0.50 FTE)				85	45,390
Ambulance Fund (0.50 FTE)				325	45,390
<b><u>Fire Lieutenant / Paramedic</u></b>	3	240	237,578		
General Fund					
Fire (1.05 FTE)				85	83,153
Ambulance Fund (1.95 FTE)				325	154,425
<b><u>Senior Firefighter</u></b>	3	230	209,070		
General Fund					
Fire (1.05 FTE)				85	73,174
Ambulance Fund (1.95 FTE)				325	135,896
<b><u>Fire Mechanic / Firefighter / EMT</u></b>	1	230	69,950		
General Fund					
Fire (0.50 FTE)				85	34,975
Ambulance Fund (0.50 FTE)				325	34,975
<b><u>Firefighter / Paramedic - 50%</u></b>	3	230	161,502		
General Fund					
Fire (1.50 FTE)				85	80,751
Ambulance Fund (1.50 FTE)				325	80,751

<u>Position Description</u>					
Fund	Number of	Total	<u>Detailed Summary</u>		
Department	Employees	Salary	Range	Page	Amount
<b><u>Firefighter / Paramedic - 65%</u></b>	8	230	501,483		
General Fund					
Fire (2.80 FTE)				85	175,517
Ambulance Fund (5.20 FTE)				325	325,966
<b><u>Firefighter / Paramedic - PT+ - 65%</u></b>	5	230	255,345		
General Fund					
Fire (1.56 FTE)				85	89,370
Ambulance Fund (2.89 FTE)				325	165,975
<b><u>Executive Secretary</u></b>	1	324	44,035		
General Fund					
Fire (0.35 FTE)				85	15,412
Ambulance Fund (0.65 FTE)				325	28,623
<b><u>Office Specialist I</u></b>	1	314	27,715		
General Fund					
Fire (0.35 FTE)				85	9,700
Ambulance Fund (0.65 FTE)				325	18,015

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79 - AMBULANCE FUND

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>BEGINNING FUND BALANCE</b>						
0	0	0	4079 Designated Begin FB-Ambulance Fd	0	0	0
396,622	418,441	550,000	4079-05 Designated Begin FB-Ambulance Fd - EMS A/R Non-cash Beginning Fund Balance comprised of estimated Ambulance Accounts Receivable balance at July 1, 2008.	700,000	700,000	700,000
40,000	0	0	4079-95 Designated Begin FB-Ambulance Fd - Vehicle Reserve	0	0	0
116,075	0	0	4079-99 Designated Begin FB-Ambulance Fd - PERS Reserve	0	0	0
363,720	385,390	325,000	4090 Beginning Fund Balance Estimated July 1, 2008 undesignated cash carryover from the 2007-2008 fiscal year.	555,000	555,000	775,000
<b>916,417</b>	<b>803,831</b>	<b>875,000</b>	<b>TOTAL BEGINNING FUND BALANCE</b>	<b>1,255,000</b>	<b>1,255,000</b>	<b>1,475,000</b>
<b>INTERGOVERNMENTAL</b>						
0	3,600	3,600	4830 OR Dept of HS - Rural EMS Grant	0	0	0
0	0	0	5040 Yamhill Communications Agency	0	0	0
10,575	0	0	5040-10 Yamhill Communications Agency - Director	0	0	0
<b>10,575</b>	<b>3,600</b>	<b>3,600</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CHARGES FOR SERVICES</b>						
2,622,721	2,789,910	4,050,000	5700 Transport Fees Fees charged to patients that are transported or treated by ambulance personnel for emergency medical or trauma related incidents.	4,300,000	4,300,000	4,300,000
84,033	88,348	91,500	5710 FireMed Fees Budget Note: The EMS Transport Fee amount reflects a fee increase of 3.8% Portland (CPI-W) cost of living adjustment. Fees collected from FireMed subscribers to provide ambulance service, if needed, for the cost of the subscription plus the subscriber's insurance coverage payment(s).	91,000	91,000	91,000
<b>2,706,754</b>	<b>2,878,258</b>	<b>4,141,500</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>4,391,000</b>	<b>4,391,000</b>	<b>4,391,000</b>
<b>MISCELLANEOUS</b>						
19,490	18,567	8,400	6310 Interest	12,200	12,200	12,200
1,108	0	1,000	6460 Donations - Ambulance Donations received to help support ambulance operations expended through expenditure account, Materials and Supplies-Donations.	1,000	1,000	1,000
2,814	9,896	2,000	6600 Other Income	1,000	1,000	1,000

