

RESOLUTION NO. 2016 - 21

A Resolution making budgetary transfers for fiscal year 2015 - 2016

RECITALS

In 2015, the City purchased three vehicles, an aerial platform truck, a fire engine, and a water tender, to replace vehicles that were aging and becoming unreliable. Upon delivery of the vehicles to the Fire Department, it was determined that additional equipment would need to be purchased and installed for the vehicles to be put into service. At the time the fiscal year 2015 - 2016 budget was adopted, these additional costs of approximately \$31,000 were not anticipated.

Also, the Fire Department has been awarded two Federal Emergency Management Agency (FEMA) grants, totaling \$14,000, for equipment and supplies for the Citizens Emergency Response Team (CERT) and Yamhill County Multi-District HAM Radio project. Items purchased for these projects include HAM radios, a trailer, trauma packs, flags, and training materials. Grant funds are received on a reimbursement basis. Therefore, the City must pay costs associated with the grant prior to receiving reimbursement from FEMA. When grant funds are received, the City will be reimbursed for 100% of the grant-related costs of the CERT Enhancement and HAM Radio projects.

The transfer needed from General Fund contingency to the Fire Department budget is \$31,000 for finalizing configuration of new fire apparatus and \$14,000 for the CERT and FEMA grants, for a total of \$45,000.

To ensure the City's fleet of ambulances are maintained in good condition and require minimal down time due to repairs, the City has generally purchased new ambulances in two out of every three years. The cost of a new ambulance is substantial, approximately \$190,000, and, in recent years, this cost has been funded by a transfer from the General Fund.

In early 2016, the City became aware of a program whereby the City of Portland disposes of surplus vehicles, including ambulances, via public auction. The City determined that acquiring ambulances in this manner would result in considerable savings to the City. In early 2016, the City purchased an ambulance for \$2,500. To make this ambulance serviceable, repairs costing approximately \$27,500 are required.

Recently, the City identified two additional ambulances that are available through the City of Portland's surplus program. Both ambulances will serve the City's needs at a substantially lower cost than if two new ambulances were purchased. The cost of each ambulance is \$10,000, for a total of \$20,000 for both. It appears that the two vehicles will not require extensive repairs to be put into service. At the time the fiscal year 2015 - 2016 budget was adopted, it was not anticipated that the City would purchase three ambulances through the City of Portland's public auction program.

The transfer needed from Ambulance Fund contingency for unanticipated ambulance costs is \$22,500 for the purchase of three ambulances and \$27,500 for repairs, for a total of \$50,000.

It is necessary in the following funds to transfer appropriation authority from the operating contingency appropriations to the designated budget categories in order to comply with Oregon Budget Law.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:

1. An emergency need exists in the **GENERAL FUND, FIRE DEPARTMENT** and the following transfer of appropriation authority under the 2015 – 2016 City of McMinnville Adopted Budget is hereby made:

In the **Materials & Services** category due to the unanticipated cost of purchasing and installing equipment on Fire Department vehicles and for unanticipated costs associated with the Federal Emergency Management Agency (FEMA) Citizens Emergency Response Team (CERT) Enhancement and Multi-District HAM Radio projects.

	2016 Amended <u>Budget</u>	Budget <u>Amendment</u>	2016 Amended <u>Budget</u>
GENERAL FUND:			
Administration	\$ 885,311		\$ 885,311
Finance	724,344		724,344
Engineering	906,281		906,281
Planning	470,479		470,479
Police	7,438,263		7,438,263
Municipal Court	466,731		466,731
Fire	2,815,570	45,000	2,860,570
Parks & Recreation	2,450,159		2,450,159
Park Maintenance	1,015,615		1,015,615
Library	1,456,116		1,456,116
Special Payments	224,100		224,100
Transfers Out to Other Funds	2,126,202		2,126,202
Operating Contingency	<u>587,000</u>	<u>(45,000)</u>	<u>542,000</u>
Total General Fund	<u>\$21,566,171</u>	---	<u>\$21,566,171</u>

2. An emergency need exists in the **AMBULANCE FUND** and the following transfer of appropriation authority under the 2015 – 2016 City of McMinnville Adopted Budget is hereby made:

In the **Capital Outlay** category for the unanticipated cost of purchasing three ambulances and completing necessary repairs.

	2016 Amended <u>Budget</u>	Budget <u>Amendment</u>	2016 Amended <u>Budget</u>
AMBULANCE FUND:			
Personnel Services	\$ 3,071,748		\$ 3,071,748
Materials & Services	854,937		854,937
Capital Outlay	181,903	50,000	231,903
Transfers Out	312,384		312,384
Operating Contingency	<u>300,000</u>	<u>(50,000)</u>	<u>250,000</u>
Total Ambulance Fund	<u>\$ 4,720,972</u>	---	<u>\$ 4,720,972</u>

This resolution shall take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the City Council of the City of McMinnville at a regular meeting held the 26th day of April 2016 by the following votes:

Ayes: Drabkin, Hill, Jeffries, Ruden, Yoder

Nays: _____

Approved this 26th day of April 2016.


MAYOR

Approved as to form:


CITY ATTORNEY