

## RESOLUTION NO. 2023 - 31

A Resolution approving the award of a Professional Services Contract to Century West Engineering Airport Master Plan Update, Project 2022 - 10.

### RECITALS:

**Whereas**, On September 30, 2022, one proposal was received for the Airport Master Plan Update, Project 2022 – 10.

**Whereas**, Century West Engineering met all the RFP requirements and had the only responsive proposal; and

**Whereas**, The City has negotiated the type of services, work scope, project team, sub-consultants with Century West Engineering, and

**Whereas**, The estimate for the Airport Master Plan scope of work is \$506,000, and

**Whereas**, The Federal Aviation Administration and Oregon Department of Aviation provides Grant Funds reimbursing approximately 95% (\$480,000) of the project costs, and

**Whereas**, A current Airport Master Plan is a requirement to qualify to receive Federal Aviation Administration and Oregon Department of Aviation grant funding for Airport Improvement Program projects, and

**Whereas**, The first half of the project budget is included in the adopted FY 23 budget, and the second half will be included in the FY 24 budget for the Airport Capital Fund (25), Airport Master Plan Update. The project is expected to take 1½ - 2 years for completion.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MCMINNVILLE, OREGON, as follows:**

1. That entry into a Professional Services Contract with Century West Engineering for the Airport Master Plan Update, in the amount of up to \$506,000 is hereby approved.
2. The City Manager is hereby authorized and directed to execute the contract with Century West Engineering.
3. That this resolution shall take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the **23<sup>rd</sup> day of May, 2023** by the following votes:

Ayes: Geary, Menke, Chenoweth, Payne, Garvin


Nays: \_\_\_\_\_

Approved this 23rd day of May, 2023.



\_\_\_\_\_  
MAYOR

Approved as to form:

  
\_\_\_\_\_  
City Attorney

Attest:

  
\_\_\_\_\_  
City Recorder