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**79 - AMBULANCE FUND**

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET																				
0	4,684	0	<b>6600-05 Other Income - Workers' Comp Reimbursement</b> Worker's compensation time-loss reimbursements while injured worker is unable to work due to on-the-job injury. Also, State of Oregon Employer-at-Injury Program pays 50% of light duty wages for any employee placed on an official light duty job after a worker's compensation injury for up to three months.	0	0	0																				
14,082	19,799	25,000	<b>6610 Collections - EMS</b> Collection agency payments from ambulance past-due Accounts Receivable accounts previously turned to collections.	25,000	25,000	25,000																				
<b>37,494</b>	<b>52,946</b>	<b>36,400</b>	<b>TOTAL MISCELLANEOUS</b>	<b>39,200</b>	<b>39,200</b>	<b>39,200</b>																				
<b><u>TRANSFERS IN</u></b>																										
0	0	0	<b>6900 Transfers In</b>	0	0	0																				
0	0	0	<b>6900-01 Transfers In - General Fund</b> Transfer from General Fund property tax subsidy needed primarily due to shrinking Medicare and Medicaid payment schedules. This is the fifth year of a property tax subsidy to the Ambulance Fund and will fund the new ambulance purchase budgeted in expenditure account, Vehicles.	155,000	155,000	155,000																				
<p>Budget Note: Property tax subsidy transfer could be lowered due to significant ambulance transport fee increase at July 1, 2007 which averaged approximately 27%.</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Units</th> <th>Amt/Unit</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>2007-2008 property tax subsidy</td> <td>1</td> <td>300,000</td> <td>300,000</td> </tr> <tr> <td>2006-2007 property tax subsidy</td> <td>1</td> <td>300,000</td> <td>300,000</td> </tr> <tr> <td>2005-2006 property tax subsidy</td> <td>1</td> <td>100,000</td> <td>100,000</td> </tr> <tr> <td>2004-2005 property tax subsidy</td> <td>1</td> <td>50,000</td> <td>50,000</td> </tr> </tbody> </table>							Description	Units	Amt/Unit	Total	2007-2008 property tax subsidy	1	300,000	300,000	2006-2007 property tax subsidy	1	300,000	300,000	2005-2006 property tax subsidy	1	100,000	100,000	2004-2005 property tax subsidy	1	50,000	50,000
Description	Units	Amt/Unit	Total																							
2007-2008 property tax subsidy	1	300,000	300,000																							
2006-2007 property tax subsidy	1	300,000	300,000																							
2005-2006 property tax subsidy	1	100,000	100,000																							
2004-2005 property tax subsidy	1	50,000	50,000																							
0	0	147,000	<b>6900-31 Transfers In - Improvements</b> Transfer from the Improvements Fund purchased the 2007-2008 ambulance purchase through property tax dollars.	0	0	0																				
564,962	781,536	824,929	<b>6900-32 Transfers In - Fire</b> Transfer from Fire Fund for personnel cost allocations is eliminated as Fire Fund personnel costs directly allocated to Ambulance Fund through payroll and Fire fund "folded into" the General Fund.	0	0	0																				
<b>564,962</b>	<b>781,536</b>	<b>971,929</b>	<b>TOTAL TRANSFERS IN</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>																				
<b>4,236,202</b>	<b>4,520,171</b>	<b>6,028,429</b>	<b>TOTAL RESOURCES</b>	<b>5,840,200</b>	<b>5,840,200</b>	<b>6,060,200</b>																				

