



AMBULANCE FUND





2009 – 2010 Proposed Budget --- Budget Summary Ambulance Fund

2009 – 2010 Ambulance Budget Highlights

- Re-align Fire Department operational staffing using existing personnel and hours to provide for a full time fire engine company, two 911 emergency ambulances and one 12 hour transfer ambulance. To better use department resources, part time employees will be transitioned to staffing a transfer ambulance. This allows a fire engine company with three career staff to be available 100% of the time and provides an opportunity to integrate volunteers and students on the fire engine 24 hours a day. The result will be more consistent staffing with faster response times and a simplified internal scheduling process.
- Conduct self-assessment to establish risk analysis and develop a Standard of Coverage document for the Fire Department. This process will set community and council expectations for measuring existing service levels and planning for improvement. Service levels of ambulance and fire will be determined.
- Work on developing partnerships to meet and maintain the requirements of the McMinnville Fire Department Ambulance Service Area.
- Complete interface with the new mobile data computer system in the records management database.
- Continue to expand volunteer EMS programs.
- Provide full range of Advanced Life Support training for personnel.
- Purchase new ambulance to replace current ambulance that has over 220,000 miles. Ambulances are driving over 70,000 miles per year.

- Purchase four new defibrillators to replace current defibrillators that are 10 years old. This will complete the transition to the new defibrillators and newer technology.
- Upgrade the training room to incorporate features necessary for a more suitable training environment. Upgrades will include a projector, audio visual screen and audio system.
- Design the remodel of the station living area, including kitchen, dayroom and sleeping quarters to accommodate the increase in required staffing.

Ambulance Net Revenue

	2007 Actual	2008 Actual	2009 Amended Budget	2010 Proposed Budget
Charges for Service Revenue:				
Transport & FireMed Fees	\$2,878,258	\$4,149,261	\$4,391,000	\$4,792,000
Revenue Adjustment Expense:				
Write-off Expense	(\$1,079,883)	(\$1,861,390)	(\$1,990,000)	(\$2,527,000)
Net Charges for Service	1,798,375	2,287,871	2,401,000	2,265,000
Collection Rate	62.5%	55.1%	54.7%	47.3%

- Research from other ambulance billing agencies, indicates that McMinnville is within 1% of other billing agencies collection rates. The low collection rate, which is due to Medicare and Medicaid mandatory fee schedules, illustrates the challenge of funding ambulance services with existing revenues.

2009 – 2010 Proposed Budget --- Budget Summary Ambulance Fund

Full-Time Equivalents

	<u>2008-2009</u>	Change	<u>2009-2010</u>
FTE Adopted Budget	16.04		
Firefighter / Paramedic - PT+		- 0.32	
FTE Proposed Budget		- 0.32	15.72

Short- and Long-Term Issues

➤ Short-Term Issues

- Implement Quality Assurance Program.
- Improve department customer service to both internal and external customers.
- Transition to new defibrillators.
- Develop funding strategies for the operation of the ambulance service that will reduce the reliance on property tax subsidy from the General Fund.
- Implement requirements of the Yamhill County Ambulance Service Agreement.
- Continue monitoring effects of the new Medicare fee schedule.
- Continue compliance with federal HIPPA requirements.

➤ Long-Term Issues

- Implement goals and objectives of Self Assessment.
- Identify future staffing needs to accommodate increasing call volume.
- Evaluate response needs of entire Ambulance Service Area.
- Continue to improve partnerships with outlying rescue agencies.
- Identify options for ambulance replacement schedule.

Core Services

- Provide Advanced Life Support Care to City's 450 square mile Ambulance Service Area.
- Provide Advanced & Basic Life Support training to all department EMS personnel.
- Provide training to City partner rescue companies within Ambulance Service Area.
- Ensure that the City meets the requirements of the Yamhill County Ambulance Service Area plan.
- Provide for a Quality Assurance Program to continue to improve the EMS delivery system.
- Continue and improve partnerships with physician advisor and Willamette Valley Medical Center.



McMinnville ambulances transported 544 patients from Willamette Valley Medical Center to other hospitals in 2008.



McMinnville FD transported patients from Residential Assisted Living Facilities 1,128 times in 2008.



