

RESOLUTION NO. 2023 - 29

A Resolution adopting a supplemental budget for fiscal year 2022-2023 and making supplemental appropriations and Contingency Transfers.

RECITALS:

This resolution proposes a supplemental budget for the General Fund, Transient Lodging Tax Fund, Affordable Housing Fund and Wastewater Services Fund.

A supplemental budget is to accommodate unknown circumstances at the time the budget was adopted based on a Year-End Review of the City's budget status.

Oregon Local Budget Law allows a local government to prepare a supplemental budget when state or federal funds are made available that were unknown at the time the budget was prepared thus requiring a change in financial planning (ORS 294.471). The governing body must adopt a resolution to adopt the supplemental budget and make any necessary appropriations.

Because the supplemental budget for General Fund, Transient Lodging Tax Fund, Affordable Housing Fund and Wastewater Services Fund expenditures are not changed by more than 10%, a public hearing is not required.

Contingency transfers are limited to 15% of the total appropriation in the fund; the General Fund contingency transfer is within this statutory limit (ORS 294.463(2)).

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:

1. **Adopt the following Supplemental Budget:** The Common Council of the City of McMinnville adopts the following Supplemental Budget for 2022-2023 in the General Fund, Transient Lodging Tax Fund, Affordable Housing Fund and Wastewater Services Fund.
2. **Make Supplemental Appropriations:** The additional appropriations for fiscal year 2022-2023 are hereby appropriated as detailed in Attachment A.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23rd day of May 2023 by the following votes:

Ayes: _____ Geary, Menke, Chenoweth, Payne, Garvin _____

Nayes: _____

Approved this 23rd day of May 2023.



MAYOR

Approved as to form:


City Attorney

Attest:


City Recorder

EXHIBIT:

A. Supplemental Budget Appropriations

Attachment A: Supplemental Budget Appropriations

FY2022-23 Year End Review

	Amended Budget*	Year End Review	Supplemental Appropriation
General Fund			
Administration	1,826,360	80,000	1,906,360
Finance	981,469	10,000	991,469
Engineering	1,189,151		1,189,151
Planning	3,139,028		3,139,028
Police	10,154,087		10,154,087
Municipal Court	632,065		632,065
Fire	10,830,170		10,830,170
Parks & Recreation	2,949,168		2,949,168
Park Maintenance	1,886,644	55,000	1,941,644
Library	2,547,658		2,547,658
Not Allocated to Organizational Unit or Program:			
Unemployment	14,999		14,999
City Services Charge costs		95,000	95,000
Debt Service	583,070		583,070
Transfers Out To Other Funds	1,361,719		1,361,719
Operating Contingencies	1,000,000	-190,000	810,000
Ending Fund Balance	3,855,724		3,855,724
Total General Fund	\$ 42,951,312	50,000	43,001,312
Revenue Budget Adjustment:			
Intergovernmental	7,285,440	50,000	7,335,440
All other unchanged	35,665,872		35,665,872
	42,951,312	50,000	43,001,312
Transient Lodging Tax Fund			
Program budget	1,329,017	21,000	1,350,017
Transfers Out to Other Funds	600,383	9,000	609,383
Total TLT Fund	\$ 1,929,400	30,000	1,959,400
Revenue Budget Adjustment:			
Licenses and Permits	1,929,200	30,000	1,959,200
All other unchanged	200		200
	1,929,400	30,000	1,959,400
Affordable Housing Fund			
Program budget	3,920,000	-104,500	3,815,500
Transfers Out to Other Funds		104,500	104,500
Operating Contingencies	180,000		180,000
Total Affordable Housing Fund	\$ 4,100,000	-	4,100,000

	Amended Budget*	Year End Review	Supplemental Appropriation
Wastewater Services Fund			
Program budget	5,193,404	40,000	5,233,404
Transfers Out To Other Funds	6,651,088		6,651,088
Operating Contingencies	900,000		900,000
Ending Fund Balance	1,918,763		1,918,763
Total Wastewater Services Fund	\$ 14,663,255	40,000	14,703,255
Revenue Budget Adjustment:			
Charges for Services	10,867,328	40,000	10,907,328
All other unchanged	3,795,927		3,795,927
	14,663,255	40,000	14,703,255

* The FY2022-23 Adopted budget has been amended one time this year to add American Rescue Plan Act outlays that had not been known at the time of budget appropriation in June of 2022.