

MEETING NOTES

Members Present: Jeb Bladine, Walt Gowell, Kelly McDonald, Rob Stephenson, and Marilyn Worrix

Ex-Officio Members Present: Kem Carr and Cassie Sollars

Staff Present: Marcia Baragary and Doug Montgomery

1. Meeting Overview

Doug Montgomery welcomed those in attendance and briefly described the content of the meeting's agenda, which included approval of meeting notes; update on the adopted budget; information on the transportation bond measure that will appear on the November ballot; review of a draft façade improvement grant program; and, time permitting, discussion of year one through three projects and priorities.

2. Administrative Items

Approval of Meeting Notes – In the absence of Chair Gowell (arrived at 4:10), Doug Montgomery asked if there were any corrections or additions to the meeting notes of May 7, 2014. Hearing none, Jeb Bladine moved for approval of the meeting notes as submitted. The motion was seconded by Rob Stephenson, and passed unanimously.

3. Action / Information Items

Budget – The Agency's 2014-15 adopted budget was briefly discussed. Jeb Bladine provided a handout that illustrated a simplified version of the budget and how funds are allocated. Marilyn Worrix thanked Jeb for this information. There were no other comments or questions regarding the budget.

Projects – Doug Montgomery directed the committee members to the “McMinnville Urban Renewal District Façade Improvement Grant Program” draft that had been initially discussed at the committee’s July 7, 2014 meeting. Committee members offered the following comments and suggestions:

- The committee agreed that application for grants should be submitted during a set period of time, rather than being awarded on a “first come, first served” basis. Amendments to the draft are to be made consistent with that direction. .
- The “Ineligible Property” section of the grant program information should be amended to remove “property whose owner has any other tax delinquent property” from the list of ineligible property. In addition, the first factor listed should be amended to read: “Tax delinquent property within the Urban Renewal District.”
- Signs should be removed as an eligible improvement for funding.
- The application information should be made clear that the minimum private contribution must match the amount of the grant (1:1).
- Committee members suggested that more information regarding the details of a project be submitted upon application so that it is clear as to the expectations of the finished product.
- The committee indicated a preference for City staff to conduct an initial screening and review of the submitted applications, to be followed by final review and action by the McMinnville Urban Renewal Advisory Committee.

Doug Montgomery indicated that a revised draft, reflecting the suggested changes, would be forwarded to the MURAC in advance of their next scheduled meeting. If that meets their approval, it would be forwarded to the Urban Renewal Agency Board for their final approval.

Transportation Bond Measure – Doug Montgomery advised the committee members of the City Council’s decision to place a \$24 million transportation bond measure on the November 4, 2014 ballot. Of interest to this committee are some transportation improvements on that measure that are located with the urban renewal district, most notably the improvement of a portion of Alpine Avenue. General discussion ensued regarding the impact the passage of this measure would have on the district and its ability to serve as a catalyst for private reinvestment. Staff suggested that, should the measure pass, it would be important for the committee to begin discussions regarding Alpine Avenue’s design and which portion should be given priority for construction.

Kelly McDonald described his role on a recently formed political action committee for this measure and some of the steps they have taken to gather support. Staff reminded the committee that they would be happy to provide factual information regarding the bond

measure and proposed improvements, but could not participate in any discussions in support or opposition to the measure.

4. Other Business

Project Priorities – Chair Walt Gowell indicated that due to time constraints, discussion regarding project priorities would need to wait until the next meeting.

5. Adjournment

There being no other business, Chair Gowell adjourned the meeting at 5:10 pm.