Ambulance Fund --- Historical Highlights

1928 McMinnville Fire Department starts ambulance transport service. McMinnville was one of the first Fire Departments in Oregon to provide ambulance transportation.

1950 According to retired Fire Chief Jerry Smith, a typical ambulance transport cost ~\$2.50.

1971 First group of McMinnville paid & volunteer firefighters are trained and certified through the State of Oregon as EMT-1's. Paid staff operates the ambulance during the day and volunteers at night.

1979 Jay Lilly, first advanced life support (ALS) employee, is certified as an EMT-3 for the Fire Department.

1982 Ross Rutschman hired as Fire Department's first state certified paramedic.



McMinnville EMS stretchers are rated to a capacity of 600 lbs.

1983



Three ALS employees re-assigned to work 24-hour shifts in three-day rotations to provide advanced life first ambulance response. Paid staff continues to provide ambulance transports during the day and volunteers are called in at night to respond to ambulance requests.

1987

Ambulance subscription sold for the first time at \$35 per household – FireMed.

1996

Fire Department Cost of Service Study completed and designates ambulance portion of operations at 65% with fire at 35%.

1997

Department re-organized so that career and part-time staff provide ambulance transports 24 hours a day and volunteers are then assigned to provide rescue response. Two ALS ambulances are staffed 24 hours a day.

2001

Fire Department EMS Division starts Non-Emergency Transport (NET) Team to provide non-medical transports from the hospital back to care facilities and also to provide service to doctor appointments.

2002

Medicare starts their new fee schedule with a five-year implementation process decreasing the amount paid for medical transports over that time period.

2004

First transfer from Fire Fund supported by property taxes to support ambulance operations - \$50,000.

2004

Non-Emergency Transport (NET) Team program discontinued due to its inability to financially support itself because of changes with MEDICAID.

2004

Yamhill County completes Ambulance Service Area plan required by the State of Oregon. McMinnville Fire Department (MFD) is awarded MFD's current Ambulance Service Area, which is scheduled to be implemented July 1, 2005.

Ambulance Fund --- Historical Highlights

2005 Basic life support (BLS) transport, similar to the 1950 ~\$2.50 transport today costs ~\$530.

2005 Second transfer from Fire Fund supported by property taxes to supplement ambulance operations - \$100,000.

2005 First time Ambulance Fund operations cannot support purchase of a new ambulance. Improvements Fund budgets to purchase \$130,000 with a combination of property taxes and remaining public safety full-faith and credit obligation certificates financing dollars.

2006 Third transfer from Fire Fund supported by property taxes to supplement ambulance operations - \$300,000.

2006 The Field Data program implemented to integrate pre-hospital care reports directly to the ambulance billing system using lap top computers in each of the ambulances.

2007 New ambulance purchased from Med-Tec. Purchase funded from combination of remaining dollars from the 2002 public safety full faith and credit financing and property taxes.

2007 Continuance of the transfer from the Fire Fund to the Ambulance Fund to subsidize EMS service operations - \$300,000.

2007 Average 27% rate increase to help offset increasing property tax subsidy.

2008 Purchase of four new defibrillators will complete the transition to the new technology, enhancing the paramedic's ability to provide first rate medical service.

2009 New remote access Quality Assurance program to allow review of charts in the field, increasing time efficiencies and reducing department liability to be implemented.



McMinnville EMS defibrillators are able to provide and send a 12 lead EKG to the McMinnville emergency room, prior to arrival.



Medic 10 drives 70,000 miles a year. The average family car drives 10,000-15,000 miles a year.

2009 - 2010 Proposed Budget --- Personal Services Summary
Salaries Paid From More Than One Source
Ambulance Fund

