



MINUTES

April 3, 2024
Landscape Review Committee
Special Meeting

12:00 pm
Hybrid Meeting
McMinnville, Oregon

Members Present: Brain Wicks, Eva Reutinger, John Hall, and Jessica Payne - Council Liaison
Members Absent: Jamie Fleckenstein and Carlton Davidson
Staff Present: Taylor Graybehl – Senior Planner
Guests Present: Joan Buccino

1. Call to Order

The meeting was called to order at 12:00 p.m.

2. Approval of Minutes

None

3. Citizen Comments

None

4. Action Item

A. L 10-24: Street Tree Removal, 2263 NW Doral Street, Tax Lot R4417BC02601

Senior Planner Graybehl explained the request for removal of five street trees on NW Doral Street. The applicant provided images, site plan, replacement tree plan, and arborist report that identified multiple trees with defects. Additional photographs were received on March 22. He reviewed the criteria and how the applicant had shown the trees were unsafe or diseased. Replacement trees would be Fireburst Acer and Parrotia Persica. He discussed the comments from other public agencies. Staff recommended approval with standard planting conditions.

Joan Buccino, applicant, asked if she was unable to source Fireburst, she would like the flexibility to use a similar tree from the street tree list. She would also like the flexibility to plant them the way they were presented in the application and to plant them in October.

There was discussion regarding the differences in the order of the plantings between the existing and what was proposed. There was also discussion regarding the need for the root barrier because it would be a waste of material.

Committee Member Wicks moved to approve L 10-24 as proposed by the applicant with revised conditions that no root barrier was required, to hold off until dormancy to plant, and to use a similar tree from the street tree list if the Fireburst was not available. The motion was seconded by Committee Member Hall and passed 3-0.

B. L 11-24: Street Tree Removal, 2374 McGarey Drive, Tax Lot R4418AD05600

Senior Planner Graybehl presented the request to remove one tree on McGarey Drive. The application and arborist report identified the tree roots had raised the abutting sidewalk in excess of four inches which was a tripping hazard. The applicant requested no tree replacement be required; however, staff recommended a replacement. There was a street tree plan for the street, to plant a Tilia Cordata. There was a gas line in the planter strip, but there was no spacing requirement for it. He discussed the comments from other public agencies and conditions of approval. Staff recommended approval with the replacement tree in the general location of where the tree was now.

Committee Member Reutinger moved to approve L 11-24 with conditions. The motion was seconded by Committee Member Wicks and passed 3-0.

C. L 9-24: Street Tree Removal, 2485 NW Alice Kelley Street, Tax Lot R4417BA03900

Senior Planner Graybehl discussed the request for removal of two trees and replacement of both on NW Alice Kelley Street. The arborist report and application identified the tree roots had raised the abutting sidewalk causing a tripping hazard. He reviewed the public agency comments and conditions. Staff recommended approval with conditions including replanting with two Norgien Red Sunsets.

There was discussion regarding requiring a different tree variety to be consistent with what was approved for other neighbors.

Committee Member Wicks moved to modify the Street Tree Improvement Plan for this neighborhood from Red Sunset to Linden. The motion was seconded by Committee Member Reutinger and passed 3-0.

Committee Member Reutinger moved to approve L 9-24 with revised conditions to replace the trees as per the new Street Tree Improvement Plan. The motion was seconded by Committee Member Hall and passed 3-0.

5. Committee Member Comments

Committee Member Hall discussed the concern of planting grass around trees, affecting the growth of the roots, and contributing to sidewalk damage. There was consensus for staff to look into what other cities were doing that was working.

6. Staff Comments

Senior Planner Graybehl discussed the process for the proposed tree and landscape design code updates.

7. Adjournment

The meeting was adjourned at 12:53 p.m.