

RESOLUTION NO. 2021-35

A Resolution approving a Building Fee Schedule and repealing all previous resolutions adopting building fee schedules on the effective date of this fee schedule.

RECITALS:

Per ORS 455.210, the City of McMinnville is authorized to establish full cost recovery fees to administer and manage a building program in the City of McMinnville; and

In May, 2018, the Oregon Building Codes Division informed the City of McMinnville that the City's Building Fee Schedule was outdated and needed to be updated; and

From May – November, 2018, the City of McMinnville worked with Capital Accounting Partners, LLC and the Oregon Building Codes Division to update the Building Fee Schedule; and

In August, 2018, the City of McMinnville hosted a meeting with the development community to discuss the results of the fee schedule evaluation; and

On December 11, 2018, City Council adopted the new Building Fee Schedule with the intention that it would be updated every year to reflect any necessary cost of living adjustments; and

On December 10, 2019, City Council adopted Resolution No. 2019-65, increasing the Building Fee Schedule by CPI, effective January 1, 2020; and

On March 9, 2021, City Council adopted Resolution No. 2021-13, preliminarily approving the proposed fee schedule, allowing for the 45-day notice to the Oregon Building Codes Division, and

The State of Oregon, Building Codes Division was provided notice more than 45 days in advance of the fee change final adoption date and effective date.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MCMINNVILLE, OREGON as follows:

1. That the City of McMinnville's Building Fee Schedule will be as established by the fee schedule attached to this Resolution.
2. That this fee schedule will take effect July 1, 2021.

MISCELLANEOUS PROVISIONS:

The attached Building Fee Schedule –

- Assumes full cost recovery. The operating cost of the Building Division is defined as the direct cost of operating the Division and the indirect costs identified in the 2018 Indirect Cost Allocation Plan.

- Generally, fees will increase three percent across all categories.
- The intent of the fee schedule is to maintain a reserve equivalent to 6 – 12 months operating budget.
- The fees identified in the Building Fee Schedule are those charged by the City of McMinnville. Any surcharges or other applicable fees adopted by the State of Oregon or Yamhill County shall be in addition to the above fees.
- The Building Fee Schedule adopted in this resolution shall be the maximum fee schedule for each program and shall not be exceeded without further Council action.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 25th day of May, 2021 by the following votes:

Ayes: Drabkin, Garvin, Geary, Menke, Chenoweth, Peralta

Nays: _____

Approved this 25th day of May, 2021.

Scott A. Hunt

MAYOR

Approved as to form:

A. W. H.

City Attorney

Attest:

Claudia Cisneros

City Recorder