



City of McMinnville
Planning Department
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MINUTES

May 19, 2021
Landscape Review Committee
Regular Meeting

12:00 pm
ZOOM Meeting
McMinnville, Oregon

Members Present: Carlton Davidson, John Hall, and Josh Kearns
Members Absent: Patty Sorenson and Rob Stephenson
Staff Present: Jamie Fleckenstein - Associate Planner
Guests Present: Scott Hill – Mayor, Chris Chenowith and Zack Geary – City Councilors, Daniel Danicic, and Dennis O’Conner

1. Call to Order

Chair Hall called the meeting to order at 12:00 p.m.

2. Citizen Comments

None

3. Approval of Minutes

- April 21, 2021

Chair Hall moved to approve the April 21, 2021 minutes. The motion was seconded by Committee Member Kearns and passed 3-0.

4. Action/Docket Item (repeat if necessary)

A. L 37-20 – Landscape Plan Review - Continued - 1300 NE Miller Street

Associate Planner Fleckenstein asked if Committee Member Kearns had reviewed the minutes from the last meeting and was aware of the discussions on this application.

Committee Kearns said yes, he was ready to participate.

Associate Planner Fleckenstein said this was a landscape plan for an industrial development on Miller Street. The Committee had asked questions about the plant selection for the groundcover and the amount of planting between the parking lot and Miller Street right-of-way. There was also concern about being able to find some of the tree species proposed. The application had been continued for the applicant to submit a revised plan, which had been done. It addressed the Committee's

comments and concerns. They had added evergreen shrubs between the parking lot and Miller Street which would provide better screening. The groundcover along the sidewalks had been changed to Vinca minor which would be an evergreen vining groundcover. There would be a different groundcover south of the building near the trash enclosure, Nepeta Faassenii, which was a flowering perennial. There was concern about the using the Celtis tree species and they had been substituted with Acer Rubrum. There was also concern about using Pieris japonica around the trash enclosure due to the sun and heat exposure and those had been substituted for Garrya fremontii which was a larger native evergreen shrub. The other elements of the plan had remained the same. Staff recommended approval with conditions.

Dennis O'Conner, applicant, thanked the LRC for their guidance in the changes to the plan.

Committee Member Kearns moved to approve L 37-20 with conditions. The motion was seconded by Committee Member Davidson and passed 3-0.

5. Discussion Items

None

6. Old/New Business

Chair Hall suggested adding items to future agendas. These were: streamlining applications that came to the Committee, how drawings should be submitted to the Committee, and minimum best management practices for irrigation.

Associate Planner Fleckenstein clarified the decision document was the one that provided the legal findings that showed the application met all of the requirements. It was the document for the LRC to review and approve. He thought these would be good discussion items for the next meeting.

There was discussion regarding the process for making changes to the code, how best practices for irrigation were a moving target and whether or not to include them in the code, water conservation, and code enforcement for maintaining landscapes and street trees.

7. Committee Comments

None

8. Staff Comments

None

9. Adjournment

Chair Hall adjourned the meeting at 12:42 p.m.