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## **INFORMATION SYSTEMS & SERVICES FUND**

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**Also includes 2010 – 2011:**

- . Budgeted Computer Equipment – By Department**



## 2010 – 2011 Proposed Budget --- Budget Summary

### Information Systems & Services Fund

#### 2010 – 2011 Information Systems & Services Budget Highlights

- No proposed changes in personnel.
- New Programs, Projects, or Equipment:
  - Continuation of virtual server philosophy. Reduces hardware and associated costs overall.
  - Continued support of new ERP financial system implementation, hardware, network, systems analysis, and other technical services as needed.
  - Budget developed with the following priority items:
    - System and network security.
    - License compliance, and maintenance of compliance.
    - Continuity of Operations, restoration of service interruption.
  - Replacement of 14 desktop computers and Mobile Computing Terminals comprising approximately 6.1% of total. Will continue to redeploy machines when possible.
  - Computer network is very stable and secure. It is showing the results of investment in infrastructure. The network is well positioned to support current City services.
  - Plan to begin long-range planning exercise this coming year. Ensure that Information Systems is positioned to support the missions of the operating departments.

- Revised Method of Reimbursement
  - The IS Department is an internal service fund which is reimbursed by the operating departments for all services, equipment, software, and hardware costs that are either specific to the department or shared citywide.
  - Previously this reimbursement equaled the annual budgeted amount for IS costs. Designated Fund Balances resulted when budgeted amounts exceeded actual costs and departments “overpaid” the IS Fund.
  - Beginning July 1, 2010, the operating departments will reimburse the IS Department for actual IS costs.
  - In the 2010-11 Proposed Budget, existing Designated Fund Balances have been applied as a credit to departments’ Computer M&S Equipment accounts. The credit appears as “Designated Beginning Fund Balance Utilization” and reduces the amount departments will owe the IS Department during the 2010-11 fiscal year.

#### Full-Time Equivalents

	<u>2009 - 2010</u>	<u>Change</u>	<u>2010 - 2011</u>
<b>FTE Adopted Budget</b>	<b>3.00</b>		
No Change		<u>0.00</u>	
<b>FTE Proposed Budget</b>			<b>3.00</b>

# 2010 – 2011 Proposed Budget --- Budget Summary

## Information Systems & Services Fund

### Short- and Long-Term Issues

✚ **Short-Term Issues** --- addressed by 2010 – 2011 Proposed Budget

✚ **Long-Term Issues**

- Partner with the Finance Department for the continued implementation of the ERP financial system from New World Systems, as well as expanding the functionality of the system throughout the City.
- Continue to train and equip the IS staff in the use of technology, tools and equipment to enable the maximum use of IS human resources and continue to challenge the IS staff.
- Further enhance and expand the City website. Ensure that the information is consistently updated and that all training requirements are completed.
- Need for Systems Analyst to support Public Safety applications.



On an average day, there are over 20,000 internet transactions on the city network.

### Core Services

- Provide business partnerships with City departments as they define processes to fulfill their individual missions.
- Provide reasonable network, hardware, and software resources to City departments for the accomplishment of their business tasks.
- Provide network support, security, maintenance and capacity necessary for the City to conduct its business tasks.
- Provide software acquisition, support, and maintenance necessary for the City to conduct its business.
- Provide hardware resources and support – both servers and desktop – for the City to conduct its business tasks.
- Regularly conduct research and consult with departments in those areas where technology can provide better service to citizens.



On average, there are over 450 attempted virus and/or spyware attacks on the City network per day.



## Information Systems & Services Fund --- Historical Highlights

**1993** City's first Information Systems Manager hired – Lloyd Lowry.

**1995** Fiber Optic Cable Project implemented resulting in fiber loop connecting City facilities.

**1995** First system administrative specialist hired to help with expanding City IS needs.

**1996** City transitions to Microsoft Office Suite – Outlook, WORD, EXCEL, & Powerpoint. Email begins!

**1998** City hires wide-area network administrator and shares cost 50-50 with McMinnville School District #40.

**1998** YCOM's information specialist becomes a City employee managed by the City's IS Manager. Also, City's IS personnel cover for YCOM's information specialist when he is on leave.

**2001** City Manager Taylor appoints Johnny Vinson IS Director on Lloyd Lowry's resignation.

**2001** McMinnville School District #40 eliminates cost sharing of wide-area network administrator position. Position assimilated into City budget.

**2001** Network Administrator position added to support expanding City network - total file server count 5

**2002** IS Department completed migration of City network from a combined Novell and Windows NT system to Windows 2000, standardizing operating systems City-wide.

**2003** Partnership formed with Yamhill County for management of IS services; City director position eliminated.

**2003** Restructure of IS Department begins to better serve City network and City department software application needs.

**2004** Software application support position filled. IS Department personnel restructure complete – 3 FTE plus YCOM IS Technician.

