



Planning Department
 231 NE Fifth Street • McMinnville, OR 97128
 (503) 434-7311 Office • (503) 474-4955 Fax
www.mcminnvilleoregon.gov

Office Use Only:	
File No.	<u>HL 5-20</u>
Date Received	<u>12-1-2020</u>
Fee	_____
Receipt No.	_____
Received by	<u>sjs</u>

Certificate of Approval (Alteration)

Applicant Information

Applicant is: Property Owner Contract Buyer Option Holder Agent Other Library Director

Applicant Name Jenny Berg Phone 503-435-5550
 Contact Name _____ Phone 503-929-3141 (cell)
 (If different than above)
 Address 225 NW Adams St.
 City, State, Zip McMinnville, OR 97128
 Contact Email jenny.berg@mcminnvilleoregon.gov

Property Owner Information

Property Owner Name City of McMinnville Phone 503-435-5550
 (If different than above)
 Contact Name Jenny Berg Phone _____
 Address _____
 City, State, Zip _____
 Contact Email _____

Site Location and Description

(If metes and bounds description, indicate on separate sheet)

Property Address 225 NW Adams St.
 Assessor Map No. R4 420-AD-06900 Total Site Area _____
 Subdivision _____ Block _____ Lot _____
 Comprehensive Plan Designation _____ Zoning Designation R-2 FP

1. What is the classification of the historic building? A400

2. Architect Name Not Applicable Phone _____
(Engineer or Other Designer)

Contact Name _____ Phone _____

Address _____

City, State, Zip _____

Contact Email _____

3. Contractor Name Darryl Spaniol Phone 971-241-7059

Contact Name _____ Phone _____

Address _____

City, State, Zip _____

Contact Email spaniolstriping@gmail.com

4. The existing use of the property. McMinnville Public Library

5. The intended use of the property. McMinnville Public Library

6. Attach a written narrative that describes:

A. The proposed project in detail (specific portions of the structure being altered, new features being constructed, etc.);

B. How the proposed project meets the applicable Comprehensive Plan policies;

C. How the proposed project meets the applicable design standards and guidelines, which are as follows:

a. A property will be used as it was historically, or be given a new use that maximizes the retention of distinctive materials, features, spaces, and spatial relationships. Where a treatment and use have not been identified, a property will be protected and, if necessary, stabilized until additional work may be undertaken.

b. The historic character of a property will be retained and preserved. The replacement of intact or repairable historic materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.

c. Each property will be recognized as a physical record of its time, place, and use. Work needed to stabilize, consolidate, and conserve existing historic materials and features will be physically and visually compatible, identifiable upon close inspection, and properly documented for future research.

d. Changes to a property that have acquired historic significance in their own right will be retained and preserved.

e. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.

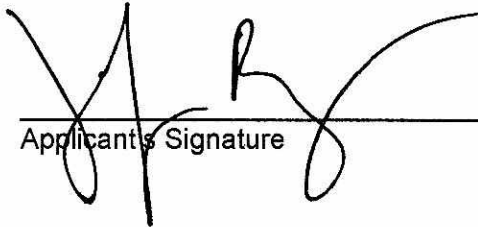
f. The existing condition of historic features will be evaluated to determine the appropriate level of intervention needed. Where the severity of deterioration requires repair or limited replacement of a distinctive feature, the new material will match the old in composition, design, color, and texture.

- g. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
 - h. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
 - i. The proposed project must be consistent with the Guidelines for Historic Preservation as published by the United States Secretary of the Interior;
- D. The reasonableness of the proposed project and a description of the economic use of the historic resource, and how those factors relate to the proposed project;
 - E. The current value and significance of the historic resource, and how those factors relate to the proposed project; and
 - F. The physical condition of the historic resource, and how the condition relates to the proposed project.

In addition to this completed application, the applicant must provide the following:

- A site plan (drawn to scale, with a north arrow, legible, and of a reproducible size), showing the information listed in the information sheet.*
- Architectural drawings, including elevations of the proposed alteration. The elevations shall include descriptions of the proposed finish material.*
- Photographs and/or drawings of the existing structure.*

I certify the statements contained herein, along with the evidence submitted, are in all respects true and are correct to the best of my knowledge and belief.