<u>Position Description</u>	<u>Number of</u>	<u>Total</u>	<u>Detailed Summary</u>	
<u>Fund</u> <u>Department</u>	<u>Employees</u> <u>Range</u>	<u>Salary</u>	<u>Page</u>	<u>Amount</u>
<u>Fire Chief</u>	1	360		104,928
General Fund				
Fire				
Administration & Operations (0.75 FTE)			89	78,696
Ambulance Fund (0.25 FTE)			330	26,232
<u>Assistant Fire Chief</u>	1	353		93,127
General Fund				
Fire				
Administration & Operations (0.50 FTE)			89	46,564
Ambulance Fund (0.50 FTE)			330	46,564
<u>Fire Lieutenant / Paramedic</u>	3	240		242,773
General Fund				
Fire				
Administration & Operations (1.05 FTE)			89	84,971
Ambulance Fund (1.95 FTE)			330	157,802
<u>Senior Firefighter</u>	3	230		212,947
General Fund				
Fire				
Administration & Operations (1.05 FTE)			89	74,531
Ambulance Fund (1.95 FTE)			330	138,416
<u>Fire Mechanic / Firefighter / EMT</u>	1	230		72,718
General Fund				
Fire				
Administration & Operations (0.50 FTE)			89	36,359
Ambulance Fund (0.50 FTE)			330	36,359

<u>Position Description</u>	<u>Number of</u>	<u>Total</u>	<u>Detailed Summary</u>	
<u>Fund</u> <u>Department</u>	<u>Employees</u> <u>Range</u>	<u>Salary</u>	<u>Page</u>	<u>Amount</u>
<u>Firefighter / Paramedic - 50%</u>	3	230		187,682
General Fund				
Fire				
Administration & Operations (1.50 FTE)			89	93,841
Ambulance Fund (1.50 FTE)			330	93,841
<u>Firefighter / Paramedic - 65%</u>	8	230		527,072
General Fund				
Fire				
Administration & Operations (2.80 FTE)			89	184,475
Ambulance Fund (5.20 FTE)			330	342,597
<u>Firefighter / Paramedic - PT+ - 65%</u>	5	230		223,005
General Fund				
Fire				
Administration & Operations (1.38 FTE)			89	78,052
Ambulance Fund (2.57 FTE)			330	144,953
<u>Executive Secretary</u>	1	324		44,028
General Fund				
Fire				
Administration & Operations (0.35 FTE)			89	15,410
Ambulance Fund (0.65 FTE)			330	28,618
<u>Office Specialist I</u>	1	314		27,720
General Fund				
Fire				
Administration & Operations (0.35 FTE)			89	9,702
Ambulance Fund (0.65 FTE)			330	18,018

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2007 ACTUAL	2008 ACTUAL	2009 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2010 PROPOSED BUDGET	2010 APPROVED BUDGET	2010 ADOPTED BUDGET
RESOURCES						
<u>BEGINNING FUND BALANCE</u>						
0	0	0	4079 Designated Begin FB-Ambulance Fd	0	0	0
418,441	524,811	700,000	4079-05 Designated Begin FB-Ambulance Fd - EMS A/R Non-cash Beginning Fund Balance comprised of estimated Ambulance Accounts Receivable balance at July 1, 2009.	875,000	875,000	875,000
385,390	379,485	775,000	4090 Beginning Fund Balance Estimated July 1, 2009 undesignated cash carryover from the 2008-2009 fiscal year.	345,000	345,000	564,000
803,831	904,296	1,475,000	<u>TOTAL BEGINNING FUND BALANCE</u>	1,220,000	1,220,000	1,439,000
<u>INTERGOVERNMENTAL</u>						
3,600	0	0	4830 OR Dept of HS - Rural EMS Grant	0	0	0
0	0	0	4840 OR Conflagration Reimbursement	0	0	0
0	0	0	4840-05 OR Conflagration Reimbursement - Personnel	0	0	0
0	0	0	4840-10 OR Conflagration Reimbursement - Equipment	0	0	0
3,600	0	0	<u>TOTAL INTERGOVERNMENTAL</u>	0	0	0
<u>CHARGES FOR SERVICES</u>						
2,789,910	4,059,874	4,647,000	5700 Transport Fees Fees charged to patients that are transported or treated by ambulance personnel for emergency medical or trauma related incidents. Budget Note: The EMS Transport Fee amount reflects a fee increase of 2.8% cost of living adjustment.	4,700,000	4,700,000	4,700,000
88,348	89,388	91,000	5710 FireMed Fees Fees collected from FireMed subscribers to provide ambulance service, if needed, for the cost of the subscription plus the subscriber's insurance coverage payment(s).	92,000	92,000	92,000
2,878,258	4,149,261	4,738,000	<u>TOTAL CHARGES FOR SERVICES</u>	4,792,000	4,792,000	4,792,000
<u>MISCELLANEOUS</u>						
18,567	23,510	12,200	6310 Interest	11,000	11,000	11,000
0	0	1,000	6460 Donations - Ambulance Donations received to help support ambulance operations expended through expenditure account, Materials and Supplies-Donations.	1,000	1,000	1,000
9,896	1,230	1,000	6600 Other Income	1,000	1,000	1,000

