

MINUTES

February 16, 2022
Landscape Review Committee
Regular Meeting

12:00 pm
ZOOM Meeting
McMinnville, Oregon

Members Present: John Hall, Carlton Davidson, Brain Wicks, and Patty Sorensen

Members Absent: Rob Stephenson

Staff Present: Monica Bilodeau – Senior Planner and Zack Geary – City Councilor

Guests Present:

1. Call to Order

Chair Hall called the meeting to order at 12:00 p.m.

2. Citizen Comments

None

3. Approval of Minutes

- July 28, 2021

Committee Member Sorensen noted her name was spelled wrong again.

Chair Hall moved to approve the July 28, 2021 minutes as amended. The motion was seconded by Committee Member Sorensen and passed unanimously.

4. Action Item

- Development Code Section 17.57 and 17.58 Revisions (Exhibit 2)
- Code revisions to Code Section 17.57(Attachment A)
- Table to items for continued discussion (Attachment B)

Senior Planner Bilodeau led a discussion on code revisions.

The Committee discussed the purpose and intent statement, threshold for when tree removal permits were needed and when landscape review was needed, information to be included in applications and quality of landscape plans, improvements to old landscaping, food truck areas

which did not trigger landscape review, whether or not landscape plans should be signed by a designer or architect, verifying new developments met the requirements in the application, and whether or not there should be one type of tree for a whole street or if the trees should be varied.

There was consensus that if a tree was obviously dead or dying and the roots were causing damage, it did not need to come to the LRC for review. There was also consensus that landscaping of 500 square feet or less did not need to come to the LRC. Applications needed to be more specific about what kind of protection there would be for existing trees and shrubs.

Staff would bring back the revisions for further review.

5. Old/New Business

None

6. Committee/Commissioner Comments

None

7. Staff Comments

None

8. Adjournment

Chair Hall adjourned the meeting at 1:17 p.m.