 Applicant's Signature

9/15/2020

 Date

 Property Owner's Signature

 Date

Historic Landmark Alteration
McMinnville Public Library
September 10, 2020

- A. The intent of the project is to add handrails on the outside steps leading to the entrance of the McMinnville Public Library Carnegie Library. This entrance was used as the primary entrance to the Library from the completion and opening of the Library in 1913 until the completion of the Library addition in 1983.

Due to COVID-19 the Library is using this Carnegie Library entrance as the current entrance to the building, so as to allow for physical distancing and maintain separate ingress and egress to the Library. The three steps leading up to the Carnegie Library entrance do not currently have a handrail. The intent is to install simple, sturdy handrails for safety and support for visitors entering the Library. The current Library exit is what was once both the entrance and exit prior to COVID-19.

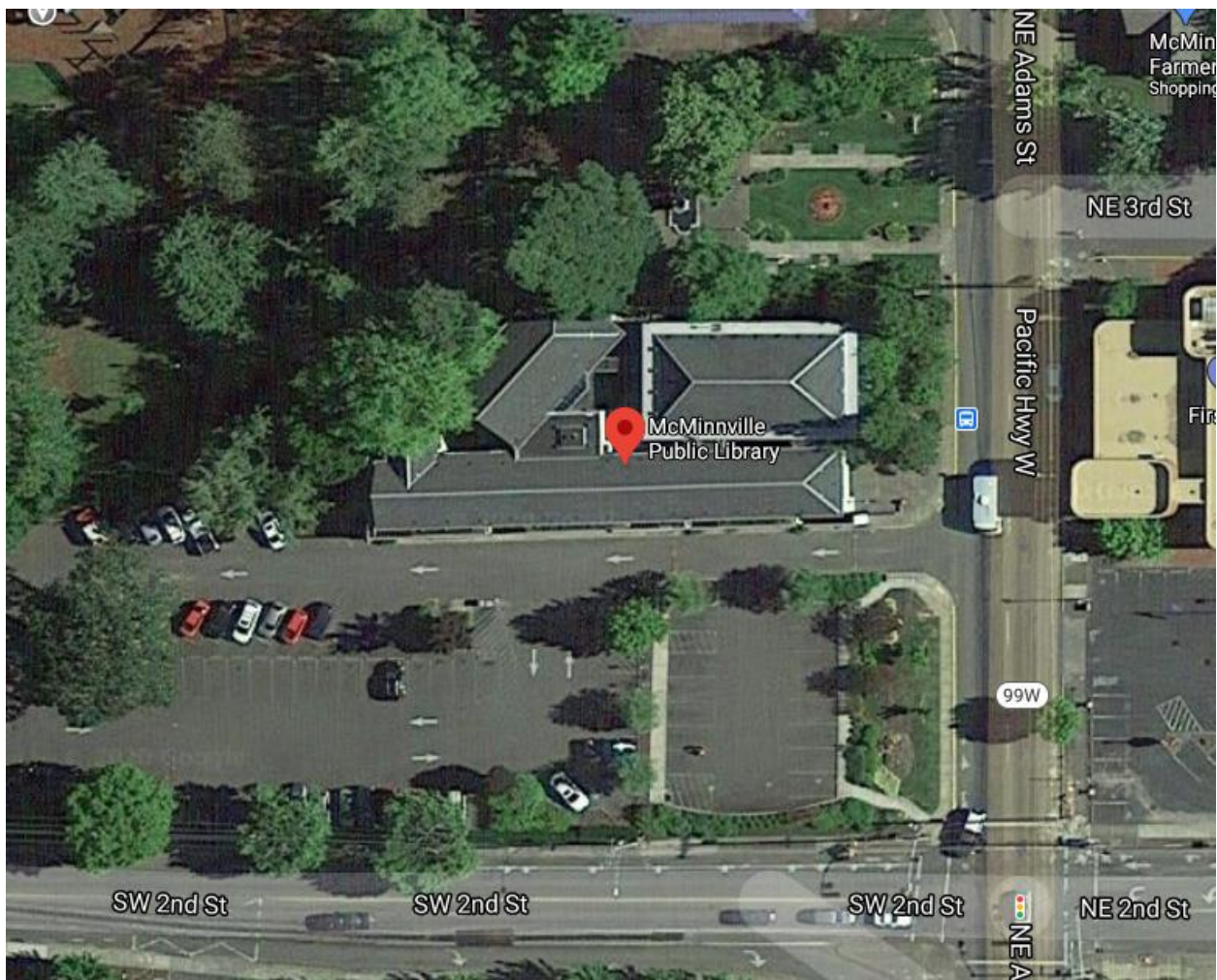
- B. The proposed project will meet the policies of the Comprehensive Plan by *increasing public awareness of McMinnville's history* by safely inviting people to use the original entrance to the Library, which offers a beautiful view of the original Carnegie architecture. The project *protects the historic resource* of the Library as the railing can be removed when it is no longer needed, leaving the façade intact. The project will keep *heritage tourists* safe as they enter the Library entrance during COVID-19, allowing them to use the handrails to enter the old Carnegie Library entrance.
- C.
- a. The property will continue to be used as it has always been used, as a public library to serve the citizens and visitors of McMinnville.
 - b. The historic character will be retained and preserved, with no changes made other than the addition of the handrails.
 - c. The stair railing will be visually compatible with the current library, made from simple, bent, metal railing powder coated in black.
 - d. Not applicable.
 - e. Distinctive materials, features, finishes, and construction technique of the Carnegie Library will be preserved.
 - f. No intervention will be needed to repair deterioration.
 - g. No chemical or physical treatments will be used that cause damage to historic materials.
 - h. We are not aware of any known archeological resources at the site that will be affected by this project.
 - i. The proposed project fits the Secretary of Interior Guidelines for Historic Preservation as Rehabilitation as a Treatment. The Dept. of Interior website states "Rehabilitation acknowledges the need to alter or add to a historic property to meet continuing or changing uses while retaining the property's historic character."
- D. This project is reasonable in that the proposed alteration is in the public interest by creating a safer entrance to the Library while maintaining the historic character of the Carnegie Library.

