

## **RESOLUTION NO. 2023 - 67**

A Resolution adopting a fiscal year 2023-24 a contingency transfer in the General Fund and a budget amendment for the Fire District Transition Fund and General Fund

### **RECITALS:**

**Whereas**, this resolution proposes to amend the FY2023-24 City of McMinnville budget due to an unknown circumstance as described in Oregon Revised Statute (ORS) 294.471(1)(a); and

**Whereas**, the unknown circumstance was the statutory requirement to pay out leave balances when employees are transferred from one public agency to another; and

**Whereas**, during FY2023-24 the City of McMinnville will transfer its fire service employee base to the newly established McMinnville Fire District; and

**Whereas**, this resolution proposes a contingency transfer in the amount of \$350,000 in the General Fund to meet this obligation; and

**Whereas**, the contingency transfer is less than 15% of the original the General Fund's appropriation thus allowing the budget action to be carried out by Council resolution as provided in ORS 294.463(2); and

**Whereas**, during FY2023-24 the City of McMinnville entered into a memorandum of understanding with the McMinnville Professional Firefighters Local 3099 to allow for a one-time cash buy back of vacation leave buy back which will total approximately \$50,000 in additional payroll costs to the Fire District Transition Fund; and

**Whereas**, this resolution will add \$50,000 in appropriations to the Fire District Transition Fund which represents less than 10% of its total appropriations thus allowing under ORS 294.473 the budget amendment to be made by Council resolution; and

**Whereas**, this resolution will add \$400,000 in appropriations to the General Fund unallocated departmental budget in Special Payments Out category which is the sum of the contingency transfer and vacation buy out estimated cost: and

**Whereas**, the total budget amendment of this action as well as the previous budget amendments in the General Fund for the year represents less than 10% of its total appropriations thus allowing under ORS 294.473 a Council resolution to enact the budget amendment; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:**

1. **Adopt the following Budget Amendment:** The Common Council of the City of McMinnville adopts the following Budget Amendment for 2023-2024 in the General Fund and Fire District Transition Fund.
2. **Make Added Appropriations:** The new appropriations for fiscal year 2023-2024 are hereby adopted as detailed in Exhibit A.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 12th day of December 2023 by the following votes:

Ayes: \_\_\_\_\_  
Chenoweth, Garvin, Geary, Menke, Payne, Peralta

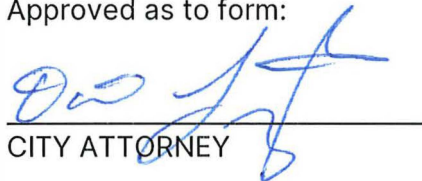
Nays: \_\_\_\_\_

Approved this 12th day of December 2023.



\_\_\_\_\_  
MAYOR

Approved as to form:

  
\_\_\_\_\_  
CITY ATTORNEY

Attest:

  
\_\_\_\_\_  
CITY RECORDER

## Exhibit A

	<b>Amended Budget as of Oct 2023</b>	<b>Budget Adjustment</b>	<b>Amended Budget</b>
<b>General Fund:</b>			
<b>Resources:</b>			
Intergovernmental Funds	\$ 7,516,606	\$ 50,000	\$ 7,566,606
All resources unchanged	<u>46,256,968</u>	<u>-</u>	<u>46,256,968</u>
Total Resources	<u>53,773,574</u>	<u>50,000</u>	<u>53,823,574</u>
<b>Requirements:</b>			
Not Allocated - Special Payments	\$ 5,134,553	\$ 400,000	\$ 5,534,553
Contingency	1,500,000	-350,000	1,150,000
All other requirements unchanged*	<u>47,139,021</u>	<u>-</u>	<u>47,139,021</u>
Total Requirements	<u>\$ 53,773,574</u>	<u>50,000</u>	<u>\$ 53,823,574</u>
<b>Fire District Transition Fund:</b>			
<b>Resources:</b>			
Intergovernmental Funds	\$ 3,846,542	\$ 50,000	\$ 3,896,542
All other resources unchanged	<u>1,533,333</u>	<u>0</u>	<u>1,533,333</u>
Total Resources	<u>5,379,875</u>	<u>50,000</u>	<u>5,429,875</u>
<b>Requirements:</b>			
Program	\$ 5,379,875	\$ 50,000	\$ 5,429,875
All other requirements unchanged*	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	<u>\$ 5,379,875</u>	<u>50,000</u>	<u>\$ 5,429,875</u>

\* Total includes unappropriated ending fund balance