**2004** Plan and move physical location of IS Department from Fire Station to Community Center.

**2005** Completed move of all City telephones back onto City-County telephone system.

**2006** Implemented mobile data terminals in fire and police vehicles. First agencies to use new 700 mhz public safety frequencies in the state.

**2006** Completion of new computer equipment room with backup generator in Community Center.

**2006** Partnered with Finance Department in selection of new Logos.net ERP financial system from New World Systems, Inc.

## Information Systems & Services Fund --- Historical Highlights

**2006** Assisted in transition of YCOM from City-supported entity to Yamhill County-supported entity.

**2007** Partnered with Yamhill County and assumed project management and problem resolution of the City public safety radio system.

**2008** Supported implementation of the new Logos.Net Financial System.

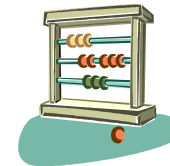
**2008** Supported the mammoth project of moving all communications for the City to the new Public Safety Building.

**2009** Began implementation of redundant server strategy for “hot” site backup for city applications.

**2010** Began utilizing virtual server technology, and moved to Storage Area Network devices.



There are, on average, over 400 spam e-mail messages blocked per day that are destined to City e-mail addresses.



The Storage Area Network devices on the City network have total storage capacity of 25 terabytes.

## Budget Document Report

## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A		2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET
RESOURCES							
BEGINNING FUND BALANCE							
10,000	7,750	0	4080-03	Designated Begin FB-Info Sys Fd - Police	0	0	0
3,400	600	0	4080-05	Designated Begin FB-Info Sys Fd - Municipal Court	3,600	3,600	3,600
6,500	4,500	1,550	4080-07	Designated Begin FB-Info Sys Fd - Engineering	400	400	2,850
0	1,700	0	4080-09	Designated Begin FB-Info Sys Fd - Planning	0	0	0
3,000	2,800	0	4080-10	Designated Begin FB-Info Sys Fd - Park Maintenance	0	0	0
20,000	0	13,900	4080-12	Designated Begin FB-Info Sys Fd - Fire	6,000	6,000	4,700
140,000	76,500	64,000	4080-15	Designated Begin FB-Info Sys Fd - Financial System Reserve	39,100	39,100	39,100
July 1, 2010 cash carryover "saved" for future City financial system software improvements.							
Budget Note: In October 2006, the City signed a contract with New World Systems to purchase the financial suite and portions of the payroll and human resources suite of LOGOS as the basis for the City's new ERP financial system.							
0	1,250	9,450	4080-17	Designated Begin FB-Info Sys Fd - Library	0	0	0
0	1,250	2,100	4080-19	Designated Begin FB-Info Sys Fd - Watewater Services	0	0	0
3,500	4,000	0	4080-20	Designated Begin FB-Info Sys Fd - Sewer Maintenance	0	0	0
0	0	20,000	4080-27	Designated Begin FB-Info Sys Fd - Aquatic Center	0	0	0
0	300	0	4080-30	Designated Begin FB-Info Sys Fd - Kids on the Block	0	0	0
0	300	0	4080-32	Designated Begin FB-Info Sys Fd - Recreational Sports	0	0	0
0	0	350	4080-34	Designated Begin FB-Info Sys Fd - Senior Center	0	0	0
0	0	5,775	4080-35	Designated Begin FB-Info Sys Fd - Street Fund	0	0	4,300
0	400	1,300	4080-40	Designated Begin FB-Info Sys Fd - Building Division	600	600	1,800
0	0	25,800	4080-45	Designated Begin FB-Info Sys Fd - Ambulance	24,950	24,950	26,000
3,294	42,328	64,000	4090	Beginning Fund Balance	97,400	97,400	102,785
Estimated July 1, 2010 undesignated cash carryover from the 2009-2010 fiscal year.							
189,694	143,678	208,225	TOTAL BEGINNING FUND BALANCE		172,050	172,050	185,135
INTERGOVERNMENTAL							
0	50,000	0	4590-20	ODOT Grants - E-Ticketing	0	0	0
0	50,000	0	TOTAL INTERGOVERNMENTAL		0	0	0

