



## MINUTES

March 27, 2024  
McMinnville Affordable Housing Committee  
Regular Meeting

10:00 am  
Hybrid Meeting  
McMinnville, Oregon

**Members Present:** Kellie Menke, Vickie Ybarguen, Tracy Haas, Phillip Higgins, Steve Iverson, Lindsey Manfrin, Carrie Martin, Kenneth Cash Yount, and Katie Curry

**Members Absent:** Frank Foti, Howie Harkema, Zack Geary, Rachel Flores, Miriam Vargas-Corona, and Alexandra Ball

**Staff Present:** Community Development Director Heather Richards and Associate Housing Planner Evan Hietpas

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### 1. Call to Order

Chair Menke called the meeting to order at 10:00 am.

### 2. Minutes

None

### 3. Presentations:

- A. Director Richards shared details of Staff's efforts to get State funding for housing projects, support for a policy that would increase workforce housing in the city and lobbying in support of inclusionary zoning
- B. Committee Member Yount presented on nationwide government-focused extracurricular activities he participated in, noting the leadership positions he held and committees he served on.
- C. **SquareOne Villages:** Andy Heben, Deputy Director, SquareOne Villages, gave a PowerPoint presentation on SquareOne Villages, detailing the organization's programs, services, and housing projects, and answering questions from Committee members.

### 4. Citizen Comments

None

**5. Discussion Items:****A. Transitional Housing**

- Associate Planner Hietpas presented the Staff report via PowerPoint on the required framework for transitional housing, goals and priorities, examples of transitional housing, land use definitions, regulations, standards, and the City's Code amendment timeline.
- Questions from Committee Members were addressed.
- Committee Members and Staff discussed the need for flexibility in transitional housing policies to mitigate regulatory and cost barriers for non-profits, ensuring the success of a pilot project, and standards and regulations that negatively impact large families.
- The Committee consented to continue the discussion and review draft Codes at the next meeting.

**6. Agency Reports**

- A. Habitat for Humanity - Committee Member Curry reported on Aspire townhomes and their open application process.

**7. Committee Member Comments/Updates**

None

**8. Staff Comments/Updates**

None

**9. Adjournment**

Adjournment at 11:20 a.m.