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4,684	0	0	6600-05 Other Income - Workers' Comp Reimbursement Worker's compensation time-loss reimbursements while injured worker is unable to work due to on-the-job injury. Also, State of Oregon Employer-at-Injury Program pays 50% of light duty wages for any employee placed on an official light duty job after a worker's compensation injury for up to three months.	0	0	0
19,799	14,266	25,000	6610 Collections - EMS Collection agency payments from ambulance past-due Accounts Receivable accounts previously turned to collections.	12,000	12,000	12,000
52,946	39,006	39,200	<u>TOTAL MISCELLANEOUS</u>	25,000	25,000	25,000
<u>TRANSFERS IN</u>						
0	0	0	6900 Transfers In	0	0	0
0	0	155,000	6900-01 Transfers In - General Fund Transfer from General Fund is property tax subsidy needed primarily due to insufficient Medicare and Medicaid reimbursement. This is the sixth year of a property tax subsidy to the Ambulance Fund.	500,000	500,000	500,000
0	147,000	0	6900-31 Transfers In - Improvements	0	0	0
781,536	824,929	0	6900-32 Transfers In - Fire	0	0	0
781,536	971,929	155,000	<u>TOTAL TRANSFERS IN</u>	500,000	500,000	500,000
4,520,171	6,064,492	6,407,200	<u>TOTAL RESOURCES</u>	6,537,000	6,537,000	6,756,000

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REQUIREMENTS

PERSONAL SERVICES

0	0	0	7000	Salaries & Wages	0	0	0
921,275	917,914	851,348	7000-05	Salaries & Wages - Regular Full Time Fire Chief - 0.25 FTE Assistant Fire Chief - 0.50 FTE Fire Lieutenant / Paramedic - 65% - 1.95 FTE Senior Firefighter - 65% - 1.95 FTE Fire Mechanic / Firefighter / EMT - 0.50 FTE Firefighter / Paramedic - 50% - 1.50 FTE Firefighter / Paramedic - 65% - 5.20 FTE Executive Secretary - 0.65 FTE Office Specialist I - 0.65 FTE	888,448	888,448	888,448
149,094	161,735	165,975	7000-10	Salaries & Wages - Regular Part Time Firefighter / Paramedic - 65% - 2.57 FTE	144,953	144,953	144,965
0	11,065	0	7000-15	Salaries & Wages - Temporary	0	0	0
47,218	47,266	55,000	7000-17	Salaries & Wages - Volunteer Reimbursement	55,000	55,000	55,000
130,157	110,988	130,000	7000-20	Salaries & Wages - Overtime	140,000	140,000	140,000
0	0	0	7300	Fringe Benefits	0	0	0
0	0	72,414	7300-05	Fringe Benefits - FICA - Social Security	76,165	76,165	76,166
0	0	17,433	7300-06	Fringe Benefits - FICA - Medicare	17,813	17,813	17,813
91,372	93,208	0	7300-07	Fringe Benefits - FICA - History	0	0	0
262,765	266,836	275,360	7300-15	Fringe Benefits - PERS - OPSRP - IAP	209,278	209,278	209,278
175,411	188,720	200,540	7300-20	Fringe Benefits - Medical Insurance	186,039	186,039	174,562
1,272	1,250	1,037	7300-25	Fringe Benefits - Life Insurance	1,033	1,033	1,033
4,012	3,970	4,286	7300-30	Fringe Benefits - Long Term Disability	4,835	4,835	4,835
41,546	39,985	34,978	7300-35	Fringe Benefits - Workers' Compensation Insurance	37,279	37,279	37,279
0	0	0	7300-37	Fringe Benefits - Workers' Benefit Fund	195	195	618
619	734	0	7300-40	Fringe Benefits - Unemployment	2,100	2,100	2,100
0	0	0	7400	Fringe Benefits - Volunteers	0	0	0
890	490	0	7400-25	Fringe Benefits - Volunteers - Volunteer Accident Insurance	0	0	0
1,825,630	1,844,163	1,808,371	TOTAL PERSONAL SERVICES		1,763,136	1,763,136	1,752,096

