

RESOLUTION NO. 2019-10

A Resolution adopting a supplemental budget for fiscal year 2018-2019 and making a budgetary transfer of appropriation authority

RECITAL:

This resolution proposes a supplemental budget for the Airport Maintenance Fund. A supplemental budget is necessary due to unanticipated repairs of the AV Gas Tank and Fuel System (fuel tank) at the Airport. In June 2018, the fuel tank was inspected and found to be in poor condition and unserviceable. From July through October, a “truck to truck” fuel transfer was implemented to continue to provide fuel while other options were explored. In October 2018, an unforeseen breakdown rendered the temporary “truck to truck” transfer inoperable and no longer an option. It was determined that a major repair/refurbishment of the fuel tank was the most timely and cost effective solution. The estimated cost of the project is approximately \$117,000.

This supplemental budget transfers \$120,000 of contingency appropriation to capital outlay, increasing capital outlay appropriations from \$137,400 to \$257,400 which will accommodate the cost of the project.

Oregon Local Budget Law allows a local government to prepare a supplemental budget when an occurrence or condition that was not known at the time the budget was prepared requires a change in financial planning (ORS 294.471). Because this supplemental budget transfers from contingency an amount which exceeds 15 percent of total appropriations in the Airport Maintenance Fund, the Council is required to hold a public hearing and take public comment prior to adopting the supplemental budget.

A public hearing will be held at the January 22, 2019 City Council meeting. Appropriate notice of the public hearing has been published.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:

1. **Adopt the following Supplemental Budget:** The Common Council of the City of McMinnville adopts the following Supplemental Budget for 2018-2019 in the Airport Maintenance Fund.
2. **Make a Budgetary Transfer of Appropriation Authority:** The Supplemental Budget transfers appropriations from contingency and increases Materials & Services appropriations. The transferred appropriations for fiscal year 2018-2019 are hereby appropriated as follows:

**Airport Maintenance Fund** capital outlay appropriations are increased due to unanticipated costs for repairing the Airport fuel tank in fiscal year 2018-2019.

<u>Airport Maintenance Fund:</u>	<u>Amended Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
<b>Requirements:</b>			
Materials & Services	\$ 474,433		\$ 474,433
Capital Outlay	137,400	120,000	257,400
Transfers to Other Funds	125,619		125,619
Contingencies	120,000	(120,000)	0
Ending Fund Balance	<u>480,464</u>	-	<u>480,464</u>
Total Requirements	<u>\$1,337,916</u>	-	<u>\$1,337,916</u>

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 22nd day of January 2019 by the following votes:

Ayes: Drabkin, Garvin, Geary, Peralta, Menke, Stassens \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 22nd day of January 2019.



\_\_\_\_\_  
MAYOR

Approved as to form:



\_\_\_\_\_  
CITY ATTORNEY