

RESOLUTION NO. 2021-45

A Resolution extending workers' compensation coverage to City of McMinnville volunteers.

RECITALS:

The City of McMinnville's insurance provider is SAIF Workers Comp Insurance. SAIF provides coverage to City volunteers under certain circumstances. Adoption of a resolution setting out the information below is a prerequisite to coverage that will be provided during the fiscal year beginning July 1, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON as follows:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on SAIF payroll schedule, and verified at audit:

1. Public safety volunteers

Used for public safety volunteers in the following volunteer positions:

- Police reserve
- Firefighter

2. Police and Fire non-public safety volunteers

The following Police and Fire volunteers:

- Parking and code enforcement
- Police chaplains
- Fire and Life Safety

3. Volunteer boards, commissions and councils for the performance of administrative duties.

An aggregate assumed annual wage will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are specified on Attachment A, attached to and incorporated into this Resolution by this reference.

4. Non-public safety volunteers

All non-public safety volunteers listed below will track their hours for both premium and benefits calculations. SAIF will assign the appropriate classification code according to the type of volunteer work being performed.

- Parks and Recreation, including Kids on the Block (KOB)
- Senior Center
- Public Works
- Library
- Park Watch

5. Public Events

Volunteers at the following public events will be covered by workers' compensation policy:
City sponsored community events

6. Community Service Volunteers/Inmates

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by McMinnville Municipal Court.

Hourly tracking will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

7. Other volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work:

- a. City provides advance written notice to SAIF underwriting requesting the coverage,
- b. SAIF approves the coverage and date of coverage, and
- c. SAIF provides written confirmation of coverage.

8. Rosters

The City will maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and will make the rosters available at the time of a claim or audit to verify coverage.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 22nd day of June, 2021 by the following votes:

Ayes: Drabkin, Garvin, Geary, Menke, Peralta, Chenoweth

Nays: _____

Approved this 22nd day of June 2021.

Scott A. Hu

MAYOR

Approved as to form:

[Signature]

City Attorney

Attest:

Claudia Cisneros

City Recorder

Exhibits:

- Attachment A: Workers' Compensation Renewal Boards, Commissions, Councils, and Committee NCII Code #8742V 2021 - 2022

**Workers' Compensation Renewal
Boards, Commissions, Councils, and Committee NCII Code #8742V
2021 - 2022**

WC Volunteer Resolution Attachment A

Type of City Organization
City Council
Mayor
City Councilor Ward # 1
City Councilor Ward # 1
City Councilor Ward # 2
City Councilor Ward # 2
City Councilor Ward # 3
City Councilor Ward # 3
Airport Commission
Audit Committee
Board of Appeals
Budget Committee
Advisory Board - Building Code
Citizen's Advisory Committee
Diversity, Equity, and Inclusion Advisory Committee
Economic Vitality Leadership Council
Historic Landmarks Committee
Landscape Review Committee
McMinnville Affordable Housing Task Force
McMinnville Urban Area Mgt Commission
McMinnville Urban Renewal Advisory Committee
MacPac
Planning Commission