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2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONAL SERVICES</b>						
0	0	0	<b>7000 Salaries &amp; Wages</b>	0	0	0
857,270	921,275	957,439	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Senior Firefighter - 65% - 1.95 FTE Fire Lieutenant / Paramedic - 65% - 1.95 FTE Firefighter / Paramedic - 65% - 5.20 FTE Firefighter / Paramedic - 50% - 1.50 FTE --- 3 NEW POSITIONS --- Executive Secretary - 0.65 FTE Office Specialist I - 0.65 FTE Charged from General Fund: Fire Chief - 0.25 FTE Assistant Fire Chief - 0.50 FTE Fire Mechanic / Firefighter / EMT - 0.50 FTE	846,144	846,144	851,348
138,421	149,094	209,291	<b>7000-10 Salaries &amp; Wages - Regular Part Time</b> Firefighter / Paramedic - 65% - 2.89 FTE	165,975	165,975	165,975
0	0	5,000	<b>7000-15 Salaries &amp; Wages - Temporary</b>	0	0	0
50,230	47,218	55,000	<b>7000-17 Salaries &amp; Wages - EMS Volunteer Reimbursement</b>	55,000	55,000	55,000
115,679	130,157	130,000	<b>7000-20 Salaries &amp; Wages - Overtime</b>	130,000	130,000	130,000
0	0	0	<b>7300 Fringe Benefits</b>	0	0	0
0	0	0	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	72,206	72,206	72,414
0	0	0	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	17,358	17,358	17,433
86,252	91,372	102,640	<b>7300-07 Fringe Benefits - FICA - History</b>	0	0	0
255,921	262,765	295,947	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	274,111	274,111	275,360
177,638	175,411	220,692	<b>7300-20 Fringe Benefits - Medical Insurance</b>	200,540	200,540	200,540
1,309	1,272	1,518	<b>7300-25 Fringe Benefits - Life Insurance</b>	1,112	1,112	1,037
4,871	4,012	6,014	<b>7300-30 Fringe Benefits - Long Term Disability</b>	4,330	4,330	4,286
34,909	41,546	47,910	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	34,815	34,815	34,978
0	0	0	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	0	0	0
4,016	619	3,800	<b>7300-40 Fringe Benefits - Unemployment</b>	0	0	0
0	0	0	<b>7400 Fringe Benefits - Volunteers</b>	0	0	0
0	890	890	<b>7400-25 Fringe Benefits - Volunteers - Volunteer Accident Insurance</b>	0	0	0
<b>1,726,515</b>	<b>1,825,630</b>	<b>2,036,141</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>1,801,591</b>	<b>1,801,591</b>	<b>1,808,371</b>



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2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET
<b><u>MATERIALS AND SERVICES</u></b>						
392	744	500	<b>7500 Credit Card Fees</b>	500	500	500
582	915	1,300	<b>7540 Employee Development</b>	1,100	1,100	1,100
14,519	29,817	25,000	<b>7550 Travel &amp; Education</b> Emergency medical service training, education, and travel expenses for career and volunteer staff. Training dollars will be spent on critical areas of certification and required EMS training with professional development provided as funds allow.	25,000	25,000	25,000
18,045	20,257	32,000	<b>7590 Vehicle &amp; Equipment Fuel</b>	18,000	18,000	35,000
6,690	7,447	8,000	<b>7600 Electric &amp; Natural Gas</b>	7,500	7,500	8,000
20,700	20,700	23,100	<b>7610 Insurance</b>	0	0	0
0	0	0	<b>7610-05 Insurance - Liability</b>	12,800	12,800	12,800
0	0	0	<b>7610-10 Insurance - Property</b>	6,000	6,000	6,000
17,442	17,941	20,700	<b>7620 Telecommunications</b>	21,000	21,000	21,000
0	0	0	<b>7630 Uniforms</b>	0	0	0
10,052	17,864	18,500	<b>7630-05 Uniforms - Employee</b> Uniforms for career, volunteer, and part-time personnel which complies with OR-OSHA safety standards.	18,500	18,500	18,500
2,444	1,532	2,000	<b>7640 Laundry</b>	2,000	2,000	2,000
2,100	2,054	2,210	<b>7650 Janitorial</b> Three days per week janitorial services, \$1,375 and supplies, \$750 - 25% EMS allocation, shared with Fire Department in General Fund	2,500	2,500	2,125
2,260	4,743	5,000	<b>7660 Materials &amp; Supplies</b>	5,000	5,000	5,000
11,658	13,147	12,000	<b>7660-05 Materials &amp; Supplies - Office Supplies</b>	12,000	12,000	12,000
6,417	5,959	8,650	<b>7660-15 Materials &amp; Supplies - Postage</b>	8,750	8,750	8,750
55,970	56,821	75,000	<b>7660-45 Materials &amp; Supplies - Medical Equipment &amp; Supplies</b>	70,000	70,000	70,000
975	25	250	<b>7660-50 Materials &amp; Supplies - Heptavex &amp; OSHA Comp</b> Series of hepatitis B vaccinations as required by OSHA for each employee.	250	250	250
816	934	1,000	<b>7660-55 Materials &amp; Supplies - Oxygen</b>	1,000	1,000	1,000
0	0	1,000	<b>7680 Materials &amp; Supplies - Donations</b> Material and supplies funded through revenue account, Donations-Ambulance.	1,000	1,000	1,000
0	0	0	<b>7720 Repairs &amp; Maintenance</b>	0	0	0
20,404	21,508	0	<b>7720-08 Repairs &amp; Maintenance - Building Repairs</b> Ambulance Fund expense allocation shared with Fire Department in General Fund.	2,250	2,250	2,250
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Exterior building repair - paint, etc. - 25%	1	2,250	2,250

