

RESOLUTION NO. 2022 – 06

A Resolution adopting a supplemental budget for fiscal year 2021-2022 and making supplemental appropriations via Intrafund Transfers and Contingency Transfers.

RECITALS:

Whereas, this resolution proposes a supplemental budget for the General Fund, Street Fund, Airport Fund, Transportation Fund, Building Fund, Wastewater Services Fund and Wastewater Capital Fund; and

Whereas, a supplemental budget is to accommodate unknown circumstances at the time the budget was adopted based on a Mid-Year Review of the City's budget status; and

Whereas, Oregon Local Budget Law allows a local government to prepare a supplemental budget when state or federal funds are made available that were unknown at the time the budget was prepared thus requiring a change in financial planning (ORS 294.471). The governing body must adopt a resolution to adopt the supplemental budget and make any necessary appropriations; and

Whereas, because the supplemental budget for General Fund, Street Fund, Airport Fund, Transportation Fund, Building Fund, Wastewater Services Fund and Wastewater Capital Fund expenditures are not changed by more than 10%, a public hearing is not required; and

Whereas, contingency transfers are limited to 15% of the total appropriation in the fund; the General Fund, Transportation Fund and Building Fund contingency transfers were within this statutory limit (ORS 294.463(2)).

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:

1. **Adopt the following Supplemental Budget:** The Common Council of the City of McMinnville adopts the following Supplemental Budget for 2021-2022 in the General Fund, Street Fund, Airport Fund, Transportation Fund, Building Fund, Wastewater Services Fund and Wastewater Capital Fund.
2. **Make Supplemental Appropriations:** The additional appropriations for fiscal year 2021-2022 are hereby appropriated as detailed in Exhibit A.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 25th day of January 2022 by the following votes:

Ayes: Drabkin, Garvin, Geary, Menke, Peralta, Chenoweth

Nays: _____

Approved this 25th day of January 2022.



MAYOR

Approved as to form:



City Attorney

Attest:



City Recorder

EXHIBITS:

- A. Supplemental Budget Appropriations FY 2021-22 Mid-Year Review

Exhibit A: Supplemental Budget Appropriations

FY2021-22 Mid-Year Review

	Original Appropriation	Mid-Year Amendment	Supplemental Appropriation	Notes and Supplemental Action Type
General Fund				
Administration	1,443,624	184,763	1,628,387	1, 5, 6, 10, 12
Finance	657,173	45,000	702,173	8, 9
Engineering	1,057,828	(79,763)	978,065	1
Planning	1,373,531		1,373,531	
Police	9,073,617	12,500	9,086,117	7
Municipal Court	505,812		505,812	
Fire	9,400,338		9,400,338	
Parks & Recreation	3,133,535	30,500	3,164,035	11
Park Maintenance	1,389,713		1,389,713	
Library	1,835,005		1,835,005	
Not Allocated to Organizational Unit or Program:				
Unemployment	51,097		51,097	
Debt Service	748,674		748,674	
Transfers Out To Other Funds	1,437,784		1,437,784	
Operating Contingencies	1,000,000	(223,422)	776,578	2
Total General Fund \$	33,107,731	(30,422)	33,077,309	
Revenue Budget Adjustment: General Fund				
Transfer In Category 6900	1,739,616	(30,422)	1,709,194	2
Street Fund				
Street Maintenance and Improvements	2,142,281	13,125	2,155,406	
Transfers Out To Other Funds	492,055	(13,125)	478,930	3
Operating Contingencies	500,000		500,000	3
Total Street Fund \$	3,134,336	-	3,134,336	
Airport Fund				
Airport Maintenance and Operations	1,751,807	8,260	1,760,067	3
Transfers Out To Other Funds	101,582	(8,260)	93,322	3
Operating Contingencies	300,000		300,000	
Total Airport Fund \$	2,153,389	-	2,153,389	
Transportation Fund				
Street Capital Improvements	1,083,500		1,083,500	
Debt Service	201,248		201,248	
Transfers Out To Other Funds	109,194	216	109,410	4
Project Contingencies	500,000	(216)	499,784	4
Total Transportation Fund \$	1,893,942	-	1,893,942	

Exhibit A: Supplemental Budget Appropriations

FY2021-22 Mid-Year Review

	Original Appropriation	Mid-Year Amendment	Supplemental Appropriation	Notes and Supplemental Action Type
Building Fund				
Building Plan Review and Inspection	736,148		736,148	
Transfers Out To Other Funds	29,482	1,595	31,077	4
Operating Contingencies	75,000	(1,595)	73,405	4
Total Building Fund \$	840,630	-	840,630	
Wastewater Services Fund				
Wastewater Services Program	4,832,961	7,849	4,840,810	3
Transfers Out To Other Funds	6,428,981	(7,849)	6,421,132	3
Operating Contingencies	900,000		900,000	
Total Wastewater Services Fund \$	12,161,942	-	12,161,942	
Wastewater Capital Fund				
Sewer Capital Improvements	14,393,800	2,999	14,396,799	3
Transfers Out To Other Funds	204,847	(2,999)	201,848	3
Project Contingencies	1,500,000		1,500,000	
Total Wastewater Capital Fund \$	16,098,647	-	16,098,647	

Details regarding appropriation purpose	Supplemental Budget Type	Amount
1 Public Affairs personnel	Intrafund Transfer	79,763
2 Public Affairs transfer in revenue reduction	Contingency Transfer	30,422
3 Public Affairs transfer out expense reduction	Intrafund Transfer	28,611
4 Public Affairs transfer out expense increase	Contingency Transfer	1,811
5 Newberg-Dundee Bypass Lobbying Fees	Contingency Transfer	35,000
6 Sequoia Tree Holiday Lights	Contingency Transfer	30,000
7 Vehicle Towing	Contingency Transfer	12,500
8 Finance personnel turnover cost	Contingency Transfer	15,000
9 City Service Fee consultancy	Contingency Transfer	30,000
10 Administration new staffer half time to full time	Contingency Transfer	18,000
11 Replace boiler and air compressor at Aquatic Ctr	Contingency Transfer	30,500
12 City Prosecutor contract extension	Contingency Transfer	22,000