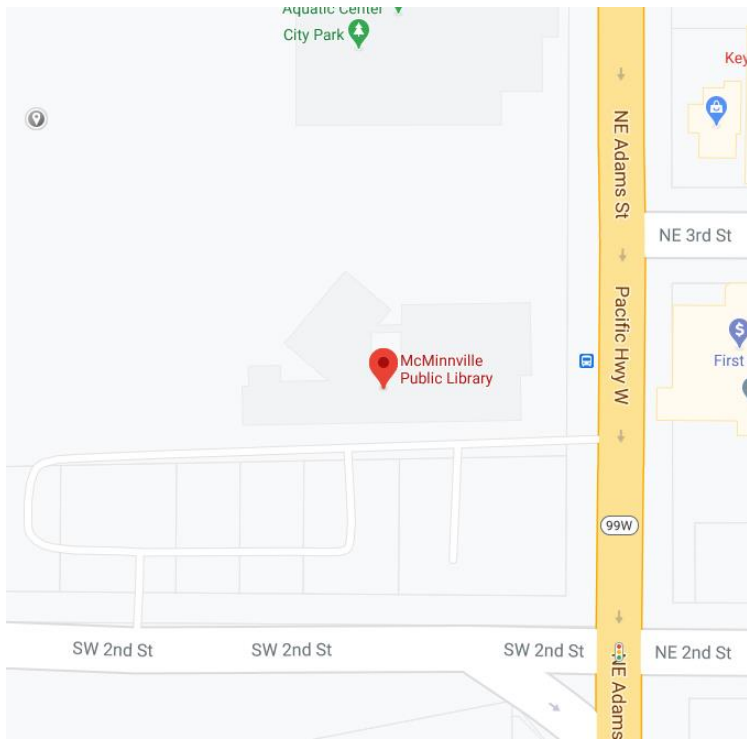
- E. The McMinnville Public Library has great value and significance to the community and visitors of McMinnville. Creating a safe and welcoming entrance using the historic entrance of the Carnegie Library adds value by allowing more people to use this entrance.
- F. The physical condition of the Library is good. The project will improve the condition by allowing greater safety upon entering the Library.