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2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET
10,685	16,992	14,950	<b>7720-10 Repairs &amp; Maintenance - Building Maintenance</b>	10,000	10,000	10,000
0	0	20,000	<b>7720-14 Repairs &amp; Maintenance - Vehicles</b>	15,000	15,000	15,000
0	0	0	<b>7720-16 Repairs &amp; Maintenance - Radio &amp; Pagers</b>	0	0	1,000
7,934	11,543	17,950	<b>7750 Professional Services</b>	17,950	17,950	17,950
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Labor negotiations arbitrator - 65%	1	1,000	1,000
			Audit fee allocation	1	3,200	3,200
			Local Government Personnel Institute labor negotiations - 65%	1	3,250	3,250
			Section 125 administration fee	1	250	250
			Fire Department Strategic Plan training - 50%	1	2,000	2,000
			Physician advisor	1	3,000	3,000
			Publications and new employee hiring requirements	1	2,000	2,000
			Radio engineering	1	3,250	3,250
7,781	9,154	12,000	<b>7790 Maintenance &amp; Rental Contracts</b>	12,000	12,000	12,000
			Maintenance contracts for physio-control equipment, ambulance cots, and miscellaneous building related contracts.			
17,819	11,503	26,400	<b>7800 M &amp; S Equipment</b>	10,000	10,000	10,000
			Interop radio system - 50% shared with Fire Department in General Fund.			
2,604	0	5,000	<b>7800-09 M &amp; S Equipment - Radios</b>	10,000	10,000	10,000
			Replacement radios, as needed.			
8,290	0	0	<b>7800-57 M &amp; S Equipment - Computers</b>	0	0	0
1,108	0	0	<b>7810 M &amp; S Equipment - Donations</b>	0	0	0
0	0	0	<b>7830 Computer M&amp;S Charges - IS Fund</b>	0	0	0
23,833	23,733	28,190	<b>7830-98 Computer M&amp;S Charges - IS Fund - Computer Services</b>	29,177	29,177	29,177

