



Policy 15 was tabled for next meeting with request to bring back additional committee suggestions.

b. Fire Chief Hiring Process Update

HR Director Vicki Hedges made a request that the Board share the job post on social media. Board decided on dates for process.

October 12<sup>th</sup> - 3 panel interviews.

October 13<sup>th</sup> - top 2-3 finalists will meet with the executive board and there will be a meet and greet that evening with community members.

October 16<sup>th</sup> – Final decision and negotiations

**Other Business:**

a) Board Committee/liaison Reports

I. LOSAP – no update at this time.

II. Branding – no update at this time. Director Sparrow confirmed committee members to include, Director Dan Sparrow, Treasurer Josh Traff, Volunteer Lieutenant Shelly Zinda, A/C Fire Marshal Ty Darby, and Local 3099 President Todd Godfrey.

b) Board Information Reports: No reports

**Information**

a) Division/Department Reports

I. International Association of Firefighters (IAFF) Local 3099: No updates

II. McMinnville Volunteer Firefighters Association: Volunteer President Pete Goodman gave update to the board regarding recent activities including National Night Out August 1<sup>st</sup>, Cruise McMinnville August 26<sup>th</sup>, and the annual pancake feed October 8<sup>th</sup>.

III. Fire Chief Report: Chief Leipfert informed the board that an auditor was selected to do the audit of the Rural Fire District. After the audit is done and the LGIP account is open, the transition of funds can be completed. Board computers should be here by next meeting. Chief Leipfert gave an update on I.S. and how Scott Burke will separate the District's internet services from the City's. Chief mentioned the current FF/EMT process being held August 30<sup>th</sup>, as well as the current status of vacancies. Chief asked the Board if they had any knowledge

of departments or districts who have language requiring 3 applicants to have a process vs open continuous in their Civil Service.

Chief Hanifan shared a recent lifesaving recognition in Yamhill.

Chief Darby shared that the first in three fire hazard awareness signs was installed. This one is at the intersection of Baker Creek and Hill Rd, the second will be at Peavine and Youngberg Hill, and third will potentially be on Masonville Rd.

Chief Law gave an update on the upcoming Fall Volunteer Academy which will be held after October 14<sup>th</sup>. Academy will run through October and November with the final live burn the first week of December. McMinnville could potentially have 4-6 volunteer candidates in the academy.

b) Correspondence: None

c) Informational items: None

d) Next Meeting: Thursday **September 14, 2023**, at 6 p.m.

**Meeting adjourned:** Time: 6:53 p.m.