



**City of McMinnville**  
**Planning Department**  
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# MINUTES

**September 16, 2020**  
**Landscape Review Committee**  
**Regular Meeting**

**12:00 pm**  
**ZOOM Meeting**  
**McMinnville, Oregon**

**Members Present:** Sharon Gunter, John Hall, Tim McDaniel, and Rob Stephenson  
**Members Absent:** Josh Kearns  
**Staff Present:** Jamie Fleckenstein - Associate Planner  
**Guests Present:** Scott Hill – Mayor, Kellie Menke - City Councilor, Samantha Coponen, Mitch Workmon, and Petra Rasmussen

## 1. Call to Order

Chair Stephenson called the meeting to order at 12:00 p.m.

## 2. Citizen Comments

None

## 3. Approval of Minutes

None

## 4. Action/Docket Item (repeat if necessary)

A. L 21-20 – Landscape Plan Review - 1755 SW Baker Street – Urgent Care Clinic

Chair Stephenson said the applicants had revised the plan exactly as the Committee had asked them.

Associate Planner Fleckenstein said staff had not identified any issues with the revised plan and had no additional recommended conditions of approval. He reviewed the conditions that were recommended for the application.

Committee Member Gunter moved to approve L 21-20 with conditions. The motion was seconded by Committee Member McDaniel and passed unanimously.

## 5. Discussion Items

None

**6. Old/New Business**

None

**7. Committee Comments**

None

**8. Staff Comments**

Associate Planner Fleckenstein said the Committee would be reviewing the tree code in upcoming meetings.

**9. Adjournment**

Chair Stephenson adjourned the meeting at 12:06 p.m.