

RESOLUTION NO. 2025-31

A Resolution Authorizing Staff to Initiate a Formal Recruitment Process for an Interim City Manager.

RECITALS:

Whereas, On June 2, 2025, the City Manager, Jeff Towery, has submitted their resignation, creating a vacancy in the City's chief executive leadership role; and

Whereas, pursuant to the City Charter, the City Council has the authority to appoint an Interim City Manager to serve in this capacity until a permanent City Manager is appointed; and

Whereas, the appointment of an Interim City Manager is necessary to ensure operational continuity, provide leadership to city staff, and maintain oversight on key projects and initiatives; and

Whereas, the City Council has reviewed a staff report recommending hiring standards, criteria, and policy directives which include a recruitment process for selecting an Interim City Manager through a public posting, which is anticipated to provide a broad and well-qualified candidate pool; and

Whereas, the proposed recruitment process includes a work session to refine details within the adopted hiring standards, criteria, and policy directives in the initial phase, posting, outreach, and interviews during the recruitment and outreach phase, and appointment of the Interim City Manager via resolution in the Selection and Appointment phase.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:

1. The City Council hereby approves the initiation of a formal recruitment process for an Interim City Manager to be conducted through a public posting.
2. Ideal candidates should have municipal experience and demonstrated ability to perform Interim City Manager functions.
3. The City Council directs the Human Resources Director to facilitate the recruitment process, including preparation of materials, posting of notices, coordination of interviews, and presentation of candidates.
4. The City Council intends to appoint an Interim City Manager by resolution, following the process outlined in the staff report dated June 24, 2025.
5. This Resolution shall take effect immediately upon its adoption.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 24th day of June, 2025 by the following votes:

Ayes: Cunningham, Tucholsky, Chenoweth, Payne, Geary, Peralta

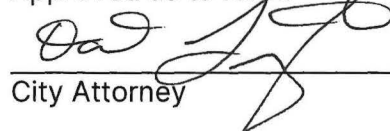
Nays: _____

Approved this 24th day of June 2025.



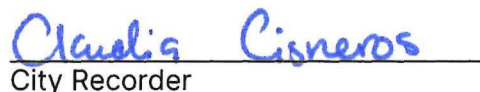
MAYOR

Approved as to form:



City Attorney

Attest:



City Recorder