



City of McMinnville
Planning Department
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MINUTES

December 15, 2021
Landscape Review Committee
Regular Meeting

12:00 pm
ZOOM Meeting
McMinnville, Oregon

Members Present: Carlton Davidson, John Hall, and Patty Sorensen

Members Absent: Rob Stephenson

Staff Present: Heather Richards – Planning Director and Amy Dixon – Contract Planner

Guests Present:

1. Call to Order

Chair Hall called the meeting to order at 12:00 p.m.

2. Citizen Comments

None

3. Action Item

- L 18-21 – Street Tree Improvement District – The Bungalows at Chegwyn Village Phase 1 & 2

Contract Planner Dixon said the applicant was requesting a street tree district for the bungalows at Chegwyn Village phase 1 and 2. For these phases, root barrier had not been required and Instead of planting October Glory, they had put in Autumn Blaze which was faster growing and had a bigger root system. The property owner was having a difficult time maintaining the trees and sidewalk. For Phase 1, they had planted Ash trees which were on the prohibited list. Creating a district would allow the trees to be removed and replaced administratively.

Committee Member Sorensen pointed out that for the trees on the corners, there was not 5 feet for the plater strip. She recommended not replacing the trees in those spots.

Chair Hall asked how many trees were being proposed to be replaced. Contract Planner Dixon said the applicant would like to replace four trees, one to two per year. He planned to replace the others when they became an issue.

Chair Hall thought if the trees were taken out, they could be respaced so there would not be ones on the corners.

Committee Member Davidson said the types of Maples that were planted would grow so broad they would interfere with people's homes and no one was limbing up the trees. He thought columnar trees would be better suited for this area.

Planning Director Richards noted these were two phases of a larger subdivision where the street trees were intentional in terms of their design and impact on the streetscape. Choosing a new tree for these phases should reflect and be respective of the design.

Committee Member Davidson moved to approve L 18-21. The motion was seconded by Committee Member Sorensen and passed 3-0.

Planning Director Richards introduced Monica Bilodeau, new Senior Planner.

4. Discussion Items

- Development Code Revisions

There was consensus to schedule a separate work session in January to discuss the revisions.

- Landscape Review Committee 2022 Work Plan

Senior Planner Bilodeau said she needed to submit an application to the Tree City USA organization and included in the application would be the 2022 Work Plan.

There was discussion regarding staffing and options for how to do a tree inventory.

Committee Member Sorensen said it was not only the right tree in the right place, but also the right care and the right planting. They needed to update the brochure.

Committee Member Davidson thought City projects should also come to the Landscape Review Committee.

There was discussion regarding tree removals and replacements being done administratively instead of coming to the Committee.

There was consensus to move forward with the proposed Work Plan.

5. Committee Comments

None

6. Staff Comments

None

7. Adjournment

Chair Hall adjourned the meeting at 12:59 p.m.