## Budget Document Report

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2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A		2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET	
CHARGES FOR SERVICES								
305,430	502,658	317,429	6000-01	Charges for Equipment & Services - General Fund Budget Note: Operating departments are charged for equipment & services provided by the IS Fund. Departments are also charged a pro-rated portion of City-shared network costs.	372,526	372,526	371,376	
7,579	21,750	11,615	6000-20	Charges for Equipment & Services - Street Fund	13,538	13,538	13,988	
57,178	0	0	6000-32	Charges for Equipment & Services - Fire Fund	0	0	0	
28,383	0	0	6000-34	Charges for Equipment & Services - Park & Recreation Fund	0	0	0	
0	32,172	9,515	6000-70	Charges for Equipment & Services - Building Fund	9,448	9,448	8,248	
48,320	44,388	34,339	6000-75	Charges for Equipment & Services - Wastewater Services Fund	45,810	45,810	45,810	
44,902	88,323	43,432	6000-79	Charges for Equipment & Services - Ambulance Fund	26,088	26,088	25,038	
491,792	689,291	416,330	TOTAL CHARGES FOR SERVICES			467,410	467,410	464,460
MISCELLANEOUS								
4,366	2,742	2,600	6310	Interest	900	900	900	
45,000	2,308	0	6600	Other Income	0	0	0	
49,366	5,050	2,600	TOTAL MISCELLANEOUS			900	900	900
TRANSFERS IN								
178,328	211,914	199,528	6900-01	Transfers In - General Fund Transfer from General Fund for personnel cost allocations for computer support.	202,972	202,972	201,873	
7,378	5,714	5,368	6900-20	Transfers In - Street Transfer from Street Fund for personnel cost allocations for computer support.	5,462	5,462	5,432	
84,000	0	0	6900-31	Transfers In - Improvements	0	0	0	
16,410	0	0	6900-32	Transfers In - Fire	0	0	0	
15,290	0	0	6900-34	Transfers In - Parks & Recreation	0	0	0	
0	11,428	10,736	6900-70	Transfers In - Building Transfer from Building Fund for personnel cost allocations for computer support.	10,924	10,924	10,863	
42,598	30,159	27,835	6900-75	Transfers In - Wastewater Services Transfer from Wastewater Services Fund for personnel cost allocations for computer support.	28,373	28,373	28,175	
24,909	26,489	24,941	6900-79	Transfers In - Ambulance Transfer from Ambulance Fund for personnel cost allocations for computer support.	25,371	25,371	25,234	
368,913	285,704	268,408	TOTAL TRANSFERS IN			273,102	273,102	271,577
1,099,765	1,173,722	895,563	TOTAL RESOURCES			913,462	913,462	922,072

## Budget Document Report

## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>PERSONAL SERVICES</u></b>						
176,324	163,543	177,984	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Information Systems Analyst III - 1.00 FTE Information Systems Analyst II - 1.00 FTE Information Systems Analyst I - 1.00 FTE	181,864	181,864	181,864
7,457	8,186	9,000	<b>7000-20 Salaries &amp; Wages - Overtime</b> For required maintenance scheduled after working hours and occasional extra work required during peak activity periods.	9,000	9,000	9,000
0	9,995	11,593	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	11,833	11,833	11,833
0	2,337	2,711	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	2,769	2,769	2,769
12,992	0	0	<b>7300-07 Fringe Benefits - FICA - History</b>	0	0	0
41,895	39,292	36,324	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	36,182	36,182	36,182
25,185	23,702	27,959	<b>7300-20 Fringe Benefits - Medical Insurance</b>	29,764	29,764	28,236
207	172	189	<b>7300-25 Fringe Benefits - Life Insurance</b>	189	189	189
1,005	912	997	<b>7300-30 Fringe Benefits - Long Term Disability</b>	1,016	1,016	1,016
494	320	374	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	401	401	401
0	68	88	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	87	87	87
0	12,532	0	<b>7300-40 Fringe Benefits - Unemployment</b>	0	0	0
<b>265,558</b>	<b>261,059</b>	<b>267,218</b>	<b><u>TOTAL PERSONAL SERVICES</u></b>	<b>273,105</b>	<b>273,105</b>	<b>271,577</b>
<b><u>MATERIALS AND SERVICES</u></b>						
104	87	400	<b>7540 Employee Development</b>	500	500	500
6,958	6,142	10,800	<b>7550 Travel &amp; Education</b> Technical training, network training, desktop training, and application development training, including travel and meal expenses to seminars and conferences.	8,000	8,000	8,000
780	187	1,000	<b>7590 Fuel - Vehicle &amp; Equipment</b>	1,000	1,000	1,000
1,600	0	0	<b>7610 Insurance</b>	0	0	0
0	1,600	1,400	<b>7610-05 Insurance - Liability</b> Budget Note: Reduction due to CIS Trust surplus distribution.	953	953	953
0	300	400	<b>7610-10 Insurance - Property</b> Budget Note: Reduction due to CIS Trust surplus distribution.	273	273	273