MATERIALS AND SERVICES

744	855	500	7500	Credit Card Fees	500	500	500
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2007 ACTUAL	2008 ACTUAL	2009 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A			2010 PROPOSED BUDGET	2010 APPROVED BUDGET	2010 ADOPTED BUDGET
915	626	1,100	7540	Employee Development		1,100	1,100	1,100
29,817	24,947	25,000	7550	Travel & Education		22,500	22,500	22,500
				Emergency medical service training, education, and travel expenses for career and volunteer staff. Training dollars will be spent on critical areas of certification and required EMS training with professional development provided as funds allow.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				EMT class	5	1,000	5,000	
				Difficult Airway class	5	600	3,000	
				PALS class	25	160	4,000	
				PHTLS class	25	160	4,000	
				Spring Oregon EMS Conference	5	500	2,500	
				Bring in outside instructors	4	500	2,000	
				Training materials and supplies	1	2,000	2,000	
20,257	31,255	35,000	7590	Fuel - Vehicle & Equipment		35,000	35,000	35,000
7,447	7,429	8,000	7600	Electric & Natural Gas		8,000	8,000	8,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Electricity	1	4,250	4,250	
				Natural gas	1	3,750	3,750	
20,700	23,346	0	7610	Insurance		0	0	0
0	0	12,800	7610-05	Insurance - Liability		6,200	6,200	6,200
0	0	6,000	7610-10	Insurance - Property		5,800	5,800	5,800
17,941	18,749	21,000	7620	Telecommunications		25,000	25,000	25,000
0	0	0	7630	Uniforms		0	0	0
17,864	13,315	18,500	7630-05	Uniforms - Employee		19,500	19,500	19,500
				Uniforms for career, volunteer, and part-time personnel which complies with OR-OSHA safety standards.				
1,532	692	2,000	7640	Laundry		2,000	2,000	2,000
2,054	1,946	2,125	7650	Janitorial		2,500	2,500	2,500
				Three days per week janitorial services, \$1,750 and supplies, \$750 - 75% shared with Fire Department in General Fund				
4,743	10,715	5,000	7660	Materials & Supplies		30,000	30,000	30,000
				Budget Note: Fiscal year 2009-2010 increase due to consolidation of M&S - Office Supplies account.				
13,147	11,185	12,000	7660-05	Materials & Supplies - Office Supplies		0	0	0
5,959	6,634	8,750	7660-15	Materials & Supplies - Postage		9,000	9,000	9,000
56,821	70,943	70,000	7660-45	Materials & Supplies - Medical Equipment & Supplies		90,000	90,000	90,000
25	184	250	7660-50	Materials & Supplies - Heptavex & OSHA Comp		0	0	0

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934	620	1,000	7660-55	Materials & Supplies - Oxygen		1,000	1,000	1,000
0	0	1,000	7680	Materials & Supplies - Donations		1,000	1,000	1,000
				Material and supplies funded through revenue account, Donations-Ambulance.				
0	611	0	7720	Repairs & Maintenance		0	0	0
0	179	0	7720-06	Repairs & Maintenance - Equipment		0	0	0
21,508	1,272	2,250	7720-08	Repairs & Maintenance - Building Repairs		8,125	8,125	8,125
				Ambulance Fund expense allocation shared with Fire Department in General Fund.				
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Parking lot concrete repair - 75% shared with Fire		1	1,875	1,875	
			Routine maintenance - 75% shared with Fire		1	6,250	6,250	
16,992	11,025	10,000	7720-10	Repairs & Maintenance - Building Maintenance		0	0	0
0	17,868	15,000	7720-14	Repairs & Maintenance - Vehicles		15,000	15,000	15,000
0	595	1,000	7720-16	Repairs & Maintenance - Radio & Pagers		1,000	1,000	1,000
11,543	11,603	17,950	7750	Professional Services		10,100	10,100	10,100
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Audit fee allocation		1	3,100	3,100	
			Labor negotiation arbitrator		1	1,500	1,500	
			Physician advisor		1	3,000	3,000	
			Radio maintenance		1	2,500	2,500	
0	0	0	7770	Professional Services - Projects		0	0	0
0	0	18,000	7770-60	Professional Services - Projects - Radio System		0	0	0
9,154	6,934	12,000	7790	Maintenance & Rental Contracts		12,000	12,000	12,000
				Maintenance contracts for physio-control equipment, ambulance cots, and miscellaneous building related contracts.				
11,503	6,110	10,000	7800	M & S Equipment		5,000	5,000	5,000
				Interop radio system - 50% shared with Fire Department in General Fund.				
0	0	10,000	7800-09	M & S Equipment - Radios		10,000	10,000	10,000
				Replacement radios, as needed.				
0	0	0	7800-57	M & S Equipment - Computers		0	0	0
0	0	0	7810	M & S Equipment - Donations		0	0	0
0	0	0	7830	M & S Computer Charges - IS Fund		0	0	0
23,733	28,190	29,177	7830-98	M & S Computer Charges - IS Fund - Computer Services		32,586	32,586	32,531
				Network and PC support agreements, licenses, financial systems, internet connection, etc.				
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Shared network services cost		1	32,531	32,531	