Owner: City of McMinnville

Address: 225 NW Adams Street, McMinnville, OR 97128

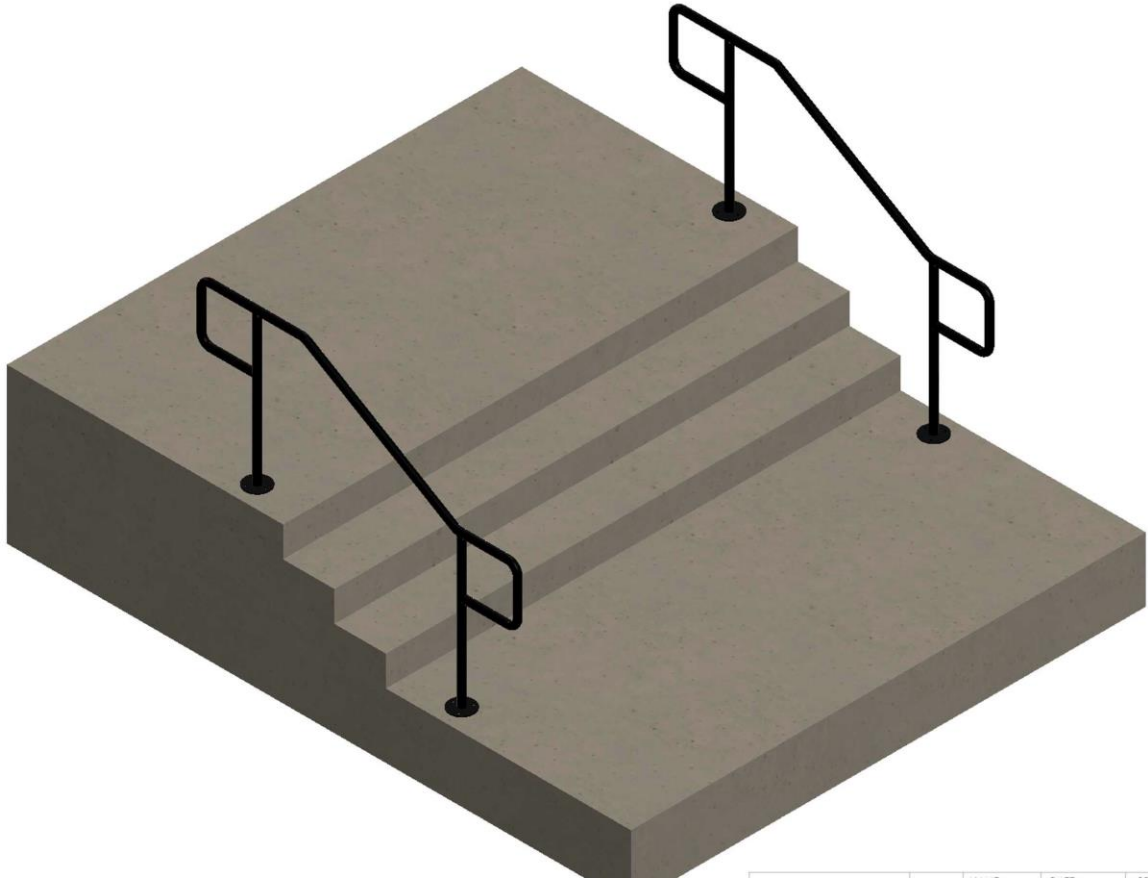
Location of existing structure:

