



## MINUTES

June 26, 2024  
Landscape Review Committee  
Special Meeting

12:00 pm  
Hybrid Meeting  
McMinnville, Oregon

**Members Present:** Jamie Fleckenstein, Brain Wicks, Eva Reutinger, John Hall, and Jessica Payne - Council Liaison

**Members Absent:** Carlton Davidson

**Staff Present:** Taylor Graybehl – Senior Planner

**Guests Present:**

### 1. Call to Order

Chair Fleckenstein called the meeting to order at 12:17 p.m.

### 2. Approval of Minutes

- September 6, 2023
- September 20, 2023
- October 18, 2023
- November 1, 2023

Committee Member Fleckenstein moved to approve the September 6 and 20, October 18, and November 1, 2023, minutes. The motion was seconded by Committee Member Wicks and passed 4-0.

### 3. Citizen Comments

None

### 4. Action Item

- A. L 16-24: Street Tree Removal, 2552 NW Zinfandel Loop Tax Lot R4417BA06500

Senior Planner Graybehl reviewed the request for removal of one tree on NW Zinfandel Loop due to the roots raising the abutting sidewalk which was supported by the application and arborist report. There was a Street Tree Plan for the subdivision that stated replacement trees should be Red Sunset. Staff recommended approval with conditions.

There was question if the tree should be removed as it was not unhealthy and the sidewalk was slightly lifted, however the arborist report did recommend removal. It was noted there was a typo in the conditions for the replacement tree to be an Armstrong instead of a Red Sunset.

Committee Member Wicks moved to approve L 16-24 with revised condition #3 for the replacement tree. The motion was seconded by Committee Member Reutinger and passed 4-0.

**B. L 17-24: Street Tree Removal, 1730 NE Miller Street, Tax Lot R4415 03310**

Senior Planner Graybehl explained the request to remove three trees on NE Miller Street due to the tree roots raising the abutting curbs and affecting the building foundation and underground utilities. The application and arborist report supported removal. Also, the Sweet Gum was a prohibited tree on the street tree list. There were overhead power lines and staff recommended choosing a smaller tree from the street tree list for the replacement trees. He reviewed the comments from public agencies and conditions of approval. The applicant was proposing Zelkova serrata trees for the replacements.

Committee Member Hall moved to approve L 17-24 with the conditions as proposed by staff. The motion was seconded by Committee Member Reutinger and passed 4-0.

**C. L 13-24: Street Tree Improvement District, NW Mt. Mazama Street**

Senior Planner Graybehl discussed the Street Tree Improvement District proposed for NW Mt. Mazama Street. At the Committee's March meeting, they requested staff prepare a plan for this area. The area had been planted with Fraxinus Oxycarpa "Raywood" trees that had caused uplifting of sidewalks and impacts to public facilities. Staff recommended approval of the plan that identified three types of Cercis Canadensis as the approved street tree and administrative approval for removal/replacement applications.

Committee Member Reutinger moved to approve L 13-24. The motion was seconded by Committee Member Wicks and passed 4-0.

**D. L 14-24: Street Tree Improvement District, Mahon Farms Subdivision**

Senior Planner Graybehl said in April the Committee had requested staff to prepare a Street Tree Improvement District for the Mahon Farm subdivision. The area had been planted with Norwegian Sunset trees, which were causing uplifting of sidewalks and impacts to public facilities. Staff recommended the replacement trees be two types of Tilia cordata trees. Public Works was concerned about bumble bees and recommended not planting these trees.

The Committee did not think there would be an impact on bumble bees.

Committee Member Fleckenstein moved to approve L 14-24. The motion was seconded by Committee Member Wicks and passed 4-0.

## **5. Committee Member Comments**

Committee Member Hall said he had received information from the Extension Service about trees growing in narrow planting beds. Senior Planner Graybehl said changes to planter strip standards could be included in the upcoming Transportation System Plan update.

## **6. Staff Comments**

Senior Planner Graybehl reviewed information presented at the Growing Equity: Urban and Community Forestry Subaward Program Funding Opportunity Kickoff Webinar. Staff was exploring possibilities for the grant. Submissions were open from July 15 to October 15.

## **7. Adjournment**

Chair Fleckenstein adjourned the meeting at 1:06 p.m.