## Budget Document Report

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5,754	7,131	6,500	<b>7620</b>	<b>Telecommunications</b>	Information Services Department telephones, cell phones, and modem lines.	7,100	7,100	7,100
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Telephone service	1	6,500	6,500	
				Air card services	1	600	600	
1,668	2,289	1,700	<b>7660</b>	<b>Materials &amp; Supplies</b>	General office supplies, postage, shipping, professional subscriptions and dues, expendable computer supplies, and training materials; including purchased training videos and miscellaneous training materials.	2,700	2,700	2,700
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Fees and dues for professional subscriptions	1	200	200	
				Keyboards, mice, misc supplies	1	1,000	1,000	
				Label printer supplies	1	50	50	
				Shipping costs - warranty repairs, etc.	1	350	350	
				Toner and ink cartridges, printer paper	1	600	600	
				Hardware and software diagnostics	1	500	500	
9,667	0	0	<b>7660-35</b>	<b>Materials &amp; Supplies - ERP</b>		0	0	0
840	31	0	<b>7720</b>	<b>Repairs &amp; Maintenance</b>		0	0	0
1,700	1,063	3,150	<b>7720-06</b>	<b>Repairs &amp; Maintenance - Equipment</b>	Equipment repairs and software upgrades not covered by maintenance contracts.	3,150	3,150	3,150
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Printer and non-warranty equipment repairs	1	2,500	2,500	
				Printer maintenance kits for in-house repairs	1	650	650	
8,129	36,181	25,820	<b>7750</b>	<b>Professional Services</b>		17,830	17,830	17,830
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Website development, Hinmon agency	1	6,000	6,000	
				Structured Communications - Tape library installation	1	1,400	1,400	
				Structured Communications - Exchange migration	1	6,000	6,000	
				Cascade Sound - audio visual support services, Civic Hall	1	1,000	1,000	
				Structured Communications - SSL VPN installation	1	1,400	1,400	
				A&E Security - security system monitoring	1	1,000	1,000	
				Audit fee allocation	1	980	980	
				Section 125 administration fee	1	50	50	
1,701	0	0	<b>7750-51</b>	<b>Professional Services - Group 4 Software Support</b>		0	0	0
0	0	6,000	<b>7770-03</b>	<b>Professional Services - Projects - ERP</b>	New World Systems consultant to train Finance staff and perform data migration pertaining to Human Resources and Position Budgeting re-write.	10,000	10,000	10,000

## Budget Document Report

## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

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54,662	56,567	58,928	7780-20	Contract Services - Information Services Management Yamhill County service contract for management of the City's Information Services Department and additional IS support staff, includes 3% increase.	60,697	60,697	60,697																																																				
15,077	17,689	15,118	7790-10	Maintenance & Rental Contracts - Hardware Maintenance Budget Note: Reclassified to account # 7792, Hardware Maintenance & Rental Contracts.	16,050	16,050	0																																																				
133,696	153,867	151,920	7790-15	Maintenance & Rental Contracts - Software Maintenance Budget Note: Reclassified to account series #7794, Software Maintenance & Rental Contracts.	185,590	185,590	0																																																				
0	0	0	7792	Hardware Maintenance & Rental Contracts Budget Note: Reclassified from account # 7790-10, Maintenance & Rental Contracts - Hardware Maintenance.	0	0	16,050																																																				
<table><tr><td>Description</td><td>Units</td><td>Amt/Unit</td><td>Total</td></tr><tr><td>APC Symmetra UPS, server room</td><td>1</td><td>2,500</td><td>2,500</td></tr><tr><td>HP Proliant city server maintenance</td><td>1</td><td>3,500</td><td>3,500</td></tr><tr><td>Katolight server room generator</td><td>1</td><td>550</td><td>550</td></tr><tr><td>MDT hardware maintenance</td><td>1</td><td>6,500</td><td>6,500</td></tr><tr><td>CCTV - Dell poweredge server</td><td>1</td><td>1,000</td><td>1,000</td></tr><tr><td>CCTV - Dell Powervault MD 1000</td><td>1</td><td>1,000</td><td>1,000</td></tr><tr><td>HP Procurve 2910 SAN switch maintenance</td><td>1</td><td>1,000</td><td>1,000</td></tr></table>								Description	Units	Amt/Unit	Total	APC Symmetra UPS, server room	1	2,500	2,500	HP Proliant city server maintenance	1	3,500	3,500	Katolight server room generator	1	550	550	MDT hardware maintenance	1	6,500	6,500	CCTV - Dell poweredge server	1	1,000	1,000	CCTV - Dell Powervault MD 1000	1	1,000	1,000	HP Procurve 2910 SAN switch maintenance	1	1,000	1,000																				
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HP Procurve 2910 SAN switch maintenance	1	1,000	1,000																																																								
0	0	0	7794	Software Maintenance & Rental Contracts Budget Note: Software maintenance costs reclassified from account #7790-15, Maintenance & Rental Contracts - Software Maintenance.	0	0	78,970																																																				
<table><tr><td>Description</td><td>Units</td><td>Amt/Unit</td><td>Total</td></tr><tr><td>Websense 3 yr subscription</td><td>1</td><td>11,500</td><td>11,500</td></tr><tr><td>Blackberry enterprise server</td><td>1</td><td>1,450</td><td>1,450</td></tr><tr><td>AdventNet Helpdesk software</td><td>1</td><td>1,000</td><td>1,000</td></tr><tr><td>Diskkeeper for server maintenance</td><td>1</td><td>700</td><td>700</td></tr><tr><td>Logos.Net ERP System - finance system</td><td>1</td><td>46,000</td><td>46,000</td></tr><tr><td>Scriptlogic Desktop authority patch maintenance</td><td>1</td><td>1,600</td><td>1,600</td></tr><tr><td>Snap deployment renewal</td><td>1</td><td>1,400</td><td>1,400</td></tr><tr><td>Symantec antivirus enterprise renewal</td><td>1</td><td>1,600</td><td>1,600</td></tr><tr><td>Symantec backup exec renewal</td><td>1</td><td>3,000</td><td>3,000</td></tr><tr><td>VmWare support renewal</td><td>1</td><td>10,000</td><td>10,000</td></tr><tr><td>VmWare workstation - Information Systems</td><td>2</td><td>300</td><td>600</td></tr><tr><td>Site5 annual subscription</td><td>1</td><td>120</td><td>120</td></tr></table>								Description	Units	Amt/Unit	Total	Websense 3 yr subscription	1	11,500	11,500	Blackberry enterprise server	1	1,450	1,450	AdventNet Helpdesk software	1	1,000	1,000	Diskkeeper for server maintenance	1	700	700	Logos.Net ERP System - finance system	1	46,000	46,000	Scriptlogic Desktop authority patch maintenance	1	1,600	1,600	Snap deployment renewal	1	1,400	1,400	Symantec antivirus enterprise renewal	1	1,600	1,600	Symantec backup exec renewal	1	3,000	3,000	VmWare support renewal	1	10,000	10,000	VmWare workstation - Information Systems	2	300	600	Site5 annual subscription	1	120	120
Description	Units	Amt/Unit	Total																																																								
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Site5 annual subscription	1	120	120																																																								
0	0	0	7794-02	Software Maintenance & Rental Contracts - City Manager's Office	0	0	0																																																				
0	0	0	7794-05	Software Maintenance & Rental Contracts - Accounting	0	0	0																																																				
0	0	0	7794-08	Software Maintenance & Rental Contracts - Legal	0	0	0																																																				

