

RESOLUTION NO. 2017-42

A Resolution adopting a supplemental budget for fiscal year 2016-2017 and making supplemental appropriations.

RECITAL:

Oregon Local Budget Law allows a local government to prepare a supplemental budget when an occurrence or condition that was not known at the time the budget was prepared requires a change in financial planning (ORS 294.471). The governing body must adopt a resolution to adopt the supplemental budget and make any necessary appropriations.

A supplemental budget is necessary in the Telecommunications Fund to allow the City to turnover higher than anticipated telecommunication fee revenues to McMinnville Community Media (MCM). The supplemental budget increases materials and services appropriations from \$234,500 to \$244,500 to allow disbursement of cable franchise fees and public, education, and governmental (PEG) access fees, as provided for in the City's agreement with MCM.

A supplemental budget is necessary in the Airport Maintenance Fund due to an unanticipated change in the project to rehabilitate Runway 4-22 at the McMinnville Municipal Airport. Appropriations for fiscal year 2016-2017 were based on estimated construction costs in a Federal Aviation Administration (FAA) Agreement executed in April 2016. In February 2017, the Agreement was amended to facilitate proper FAA engineering consulting and oversight services related to relocation of FAA facilities impacted by the City's rehabilitation of Runway 4-22. Total estimated cost of the relocation of FAA facilities is \$541,072. The amended Agreement includes a provision for the FAA to reimburse the City for these estimated additional costs. This supplemental budget increases capital outlay appropriations from \$2,740,000 to \$3,282,000 to reflect the additional project scope and costs.

As required by ORS 294.473, a public hearing to take public comment on the supplemental budget was held by the governing body at the June 27, 2017, Council meeting. Appropriate notice of the public hearing was published in a local newspaper of general circulation prior to the public hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, as follows:

1. **Adopt the following Supplemental Budget:** The Council of the City of McMinnville adopts the following Supplemental Budget for 2016-2017 in the Telecommunications Fund and Airport Maintenance Fund.
2. **Make Supplemental Appropriations:** The additional appropriations for fiscal year 2016-2017 are hereby appropriated as follows:

Telecommunications Fund resource and requirement increases related to higher than anticipated telecommunications fee revenues for fiscal year 2016-2017. It is necessary to increase appropriations in the Materials and Services category to allow disbursement of the additional franchise and PEG access fees to McMinnville Community Media.

<u>Telecommunications Fund:</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Resources:			
Beginning Fund Balance	\$ 1,750		\$ 1,750
Licenses and Permits	234,500	10,000	244,500
Miscellaneous	100	-	100
Total Resources	<u>\$ 236,350</u>	<u>10,000</u>	<u>\$ 246,350</u>
<u>Telecommunications Fund:</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Requirements:			
Materials & Services	\$ 234,500	10,000	\$ 244,500
Contingencies	1,450		1,450
Ending Fund Balance	400	-	400
Total Requirements	<u>\$ 236,350</u>	<u>10,000</u>	<u>\$ 246,350</u>

Airport Maintenance Fund resource and requirement increases due to an unanticipated change in the FAA agreement related to rehabilitation of Runway 4-22 at the McMinnville Municipal Airport. It is necessary to increase appropriations in the Capital Outlay category for Land Improvements for the unanticipated increase in project scope and costs.

<u>Airport Maintenance Fund:</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Resources:			
Beginning Fund Balance	\$ 868,084		\$ 868,084
Intergovernmental	3,397,176	542,000	3,939,176
Charges for Services	247,200		247,200
Miscellaneous	11,300	-	11,300
Total Resources	<u>\$4,523,760</u>	<u>542,000</u>	<u>\$5,065,760</u>
Requirements:			
Materials & Services	882,775		882,775
Capital Outlay	2,740,000	542,000	3,282,000
Transfers Out to General Fund	75,721		75,721
Contingency	300,000		300,000
Ending Fund Balance	525,264	-	525,264
Total Requirements	<u>\$ 4,523,760</u>	<u>542,000</u>	<u>\$ 5,065,760</u>

This Resolution will take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 27th day of June, 2017 by the following votes:

Ayes: Garvin, Jeffries, Stassens, Ruden

Nayes: _____

Approved this 27th day of June, 2017.



PRESIDING OFFICER

Approved as to form:



CITY ATTORNEY