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Planning Department
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MINUTES

January 27, 2021
McMinnville Affordable Housing Task Force
Regular Meeting

10:00 am
ZOOM Online Meeting
McMinnville, Oregon

Members Present: Chairs Remy Drabkin and Kellie Menke, Mark Davis, Lindsey Manfrin, and Mary Stern

Members Absent: Lori Bergen, Alexandra Hendgen, and Marcus Straw

Staff Present: Heather Richards – Planning Director and Tom Schauer – Senior Planner

Others Present Scott Hill – Mayor, Howie Harkema, Liz Jones, Roger Loomis, Nora Mahmoud, Carrie Martin, Yuya Matsuda, and Vicki Ybarguen

1. Call to Order

Chair Drabkin called the meeting to order at 10:00 a.m.

2. Minutes

- June 24, 2020

Task Force Member Menke moved to approve the June 24, 2020 minutes. The motion was seconded by Task Force Member Davis and passed unanimously.

3. Agency Reports

Nora Mahmoud, McMinnville resident, said she owned vacant property in the City and would like to develop something to help the homeless population. She was reaching out to the City to find out what was most needed.

There was discussion regarding how to proceed, possible challenges with the proximity to other businesses, mitigating the impact, timeline, collaborating with organizations on the project, what was allowed per code, and starting with the car camping program on the property.

- YCAP

Task Force Member Menke reported on emergency motel placement statistics, grant revenues, donations, personnel costs, and client assistance.

- HAYC

Vicki Ybarguen gave an update on the landlord compensation fund, tenant rental assistance, manufactured home repair grants, resource center online classes, foreclosure assistance program, Covid mortgage relief program, purchasing the Town Center apartments, and Stratus Village application. She asked if the Task Force could recommend the Council pass a resolution in support of the Stratus Village project.

Task Force Member Stern moved to recommend the City Council pass a resolution in support of the Stratus Village project at their February 23, 2021 meeting. The motion was seconded by Task Force Member Menke and passed unanimously.

- Champion Team

Howie Harkema reported on the overnight car camping program, fundraising, PIT count, and increase in shelter use due to the cold.

4. Action / Discussion Items:

- Update of Affordable Housing Task Force composition, and provisions re: attendance, and quorum

Senior Planner Schauer said they had talked about reconfiguring the Task Force composition to make it more flexible and have diverse representation. There were still ex officio positions to continue to engage with non-profits. They could also become voting members and the number of voting members was increased to 9. The attendance and quorum provisions were still the same. He asked for a recommendation to the City Council to approve these changes.

Task Force Member Menke moved to recommend the Council approve these changes. The motion was seconded by Task Force Member Davis and passed unanimously.

5. Citizen Comments

Liz Jones asked how people could get updates on what the Task Force was working on. Chair Drabkin said she could look at the Task Force's Action Plan and annual progress reports to Council. People could also contact staff and attend the Task Force meetings.

6. Task Force Member Comments/Updates

Committee Member Stern was moving away in a few months to the east coast and another representative from Habitat would be attending the meetings.

The Task Force thanked her for her work.

7. Staff Comments/Updates

- SROs (AHTF work postponed to future meeting)

Senior Planner Schauer was continuing to work on the SRO project with other staff members and would bring it back to a future meeting.

- Population Thresholds for Program/Funding Eligibility

Senior Planner Schauer said staff was exploring ways to address issues of funding eligibility. They were reviewing options and would bring information back to the Task Force. He also discussed a program for getting to functional zero homelessness that Yamhill County was participating in.

- Action Plan

This item was not discussed.

8. Adjournment

Chair Drabkin adjourned the meeting at 11:02 a.m.