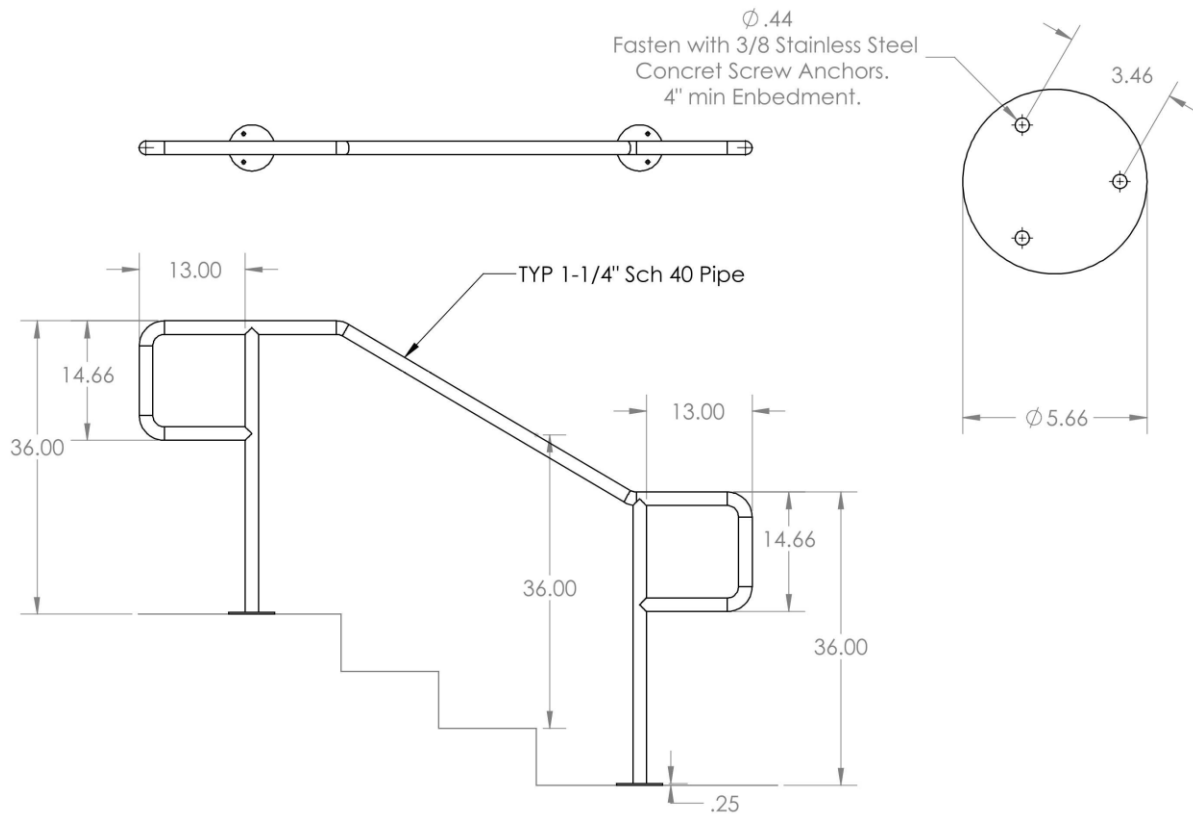




Location of railing will be in the sides of the steps leading to the doors, from the first to last step:







Example of proposed material (matte black):





Sign on the left door:
Signs: No Smoking,
Smoke-Free Parks,
Library de No Fumar

Sign on the right door:
OPEN
ABIERTO

FOR SAFETY AND HEALTH OF OTHERS:
PARA LA SEGURIDAD Y SALUD DE LOS DEMÁS

MASKS ARE REQUIRED TO ENTER
SE REQUIERE MÁSCARAS PARA ENTRAR
LIBRARY



Enjoy Multnomah's
Smoke-Free Parks,
Library & Rec Facilities

OPEN
ADULTS

Enjoy McMillanville's
Smoke-free Parks,
Library & Rec Facilities

OPEN
ABIERTA

FOR SAFETY AND
OF OTHER
PARA LA SEGURIDAD
SALUD DE LOS D



MASKS ARE
REQUIRED
TO ENTER

SE REQUIERE MÁSCARA
PARA ENTRAR

McMILLANVILLE LIBRARY