

RESOLUTION NO. 2019-33

A Resolution adopting a supplemental budget for fiscal year 2018-2019 and making supplemental appropriations in the Emergency Communications Fund

RECITAL:

This resolution proposes a supplemental budget for the Emergency Communications Fund due to the unanticipated need to finance the acquisition of public safety emergency communications equipment and to make a down payment upon execution of the financing agreement.

In 2012, the City upgraded their public safety radio communication system to a digital interoperable simulcast system. At that time, the City also purchased mobile radios for public safety vehicles, as well as portable radios for police officers and staff.

However, the mobile and portable radios purchased in 2012 have now been utilized to their maximum capabilities. In addition, in late 2018, the City was informed that the radios would no longer be maintained/supported by the vendor and production of parts was being discontinued.

Working with Day Wireless and Motorola, the City has identified an avenue for upgrading the communication system to a digital P25 simulcast system, a crucial part of interoperability, and also for updating mobile and portable radios for everyday deployment.

The total cost of the project is \$308,068. To acquire the communications equipment at the discounted price agreed to by the vendor, the City must make a \$75,000 down payment, due no later than June 1, 2019. It was determined that it is appropriate to use the accumulated reserve in the Emergency Communications Fund to make the down payment. Therefore, it is necessary to adopt a supplemental budget and transfer \$75,000 from the Emergency Communications Fund reserve (contingency appropriation) to an Equipment, Capital Outlay appropriation to allow for disbursement of the \$75,000 down payment.

ORS 294.471 allows a local government to adopt a supplemental budget when an occurrence or condition that was not known at the time the budget was prepared requires a change in financial planning. The governing body must adopt a resolution to adopt the supplemental budget and make any necessary appropriations. Because the supplemental budget creates a Capital Outlay appropriation category, which does not currently exist in the Emergency Communications Fund's adopted budget, a public hearing must be held and the Council must take any public comment prior to adoption of the supplemental budget. A public hearing will be held at the May 14, 2019 Council meeting.

This resolution adopts a supplemental budget in the Emergency Communications Fund, creates a capital outlay appropriation category, and makes supplemental appropriations to allow for disbursement of the \$75,000 down payment. The capital outlay appropriation category is increased to \$75,000 and contingency is decreased by \$75,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, as follows:

1. **Adopt the following Supplemental Budget:** The Common Council of the City of McMinnville adopts the following Supplemental Budget for 2018-2019 in the Emergency Communications Fund.
2. **Create an appropriation category:** Create a capital outlay appropriation category.
3. **Make Supplemental Appropriations:** The additional appropriations for fiscal year 2018-2019 are hereby appropriated as follows:

In the **Emergency Communications Fund**, the appropriation category of Capital Outlay is created and \$75,000 is appropriated in that category, and Emergency Communications Fund contingency is reduced by \$75,000 for fiscal year 2018-2019.

<u>Emergency Communications Fund:</u>	<u>Amended Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Resources:			
Beginning fund balance	\$ 150,512		\$ 150,512
Licenses and permits	30,000		30,000
Intergovernmental	7,500		7,500
Charges for services	15,990		15,990
Miscellaneous	1,600		1,600
Transfers in from other funds	817,100		817,100
Total Resources	<u>\$ 1,022,702</u>	<u>----</u>	<u>\$ 1,022,702</u>
Requirements:			
Materials and services	\$ 863,916		\$ 863,916
Capital Outlay	---	75,000	75,000
Operating Contingencies	75,000	(75,000)	---
Ending Fund Balance	83,786		83,786
Total Requirements	<u>\$ 1,022,702</u>	<u>----</u>	<u>\$ 1,022,702</u>


This Resolution will take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 14th day of May 2019 by the following votes:

Ayes: Drabkin, Garvin, Geary, Menke, Peralta, Stassens _____

Nayes: _____

Approved this 14th day of May 2019.



MAYOR

Approved as to form:



CITY ATTORNEY