## Budget Document Report

## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

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0	0	0	7794-10	Software Maintenance & Rental Contracts - Engineering				0	0	13,570
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Accela Permits Plus - 67.5% shared with Planning & Building	1	4,420	4,420			
				AutoCAD maintenance - 50% shared with Planning	1	650	650			
				Hansen sewer database - 50% shared with Street	1	5,500	5,500			
				ESRI - ArcIMS Mapping - 50% shared with Planning	1	3,000	3,000			
0	0	0	7794-15	Software Maintenance & Rental Contracts - Planning				0	0	9,770
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Accela Permits Plus - 55% shared with Engineering & Building	1	6,120	6,120			
				AutoCAD maintenance - 50% shared with Engineering	1	650	650			
				ESRI - ArcIMS Mapping - 50% shared with Engineering	1	3,000	3,000			
0	0	0	7794-20	Software Maintenance & Rental Contracts - Police				0	0	40,770
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				E-ticketing software maintenance	1	15,000	15,000			
				Evidence OnQ maintenance	1	8,000	8,000			
				GeoComm mapping software - 50% shared with Fire & Ambulance	1	1,750	1,750			
				Netmotion MDT communication software -50% shared with Fire & Amb	1	1,500	1,500			
				Visionair renewal-VisionRMS,Visionmobile-50% shared w/Fire & Amb	1	13,500	13,500			
				KRP Data Systems, WebLEDS maintenance	1	1,020	1,020			
0	0	0	7794-25	Software Maintenance & Rental Contracts - Municipal Court				0	0	1,400
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Caselle software maintenance	1	1,400	1,400			
0	0	0	7794-30	Software Maintenance & Rental Contracts - Fire				0	0	6,738
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Firehouse software maintenance - 65% shared with Ambulance	1	875	875			
				GeoComm mapping software - 82.5% shared with Police & Ambulance	1	612	612			
				Netmotion MDT communication software-82.5% shared w/Police & Amb	1	525	525			
				Visionair renewal-VisionRMS,Visionmobile-82.5% shared w/Pol & Amb	1	4,726	4,726			

