

From: [Heather Richards](#)
To: jakesdeli@gmail.com; [Mary Allen](#)
Cc: [Sarah Sullivan](#)
Subject: MP 6-20
Date: Wednesday, July 7, 2021 11:20:51 AM
Attachments: [Land Division Standards.pdf](#)

Hi Steve,

It was good to talk with you today. From our conversation I understand that you want to request that the public hearing for MP 6-20 be continued to the August 19, 2021 planning commission meeting, so that you can continue to put together the materials that were requested of you by oppositional testimony.

In order to do so, I would need that request in writing, and I would need a statement from you allowing the City to extend the deadline for issuing a decision with a possible local appeal to October 31, 2021.

By state law we need to issue a final local decision within 120 days of deeming an application complete. In this regard, since the Planning Commission makes the decision and it can be appealed to the City Council we need to allow for that appeal process at the local level. Your application was deemed complete on May 20, 2021. The 120 day decision making timeframe would be September 17, 2021. In order to accommodate a decision by the Planning Commission on August 19, and the possibility of an appeal to City Council (which usually is a 30 – 45 day process), we would want to extend the decision-making timeframe to October 31, 2021.

If a decision is rendered by the Planning Commission on August 19, 2021 and the decision is not appealed, it would be considered legally legitimate and final on September 4, 2021, fifteen days after the decision was made.

I have also attached a copy of the Land Division Standards of our code for your reference. Section 17.53.060 is what we are using for the review of your minor partition.

Have a great day!

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The City of McMinnville, due to budget shortfalls, has implemented an employee furlough program. Until further notice I will not be working on Mondays. All of our development services programs (building, code compliance, engineering and planning) will still be offered Monday – Friday, 8:00 am – 5:00 pm. We will do everything that we can to maintain timely customer service, but due to the reduced work week for staff you may experience some delays in our programs. We apologize in advance and appreciate your patience as we work through this situation.