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2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET																																												
18,021	12,062	16,712	<b>7830-99 Computer M&amp;S Charges - IS Fund - Computer M&amp;S Equipment</b>	19,533	19,533	24,329																																												
			<table border="1"> <thead> <tr> <th>Description</th> <th>Units</th> <th>Amt/Unit</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>IS Department shared hardware and software</td> <td>1</td> <td>5,520</td> <td>5,520</td> </tr> <tr> <td>Workstation replacement - Julie</td> <td>1</td> <td>1,800</td> <td>1,800</td> </tr> <tr> <td>Laser printer replacements - Ambulance Bay and hospital</td> <td>2</td> <td>700</td> <td>1,400</td> </tr> <tr> <td>Laserjet warranty maintenance extension - 65%</td> <td>1</td> <td>1,063</td> <td>1,063</td> </tr> <tr> <td>NFIRS 5-Alive software - 65%</td> <td>1</td> <td>1,625</td> <td>1,625</td> </tr> <tr> <td>PC warranty extension - 65%</td> <td>5</td> <td>390</td> <td>1,950</td> </tr> <tr> <td>VisonAire CAD monitoring software - 65%</td> <td>1</td> <td>650</td> <td>650</td> </tr> <tr> <td>Workstation replacmnts - Damon, Chris, Emily, SCBA, Dwight - 65%</td> <td>5</td> <td>1,105</td> <td>5,525</td> </tr> <tr> <td>Toughbook laptop - 100% Ambulance</td> <td>1</td> <td>4,000</td> <td>4,000</td> </tr> <tr> <td>Data projector - 65%</td> <td>1</td> <td>796</td> <td>796</td> </tr> </tbody> </table>	Description	Units	Amt/Unit	Total	IS Department shared hardware and software	1	5,520	5,520	Workstation replacement - Julie	1	1,800	1,800	Laser printer replacements - Ambulance Bay and hospital	2	700	1,400	Laserjet warranty maintenance extension - 65%	1	1,063	1,063	NFIRS 5-Alive software - 65%	1	1,625	1,625	PC warranty extension - 65%	5	390	1,950	VisonAire CAD monitoring software - 65%	1	650	650	Workstation replacmnts - Damon, Chris, Emily, SCBA, Dwight - 65%	5	1,105	5,525	Toughbook laptop - 100% Ambulance	1	4,000	4,000	Data projector - 65%	1	796	796			
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0	2,626	0	<b>7850 M &amp; S Building Improvements</b>	0	0	0																																												
14,338	14,463	15,000	<b>8070 FireMed Promotion</b>	15,000	15,000	15,000																																												
7,893	6,712	10,000	<b>8100 Intern Program</b> Student Intern Program reimbursement for tuition and books up to \$650 per successfully completed college quarter.	10,000	10,000	10,000																																												
			Budget Note: This program provides EMS or fire students with the opportunity for practical field experience within their course of study. These students are assigned to a shift in which they help in regular station duties. Joint cost allocated on a 50% basis between EMS and Fire Department in General Fund due to nature of work performed by interns.																																															
0	0	0	<b>8270 Revenue Adjustments</b>	0	0	0																																												
7,885	4,072	15,000	<b>8270-05 Revenue Adjustments - Bad-Debt Writeoffs</b> Account balance writeoffs for accounts deemed totally uncollectible; for example, due to bankruptcy, death without estate, or undeliverable invoices.	15,000	15,000	15,000																																												
539,980	682,919	1,275,000	<b>8270-10 Revenue Adjustments - Medicare Assign - Nonallowed</b> Non-allowed Medicare charge writeoffs required by the City election to accept Medicare assignment.	1,300,000	1,300,000	1,300,000																																												
			Budget Note: In 2002, the federal government started a 5-year implementation of a reduced Medicare payment schedule. The final implemented schedule significantly reduced the amount Medicare would pay for ambulance transport with a 20% reduction for each year until the final lowest payment goal was reached in January 2006.																																															
226,853	200,619	330,000	<b>8270-15 Revenue Adjustments - Medicaid Writeoffs</b> Required account balance writeoffs after Medicaid payments are received.	325,000	325,000	325,000																																												
25,584	42,216	50,000	<b>8270-20 Revenue Adjustments - Firemed Writeoffs</b> FireMed member account balance writeoffs after all patient insurance payments have been received.	50,000	50,000	50,000																																												