## Budget Document Report

## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A			2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET
0	0	0	<b>7794-35</b>	<b>Software Maintenance &amp; Rental Contracts - Parks &amp; Rec Administration</b>		0	0	0
0	0	0	<b>7794-40</b>	<b>Software Maintenance &amp; Rental Contracts - Aquatic Center</b>		0	0	0
0	0	0	<b>7794-45</b>	<b>Software Maintenance &amp; Rental Contracts - Community Center</b>		0	0	0
0	0	0	<b>7794-50</b>	<b>Software Maintenance &amp; Rental Contracts - Kids on the Block</b>		0	0	0
0	0	0	<b>7794-55</b>	<b>Software Maintenance &amp; Rental Contracts - Recreational Sports</b>		0	0	0
0	0	0	<b>7794-60</b>	<b>Software Maintenance &amp; Rental Contracts - Senior Center</b>		0	0	0
0	0	0	<b>7794-65</b>	<b>Software Maintenance &amp; Rental Contracts - Park Maintenance</b>		0	0	0
0	0	0	<b>7794-70</b>	<b>Software Maintenance &amp; Rental Contracts - Library</b>		0	0	0
0	0	0	<b>7794-75</b>	<b>Software Maintenance &amp; Rental Contracts - Streets</b>		0	0	5,500
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Hansen sewer database - 50% shared with Engineering	1	5,500	5,500		
0	0	0	<b>7794-80</b>	<b>Software Maintenance &amp; Rental Contracts - Building</b>		0	0	3,060
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Accela Permits Plus - 77.5% shared with Engineering & Planning	1	3,060	3,060		
0	0	0	<b>7794-85</b>	<b>Software Maintenance &amp; Rental Contracts - Wastewater Services</b>		0	0	0
0	0	0	<b>7794-95</b>	<b>Software Maintenance &amp; Rental Contracts - Ambulance</b>		0	0	25,812
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Amazon software and field data	1	13,000	13,000		
			Firehouse software maintenance - 35% shared with Fire	1	1,625	1,625		
			GeoComm mapping software - 67.5% shared with Police & Fire	1	1,138	1,138		
			Ivans software maintenance	1	300	300		
			Netmotion MDT communication software-67.5% shared w/Police & Fire	1	975	975		
			Visionair renewal-VisionRMS-67.5% shared w/Police & Fire	1	8,774	8,774		

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## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A				2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET	
7,282	7,263	0	7800-15	M & S Equipment - Information Systems				7,180	7,180	7,180
				Description	Units	Amt/Unit	Total			
				Data rack cable management	1	130	130			
				Cell phone upgrades	3	50	150			
				Laptop replacement, Matthew	1	3,000	3,000			
				IS printer replacement, black & white laser with duplex	1	1,100	1,100			
				Belken Omniview Pro 3 test equipment	1	200	200			
				Deployment workstation replacement, Lori	1	1,700	1,700			
				Adjustable workbench, Matthew	1	900	900			
33,151	79,059	13,225	7800-18	M & S Equipment - Hardware				20,000	20,000	20,000
				Description	Units	Amt/Unit	Total			
				Aruba wireless solution, 1 controller, 4 access points	1	3,800	3,800			
				Secure large file transfer solution	1	1,500	1,500			
				Primary router replacement	1	5,000	5,000			
				CCTV storage expansion equipment	1	2,900	2,900			
				Tape backup library Quantum Scalar I-80	1	6,800	6,800			
14,060	29,773	33,442	7800-21	M & S Equipment - Software				73,202	73,202	73,202
				Description	Units	Amt/Unit	Total			
				Sciptlogic Desktop Authority, USB security	1	1,442	1,442			
				Windows Pro 7 OS licenses, IS PC upgrades	10	150	1,500			
				Virtual infrastructure management tools	1	3,000	3,000			
				MS Exchange 2010 license, 300 mailboxes	1	13,800	13,800			
				Veeam backup for Comm. Ctr, ESX hosts	1	2,500	2,500			
				HP Procurve manager plus, device license upgrade	1	960	960			
				MS Office 2007 licensing	1	20,000	20,000			
				MS Datacenter 2008 Server licenses	1	10,000	10,000			
				MS SQL Licensing, plus 100 clients	1	20,000	20,000			
779	37	1,000	7800-24	M & S Equipment - Inventory				1,000	1,000	1,000
				Spare inventory computer equipment for emergency replacements. Miscellaneous supplies; i.e., keyboards, mice, surge strips, tools, etc.						
0	0	0	7840	M & S Computer Charges				0	0	0
6,395	0	1,700	7840-02	M & S Computer Charges - City Manager's Office				0	0	0
7,324	240	3,000	7840-05	M & S Computer Charges - Accounting				3,600	3,600	3,600
				Description	Units	Amt/Unit	Total			
				Workstation replacements - Ronda G. and Katherine S.	2	1,800	3,600			
1,241	640	0	7840-08	M & S Computer Charges - Legal				0	0	0
9,429	11,998	2,400	7840-10	M & S Computer Charges - Engineering				0	0	0

