

RESOLUTION NO. 2016 - 15

A Resolution authorizing and directing the entry into a contract for the provisions of HVAC maintenance services at various City facilities.

RECITALS:

The City sent out a request for bids for HVAC maintenance services at nine City facilities. The bid opening for this work was held at 2:00 p.m. on Thursday, March 10, 2016. A total of two bids were received, opened and publicly read.

The bids were reviewed, and checked for completeness. Based on the review of the submitted bids, the bid submitted by Dr. HVAC Inc., in the annual amount of \$7,880.00 should be considered the lowest responsive and responsible bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:

1. That entry into a contract between the City of McMinnville and Dr. HVAC Inc. for the provisions of HVAC maintenance services at various city facilities beginning on July 1, 2016 for a period of one year in the annual amount of \$7,880.00, being the lowest and best bid, is hereby approved.
2. The City Manager is hereby authorized and directed to execute the contract containing the specifications for HVAC maintenance services to be provided at the following facilities: City Hall, Community Development Center, Library, Community Center, Senior Center, Public Works, Chamber of Commerce, Oregon State Police Building, and the McMinnville Airport maintenance Hangars.
3. That this resolution shall take effect immediately upon passage and shall continue in full force and effect until modified, revoked, or replaced.

Adopted by the Common Council of the City of McMinnville at a meeting held the 12<sup>th</sup> day of April 2016 by the following votes:

Ayes: Drabkin, Hill, Jeffries, Menke, Ruden, Yoder

Nays: \_\_\_\_\_

Approved this 12<sup>th</sup> day of April 2016.

  
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MAYOR

Approved as to form:

  
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CITY ATTORNEY