

McMINNVILLE FIRE DEPARTMENT CRIMINAL & CIVIL RECORD BACKGROUND CHECK INFORMATION DISCLOSURE

To better ensure the safety of the participants and staff, the City of McMinnville Fire Department conducts criminal and civil record checks on all employees, volunteers, or individuals riding for observation or training.

The Fire Department will be looking for records that indicate a propensity to cause harm to vulnerable persons, the general public, co-workers or the City of McMinnville.

Although the City of McMinnville Fire Department will not request a credit history for your position, Federal law mandates that the following disclosure be made:

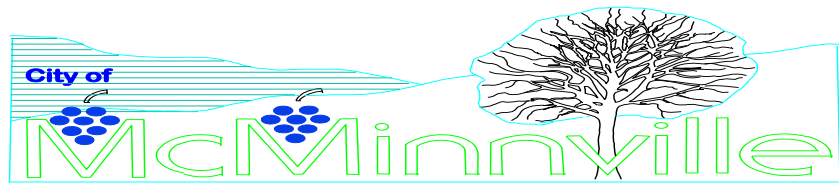
FAIR CREDIT REPORTING ACT DISCLOSURE NOTICE

The City of McMinnville Fire Department wishes to obtain a consumer report on you from consumer reporting agencies including, but not limited to, *OPENonline* for employment/volunteer purposes. Information obtained in consumer reports may include such information as: criminal background information, motor vehicle driving history, prior employment, military service, credit history, and education records.

This report will be obtained for employment/volunteer purposes, only.

Please sign the attached consent form, indicating your authorization for the City of McMinnville Fire Department to conduct a background record check and obtain a consumer report at any time prior to and/or during employment as may be applicable to you.

In the event that the Fire Department considers any information in the consumer report when making an adverse employment/volunteer related decision affecting you, you will be provided with information regarding the consumer reporting agency, a copy of the consumer report and a copy of your rights under the Fair Credit Reporting Act (FRCA).



MCMINNVILLE FIRE DEPARTMENT CRIMINAL & CIVIL RECORD BACKGROUND CHECK CONSENT FORM

By completing and signing this document, I voluntarily authorize the City of McMinnville Fire Department to conduct a background check for employment/volunteer purposes in connection with my application.

I specifically authorize the City of McMinnville Fire Department to obtain criminal background history from reporting agencies including, but not limited to, *OPENonline* / State Police for employment, volunteer, observation or training purposes. I understand my rights under the Fair Credit Reporting Disclosure Act as outlined on the proceeding page.

Please supply all requested information. *Failure to supply this information will invalidate the background check.* All volunteers must also submit a photocopy of their Driver's License or State-issued ID.

Please print of type all information legibly.

FULL LEGAL NAME _____
(LAST) (FIRST) (MIDDLE)

OTHER NAMES USED (nicknames, maiden name, alias, etc.) _____

CURRENT ADDRESS _____
Street City State Zip

PHONE NUMBER _____

DATE OF BIRTH _____ SOCIAL SECURITY NUMBER _____

DRIVER LICENSE NUMBER _____ STATE _____

List **ALL** states lived in since the age of 18 and approximately dates of each residency:

Have you ever been convicted of a felony or misdemeanor crime, or have charges pending in any state? Please specify when, where, and what offense. _____

Please list the Fire Department Position for which you are applying. _____

APPLICANTS SIGNATURE

DATE

Falsification of information provided on this form will result in your application being dismissed.