## Budget Document Report

## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A			2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET
1,416	7,551	0	<b>7840-15</b>	<b>M &amp; S Computer Charges - Planning</b>		600	600	600
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Extended warranty, laser printer	1	600	600	
47,571	97,920	29,245	<b>7840-20</b>	<b>M &amp; S Computer Charges - Police</b>		5,900	5,900	5,900
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Workstation replacements - Sgts 1 and Amy K.	2	1,500	3,000	
				Replacement printers - Field Ops and Records	2	1,300	2,600	
				Workstation warranty extensions	3	100	300	
5,705	6,997	11,800	<b>7840-25</b>	<b>M &amp; S Computer Charges - Municipal Court</b>		0	0	0
26,919	5,489	1,190	<b>7840-30</b>	<b>M &amp; S Computer Charges - Fire</b>		175	175	175
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Workstation warranty extensions - 65% shared with Ambulance	5	35	175	
0	0	600	<b>7840-35</b>	<b>M &amp; S Computer Charges - Parks &amp; Rec Administration</b>		0	0	0
1,515	185	1,875	<b>7840-40</b>	<b>M &amp; S Computer Charges - Aquatic Center</b>		0	0	0
0	0	1,950	<b>7840-45</b>	<b>M &amp; S Computer Charges - Community Center</b>		0	0	0
1,210	131	0	<b>7840-50</b>	<b>M &amp; S Computer Charges - Kids on the Block</b>		0	0	0
246	1,441	0	<b>7840-55</b>	<b>M &amp; S Computer Charges - Recreational Sports</b>		0	0	0
0	160	0	<b>7840-60</b>	<b>M &amp; S Computer Charges - Senior Center</b>		0	0	0
195	5,743	2,400	<b>7840-65</b>	<b>M &amp; S Computer Charges - Park Maintenance</b>		1,250	1,250	1,250
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Hansen license upgrades - 50% shared with Street	1	1,250	1,250	
24,266	12,638	12,600	<b>7840-70</b>	<b>M &amp; S Computer Charges - Library</b>		12,600	12,600	12,600
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Workstation replacements per plan	7	1,600	11,200	
				Additional monitors	1	300	300	
				Memory upgrade	1	50	50	
				Warranty extensions - AWE \ Children's computers	3	350	1,050	
2,635	5,910	2,400	<b>7840-75</b>	<b>M &amp; S Computer Charges - Street</b>		1,250	1,250	6,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Hansen license upgrades - 50% shared with Park Maintenance	1	1,250	1,250	
				Pavement Management Software	1	4,750	4,750	

## Budget Document Report

## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A				2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET
2,651	1,409	1,300	7840-80	M & S Computer Charges - Building			200	200	200
			<u>Description</u>			<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Workstation warranty extensions			2	100	200	
5,455	5,035	8,700	7840-85	M & S Computer Charges - WWS			8,100	8,100	8,100
			<u>Description</u>			<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Workstation replacements - Tim M., Harold J., and Collections			3	1,900	5,700	
			Laptop replacement			1	1,700	1,700	
			Adobe Professional software licenses			2	350	700	
1,526	0	0	7840-90	M & S Computer Charges - Sewer Maintenance			0	0	0
23,608	5,656	9,010	7840-95	M & S Computer Charges - Ambulance			7,125	7,125	7,125
			<u>Description</u>			<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Workstation replacement - Debbie P.			1	1,900	1,900	
			Laser printer replacement - Ambulance Billing			1	500	500	
			Toughbook computer replacements - ambulance and new rescue			2	2,200	4,400	
			Workstation warranty extensions - 35% shared with Fire			5	65	325	
4,800	4,800	8,600	8280	Data Communications			4,900	4,900	4,900
			Budget Note: Reduction due to switching internet service to Verizon FIOS. Service is now split among two providers, thus providing redundant connections, more communications capacity, and a reduced cost.						
471,711	573,209	429,573	TOTAL MATERIALS AND SERVICES				460,925	460,925	465,675
CAPITAL OUTLAY									
0	0	0	8730	Equipment - Computers			0	0	0
0	0	0	8730-05	Equipment - Computers - Hardware			38,900	38,900	38,900
			<u>Description</u>			<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Juniper SA2500 SSL VPN accelerator			1	5,400	5,400	
			Replace firewall, eol Checkpoint appliance			1	14,500	14,500	
			Data Domain DD610, online backup system			1	19,000	19,000	
0	0	11,500	8730-10	Equipment - Computers - Software			0	0	0
0	0	0	8750	Capital Outlay Computer Charges			0	0	0
0	0	0	8750-02	Capital Outlay Computer Charges - City Manager's Office			0	0	0
0	529	0	8750-05	Capital Outlay Computer Charges - Accounting			0	0	0
0	0	0	8750-08	Capital Outlay Computer Charges - Legal			0	0	0