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2007 ACTUAL	2008 ACTUAL	2009 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A			2010 PROPOSED BUDGET	2010 APPROVED BUDGET	2010 ADOPTED BUDGET
12,062	16,712	24,329	7830-99	M & S Computer Charges - IS Fund - Computer M&S Equipment		9,747	9,747	10,901
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				IS Department shared hardware and software	1	1,891	1,891	
				Laptops, Chief and multimedia - 35% shared with Fire	2	1,105	2,210	
				Workstation, replacement - dispatch or hospital	1	1,900	1,900	
				Inkjet printer, replacement - ambulance bay	1	500	500	
				Ortivirus Ambulance Billing calls module software	1	2,200	2,200	
				Ortivirus Ambulance Billing Hospital PC Access license	1	2,200	2,200	
2,626	39	0	7850	M & S Building Improvements		0	0	0
14,463	12,930	15,000	8070	FireMed Promotion		18,000	18,000	18,000
6,712	5,675	10,000	8100	Intern Program		10,000	10,000	10,000
				Student Intern Program reimbursement for tuition and books up to \$650 per successfully completed college quarter.				
				Budget Note: This program provides EMS or fire students with the opportunity for practical field experience within their course of study. These students are assigned to a shift in which they help in regular station duties. Joint cost allocated on a 50% basis between EMS and Fire Department in General Fund due to nature of work performed by interns.				
0	0	0	8270	Revenue Adjustments		0	0	0
4,072	7,807	15,000	8270-05	Revenue Adjustments - Bad-Debt Writeoffs		10,000	10,000	10,000
				Account balance writeoffs for accounts deemed totally uncollectible; for example, due to bankruptcy, death without estate, or undeliverable invoices.				
682,919	1,221,044	1,492,000	8270-10	Revenue Adjustments - Medicare Assign - Nonallowed		1,544,000	1,544,000	1,544,000
				Required account balance writeoffs after Medicare payments received.				
				Budget Note: In 2002, the federal government implemented a reduced Medicare fee schedule which significantly reduced the amount Medicare pays for ambulance transport and prohibits the City from collecting any amount in excess of the Medicare allowable amount.				
200,619	287,081	440,000	8270-15	Revenue Adjustments - Medicaid Writeoffs		506,000	506,000	506,000
				Required account balance writeoffs after Medicaid payments are received.				
42,216	48,090	65,000	8270-20	Revenue Adjustments - Firemed Writeoffs		65,000	65,000	65,000
				FireMed member account balance writeoffs after all patient insurance payments have been received.				
136,266	274,710	365,000	8270-25	Revenue Adjustments - Turned To Collections		377,000	377,000	377,000
				Past-due accounts turned to collections agency after all City collection procedures have been exhausted including pre-collection letter series.				
13,791	22,658	25,000	8270-30	Revenue Adjustments - Public Agency Writeoffs		25,000	25,000	45,000
				Discounts provided to Yamhill County Jail, Yamhill County Detention Center, and Yamhill County Hospice. Also includes writeoffs taken automatically by the Veterans Administration.				
1,411,080	2,204,575	2,806,731	TOTAL MATERIALS AND SERVICES			2,917,658	2,917,658	2,938,757

