

RESOLUTION NO. 2020-39

A Resolution extending workers' compensation coverage to City of McMinnville volunteers.

RECITALS:

The City of McMinnville's insurance provider is CityCounty Insurance Services (CIS). CIS provides coverage to City volunteers under certain circumstances. Adoption of a resolution setting out the information below is a prerequisite to coverage.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON as follows:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

1. Public safety volunteers

An assumed monthly wage of \$1600 per month will be used for public safety volunteers in the following volunteer positions:

- Police reserve
- Firefighter

2. Police and Fire non-public safety volunteers

The assumed monthly wage for the following Police and Fire volunteers is as specified for each:

- Parking and code enforcement - \$800 per month
- Police chaplains – minimum wage
- Fire and Life Safety – minimum wage

3. Volunteer boards, commissions and councils for the performance of administrative duties.

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are specified on Attachment A, attached to and incorporated into this Resolution by this reference.

4. Non-public safety volunteers

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed.

- Parks and Recreation, including Kids on the Block (KOB)
- Senior Center
- Public Works
- Library
- Park Watch

5. Public Events

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation:

- City sponsored community events

6. Community Service Volunteers/Inmates

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by McMinnville Municipal Court.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

7. Other volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work:

- a. City provides advance written notice to CIS underwriting requesting the coverage,
- b. CIS approves the coverage and date of coverage, and
- c. CIS provides written confirmation of coverage.

8. Rosters

The City will maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and will make the rosters available at the time of a claim or audit to verify coverage.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23rd day of June, 2020 by the following votes:

Ayes: _____ Drabkin, Garvin, Geary, Menke, Peralta, Stassens _____

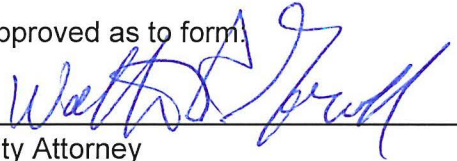
Nays: _____

Approved this 23rd day of June 2020.



MAYOR

Approved as to form:



City Attorney

Attest:



City Recorder

**Workers' Compensation Renewal
Boards, Commissions, Councils, and Committee NCII Code #8742V
2020 - 2021**

WC Volunteer Resolution Attachment A

Type of City Organization	Assumed Wage	Totals
City Council		
Mayor		
City Councilor Ward # 1		
City Councilor Ward # 1		
City Councilor Ward # 2		
City Councilor Ward # 2		
City Councilor Ward # 3		
City Councilor Ward # 3	2,500	2,500
Airport Commission	2,500	2,500
Audit Committee	2,500	2,500
Board of Appeals	2,500	2,500
Budget Committee	2,500	2,500
Advisory Board - Building Code	2,500	2,500
Citizen's Advisory Committee	2,500	2,500
Economic Vitality Leadership Council	2,500	2,500
Historic Landmarks Committee	2,500	2,500
Landscape Review Committee	2,500	2,500
McMinnville Urban Area Mgt Commission	2,500	2,500
McMinnville Urban Renewal Advisory Committee	2,500	2,500
MacPac	2,500	2,500
Planning Commission	2,500	2,500
Affordable Housing Task Force	2,500	2,500
Total		\$ 37,500