

Craft Fair Registration opens: Wednesday, October 22

Event: Saturday, December 6, 2025

Session 1** 10:30am – 1:30pm

(Sales Event 11am-1pm)

Session 2** 1:30pm – 4:30pm

(Sales Event 2-4pm)



Main Points & Requirements

1. **Session assignments will be assigned at a later date. Please keep your day open.
2. The Craft Fair is a holiday shopping event, hosted at McMinnville Public Library featuring the community's youngest artists and bakers
3. All crafts/products must be made by the youth who are registered
4. Sellers must be ages 7-18 years old
5. Sellers must live locally in McMinnville, Lafayette, Amity, Dayton, Yamhill, or Carlton
6. Sellers must register in advance, **see How to Register below**
7. Siblings and friends may share a booth and register together; max 3 per table. **Submit a single Registration Form** with all participants' parental contact information

How to Register

1. Fill out the Registration Form on the reverse side
2. Youth return the Registration Form starting October 22 with a sample of your product(s).

Youth--*Actual samples of what you will be selling must be shown to library staff to complete your registration, including food.*

Adults-- *We have found that asking youth to make a sample helps them to understand the time, materials, and effort involved.*

3. Library staff will fill spaces on a first-come, first-served basis, taking into account your preferred session time.
4. A waiting list will be created if necessary. Waiting list participants will be notified as soon as possible, if space becomes available.

Day of Event

1. Library provides all tables and chairs for sellers
2. Sellers have 30 minutes before and after their session for speedy setup and cleanup
3. Sellers provide their own table decorations and displays
4. Sellers provide money to make change for customers

Questions? Call (503) 435-5559 or email libref@mcminnvilleoregon.gov

REGISTRATION FORM

- 1. To complete registration**, bring this form and samples of your products to the Library Children's Desk beginning Wednesday, October 22, 2025
 - Samples required of all products, including food. A little bit of everything you intend to sell
 - One youth can register for a group (ie. not all kids need to be present) *****Parents may not register on behalf of youth if no youth is present***** We understand that you and your family have very busy schedules. However, having youth present allows us to best engage the budding entrepreneur from start to finish.

2. Name(s) and age(s) of participating child(ren).

Child 1 Name _____ Age: _____ Town: _____

Child 2 Name _____ Age: _____ Town: _____

Child 3 Name _____ Age: _____ Town: _____

- 3. Describe the craft** you (or your group) will be selling: (jewelry, desserts, soap, art, cards, wooden carvings, etc.)

4. Adult Contact Information

NOTE – Library staff rely on **email** to communicate updates regarding the event

Parent/Guardian Name: _____ Phone: _____

Email: _____

Parent/Guardian Name: _____ Phone: _____

Email: _____

Parent/Guardian Name: _____ Phone: _____

Email: _____

Parent/Guardian Name: _____ Phone: _____

Email: _____

- 5. ! Return this to the Library Children's Desk starting Wednesday, October 22, 2025 !**