Budget Document Report

79 - AMBULANCE FUND

2007 ACTUAL	2008 ACTUAL	2009 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2010 PROPOSED BUDGET	2010 APPROVED BUDGET	2010 ADOPTED BUDGET
<u>CAPITAL OUTLAY</u>						
0	0	0	8710 Equipment	0	0	0
0	0	50,000	8710-22 Equipment - EMS Defibrillators Four new Lifepak defibrillators to replace 9-year old units. This will complete the transition to the new units.	77,000	77,000	77,000
0	0	30,225	8740 Computer Equipment - IS Fund	0	0	0
0	0	16,500	8800 Building Improvements	10,000	10,000	25,750
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Training room upgrade - 75% shared with Fire Department	1	7,500	7,500
			Living area design - 75% shared with Fire Department	1	2,500	2,500
			Women's shower and restroom remodel - 75% shared with Fire Dept	1	15,750	15,750
0	0	304,784	8850 Vehicles New ambulance to replace one that is rapidly approaching 200,000 miles.	175,000	175,000	175,000
0	0	401,509	<u>TOTAL CAPITAL OUTLAY</u>	262,000	262,000	277,750
<u>TRANSFERS OUT</u>						
0	0	0	9700 Transfers Out	0	0	0
128,654	145,423	149,533	9700-01 Transfers Out - General Fund Transfer to General Fund for personnel cost allocations for Administration and Finance support services. This transfer includes approximately 1.00 FTE for A/R Billing Coordinator and 0.60 FTE for A/R Billing Specialist who bill and collect for all EMS transports.	141,886	141,886	141,886
85,325	81,250	56,855	9700-15 Transfers Out - Emergency Communications Transfer to Emergency Communications Fund for support of ambulance dispatching emergency communication services provided by Yamhill Communications Agency (YCOM).	60,040	60,040	60,040
139,881	151,228	0	9700-32 Transfers Out - Fire	0	0	0
25,305	24,909	26,489	9700-80 Transfers Out - Information Systems Transfer to Information Systems and Services Fund for personnel cost allocations for EMS computer support.	24,941	24,941	24,941
379,165	402,810	232,877	<u>TOTAL TRANSFERS OUT</u>	226,867	226,867	226,867
<u>CONTINGENCIES</u>						
0	0	214,255	9800 Contingencies	250,000	250,000	300,000
0	0	214,255	<u>TOTAL CONTINGENCIES</u>	250,000	250,000	300,000
<u>ENDING FUND BALANCE</u>						
0	0	0	9979 Designated End FB - Ambulance	0	0	0

Budget Document Report

79 - AMBULANCE FUND

2007 ACTUAL	2008 ACTUAL	2009 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2010 PROPOSED BUDGET	2010 APPROVED BUDGET	2010 ADOPTED BUDGET
524,811	779,714	700,000	9979-05 Designated End FB - Ambulance - EMS A/R Non-cash Ending Fund Balance comprised of estimated Ambulance Accounts Receivable balance at June 30, 2010.	875,000	875,000	875,000
379,485	833,230	243,457	9999 Unappropriated Ending Fd Balance Budgeted designated cash carryover for July 1, 2010. Actual cash carryover will also include all remaining money from the Contingency account and the excess (deficit) of revenues over (under) expenditures from 2009-2010 operations	242,339	242,339	385,530
904,296	1,612,944	943,457	<u>TOTAL ENDING FUND BALANCE</u>	1,117,339	1,117,339	1,260,530
4,520,171	6,064,492	6,407,200	<i>TOTAL REQUIREMENTS</i>	6,537,000	6,537,000	6,756,000

Budget Document Report

79 - AMBULANCE FUND

2007 ACTUAL	2008 ACTUAL	2009 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2010 PROPOSED BUDGET	2010 APPROVED BUDGET	2010 ADOPTED BUDGET
4,520,171	6,064,492	6,407,200	TOTAL RESOURCES	6,537,000	6,537,000	6,756,000
4,520,171	6,064,492	6,407,200	TOTAL REQUIREMENTS	6,537,000	6,537,000	6,756,000