

## RESOLUTION NO. 2022-61

A Resolution authorizing the Mayor to sign a Memorandum of Understanding with Yamhill Community Action Partnership and the City of Newberg recognizing the relationship between the three agencies relative to the operations of a navigation center both in Newberg and McMinnville, both of which will be entitled AnyDoor Place.

### RECITALS:

**Whereas**, the Parties recognize a need for a holistic, compassionate, county-wide approach for individuals experiencing homelessness in Yamhill County; and

**Whereas**, Newberg has provided operational funding through an ARPA grant in the amount of \$200,000 to support the McMinnville Navigation Center, and McMinnville has provided operational funding through an ARPA grant in the amount of \$500,000 to support the McMinnville Navigation Center. Both cities understand the McMinnville Navigation Center will not be operational until mid-to-late 2023 due to delayed construction timelines as a result of the pandemic. As such, Newberg is supportive of individuals experiencing homelessness in McMinnville being helped at the soon-to-be-completed Newberg Navigation Center which will be fully operational by early 2023; and

**Whereas**, the Yamhill Community Action Partnership (YCAP) was founded in 1980 as part of a nationwide network of social service agencies designed to help improve the lives of low-income people and strengthen communities; and

**Whereas**, YCAP's mission is to serve and advocate for people in need by providing access to resources and tools to strengthen communities in Yamhill County. YCAP assists the residents of Yamhill County, diligently focusing on four primary service categories: Housing Stabilization, Energy Services, the regional Food Bank, and Youth Services; and

**Whereas**, as the Community Action Agency ("CAA") for Yamhill County, YCAP is the subrecipient and program administrator for various programs with Oregon Housing and Community Services ("OHCS"); and

**Whereas**, the Parties intend to work together to ensure behavioral health and culturally responsive and/or specific services are available to individuals seeking support at both the McMinnville Navigation Center and the Newberg Navigation Center regardless of such individual's initial location in Yamhill County. Both Navigation Centers will be open 7 days a week, provide overnight shelter, will have adequate transportation access to commercial and medical services, and will not pose any unreasonable risk to public health or safety. YCAP may provide discretion wrap-around support services through case managers and on-site partners, subject to available funding and staffing. Trainings will be conducted with staff from both facilities to ensure best practices and reasonable organizational policies are utilized; and

**Whereas**, the purpose of this non-binding MOU is to clearly specify the manner in which Newberg, McMinnville, and YCAP will work together until a more definitive agreement is reached, if necessary. The AnyDoor Place program will be the first major program that will share best practices, trainings, and a high level of collaboration across multiple service providers and municipalities to serve Yamhill County's houseless population.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:**

1. That the Mayor is authorized to sign the attached Memorandum of Understanding on behalf of the City of McMinnville; and
2. That this resolution shall take effect immediately upon passage and shall continue in full force and effect until modified, revoked, or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 27th day of September, 2022 by the following votes:

Ayes: Geary, Garvin, Menke, Peralta, Chenoweth, Payne

Nays: \_\_\_\_\_

Approved this 27th day of September 2022.



\_\_\_\_\_  
INTERIM MAYOR

Approved as to form:

  
\_\_\_\_\_  
Interim City Attorney

Attest:

  
\_\_\_\_\_  
City Recorder

EXHIBITS:

- A. Memorandum of Understanding, City of Newberg, City of McMinnville and Yamhill Community Action Partnership

## MEMORANDUM OF UNDERSTANDING

### City of Newberg, City of McMinnville, and Yamhill Community Action Partnership

This **MEMORANDUM OF UNDERSTANDING** (the “**MOU**”) is made and entered into this 28th day of September 2022 by **City of Newberg (“Newberg”)**, an Oregon municipality, **City of McMinnville (“McMinnville”)**, an Oregon municipality, and **Yamhill Community Action Partnership**, an Oregon non-profit corporation (“**YCAP**”) (collectively, the “**Parties**”).

#### Background

The Parties recognize a need for a holistic, compassionate, county-wide approach for individuals experiencing homelessness in Yamhill County.

Newberg has provided operational funding through an ARPA grant in the amount of \$200,000 to support the McMinnville Navigation Center, and McMinnville has provided operational funding through an ARPA grant in the amount of \$500,000 to support the McMinnville Navigation Center. Both cities understand the McMinnville Navigation Center will not be operational until mid-to-late 2023 due to delayed construction timelines as a result of the pandemic. As such, Newberg is supportive of individuals experiencing homelessness in McMinnville being helped at the soon-to-be-completed Newberg Navigation Center which will be fully operational by early 2023.

The Yamhill Community Action Partnership (YCAP) was founded in 1980 as part of a nationwide network of social service agencies designed to help improve the lives of low-income people and strengthen communities.

YCAP's mission is to serve and advocate for people in need by providing access to resources and tools to strengthen communities in Yamhill County. YCAP assists the residents of Yamhill County, diligently focusing on four primary service categories: Housing Stabilization, Energy Services, the regional Food Bank, and Youth Services.

As the Community Action Agency (“CAA”) for Yamhill County, YCAP is the subrecipient and program administrator for various programs with Oregon Housing and Community Services (“OHCS”).

The Parties intend to work together to ensure behavioral health and culturally responsive and/or specific services are available to individuals seeking support at both the McMinnville Navigation Center and the Newberg Navigation Center regardless of such individual’s initial location in Yamhill County. Both Navigation Centers will be open 7 days a week, provide overnight shelter, will have adequate transportation access to commercial and medical services, and will not pose any unreasonable risk to public health or safety. YCAP may provide discretion wrap-around support services through case managers and on-site partners, subject to available funding and staffing. Trainings will be conducted with staff from both facilities to ensure best practices and reasonable organizational policies are utilized.

The purpose of this non-binding MOU is to clearly specify the manner in which Newberg, McMinnville, and YCAP will work together until a more definitive agreement is reached, if necessary. The AnyDoor Place program will be the first major program that will share best practices, trainings, and a high level of collaboration across multiple service providers and municipalities to serve Yamhill County’s houseless population.

### **Agreement**

1. YCAP will provide housing services focused on identifying indicators of housing instability and providing information and referrals as needed with shelter partners.
  
2. Newberg is providing ARPA funding for the McMinnville Navigation Center operations and is supportive of utilizing the Newberg Navigation Center for any individuals experiencing homelessness in Yamhill County.
  
3. McMinnville is providing ARPA funding for the McMinnville Navigation Center operations and is supportive of utilizing the McMinnville Navigation Center for any individuals experiencing homelessness in Yamhill County.
  
4. The Parties understand and agree that this MOU is intended to recognize the relationship among the Parties and that the anticipated provision of ARPA or any other funding will be the subject of separate agreements among and between the Parties setting out additional rights and obligations.

### **Yamhill Community Action Partnership**

_____	_____
Signature	Date
Alexandra Hendgen	Executive Director
_____	_____
Name	Title

### **City of Newberg**

_____	_____
Signature	Date
Rick Rogers	Mayor – City of Newberg
_____	_____
Name	Title

**City of McMinnville**

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Signature

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Date

Remy Drabkin

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Mayor – City of McMinnville

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Name

Title