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79 - AMBULANCE FUND

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET																												
176,573	136,266	275,000	<b>8270-25 Revenue Adjustments - Turned To Collections</b> Past-due accounts turned to collections agency after all City collection procedures have been exhausted including pre-collection letter series.	225,000	225,000	275,000																												
11,970	13,791	25,000	<b>8270-30 Revenue Adjustments - Public Agency Writeoffs</b> Discounts provided to Yamhill County Jail, Yamhill County Detention Center, and Yamhill County Hospice. Also includes writeoffs taken automatically by the Veterans Administration.	15,000	15,000	25,000																												
<b>1,300,614</b>	<b>1,411,080</b>	<b>2,372,412</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>2,293,810</b>	<b>2,293,810</b>	<b>2,376,731</b>																												
<b>CAPITAL OUTLAY</b>																																		
0	0	0	<b>8710 Equipment</b>	0	0	0																												
0	0	0	<b>8710-22 Equipment - EMS Defibrillators</b> Two new Lifepak defibrillators to replace 9-year old units.	50,000	50,000	50,000																												
0	0	0	<b>8740 Computer Equipment - IS Fund</b>	25,350	25,350	30,225																												
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	<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																													
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0	0	0	<b>8800 Building Improvements</b>	16,500	16,500	16,500																												
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0	0	149,784	<b>8850 Vehicles</b>	155,000	155,000	304,784																												
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<b>0</b>	<b>0</b>	<b>149,784</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>246,850</b>	<b>246,850</b>	<b>401,509</b>																												
<b>TRANSFERS OUT</b>																																		
0	0	0	<b>9700 Transfers Out</b>	0	0	0																												
147,233	128,654	145,423	<b>9700-01 Transfers Out - General Fund</b> Transfer to General Fund for personnel cost allocations for Administration and Finance services. This transfer includes approximately 1.00 FTE for A/R Billing Coordinator and 0.60 FTE for A/R Billing Specialist who bill and collect for all EMS transports.	149,533	149,533	149,533																												
85,325	85,325	81,250	<b>9700-15 Transfers Out - Emergency Communications</b> Transfer to Emergency Communications Fund for support of ambulance dispatching emergency communication services provided by Yamhill Communications Agency (YCOM).	54,110	54,110	54,110																												

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**79 - AMBULANCE FUND**

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET
149,781	139,881	151,228	<b>9700-32 Transfers Out - Fire</b> Transfer to Fire Fund for personnel cost allocations is eliminated as Fire Fund personnel costs directly allocated to Ambulance Fund through payroll.	0	0	0
22,903	25,305	24,909	<b>9700-80 Transfers Out - Information Systems</b> Transfer to Information Systems and Services Fund for personnel cost allocations for EMS computer support.	26,489	26,489	26,489
<b>405,242</b>	<b>379,165</b>	<b>402,810</b>	<b><u>TOTAL TRANSFERS OUT</u></b>	<b>230,132</b>	<b>230,132</b>	<b>230,132</b>
			<b><u>CONTINGENCIES</u></b>			
0	0	216,675	<b>9800 Contingencies</b>	300,000	300,000	300,000
0	0	216,675	<b><u>TOTAL CONTINGENCIES</u></b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
			<b><u>ENDING FUND BALANCE</u></b>			
0	0	0	<b>9979 Designated End FB - Ambulance</b>	0	0	0
418,441	524,811	550,000	<b>9979-05 Designated End FB - Ambulance - EMS A/R</b> Non-cash Ending Fund Balance comprised of estimated Ambulance Accounts Receivable balance at June 30, 2009.	700,000	700,000	700,000
385,390	379,485	300,607	<b>9999 Unappropriated Ending Fd Balance</b> Budgeted designated cash carryover for July 1, 2009. Actual cash carryover will also include all remaining money from the Contingency account and the excess (deficit) of revenues over (under) expenditures from 2008-2009 operations	267,817	267,817	243,457
<b>803,831</b>	<b>904,296</b>	<b>850,607</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>967,817</b>	<b>967,817</b>	<b>943,457</b>
<b>4,236,202</b>	<b>4,520,171</b>	<b>6,028,429</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>5,840,200</b>	<b>5,840,200</b>	<b>6,060,200</b>

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**79 - AMBULANCE FUND**

2006 ACTUAL	2007 ACTUAL	2008 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2009 PROPOSED BUDGET	2009 APPROVED BUDGET	2009 ADOPTED BUDGET
4,236,202	4,520,171	6,028,429	<b>TOTAL RESOURCES</b>	5,840,200	5,840,200	6,060,200
4,236,202	4,520,171	6,028,429	<b>TOTAL REQUIREMENTS</b>	5,840,200	5,840,200	6,060,200