

## **ORDINANCE NO. 5117**

### **AN ORDINANCE AMENDING SECTION 2.35.040 OF THE MCMINNVILLE MUNICIPAL CODE SPECIFIC TO OFFICERS: OF THE DIVERSITY, EQUITY AND INCLUSION COMMITTEE.**

#### **RECITALS:**

**WHEREAS**, the City of McMinnville adopted the Mac-Town2032 Strategic Plan ("Strategic Plan") on campaign finance legislation for candidate elections on January 8, 2019 via Resolution No. 2019-06; and

**WHEREAS**, one of the Goals of the Strategic Plan is to "create a culture of acceptance and mutual respect that acknowledges differences and strives for equity;" and

**WHEREAS**, one of the action items listed in the Strategic Plan to achieve the above-recited Goal is to create a diversity, equity, and inclusion advisory committee; and

**WHEREAS**, the City of McMinnville wishes to create a standing diversity, equity, and inclusion committee that will advise the Common Council for the City of McMinnville on policy decisions through a diversity, equity, and inclusion lens, among other purposes and duties; and

**WHEREAS**, on October 13, 2020, the Common Council adopted Ordinance No. 5097, which established the Diversity, Equity, and Inclusion Committee ("Committee") and created Chapter 2.35 of the McMinnville Municipal Code; and

**WHEREAS**, on May 25, 2021, the Common Council adopted Ordinance No. 5103, which amended Section 2.35.030 of the McMinnville Municipal Code to allow the youth member to be a voting member of the Committee and increased the number of voting members from seven (7) members to nine (9) members; and

**WHEREAS**, to model shared leadership and promote opportunities for committee members to build their leadership skills, the has Committee recommended that the chairperson/vice-chairperson officer structure of the Committee be amended to two (2) co-chairpersons; and

**WHEREAS**, these revisions to the structure of the Committee are reflected in Exhibits A and B attached hereto and incorporated by reference herein, which amends Section 2.35.040 of the McMinnville Municipal Code.

**NOW, THEREFORE, THE COMMON COUNCIL FOR THE CITY OF MCMINNVILLE  
ORDAINS AS FOLLOWS:**

1. The Common Council for City of McMinnville adopts the above-stated recitals and findings as if fully set forth herein.
2. Section 2.35.040 of the McMinnville Municipal Code is hereby amended to read as set forth on Exhibit A attached hereto and incorporated herein. Exhibit B attached hereto is a clean version of the updates to Section 2.35.040.
3. The City Recorder shall conform these amendments to the City's Municipal Code format and correct any scrivener's errors.
4. This Ordinance shall be in full force and effect thirty (30) days from the date of final passage and approval.

Passed by the McMinnville City Council this 26th day of July, 2022 by the following votes:

Ayes: Geary, Chenoweth, Payne, Peralta, Garvin

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

  
\_\_\_\_\_  
INTERIM MAYOR

Approved as to form:

  
\_\_\_\_\_  
City Attorney

Attest:

  
\_\_\_\_\_  
City Recorder

**EXHIBITS:**

- A. Track changes version of Section 2.35.040 of Municipal Code.
- B. Clean version of Section 2.35.040 of Municipal Code.

**EXHIBITS:**

Exhibit A to Ordinance No. 5117

"2.35.040 Officers.

A. ~~Co-chairperson / Vice-Chairpersons~~s. At its first meeting of each year, the Diversity, Equity, and Inclusion Committee shall elect from its membership ~~a chairperson and vice-chairperson~~two (2) Co-Chairpersons. The ~~chairperson or vice chairperson, acting as chairperson,~~Co-Chairpersons shall have the right to make or correct motions and vote on all matters before the committee. A majority of the committee may replace ~~its chairperson or vice chairperson~~one or both Co-Chairpersons with another member(s) at any time during the calendar year. The Co-Chairpersons shall preside at alternating meetings of the Committee. In the absence of one Co-Chairperson the other Co-Chairperson shall preside at such meeting of the Committee. In the absence of both Co-Chairpersons the Committee shall appoint a temporary Co-Chairperson to preside at that meeting of the Committee.

B. *Annual Report to City Council.* The Co-Chairpersons of the Diversity, Equity, and Inclusion Committee shall make an annual report to the Council outlining accomplishments for the past year and work plan for the following year, or more often as ~~the~~Co-Chairpersons ~~deems~~ appropriate, or at the request of the Council."

**Exhibit B to Ordinance No. 5117**

A. *Co-Chairpersons.* At its first meeting of each year, the Diversity, Equity, and Inclusion Committee shall elect from its membership two (2) Co-Chairpersons. The Co-Chairpersons shall have the right to make or correct motions and vote on all matters before the committee. A majority of the committee may replace one or both Co-Chairpersons with another member(s) at any time during the calendar year. The Co-Chairpersons shall preside at alternating meetings of the Committee. In the absence of one Co-Chairperson the other Co-Chairperson shall preside at such meeting of the Committee. In the absence of both Co-Chairpersons the Committee shall appoint a temporary Co-Chairperson to preside at that meeting of the Committee.

B. *Annual Report to City Council.* The Co-Chairpersons of the Diversity, Equity, and Inclusion Committee shall make an annual report to the Council outlining accomplishments for the past year and work plan for the following year, or more often as the Co-Chairpersons deem appropriate, or at the request of the Council."

**~~"2.35.040 — Officers.~~**

A. ~~*Chairperson / Vice-Chairperson.*~~ At its first meeting of each year, the Diversity, Equity, and Inclusion Committee shall elect from its membership two (2) co-chairpersons. The co-chairpersons shall have the right to make or correct motions and vote on all matters before the committee. A majority of the committee may replace one or both co-chairpersons with another member(s) at any time during the calendar year.

B. ~~*Annual Report to City Council.*~~ The Chairperson of the Diversity, Equity, and Inclusion Committee shall make an annual report to the Council outlining accomplishments for the past year and work plan for the following year, or more often as the Chairperson deems appropriate, or at the request of the Council."