



Job Announcement for the position of
Seasonal Laborer
Wastewater Services Division
City of McMinnville

Wages: \$12.50 - \$13.10 per hour
Job Type: Full-time Temporary Position (no longer than 6-months; no benefits)
Closing Date: Open until filled
Location: City of McMinnville Water Reclamation Facility
(3500 NE Clearwater Dr., McMinnville OR 97128)
Application: City Employment Application

Definition:

The City of McMinnville's Wastewater Services Division is seeking to hire a seasonal laborer to assist in a wide variety of landscaping duties, including weeding, fertilizing, irrigation and other duties at the Water Reclamation Facility and pump stations. This position is temporary and shall be approximately four to six months in duration.

About the Division:

The Wastewater Services Division includes Collection System Maintenance and the Water Reclamation Facility (WRF). The Collection System Maintenance Crew is responsible for all maintenance, including repairs, cleaning, and use of the closed circuit television (CCTV) unit to inspect the City's more than 153 miles of sanitary sewer lines and 76+ miles of storm sewer lines. The WRF is a 5.6 million gallon per day (MGD) tertiary treatment plant designed for ammonia and phosphorus removal. The facility went into operation in January 1996 under the most restrictive NPDES discharge permit in the State of Oregon.

The City and the Community:

Situated in the western part of Oregon's agriculturally rich Willamette Valley, McMinnville is a growing town of nearly 35,000 residents. McMinnville is in the heart of Oregon's wine country and is close to the Oregon Coast, Portland, and Salem. The City is home to Linfield College and a satellite campus of Chemeketa Community College.

Duties and Responsibilities:

- Performs weed control, fertilizing, and pruning at the WRF and pump stations;
- Replace, repair, and adjust irrigation nozzles and sprinkler heads;
- Provide assistance to Operations and maintenance staff.

Qualifications:

- Basic knowledge of methods, tools, materials, and equipment for grounds maintenance work.
- Thorough knowledge of the safe and proper operation of motor vehicles.

- Ability to safely operate a variety of landscape equipment such as mower, edger, blower, and tractor.
- Understand and follow both written and oral instructions.
- Any satisfactory combination of experience and training, which provides the required knowledge, skills and abilities.
- Must be 18 years of age or older.
- Must possess a valid Oregon driver's license.

Physical Demands and Working Conditions:

Frequently standing, sitting, communicating, reaching, kneeling and manipulating objects, tools or controls are required. The position requires mobility and occasional bending and stooping. Duties involve moving materials weighing up to 50 pounds. Reasonable accommodation will be made to meet the needs of otherwise qualified individuals with known limitations who can perform the essential job functions.

While performing the duties of this position, the employee may work outdoors during inclement weather.

The Application Process:

Those who are interested in applying for the position of Seasonal Laborer should submit a City employment application to hr@mcminnvilleoregon.gov

Applications are available online at www.mcminnvilleoregon.gov/jobs

Please email hr@mcminnvilleoregon.gov or call (503) 434-2328 with questions regarding this recruitment.

Tentative Selection Schedule:

The position is considered open until filled. The City of McMinnville will review the applications and begin conducting interviews after May 17, 2019. If needed, and due to a lack of qualified applicants, the City will extend the recruitment.

The City of McMinnville is an equal opportunity employer. Applicants with disabilities who need reasonable accommodation (e.g., assistive listening devices) to participate in the recruitment and/or selection process should contact Erica Thomas, the ADA Coordinator (see the phone number and e-mail address listed above). This is not an implied contract and may be modified without notice.