

## RESOLUTION NO. 2017-37

A Resolution making a budgetary transfer of appropriation authority for fiscal year 2016-2017.

### RECITAL:

Oregon Administrative Rule (OAR) 150-294.450(3)(1) allows a governing body to authorize a transfer of appropriation authority after a budget has been adopted by passing a resolution or ordinance. Transfers may be made from an operating contingency appropriation to the appropriation category from which it will be expended.

When the fiscal year 2016–2017 budget was adopted by the City Council on June 28, 2016, total appropriations in the adopted General Fund, Administration Department budget were \$1,107,286. Due to unanticipated circumstances, it is estimated that expenditures in the General Fund, Administration Department will exceed budgeted appropriations for the 2016-2017 fiscal year by approximately \$55,000.

The over expenditure in the Administration Department is a result of costs incurred that are related to the October 2016 resignation of the person who was then City Manager and subsequent costs related to the recruitment and hiring of a new City Manager in 2017.

Therefore, it is necessary to transfer a total of \$55,000 in appropriation authority, as allowed in OAR 150-294.450(3)(1), from the General Fund operating contingency appropriation to the General Fund, Administration Department, with \$45,000 transferred to the Personnel Services appropriation category and with \$10,000 transferred to the Materials & Services appropriation category.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON that the following transfer of appropriation authority under the fiscal year 2016-2017 City of McMinnville Amended Budget is hereby made, to wit:

1. The following emergency need exists in the **GENERAL FUND, ADMINISTRATION DEPARTMENT:**

In the PERSONNEL SERVICES category due to unanticipated costs incurred that are related to the October 2016 resignation of the person who was then City Manager.

In the MATERIALS & SERVICES category due to unanticipated subsequent costs related to the recruitment and hiring of a new City Manager in 2017.

<u>GENERAL FUND:</u>	<u>Amended Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Administration	1,107,286	55,000	1,162,286
Finance	751,854		751,854
Engineering	903,100		903,100
Planning	549,251		549,251
Police	7,613,385		7,613,385
Municipal Court	466,343		466,343
Fire	3,092,653		3,092,653
Parks and Recreation	2,536,131		2,536,131
Park Maintenance	1,181,630		1,181,630
Library	1,464,403		1,464,403
Non-Departmental (Not Allocated to Department or Program)			
Materials & Services	30,000		30,000
Special Payments	2,227,330		2,227,330
Debt Service	3,652,685		3,652,685
Transfers Out to Other Funds	1,810,155		1,810,155
Operating Contingencies	900,000	(55,000)	845,000
<b>Requirements</b>	<b>\$ 28,286,206</b>	<b>\$ ----</b>	<b>\$ 28,286,206</b>

This resolution shall take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 13th day of June 2017 by the following votes:

Ayes: Drabkin, Garvin, Jeffries, Menke, Stassens, Ruden

Nays: \_\_\_\_\_

Approved this 13th day of June 2017.

  
\_\_\_\_\_  
MAYOR

Approved as to form:

  
\_\_\_\_\_  
CITY ATTORNEY