



**City of McMinnville**  
**Planning Department**  
231 NE Fifth Street  
McMinnville, OR 97128  
(503) 434-7311

[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

# MINUTES

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**April 9, 2018**

**4:00 pm**

**McMinnville Homelessness Subcommittee  
Regular Meeting**

**Civic Center, Executive Conference Room  
McMinnville, Oregon**

**Members Present:** Co-Chairs Lindsey Manfrin and Jeff Sargent; Mark Carlson, Remy Drabkin, Dave Haugeberg, Mary Starrett, and Joni Claypool

**Members Absent:** Melissa Alonza, Emily Howard, Elise Hui, Alina Mendez, and Matt Scales

**Staff Present:** Natalee Levine – Deputy City Attorney and Heather Richards – Planning Director

**Others Present** Scott Hill – Mayor, Kelli Menke – City Councilor, Jenny Bennett, and Kaye Sawyer

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## 1. Call to Order

Co-Chair Manfrin called the meeting to order at 4:00 p.m.

## 2. Minutes

- July 10, 2017
- August 14, 2017
- September 8, 2017
- October 9, 2017
- November 13, 2017
- December 11, 2017

Committee Member Haugeberg moved to approve the minutes of July 10, August 14, September 8, October 9, November 13, and December 11, 2017. The motion was seconded by Committee Member Starrett and passed unanimously.

## 3. Action Plan Updates

- Vehicular Homeless

Jenny Bennett, Yamhill County Public Health, said the subgroup had a meeting last Friday to discuss past commitments and the potential for a car camping program.

Planning Director Richards said they had also talked with representatives from the City of Eugene about how they set their program up and to get advice for putting together a program in McMinnville. The next step was to find sites. These sites would need to have sanitation and garbage facilities. Recology had volunteered to donate the garbage collection and she was confident they could get donations for the sanitation facilities as well. They would be looking to allow one or two RVs per site for 90-180 days. Champion Team had volunteered to dedicate 15 hours a week to help with site and case management.

Committee Member Drabkin wanted to move this out of the subcommittee to the next step so once sites were located, they could move forward quickly. That meant a recommendation to the City Council for an ordinance that would allow the program.

Mayor Hill emphasized the need for a long term partner for the program.

There was discussion regarding Champion Team as a long term partner and their funding sources.

There was consensus that the subgroup and City Manager would have a conversation with Champion Team about their ability to support and manage the program.

Kaye Sawyer, Yamhill County Gospel Rescue Mission, discussed issues with people not wanting to comply with the clean and sober rules and how the shelter could be used more days of the week if people complied. There was room for RVs, but they did not have the security to monitor the area.

Committee Member Drabkin moved to forward a recommendation to the Affordable Housing Task Force to begin drafting an ordinance that would support a vehicular homeless program with the knowledge that a few steps needed to be taken in the short term. The motion was seconded by Committee Member Starrett and passed unanimously.

There was consensus that the Committee members would come back to the next meeting with options for sites.

- Sheltering Youth

Committee Member Sargent explained how the goal for securing a location for a drop in center had been restructured. They had to look for another site and secure funding. Additional ongoing operating funds would likely be needed from the community as well. There was a grant that could be used for base operating funding for three years for \$150,000 per year. They would know if they received the grant in the summer, and the money would be distributed in the fall. He had found another grant that could be used for the renovation of distressed properties for youth homelessness and YCAP staff was looking into it.

Planning Director Richards asked how they could increase shelter opportunities for youth.

Committee Member Sargent said they used social media to get the word out about the safe shelter family program. It took families willing to take in a child at a moment's notice for possibly several days. He could bring back more information about the needs and the requirements for program. They also had an aggressive outreach to youth.

There was discussion regarding how this population was also being addressed through the Affordable Housing Task Force and other programs for families.

Committee Member Starrett said there were not many options the older children got.

Committee Member Drabkin said one of the issues was finding a site for a facility. She clarified this was more focused on teen youth.

Mayor Hill thought they should pursue an outreach center in McMinnville similar to what was in Newberg.

There was discussion regarding options for youth programs in the day and using the Mission shelter for them at night.

The subgroup would continue to discuss these ideas with the Mission and School District.

- Sheltering Senior Women

Committee Member Carlson spoke about McMinnville Covenant Church developing a plan for placing tiny homes on the church property. There was general support from the congregation, but there was reservation about the permanency of the homes. There would be another meeting in a couple of weeks to discuss other ideas for the vacant church property. The ESA students would be presenting their tiny home design in May. He had also talked to YCAP about being the potential site manager. More discussion and education of the church congregation and more site locations were needed to move forward.

- Veterans

Ms. Bennett announced that the Housing Authority received additional vouchers for homeless veterans.

#### **4. Citizen Comments**

None

#### **5. Subcommittee Member Comments**

None

#### **6. Staff Comments**

None

#### **7. Adjournment**

Co-Chair Manfrin adjourned the meeting at 4:57 p.m.