

**RESOLUTION NO. 2023-63**

A Resolution of the City of McMinnville, Electing to Use the Sequential Urban Growth Boundary Amendment Process in ORS 197.626(3).

**RECITALS:**

**Whereas,** The Urban Growth Boundary (UGB) of cities in Oregon must be based on the appropriate 20-year population forecast per OAR 660-024-0040; and

**Whereas,** The UGB must provide for needed housing, employment, public facilities, streets, schools, parks, and open space to meet the land need requirements of Statewide Planning Goal 14 and serve the forecasted population over the 20-year planning period per OAR 660-024-0040; and

**Whereas,** A city of more than 2,500 population expanding its UGB by more than 50 acres may request and coordinate with the Director of the Department of Land Conservation and Development (DLCD) to parse work tasks in a manner that allows DLCD to approve or remand those tasks sequentially per ORS 197.626(3); and

**Whereas,** The City of McMinnville has a population of over 10,000 and recently completed a draft Housing Needs Analysis and Economic Opportunities Analysis that show a 20-year housing, employment and public land need of more than 100 acres beyond the current UGB.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:**

1. The City of McMinnville elects to utilize the Sequential UGB Amendment Process as provided in ORS 197.626(3) and OAR 660-025-0185.
2. City Staff is directed to undertake all steps necessary to effectuate this election.
3. The City Manager is authorized to sign all documents necessary to give effect to this resolution.
4. That this resolution shall take effect immediately upon passage and shall continue in full force and effect until modified, revoked, or replaced.

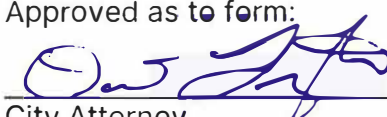
Adopted by the Common Council of the City of McMinnville at a regular meeting held the 28th day of November, 2023 by the following votes:

Ayes: Chenoweth, Garvin, Geary, Menke, Payne, Peralta

Nays: \_\_\_\_\_

Approved this 28th day of November 2023.

  
\_\_\_\_\_  
MAYOR

Approved as to form:  
  
\_\_\_\_\_  
City Attorney

Attest:  
  
\_\_\_\_\_  
City Recorder

**EXHIBITS:**

A. City of McMinnville Draft Work Program for Sequential UGB Amendment

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Effective Date: November 28, 2023

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## City of McMinnville Draft Work Program

### Proposed Planning Period

The City is proposing 2021-2041 as the 20-year planning period for UGB assessment and amendment. This period is appropriate as the City has completed a draft HNA and EOA and this was the planning period used for that analysis and because the City's most recent UGB amendment occurred in December 2020. So, using the proposed period would reduce costs and administrative burdens associated with re-analyzing years from a different period.

### Proposed Work Program

- 1. Complete and Disseminate Election to Use Sequential UGB Process. OAR 660-025-0185.**
  - a. Complete Task 1 by 10/31/23
  - b. City – Develop notice of election to use sequential UGB and Draft Work Program.
    - i. Completed, 10/31/23
  - c. County – Concur with notice of election to use sequential UGB.
  - d. DLCD – Receive joint notice of election to use sequential UGB.
    - i. Assist city in development of final work plan.
    - ii. Issue approval of election to use sequential UGB and work plan.
  
- 2. Complete Housing Needs Analysis and Buildable Lands Inventory. OAR 660-024-0040 & OAR 660-024-0050.**
  - a. Begin by 12/31/2019, Complete by 12/31/23
  - b. City – Complete appropriate studies and data mining to ascertain 20-year residential land need and inventory buildable lands.
  - c. DLCD – Receive Adopted Housing Needs Analysis and Buildable Lands Inventory.
    - i. Serve on Technical Advisory Committee.
    - ii. Review and Approve HNA/BLI prior to Adoption.
  
- 3. Complete Employment Opportunities Analysis and BLI. OAR 660-024-0040 & OAR 660-024-0050.**
  - a. Begin by 12/31/2019, Complete by 12/31/23
  - b. City – Complete appropriate studies and data mining to ascertain 20-year employment land need and inventory buildable lands.
  - c. DLCD – Receive Adopted EOA and BLI.
    - i. Serve on Technical Advisory Committee.
    - ii. Review and Approve EOA/BLI prior to Adoption.
  
- 4. Evaluate Land Use Efficiency Measures.**
  - a. Complete Task 6 by 12/31/24
  - b. City – Perform Land Evaluation.
  - c. DLCD – Receive study area land evaluation.
    - i. Serve on Technical Advisory Committee.
    - ii. Review and approve land evaluation.

**5. Establish Preliminary Study Area. OAR 660-024-0065.**

- a. **Begin by 12/31/24**
- b. City – Use combined land need analysis from Task 2 and Task 3, as modified by Task 4, to determine scope of UGB Amendment.
  - i. Identify initial study area.
  - ii. Identify exclusions from preliminary Study Area.
  - iii. Identify final study area.
- c. DLCDCD – Receive proposed preliminary study area.
  - i. Serve on Technical Advisory Committee
  - ii. Review and approve preliminary study area.

**6. Evaluate land in the study area for inclusion in the UGB. OAR 660-024-0067.**

- a. **Complete Task 6 by 5/31/25**
- b. City – Perform Land Evaluation.
- c. DLCDCD – Receive study area land evaluation.
  - i. Serve on Technical Advisory Committee.
  - ii. Review and approve land evaluation.

**7. Propose UGB Comp Plan amendment. OAR 660-025-0175.**

- a. **Begin on 7/1/25, Complete by 3/1/26**
- b. City – Complete UGB Amendment
  - i. Complies with Statewide Goals, Statutes, and Rules.
  - ii. Develop Framework Plan for UGB lands with Comprehensive Plan Map designations, and proposed proposed land uses.
- c. County – Review and consider adoption of City UGB Amendment.
  - i. Consideration of City UGB Amendment adoption into County Comprehensive Plan.
- d. DLCDCD – Receive UGB Amendment
  - i. Serve on Technical Advisory Committee
  - ii. Review UGB Amendment before and after adoption.

**8. Complete Housing Production Strategies. HB 2003.**

- a. **Complete by 12/31/24.** *\*Note – This is not a critical step in the UGB Analysis and/or Amendment Process, but relates to housing efficiency measures and is thus appropriate for this workplan.*
- b. City – Complete HPS research and community outreach. Adopt appropriate Comp Plan and Development Code Amendments.
- c. DLCDCD – Receive Adopted Housing Productions Strategy.
  - i. Serve on Technical Advisory Committee
  - ii. Review and Approve HPS and Associated Amendments prior to Adoption.