

RESOLUTION NO. 2018-57

A Resolution adopting a supplemental budget for fiscal year 2018-2019 and making a budgetary transfer of appropriation authority

RECITAL:

Oregon Local Budget Law allows a local government to prepare a supplemental budget when an occurrence or condition that was not known at the time the budget was prepared requires a change in financial planning (ORS 294.471). The governing body must adopt a resolution to adopt the supplemental budget and make any necessary appropriations. If the amendment to the budget will transfer an amount from contingency that exceeds 15 percent of total appropriations, a supplemental budget must be adopted, a public hearing must be held by the governing body, and public comment must be taken before adoption of the supplemental budget.

This resolution proposes a supplemental budget for the Airport Maintenance Fund. A supplemental budget is necessary due to unanticipated repairs of the HVAC system for the Oregon State Police Building, costs to clean and repair fuel tanks, and costs to trim trees for runway clearance. In addition, unanticipated engineering costs will be incurred due to the delay of completion of the runway rehabilitation project.

This supplemental budget increases materials and services appropriations from \$364,433 to \$474,433. Capital outlay appropriations are increased from \$67,400 to \$137,400.

Because the supplemental budget transfers \$180,000 from contingency, which exceeds 15 percent of total appropriations in the Airport Maintenance Fund, the Council is required to hold a public hearing and take public comment prior to adopting the supplemental budget. As required by ORS 294.473, a public hearing will be held at the November 13, 2018 City Council meeting. Appropriate notice of the public hearing has been published.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:

1. **Adopt the following Supplemental Budget:** The Common Council of the City of McMinnville adopts the following Supplemental Budget for 2018-2019 in the Airport Maintenance Fund.
2. **Make a Budgetary Transfer of Appropriation Authority:** The Supplemental Budget transfers appropriations from contingency and increases Materials & Services and Capital Outlay appropriations. The transferred appropriations for fiscal year 2018-2019 are hereby appropriated as follows:

**Airport Maintenance Fund** requirements are increased due to the unanticipated expenses in fiscal year 2018-2019.

<u><b>Airport Maintenance Fund:</b></u>	<u><b>Amended Budget</b></u>	<u><b>Budget Adjustment</b></u>	<u><b>Amended Budget</b></u>
<b>Requirements:</b>			
Materials & Services	\$ 364,433	110,000	474,433
Capital Outlay	\$ 67,400	70,000	137,400
Contingencies	300,000	(180,000)	120,000
Ending Fund Balance	<u>480,464</u>	-	<u>480,464</u>
Total Requirements	<u><u>\$1,212,297</u></u>	-	<u><u>\$1,212,297</u></u>

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 13th day of November 2018 by the following votes:

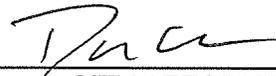
Ayes: Drabkin, Garvin, Menke, Peralta, Ruden, Stassens

Nayes: \_\_\_\_\_

Approved this 13th day of November 2018.

  
\_\_\_\_\_  
MAYOR

Approved as to form:

  
\_\_\_\_\_  
CITY ATTORNEY