## Budget Document Report

## 80 - INFORMATION SYSTEMS &amp; SERVICES FUND

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A				2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET	
10,164	0	0	8750-10	Capital Outlay Computer Charges - Engineering				0	0	0
0	0	0	8750-15	Capital Outlay Computer Charges - Planning				0	0	0
0	58,922	10,257	8750-20	Capital Outlay Computer Charges - Police				13,134	13,134	13,134
			Description	Units	Amt/Unit	Total				
			Replacement Data911 M6 mobile computers (MDT's)	2	6,567	13,134				
0	9,250	0	8750-25	Capital Outlay Computer Charges - Municipal Court				0	0	0
0	7,973	0	8750-30	Capital Outlay Computer Charges - Fire				0	0	0
0	0	0	8750-35	Capital Outlay Computer Charges - Parks & Rec Administration				0	0	0
0	0	24,500	8750-40	Capital Outlay Computer Charges - Aquatic Center				0	0	0
0	0	0	8750-45	Capital Outlay Computer Charges - Community Center				0	0	0
0	0	0	8750-50	Capital Outlay Computer Charges - Kids on the Block				0	0	0
0	0	0	8750-55	Capital Outlay Computer Charges - Recreational Sports				0	0	0
0	0	0	8750-60	Capital Outlay Computer Charges - Senior Center				0	0	0
0	0	0	8750-65	Capital Outlay Computer Charges - Park Maintenance				0	0	0
0	0	0	8750-70	Capital Outlay Computer Charges - Library				0	0	0
0	0	0	8750-75	Capital Outlay Computer Charges - Street				0	0	0
0	0	0	8750-80	Capital Outlay Computer Charges - Building				0	0	0
0	0	0	8750-85	Capital Outlay Computer Charges - Wastewater Services				0	0	0
0	0	0	8750-90	Capital Outlay Computer Charges - Sewer Maintenance				0	0	0
0	17,220	0	8750-95	Capital Outlay Computer Charges - Ambulance				0	0	0
208,653	1,950	25,000	8750-98	Capital Outlay Computer Charges - ERP				0	0	0
218,817	95,844	71,257	TOTAL CAPITAL OUTLAY				52,034	52,034	52,034	
CONTINGENCIES										
0	0	25,500	9800	Contingencies				65,000	65,000	65,000
0	0	25,500	TOTAL CONTINGENCIES				65,000	65,000	65,000	
ENDING FUND BALANCE										
7,750	8,900	0	9980-03	Designated End FB - Info Sys Fd - Police				0	0	0
600	3,600	0	9980-05	Designated End FB - Info Sys Fd - Municipal Court				0	0	0
4,500	1,550	1,550	9980-07	Designated End FB - Info Sys Fd - Engineering				0	0	0
1,700	750	0	9980-09	Designated End FB - Info Sys Fd - Planning				0	0	0



## Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A		2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET
2,800	1,500	0	<b>9980-10</b>	<b>Designated End FB - Info Sys Fd - Park Maintenance</b>	0	0	0
0	14,000	13,900	<b>9980-12</b>	<b>Designated End FB - Info Sys Fd - Fire</b>	0	0	0
76,500	79,000	39,100	<b>9980-15</b>	<b>Designated End FB - Info Sys Fd - Financial System Reserve</b>	29,100	29,100	29,100
1,250	9,450	9,450	<b>9980-17</b>	<b>Designated End FB - Info Sys Fd - Library</b>	0	0	0
1,250	2,100	2,100	<b>9980-19</b>	<b>Designated End FB - Info Sys Fd - Wastewater Services</b>	0	0	0
4,000	0	0	<b>9980-20</b>	<b>Designated End FB - Info Sys Fd - Sewer Maintenance</b>	0	0	0
0	20,000	0	<b>9980-27</b>	<b>Designated End FB - Info Sys Fd - Aquatic Center</b>	0	0	0
300	0	0	<b>9980-30</b>	<b>Designated End FB - Info Sys Fd - KOB</b>	0	0	0
300	0	0	<b>9980-32</b>	<b>Designated End FB - Info Sys Fd - Recreational Sports</b>	0	0	0
0	350	350	<b>9980-34</b>	<b>Designated End FB - Info Sys Fd - Senior Center</b>	0	0	0
0	5,800	5,775	<b>9980-35</b>	<b>Designated End FB - Info Sys Fd - Street Fund</b>	0	0	0
400	1,800	1,300	<b>9980-40</b>	<b>Designated End FB - Info Sys Fd - Building Division</b>	0	0	0
0	26,000	25,800	<b>9980-45</b>	<b>Designated End FB - Info Sys Fd - Ambulance</b>	0	0	0
42,328	68,811	2,690	<b>9999</b>	<b>Unappropriated Ending Fd Balance</b>	33,298	33,298	38,686
				Budgeted undesignated cash carryover for July 1, 2011. Actual cash carryover will also include all remaining money from the Contingency account and the excess (deficit) of revenues over (under) expenditures from 2010-2011 operations.			
<b>143,678</b>	<b>243,611</b>	<b>102,015</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>		<b>62,398</b>	<b>62,398</b>	<b>67,786</b>
<b>1,099,765</b>	<b>1,173,723</b>	<b>895,563</b>	<b><u>TOTAL REQUIREMENTS</u></b>		<b>913,462</b>	<b>913,462</b>	<b>922,072</b>

## Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2008 ACTUAL	2009 ACTUAL	2010 AMENDED BUDGET	Department :N/A Section :N/A Program :N/A	2011 PROPOSED BUDGET	2011 APPROVED BUDGET	2011 ADOPTED BUDGET
1,099,765	1,173,722	895,563	<b>TOTAL RESOURCES</b>	913,462	913,462	922,072
1,099,765	1,173,722	895,563	<b>TOTAL REQUIREMENTS</b>	913,462	913,462	922,072