

A Resolution approving entering into a contract with Talbot, Korvola & Warwick, LLP for accounting services

RECITALS:

In recent years, the Finance Department has prepared the City's fiscal year end financial statements, utilizing staff accountants and the assistance of a Certified Public Accountant (CPA). Currently, the Finance Department has an open accountant position which will not be filled in time to assist with preparation of the City's Comprehensive Annual Financial Report (CAFR).

Therefore, the City requires additional assistance and desires to contract with Talbot, Korvola & Warwick, LLP (TKW) to provide this assistance.

TKW has provided audit services to the City in the past and is very familiar with the City's CAFR. TKW's proposal states that the work related to the engagement will be performed primarily by Mr. Rob Moody, Partner, with support from other TKW team members as necessary or appropriate. Mr. Moody is well qualified to provide these services.

Professional accounting services provided by TKW will include performing account analyses, preparing workpapers, assisting with drafting the CAFR, and supporting Finance Department staff during the independent audit of the financial statements. TKW will work closely with staff and consultants to achieve the successful completion of the audit for the fiscal year ending June 30, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:

1. That entry into a contract between the City of McMinnville and Talbot, Korvola & Warwick, LLP is hereby approved.
2. The City Manager is hereby authorized and directed to execute the contract with Talbot, Korvola & Warwick, LLP.

That this resolution shall take effect immediately upon passage and shall continue in full force and effect until modified, revoked, or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 13th day of September 2016 by the following votes:

Ayes: Drabkin, Hill, Jeffries, Menke, Ruden, Yoder

Nays: \_\_\_\_\_

Approved this 13th day of September 2016.

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MAYOR

Approved as to Form:

  
CITY ATTORNEY