

MINUTES

April 24, 2024
McMinnville Affordable Housing Committee
Regular Meeting

10:00 am
Hybrid Meeting
McMinnville, Oregon

Members Present: Kellie Menke, Vickie Ybarguen, Tracy Haas, Phillip Higgins, Steve Iverson, Lindsey Manfrin, and Carrie Martin.

Members Absent: Frank Foti, Howie Harkema, Zack Geary, Rachel Flores, Miriam Vargas-Corona, Alexandra Ball, Kenneth Cash Yount, and Katie Curry.

Staff Present: Community Development Director Heather Richards and Associate Housing Planner Evan Hietpas

1. Call to Order

Chair Menke called the meeting to order at 10:00 am.

2. Minutes

- A. November 2020 – Exhibit 1
- B. December 2020 - Exhibit 2
- C. June 2021 - Exhibit 3
- D. July 28, 2021 – Exhibit 4
- E. October 27, 2021 – Exhibit 5
- F. January 26, 2022 – Exhibit 6
- G. February 23, 2022 – Exhibit 7
- H. April 27, 2022 – Exhibit 8

Committee Member Higgins moved to approve all minutes as presented. Committee Member Ybarguen seconded the motion, which passed unanimously. (Ayes: Chair Menke, Committee Members Ybarguen, Haas, Higgins, Iverson, Manfrin, and Martin. Nays: None.)

3. Citizen Comments

None

4. Discussion Items:**A. Transitional Housing –**

- Associate Housing Planner Hietpas presented the Staff report via slideshow presentation, reviewing the Committee's March 2024 discussion on Transitional Housing standards and detailing the proposed Code and zoning amendments. During the presentation, he answered clarifying questions from Committee members.
- The Committee and Staff discussed the proposed amendments, noting which they supported as written. Discussion also included whether residential and industrial zones are appropriate for transitional housing; requiring types of shelter units that ensure good aesthetics; whether to require neighborhood meetings; and facility requirements for pets. At the next meeting, Staff would provide more information on shelter unit criteria, heating and cooling requirements, zoning allowances, parking requirements, and industrial zoning.

5. Agency Reports

Due to time constraints, Agency Reports were not addressed.

6. Committee Member Comments/Updates

None

7. Staff Comments/Updates

Associate Housing Planner Hietpas reported that the next meeting's agenda would include a summary of the State's new model Codes for prefabricated dwellings and structures.

8. Adjournment

Adjournment at 11:24 a.m.