

RESOLUTION NO. 2025 – 29

A Resolution of the City of McMinnville Authorizing the City Manager to Execute a Fifth Amendment to Personal Services Contract with Erskine Law Practice, LLC, to Provide City Prosecutorial Services.

RECITALS:

WHEREAS, City Resolution 2020-69 approved a Personal Services Contract ("Contract") between the City and Erskine Law Practice LLC ("Contractor") to provide City Prosecutor services for the 2021 calendar year; and

WHEREAS, that contract has been extended to the end of Fiscal Year 2022 (Res. 2021-60), FY 2023 (Res. 2022-44), FY 2024 (Res 2023-52); and FY 2025 (Res 2024-47); and

WHEREAS, contracting laws, including MMC 2.21.100(C), require that these services be subject to solicitation under an informal request for proposals; and

WHEREAS, staff has not yet accomplished such RFP because of uncertainties around adoption of the City's FY 2025-26 budget; and

WHEREAS, staff recommends continuing the current contract temporarily to allow for circulation of an RFP.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON as follows:

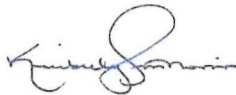
1. The City Manager is authorized to execute a Fifth Amendment to Personal Services Contract with Erskine Law Practice, LLC, to continue to provide City prosecutorial services through for up to three additional months to allow for circulation of an RFP for future provision of such services.
2. This Resolution takes effect immediately upon passage.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 24th day of June, 2025, by the following votes:

Ayes: Cunningham, Tucholsky, Chenoweth, Payne, Geary, Peralta

Nays: _____

Approved this 24th day of June, 2025.




MAYOR

Approved as to form:



City Attorney

Attest:



City Recorder